

City Council Agenda

City Council Chambers, City Hall, 612 N. Main Street
March 15, 2021

1. 6:00 P.m. Call To Order

2. Pledge Of Allegiance

3. Invocation: Salvation Army

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[COUNCIL MINUTES 3.01.2021.PDF](#)

B. Committee Reports

Documents:

[PLANNINGCOMMINUTES2222021.PDF](#)
[GOLF-CEMETERY BOARD MINUTES \(JAN\).PDF](#)
[PARK BOARD MINUTES \(JAN\).PDF](#)

C. Department Reports

Documents:

[SALES TAX COLLECTIONS-FEBRUARY.PDF](#)
[FINANCE DEPARTMENT REPORT-JAN.PDF](#)
[FINANCE DEPARTMENT REPORT-FEB.PDF](#)
[BUILDING PERMITS \(FEBRUARY\).PDF](#)
[CODE ENFORCEMENT \(FEBRUARY\).PDF](#)
[SIDEWALK SNOW REMOVAL \(FEBRUARY\).PDF](#)
[AIRPORT \(FEBRUARY\).PDF](#)
[FIRE AND EMS \(FEBRUARY\).PDF](#)
[POLICE \(FEBRUARY\).PDF](#)
[TOTAL RIDER\(CITY HALL\) DECEMBER 2020.PDF](#)
[TOTAL RIDER\(CITY HALL\) JANUARY 2021.PDF](#)
[WATER \(FEBRUARY\).PDF](#)

D. Raffle Permit

Mitchell Lions Club with the drawing to be held on May 11, 2021

Documents:

[MITCHELL LIONS CLUB RAFFLE.PDF](#)

E. Authorize Application For The Recreation Trails Program (RTP) Grant

Documents:

[AGENDA ITEM REQUEST - LWCF GRANT TRAIL LIGHTS.PDF](#)

F. Set Date For Hearing For April 5, 2021 On The Application Of The Mitchell Area Big Friend Little Friend For A Special Event Liquor/Malt Beverage License Located On Main Street For May 29, 2021 For The Memorial Weekend In Mitchell

Documents:

SET DATE FOR HEARING.PDF
MITCHELL AREA BIG FRIEND LITTLE FRIEND APPLICATION.PDF

G. Change Order #1 For Public Safety SCBA & Confined Space Equipment To Alex Air Apparatus Inc. Project #2020-45

Documents:

CHANGE ORDER NO. 1 FOR PUBLIC SAFETY SCBA AND CONFINED SPACE EQUIPMENT
PROJECT NO 2020-45 STAFF REPORT.PDF
2020-45 CHANGE ORDER NO. 1 PUBLIC SAFETY SCBA AND CONFINED SPACE - FORM.PDF

H. Change Order #2 Asphalt/Concrete Crushing Project #2019-9 To Dakota Constructors

Documents:

ASPHALT CONCRETE CRUSHING CHANGE ORDER NO. 2 STAFF REPORT MARCH 15 2021.PDF
2019-9 ASPHALT CRUSHING CHANGE ORDER NO. 2.PDF

I. Pay Estimates 03-15-2021

Documents:

PAY ESTIMATES 03-15-2021 STAFF REPORT.PDF
PAY ESTIMATES 03-15-2021 .PDF

J. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

AP REGULAR DEPARTMENT PAYMENT REGISTER-031521.PDF

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

9. Hearing And Action For MPR Real Estate Holdings LLC (Pizza Ranch), 502 E Norway Ave

MPR Real Estate Holdings LLC. (Pizza Ranch) has applied for a parking space variance, 73 spaces vs. 78 spaces as required at the property located at 502 E Norway Ave, legally described as Lot S-11, Replat of Lot S, NW ¼ Section 27, T 103 N, R 60 W, City of Mitchell, Davison County, South Dakota. The owner wishes to construct an addition. The said real property is zoned HB Highway Oriented

Business District.

Documents:

[AGENDA ITEM- REQUEST FORMPIZZARANCHVAR.PDF](#)
[PIZZAAPP.PDF](#)
[PIZZARANCHPLANS.PDF](#)
[PZZARANCHNOH.PDF](#)
[PIZZARANCHNEIGHBORS.PDF](#)
[AERIALPIZZARANCH.PDF](#)

10. Hearing And Action On David Baker, 400 W 14th Ave

David Baker has applied for a side-yard on a corner variance of 8 feet vs 15 feet as required, a back-yard variance of 24 feet v 25 feet as required and a height variance on an attached accessory building of 25 feet vs 22 feet as required for construction of an attached garage at 400 W 14th Ave, legally described as Lot 12, Block 12, Capital Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

Documents:

[AGENDA ITEM- REQUEST FORMBAKERVERVAR.PDF](#)
[BAKERAPP.PDF](#)
[BAKERPLAN.PDF](#)
[BAKERNOH.PDF](#)
[BAKERNEIGHBORS.PDF](#)
[BAKERLETTERS.PDF](#)
[AERIALBAKER.PDF](#)

11. Action To Set Date For Board Of Adjustment Hearing 4-5-2021

Nancy Getty has applied for a conditional use permit to operate a family residential childcare center in her home at 1511 Pebble Beach Road, legally described as Lot 6, Block 5, Lakeview 1st Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDA ITEM- REQUEST FORMGETTYCUP.PDF](#)

12. Action To Set Date For Board Of Adjustment Hearing 4-5-2021

Ryan Kirkpatrick has applied for a side-yard on a corner variance of 11 feet vs. 20 feet as required to construct a new home at 823 E 5th Ave, legally described as Lot 1, Block 11, F.M. Greene Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDA ITEM-REQUEST KIRKPATRICK.PDF](#)

13. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

14. Action To Approve Mitchell Main Street & Beyond Temporary Street & Parking Closure And Consumption Permit Request For 2021 First Friday Events (May 2021 Through September 2021)

Documents:

[MMSB ROAD AND PARKING LOT CLOSURE REQUEST FOR FIRST FRIDAY 2021STAFF REPORT.PDF](#)
[MITCHELL MAIN STREET AND BEYOND APPLICATION.PDF](#)
[PLAN A MITCHELL MAIN STREET AND BEYOND.PDF](#)

15. Action To Approve Volunteer Member To The Consolidated Board Of Equalization

Documents:

[STAFF REPORT -BOE.PDF](#)
[CONSOLIDATED BOARD OF EQUALIZATION.PDF](#)

16. Action To Approve A 15 Minute Parking Sign For Sew 605 On The East Side Of The 300 Block Of Lawler Street (308 North Lawler)

Documents:

[SEW 605 15 MIN PARKING REQUEST ON EAST SIDE OF LAWLER 300 BLOCK STAFF REPORT.PDF](#)
[SEW 605 LOCATION MAP.PDF](#)

17. Award Bid For Loma Linda Storm Sewer Project #2020-30

Documents:

[2020-30 AWARD BID FOR LOMA LINDA SANITARY SEWER IMPROVEMENTS STAFF REPORT.PDF](#)
[BID TAB SIGNED - LOMA LINDA.PDF](#)
[LOMA LINDA PROJECT LOCATION 3.8.21.PDF](#)

18. Award Bid For Rock Chips Project #2021-10

Documents:

[2021-10 ROCK CHIPS BID AWARD STAFF REPORT.PDF](#)
[2021-10 ROCK CHIPS - BID TAB.PDF](#)

19. Award Bid For Petroleum Products Project #2021-13

Documents:

[2021-13 PETROLEUM PRODUCTS BID AWARD STAFF REPORT.PDF](#)
[2021-13 BID TAB FOR PETROLEUM PRODUCT WITH NUMBERSS.PDF](#)

20. Action To Approve Agreement #A2021-04, Sanborn Signal Lights Upgrade For Pedestrian Push Button With TK Electric Project #2021-21A

Documents:

[A2021-04 TK ELECTRIC SANBORN PEDESTRIAN PUSH BUTTONS AGREEMENT STAFF REPORT.PDF](#)
[TK ELECTRIC QUOTE FOR PUSH BUTTONS.PDF](#)
[MUTH QUOTE FOR PUSH BUTTONS.PDF](#)

21. Action To Approve Agreement #A2021-05, Sanborn Signal Lights Fixture Upgrade With Muth Electric Project #2021-21B

Documents:

[A2021-05 MUTH ELECTRIC SANBORN LED FIXTURE UPGRADE AGREEMENT STAFF REPORT.PDF](#)
[STREET LIGHT QUOTE MUTH ELECTRIC SANBORN 2-1-2021.PDF](#)
[TK ELECTRIC FIXTURES QUOTE.PDF](#)

22. Action To Approve Agreement #A2021-13, James Valley Drug Task Force Multi-Jurisdictional Joint Powers Agreement

Documents:

STAFF REPORT - AGREEMENT A2021-13 JAMES VALLEY MULTI-JURISDICTIONAL
AGREEMENT.PDF
JAMES VALLEY MULTI-JURISDICTIONAL DRUG TASK FORCE JOINT POWERS AGREEMENT.PDF

23. Action To Approve Agreement #A2021-14, Risk And Resilience Assessment For Water Supply Project #2021-36

Documents:

A2021-14 AGREEMENT WITH HDR FOR RRA STAFF REPORT.PDF
A2021-14 ENGINEERING SERVICES AGREEMENT WITH HDR FOR MITCHELL RRA PROJECT -
COUNCIL.PDF

24. Action To Approve Resolution #R2021-13, Bridge Reinspection Program With SDDOT And To Hire Brosz Engineering

Documents:

R2021-13 RESOLUTION TO APPROVE BRIDGE INSPECTIONS WITH THE DOT FOR 2021 STAFF
REPORT.PDF
A2021-13 BRIDGE INSPECTION RESOLUTION.PDF
BRIDGE REINSPECTION INFO FROM SDDOT.PDF

25. Action To Approve Resolution #R2021-14, A Plat Of Tract 2 Of Amy's Addition In The SW 1/4 Of The SE 1/4 Of Section 35, T 104 N, R 61 W Of The 5th P.M., Davison County, South Dakota

Documents:

AGENDA ITEM- REQUEST FORMR2021-14PLAT.PDF
R2021-14PLAT.PDF
PLATAMYSADDITION.PDF
AERIALAMY.PDF
AERIALAMYSPLAT.PDF

26. Action To Approve Resolution #R2021-15, A Plat Of Lot 6, Block 6 Of Woodland Heights First Addition, A Subdivision Of Lot 3, Crane's Addition In The SE 1/4 Of Section 34, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

AGENDA ITEM- REQUEST FORMR2021-15PLAT.PDF
R2021-15PLAT.PDF
PLATL6B6WOODHEIGHTS.PDF
AERIALL6B6WOODLANDPLAT.PDF

27. Action To Approve Resolution #R2021-16, A Plat Of Lot 5-B, Block 7 Of Westwood First Addition, A Subdivision Of SW 1/4 Of Section 16, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

AGENDA ITEM- REQUEST FORMR2021-16PLAT.PDF
R2021-16PLAT.PDF
PLATLOT5BB7WESTWOOD.PDF
AERIALLOT5B7WESTWOODPLAT.PDF

28. Action To Approve Resolution #R2021-17, A Plat Of Lot 1 In Tract H, Wild Oak Golf Club Addition To The City Of Mitchell, Davison County, South Dakota

Documents:

AGENDA ITEM- REQUEST FORMR2021-17PLAT.PDF
R2021-17PLAT.PDF
PLATLOT1TRHWILDOAK.PDF
AERIALLOT1TRHWILDOAK.PDF

29. Second Reading Of Ordinance #O2021-01, Rezoning Of Certain Lots Platted And Unplatted Within The Island First Addition, City Of Mitchell From UD Urban Development District To R1 Single Family Residential District

Documents:

AGENDA ITEM- REQUEST FORMISLANDREZONING.PDF
O2021-01ISLANDREZONE.PDF
ISLANDREZONEAPP.PDF
NOHISLANDREZONE.PDF
ISLANDREZONENEIGHBORS.PDF
ISLANDREZONELETTERS.PDF
ISLANDMAP.PDF
AERIALISLAND.PDF

30. Motion To Adopt Ordinance #O2021-01, Request Public Comment, Roll Call

31. Second Reading Of Ordinance #O2021-02, Rezoning Of Lots 9, 10 & E 1/2 Of Lots 11 & 12, Block 12, Van Eps 1st Addition, City Of Mitchell, Davison County, South Dakota From R3 Medium Density Residential District To HB Highway Oriented Business District

Documents:

AGENDA ITEM- REQUEST FORMDUBAREZONING.PDF
O2021-02DUBAREZONE.PDF
DUBAAPP.PDF
DUBAPLAN.PDF
DUBAPLANS.PDF
DUBAPHOTOS.PDF
DUBANOH.PDF
DUBANEIGHBORS.PDF
DUBALETTERS.PDF
DUBALETTERS2.PDF
AERIALDUBA.PDF

32. Motion To Adopt Ordinance #O2021-02, Request Public Comment, Roll Call

33. First Reading Of Ordinance #O2021-03, An Ordinance Changing The Name Of Home Federal Avenue To Iverson Avenue

Documents:

AGENDA ITEM- REQUEST FORMIVERSONAVEO2021-03.PDF
IVERSONAVEORDO2021-03.PDF
PLATB21P5IVERSON.PDF
AERIALIVERSON.PDF

34. Adjourn

35. FOR COUNCIL INFORMATION: 3/8/2021 City Planning Commission Meeting Minutes

Documents:

382021CITYPLANNINGCOMMINUTES.PDF

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.