

City Council Agenda

City Council Chambers, City Hall, 612 N. Main Street

January 6, 2020

Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.

1. 6:00 P.m. Call To Order

2. Pledge Of Allegiance

3. Invocation: First United Methodist

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[COUNCIL MINUTES 12 16 19.PDF](#)

B. Committee Meeting Minutes

Documents:

[PLANNINGCOMMINUTES1292019.PDF](#)

C. Raffle Permits

Heart & Sole with the drawing to be held on February 1, 2020

Mitchell Area Safehouse with the drawing to be held on March 27, 2020

Heart & Sole with the drawing to be held on June 19, 2020

Palace City Pedalers Tour De Corn Inc with the drawing to be held on August 15, 2020

Documents:

[HEART SOLE RAFFLE1.PDF](#)

[MITCHELL AREA SAFEHOUSE RAFFLE.PDF](#)

[HEART SOLE RAFFLE.PDF](#)

[PALACE CITY PEDALERS TOUR DE CORN RAFFLE.PDF](#)

D. Daily Republic As The Official Newspaper For The City Of Mitchell 2020

Documents:

[NEWSPAPER STAFF.PDF](#)

E. Approve Change Order #1 To Top Grade Concrete For Sidewalk #2019-4 "Schedule B"

Documents:

[TOP GRADE CONCRETE BID SCHEDULE B CHANGE ORDER 1 STAFF REPORT.PDF](#)

[TOP GRADE CONCRETE BID SCHEDULE B CHANGE ORDER 1.PDF](#)

F. Approve Change Order #1 To Top Grade Concrete For Sidewalk #2019-4 "Schedule C"

Documents:

G. Approve Change Order #1 To Top Grade Concrete For Sidewalk #2019-4 "Schedule D"

Documents:

[TOP GRADE CONCRETE BID SCHEDULE D CHANGE ORDER 1 STAFF REPORT.PDF](#)
[TOP GRADE CONCRETE BID SCHEDULE D CHANGE ORDER 1.PDF](#)

H. Approve Change Order #1 To Top Grade Concrete For Sidewalk #2019-4 "Schedule E"

Documents:

[TOP GRADE CONCRETE BID SCHEDULE E CHANGE ORDER 1 STAFF REPORT.PDF](#)
[TOP GRADE CONCRETE BID SCHEDULE E CHANGE ORDER 1.PDF](#)

I. Set Date On January 21, 2020 For Hearing On The Application To Transfer RB-2842 Retail (On-Off Sale) Malt Beverage License From I-90 Fuel Services Inc DbA I-90 Travel Plaza #101, 1821 S Burr St Suite A, Mitchell To Holiday Stationstore #490, 1821 S Burr St, Mitchell

Documents:

[HOLIDAY STATIONSTORE STAFF.PDF](#)
[HOLIDAY STATIONSTORE APPLICATION.PDF](#)

J. Volunteer Board Appointment

- *To appoint Katie Olsen to the Community Services board (representing MVP) to fill an unexpired term January 2020-July 2021.*

K. Pay Estimates 01-06-2020

Documents:

[PAY ESTIMATES 01-06-2020 STAFF REPORT.PDF](#)
[PAY ESTIMATES 01-06-2020.PDF](#)

L. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP PAYMENT-CLAIMS.PDF](#)
[AP PAYMENT REGISTER.PDF](#)

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

9. Action To Set Date For Board Of Adjustment Hearing 1/21/2020

Darren, Devon, and Dustin Long have applied for a height variance of 28' vs 22' and a side-yard on a corner variance of 2' vs 20' for construction of an addition to the existing building located at 520 S Rowley legally described as Lots 7, 8, 9, Block 9, Van Eps 1st Addition, City of Mitchell, South Dakota. The property is zoned R3 Medium Density Residential District.

Documents:

[AGENDAREQUESTLONGVAR.PDF](#)

10. Action To Set Date For Board Of Adjustment Hearing 1/21/2020

Alexis Jennings has applied for a conditional use permit to operate a family residential child care business at the property located at 1309 E 5th Ave, legally described as Lot 4, Block 1, Bridle Acres Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDAREQUESTJENNINGSDAYCARE.PDF](#)

11. Hearing And Action On Tamara & Mac Miiller, 207 Christine St

Tamara and Mac Miiller have applied for a conditional use permit to operate a family residential child care center at the property located at 207 Christine St, legally described as Lot 2, Block 10, The Woods First Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District.

Documents:

[AGENDAREQUESTMILLERDAYCARE.PDF](#)
[APPMILLER.PDF](#)
[NOHMILLER.PDF](#)
[NEIGHBORSMILLER.PDF](#)
[LETTERSMILLER.PDF](#)
[MILLERLETTER2.PDF](#)
[MILLERLETTER3.PDF](#)
[AERIAL207CHRISTINE.PDF](#)

12. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

13. Dicussion On Landfill Fees Set By Resolution 2019-85

Documents:

[STAFF REPORT LANDFILL FEE DISCUSSION.PDF](#)
[RES R2019-85.PDF](#)

14. Discussion On Two-Way Traffic Vs One-Way Traffic: 2nd Ave, 3rd Ave, And 4th Ave

Documents:

[ONE-WAY VS TWO WAY 2ND 3RD AND 4TH STAFF REPORT.PDF](#)
[ONE-WAYS \(EAST OF MAIN ST.\).PDF](#)
[ONE-WAYS \(WEST OF MAIN\).PDF](#)

15. Update From The Friends Of The Firesteel, Lake Mitchell Fundraising Efforts

16. Approve The Official Depositories For The City Of Mitchell For 2020

Documents:

[OFFICIAL DEPOSITORIES STAFF.PDF](#)
[2020 OFFICIAL DEPOSITORIES1.PDF](#)

17. Action To Award Bid For Mitchell Airport Snow Removal Contract Rebid Project #2019-53R2

Documents:

[ACTION TO AWARD MITCHELL AIRPORT SNOW REMOVAL CONTRACT REBID2 STAFF REPORT.PDF](#)
[BID TAB FOR AIRPORT SNOW REMOVAL CONTRACT.PDF](#)
[PROJECT LOCATION MAP.PDF](#)

18. Action On Resolution #R2020-01, Approval Of TIF Handbook And Materials

Documents:

[AGENDA ITEM- R2020-01, APPROVAL OF TIF HANDBOOK AND MATERIALS.PDF](#)
[RESOLUTION R2020-01, APPROVING TIF HANDBOOK AND MATERIALS.PDF](#)
[MITCHELL TIF HANDBOOK.PDF](#)
[MITCHELL TIF PRE-APPLICATION.PDF](#)
[MITCHELL TIF APPLICATION- FULL.PDF](#)

19. Action On Resolution #R2020-02, A Plat Of Lot 60 Of Maui Farms Second Addition, A Subdivision Of The SE 1/4 Of Section 31, T 104 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

[AGENDAREQUESTR2020-02.PDF](#)
[R2020-02.PDF](#)
[PLATLOT60MAUIFARMSI.PDF](#)
[AERIALLOT60MAUIFARMS.PDF](#)

20. Action On Resolution #R2020-03, A Plat Of Lot 8-E, Block 7 Of Westwood First Addition, A Subdivision Of The SW 1/4 Of Section 16, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

[AGENDAREQUESTR2020-03.PDF](#)
[R2020-03.PDF](#)
[PLATLOT8-EWESTWOODFIRSTADDN.PDF](#)
[AERIALLOT8EWESTWOOD.PDF](#)

21. Action To Approve Agreement #A2020-1, Proposal For Consulting Services For Design And Permitting For Dry Run Creek Phase II With Infrastructure Design Group Project #2020-33

Documents:

[CONSULTING SERVICES FOR DRY RUN CREEK PHASE II AGREEMENT 2020-01 STAFF REPORT.PDF](#)
[AGREEMENT A2020-01 PROPOSAL-111219-DRY RUN CREEK-PHASE2.PDF](#)
[A2020-01 AGREEMENT 11219-DRY RUN-PHASE2.PDF](#)

22. Action To Approve Agreement #A2020-2, HDR Wastewater Treatment Facility Plan Project #2020-17

Documents:

[AGREEMENT A2020-2 HDR WASTEWATER TREATMENT FACILITY PLAN STAFF REPORT.PDF](#)
[HDR WWTF SCOPE OF SERVICES.PDF](#)
[HDR WWTF AGREEMENT.PDF](#)

23. Executive Session: Motion To Enter Into Executive Session In Accordance With SDCL 1-25-2 (3) Legal And SDCL 9-34-19 Economic Development

24. Adjourn

25. FOR COUNCIL INFORMATION: City Planning Commission Minutes 12/30/2019

Documents:

[PLANNINGCOMMINUTES12302019.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.