

## **City Council Agenda**

City Council Chambers, City Hall, 612 N. Main Street

March 5, 2018

*Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.*

### **1. 6:00 PM Public Health & Safety**

Documents:

PUBLIC HEALTH AND SAFETY AGENDA 03-05-2018 COMPLETE.PDF

### **2. Pledge Of Allegiance**

### **3. Invocation: New Home/St. Mary's**

### **4. Roll Call**

### **5. Approval Of Consent Agenda Items**

*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

#### **A. City Council Minutes**

Documents:

COUNCIL MINUTES 2 20 18.PDF

#### **B. Committee Meeting Minutes**

Documents:

1222018PLANNINGCOMMMIN.PDF

#### **C. 2017 Annual Report**

Documents:

2017 ANNUAL REPORT.PDF

ANNUAL REPORT.PDF

#### **D. Raffle Permit**

*Davison County Democrats with the drawing to be held on May 15, 2018*

Documents:

DAVISON COUNTY DEMOCRATS.PDF

#### **E. Approve Taxicab License Of Robert Buchholz DBA As LYFT**

Documents:

TAXICAB STAFF3.PDF

BUCHHOLZ APPLICATION.PDF

#### **F. Action To Authorize Application For Wellmark Foundation Grant**

Documents:

AGENDA ITEM REQUEST - WELLMARK GRANT.PDF

LARGE MATCH GRANT APPLICATION AVAILABLE.PDF

**G. Set Date For Bid Opening 1:30 PM, April 10, 2018 For Curb & Gutter Project #2018-14**

Documents:

SET DATE FOR BID OPENING FOR CURB AND GUTTER PROJECT CITY PROJECT 2018-14.PDF

**H. Set Date For Bid Opening 1:30 PM, March 26, 2018 For Paving & Overlay City Project #2018-15**

Documents:

SET DATE FOR BID OPENING FOR PAVING AND OVERLAY CITY PROJECT 2018-15.PDF

**I. Set Date For Bid Opening 1:30 PM, April 10, 2018 For Hanson/Wallace Watermain City Project #2018-2 & 15th/Minnesota Valve Replacement #2018-23**

Documents:

SET DATE FOR BID OPENING FOR HANSON-WALLACE WATERMAIN 2018-2 AND 15TH-MINNESOTA VALVE REPLACEMENT 2018-23 STAFF REPORT.PDF

**J. Set Date For Bid Opening 1:30 PM, April 10, 2018 For Compost Screener City Project #2018-23**

Documents:

SET DATE FOR BID OPENING FOR COMPOST SCREENER CITY PROJECT 2018-23.PDF

**K. Action To Approve Change Order #2 For Corn Palace Plaza City Project #2016-18 To Rexwinkel Concrete**

Documents:

STAFF REPORT- PLAZA CHANGE ORDER.PDF  
CHANGE ORDER 2 FOR CORN PALACE PLAZA CITY PROJECT 2016-18 SUPPORTING DOCUMENTATION.PDF  
CP PLAZA YTD BUDGET.PDF

**L. Gas & Fuel Quotations**

Documents:

FUEL STAFF.PDF  
FEBRUARY 22, 2018 FUEL.PDF

**M. Pay Estimates March 5, 2018**

Documents:

PAY ESTIMATES 03-05-18 STAFF REPORT.PDF  
PAY ESTIMATE SCHEDULE 03-05-18.PDF

**N. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer**

Documents:

AP REGISTER 2 22 18.PDF  
AP PAYMENT REGISTER.PDF

**6. Motion To Approve, Request Public Comment, Roll Call**

## **7. Citizens Input**

*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*

## **8. Committee Report**

*Public Health & Safety*

## **9. Hearings**

*On the application to transfer Retail (On-Off Sale) Malt Beverage License RB-2169 from David D Backlund Jr. dba Par Tee Bar, 117 South Lawler Street, Mitchell, South Dakota to Keke Leiferman dba The Back 40 LLC, 511 North Main Street, Mitchell, South Dakota*

*On the application of Keke Leiferman dba The Back 40 LLC, 511 North Main Street, Mitchell, South Dakota for a new Retail (On-Off) Sale Wine License*

Documents:

STAFF REPORT HEARING1.PDF  
THE BACK 40 APPLICATION RB2169.PDF  
THE BACK 40 APPLICATION WINE.PDF  
BACK 40 MAP.PDF

## **10. Action To Approve The Application Of Mitchell Main Street & Beyond For A Special Event Permit/Consumption Permit/Noise Permit Located On Main Street Between 5th Avenue & 7th Avenue To Include 6th Avenue Plaza Between Main Street & Lawler Street For The Following Fridays, June 1, July 6, August 3, And September 7 Of 2018 For 1st Fridays On Main**

Documents:

STAFF REPORT 1ST FRIDAYS ON MAIN1.PDF  
RECOMMENDATION LETTER.PDF  
MITCHELL MAIN STREET AND BEYOND APPLICATION.PDF  
MITCHELL MAIN STREET AND BEYOND MAP.PDF

## **11. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment.**

## **12. Hearing On Valor Investment Properties LLC, 109, 111, 113 E Juniper Ave**

*Valor Investment Properties LLC are requesting backyard variances of 10 feet instead of 25 feet as required to accommodate the construction of a multi-family property located at 109, 111, 113 E Juniper Ave, legally described as Lot X-1 & Lot X-2, Square 19, A Subdivision of Portions of Lot X of Square 19, the North 1/2 of Vacated East Kay Avenue and the West 1/2 of vacated South Lawler Street, all in Weaver's Squares, City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District.*

Documents:

AGENDAREQUESTVALOR2018.PDF  
VALORNOH.PDF  
VALORMAPS.PDF  
VALORNEIGHBORS.PDF  
VALORPLAT.PDF  
LX-2 X-3 B19 WEAVERS SQUARES.PDF

## **13. Hearing On Roger & Tami Hartley, 504 W 13th Ave (MOTION TO TABLE TO MARCH 19, 2018)**

*MOTION TO TABLE TO MARCH 19, 2018*

*Roger & Tami Hartley are requesting an oversize variance of 2,448 square feet vs 2,000 square feet as required for construction of an accessory building located at 504 W 13th Ave, legally described as Lot 11, Block 18, Capital Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District. (The planning commission does not have a recommendation at this time).*

Documents:

AGENDAREQUESTHARTLEY.PDF  
HARTLEYMAP.PDF

**14. Hearing On Jeffrey & Mary Lanning, 76 S Harmon Dr**

*Jeffrey & Mary Lanning of 76 S Harmon Dr are requesting a conditional use permit to construct an accessory building on a non-contiguous lot, legally described as Lots 1 thru 4, Block 17, Indianhead 3rd Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned RL Lake Residential District.*

Documents:

AGENDAREQUESTLANNING.PDF  
LANNINGNOH.PDF  
LANNINGNEIGHBORS.PDF  
LANNINGMISC.PDF  
LANNING PROPERTY.PDF  
LANNINGMAP.PDF  
SHARMON DRIVE IMAGE.PDF

**15. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session.**

**16. Action To Approve Agreement #A2018-13, An Agreement For Retail Recruitment & Visitor Insights Solution**

Documents:

STAFF REPORT- BUXTON.PDF  
RETAIL RECRUITMENT VISITOR INSIGHTS 2-27-18.PDF  
MITCHELL SD PRESENTATION.PDF  
BUSINESS RETENTION.PDF  
LSMX.PDF  
TOURISM INSIGHTS.PDF  
RETAIL RECRUITMENT.PDF

**17. Action On Resolution #R2018-09, A Plat Of Lot 2 Of Tech Center Addition In The SW 1/4 Of Section 26, T 103 N, R 60 W Of The 5th PM, City Of Mitchell, Davison County, South Dakota**

Documents:

AGENDAREQUESTR2018-09.PDF  
R201809PLAT.PDF  
MTIPLAT.PDF  
L2 TECH CENTER ADDITION.PDF

**18. Action On Resolution #R2018-10, Survey Plat Of Schmig Tract 1 In The South Half Of The South Half Of The Southeast Quarter Of Section 11, Township 103 North, Range 60 West Of The 5th PM, Davison County, South Dakota**

Documents:

AGENDAREQUESTR2018-10.PDF  
R201810PLAT.PDF  
SCHMIG PLAT 11-103-60.PDF  
SCHMIG TRACT 1 IMAGE.PDF

**19. Action To Approve Resolution #R2018-11, SDDOT Bridge Reinspection**

Documents:

RESOLUTION R2018-11 SDDOT BRIDGE REINSPECTION STAFF REPORT.PDF  
RESOLUTION R2018-11 SDDOT BRIDGE REINSPECTION RESOLUTION.PDF  
RESOLUTION R2018-11 SDDOT BRIDGE REINSPECTION SUPPORTING DOCUMENTATION.PDF

**20. Action To Approve Resolution #R2018-12, A Resolution Establishing A Naming Policy For The City Of Mitchell**

Documents:

STAFF REPORT - NAMING POLICY.PDF  
RESOLUTION 2018-12.PDF  
CITY OF MITCHELL NAMING POLICY.PDF  
NAMING POLICY INVENTORY.PDF

**21. Action On Resolution #R2018-13, Establishing Boundaries For Proposed BID 3 And Setting Terms For Initial Board Members**

Documents:

AGENDA ITEM- RESOLUTION R2018-13 - ESTABLISHING BOUNDARIES AND INITIAL TERMS IN RE BID 3.PDF  
RESOLUTION R2018-13- ESTABLISHING BOUNDARIES FOR PROPOSED BUSINESS IMPROVEMENT DISTRICT 3 AND SETTING INITIAL TERMS FOR BOARD MEMBERS.PDF  
BID NO 3 PROPOSED PLAN.PDF

**22. Motion To Adjourn**

**23. FOR COUNCIL INFORMATION: Planning Commission Minutes 02/26/2018**

Documents:

2262018PLANNINGCOMMMIN.PDF

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.