**City Council Agenda**
City Council Chambers, City Hall, 612 N. Main Street
September 19, 2016
*The meeting start time is 6:30 PM. Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.*

1. **6:30 P.m. Traffic Commission**

   Documents:

   SEPTEMBER 19, 2016 TRAFFIC COMMISSION.PDF
   TRAFFIC STUDY STAFF REPORT.PDF

2. **Call To Order**

3. **Pledge Of Allegiance**

4. **Invocation: New Home Lutheran/St. Mary's Episcopal**

5. **Roll Call**

6. **Approval Of Consent Agenda Items**
   *Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

   A. **City Council Minutes**

      Documents:

      COUNCIL MINUTES 09-06-16.PDF

   B. **Committee Meeting Minutes**

      Documents:

      PLANNINGCOMMMIN9222016.PDF

   C. **Department Reports**

      Documents:

      FINANCE DEPARTMENT REPORT-AUG.PDF
      MOWING (JULY).PDF
      AIRPORT (AUGUST).PDF
      WATER (AUGUST).PDF
      POLICE (AUGUST).PDF
      BUILDING PERMITS (AUGUST).PDF
      GOLF (JULY).PDF
      LAKE MITCHELL ADVISORY (AUGUST 9TH).PDF
      LAKE MITCHELL ADVISORY (AUGUST 30TH).PDF
      LAKE MITCHELL ADVISORY (AUGUST 16TH).PDF
      FIRE (AUGUST).PDF
      AMBULANCE (AUGUST).PDF
      FIRE EMS.PDF
      MITCHELL PARK RECREATION (JULY).PDF
      MITCHELL PARK RECREATION (AUGUST).PDF
      MITCHELL PARK RECREATION (AUGUST 25TH).PDF

**D. Raffle Permits**

*First Circuit CASA Program with the drawing to be held on October 21st & 22nd, 2016*
*Dakota Wesleyan University with the drawing to be held on November 4th, 2016*
*Mitchell Area Safehouse Foundation with the drawing to be held on March 25th, 2017*

Documents:

CASA RAFFLE.PDF
DWU VOLLEYBALL RAFFLE.PDF
MITCHELL AREA SAFEHOUSE RAFFLE.PDF

**E. Change Order 1 City Project #2016-14C To Big O Concrete**

*Contracted to Big O Concrete increasing the contract amount by $771.50 for changes in concrete quantity for the project, adjust contract amount to $24,539.50*

Documents:

2016 CURB GUTTER CO 1 BIG O.PDF
2016 CURB AND GUTTER CO 1 - BIG O DOCUMENTATION.PDF

**F. Gas & Fuel Quotation**

Documents:

GAS AND FUEL SEPTEMBER 19, 2016-2.PDF
SEPTEMBER 12, 2016.PDF

**G. Pay Estimates For September 19, 2016**

Documents:

PAY ESTIMATES STAFF.PDF
PAY ESTIMATES 09-19-16.PDF

**H. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer**

Documents:

AP PAYMENT REGISTER.PDF

**7. Motion To Approve, Request Public Comment, Roll Call**

**8. Citizens Input**

*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*

**9. Committee Report:**

*Traffic Commission*

**10. Hearings**

*On the application of Overtime Steakhouse & Sports Bar for a Special Event Liquor License located at the Overtime Event Center, 812 North Rowley, Mitchell on October 1, 2016 for a Wedding.*

*On the applications of Mitchell Elks Lodge for a Special Event Liquor License located at the Masonic Lodge,112 East 5th Avenue, Mitchell on*

** October 1, 2016 for a Wedding*
** October 6, 2016 or Shrine Sportsman Fundraiser*
** October 8, 2016 for a Wedding*
** October 29, 2016 for a Wedding*

*On the application of Bates Enterprises to transfer Retail (On -Sale) Liquor License RL-5761 from Bates Enterprises, dba Big Dummy's Longhorn Bar, 108-114 North Main, Mitchell, SD to Bates Enterprises, dba Big Dummy's Longhorn Bar, 108-114 North Main, Mitchell, SD due to a change in configuration of the licensed premises to include the next building. (Applicant has withdrawn his application)*

Documents:

HEARINGS2.PDF
OVERTIME-EVENT1.PDF
ELKS LODGE 10-01-16.PDF
ELKS-SPECIAL APPLICATION.PDF
ELKS LODGE 10-08-16.PDF
ELKS LODGE 10-29-16.PDF

**11. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment.**

**12. Hearing On Shane Snyder, 503 N Duff**

*Shane Snyder has applied for a backyard variance of 2 feet v. 25 feet and a side-yard variance of 2 feet v. 3 feet for construction of 2 attached garages to his property at 503 N Duff St, legally described as S 82 feet of Lots 11 & 12, Block 14, Rowley's 2nd Addition, City of Mitchell, SD . Zoned R4.*

Documents:

AGENDAITEMREQUESTSNYDER.PDF
SNYDERNOH.PDF
SNYDERDRAWING.PDF
L11-12 B14 ROWLEYS 2ND.PDF
SNYDERMAP.PDF
SNYDERNEIGHBORS.PDF
SNYDERNEIGHBORLETTER.PDF

**13. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session.**

**14. Hearing And Approval Of Moving Permit To Van Laecken Properties, 2500 Block Anthony Ave**

*Van Laecken Properties LLC is requesting approval of moving a residence currently located at 25175 Campground Rd, Mitchell, SD (Hanson County) to Lot 7, Block 8 of CJM Second Addition, NW 1/4, Section 32, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, SD (2500 Block of Anthony Ave.)*

Documents:

AGENDA REQUEST VANLAECKEN.PDF
VANLAECKENDESCRIPTIONOFWORK.PDF
VANLAECKENMAPS.PDF
VANLAECKENPLANSPHOTOS.PDF

VANLAECKENNEIGHBORRESPONSES.PDF

**15. Action On Resolution #3381**

*A Plat of Lot 12 & 13 in the Replat of Tract A Wild Oak Golf Club Addition to the City of Mitchell, Davison County, South Dakota*

Documents:

AGENDA ITEM REQUEST L12B13TAWILDOAKPLAT.PDF
RES3381PLAT.PDF
L12-13 TA WILD OAK.PDF
LOT 12 AND 13 TRACT A WILD OAK.PDF

**16. Action On Resolution #3382**

*A Plat of Portions of Block 2, Block 3, Block 7, Block 8 and Block 9 of CJM Second Addition, and Portions of Michael Avenue, Livesay Lane and Jamaica Street, All in the NW 1/4 of Section 32, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota*

Documents:

AGENDA ITEM REQUEST PORTIONS OF CJMPLAT.PDF
RES3382PLAT.PDF
GISMAPPLATCJM2NDANNEX.PDF
PLAT 3382 CJMANNEX.PDF

**17. Action On Resolution #3383**

*A Plat of Lot 8, Block 2 of CJM Second Addition in the NW 1/4 of Section 32, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, SD*

Documents:

AGENDA ITEM REQUEST PLATL8B2CJM2ND.PDF
RES3383PLAT.PDF
GIS L8B2.PDF
PLAT3383L8B2CJM2ND.PDF

**18. Action On Resolution # 3384**

*A Plat of Lot X-1, Square 19, A Subdivision of Portions of Lot X of Square 19 and the West 1/2 of Vacated South Lawler Street, All in Weaver's Squares, City of Mitchell, Davison County, South Dakota*

Documents:

AGENDAITEMPLATX1.PDF
RES3384PLAT.PDF
GISLX-1 B19 WEAVERS SQUARES.PDF
PLAT3384X-1.PDF

**19. 2nd Reading & Adoption**

*Ordinance #2551-2017 Annual Appropriation Ordinance*

Documents:

STAFF REPORT-2017 ANNUAL APPROPRIATION ORDINANCE.PDF
2017 APPROPRIATION ORDINANCE 2551.PDF

**20. Motion To Approve, Request Public Comment, Roll Call**

20. **Motion To Approve, Request Public Comment, Roll Call**

21. **Executive Session: Entertain A Motion For The City Council To Enter Into Executive Session.**
    *PERMITTED BY SDCL 1-25-2(4): Preparing for contract negotiations or negotiating with employees or employee representatives.*

22. **Motion To Adjourn**

23. **FOR COUNCIL INFORMATION: Planning Commission Minutes September 12, 2016**

    Documents:

    PLANNINGCOMMMINUTES9122016.PDF

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.