

Community Services Advisory Board Meeting Minutes
Thursday January 12th, 2017
10:00am @ JVCC Board Room
300 West 1st

Call To Order: Lisha Vandersteen called the January 12th, 2017 Community Services Advisory Board meeting to order at 10:00am.

Members Present: Lisha Vandersteen, Sonya Moller, Mark Limberg, Sharon Rehorst, Louise Metz, and Allan Olson

Members Absent: Kristi Bitterman, Whitney Bruinsma

Ex-Officio Member Absent: Bev Robinson

Staff Present: Jessica Pickett and Amy Hurt

Agenda: Motion by Sonya Moller, second by Allan Olson to approve the agenda as presented. All members present voting aye, motion carried.

Meeting Minutes: Motion by Sharon Rehorst, second by Louise Metz to approve the previous meeting minutes. All members present voting aye, motion carried.

Hunger Tree Update: We have doubled our goal of \$5,600.00 for the Gift Tree To Fight Hunger. With the \$11,445.00 collected, we are now able to send out an additional ticket to the participants on the tree. The Daily Republic article really helped in the last days of the event. We put a thank you ad in the paper for all those who donated.

RSVP Compliance Monitoring: We have received our report back from our Compliance Monitoring Visit from August 2016. Overall the report was good. There is a couple of minor things we have to respond on but overall it was very good. We did receive a disallowance for the Criminal History Checks, which we have 30 days to pay. Any issues with the Criminal History Checks have been resolved.

Upcoming Legislative Session: The Legislative Sessions started this week with the "State of The State Address". We have received a letter that the Social Services Department is restructuring, which would include Nutrition and Transit. Gloria Pearson contacted Jessica about possibly being on the Stakeholders Committee.

Endowment Committee Follow Up: Allan Olson informed the board that he will lead this committee, and Letha Rowley and Carol Sebert are the two JVCC member on the committee. The endowment committee will meet twice a year.

JVCC Activity Coordinator Position: The board was asked if they had any ideas on how to find another JVCC Activity Coordinator. The position is a 28 hours a week position. It was suggested that this may be a good job for a mother with children in school. Sonya was going to check into a few options. It was also brought up that maybe we could get a couple of collage or vo-tech students to fill the position and split the time. Lisha was going to check with a couple of contact she has with both DWU and MTI. It was also suggested that we put it on KMIT Radio station. Members were asked to help get the word out for this flexible job opportunity.

Department Reports and Updates:

Palace Transit: The Year To Date Ridership Reports were given to the board members to look over. The report breaks down the rides by special emphasis, elderly riders, handicap riders, general public, school-age, unduplicated under 59, elderly unduplicated over 60, total riders, and miles. For December we are up 863 rides from last December. The South Dakota Transit Providers has made a brochure for all the transits to use. Mitchell has a picture along with passenger quote in the brochure.

RSVP: Copies were given out to the members of the RSVP Monthly Coordinators Report for December. We currently have 282 volunteers and 65 work stations. A copy of the Progress Report Supplement was also included. This is for October 1st, 2015 thru September 30th, 2016.

Nutrition: The nutrition monthly report was given to the board to review. We are currently up 5,421 meals to our projection, and up 5,452 meals compared to last year at this time.

JVCC: The monthly Activities Coordinator's Report, with the 2017 JVCC New Member Orientation Activities and the JVCC Special Events Committee Report. The activities calendar for January was also provided. Event bus rides for JVCC should not be an issue in the future. The expense was just not budgeted in, but it still generated an income.

Next Meeting Date: Thursday February 9th, 2017 at 10:00am

Adjournment: Lisha adjourned the meeting at 10:30am

Respectfully Submitted by:

Amy Hurt - Senior Services Coordinator / City of Mitchell Community Services Department