

CITY OF MITCHELL  
HISTORIC PRESERVATION COMMISSION  
CARNEGIE RESOURCE CENTER  
119 W 3RD AVE,  
5:15 PM, APRIL 3, 2017

1. CALL TO ORDER

2. ROLL CALL

3. Approval Of Agenda

4. Approval Of Minutes:

Documents:

[HPCMINUTES312017NOTAPPROVED.PDF](#)

5. UPDATE ON WALKING TOUR BROCHURE: JORDAN METZGER

6. DISCUSSION OF POSSIBLE DESIGN STANDARDS IN HISTORIC DISTRICTS

*Continue to review various links and suggestions from other sources and communities*

7. Other Business

8. ADJOURNMENT

**CITY OF MITCHELL  
HISTORIC PRESERVATION COMMISSION  
MITCHELL PUBLIC LIBRARY, 231 N DUFF  
DATE: MARCH 1, 2017**

**NOT APPROVED**

Chairman Logan called the March 1, 2017 Mitchell Historic Preservation Commission to order at 5:15 pm, at the Mitchell Public Library.

Members Present: Logan, Buechler, Clark, Pooley, Swenson, Metzger and ex-officio Putnam  
Members Absent: Hauser and Brown

Approval of Agenda: Motion by Metzger, seconded by Swenson to approve the agenda with the discussion of the CLG conference & donation forms in other business, all members present voting aye, motion carried.

Approval of Minutes: Motion by Clark, seconded by Pooley to approve the 1/28/2017 minutes. All members present voting aye, motion carried.

Update on Walking Tour Brochure: Metzger and Swenson have been working on photographs and historic briefs about the various sites that we would like to include in a "Walking Brochure" that will be produce and distributed to comply with HPC's \$1,500 grant. Metzger will get quotes for the printing. The commission discussed various venues and strategies to distribute the publication. He is hoping for May 1<sup>st</sup> completion. No action taken.

Possible Design Standards: Putnam provided the commission members various websites that have historic design standards. The commission is exploring the idea of adopting some standards that will help provide some guidance and assistance to property owners interested in applying for the MMSB Revolving Fund and other historic incentives. The members are to review the sites and be prepared to discuss at a future meeting. No action taken.

Other Business: Metzger reminded the commission that there a CLG conference in Pierre, SD on June 7 thru June 9, 2017. He said in the past the state history reserved and provided free hotels for CLG members. He will find out more details.

The commission also will start keeping track of in-kind hours and submit reports to the state in hopes of securing some state funding.

The next meeting will April 4, 2017 at 5:15 at Carnegie Resource Center.

Chairman Logan adjourned the meeting at 6:15 pm.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date