

City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street
March 1, 2021

1. 6:00 P.m. Call To Order

2. Pledge Of Allegiance

3. Invocation: Resurrection Lutheran

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[COUNCIL MINUTES 02 16 2021.PDF](#)

B. Committee Reports

Documents:

[PLANNINGCOMMINUTES282021.PDF](#)

C. Surplus Self-Contained Breathing Apparatus "SCBA"

Documents:

[STAFF REPORT - SURPLUS SCBA.PDF](#)
[SCBA SURPLUS LIST.PDF](#)

D. Automatic Supplement To Park Fund-Rec Center In The Amount Of \$900.00 From Grant Funds

Documents:

[AGENDA ITEM REQUEST - AUTO SUPPLEMENT DEPARTMENT OF HEALTH GRANT 2.10.21.PDF](#)
[SUPPLEMENTAL APPROPRIATION - DEPARTMENT OF HEALTH GRANT 2.11.21.PDF](#)

E. 2020 Annual Report

Documents:

[STAFF REPORT-ANNUAL REPORT.PDF](#)
[ANNUAL REPORT.PDF](#)

F. Approve Property Tax Abatement For 2020 Taxes Payable In 2021

Documents:

[STAFF ABATEMENT REPORT.PDF](#)
[ABATEMENT APPLICATON.PDF](#)

G. Approval For Purchase Of 2021 Curbtender Project #2021-34 From Sanitation Products Utilizing The Sourcewell Contract

Documents:

CURBTENDER PURCHASE OFF SOURCEWELL CONTRACT STAFF REPORT.PDF
CURBTENDER BOARD RESOLUTIONS_0.PDF
COMMENT AND REVIEW-MOBILE REFUSE 091219.PDF
PROPOSAL EVAL. 091219-MOBILE REFUSE.PDF
PROPOSAL OPENING RECORD-091219 MOBILE REFUSE.PDF
COMBINED ADS-091219 MOBILE REFUSE.PDF
CURBTENDER CONTRACT 091219.PDF
RFP AND ADDENDUMS-091219 MOBILE REFUSE.PDF

H. Reject Bids For Golf Carts Purchase Project #2021-22

Documents:

2021-22 GOLF CARTS PURCHASE- REJECT BIDS 3.1.21.PDF
BID TAB GOLF-CEMETERY GOLF CARTS.PDF

I. Set Date 1:30 PM, March 17, 2021 For Rebid Of Golf & Cemetery Golf Carts Project #2021-22R

Documents:

2021-22R GOLF CARTS PURCHASE- SET THE DATE STAFF REPORT 3.1.21.PDF

J. Set Date 1:30 PM, March 17, 2021 For Dailey Drive Lift Station Improvement Project #2020-12

Documents:

SET DATE 2020-12 DAILEY DRIVE LIFT STATION STAFF REPORT.PDF

K. Mitchell Main Street & Beyond Temporary Street & Parking Closure And Consumption Permit Request For 2021 First Friday Events (May 2021 Through September 2021)

Documents:

MMSB ROAD AND PARKING LOT CLOSURE REQUEST FOR FIRST FRIDAY 2021 STAFF REPORT.PDF
MITCHELL MAIN STREET AND BEYOND APPLICATION.PDF

L. Approve VFW Request For 2nd & Rowley Parking Lot And Alley Closure On April 16-17, 2021

Documents:

PARKING LOT CLOSURE VFW APRIL 16 AND 17 2021STAFF REPORT.PDF
VFW RUMMAGE SALE FIGURE.PDF

M. Raffle Permit

Palace City Renegades with the drawing to be held on May 1, 2021

Documents:

PALACE CITY RENEGADES RAFFLE.PDF

N. Approval Of Gasoline & Fuel Quotes

Documents:

MARCH 1, 2021 MEETING.PDF

FEBRUARY 15, 2021 FUEL.PDF

FEBRUARY 19, 2021 FUEL.PDF

O. Pay Estimates 03-01-2021

Documents:

[PAY ESTIMATE 03-01-2021 STAFF REPORT.PDF](#)

[PAY ESTIMATE SCHEDULE 03-01-2021.PDF](#)

P. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP REGULAR DEPARTMENT PAYMENT REGISTER-030120.PDF](#)

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

9. Hearing And Action For Groeneweg Construction, 3209 Canal Circle

Groeneweg Construction has applied for a backyard variance of 32 feet vs 35 feet and a front yard 25 feet vs 35 feet as required for the property at 3209 Canal Circle, legally described as Lot 55, The Island 1st Addition, City of Mitchell, Davison County, South Dakota for the purpose of constructing a single-family house. The property is zoned UD Urban Development District.

Documents:

[AGENDA ITEM- REQUEST FORMGROENEWGVAR.PDF](#)

[GROENEWEGAPP.PDF](#)

[GROENEWEGGPLANS.PDF](#)

[NOHGROENEWEG.PDF](#)

[GROENEWEGNEIGHBORS.PDF](#)

[GROENEWEGLETTERS.PDF](#)

[AERIALGROENEWEG.PDF](#)

10. Hearing And Action For Russell And Teresa Quist, Across From 5 W Harmon Dr (Conditional Use Permit)

Conditional Use Permit: Russell & Teresa Quist have applied for a conditional use permit to construct an accessory building not located adjacent to a principal building located across the street from 5 W Harmon Dr. legally described as West 1/2 of Lot 1, Nels Jensen 2nd Addition, Nels Jensen Subdivision, Lake Development Plan, City of Mitchell, Davison County, South Dakota. The property is zoned RL Residential Lake District.

Documents:

[AGENDA ITEM- REQUEST FORMQUISTCUP.PDF](#)

11. Hearing And Action For Russell And Teresa Quist, Across From 5 W Harmon Dr (Variance)

Variance: Russell & Teresa Quist have applied for a non-conforming lot size variance of

7,149 square feet vs 7,500 square feet to construct an accessory building not located adjacent to a principal building located across the street from 5 W Harmon Dr, legally described as the West 1/2 of Lot 1, Nels Jensen 2nd Addition, Nels Jensen Subdivision, Lake Development Plan, City of Mitchell, Davison County, South Dakota. The property is zoned RL Residential Lake District.

Documents:

[AGENDA ITEM- REQUEST FORMQUISTVAR.PDF](#)
[QUISTAPPL.PDF](#)
[QUISTPLANS.PDF](#)
[NOHQUIST.PDF](#)
[QUISTNEIGHBORS.PDF](#)
[AERIALQUIST.PDF](#)

12. Action To Set Date For Board Of Adjustment Hearing 3/15/2021

David Baker has applied for a side-yard on a corner variance of 8 feet vs 15 feet as required, a backyard variance of 24 feet v 25 feet as required and a height variance on an attached accessory building of 25 feet vs 22 feet as required for construction of an attached garage at 400 W 14th Ave, legally described as Lot 12, Block 12, Capital Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

Documents:

[AGENDA ITEM- REQUEST FORMBAKERVERVAR.PDF](#)

13. Action To Set Date For Board Of Adjustment Hearing 3/15/2021

MPR Real Estate Holdings LLC. (Pizza Ranch) has applied for parking space variance, 73 spaces vs. 78 spaces as required at the property located at 502 E Norway Ave, legally described as Lot S-11, Replat of Lot S, NW ¼ Section 27, T 103 N, R 60 W, City of Mitchell, Davison County, South Dakota. The owner wishes to construct an addition. The said real property is zoned HB Highway Oriented Business District.

Documents:

[AGENDA ITEM- REQUEST FORMPIZZARANCHVAR.PDF](#)

14. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

15. Action To Approve Quarterly Funding Request From Mitchell Area Development Corporation In The Amount Of \$41,750

Documents:

[MADC FUNDING REQUEST.PDF](#)
[MADC FUNDING.PDF](#)

16. Action To Approve 2021 Contingency Funds For HVAC Control Replacement At The Deerland Estate

Documents:

[AGENDA ITEM REQUEST - CONTINGENCY FUND REQUEST DEERLAND ESTATE HVAC.PDF](#)
[DEERLAND ESTATE CONTROLLER ESTIMATE.PDF](#)

17. Award Recycled Asphalt & Concrete Crushing Bid Project #2021-9

Documents:

[2021-9 RECYCLED ASPHALT AND CONCRETE CRUSHING AWARD STAFF REPORT 3.1.21.PDF](#)

18. Action To Approve Agreement #A2021-12 With CJM Consulting Inc. For Perpetual Easement In Conjunction With Dailey Lift Station Improvements Project #2020-12

Documents:

[PERPETUAL EASEMENT AGREEMENT FOR THE DAILEY DRIVE LIFT STATION WITH CJM STAFF REPORT \(003\).PDF](#)
[CJM SIGNED.PDF](#)

19. Action To Approve Resolution #R2021-11, A Plat Of Tract 1 Of Backash Addition In The Southwest Quarter Of The Southwest Quarter (SW1/4SW1/4) Of Section 24, Township 103 North, Range 60 W Of The 5th P.M., Davison County, South Dakota

Documents:

[AGENDA ITEM- REQUEST FORMR2021-11PLAT.PDF](#)
[R2021-11PLAT.PDF](#)
[PLATBACKASH.PDF](#)
[AERIALBACKASHPLAT.PDF](#)

20. Action To Approve Resolution #R2021-12, A Plat Of Lot 8, Block 7 Of The Woods First Addition, A Subdivision Of The East 1/2 Of The SW 1/4 Of Section 23, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

[AGENDA ITEM- REQUEST FORMR2021-12PLAT.PDF](#)
[R2021-12PLAT.PDF](#)
[PLATLOT8B7WOODS.PDF](#)
[AERIALLOT8B7WOODS.PDF](#)

21. First Reading On Ordinance #O2021-01, Rezoning Of Certain Lots Platted And Unplatted With The Island First Addition, City Of Mitchell From UD Urban Development To R1 Single Family Residential District

Documents:

[AGENDA ITEM- REQUEST FORMISLANDREZONING.PDF](#)
[O2021-01ISLANDREZONE.PDF](#)
[ISLANDREZONEAPP.PDF](#)
[NOISLANDREZONE.PDF](#)
[ISLANDREZONENEIGHBORS.PDF](#)
[ISLANDREZONELETTERS.PDF](#)
[ISLANDMAP.PDF](#)
[AERIALISLAND.PDF](#)

22. First Reading On Ordinance #O2021-02, Rezoning Of Lots 9, 10 & E 1/2 Lots 11 & 12, Block 12, Van Eps 1st Addition, City Of Mitchell, Davison County, South Dakota From R3 Medium Density Residential District To HB Highway Oriented Business District (113 W Douglas Ave)

Documents:

[AGENDA ITEM- REQUEST FORMDUBAREZONING.PDF](#)
[O2021-02DUBAREZONE.PDF](#)
[DUBAAPP.PDF](#)
[DUBAPHOTOS.PDF](#)
[DUBAPLANS.PDF](#)
[DUBANOHPDF](#)

[DUBANEIGHBORS.PDF](#)
[DUBALETTERS.PDF](#)
[DUBALETTERS2.PDF](#)
[AERIALDUBA.PDF](#)

23. Adjourn

24. FOR COUNCIL INFORMATION: 2/22/2021 City Planning Commission Minutes

Documents:

[PLANNINGCOMMINUTES2222021.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.