City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street

The meeting start time is 6:30 PM. Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.

1. **6:30 P.M. Traffic Commission**

   Documents:

   JULY 18, 2016 TRAFFIC COMMISSION AGENDA.PDF

2. **6:55 P.m. City Council Meeting**

3. **Call To Order**

4. **Pledge Of Allegiance**

5. **Invocation: Cornerstone Baptist**

6. **Roll Call**

7. **Appoint Department Head: Action To Appoint Nathan Powell As Parks & Recreation Director**

   Documents:

   STAFF REPORT- NATHAN POWELL APPOINTMENT.PDF

8. **Oath Of Office: Mayor Jerry Toomey To Issue Oath Of Office To Parks & Recreation Director Nathan Powell**

9. **Approval Of Consent Agenda Items**
   Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

   A. **City Council Minutes**
      Council Minutes from Prior Meeting

      Documents:

      07-05-16.PDF

   B. **Committee Minutes:**
      Planning Commission June 27, 2016
      Finance July 5, 2016

      Documents:

      COMM REP.PDF

   C. **Department Reports**

      Documents:

      FINANCE DEPARTMENT REPORT - JUNE.PDF
      JUNE POLICE DEPARTMENT REPORT.PDF

JUNE POLICE DEPARTMENT REPORT.PDF
FIRE (JUNE).PDF
AMB (JUNE).PDF
BUILDING PERMITS - JUNE 2016.PDF
AIR.PDF
MAY 2016 LAWN ABATEMENTS.PDF
JUNE 2016 MOWING LOG.PDF
CORN PALACE MAY-JUNE MONTHLY REPORT.PDF
PALACE TRANSIT TOTAL RIDE JUNE 2016.PDF
5-11-16MTG.PDF
GOLF (JUNE).PDF
WATER REPORT.PDF

D. Raffle Permit

Purr N Ruff Rescue with the drawing to be held on September 10th, 2016
L.B. Williams with the drawing to be held on October, 8, 2016
Palace City Pedalers with the drawing on August 20, 2016

Documents:

PURR.PDF
LB.PDF
PED.PDF

E. Set Date Of 08-01-16 For Hearings

Hearings on the applications to transfer Retail (On-Off Sale) Malt Beverage License RB-20236 and Retail On-Off-Sale Wine License RW-20237 from Jeanne Blaalid, 515 East Spruce Street. Mitchell, South Dakota to Jeanne Blaalid, 800 West Spruce, Mitchell, South Dakota. Licenses will be inactive.

Hearing on the application of the Palace City Lions Club for a Special Event Malt Beverage License, located at the Southwest corner of Hitchcock Park on August 20th, 2016 for the Tour de Corn

Documents:

STAFF REPORT.PDF
BLAALID.PDF
LIONS.PDF

F. Set Date Of 08-01-16 For Hearings

On the application of the Mitchell Elks Lodge for a Special Event Liquor Licenses located at the Masonic Lodge

- *on August 20th, 2016 for the Shriner's 60th Anniversary*
- *on August 27th, 2016 for a Wedding*
- *on September 8th, 2016 for the NRA Banquet*

Documents:

EXCHANGE CLUB-SET DATES.PDF
08-20-16.PDF
08-27-16.PDF
09-08-16.PDF

G. Approval Of Special Event License

Approval on the application of Bates Enterprises dba Longhorn Bar, Mitchell for a Special Event Liquor License, located at Sabers Specialties at 700 East Kay Avenue for September 10, 2016 for Cruisin' For A Cause

Documents:

SABERS SPECIALTIES-1.PDF
BATES.PDF

H. Approval Of Consumption Permit

Application of the World's Only Corn Palace to obtain a Consumption Permit on August 25, 2016 located on 6th and Main for the Judd Hoos concert

Documents:

CP-JUDD HOOS.PDF
CP.PDF

I. Gas & Diesel Fuel Competitive Quotations

June 29, 2016 Fuel Quotations

Documents:

FUEL.PDF

J. Pay Estimates For July 18, 2016

Documents:

PAY ESTIMATES 07-18-16.PDF

K. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

1. Payment Register

Documents:

PAYMENT REGISTER.PDF

10. Motion To Approve, Request Public Comment, Roll Call

11. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

12. HEARING: Special Malt Beverage License

Hearing on the application of the Exchange Club of Mitchell for a Special Event Malt Beverage License, located at Cadwell Park on August 3-14, 2016 for the State Amateur Baseball Tournament

Documents:

EXCHANGE CLUB-STATE BASEBALL.PDF
EXH.PDF

13. **BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment.**

A. **Action To Set Date For Board Of Adjustment Hearing 8/1/2016**

Hearing on the application of Brad Bauer for a height variance of 25' vs 23' as required for construction of a storage building located at 2501 Anthony Avenue, legally described as Lot 14, Block 9, CJM 2nd Addition, Northwest 1/4 of Section 32, Township 104 North, Range 60 West , City of Mitchell, Davison County, South Dakota

Documents:

AGENDA ITEM SET DATE FOR HEARING.PDF
GIS.PDF

B. **Hearing On Gloria And Terry Hanson, 1326 W 4th Ave.**

On the application for Gloria and Terry Hanson for a side-yard variance of 10" vs 3' as required for construction of an addition located at 1326 West 4th Avenue, legally described as Lot 1 and 2 of Outlot 1 of C.R. Johnson's Addition, City of Mitchell, Davison County, South Dakota.

Documents:

STAFF REPORT ON BOA HEARING- HANSON.PDF
NOTICE OF HEARINGHANSONVAR2016 (00000002).PDF
APPLICANT LETTER.PDF
APPLICATION HANSON.PDF
BUILDING PLANS HANSON.PDF
APPLICANT PHOTOS HANSON.PDF
SITE PLAN HANSON.PDF
GISPLAT MAP.PDF
NEIGHBOR LETTERS HANSON.PDF

14. **RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session.**

15. **Action To Award Surplus Hot Shot Vehicle**

Documents:

AWARD BID FOR HOT SHOT VEHICLE.PDF
2016-41 HOT SHOT VEHICLE BID TAB WITH NUMBERS.PDF

16. **Public Notice Of Hearing For Special Assessment Roll**

Hearing for Collection of Special Assessment Rolls for 2015 Projects and Nuisance

- *2014 and 2015 Construction Projects*
- *2015 Sidewalk Projects*
- *2015 Nuisance Abatements*

Documents:

NOTICE OF HEARING FOR COLLECION OF SPECIAL ASSESSMENTS.PDF

17. **Action On Resolution #3355:**

Providing for Collection of Special Assessment Rolls for 2014 and 2015 Construction Projects, 2015 Nuisance Abatements, 2015-4 Sidewalk Projects, 2014-14 and 2015-14 Curb and Gutter Projects, 2014-15 and 2015-15 Paving Projects, and 2015 Nuisance

Abatements

Documents:

RESOLUTION 3355 SPECIAL ASSESSMENT ROLLS FOR COLLECTION.PDF

18. PUBLIC HEARING: 2017 Sidewalk Hearing

Sidewalk Hearing

Documents:

2017 PUBLIC HEARING ON SIDEWALKS 7-18-2016.PDF
2017 NOTICE OF HEARING ON PROPOSED RESOLUTION OF NECESSITY FOR SIDEWALKS.PDF
2017 SIDEWALK PLAN.PDF
N LANGDON SW.PDF
ROSELANDER SW.PDF

19. Action On Resolution #3356: 2017 Sidewalk Resolution Of Necessity

Amended Proposed Resolution Declaring the Necessity for the Construction of Sidewalk on Certain Streets in the City of Mitchell, South Dakota

Documents:

RESOLUTION OF NECESSITY 3356 2017 SIDEWALKS 7-18-2016.PDF

20. Action On Resolution #3359:

A Plat of Lot 1 of Crago's Addition, in the West 1/2 of the Northeast 1/4 of Section 29, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota

Documents:

AGENDA ITEM RESOLUTION 3359.PDF
RESOLUTION 3359.PDF
GIS MAP.PDF
PLAT.PDF

21. Action On Resolution #3368:

A Plat of Lot 14 in Tract H Wild Oak Golf Club Addition to the City of Mitchell, Davison County, South Dakota

Documents:

AGENDAITEM3368.PDF
RESOLUTION3368.PDF
GISMAPL14WILDOAK3368.PDF
PLAT14WILDOAK3368.PDF

22. Action On Resolution #3369:

A Plat of Lot 55 of Maui Farms 2nd Addition, and a portion of Colette Street, a Subdivision of the Southeast 1/4 of Section 31, Township 104 North, Range 60 West of the 5th P.M., City of Mitchell, Davison County, South Dakota

Documents:

AGENDAITEML55MAUI3369.PDF
RESOLUTION3369.PDF
GISL55MAUI3369.PDF

PLATL55MAUI3369.PDF

23. Action On Resolution #3370:

A Plat of Lot 3, Block 4 of the Woods First Addition, a Subdivision of the East 1/2 of the Southwest 1/4 of Section 23, Township 103 North, Range 60 West of the 5th P.M., City of Mitchell, Davison County, South Dakota

Documents:

AGENDAITEM3370.PDF
RESOLUTION3370.PDF
GISL3B4WOODS3370.PDF
PLATL3B4WOODS3370.PDF

24. Action On Resolution #3371:

A Plat of Lots 15 and 16, Block 9 of CJM Second Addition, a Subdivision of a Portion of Blocks 9 and 9A of CJM Second Addition in the Northwest 1/4 , and a Portion of Irregular Tract No. 3 in the Southwest 1/4, all in Section 32, Township 104 North, Range 60 West of the 5th P.M., City of Mitchell, Davison County, South Dakota

Documents:

AGENDAITEML1516B9CJM3371.PDF
RESOLUTION 3371.PDF
GISL1516B9CJM3371.PDF
PLAT L1516B9CJM3371.PDF

25. Action On Resolution #3372:

A Plat of Portions of Block 2, Block 3, Block 7, Block 8 and Block 9 of CJM Second Addition, and Portions of Michael Avenue, Livesay Lane and Jamaica Street, all in the Northwest 1/4 of Section 32, Township 104 North, Range 60 West of the 5th P.M., Davison County, South Dakota

Documents:

AGENDA ITEM B2B3B7B8B9CJM3372.PDF
RESOLUTION 3372.PDF
PLAT B2B3B7B8B9CJM23372.PDF
GIS B2B3B7B8B9CJM23372.PDF

26. Action On Resolution #3373

Amend Resolution #3327, Providing for a Salary Schedule for the Officers and Full Time Employees of the City of Mitchell, South Dakota

Documents:

STAFF REPORT- RESOLUTION 3373.PDF
3373.PDF

27. First Reading Ordinance #2547:

An Ordinance Revising Sections 2-4-2 and 2-4-4 of the Mitchell City Code regarding the imposition of the Lodgings, Alcoholic Beverages, and Prepared Food Tax and the appropriation of the funds thereof

Documents:

AGENDA ITEM REQUEST- LODGING TAX.PDF
PROPOSED ORDINANCE AMENDING LODGINGS, ALCOHOLIC BEVERAGES

AND PREPARED FOOD TAX.PDF
PROPOSED ORDINANCE AMENDING LODGINGS, ALCOHOLIC BEVERAGES AND PREPARED FOOD TAX- HIGHLIGHTED.PDF

28. **2nd Reading & Adoption Of Ordinance #2546: Community Services Advisory Board**
    An Ordinance Creating the Community Services Advisory Board

    Documents:

    AGENDA ITEM REQUEST- COMMUNITY SERVICES ADVISORY BOARD.PDF
    ORDINANCE 2546.PDF

29. **Motion To Approve, Request Public Comment, Roll Call**

30. **Executive Session: Entertain A Motion For The City Council To Enter Into Executive Session.**
    PERMITTED BY SDCL 1-25-2(4): Preparing for contract negotiations or negotiating with employees or employee representatives.

31. **Motion To Adjourn**

32. **FOR COUNCIL INFORMATION: Planning Commission Minutes-July 11, 2016**

    Documents:

    PC.PDF

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.