

Community Services Advisory Board Meeting Minutes
Thursday October 13th, 2016
10:00am @ JVCC Board Room
300 West 1st

Call To Order: Jessica Pickett called the October 13th, 2016 Community Services Advisory Board meeting to order at 10:00am.

Members Present: Kristi Bitterman, Lisha Vandersteen, Sonya Moeller, Louise Metz, and Allan Olson

Members Absent: Whitney Bruinsma, Mark Limberg, and Sharon Rehorst

Ex-Officio Member Present: Bev Robinson

Staff Present: Jessica Pickett and Amy Hurt

Agenda: Motion by Sonya Moeller, second by Allan Olson to approve the agenda as presented. All members present voting aye, motion carried.

Introductions: Introductions were done with all the members of the newly formed Community Services Advisory Board. Senior Meals is represented by Kristi and Whitney, RSVP is represented by Louise and Sonya, JVCC is represented by Sharon and Allan, and Transit is represented by Mark and Lisha. Bev Robinson, City Council, represents the City of Mitchell. Jessica Pickett is the Director of the Community Services Departments and Amy Hurt is the Senior Services Coordinator.

Appoint Officers: Kristi Bitterman was appointed to President of the Community Services Advisory Board, Lisha Vandersteen was appointed as Vice-President, and Amy Hurt was appointed Secretary.

Senior Meals Orientation: The Senior Meals program was explained to the board members and they were given information and a brochure on the program. Some of the points were the fiscal year of the senior meals program, eligibility & meal donations, local and outlying sites, caterer, Dine Card, funding, and staff.

RSVP Orientation: The Retired Senior Volunteer Program was explained to the board and they were given information and a brochure on the program. Some of the points were the fiscal year of RSVP, focus areas, age qualification, service projects, federal reporting, fundraisers, Yankton program, and staff.

Palace Transit Orientation: Palace Transit was explained to the board, along with handouts and brochures given to the members. Some of the points covered were the fiscal year of Palace Transit, that it is public transportation, the dispatch software, federal regulations, DOT physicals, tokens, funding, and staff.

JVCC Orientation: The James Valley Community Center was explained to the members and they were also given information. Points covered were the fiscal year of JVCC, staff, fundraisers, grants, accomplishments, events, projects, bus trips, and building rentals.

Next Meeting Date: Thursday November 10th, 2016 at 10:00am

Adjournment: Jessica adjourned the meeting at 11:00am

Respectfully Submitted by:

Amy Hurt - Senior Services Coordinator / City of Mitchell Community Services Department