

City Council Agenda

City Council Chambers, City Hall, 612 N. Main Street

March 18, 2019

Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.

1. Traffic Commission

Documents:

[TRAFFIC COMMISSION - MARCH 18, 2019.PDF](#)

2. Pledge Of Allegiance

3. Invocation: Salvation Army

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[CITY COUNCIL MINUTES 03 04 2019.PDF](#)

B. Department Reports

Documents:

[FINANCE DEPARTMENT REPORT - JAN.PDF](#)
[FINANCE DEPARTMENT REPORT - FEB.PDF](#)
[SALES TAX COLLECTIONS - FEBRUARY.PDF](#)
[BUILDING PERMITS - FEBRUARY 2019.PDF](#)
[POLICE \(FEBRUARY\).PDF](#)
[FIRE AND EMS \(FEBRUARY\).PDF](#)
[SNOW REMOVAL \(JANUARY\).PDF](#)
[SNOW REMOVAL \(FEBRUARY\).PDF](#)
[MITCHELL PUBLIC LIBRARY \(JANUARY 2019\).PDF](#)
[PALACE TRANSIT RIDERSHIP FEBRUARY 2019.PDF](#)
[AIRPORT \(FEBRUARY\).PDF](#)
[WATER \(FEBRUARY\).PDF](#)

C. Raffle Permits

Davison County Democrats with the drawing to be held on May 21, 2019

The Imagine Guild Inc. with the drawing to be held on May 25, 2019

Documents:

[DAVISON COUNTY DEMOCRATS.PDF](#)
[THE IMAGINE GUILD RAFFLE.PDF](#)

D. Request To Apply For Workplace Wellness Grant

Documents:

[2019 AGENDA ITEM REQUEST - WORKSITE WELLNESS GRANT.PDF](#)
[2019-2020-WORKWELL-GRANT-APPLICATION .PDF](#)

E. Set Date Of 04-01-19 For Hearing

On the application of Imagine Guild Inc. for a Special Event Liquor/Malt Beverage License located on Main Street by closing the following: South Main Street from 2nd south to the Depot as well as Railroad from 1/2 block west of Main to east of Main to Lawler Street, include both City of Mitchell parking lots south of 1st Street and Rail Road Street, also request closing the Alley on the West parking lot and allow to use the adjoining City gravel parking area between the alley and the Public Safety storage building. Also to obtain a Special Liquor License, Consumption and Noise permits. Poker Run permit and associated cost for the Memorial Weekend in Mitchell and Barbecue Cook-Off on May 25, 2019

Documents:

[STAFF REQUEST FOR IMAGINE GUILD.PDF](#)
[IMAGINE GUILD LETTER.PDF](#)
[IMAGINE GUILD APPLICATION.PDF](#)
[IMAGINE GUILD CONSUMPTION PERMIT.PDF](#)
[IMAGINE GUILD LIQUOR LICENSE APPLICATION.PDF](#)
[IMAGINE GUILD MAP.PDF](#)

F. Set Date 1:30 PM, April 4, 2019 For Bid Opening For East Central Drainage Project #2018-39 In City Council Chambers, City Hall, Mitchell, SD

Documents:

[SET DATE FOR EAST CENTRAL DRAINAGE PROJECT CITY PROJECT 2018-39 STAFF REPORT.PDF](#)
[EAST CENTRAL DRAINAGE - OVERALL UTILS.PDF MAPS FOR BID DATE SET.PDF](#)

G. Gas & Fuel Quotation

Documents:

[MARCH 18, 2019 MEETING.PDF](#)
[FEBRUARY 27, 2019 FUEL.PDF](#)

H. Pay Estimates March 18, 2019

Documents:

[PAY ESTIMATES MARCH 18, 2019 - STAFF REPORT.PDF](#)
[PAY ESTIMATES MARCH 18, 2019.PDF](#)

I. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP PAYMENT REGISTER.PDF](#)
[AP PAYMENT REGISTER1.PDF](#)

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. Committee Report

Traffic

9. Hearing And Action On The Following Alcohol Licenses

a. *On the application to transfer Retail (On-Off Sale) Malt Beverage License RB-25873 from Jay Ambe-1 LLC DBA Freedom Valu Center, 512 South Sanborn, Mitchell, SD to I Mart Stores LLC DBA I Mart Stores, 512 South Sanborn, Mitchell, SD (This license is not eligible for lottery)*

b. *On the application to transfer Retail (Off Sale) Package Liquor License PL-4686 from Jay Ambe-1 LLC DBA Freedom Valu Center, 512 South Sanborn, Mitchell, SD to I Mart Stores LLC DBA I Mart Stores, 512 South Sanborn, Mitchell, SD*

Documents:

[STAFF HEARING ON I MART.PDF](#)
[I MART RB 25873.PDF](#)
[I MART MAP.PDF](#)
[I MART PL 4686.PDF](#)
[I MART MAP.PDF](#)

10. Action To Approve The Application Of Mitchell Main Street & Beyond For A Special Event Permit/Consumption Permit/Noise Permit Located On Main Street Between 5th Avenue & 7th Avenue To Include 6th Avenue Plaza Between Main Street & Lawler Street For The Following Fridays, May 3, June 7, July 5, August 2, September 6 Of 2019 For 1st Fridays On Main

Documents:

[STAFF REQUEST FORM2.PDF](#)
[MITCHELL MAIN AND BEYOND APPLICATION.PDF](#)
[MITCHELL MAIN AND BEYOND MAP.PDF](#)

11. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment.

12. Action To Set Date For Board Of Adjustment Hearing 4/1/2019

Yvonne Steward, applicant, and Mid Dakota Properties, owner, have made an application for a conditional use permit (family residential child care) at the property located at 517 N Duff St, legally described as S 1/2 of Lots 1 & 2 and N 1/2 of vacated alley, Rowley's 2nd Addition, NE 1/4 Section 21, 103-60, City of Mitchell, Davison County, South Dakota. Zoned R4 Multi-Family Residential District.

Documents:

[AGENDAREQUESTSTEWARDDAYCARE.PDF](#)
[AERIALSTEWARDDAYCARE2019.PDF](#)

13. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session.

14. Action To Approve Appointment Of Volunteer Member To The Consolidated Board Of Equalization

Documents:

[CONSOLIDATED BOARD OF EQUALIZATION.PDF](#)
[CONSOLIDATED BOARD LETTER.PDF](#)

15. Discussion Water Supply Study With Infrastructure Design Group

Documents:

[WATER SUPPLY STUDY DISCUSSION STAFF REPORT.PDF](#)

16. Action To Award Bid For Rock Chips Project 2019-10

Documents:

[2019-10 ROCK CHIPS PROJECT.PDF](#)

[2019-10 ROCK CHIPS BID TAB.PDF](#)

17. Action To Award Bids For Petroleum Products Project 2019-13

a. Item #1 -Petroleum Products CRS-2-P Emulsion

b. Item #2-Petroleum Products Crack Sealer

c. Item #3-Petroleum Products CSS1H 75:25

Documents:

[2019-13 CRS-2-P -1.PDF](#)

[2019-13 NUMBER 2.PDF](#)

[2019-13 CSS1H 75 25 - NUMBER 3.PDF](#)

[2019-13 PETROLEUM PRODUCTS BID TAB.PDF](#)

18. Action To Award Bid For Dump Truck Chassis Project #2019-16

Documents:

[AWARD DUMP TRUCK CHASSIS CITY PROJECT 2019-16 STAFF REPORT.PDF](#)

[BID TABULATION DUMP TRUCK CHASSIS 2019-16.PDF](#)

19. Action To Award Combo Dump Body/Sander Project #2019-17

Documents:

[AWARD COMBO DUMP BODY - SANDER CITY PROJECT 2019-17 STAFF REPORT.PDF](#)

[BID TABULATION DUMP BODY SANDER 2019-17.PDF](#)

20. Action To Approve Agreement #A2019-11, Update To Axon Body Camera Contract (Tabled From 03-04-19 City Council Meeting)

Documents:

[AGENDA ITEM REQUEST AXON 2019 UPDATE TO AXON BODY CAMERA CONTRACT \(TABLED FROM 03 04 19 CITY COUNCIL MEETING\).PDF](#)

[AXON CAMERA BODY SYSTEM AMENDED AGREEMENT UPDATED.PDF](#)

21. Action To Approve Agreement #A2019-13, Brosz Engineering, Inc. For Engineering Services For Sanborn Bridge Rehabilitation Project #2018-22B

Documents:

[AGREEMENT A2019-13 CONSTRUCTION SERVICES FOR SANBORN BRIDGE REHABILITATION CITY PROJECT 2018-22B STAFF REPORT.PDF](#)

[AGREEMENT A2019-13 CONSTRUCTION SERVICES FOR SANBORN BRIDGE REHABILITATION CITY PROJECT 2018-22B.PDF](#)

22. Action To Approve Agreement #A2019-14, Calvary Cemetery Maintenance Agreement

Documents:

CHURCH 19-20 SR.PDF
CHURCH 19-20.PDF

23. Action To Approve Agreement #A2019-15, Settlement Agreement With MSH Architects

Documents:

AGENDA ITEM- AGREEMENT A2019-15.PDF
SETTLEMENT AGREEMENT- MSH.PDF

24. Action On Resolution #R2019-20, Approving An Encroachment Easement At 407 South Rowley

Documents:

AGENDA ITEM- ENCROACHMENT EASEMENT AT 407 S ROWLEY.PDF
RESOLUTION R2019-20, ENCROACHMENT EASEMENT AT 407 S ROWLEY.PDF
SHANKEASEMENT.PDF

25. Action On Resolution #R2019-21, Approving Ambulance Agreements With Avera@Home

Documents:

AGENDA ITEM- RESOLUTION APPROVING AGREEMENTS WITH AVERA AT HOME.PDF
RESOLUTION R2019-21, APPROVING AGREEMENTS WITH AVERA AT HOME.PDF
CITY OF MITCHELL AMBULANCE TRANSPORT SERVICES AGREEMENT (JJ REVISED 3-7-2019).PDF
CITY OF MITCHELL BUSINESS ASSOCIATE AGREEMENT (JJ REVISED 3-7-2019).PDF

26. Action On Resolution #R2019-22, Bridge Reinspection With The SDDOT

Documents:

RESOLUTION R2019-22 ANNUAL BRIDGE INSPECTION BY SDDOT WITH BROSZ ENGINEERING STAFF REPORT.PDF
RESOLUTION R2019-22 BRIDGE REINSPECTION WITH SDDOT.PDF
RESOLUTION R2019-22 SUPPORTING DOCUMENTATION FOR BRIDGE RESOLUTION.PDF

27. Adjourn

28. FOR COUNCIL INFORMATION: Planning Commission Did Not Meet On 03/11/2019

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.