



Transportation for Ages 3-18

- No child will be transported unless an Emergency Contact form is on file with Palace Transit.
- **No rides can be charged. Token or correct fare is required. If your child does not have proper bus fare they will not be able to ride the bus. There are NO EXCEPTIONS!**
- It is your responsibility to contact Palace Transit regarding changes in your child's schedule. For safety reasons, we cannot take information regarding transportation changes from your child. If your child will not be riding you must call to cancel, if you fail to cancel you must pay for the no show. If there are repeated "no shows" due to not cancelling ride, refusal of service may apply.
- Palace Transit will honk once for your child. We will NOT call for your child. Your child must be ready and waiting. We only wait 3 minutes.
- A wave at the door from your daycare provider, babysitter or parent is required at time of drop-off unless you have a signed consent form allowing your child to enter the residence by themselves.
- Negative behavior will not be tolerated.
 1. First Offense: Warning letter will be sent.
 2. Second Offense: Second letter. Rides will be discontinued for one week.
 3. Third Offense: Third and final letter. Rides will be discontinued indefinitely.
- Seatbelts must be worn at all times and child must remain seated until vehicle has made a complete stop at their destination.
- Routes are determined based on routing software. There are no guarantees on pick up or drop off time. If your child has not arrived within 45 minutes of dismissal time please feel free to call the office and check on your child.
- Palace Transit is public transportation, so your child will be riding with other passengers.
- All rides must be scheduled with the transit office Monday-Friday by 4 pm at least one day prior to riding.