

City Council Agenda

City Council Chambers, City Hall, 612 N. Main Street

February 21, 2017

Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.

1. 6:30 PM Public Health And Safety

Documents:

[PUBLIC HEALTH SAFETY STAFF.PDF](#)
[PUBLIC HEALTH AND SAFETY COMMITTEE HAIRBALL.PDF](#)
[MITCHELL PERMIT APP HAIRBALL.PDF](#)
[2017 HAIRBALL PYRO INFO.PDF](#)
[4-7-17 MITCHELL - HAIRBALL CERTIFICATE OF LIABILITY.PDF](#)

2. 6:35 P.m. Traffic Commission

Documents:

[FEBRUARY 21ST, 2017 TRAFFIC COMMISSION.PDF](#)

3. Call To Order

4. Pledge Of Allegiance

5. Invocation: First Presbyterian

6. Roll Call

7. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[CITY COUNCIL MINUTES 02-06-17.PDF](#)

B. Committee Minutes:

Documents:

[PLANNINGCOMMMIN1232017.PDF](#)

C. Department Reports

Documents:

[SALES TAX COLLECTIONS-JAN.PDF](#)
[CODE ENFORCEMENT UPDATE \(FEBRUARY\).PDF](#)
[JANUARY 2017 POLICE REPORT.PDF](#)
[JANUARY 2017 BUILDING PERMITS.PDF](#)
[JANUARY 2017 FIRE EMS RESPONSE.PDF](#)
[JANUARY 2017 EMS HISTORICAL RESPONSE REPORT.PDF](#)
[JANUARY 2017 FIRE HISTORICAL RESPONSE REPORT.PDF](#)
[SNOW REMOVAL \(JANUARY\).PDF](#)

[MITCHELL PUBLIC LIBRARY \(DEC. 2016\).PDF](#)
[PALACE TRANSIT REPORT DEC 2016 RIDERSHIP.PDF](#)
[AIRPORT BOARD \(DECEMBER\).PDF](#)
[JANUARY 2017 COMMUNITY SERVICES ADVISORY BOARD MEETING MINUTES.PDF](#)
[FEBRUARY 2017 COMMUNITY SERVICES ADVISORY BOARD MEETING MINUTES.PDF](#)
[WATER DISTRIBUTION \(JANUARY\).PDF](#)
[WATER \(JANUARY\).PDF](#)
[AIRPORT \(JANUARY\).PDF](#)
[GOLF \(NOVEMBER\).PDF](#)
[GOLF \(JANUARY\).PDF](#)

D. Raffle Permits

Rotary International with the drawing to be held on April 7, 2017

Lakeview Lawn Bowling Association with the drawing to be held on October 30, 2017

Documents:

[ROTARY RAFFLE.PDF](#)
[LAKEVIEW LAWN BOWLING.PDF](#)

E. Set Date For Bid Opening For Curb And Gutter City Project #2017-14

Documents:

[SET DATE FOR CURB AND GUTTER CITY PROJECT 2017-14.PDF](#)

F. Set Date For Bid Opening For Sidewalk Project 2017-4 Schedules A, B, C And D

Documents:

[SET DATE FOR SIDEWALK PROJECT 2017-4 BID OPENING STAFF REPORT.PDF](#)

G. Set Date For Bid Opening - S. Duff Utility Improv. #2017-1; Kimball-Hanson Valve #2017-24; And Kimball-1st Valve #2017-25

Documents:

[SET DATE FOR BID OPENING S. DUFF UTILITY IMPROV. CITY PROJECT 2017-1, KIMBALL-HANSON VALVE REPLACEMENT CITY PROJECT 2017-24, AND KIMBALL.PDF](#)

H. Change Order #1 Mitchell Aquatic Center #2016-11 To Puetz Construction

Documents:

[CHANGE ORDER 1 MITCHELL AQUATIC CENTER TO PUETZ STAFF REPORT.PDF](#)
[CHANGE ORDER 1 MITCHELL AQUATIC CENTER DOCUMENTATION.PDF](#)

I. Gas & Fuel Quotation

Documents:

FEBRUARY 21, 2017 MEETING.PDF
FEBRUARY 6, 2017 QUOTE.PDF

J. Pay Estimates February 21, 2017 Staff Report

Documents:

[PAY ESTIMATES STAFF REPORT.PDF](#)
[PAY ESTIMATES FEBRUARY 21, 2017.PDF](#)

K. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP PAYMENT REGISTER-CLAIMS.PDF](#)
[AP REGULAR PAYMENT REGISTER.PDF](#)

8. Motion To Approve, Request Public Comment, Roll Call

9. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

10. Hearing

On the application of Mitchell Elks Lodge #1059 for a Special Event Liquor License located at Masonic Lodge, 112 East 5th Avenue, Mitchell on March 11, 2017 for Wingapalooza.

Documents:

[SET DATES HEARING WINGAPALOOZA1.PDF](#)
[MITCHELL ELKS LODGE APPLICATION.PDF](#)

11. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment.

12. Action To Set Date For Board Of Adjustment Hearing 3/6/2017

McPeek Properties LLC has applied for a conditional use for a parking facility at W 47' of Lot 2, Block 2, Rowley's 2nd Addition, City of Mitchell, Davison County (zoned R4) and a back yard variance of 10' vs 20', side-yard on a corner of 15' vs 20' and an oversize of 5,550 square feet vs 5,000 to construct a retail and trade business, to be located at 700 N Sanborn Blvd the legal descriptions are as follows Lot 3, Block 2, Rowley's 2nd Addition, Lot 4, Block 2, Rowley's 2nd Addition, City of Mitchell, Davison County, SD and S 6' of Lot 6, Block 2, Crider's 1st Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned (NS) Neighborhood Shopping District.

Documents:

[AGENDAITEMREQUESTMCPEEK.PDF](#)
[MAPMCPEEK.PDF](#)

13. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To

Adjourn And The City Council To Reconvene In Regular Session.

14. Action To Approve Agreement #A2017-06, Geo-Comm Support Agreement

Documents:

[ACTION TO APPROVE A2017 06 GEO COMM ANNUAL SUPPORT AGREEMENT.PDF](#)
[GEO COMM SUPPORT AGREEMENT A2017 06.PDF](#)

15. Action To Approve Agreement #A2017-07, Pros Consulting Master Plan Agreement

Documents:

[AGENDA ITEM REQUEST - MASTER PLAN.PDF](#)
[MITCHELL SD PR MASTER PLAN - PROS AGREEMENT 2017 01 20.PDF](#)

16. Action On Resolution #R2017-09- Airport Terminal Lease

Documents:

[AGENDA ITEM- TERMINAL LEASE.PDF](#)
[RESOLUTION APPROVING AND AUTHORIZING TERMINAL LEASE.PDF](#)
[AIRPORT PROPOSED LEASE AGREEMENT.PDF](#)

17. Action On Resolution #R2017-10 - Approving Cabela's Deed And Bill Of Sale

Documents:

[AGENDA ITEM- CABELAS DEED.PDF](#)
[RESOLUTION ON CABELAS DEED.PDF](#)
[CABELAS BILL OF SALE.PDF](#)
[CABELAS WARRANTY DEED.PDF](#)

18. Action On Resolution #R2017-11: A Plat Of Lots 17 And 18, Block 9 Of CJM Second Addition, A Subdivision Of A Portion Of Blocks 9 And 9A Of CJM Second Addition In The NW 1/4, And A Portion Of Irregular Tract No. 3 In The SW 1/4, All In Section 32, T 104 N, R 60 W Of 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

[AGENDAITEMREQUESTR201711PLAT.PDF](#)
[R201711.PDF](#)
[L17-18 B9-9A CJM 2ND.PDF](#)
[PLATL17L18B9CJM2ND.PDF](#)

19. Action On Resolution #R2017-12: A Plat Of Cottonwood Circle Of Woodland Heights First Addition, A Subdivision Of Lots 2 And 3, And Tracts 1 And 2, Block 1, All In Crane's Addition In The SE 1/4 Of Section 34, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, SD

Documents:

[AGENDAITEMREQUESTR201712PLAT.PDF](#)
[R201712.PDF](#)
[COTTONWOOD CIRCLE.PDF](#)
[PLATCOTTONWOODCIR.PDF](#)

20. Action On Resolution #R2017-13: A Plat Of Lot 5, Block 6 Of The Woods First Addition, A Subdivision Of The E 1/2 Of The SW 1/4 Of Section 23, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

[AGENDAITEMREQUESTL5B6WOODS.PDF](#)
[R201713.PDF](#)
[L5 B6 WOODS 1ST.PDF](#)
[PLATL5B6WOODS.PDF](#)

21. Action On Resolution #R2017-14 Health And Flex Benefits

Documents:

[AGENDA ITEM REQUEST - APPROVE WELLMARK HEALTH AND FLEX CONTRACTS 2017.PDF](#)
[RESOLUTION APPROVING HEALTH CARE AND FLEX PLAN AGREEMENTS.PDF](#)
[WAGeworks PD CITY OF MITCHELL 2017.PDF](#)
[SERVICEAGREEMENT_2016-12-15_CITY_OF_MITCHELL.PDF](#)

22. Action To Award Contract For Burr Street Sewer & Water Improvements #2016-26 To T& R Construction

Documents:

[2016-26 ACTION TO AWARD BURR STREET WATER AND SEWER IMPROVEMENTS TO T AND R CONTRACTING STAFF REPORT.PDF](#)

23. Action To Award E911 Communications System City Project 2017-8

Documents:

[AWARD CONTRACT FOR E911 COMMUNICATIONS SYSTEM 2017 8.PDF](#)
[2017-8 E911 BID TABULATION DOCUMENTATION.PDF](#)

24. Action To Approve Addendum To Joint Pipeline Agreement For B-Y Water Rates City Project #2000-1

Documents:

[ACTION TO APPROVE ADDENDUM TO JOINT PIPELINE AGREEMENT FOR B-Y WATER RATES STAFF REPORT.PDF](#)
[ACTION TO APPROVE ADDENDUM TO JOINT PIPELINE AGREEMENT FOR B-Y WATER RATES . DOCUMENTATION.PDF](#)

25. Motion To Adjourn

26. FOR COUNCIL INFORMATION: Planning Commission Minutes 02/13/2017

Documents:

[PLANNINGCOMMINUTES2132017.PDF](#)

of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.