

**City Council Agenda**  
City Council Chambers, City Hall, 612 N. Main Street  
April 17, 2017

*Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.*

**1. 6:30 PM Public Properties**

Documents:

[PUBLIC PROPERTIES AGENDA 04-17-17.PDF](#)  
[EMERGENCY SCENARIO SUPPORTING DOCUMENTATION PAGES 1-2.PDF](#)  
[EMERGENCY SCENARIO DAVISON COUNTY SUPPORT DOC. PAGE 3 - MAP.PDF](#)  
[WILD OAK STREET LIGHTS 4-17-2017.PDF](#)  
[STREET LIGHTS MENTZER SPAANS.PDF](#)

**2. Traffic**

Documents:

[TRAFFIC.PDF](#)

**3. Call To Order**

**4. Pledge Of Allegiance**

**5. Invocation: Resurrection Lutheran**

**6. Roll Call**

**7. Approval Of Consent Agenda Items**

*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

**A. City Council Minutes**

Documents:

[CITY COUNCIL MINUTES 04 03 17.PDF](#)

**B. Committee Reports:**

Documents:

[PLANNINGCOMMMIN3272017.PDF](#)  
[PUBLIC PROPERTIES MINUTES 4-3-2017.PDF](#)  
[SIDEWALK MINUTES 04-03-17.PDF](#)  
[HPCMINUTES 312017APP.PDF](#)

**C. Department Reports**

Documents:

[SALES TAX COLLECTIONS-MAR.PDF](#)  
[FINANCE DEPARTMENT REPORT-MAR.PDF](#)  
[POLICE \(MARCH\).PDF](#)  
[CODE ENFORCEMENT UPDATE \(APRIL\).PDF](#)  
[EMS \(MARCH\).PDF](#)  
[FIRE \(MARCH\).PDF](#)  
[FIRE EMS COMBINED \(MARCH\).PDF](#)  
[PALACE TRANSIT REPORT MARCH 2017.PDF](#)  
[BUILDING PERMITS - MARCH 2017.PDF](#)  
[AIRPORT \(MARCH\).PDF](#)  
[WATER DISTRIBUTION \(MARCH\).PDF](#)  
[WATER \(MARCH\).PDF](#)

**D. Change Order #1 Veteran's Park Schedule "10" - City Project #2016-43 To Mitchell Monuments**

Documents:

[VETERANS PARK CITY PROJECT 2016-43 STAFF REPORT CHANGE ORDER 1.PDF](#)  
[VETERANS PARK CITY PROJECT 2016-43 CHANGE ORDER 1 DOCUMENTATION.PDF](#)

**E. Set Date Of 05-01-17 For Hearing**

*Set date for a hearing on the application of Blarneys LLC for a Special Event Liquor License, located at Cadwell Park Old Soccer Fields for Dakota Bull Dogs Football Games on May 6, 2017, May 20, 2017, June 3, 2017 and June 24, 2017.*

Documents:

[DAKOTA BULL DOG STAFF.PDF](#)  
[BLARNEYS APPLICATION.PDF](#)

**F. Set Date Of 05-01-17 For Hearings**

*Set date for a hearing on the application of the Mitchell Elks Lodge for a Special Event Liquor License, located at the Masonic Lodge for a wedding on May 20, 2017.*

*Set date for a hearing on the application of the Mitchell Elks Lodge for a Special Event Liquor License, located at the Masonic Lodge for a wedding on June 10, 2017.*

*Set date for a hearing on the application of the Mitchell Elks Lodge for a Special Event Liquor License, located at the Masonic Lodge for a wedding on June 17, 2017.*

Documents:

[APPLICATION 05 20 2017.PDF](#)

APPLICATION 06 10 2017.PDF  
APPLICATION 6 17 2017.PDF  
SET DATES ELKS STAFF1.PDF

**G. Authorization To Apply For The South Central Alcohol Task Force 2018 Grant**

Documents:

SOUTH CENTRAL LAW ENFORCEMENT GRANT APPLICATION FOR 2018 REVISED.PDF  
SOUTH CENTRAL ALCOHOL TASK FORCE 2018 GRANT APPLICATION.PDF

**H. Authorization To Apply For 2018 Speed Enforcement Grant**

Documents:

MPD SPEED GRANT 2018 LAW ENFORCEMENT APPLICATION.PDF  
MPD SPEED GRANT 2018.PDF

**I. Raffle Permit**

*Big Friend Little Friend of the Mitchell Area with the drawing to be held on August 16, 2017*

Documents:

BIG FRIEND LITTLE FRIEND RAFFLE.PDF

**J. Approve The Sale Of 2006 Chevy Mini Van**

Documents:

2006 CHEVY VAN SALE.PDF

**K. Set Date For Bid Opening 1:30 PM, May 9, 2017 - Forcemain Phase III City Project #2017-12**

Documents:

SET DATE FOR FORCEMAIN PHASE III - CITY PROJECT 2017-12.PDF

**L. PAY ESTIMATES APRIL 17, 2017**

Documents:

PAY ESTIMATES 04-17-2017 STAFF REPORT.PDF  
PAY ESTIMATE SCHEDULE 04-17-17.PDF

**M. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer**

Documents:

AP PAYMENT REGISTER.PDF

**8. Motion To Approve, Request Public Comment, Roll Call**

**9. Citizens Input**

*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*

**10. Set Date Of 05-01-17 For Hearings**

*Set date for a hearing on the application of R.R. Enterprises at 821 North Ohlman, Mitchell, SD to transfer a Retail (On-Off) Wine License RW-23600 to R. R. Enterprises at 1500 North Duff Street Suite E, Mitchell, SD*

*Set date for a hearing on the application of R.R. Enterprises at 821 North Ohlman, Mitchell, SD to transfer a Retail (On-Off) Malt Beverage License RB-23601 to R.R. Enterprises at 1500 North Duff Street Suite E, Mitchell, SD*

Documents:

RR ENTERPRISE STAFF.PDF  
RW-23600.PDF  
RB-23601 APPLICATION.PDF  
LUCKY LADY II MAP.PDF

**11. Hearings**

*On the application of Overtime Steakhouse & Sports Bar for a Special Event Liquor License located at the Overtime Event Center, 812 North Rowley, Mitchell on April 29th, 2017 for a wedding.*

*On the application of the Highland Conference Center for a Special Event Liquor License located at 1920 Highland Way using a portion of the Highland Conference Center/Comfort Inn's parking lot on May 17, 2017 for the Kyle Petty Charity Ride. The applicant is asking for a consumption permit at the Highland Conference Center, parade permit through town and to temporarily close Main Street from 6th Avenue to 7th Avenue from 4:00 p.m. to 6:00 p.m. for a photograph.*

Documents:

HEARING OVERTIME2.PDF  
OVERTIME APPLICATION.PDF  
HEARING KYLE PETTY1.PDF  
KYLE PETTY ROAD CLOSURE REQUEST.PDF  
KYLE PETTY CHARITY RIDE1.PDF

**12. Committee Reports:**

*Public Properties*

*Traffic*

**13. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment.**

**14. Action To Set Date For Board Of Adjustment Hearing 5/1/2017**

*James River Housing Inc. has applied for a conditional use permit to construct Self-service storage facility with varying compartment sizes, fifty (50) to four hundred (400) square feet per compartment, with the stipulation the property be adjacent to a major collector or arterial street as designated by the public works department on the property legally described as; Lot K-2, Weavers Squares Addition, NW ¼ 27, T 103 N, R 60 W, City of Mitchell, Davison County, SD (1401 S Main St).*

Documents:

[AGENDAITEMREQUESTJAMESRIVERCUP.PDF](#)  
[JAMESRIVERCUPPLAN.PDF](#)  
[JAMESRIVERCUPMAP.PDF](#)

**15. Hearing On Merlin Tingle, 1800 Block Loma Linda Dr. Motion To Table**

*Merlin Tingle has applied for a conditional use permit to construct a multi-family dwelling building on the property legally described as; Lot X-1, except the East Three Hundred Seventeen Feet (E.317) thereof, within Lot X, in the Southeast Quarter of the Northeast Quarter (SE ¼ NE1/4), Section Twenty Nine (29), Township One Hundred Three (103) North, Range Sixty (60) West of the Fifth (5th) Principal Meridian, City of Mitchell, Davison County, South Dakota. (1800 Block of Loma Linda Drive). The property is zoned HB Highway Oriented Business District. (Planning commission tabled the application)*

Documents:

[AGENDAITEMREQUESTTINGLE.CUP.PDF](#)  
[TINGLEPLAN.PDF](#)  
[LX1 29-103-60.PDF](#)  
[TINGLEMAP.PDF](#)  
[NOHTINGLE.PDF](#)  
[TINGLENEIGHBORLIST.PDF](#)  
[TINGLEPLANS2.PDF](#)  
[TINGLECOUNTYDRAINAGEXHIBIT.PDF](#)

**16. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session.**

**17. Action To Approve Agreement #A2017-04 Stickney Ambulance Service Intercept Agreement**

Documents:

[ACTION TO APPROVE A2017-04 STICKNEY AMBULANCE SERVICE INTERCEPT AGREEMENT.PDF](#)  
[INTERCEPT AMBULANCE AGREEMENT BETWEEN CITY OF MITCHELL AND STICKNEY AMBULANCE SERVICE.PDF](#)

**18. Action On Resolution #R2017-25, A Plat Of Lot 6, Block 1 Of CJM Second Addition, In The NW 1/4 Of Section 32, T 104 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota**

Documents:

[AGENDAREQUESTR201725.PDF](#)  
[R201725.PDF](#)  
[L6 B1 CJM 2ND.PDF](#)  
[PLATL6CJM.PDF](#)

**19. Action On Resolution #R2017-26, A Plat Of Lot 11, Block 2 Of CJM Second Addition, In The NW 1/4 Of Section 32, T 104 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota**

Documents:

[AGENDAITEMREQUESTR201726.PDF](#)  
[R201726.PDF](#)  
[L11 B2 CJM 2ND.PDF](#)  
[PLATL11CJM.PDF](#)

**20. Action On Resolution #R2017-27, Real Estate Purchase Agreement Approval**

Documents:

[AGENDA ITEM- SCOREBOARD PROPERTY TRANSFER.PDF](#)  
[RESOLUTION FOR SCOREBOARD PROPERTY TRANSFER.PDF](#)  
[CHAMBER-CITY-SCOREBOARD FENCE AGREEMENT.PDF](#)

**21. Action To Award Bids For Construction Of The Corn Palace Plaza (6th Avenue Plaza), City Project #2016-18**

Documents:

[CP PLAZA AGENDA ITEM STAFF REPORT.PDF](#)  
[2016-18 BID RESULTS 2017.04.06.PDF](#)  
[CP PLAZA.PDF](#)

**22. Action To Authorize The Mayor To Sign The Agreement #A2017-13, A Construction Agreement For City Project #2016-18, Corn Palace Plaza**

Documents:

[CP PLAZA CONSTRUCTION AGREEMENT STAFF REPORT.PDF](#)  
[A2017-13 CP PLAZA CONSTRUCTION CONTRACT.PDF](#)

**23. Action To Award Bids For Rock Chips Supply City Project #2017-10**

Documents:

[BID AWARD ROCK CHIPS 2017-10 STAFF REPORT.PDF](#)  
[BID TABULATION FOR ROCK CHIPS CITY PROJECT 2017-10.PDF](#)

**24. Action To Award Bids For Petroleum Products City Project #2017-13**

Documents:

**25. Action To Award Bids For Paving & Overlay City Project #2017-15**

Documents:

[AWARD BID 2017-15 PAVING AND OVERLAY STAFF REPORT.PDF](#)  
[BID TABULATION FOR PAVING AND OVERLAY 2017-15.PDF](#)

**26. Action To Award Bids For Water And Waste Water Supply #2017-30**

Documents:

[AWARD BID WATER AND WASTE WATER SUPPLY BID CITY PROJECT 2017-30 STAFF REPORT.PDF](#)  
[2017-30 WATER AND WASTEWATER SUPPLY BID TABULATION.PDF](#)

**27. First Reading On Ordinance #O2017-04, Vehicle For Hire Inspection Requirements**

Documents:

[AGENDA ITEM- VEHICLE FOR HIRE INSPECTIONS.PDF](#)  
[ORDINANCE ON VEHICLE FOR HIRE INSPECTIONS.PDF](#)

**28. First Reading On Ordinance #O2017-05, One-Way Traffic Exemptions**

Documents:

[AGENDA ITEM- ONE WAY EXEMPTIONS.PDF](#)  
[ORDINANCE REGARDING ONE WAY TRAVEL.PDF](#)

**29. Executive Session: Motion To Enter Into Executive Session In Accordance With SDCL 1-25-2(1) &(4)Personnel**

*SDCL 1-25-2 (1) Discussing the qualifications, competence, performance, character of fitness of any public officer or employee or prospective public officer or employee. The term "employee" does not include any independent contractors.*

*SDCL 1-25-2 (4) Preparing for contract negotiations or negotiating with employees or employee representatives.*

**30. Motion To Adjourn**

**31. FOR COUNCIL INFORMATION: Planning Commission Minutes 04/10/2017**

Documents:

[PLANNINGCOMMMIN4102017.PDF](#)

**32. FOR COUNCIL INFORMATION: Historic Preservation Commission Minutes 04/04/2017**

Documents:

[HPCMINUTES442017.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.