
City of Mitchell

612 NORTH MAIN STREET • MITCHELL, SOUTH DAKOTA 57301 • (605) 995-8420 • FAX (605) 995-8410
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Airport Board Minutes May 10, 2016

The meeting was called to order by George Bittner, 7:00 pm, at the airport. Members present were George Bittner, Levi Koerner and Darren Brewster. Others present was: Mike Scherschligt and Mel Olson.

Public Input: None

The minutes of April 2016 were presented. A motion was made by Levi Koerner, seconded by Darren Brewster to approve. Motion carried, minutes approved.

The following bills were presented for payment:

Agronomy Plus	\$ 324.10
ATR Lighting	\$ 303.89
Honda of Mitchell	\$ 47.95
Napa Auto Parts	\$ 114.96
Thune True Value	\$ 10.99
Northwestern Energy	\$ 468.40
Wright Bros. Aviation	<u>\$ 500.00</u>
	\$ 1,770.29

A motion was made by Levi Koerner and seconded by Darren Brewster to approve the bills of April 2016 as presented. Motion carried, bills approved for payment.

The Financial Report for April 2016 was available. Motion made by Levi Koerner to approve the reports. Seconded by Darren Brewster to approve. Motion passed.

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(2016 AIP - UNDERWAY) The AIP Parking lot / Hangar Road project is underway. The south parking lot has been completely removed and is being graded and packed for base course. Hangar Road and the adjacent parking lot have been milled in place and are undergoing final gradation. A couple change orders are in the works, including a more available DOT approved base course material, potential addition of mess material to increase soil density and removal of pre-existing foundation material. The contractor continues to make good progress considering rainy weather early on.

(2017 – LEASE TRACTOR BUDGET) For the past five years, the airport has used zero dollar lease tractors to mow the majority of airport property. These are becoming more difficult to obtain in a timely manner or when needed, early spring. This year the airport has switched to a different brand due to availability issues. Davison County Equipment will supply John Deere tractors for 2016. Next year (2017), they will initiate a \$1,000 (minimum charge) per tractor. With an ever changing farming economy, and manufacturer / dealership relations, it would be in the best interest of the airport to budget for a tractor. The Board would recommend putting both a line item for the \$1,000 rental fee, and a budget line item in the 2017 budget for the potential acquisition of a permanent tractor.

(2017 AIR VENTURE – APPROVE VENDOR) Scotty D's Barbecue will be supplying the Air Venture lunch for participating event racers, and to the general public in attendance. The charge for the participant meal will be \$8.00 and include one sandwich, one side and one drink. Motion to approve Scotty D's by Levi Koerner and seconded by Darren Brewster. Motion passed.

(2016 – DOT AERONAUTICS PAVEMENT MAINTENANCE) Routing and sealing of Taxiways A & C are scheduled to begin Thursday, May 12th. The contractor has indicated that they hope to complete within one to two days.

Motion was made by Levi Koerner and seconded by Darren Brewster to adjourn. Motion carried, meeting adjourned.

By: Thomas A. East
As: President