

City Council Agenda

City Council Chambers, City Hall, 612 N. Main Street

January 17, 2017

The meeting start time is 6:30 PM. Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.

1. 6:00 P.M. Public Input & Discussion On Recycling Bid Proposals

Documents:

[STAFF REPORT RECYCLING DISCUSSION AND PUBLIC INPUT.PDF](#)
[RECYCLING BID TAB.PDF](#)
[RECYCLING REVENUE DOCUMENTATION FROM DEPENDABLE RECYCLING.PDF](#)
[ONLINE COMMENTS RECEIVED REGARDING RECYLING.PDF](#)

2. Call To Order

3. Pledge Of Allegiance

4. Invocation: First United Methodist

5. Roll Call

6. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[01-03-17.PDF](#)

B. Committee Reports:

Documents:

[PLANNINGCOMMMIN11282016.PDF](#)
[JANUARY 3, 2017 TRAFFIC COMMISSION MINUTES.PDF](#)

C. Department Reports

Documents:

[FINANCE DEPARTMENT REPORT-DEC.PDF](#)
[SALES TAX-2016.PDF](#)
[POLICE MONTHLY REPORT \(DECEMBER\).PDF](#)
[FIRE DECEMBER MONTHLY COMPARISON.PDF](#)
[EMS DECEMBER MONTHLY COMPARISON.PDF](#)
[MITCHELL FIRE AND EMS DECEMBER.PDF](#)
[CODE ENFORCEMEN UPDATE \(DECEMBER\).PDF](#)
[BUILDING PERMITS DECEMBER 2016.PDF](#)
[BUILDING PERMITS \(2016\).PDF](#)
[SNOW REMOVAL \(DECEMBER\).PDF](#)
[PALACE TRANSIT REPORT NOVEMBER 2016.PDF](#)
[AIRPORT \(DECEMBER\).PDF](#)

[WATER \(DECEMBER\).PDF](#)
[WATER DISTRIBUTION \(DECEMBER\).PDF](#)

D. Raffle Permit: Pheasant Forever With The Drawing To Be Held On October 21, 2017

Documents:

[PHEASANT FOREVER APPLICATION.PDF](#)

E. Set Date Of February 6, 2017 For Hearing

Hearing on the application of Overtime for a Special Event Liquor License located at Overtime Event Center, 812 North Rowley, Mitchell on February 11, 2017 for the Grayson Bean Bag Tournament.

Hearing on the application to transfer Retail (On -Sale) Liquor License RL-5732 from Blameys LLC, dba Blameys Sports Bar & Grill, 2100 Highland Way #W, Mitchell, SD to Blameys LLC, dba Blameys Sports Bar & Grill, 2100 Highland Way #W, Mitchell, SD due to a change in stock ownership.

Hearing on the application to transfer Retail (On-sale) Liquor License RL-5350 from Lucky's LLC dba Dr. Dr Lucky's Bar & Grill, 205 North Main St, Mitchell to Tapp Enterprises, LLC, dba Dr. Lucky's Bar & Grill, 205 North Main St., Mitchell, SD

Documents:

[SET DATES HEARINGS1.PDF](#)
[GRAYSON BAGS APPLICATION.PDF](#)
[BLARNEYS.PDF](#)
[BLARNEYS MAP.PDF](#)
[DR LUCKYS.PDF](#)
[DR LUCKYS MAP.PDF](#)

F. Purchase Of Patrol Vehicle From Vern Eide - Mitchell

Documents:

[PURCHASE OF PATROL VEHICLE FROM VERN EIDE - MITCHELL.PDF](#)
[STATE BID FOR PATROL VEHICLE - VERN EIDE - MITCHELL QUOTE.PDF](#)

G. Set Date For Bid Of 1:30 P.M., January 31, 2017 For Storm Sewer Utilities City Project 2017-11

Documents:

[SET DATE FOR STORM SEWER UTILITY CITY PROJECT 2017-11.PDF](#)

H. Pay Estimates January 17, 2017

Documents:

[PAY ESTIMATE REQUEST FOR MEETING.PDF](#)
[PAY ESTIMATES JANUARY 17, 2017.PDF](#)

I. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP REGULAR DEPARTMENT PAYMENT REGISTER - 9721.PDF](#)

7. Motion To Approve, Request Public Comment, Roll Call

8. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

9. Hearing:

On the application of Overtime Steakhouse & Sports Bar for a Special Event Liquor License, located at Overtime Event Center for the 2017 Mitchell Chamber & Development Corporation Annual Recognition Night on January 20th, 2017.

10. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment.

11. Action To Set Date For Board Of Adjustment Hearing 2/6/2017

Stephanie Kampshoff has applied for a conditional use permit to operate a family residential child care center in her home located at 622 S Minnesota St, legally described as Lot 8 and S 46 feet of Lot 9, Block 7, Van Eps 2nd Addition, City of Mitchell, Davison County, SD.

Documents:

[AGENDAREQUESTKAMPSHOFF.PDF](#)
[KAMPSHOFFMAP.PDF](#)

12. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session.

13. Action To Award Bid For City Recycling Project 2017-2.

Documents:

[RECYCLING BID STAFF REPORT.PDF](#)
[RECYCLING BID TAB.PDF](#)

14. Action To Award Bid For Construction Of An Indoor Aquatic Center- City Project #2016-11

Documents:

[STAFF REPORT INDOOR AQUATIC CENTER BID AWARD.PDF](#)
[INDOOR AQUATIC CENTER BID TAB.PDF](#)
[MITCHELL AQUATICS RECOMMENDATION LETTER.PDF](#)

15. Action To Approve Agreement #A2017-01 Clubhouse Manager Agreement

Documents:

[CLUBHOUSE CONTRACT STAFF REPORT.PDF](#)
[CLUBHOUSE MANAGER AGREEMENT.PDF](#)

16. Action To Approve Agreement #A2017-02, Consulting Engineering Services.

Documents:

[STAFF REPORT- SEG PROPOSAL.PDF](#)
[SEG PROPOSAL_12-19-16_V2 \(003\).PDF](#)

17. Action To Approve Agreement #A-2017-3 Mayor As Signatory And Approve Grant Agreement For Airport Pavement Maintenance

Documents:

[STATE PAVEMENT MAINTENANCE AGREEMENT STAFF REPORT.PDF](#)
[PAVEMENT MAINTENANCE PROJECT AGREEMENT WITH SDDOT.PDF](#)

18. Action On Resolution # R2017-03, Annexation Of The Real Property As Legally Described As The: South Three Hundred Seventy-Five (S 375') Of Lot Two (2), Except The South Three Hundred Feet (S 300') Thereof, In The Southeast Quarter (SE 1/4) Of Section Seventeen (17), Township One Hundred Three (103) N, Range Sixty (60), West Of The 5th P.M., Davison County, SD, Subject To Easements, Reservations, And Restrictions Of Record. (R.R Enterprises)

Documents:

[AGENDAITEMREQUESTRRENTERPRISES.PDF](#)
[R201703.PDF](#)
[PETITIONRR.PDF](#)
[COMMLETTERANNEX.PDF](#)
[ANNEXMAPS.PDF](#)

19. Action On Resolution # R2017-04, A Plat Of Lots A-1C And A-1D Of J.L. Oberembt's First Addition, A Subdivision Of Government Lot 4 In Section 3, T 103 N, R 60 W Of The 5th P.M., Davison County, SD

Lots A-1C and A-1D of J.L. Oberembt's First Addition, A Subdivision of Government Lot 4 in Section 3, T 103 N, R 60 W of the 5th P.M., Davison County, SD

Documents:

[AGENDAREQUESTR201704.PDF](#)
[R201703.PDF](#)
[GISOBEREMBTPLAT.PDF](#)
[OBEREMBTPLAT.PDF](#)

20. Action On Resolution # R2017-05, A Plat Of Lot 10, Block 2 Of CJM 2nd Addition, In The NW 1/4 Of Section 32, T 104 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, SD

Documents:

[AGENDAITEMREQUESTR201705.PDF](#)
[R201705.PDF](#)
[GISPLATL10B2CJM2ND.PDF](#)
[PLATL10B2CJM2ND.PDF](#)

21. Action On Resolution #R2017-06, A Resolution Designating A Temporary Alternate Landing Zone

Documents:

[AGENDA ITEM TEMPORARY ALTERNATE LANDING ZONE PDF](#)

22. Hearing And Action On Resolution #R2017-07, A Resolution Approving The Proposed Lease Agreement Regarding Mitchell Baseball Association's Training Facility And Authorizing Execution Thereof

Documents:

AGENDA ITEM- MITCHELL BASEBALL ASSOCIATION LEASE.PDF
RESOLUTION APPROVING AND AUTHORIZING MBA LEASE.PDF
MBA PROPOSED LEASE AGREEMENT- REVISION FINAL.PDF
AERIAL 2.PDF
AERIAL 3.PDF
BUILDING PLAN.PDF
SITE PLAN.PDF

23. First Reading Of Ordinance #O2107-01, AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; A Plat Of Block 1 Of Cadwell Park First Addition And Iowa Street, A Subdivision Of The NW ¼ Of Section 16, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota; A Plat Of Shevlin's First Addition, In The W ½ Of Section 16, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota; A Plat Of Shevlin's Second Addition, In The SW ¼ Of 16, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota From High Density Residential District (R4) To Public Lands And Institutions District (PL) AND THE OFFICIAL ZONING MAP BE CHANGED TO THE REFLECT THE SAME.

Documents:

AGENDAREQUESTORD0210701.PDF
ORD0201701.PDF
NEIGHBORSORD0210701.PDF
SHEVLINCADWELLPLATS.PDF

24. Executive Session: Motion To Enter Into Executive Session In Accordance With SDCL 1-25-2(3) Legal.

Executive Session according to SDCL 1-25-2 (3) Consulting with legal counsel or reviewing communications from legal counsel about about proposed or pending litigation or contractual matters.

25. Action On Resolution #R2017-02, A Resolution Delegating Authority To The Mayor Of Mitchell To Negotiate Settlement Terms And Execute The Final Agreement

Documents:

AGENDA ITEM- SETTLEMENT NEGOTIATION AUTHORIZATION.PDF
RESOLUTION ON RECOUPMENT SETTLEMENT.PDF

26. Motion To Adjourn

27. FOR COUNCIL INFORMATION: Planning Commission Minutes 01/09/2017, Baseball Site Plan, Parking Ordinance

Documents:

PLANNINGCOMMMINUTES010917.PDF
BASEBALLSITEPLAN.PDF
PARKINGORD.PDF

TRANSCRIPT

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.