

City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street
January 21, 2020

1. **6:00 P.m. Call To Order**
2. **Pledge Of Allegiance**
3. **Invocation: First United Methodist**
4. **Roll Call**
5. **Executive Session: Motion To Enter Into Executive Session In Accordance With SDCL 1-25-2 (3) Legal And (4) Negotiations.**
6. **Approval Of Consent Agenda Items**
Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[MINUTES 01 06 2020.PDF](#)

B. Committee Meeting Minutes

Documents:

[PLANNINGCOMMINUTES12302019.PDF](#)

C. Department Reports



Documents:

[FINANCE DEPARTMENT REPORT-DEC.PDF](#)
[SALES TAX COLLECTIONS-DEC.PDF](#)
[BUILDING PERMITS DECEMBER 2019.PDF](#)
[2019 BUILDING PERMITS.PDF](#)
[POLICE \(DECEMBER\).PDF](#)
[FIRE AND EMS \(DECEMBER\).PDF](#)
[MITCHELL PUBLIC LIBRARY \(OCTOBER 2019\).PDF](#)
[MITCHELL PUBLIC LIBRARY \(NOVEMBER 2019\).PDF](#)
[COMMUNITY SERVICES ADVISORY BOARD JANUARY MINUTES.PDF](#)
[PALACE TRANSIT RIDERSHIP NOVEMBER 2019.PDF](#)
[PALACE TRANSIT RIDERSHIP DECEMBER 2019.PDF](#)
[AIRPORT \(DECEMBER\).PDF](#)
[WATER \(DECEMBER\).PDF](#)

D. Raffle Permits

Life Quest/Dancing 4 Dreams Event with the drawing to be held on March 20, 2020
American Legion Post #18 with the drawing to be held on April 29, 2020
Pheasant Forever with the drawing to be held on October 16, 2020

Documents:

[LIFE QUEST RAFFLE.PDF](#)

E. Set Bid Opening Date Of 1:30 P.M., February 6, 2020 For Trap And Remove Minnows From The City Of Mitchell Waste Water Lagoon (3 Year Lease) City Project #2020-18

Documents:

PROPOSAL TO TRAP AND REMOVE MINNOWS FROM WWTF SET DATE 2020-18 STAFF REPORT.PDF

F. 2019 Ambulance Write-Offs Request

Documents:

2019 AMBULANCE MANDATORY WRITE OFFS.PDF
CALL SCHEDULE EVENT SUMMARY WRITE OFF REPORT.PDF

G. Volunteer Board Appointment

- *Appoint Shawn Erickson to the Park & Recreation Board to fill an unexpired term to run January 2020-July 2021.*

H. Approval Of Gas And Fuel Quotations

Documents:

JANUARY 21, 2020 MEETING.PDF
JANUARY 15, 2020 FUEL.PDF

I. Pay Estimates 01-21-2020

Documents:

PAY ESTIMATES STAFF REPORT.PDF
PAY ESTIMATES SCHEDULE 01-21-2020.PDF

J. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

AP REGISTER-CLAIMS.PDF
AP PAYMENT REGISTER 2020.PDF

7. Motion To Approve, Request Public Comment, Roll Call

8. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

9. Request To Waive Tipping Fees For Approximately 450-500 Ton Of Materials In The Mitchell Area Landfill.

- *The City has received a request from the Holy Family Church to waive the tipping fees for the demolition of the Knights of Columbus Hall & Auditorium on Kimball*

street. The demolition is estimated to be approximately 450-500 tons with an estimated cost impact of \$20,000 in lost revenue.

10. Hearing And Action On The Application To Transfer RB-2842 Retail (On-Off Sale) Malt Beverage License From I-90 Fuel Services Inc, DBA I-90 Travel Plaza #101, 1821 S Burr St, Suite A, Mitchell To Holiday Stationstore #490, 1821 S Burr St, Mitchell

Documents:

[HOLIDAY STATIONSTORE STAFF.PDF](#)
[HOLIDAY STATIONSTORE APPLICATION.PDF](#)
[MAP.PDF](#)

11. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

12. Hearing And Action On Darren, Devon And Dustin Long, 520 S Rowley

Darren, Devon, and Dustin Long have applied for a height variance of 28' vs 22' and a side-yard on a corner variance of 2' vs 20' for construction of an addition to the existing building located at 520 S Rowley legally described as Lots 7, 8, 9, Block 9, Van Eps 1st Addition, City of Mitchell, South Dakota. The property is zoned R3 Medium Density Residential District.

Documents:

[AGENDAREQUESTLONGVAR.PDF](#)
[LONGPLAN.PDF](#)
[NOHLONGVAR.PDF](#)
[NEIGHBORSLONG.PDF](#)
[LONGLETTERS.PDF](#)
[AERIALLONG.PDF](#)

13. Hearing And Action On Alexis Jennings, 1309 E 5th Ave

Alexis Jennings has applied for a conditional use permit to operate a family residential child care business at the property located at 1309 E 5th Ave, legally described as Lot 4, Block 1, Bridle Acres Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDAREQUESTJENNINGSDAYCARE.PDF](#)
[JENNINGSAPP.PDF](#)
[NOHJENNINGS.PDF](#)
[JENNINGSNEIGHBORS.PDF](#)
[JENNINGSLETTER.PDF](#)
[JENNINGSLETTER2.PDF](#)
[AERIAL1309E5TH.PDF](#)

14. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

15. Discussion On Waste Water Collection Study Report By Camden Hofer Of SPN & Associates

16. Action To Table Decision On One-Way Streets To April 6, 2020 City Council Meeting

- *The decision will be tabled to a future meeting date due to the current winter road conditions not allowing for streets to be repainted until spring.*

17. Action To Approve Agreement #A2020-03, GeoComm Dispatch Mapping Software

Documents:

[AGREEMENT A2020 03 GEOCOMM DISPATCH MAPPING SOFTWARE.PDF](#)
[GEOCOMM DISPATCH MAPPING SOFTWARE AGREEMENT.PDF](#)

18. Action To Approve Agreement #A2020-04, Contract With L.L. Jirsa, Architect For Professional Services For Roof Replacement At The Public Safety Building Project #2020-16

Documents:

[LL JIRSA, AIA CONTRACT FOR ROOFING PLANS ON THE PUBLIC SAFETY BUILDING STAFF REPORT.PDF](#)
[LL JIRSA CONTRACT TO REPLACE ROOF AT PUBLIC SAFETY BUILDING.PDF](#)

19. Action To Approve Agreement #A2020-06, Equitable Sharing Agreement & Certification

Documents:

[AGREEMENT A2020 06 EQUITABLE SHARING AGREEMENT AND CERTIFICATION.PDF](#)
[EQUITABLE SHARING AGREEMENT AND CERTIFICATION.PDF](#)

20. Action To Approve Agreement #A2020-07, A Solid Waste Management Program Grant For The Landfill Compactor Purchase

Documents:

[AGENDA REQUEST ITEM 2020 LANDFILL COMPACTOR GRANT ACCEPTANCE.PDF](#)
[GRANT AGREEMENT- LANDFILL COMPACTOR.PDF](#)

21. Action To Approve Agreement #A2020-08, A Solid Waste Management Program Grant Agreement

Documents:

[AGENDA REQUEST ITEM 2020 RECYCLING EQUIPMENT PURCHASE PROJECT GRANT ACCEPTANCE.PDF](#)
[SOLID WASTE GRANT AGREEMENT.PDF](#)

22. Action To Approve The Purchase Of Dumpsters For Recycling Project #2020-6D

Documents:

[AGENDA REQUEST RECYCLE DUMPSTERS 2020-6D STAFF REPORT.PDF](#)

23. Action To Approve The Purchase Of A Payloader For Mitchell Recycling Facility Project #2020-6E

Documents:

[AGENDA REQUEST 908M PAY LOADER PROJECT 2020-6E ITEM 3 RECYCLE OUTLINE JULY 2019 1 21 2020 STAFF REPORT.PDF](#)
[RECYCLE GRANT APPROVAL PDF.PDF](#)

CAT908M.PDF
GRABTEC GRAPPLE BUCKET 908M.PDF
ACCEPTANCE AND AWARD-CAT 032119.PDF
BOARD RESOLUTIONS_1.PDF
CAT CONTRACT 032119.PDF
COMBINED ADS-032119 HEAVY CONST.PDF
COMMENT AND REVIEW-HEAVY CONST. 032119_1.PDF
FORM G-HEAVY CONST. 032119.PDF
PROPOSAL OPENING RECORD-HEAVY CONST. 032119.PDF
RFP AND ADDENDUM-032119 HEAVY CONST.PDF

24. Action To Approve The Purchase Of A Payloader For Landfill Project #2020-19

Documents:

AGENDA REQUEST 938M LANDFILL PAYLOADER 2020-19 STAFF REPORT1 21 2020.PDF
CAT938M.PDF
ACCEPTANCE AND AWARD-CAT 032119.PDF
BOARD RESOLUTIONS_1.PDF
CAT CONTRACT 032119.PDF
COMBINED ADS-032119 HEAVY CONST.PDF
COMMENT AND REVIEW-HEAVY CONST. 032119_1.PDF
FORM G-HEAVY CONST. 032119.PDF
PROPOSAL OPENING RECORD-HEAVY CONST. 032119.PDF
RFP AND ADDENDUM-032119 HEAVY CONST.PDF

25. Action To Approve The Purchase Of A 2019 Bomag For The Mitchell Regional Landfill Project #2020-22

Documents:

REQUEST LANDFILL BOMAG WDENR GRANT STAFF REPORT.PDF
RECYCLE GRANT APPROVAL PDF.PDF
BOMAG CITY OF MITCHELL 4 SOURCEWELL QUOTE BOMAG 772.PDF
BOMAG CITY OF MITCHELL 4 DEC NEW QUOTE 5 13 2019 772RB SOURCEWELL MITCHELL SD
TRANSOURCE (003).PDF
ACCEPTANCE AND AWARD-BOMAG-032515.PDF
BOARD MINUTES 5-19-15_12.PDF
BOMAG 032515-5TH YEAR EXTENSION.PDF
BOMAG CONTRACT 032515.PDF
COMBINED ADS-032515-HEAVY EQUIP_0.PDF
COMMENT AND REVIEW-032515-HEAVY CONST._7.PDF
HEAVY CONSTRUCTION RFP 032515_7.PDF
PROPOSAL EVALUATION-032515-HEAVY EQUIP._9.PDF
PROPOSAL OPENING-032515-HEAVY EQUIP._8.PDF

26. Action On Resolution #R2020-04, Vacation Of The North-South Alley Within Block 24, M.H. Rowley's 2nd Addition, City Of Mitchell, Davison County, South Dakota

Documents:

AGENDAREQUESTR2020-04VACATION.PDF
R2020-04.PDF
PETITIONALLEYW7TH.PDF
NOHHEARINGALLEYW7TH.PDF
AERIALW7THALLEY.PDF

27. Action On Resolution #R2020-05, Authorize Mayor To Accept Employee Release Agreement

Documents:

[AGENDA ITEM- R2020-05, AUTHORIZE MAYOR TO ACCEPT EMPLOYEE RELEASE AGREEMENT.PDF](#)
[RESOLUTION R2020-05, AUTHORIZE MAYOR TO ACCEPT EMPLOYEE RELEASE AGREEMENT.PDF](#)

28. Action On Resolution #R2020-06, Authorize Abatement Of A Nuisance At 414 S Montana

Documents:

[AGENDA ITEM- R2020-06, AUTHORIZE ABATEMENT OF NUISANCE AT 414 S MONTANA.PDF](#)
[RESOLUTION R2020-06, AUTHORIZE ABATEMENT OF NUISANCE AT 414 S MONTANA.PDF](#)
[ORDER TO CORRECT- 414 S MONTANA.PDF](#)
[INTERIOR PICTURES.PDF](#)

29. Action On Resolution #R2020-07, Approve Ambulance Billing Services Contract

Documents:

[AGENDA ITEM- R2020-07, APPROVE AMBULANCE BILLING SERVICES AGREEMENT.PDF](#)
[RESOLUTION R2020-07, APPROVE AMBULANCE BILLING SERVICES CONTRACT.PDF](#)

30. First Reading On Ordinance #O2020-01, Establishing Airport Ramp Regulations

Documents:

[AGENDA ITEM- ORDINANCE O2020-01, AIRPORT RAMP REGULATIONS.PDF](#)
[ORDINANCE O2020-01, ESTABLISHING AIRPORT RAMP REGULATIONS.PDF](#)

31. Adjourn

32. FOR COUNCIL INFORMATION: City Planning Commission Meeting Minutes 1/13/2020

Documents:

[PLANNINGCOMMINUTES1132020.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.