

City Council Agenda

City Council Chambers, City Hall, 612 N. Main Street

May 7, 2018

Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.

1. 6:00 PM Public Health & Safety Committee Meeting

Documents:

[MAY 7 2018 PUBLIC HEALTH AND SAFETY.PDF](#)

2. Pledge Of Allegiance

3. Invocation: Trinity Lutheran

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[CITY COUNCIL MINUTES 04 16 2018.PDF](#)

[CITY COUNCIL MINUTES 04 23 18.PDF](#)

[CITY COUNCIL MINUTES 05 03 18.PDF](#)

B. Raffle Permits

Mitchell Heart & Sole Cancer Walk with the drawing to be held on June 8, 2018

Holy Family Catholic Church with the drawing to be held on June 17, 2018

Purr N Ruff Rescue with the drawing to be held on June 17, 2018

Helping with Horsepower with the drawing to be held on May 12, 2018

Team Rubicon with the drawing to be held on May 12, 2018

Documents:

[MITCHELL HEART SOLE CANCER WALK.PDF](#)

[HOLY FAMILY CATHOLIC CHURCH.PDF](#)

[PURR AND RUFF RESCUE.PDF](#)

[HELPING WITH HORSEPOWER.PDF](#)

[TEAM RUBICON.PDF](#)

C. Approve Taxicab License Of Terry Wipf DBA As LYFT

Documents:

[TAXICAB STAFF1.PDF](#)

[TERRY WIPF TAXI.PDF](#)

D. Set Date Of 05-07-18 For Hearings

On the application of Corn Palace Shrine Club for a Special Event Liquor License on June 2, 2018 for a wedding dance

On the application to transfer Retail (On-Sale) Liquor License RL-5761 from Bates Enterprises LLC, dba Big Dummy's/Long Horn Bar, 108-112 North Main, Mitchell, South Dakota to Bates Enterprises LLC, dba Big Dummy's/Long Horn Bar, 108-112 North Main, Mitchell, South Dakota due to configuration of liquor

license

On the application to transfer Retail (On-Sale) Liquor License RL-5764 from Bates Enterprises LLC, dba Brew Parlor, 400 North Main Street STE 210, Mitchell, South Dakota to Bates Enterprises LLC, dba Brew Parlor, 108 North Main Suite A, Mitchell, South Dakota

On the application to transfer Retail (On-Sale) Liquor License RL-5766 from R.R. Enterprises Inc. dba Sneaker's Peanut Bar, 1514 N Sanborn Blvd Ste A, Mitchell, South Dakota to MG Oil Company dba Village Bowl, 1500 N Duff Ste A, Mitchell, South Dakota

On the application to transfer Retail (On-Sale) Wine License RW-23600 from R.R. Enterprises Inc. dba Village Casino, 1500 N Duff Ste E, Mitchell, South Dakota to MG Oil Company dba Village Bowl, 1500 N Duff Ste A, Mitchell, South Dakota (License is inactive)

On the application to transfer Retail (On-Sale) Wine License RW-6464 from R.R. Enterprises Inc. dba Village Bowl-Spare Change Casino, 1500 N Duff Ste C, Mitchell, South Dakota to MG Oil Company dba Village Bowl 3, 1500 N Duff Ste C, Mitchell, South Dakota

On the application to transfer Retail (On-Off Sale) Malt Beverage License RB-23601 from R.R. Enterprises Inc. dba Lucky Lady II, 1500 N Duff Ste 3, Mitchell, South Dakota to MG Oil Company dba Village Bowl 5, 1500 N Duff Ste E, Mitchell, South Dakota

On the application to transfer Retail (On-Off Sale) Malt Beverage License RB-2844 from R.R. Enterprises Inc. dba Lucky Lady Casino, 1500 N Duff Ste D, Mitchell, South Dakota to MG Oil Company dba Village Bowl 4, 1500 N Duff Ste E, Mitchell, South Dakota

On the application to transfer Retail (On-Off Sale) Malt Beverage License RB-2828 from R.R. Enterprises Inc. dba Village Bowl & LGE/Spare Change Casino, 1500 N Duff Ste B, Mitchell, South Dakota to MG Oil Company dba Village Bowl 2, 1500 N Duff Ste B, Mitchell, South Dakota

Documents:

[STAFF REPORT FOR SET DATE.PDF](#)
[SET DATE PAGE 2.PDF](#)
[CP SHRINE APPLICATION.PDF](#)
[RL 5761.PDF](#)
[RL 5764.PDF](#)
[RL 5766.PDF](#)
[RW 23600.PDF](#)
[RW 6464.PDF](#)
[RB 23601.PDF](#)
[RB 2844.PDF](#)
[RB 2828.PDF](#)

E. Declare Surplus - Badges & Fire Helmets

Documents:

[DECLARE SURPLUS BADGES AND FIRE HELMETS.PDF](#)

F. Declare Surplus - Survivair SCBA Packs

Documents:

DECLARE SURPLUS SURVIVAIR SCBA PACKS.PDF

G. Authorization To Accept 5310 Transit Funds For Preventative Maintenance

Documents:

STAFF REPORT FOR PREVENTATIVE MAINTENANCE 2018.PDF

5310 AGREEMENT.PDF

H. Approval Of Change Order #6 In The Amount Of \$1,855.71 For The Indoor Aquatic Center

Documents:

STAFF REPORT - AQUATIC CENTER CHANGE ORDER.PDF

CHANGE ORDER 6 MITCHELL AQUATICS CENTER CITY PROJECT 2016-11 TO PUETZ

CONSTRUCTION SUPPORTING DOCUMENTATION.PDF

INDOOR AQUATIC CENTER BUDGET.PDF

I. Change Order #1 Sanborn Blvd Utility & Street Improvements City Project #2018-22 To BX Civil & Const. Inc.

Documents:

CHANGE ORDER 1 SANBORN BLVD UTILITY AND STREET IMPROVEMENT CITY PROJECT 2018-22 TO BX CIVIL AND CONSTRUCTION INC. STAFF REPORT.PDF

CHANGE ORDER 1 SANBORN BLVD UTILITY AND STREET IMPROVEMENT CITY PROJECT 2018-22 TO BX CIVIL AND CONSTRUCTION INC. SUPPORTING DOCUMENTATION.PDF

SANBORN BUDGET - PHASE I.PDF

J. Change Order #3 South Burr Street Utility Improvements City Project #2016-26A To T & R Contracting, Inc

Documents:

CHANGE ORDER 3 SOUTH BURR STREET UTILITY IMPROVEMENTS CITY PROJECT 2016-26A TO T AND R CONTRACT. STAFF REPORT.PDF

CHANGE ORDER 3 SOUTH BURR STREET UTILITY IMPROVEMENTS CITY PROJECT 2016-26A TO T AND R CONTRACTING, INC. SUPPORTING DOCUMENTATION.PDF

K. Approve Agreement #A2018-18, Burr Street City Project #2016-26A For Use And Restoration Of Detour And/Or Wet Weather Detour With SDDOT

Documents:

AGREEMENT A2018-18 FOR BURR STREET PROJECT 2016-26A STAFF REPORT.PDF

AGREEMENT A2018-18 FOR BURR STREET PROJECT 2016-26A AGREEMENT INFORMATION SECTION 1 AGREEMENT.PDF

AGREEMENT A2018-18 FOR BURR STREET PROJECT 2016-26A AGREEMENT INFORMATION SECTION 2 PHOTOS.PDF

AGREEMENT A2018-18 FOR BURR STREET PROJECT 2016-26A AGREEMENT INFORMATION SECTION 3 PHOTOS.PDF

AGREEMENT A2018-18 FOR BURR STREET PROJECT 2016-26A AGREEMENT INFORMATION SECTION 4 PHOTOS.PDF

AGREEMENT A2018-18 FOR BURR STREET PROJECT 2016-26A AGREEMENT INFORMATION SECTION 5 PHOTOS.PDF

L. Pay Estimates May 7, 2018

Documents:

M. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP PAYMENT REGISTER.PDF](#)

6. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

7. Committee Report

Public Health & Safety

8. Project Updates

9. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment.

10. Action To Set Date For Board Of Adjustment Hearing 5/21/2018

Danielle Bultje has applied for a conditional use permit to operate a family residential child care center in her home located at 508 E 13th Ave, legally described as Lot 5, Block 1, Shepards Addition, City of Mitchell, South Dakota. The property is zoned (R2) Single Family Residential District.

Documents:

[AGENDAREQUESTBULTJE.PDF](#)

[BULTJEMAP.PDF](#)

11. Action To Set Date For Board Of Adjustment Hearing 5/21/2018

Joseph & Heidi Geppert have applied for a side-yard on a corner variance of 18 feet vs 20 feet and a side-yard variance of 2 feet 6 inches vs 3 feet as required for construction of a garage at their home at 700 E 2nd Ave, legally described as Lot 7, Block 16, FM Greene Addition, City of Mitchell, Davison County, South Dakota. Zoned R2 Single Family Residential District.

Documents:

[AGENDAREQUESTGEPPERTVAR.PDF](#)

[GEPPARTMAP.PDF](#)

12. Board Of Adjustment: Review Of Conditional Use Permit For John & Tracy Fink (The Corner Retreat) To Operate A Lodging House In The Residential Property Located At 1400 N Capital St, Legally Described As Lot 7 & W 40' Of Lot 8, Block 4, Northridge Addition, City Of Mitchell, Davison County, SD. Zoned R2 Single Family Residential

Documents:

[AGENDAREQUESTFINK2018.PDF](#)

[FINKNARRATIVE.PDF](#)

[FINKNEIGHBORLETTERS.PDF](#)

[FINKNEIGHBORLETTERS2.PDF](#)

[CORNERRETREATNEIGHBORS.PDF](#)

13. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session.

14. Action To Approve Applications For Renewal Of Malt Beverage Licenses

Documents:

[MALT BEVERAGE RENEWAL STAFF 1.PDF](#)
[2018 2019 RENEWAL OF MALT BEVERAGE LICENSE.PDF](#)

15. Action To Award Bid For East Hanson Watermain #2018-2 (Tabled From April 16th Meeting)

Documents:

[BID AWARD FOR EAST HANSON WATERMAIN CITY PROJECT 2018-2.PDF](#)
[BID TABULATION FOR SCHEDULE A EAST HANSON AND SOUTH WALLACE WATERMAIN CITY PROJECT 2018-2.PDF](#)

16. Action To Award Bid For Rock Chips City Project #2018-10

Documents:

[BID AWARD FOR ROCK CHIPS CITY PROJECT 2018-10 STAFF REPORT.PDF](#)
[BID TABULATION FOR ROCK CHIPS CITY PROJECT 2018-10.PDF](#)

17. Action To Award Bid For Petroleum Products City Project #2018-13 - Items #1 And Item #2

Documents:

[BID AWARD FOR PETROLEUM PRODUCTS CITY PROJECT 2018-13 CRS2 STAFF REPORT.PDF](#)
[BID AWARD FOR PETROLEUM PRODUCTS 2018-13 CRACK SEALER STAFF REPORT.PDF](#)
[BID TABULATION FOR PETROLEUM PRODUCTS 2018-13.PDF](#)

18. Action To Approve Agreement #A2018-16, Airport Aerial Applicators Agreement

Documents:

[AIRPORT AERIAL APPLICATORS AGREEMENT UPDATE-STAFF REPORT.PDF](#)
[AIRPORT AERIAL APPLICATORS AGREEMENT.PDF](#)

19. Action To Approve Agreement #A2018-17, Mitchell Regional Ambulance Medical Director

Documents:

[AGREEMENT A2018 17 MITCHELL REGIONAL AMBULANCE SERVICES MEDICAL DIRECTOR.PDF](#)
[INDEPENDENT CONTRACTOR AGREEMENT FOR PROFESSIONAL SERVICES FOR MEDICAL DIRECTOR.PDF](#)

20. Action On Resolution #R2018-17, Vacating A Portion Of East 6th Avenue

Documents:

[AGENDA ITEM- 6TH AVE VACATION.PDF](#)
[RESOLUTION R2018-17, VACATING A PORTION OF EAST 6TH AVENUE.PDF](#)
[SIGNED PETITION TO VACATE.PDF](#)

21. Action On Resolution #R2018-20, Approving A Corrective Easement

Documents:

[AGENDA ITEM- RESOLUTION R2018-20, APPROVING A CORRECTIVE EASEMENT.PDF](#)
[RESOLUTION R2018-20, APPROVING A CORRECTIVE EASEMENT.PDF](#)
[MITCHELL-BY-MITCHELL-LIVESTOCK-RELEASE AND EASEMENT-UPDATED IN 2018.PDF](#)
[BY WATER UTILITY EASEMENT BY CARL ROAD AND BNSF.PDF](#)
[ORIGINAL EASEMENT.PDF](#)

22. First Reading On Ordinance #O2018-05, Creating Business Improvement District #3

Documents:

[AGENDA ITEM- ORDINANCE O2018-05-CREATING BID 3.PDF](#)
[ORDINANCE O2018-05- CREATING BID 3.PDF](#)
[RESOLUTION R2018-14- RESOLUTION OF INTENT TO CREATE BUSINESS IMPROVEMENT DISTRICT 3.PDF](#)
[PROJECT PLAN- BID 3.PDF](#)
[MAIN STREET BID 3- PARCEL MAP.PDF](#)

23. First Reading On Ordinance #O2018-06, Amending Mitchell City Code Section 5-6-1: Fireworks

Documents:

[AGENDA ITEM- ORDINANCE O2018-06, AMENDING MITCHELL CITY CODE SECTION 5-6-1 FIREWORKS.PDF](#)
[ORDINANCE O2018-06, AMENDING MITCHELL CITY CODE SECTION 5-6-1 FIREWORKS.PDF](#)

24. Motion To Adjourn

25. FOR COUNCIL INFORMATION: Planning Commission Did Not Meet On 04/23/2018

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.