

1. Agenda

Documents:

[MARCH 21, 2016 AGENDA.PDF](#)

2. Packet

Documents:

[MARCH 21 2016 PACKET.PDF](#)

City Council Agenda

City Council Chambers
612 North Main Street
Mitchell, SD 57301

**March 21, 2016
7:30 PM**

1. **7:25 p.m. PUBLIC HEALTH & SAFETY**
2. **7:30 p.m. CALL TO ORDER**
3. **PLEDGE OF ALLEGIANCE**
4. **INVOCATION** New Home Lutheran/St. Mary's Episcopal
5. **ROLL CALL**
6. **APPROVAL OF CONSENT AGENDA:** Items appearing on the Consent Agenda may be removed by a City Council member for discussion at the beginning of the formal agenda items.
 - a. City Council Agenda
 - b. Council Minutes from Prior Meeting
 - c. Committee Minutes:
 1. Planning Commission February 22, 2016
 2. Traffic March 7, 2016
 3. Finance March 7, 2016
 - d. Department Reports:
 1. Finance (January/February)
 2. Police (January, February)
 3. Building Permits (February)
 4. Mitchell Public Library (February)
 5. Mitchell Public Library (February Activity Report)
 6. Airport Board (January)
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 8. Palace Transit (February)
 9. Mitchell Park & Recreation (January, February)
 10. Lake Mitchell Advisory (January, February)
 11. Lakeview Golf Course (January, February)
 12. Water (February)
 - e. Change Order for the West End Bridge Project #2015-2 to the South Dakota Department of Transportation as follows:
 1. C.O. #6 increasing the contract amount by \$75,444.21 to furnish, additional Diaphragms, Test Pile
 - f. Set date of 04-11-16 to receive and consider bids for:
 1. Curb and Gutter-City Project #2016-14
 2. Paving and Overlay-City Project #2016-15
 3. Park Utilities Vehicle-City Project #2016-37at 1:30 p.m. in the City Council Chambers of City Hall
 - g. Set date of 04-04-16 for a hearing on the application to transfer Retail (On-Sale) Liquor License RL-5353 from Dave Backlund Jr., dba Par Tee Bar, 117 South Lawler Street, Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following through the switchboard at (605)995-8420 at least 24 hours prior to the meeting with requests for assistance: Finance Officer, Human Resource Officer or Director of Public Works.

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Mitchell, South Dakota to LAB, LLC, dba DD's, 501 South Sanborn Blvd, Ste 2, Mitchell, South Dakota

- h. Set Date of 04-04-16 for Hearing on the application of Imagine Guild Inc. for a Special Event Malt Beverage License located on Main Street by closing the following: South Main Street from 1st South to Railroad as well as Railroad from ½ block East of Main to South Kimball Street, include both City of Mitchell parking lots South of 1st Street, also request closing Main Street from 1st Street North to 2nd Street to park motorcycles and poker run entries and to obtain a Special Event Malt Beverage License, Consumption and Noise permits, Parade Permit for the Memorial Weekend in Mitchell and Barbecue Cook-Off on May 28, 2016
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- j. Hearing on the application of Xtreme Golf Inc., dba Lake House, 2700 North Main Street, Ste #2, Mitchell, South Dakota to obtain a Package (off sale) Malt Beverage License
- k. Raffle Request
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- l. Gas & Diesel Fuel Competitive Quotations
- m. Pay Estimates
- n. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer

Motion to Approve, Request Public Comment, Roll Call

7. **CITIZENS INPUT:** If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
8. **COMMITTEE REPORT:** Entertain a motion to approve the Committee Report
 - a. Public Health & Safety
9. **BOARD OF ADJUSTMENT:** Entertain a motion of the City Council to recess and sit as the Board of Adjustment.
10. **SET DATE:** Entertain a motion to set date for 04-04-2016 for Board of Adjustment Hearing as listed below:

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12. **ACTION TO APPROVE:** Temporary Retention of Carl Koch
13. **ACTION ON RESOLUTION #3336:** Fees and Charges (Tabled from the March 7th, 2016 City Council meeting)
14. **ACTION ON RESOLUTION #3337:** A Plat Lot 2, Block 7 of Westwood First Addition, A Subdivision of the Southwest $\frac{1}{4}$ of Section 16, Township 103 North, Range 60 West of the 5th P.M., City of Mitchell, Davison County, South Dakota
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16. **ACTION ON RESOLUTION #3339:** A Resolution adopting the Davison County Multi-Jurisdictional Pre-Disaster Mitigation Plan
17. **ACTION TO APPROVE:** Placement Agent Agreement between City of Mitchell and Dougherty & Company LLC
18. **ACTION ON RESOLUTION #3340:** A Resolution giving Approval to the Issuance of TIF Refunding Bonds
19. **FIRST READING:** Ordinance #2530, An Ordinance Amending the Mitchell, S.D City Code by Changing the Time for Snow Removal from Sidewalks from 15 Hours to 24 Hours following Snowfall (Tabled from the March 7th, 2016 City Council meeting)
20. **2nd READING AND ADOPTION:** Ordinance #2531, An Ordinance Amending Section 1-6-1, of Title 1, Chapter 6, City Officials, Subsection B, Qualifications and Appointments: Subparagraph 2., by Modifying the Term of Appointments from One Year to Three Years for Appointive Officers

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Motion to Approve, Request Public Comment, Roll Call

21. **2nd READING AND ADOPTION:** Ordinance #2532, An Ordinance Amending Section 1-5-4, of Title 1, Chapter 5, Mayor and City Council, by Altering the Provisions for Regular Meeting Start Times and the Methods and Requirements for Providing Notice of Special Meetings

Motion to Approve, Request Public Comment, Roll Call

22. **ACTION TO APPROVE:** Meeting Start Times

23. **FIRST READING:** Ordinance #2533, An Ordinance Amending Section 4-2-7, of Title 4, Chapter 2, Liquor Control, by revising the provision relating to Corn Palace Liquor Licenses

24. ACTION TO APPROVE BIDS:

- a. 200-400 Blocks of North Rowley-City Project #2016-3
- b. Sidewalk Project-City Project #2016-4
- c. Cadwell Park Sunshades-City Project #2016-23
- d. Cadwell Park Backstops and Netting-City Project #2016-25

25. **ACTION TO APPROVE:** Request for Additional Funding for the Hitchcock Park New Tennis Courts-City Project #2016-24

26. **ACTION TO APPROVE:** Authorization for Capital Grant Funds

27. **ACTION TO APPROVE:** Approve Design/Planning Contract with CONFLUENCE and SPN

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30. **MOTION TO ADJOURN**

NEXT REGULAR COUNCIL MEETING DATE: Monday, April 4th, 2016
COUNCIL AGENDA DEADLINE IS WEDNESDAY NOON PRIOR TO CITY COUNCIL MEETING

FOR COUNCIL INFORMATION: Planning Commission Minutes-March 14th, 2016

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COMMITTEE MEETING

MARCH 21, 2016

(Detailed agendas follow)

7:25 P.M. PUBLIC HEALTH & SAFETY

Committee meeting agendas are scheduled based on an estimated time of completion. If a meeting concludes prior to its scheduled time the next committee may start its proceedings early.

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PUBLIC HEALTH AND SAFETY AGENDA

March 21, 2016

7:25 7:30 PM

1.) Call to Order

2.) Approve Agenda

Fireworks Permit request for Hairball 04-09-16

MEMBERS:

Steve Rice (Chairman) Susan Tjarks, Marty Barington, Mel Olson, Bev Robinson

Deb Hanson-Sudbeck

From: Cindy Titze
Sent: Wednesday, March 09, 2016 8:35 AM
To: Terry Johnson; Deb Hanson-Sudbeck; Marius Laursen
Cc: Lyndon Overweg; Billie Kelly
Subject: REF;Public Health & Safety. FW: Hairball Pyrotechnics Permit 4-9-16
Attachments: 4-9-16 Mitchell.pdf; Mitchell Permit App 2016.pdf; HAIRBALL TOUR RIDER 2016.pdf; 2016 HAIRBALL FIREWORKS PERMIT 2016-01.pdf

Importance: High

Hello!

Danielle with Badlands entertainment forwarded me the information needed for the "pyrotechnics" for the Hairball Concert. I printed the permit that she had sent and re-scanned with the proper permit # - should be the 2016-01, which is attached and named 2016 Hairball Fireworks Permit 2016-01.

I have also copied Billie on this for her review of the insurance certificate.

Payment has been sent in the mail (see below).

Please let me know if you have any questions.

Thanks!



Cindy Titze | Secretary
Mitchell Dept. of Public Safety
201 West 1st Ave, Mitchell, SD 57301
Phone: 605-995-8400
Fax: 605-995-8486
CityOfMitchell.org

From: Danielle Findling [mailto:danielle.findling@badlandsentertainmentgroup.com]
Sent: Tuesday, March 08, 2016 4:28 PM
To: Cindy Titze <CindyT@mitchelldps.com>
Subject: Hairball Pyrotechnics Permit 4-9-16

Cindy,

I have attached the permit application, the certificate of insurance, and the "2016 Hairball Pyro Info" packet for our 4-9-16 show at the Corn Palace.

I am sending a physical copy of the application in the mail along with the check for \$30.00.

Thanks!

Danielle Findling

Admin Assistant

Badlands Entertainment Group
1600 W Russell Street
Sioux Falls, SD 57104

danielle.findling@badlandsentertainmentgroup.com

Watch this New Badlands Video - Or Else!

Listen to KBAD 94.5 FM Online NOW!

Direct line: 605.679.3261

Mobile: 952.484.4696

Toll Free: 844.798.7296

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CITY OF MITCHELL
DEPARTMENT OF PUBLIC SAFETY
FIREWORKS PUBLIC DISPLAY PERMIT
A PERMIT TO OPERATE A DISPLAY OF FIREWORKS

PERMIT NUMBER 2015-01

Name of Applicant Danielle Findling Phone # 605-679-3261
Address 1600 W Russell St City Sioux Falls State SD Zip 57104

PERSON(S) ACTUALLY IN CHARGE OF FIRING THE DISPLAY:

Name Charles Majeste Address 5313 Alhara Rd NE State IA Zip 55421

Name _____ Address _____ State _____ Zip _____

Date of Display 4/9/16 Time of Day approx 9:00 - 11:30 pm

Exact Location of Display Corn Palace - 604 N Main St, Mitchell SD 57301

A copy of the insurance certificate on file with Human Resources? yes (yes or no)

TYPE OF FIREWORKS:

Class B Explosive (Special Fireworks) Class C Common Fireworks

I, Danielle Findling, declare and affirm under the penalty of perjury that this Fireworks Display Permit has been examined by me and to the best of my knowledge and belief is true and correct.

Dated this 7 day of March, 2016.

Danielle Findling
Signature of Applicant

Subscribed and sworn to (or affirmed) before me this 7 day of March, 2016.



Stefanie Haack
Notary Public

My Commission expires: June 24, 2021

Fire Marshall Reviewed: _____

Permit Authorized By: _____

Title: _____

Location of Issuing Authority: _____

Issued subject to all applicable laws and regulations, SDCL 34-36, SDCL 34-37 and National Fire Protection Association Pamphlet # 1123 (2000 edition). This permit may not be assigned or transferred.

DEPARTMENT OF PUBLIC SAFETY
201 W 1ST AVE., MITCHELL SD 57301

COPIES: WHITE-Permit Holder; YELLOW-Fireworks Wholesaler; PINK-Issuing Authority

Hairball Tour Rider (as of 1/27/15)

The following rider is attached to and made a part of the Artist Engagement Contract and is to be provided to the artist at no cost. The artist makes these requests to help insure that the band and crew receive the following provisions and amenities to achieve a professional and high quality performance.

Crew Chief & Stage Manager: Tom Segel (612) 916-5842

Technical: Sandy Marks (612) 554-8332

Pyro: Chuck Majeske: (612) 237-5648

Stage and Set-up:

- Access to facility must be available at least 5 hours prior to doors.

VERY IMPORTANT

• **Purchaser must provide a minimum of (6) experienced stage hands for load-in & load out. We will need (2) stage hands all day. Stage hands will report to Tom Segel 15 minutes before the scheduled load in time. Stage hands must be able to lift 50-75lbs, be sober, and dressed to handle moving heavy equipment (no sandals or flip flops etc). Stage hands are for Hairball's needs and can have no other duties.**

- **Please notify management of any irregular load-ins. A forklift should be provided when available.**
- **Minimum stage requirements: 40' x 32' x 3' high with 1 ramp and 2 sets of stairs. Stage to ceiling must be minimum of 22 feet. STAGE MUST BE CLEAR AND LEVEL THROUGHOUT THE ENTIRE STAGE AREA.**

1. Any stage less than requirements must be approved by management and clean upon arrival of Hairball staff and free of cabling, monitor wedges, side fills, ANY risers, lighting or production gear not pre-approved by Tom Segel.
2. No cross stage cabling or wedges on the DS edge to allow for Hairball provided 8x4 thrust, if stage has thrust already installed Hairball must be able to drop in 8x4 deck (supplied by Hairball) with bar grating top for smoke and up lighting effects.
3. All wedges, tables, cases, (dead or full) barricade (whole or parts) or any obstructions must be a minimum of 8' from the DS or front of stage and anywhere on the floor or dock area that Hairball vehicles may need to go to get in position for load in and out.
4. All non-Hairball stage skirting, pipe and drape or masking of any kind on or off stage will remain in their cases and not to be placed or assembled without approval of Tom Segel or Chuck (Pyro)

- Parking must be available for 1 53' tractor trailer, 1 van and 1 full size tour bus with a 50A circuit available for Bus.

SUFFICIENT LIGHTING IS REQUIRED FOR EQUIPMENT BREAKDOWN AND LOAD OUT AFTER SHOW.

Power Requirements when we supply production: Power must be on and available at band load-in.

- 100 amp 3 phase 220 for audio production service only within 60 feet of stage right or stage left with sufficient gauge wire to handle power load without voltage drop. Must be able to connect bare wires or have cam lock connectors.
- 200 amp 3 phase 220 for lighting only within 60 feet of stage right or left must have sufficient gauge wire to handle power load without voltage drop. (the 100 amp and a 200 amp can only be connected by cam locks or wired direct) Must be able to connect bare wires or have cam lock connectors.
- 60 amp single phase 220 for specials and extra equipment within 60 feet of stage right or stage left. 60 amp only can be connected by [Hubble twist lock] or [range plug three straight and one round or wired direct] Buyer to provide (1) Licensed Electrician for Connect and Disconnect. If power is provided by generator must be -150 KW

When Purchaser provides production, the following applies:

Production must arrive early enough to provide AC Power for Hairball within 45 minutes of the commencement of load in.

[WE REQUIRE THE EQUIVALENT OF (11) 20A CIRCUITS FOR OUR SHOW]

--- Hairball travels with their own FOH console and monitor console. We require an audio snake from stage left center to the FOH position with a minimum of 36 channels. ---

--- These inputs are for Hairball only --- Additional channels or an additional console is to be provided for opening acts if applicable. A Hairball input list and stage plot is available when requested.

- We carry our own splitter and tails. We need 3 monitor mixes with processors and power, 4 wedges across the front, (2) stage right, (2) center stage, and 1 side fill cabinet (either 2-15's or 2-12's and 1-2" horn) on stage left. All wedges require a 15" speaker and 2" horn
- Drum monitor: We carry our own powered drum monitors.
- Main speakers and power should sufficiently cover the entire venue at full capacity. The band has a loud stage volume so please plan your system and power accordingly.

• Lighting Requirements:

• Stage lighting needs to be of professional quality, and needs to sufficiently light up the entire stage. Minimum of 90K unless change is approved. 60K Upstage and 30K Downstage

• **We require (1) proper followspot plus an experienced operator. In venues holding over 2000, a second spot is requested along with an additional experienced operator. A clear com system for communication is also requested where available. Followspots must be able to properly light the stage.**
A scissor lift should be provided for lighting adjustment and backdrop when available.

Pyrotechnics Clause

Purchaser to supply 2-50 LB Siphon Tube CO2 tanks and 1-20 LB Siphon tube CO2 tank.

Hairball has a licensed and insured Pyrotechnician on staff. He only operates with proper permits and Fire Marshall approval. Use of Pyrotechnics is an important part of a Hairball show and permission the use Pyrotechnics is a binding part of this agreement. **Chuck Majeske** has 25 years experience with the likes of Prince, Paul McCartney, Beyonce, and The Minnesota Vikings. Chuck has never had an accident in those 25 years. Please have 6 banquet tables and 1 garbage can available on Stage right floor area for pyrotechnic setup.

Security

--- Hairball requires 100ft. of proper barricade (no snow fence), to cover the entire SL, SR and stage area. ---
--- We also require additional barricade for the FOH position. ---

- Band requires (7) competent security guards. (1) SL & (1) SR in the pit, (2) on the stage deck, (2) for backstage, and (1) for FOH.

Guest List:

- Artist to receive a 30 person guest list

Hospitality:

--- To be available at load-in:

Bottled water and/or Gatorade or Powerade on ice.

---Available per advance: Meal for 16 people, (19 if we provide production)

Proper catering w/ 2 meat options OR meal buyout (\$20/ person)

Please provide a case of chilled water for the opening act.

Purchaser must provide a clean, well lit, dry, lockable, heated/cooled dressing room

--- To be available 2 hours before showtime:

- Two cases bottled water at room temperature
- Two cases of Bud Lite
- Two cases of Coke
- One case of Diet Coke
- Twelve Red Bull or Monster energy drinks.
- One deli tray with bread or crackers & condiments
- One veggie tray
- One fruit tray
- 6 clean hand towels
- 6 clean bath towels
- *As stated above:* 2-50 LB Siphon Tube CO2 tanks and 1-20 LB Siphon tube CO2 tank.

I _____ have read and agreed to these terms on ____/____/____

Signature: _____

Please send back signed and with any amendments if necessary with signed contract.

Please contact with any questions or comments:

Hairball Management

Mike Findling

Badlands Entertainment Group

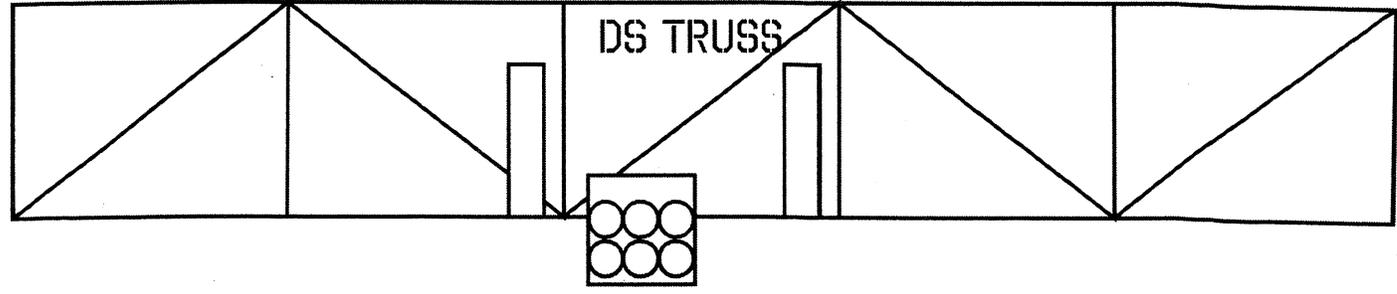
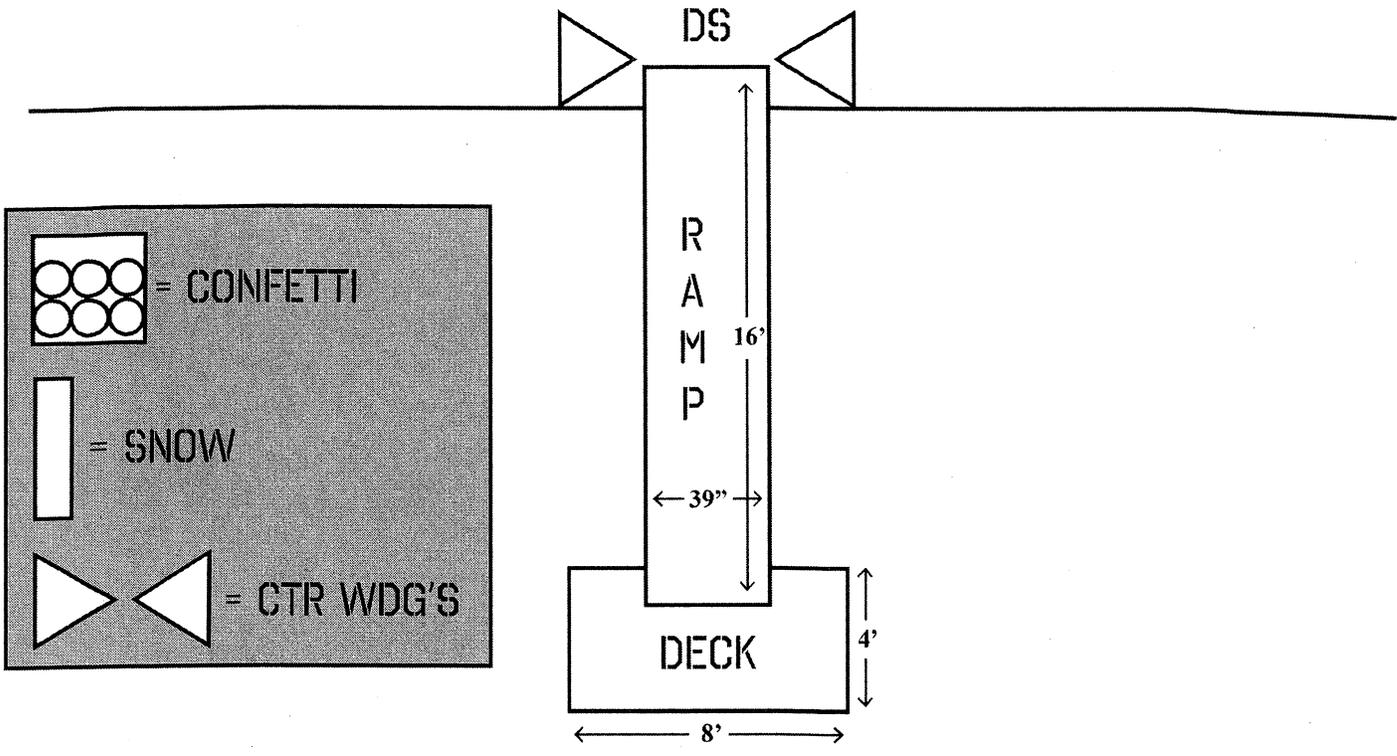
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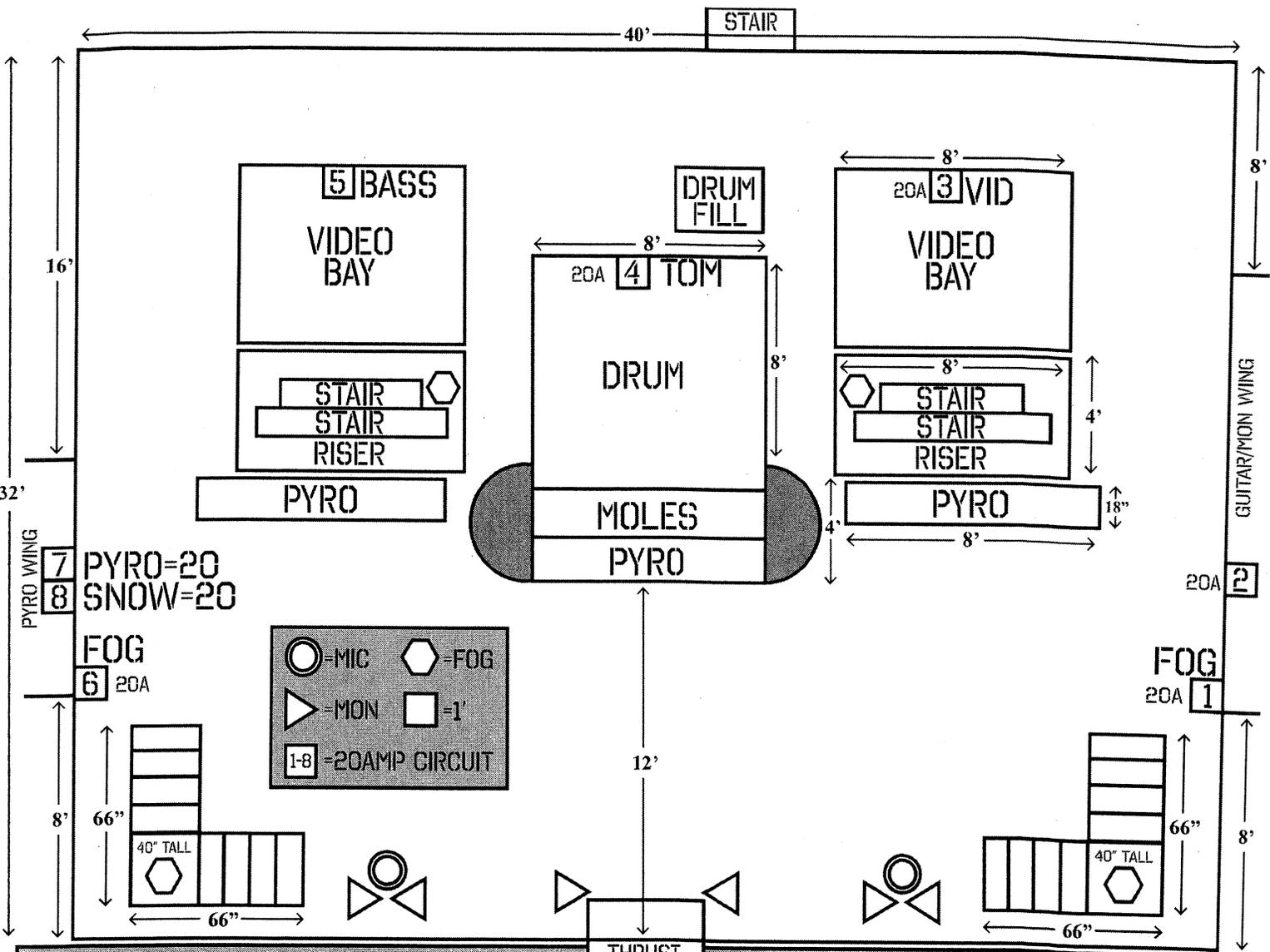
Mike.Findling@badlandsentertainmentgroup.com

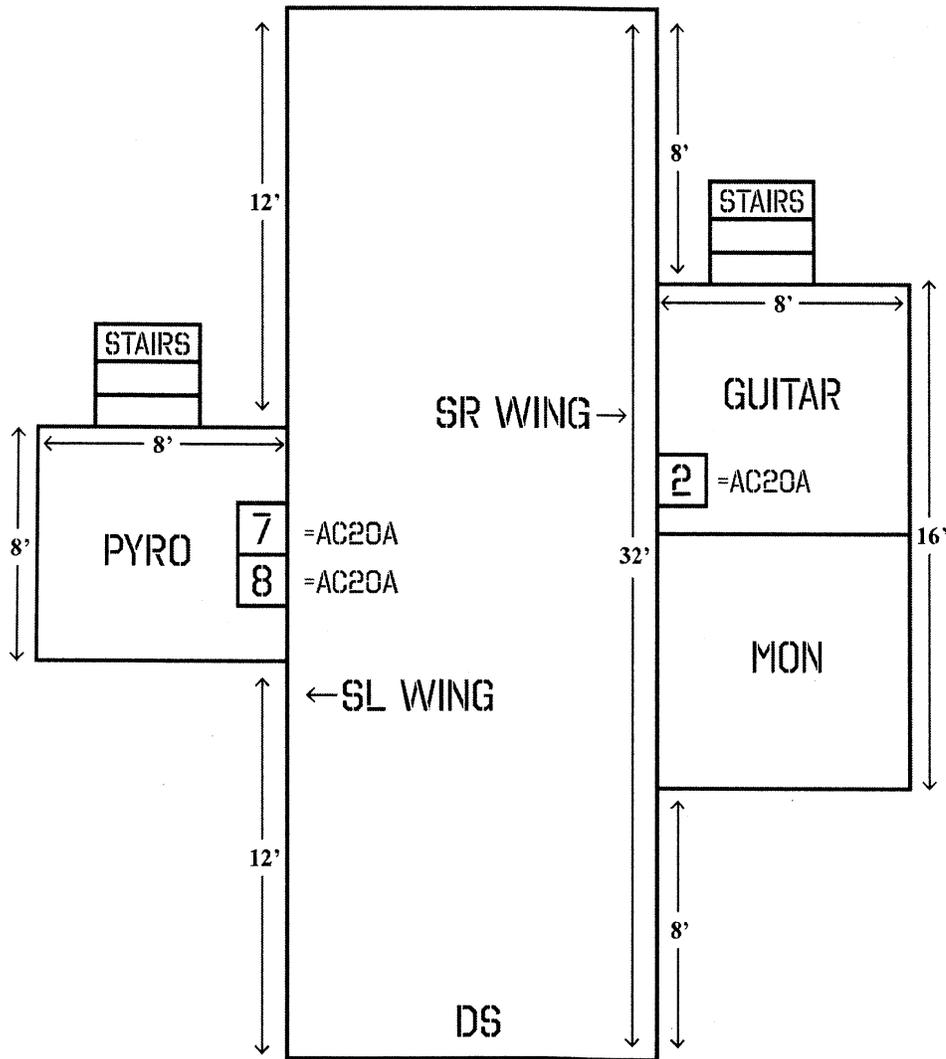
HAIRBALL

HAIRBALL PRODUCTION REQUIREMENTS

1. DO NOT SKIRT FRONT OF STAGE UNTIL HAIRBALL SET UP IS COMPLETE AND CLEARED WITH STAGE MANAGER.
2. NO MONITORS, LIGHTING, CABLING OR NON-APPROVED RISERS SHALL BE ON THE DECK ANYWHERE AT THE START OF HAIRBALL'S LOAD IN.
3. NOTHING WITHIN 4 FEET OF THE DOWN STAGE EDGE, IE; WEDGES, CASES, TABLES, LOOSE TRUSSING, ECT... TO ALLOW FOR HAIRBALL CABLING AND CONSTRUCTION OF THRUST AND /OR RISER.
4. DOWN STAGE TRUSS MUST BE AT WORKING HEIGHT OR BE ABLE TO BE BROUGHT IN FOR HAIRBALL'S CREW TO ATTACH CONFETTI, SNOW MACHINES, BANNERS, ETC...
5. MONITOR PIT MUST BE SET UP STAGE RIGHT USING THE LEAST AMOUNT OF REAL ESTATE POSSIBLE TO ACCOMMODATE GUITAR WORLD
6. AC MUST BE AVAILABLE WITHIN 30 MINUTES OF THE HAIRBALL TRUCK BEING TIPPED







HAIRBALL INPUT & MICROPHONE LIST (1/28/14)

Ch. #	Input	Source	Insert
-1- (M)	Kick 1	Audix D6,D4, or SM91	Gate 1
-2- (M)	Snare	Sennheiser 604, SM57	
-3-	Snare bottom	SM57	Gate 2
-4-	Tom 1	Sennheiser 604	Gate 3
-5-	Tom 2	Sennheiser 604	Gate 4
-6-	Tom 3	Sennheiser 604	Gate 5
-7-	Tom 4	Sennheiser 604	Gate 6
-8- (M)	High Hat	SM81 etc.	
-9-	Overhead (L)	SM81 etc.	
-10-	Overhead (R)	SM81 etc.	
-11- (M)	Talk Box	SM57	
-12- (M)	Sequence	DI	Comp 8
-13- (M)	Bass DI	DI	Comp 6
-14- (M)	Bass Mic.	Sennheiser 609 or SM57	Comp 7
-15- (M)	Guitar (L) SL	Sennheiser 609 or SM57	
-16-	Guitar (R) SL	Sennheiser 609 or SM57	
-17- (M)	Acoustic	DI	
-18- (M)	Guitar (C)	Sennheiser 609 or SM57	
-19- (M)	Vocal SR	SM58	Comp 1
-20- (M)	Vocal C1 (Bob)	Sennheiser or Shure wireless	Comp 2
-21- (M)	Vocal C2 (Kris)	Sennheiser or Shure wireless	Comp 3
-22- (M)	Vocal C3 (Joe)	Sennheiser or Shure wireless	Comp 4
-23- (M)	Vocal SL	SM58	Comp 5
-24- (M)	Vocal Drums	Headset provided	

3 boom stands for vocals and talk box, 3 straight stands with wireless clips for center vocals, and 2 booms for overheads and assorted short booms for guitars, snare and high hat. **1 additional DI for click track (not needed in monitors).**

Digital FOH (preferred)..... Yamaha M7CL or Digidesign SC48, D-Show or Profile.

Analog FOH console specs.....Midas, Soundcraft, Allen & Heath etc.

Analogue console requirements:

EQ- minimum 4-band with dual mid-sweep

8 gates & 8 compressors

3 available aux sends

2 mono or 1 stereo channel for ipod return

Mono delay and one return channel

SPX 90 etc. for drum verb with 2 mono or 1 stereo channel for return

SPX 990 for effects with 2 mono or 1 stereo channel for return.

Minimum total channels: 32

MON. console-- 3 mixes up front plus drum mix with sub. 4 mixes minimum. On large stages we request 2 additional mixes as side-fills.

Minimum channels needed: 16

REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA

March 7, 2016
7:30 P.M.

PRESENT: Dan Allen, Marty Barington, Steve Rice, Bev Robinson, Susan Tjarks,
Dave Tronnes,

ABSENT: Mel Olson, Jeffrey Smith

PRESIDING: Mayor Jerry Toomey

AGENDA:

Moved by Robinson, seconded by Rice, to approve the following items on the consent agenda:

- a. City Council Agenda.
- b. Council Minutes from Prior Meeting.
- c. Committee Minutes:
 1. Planning Commission February 8, 2016, and
 2. Traffic February 16, 2016.
- d. Change Order to City Hall Waste Plumbing Project #2015-33A to Krohmer Plumbing as follows:
 1. C.O. #1 decreasing the contract amount by \$6,190.00 to furnish, install, and wire additional sump pit and pump, discharge line to existing line, install drain tile for Alternate #2 on the North West corner of the building. Drain tile will be installed approximately 20' on the North side of building only. The rest of Alternate 2 drain tile will be eliminated to adjust contract amount to \$96,561.00.
- e. 2015 Annual Report.
- f. Plains Commerce Bank as an Official Depository.
- g. Set date of 03-28-16 to receive and consider bids for:
 1. 23rd & Ohlman Holding Pond-City Project #2016-30,
 2. Rock Chips-City Project #2016-10, and
 3. Petroleum Products-City Project #2016-13at 1:30 p.m. in the City Council Chambers of City Hall.
- h. Set date of 03-21-2016 for a hearing on the application to transfer Retail (On-Off Sale) Wine License RW-7571 from Hohn Partnership, 415 West 10th, Mitchell, South Dakota to Xtreme Golf Inc., dba Lake House, 2700 North Main Street, Ste #2, Mitchell, South Dakota.

- i. Set date of 03-21-2016 for a hearing on the application of Xtreme Golf Inc., dba Lake House, 2700 North Main Street, Ste #2, Mitchell, South Dakota to obtain a Package (off sale) Malt Beverage License.
- j. Approve Property Tax Abatements for 2015 Taxes Payable in 2016 as follows:
 - 1. Salvation Army, Lot 8 in Block 6 the Woods 1st Addition in the amount of \$600.66 for Tax Exempt Entity.
- k. Raffle Request:
 - 1. Big Friend Little Friend of the Mitchell Area with the drawing to be held on August 17, 2016.
- l. Pay Estimates:
 - Pay Estimate #10 in the amount of \$376.89 for Old Landfill Leachate Monitoring Project #2015-28 contracted to Leggette, Brashears & Graham,
 - Pay Estimate #7 in the amount of \$3,863.10 for the New Landfill Monitoring Project #2015-29 contracted to Leggette, Brashears, & Graham, and
 - Pay Estimate #2 in the amount of \$8,075.00 for Kibbee Ditch Study Project #2016-2 contracted to SPN & Associates.
- m. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer.

PAYROLL JANUARY 31, 2016 – FEBRUARY 13, 2016: City Council \$3,413.84, Mayor \$1,212.23, City Administrator \$4,434.00, Attorney \$2,357.81, Finance \$11,145.60, Human Resources \$3,031.28, Municipal Building \$2,914.46, Information Technology \$1,957.20, Police \$62,772.48, Traffic \$3,575.52, Fire \$41,761.39, Street \$25,541.83, Public Works \$17,594.58, Cemetery \$3,160.18, Animal Control \$1,446.24, Emergency Medical Services \$9,919.69, Library \$11,698.93, Recreation & Aquatics \$5,619.41, Recreation Center \$10,849.40, Sports Complexes \$8,960.02, Parks \$7,792.33, Supervision \$1,416.72, E911 \$19,556.76, RSVP \$5,655.14, Palace Transit \$17,348.91, Nutrition \$1,077.15, Water \$4,980.41, Water Distribution \$6,948.52, Sewer \$11,714.71, Airport \$2,342.26, Waste Collection \$9,375.95, Landfill \$7,329.22, Corn Palace Maintenance \$18,016.32, Golf Course \$4,978.75.

SALARY ADJUSTMENT:

WATER DISTRIBUTION: Tom Schuman-\$18.212.

NEW HIRES:

CORN PALACE: Scott Schmidt-\$68,500.00.

GOLF: Steven Anderson-\$11.00, Jim Lynde-\$11.00.

NUTRITION: Nancy Flanigan-\$8.55.

WARRANTS: A & B Business Solutions, Contract-\$1,937.65; A-OX Welding Supply, Supplies-\$231.79; Adam Fosness, Contract Services-\$1,350.00; Advance Auto Parts, Parts-\$89.99; AFLAC, Withholding-\$8,741.58; AFLAC Group, Critical Care-\$1,636.04; AFSCME Council 65, Union Dues-\$1,080.00; AIA, Supplies-\$298.90; Al's Engraving, Supplies-\$5.90; Alexandria Fire Department, Certification-\$240.00; Altec Industries, Parts-\$930.05; American Garage Door, Repairs-\$889.92; Ameripride Services, Supplies-\$240.63; American Public Works, Renewal-\$620.00; Auto Body Specialties, Supplies-\$96.70; Avera Queen of Peace Hospital, Service-\$880.56; B-Y Water District, Utilities-\$35,215.50; Bailey International, Parts-\$87.92; Bailey Metal Fabricators, Service-\$181.44; BBBB's of South Dakota, Supplies-\$130.80; Bender's Sewer Cleaning, Repairs-\$1,067.50; Bierschbach Equipment & Service, Supplies-\$1,475.00; Big Daddy D's, Contract Services-\$7,310.00; Bound Tree Medical, Supplies-\$641.52; Break Time Portables, Contract Services-\$85.00; Brown & Saenger, Supplies-\$1,180.06; Bryce Holter, Contract Services-\$50.00; Bryce Holter, Contract Services-\$100.00; Buhl Laundry Dry Cleaning, Service-\$5.77; Butler Machinery, Parts-\$122.29; Campbell Supply, Supplies-\$678.40; Carriere & Poirier Equipment, Mower-\$6,800.00; Casey Tegethoff, Reimbursement-\$100.00; CDW Government, Parts-\$857.36; Central Electric, Utilities-\$1,368.00; Century Link, Utilities-\$1,311.04; Chaplain Rodney Veldhuizen, Training-\$180.00; CHR Solutions, Contract Services-\$3,194.16; City of Woonsocket, Utilities-\$30.50; Civicplus, Annual Fee-\$11,923.75; Coca Cola Bottling, Supplies-\$1,802.15; Commercial Asphalt/Spencer Quarries, Supplies-\$1,702.35; Condrey & Associates, Classification Comp/Plan-\$16,250.00; Corn Palace Concessions, Supplies-\$14.00; County Fair, Supplies-\$65.94; Culver's Restaurant, Meals-\$103.22; Daily Republic, Advertising-\$5,140.14; Dak Tech, Supplies-\$4,893.00; Dakota Gamber, Travel-\$112.50; Dakota Pump, Supplies-\$36.52; Dakota Supply Group, Parts-\$990.08; Daktronics, Parts-\$215.00; Danko Emergency Equipment, Supplies-\$39.22; Davison County Register of Deeds, Copies-\$8.00; Davison Rural Water Systems, Utilities-\$31.45; Deb Overseth, Travel-\$74.76; Dell Marketing, License-\$345.99; Delta Dental Plan of South Dakota, Insurance-\$13,065.62; Department of Environment and Natural Resources, Renewal-\$42.00; Department of Social Services, Child Support-\$2,814.52; District 11B, Game Fee-\$2,199.90; District 12B, Game Fee-\$2,199.90; District 8B, Game Fee-\$5,734.32; District 8B, Game Fee-\$9,885.80; Ditch Witch of South Dakota, Repairs-\$659.50; Dug Out, Contract Services-\$2,819.25; Elliott Equipment, Parts-\$824.25; Eric Hieb, Contract Services-\$3,985.01; Express 2, Supplies-\$62.00; Farmers Alliance, Supplies-\$1,290.27; Farner-Bocken, Supplies-\$4,863.64; Fastenal, Parts-\$425.86; First National Bank Omaha, Loan Payment-\$11,025.24; Fisher Scientific, Supplies-\$947.92; Frito-Lay, Supplies-\$154.84; G & R Controls, Repairs-\$2,421.53; Galls, Supplies-\$113.59; Global Equipment, Parts-\$1,549.20; Glock Professional, Travel-\$250.00; Golden West Technologies, Repairs-\$382.50; Grainger, Parts-\$163.80; Great Lakes Higher Education, Travel-\$384.02; Great Western Tire, Supplies-\$1,030.22; Harve's Sport Shop, Supplies-\$4.99; Henry Schein, Supplies-\$585.50; Honda of Mitchell, Supplies-\$11.99; I-State Truck Center, Parts-\$23.21; Identisys, Supplies-\$340.86; Integrity

Transcription, Service-\$703.35; Interstate Office Products, Supplies-\$320.22; Iverson Chrysler Center, Car Rental-\$1,057.45; Jason Harnisch, Travel-\$67.62; Jaylon Tollefson, Reimbursement-\$35.00; JCL Solutions, Supplies-\$379.17; Jessica Pickett, Travel-\$181.60; Jones Supplies, Supplies-\$2,513.96; Ko's Pro Service, Repairs-\$35.38; Larry's I-90 Service, Repair-\$685.53; Leggette Brashears & Graham, 2015-28 P.E. #10-\$4,239.99; Lori Schmidt, Contract Services-\$250.00; Lyndon Overweg, Travel-\$11.00; M & T Fire and Safety, Supplies-\$40.00; Mark Eliason, Travel-\$129.00; Matthew Hayes, Reimbursement-\$79.97; McFarland Supply, Supplies-\$246.30; McGrath/North Attorneys, Contract Services-\$4,437.00; McLeod's Printing, Supplies-\$609.20; Menard's, Supplies-\$866.43; Meyers Oil, Supplies-\$1,869.10; Mico-Times, Supplies-\$817.00; Microsoft, Service-\$669.00; Mid States Audio, Parts-\$124.00; Mid-American Research, Supplies-\$516.15; Midwest Credits, Garnishment-\$562.02; Midwest Fire & Safety, Recertification-\$2,204.00; Midwest Tire & Muffler, Repairs-\$634.10; Midwest Turf & Irrigation, Parts-\$4,106.55; Mike's Gun Repair, Repair-\$20.00; Miner County Auditor, Wage Reimbursement-\$53.54; Mitchell Community Scholarships, Round-Up-\$625.59; Mitchell Plumbing & Heating, Repair-\$1,168.03; Mitchell Recreation Center, Start-Up Change-\$2,000.00; Mitchell School District, Utilities-\$1,432.11; Mitchell Telecom, Utilities-\$2,283.00; Mitchell United Way, United Way Deductions-\$350.84; Muth Electric, Repairs-\$401.61; Naeir, Supplies-\$68.00; Napa Auto Parts, Supplies-\$350.53; National Pawn Company of South Dakota, Supplies-\$50.00; Nationjob, Sponsorship-\$1,500.00; Nebraska Salt & Grain, Supplies-\$3,329.02; Neve's Uniforms, Supplies-\$367.49; Northwestern Energy & Communications Utilities-\$47,399.55; Pat Dockendorf, Contract Services-\$400.00; Paul's Towing, Police Tow-\$145.00; Pepsi Cola, Supplies-\$436.88; Premier Pest Control, Contract Services-\$125.00; Qualified Presort, Contract Services-\$430.97; Ron's Bicycle and Locksmith, Supplies-\$10.00; Safe Sitter, Books-\$305.00; Saga Communications, Contract-\$60.00; Santel Communications, Utilities-\$2,525.56; Satcom Global, Contract-\$42.75; Schmucker Paul & Nohr, 2016-2 P.E. #2-\$8,075.00; South Dakota Airports Conference, Travel-\$45.00; South Dakota Association of Code Enforcement, Travel-\$50.00; South Dakota Department of Health, Lab-\$289.00; South Dakota Department of Revenue, Supplies-\$81.20; South Dakota Federal Property, Supplies-\$610.00; South Dakota Retirement System, South Dakota Retirement System-\$85,665.57; South Dakota-Supplemental Retirement, Supplemental Retirement-\$8,993.32; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$700.00; South Dakota Waste Water, Registration-\$120.00; Sheehan Mack Sales & Service, Parts-\$2,534.11; Sherwin-Williams, Supplies-\$218.98; SHI International, Software-\$1,326.03; Sioux Falls Kenworth, Parts-\$290.28; Stahl's Collision Center, Repairs-\$413.50; Standard Insurance Company, Life Insurance Deduct-\$2,566.18; State Disbursement Unit, Child Support-\$400.00; Sturdevant's Auto Parts, Supplies-\$2,366.45; Sun Gold Sports, Supplies-\$236.76; Teamsters Local No. 120, Union Dues-\$715.00; Tessier's, Supplies-\$850.91; Thomas L Price, Professional Service-\$350.00; Thomas Schuman, Travel-\$11.00; Thune True Value Hardware, Supplies-\$33.93; TK Electric,

Repairs-\$303.20; Tyler Technologies, Software Training-\$4,862.50; Varidesk, Supplies-\$3,477.45; Variety Foods, Supplies-\$182.34; Vast Broadband, Utility-\$63.35; Verizon Wireless, Utilities-\$629.92; Vern Eide Ford, Parts-\$408.10; Walmart, Supplies-\$455.65; Wheelco Brake & Supply, Parts-\$863.59; White Lake School District, Corn Palace Games-\$2,023.00; Wholesale Electronics, Supplies-\$97.44.

Members present voting aye: Allen, Barington, Rice, Robinson, Tjarks, Tronnes. Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Council member Tjarks asked City Administrator Stephanie Ellwein for an update on the proposed swimming pool project regarding overhead cost. Ellwein explained that they are meeting with architects for the swimming pool and they are required to provide an operational budget. At that time they will be able to compare costs as to what was proposed.

COMMITTEE REPORTS:

Traffic:

The Traffic Committee met on March 7, 2016 at 6:30 p.m. with the following requests:

A request from Scott Schmidt to close the West half of the 100 block of East 7th on Saturday, March 19, 2016 from 6:30 a.m. to 12:00 a.m. for the Mitchell Show Choir Classic was approved.

A request from Scott Schmidt to allow overnight parking in the City Hall Parking Lot from Sunday, April 24, 2016 until Thursday, April 28, 2016 for the Circus campers and trailers was approved.

A request from Scott Schmidt to close Main Street between 6th & 7th Avenues on Tuesday, April 26th, 2016 from 8:00 a.m. until approximately noon for the senior circus performance was approved.

A request from the James Valley Cycle Club for a parade permit for May 7, 2016 for the March of Dimes Poker Run was approved. The parade will run from the Depot on South Main, North to Ohlman Street stop light and intersection, West to travel back South on Ohlman Street and over the interstate.

Finance:

John Holz of FYRA Engineering firm based out of Omaha, Nebraska gave a presentation to the City Council regarding the first phase of cleaning up Lake Mitchell. Holz, a water resource specialist, explained a seven step approach to cleaning the phosphorus and algae out of Lake Mitchell which includes Problem Definition, Water Budget and Nutrient Mass Balance, Pollutant Load and Lake Response Modeling, Management Plans, Alternative/Cost Analysis, Management Practice Design and Implementation, and Water Quality Monitoring. Phosphorus is the key nutrient in driving water

quality problems in lakes and it originates from within and outside of lakes. Holz estimated that Phase I will cost approximately \$73,725.00 which \$3,000.00 has been approved for core sampling to determine the amount of phosphorus in Lake Mitchell. Holz went into detail on how to identify the resource or problems creating the phosphorus in Lake Mitchell. Some examples how residents can eliminate the phosphorus leaking into Lake Mitchell is by picking up pet waste, grass clippings and avoid using fertilizer with phosphorus. Discussion took place from City Council and the public regarding the presentation.

Moved by Allen, seconded by Tjarks, to approve the committee reports. Motion carried.

BOARD OF ADJUSTMENT:

Moved by Robinson, seconded by Tjarks, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

HEARINGS:

It was advised that this is the date and time set for hearing on the application of Tawny Williams for a conditional use permit to operate a family residential day care center located at 404 East 2nd Avenue, legally described as Lot 8, Block 35, Lawler's First Addition, City of Mitchell, Davison County, South Dakota. Notice of hearing has been given according to statute and affidavit of publication is on file. The Planning Commission recommended approval of said application with the following conditions: pass a fire inspection; permit is non-transferrable, permit will expire if daycare is not operated for a period of six months or longer. Moved by Tronnes, seconded by Barington, to approve said application with the following conditions: pass a fire inspection, permit is non-transferrable, permit will expire if daycare is not operated for a period of six months or longer. Motion carried.

It was advised that this is the date and time set for hearing on the application of Devon & Ann Long for an oversize variance of 9,600 vs 2,000 square feet and a height variance of 31 feet vs 22 feet for construction of an accessory building located at 1926 Bridle Drive, legally described as Lot 2, of D. & D. Long's First Addition, a Subdivision of Irregular Tract No. 3 in the Northeast ¼ of Section 23, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota. Notice of hearing has been given according to statute and affidavit of publication is on file. The Planning Commission recommended approval of said application. Moved by Allen, seconded by Barington, to approve said application. Roll call vote.

Members present voting aye: Allen, Barington, Rice, Robinson, Tjarks, Tronnes. Members present voting nay: none. Motion carried.

It was advised that this is the date and time set for hearing on the application of Daren & Lisa Long for an oversize variance of 4,800 vs 2,000 square feet for construction of an accessory building located at 1920 Bridle Drive, legally described as Lot 1, Block 2, Roselander Ridge Addition, Irregular Tract #3, Northwest ¼ of Section 23, Township 103 North, Range 60 West, Davison County, South Dakota. Notice of hearing has been given according to statute and

affidavit of publication is on file. The Planning Commission recommended approval of said application. Moved by Allen, seconded by Barington, to approve said application. Roll call vote.

Members present voting aye: Allen, Barington, Rice, Robinson, Tjarks, Tronnes. Members present voting nay: none. Motion carried

Moved by Rice, seconded by Barington, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

UPDATE:

Loren Skinner, Manager of the Lake Mitchell Campground updated the City Council on the 2015 annual report on campground activity. He reported a 14% increase in sales and thought this was due to the decrease in gas prices and more local people accessing the campground. Skinner advised the City Council that the 2016 year is the last year of his 5 year lease. He is asking for financial assistance with improvements for the campground including rebuilding a flowerbed, paint and stain.

CONSIDER APPROVAL:

Moved by Robinson, seconded by Rice, to approve the appointment of Dan Allen as City Council representative to the Consolidated Board of Equalization and Dave Tronnes as alternate. Motion carried.

RESOLUTIONS:

Moved by Allen, seconded by Robinson, to table Resolution #3336, Fees and Charges. Motion carried.

City Council is asking to look at the fees and charges to justify the charge, what was the difference and to find out comparisons from other cities.

ORDINANCES:

Moved by Barington, seconded by Allen, to amend and to place Ordinance #2529, Supplemental Appropriations on second reading. Motion carried. Moved by Allen, seconded by Rice, to adopt Ordinance #2529 as follows:

**ORDINANCE NO. 2529
SUPPLEMENTAL APPROPRIATION ORDINANCE
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA**

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2016 according to statute:

**GENERAL FUND
ATTORNEY'S OFFICE**

101-41410-42600	Supplies	\$8,700.00
101-41410-42610	West Law Database	\$7,800.00
101-41410-42700	Travel/Conference & Dues	\$3,000.00

STREET

101-43100-43419	Dump Truck	\$29,536.00
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STORM DRAINAGE

101-43150-43324	Cabela Pond	\$12,975.00
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The funding will come from the General Fund cash balance.

**ENTERPRISE FUND
WATER FUND
WATER DISTRIBUTION**

602-43340-42225	Professional Fees	\$49,125.00
602-43340-43409	Water Meters	\$50,000.00

The funding will come from the Water Fund cash balance.

**SEWER
WASTE WATER TREATMENT**

604-43200-43427	Sewage Pumps/Controls	\$5,000.00
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The funding will come from the Sewer Fund cash balance.

**SANITATION
WASTE COLLECTION**

612-43230-43410	Garbage Truck	\$29,566.00
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The funding will come from the Sanitation Fund cash balance.

**GENERAL FUND
TRAFFIC**

101-42130-43341	Havens/Rowley Street Lights	\$57,900.00
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STREET & SIDEWALK

101-43120-42526	Bridge Inspection	\$325.00
101-43120-43312	West End Bridge Local Share	\$25,512.00
101-43120-43321	Havens St Local Share	\$18,714.00

The funding will come from the General Fund-Restricted Cash-STP Purposes.

Members present voting aye: Allen, Barington, Rice, Robinson, Tjarks, Tronnes. Members present voting nay: none. Motion carried and ordinance declared duly adopted.

Moved by Barington, seconded by Robinson, to table Ordinance #2530, An Ordinance Amending the Mitchell, S.D City Code by Changing the Time for Snow Removal from Sidewalks from 15 Hours to 24 Hours following Snowfall on first reading. Motion carried.

Moved by Allen, seconded by Tronnes, to place Ordinance #2531, An Ordinance Amending Section 1-6-1, of Title 1, Chapter 6, City Officials, Subsection B, Qualifications and Appointments: Subparagraph 2., by Modifying the Term of Appointments from One Year to Three Years for Appointive Officers on first reading. Motion carried.

Moved by Robinson, seconded by Barington, to place Ordinance #2532, An Ordinance Amending Section 1-5-4, of Title 1, Chapter 5, Mayor and City Council, by Altering the Provisions for Regular Meeting Start Times and the Methods and Requirements for Providing Notice of Special Meetings on first reading. Motion carried.

CONSIDER APPROVAL:

Moved by Barington, seconded by Allen, to approve the authorization to apply for the SAFER Grant for Two (2) Full-Time Employees in the amount of \$275,560.00 and authorize the Mayor to sign. Roll call vote.

Members present voting aye: Allen, Barington, Tjarks. Members present voting nay: Rice, Robinson, Tronnes. Mayor Jerry Toomey voted yes to break the tie vote. Motion carried.

Moved by Rice, seconded by Tjarks, to approve the hiring of Brosz Engineering from the 2016 Consulting Engineering Firm Selection List for Bridge Inspections as provided by the South Dakota Department of Transportation and listed in the agenda packet, to provide for the City of Mitchell's required Bridge Inspections in 2016. City of Mitchell is to provide 20% of the funding for this service. Motion carried.

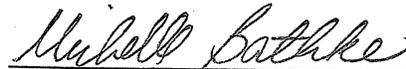
EXECUTIVE SESSION:

Moved by Tronnes, seconded by Allen, to go into executive session as permitted by SDCL 1-25-2 (1)-Discussing the qualifications, competence, performance, character or fitness of any public

officer or employee or prospective public officer or employee. Motion carried. Chair declared the board out of executive session.

ADJOURN:

There being no further business to come before the meeting, it was moved by Rice and seconded by Tronnes to adjourn the meeting. Motion carried.



Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.

**CITY OF MITCHELL
CITY PLANNING COMMISSION
MINUTES, FEBRUARY 22, 2016**

Chairman Larson called the February 22, 2016 meeting to order at 12:00 pm in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD.

Members Present: Larson, Everson, Griffith, Meyers, Molumby, Schmucker, and Allen

Member Absent: Fergen

Others Present: Putnam, Hegg, McGannon, London, and Laursen

Approval of Agenda: Motion by Everson, seconded by Molumby to approve the agenda as presented. All members present voting aye, motion carried.

Minutes: Motion by Molumby, seconded by Griffith to approve the minutes of the February 8, 2016 meeting. All members present voting aye, motion carried.

Next Meeting: Motion by Griffith, seconded by Schmucker to schedule the next meeting for March 14, 2016 meeting. All members present voting aye, motion carried.

Conditional Use: Tawny Williams has made an application for a conditional use permit for a family residential child care center in her home at 404 E 2nd Ave, legally described at Lot 8, Block 35, Lawler's 1st Addition, City of Mitchell, Davison County, SD. The property is zoned R2 Single Family Residential District.

The applicant was not in attendance. No written correspondence was received. No one testified in opposition of the application.

Letters to the neighbors were mailed February 10, 2016 and the public notice was published February 11 & 25, 2016 in the *Mitchell Daily Republic*.

Laursen indicated he has fire inspection scheduled for Tuesday February 23, 2016.

Motion by Everson, seconded by Griffith to recommend the Board of Adjustment approved the conditional use permit with three conditions: 1) the applicant passes a fire inspection, 2) the permit is not transferable, 3) that if the operation ceases for a period of six months or longer then a new application must be secure. All members present voting aye, motion carried.

Variance: Daren and Lisa Jo Long has made an application for an oversize variance of 4,800 square feet vs 2,000 square feet for the construction of an accessory building to be located at 1920 Bridle Drive, legally described as Lot 1, Block 2, Roselander Ridge Addition, IT #3, NW ¼ of Section 23, T 103 N, R 60 W, Davison County, SD. The property is zoned R4 High Density Residential District.

Mr. Long was present to answer questions. The commission asked about other distances from the principal building.

Letters to the neighboring property owners were sent February 10, 2016 and the public notice was published February 11 & 25, 2016 in the *Mitchell Daily Republic*.

One neighbor sent a positive response, another initially objected but after visiting with the applicant withdrew his objection.

Motion by Everson, seconded by Molumby to recommend the Board of Adjustment approve the variance. All members present voting aye, motion carried.

Variance: Devon and Ann Long have requested an oversize variance of 9,600 square feet vs. 2,000 square feet and a height variance of 31' vs 22' for construction of an accessory building located at 1926 Bridle Drive, legally described as Lot 2 of D & D Long's First Addition, a subdivision of IT #3 in the NE ¼ of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, SD. The property is zoned R4 High Density Residential District.

Mr. Long was present to answer questions from the commission.

Letters to the neighboring property owners were sent February 10, 2016 and the public notice was published February 11 & 25, 2016 in the *Mitchell Daily Republic*.

One neighbor sent a positive response, another initially objected but after visiting with the applicant withdrew his objection.

Motion by Molumby, seconded by Griffith to recommend to the Board of Adjustment that both variances be approved. All members present voting aye, motion carried.

Adjournment: Chairman Larson adjourned the meeting at approximately 12:30 pm.



Chairman

03-14-16

Date

TRAFFIC COMMISSION
MINUTES
612 North Main
Mitchell SD 57301
March 7th, 2016

Chairman Lyndon Overweg called the meeting of the Traffic Commission for the City of Mitchell to order at 6:30pm on Monday, March 7th, 2016 in the Mitchell City Council Chambers.

PRESENT

Chairman Lyndon Overweg Councilperson Dan Allen Councilperson Dave Tronnes
Councilperson Steve Rice Ex-officio Dick Figland

NOT PRESENT

Councilperson Jeff Smith Assistant Chief Koster

AGENDA

Chairman Overweg requested approval of the **Agenda** for this meeting March 7th, 2016. Councilperson Rice made a motion to approve the agenda. Councilperson Tronnes seconded the motion with all members voting aye.

NEW BUSINESS

1. **Scott Schmidt requests the closure of the West half of the 100 block of E. 7th on Saturday, March 19th from 6:30am to 12:00am for the 2016 Mitchell Show Choir Classic.**

Councilperson Allen made a motion to approve the request. Councilperson Tronnes seconded the motion with all members voting aye.

2. **Scott Schmidt requests that Circus campers and trailers be allowed to park and stay overnight in the City Hall Parking Lot from Sunday, April 24th – Thursday, April 28th, 2016.**

Councilperson Tronnes made a motion to approve the request. Councilperson Rice seconded the motion with all members voting aye.

3. **Scott Schmidt requests to close Main Street in between 6th Ave. and 7th Ave. on Tuesday, April 26th, 2016 between the hours of 8:00am and approx. noon for the Shrine Circus Senior Show.**

Councilperson Allen made a motion to approve the request. Councilperson Rice seconded the motion with all members voting aye.

- 4. The James Valley Cycle Club on behalf of March of Dimes Poker Run is requesting a Parade Permit for May 7th at 12:00pm from S Main at the Depot, north to Ohlman Street (Highway 37 by-pass) stoplight and intersection, turning west to travel back to the south on Ohlman Street and over the interstate.**

Chief Overweg informed members that this is an annual event. The Parade Permit fee is \$50.00, which City Finance Officer Michelle Bathke stated had been put into effect in 2005. Chief Overweg provided a breakdown of actual costs for this event and other parades for the past several years. There was discussion as to what other cities do. City Administrator Stephanie Ellwein reported to the group that Huron, Pierre and North Sioux City do not have a fee, while Dell Rapids has a \$100.00 fee. It was decided that the fee discussion should be moved to a council agenda to discuss fines & fees. Councilperson Allen made a motion to approve the request. Councilperson Rice seconded the motion with all members voting aye.

ADJOURNMENT

Councilperson Rice made a motion to adjourn the meeting at 6:40pm. Councilperson Tronnes seconded the motion with all members voting aye.

The next Traffic Commission meeting is scheduled for Monday, March 21st, 2016. The time will be announced at a later date.

Minutes prepared by Cindy Titze.

**CITY OF MITCHELL
FINANCE COMMITTEE MINUTES
MARCH 7, 2016
6:40 P.M.**

PRESENT: Dan Allen, Marty Barington, Bev Robinson, Susan Tjarks, Dave Tronnes

ABSENT: Mel Olson, Jeffrey Smith

PRESIDING: Council Member Steven Rice

Approve Agenda:

Moved by Allen, seconded by Barington, to approve the agenda as prepared. Motion carried.

Presentation on the Lake Mitchell Advisory Committee Study:

The Finance Committee met on March 7, 2016 at 6:40 p.m. to hear a presentation on Lake Mitchell. John Holz of FYRA Engineering firm based out of Omaha, Nebraska gave a power point presentation to the City Council regarding the first phase of cleaning up Lake Mitchell. Holz, a water resource specialist, explained a seven step approach to cleaning the phosphorus and algae out of Lake Mitchell which includes Problem Definition, Water Budget and Nutrient Mass Balance, Pollutant Load and Lake Response Modeling, Management Plans, Alternative/Cost Analysis, Management Practice Design and Implementation, and Water Quality Monitoring. Phosphorus is the key nutrient in driving water quality problems in lakes and it originates from within and outside of lakes. Holz estimated that Phase I will cost approximately \$73,725.00 which \$3,000.00 has been approved for core sampling to determine the amount of phosphorus in Lake Mitchell. Holz went into detail on how to identify the resource or problems creating the phosphorus in Lake Mitchell. Some examples how residents can eliminate the phosphorus leaking into Lake Mitchell is by picking up pet waste, grass clippings and avoid using fertilizer with phosphorus. Discussion took place from City Council and the public regarding the presentation.

Adjourn:

There being no further business to come before the meeting, it was moved by Robinson, and seconded by Tronnes, to adjourn the meeting. Motion carried.

CITY OF MITCHELL
CASH BALANCES REPORT
AS OF: JANUARY 31ST, 2016

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>GENERAL</u>					
101-102 CASH CHANGE	200.00	0.00	0.00	200.00	0.00
101-1021 CASH CHANGE-PS	389.00	0.00	0.00	389.00	0.00
101-103 CASH CHANGE-FINANCE	300.00	0.00	0.00	300.00	0.00
101-104 CASH IN INT BEARING ACCTS	3,907,280.60	1,168,161.22	(1,157,626.54)	3,917,815.28	10,534.68
101-1044 INVESTMENT-FIT	97,766.51	0.00	0.00	97,766.51	0.00
101-1045 WELLS FARGO GOVT MM FUND	0.00	0.00	0.00	0.00	0.00
101-1046 COMMITTED CASH-COMM PROJECTS	0.00	0.00	0.00	0.00	0.00
101-1047 ASSIGNED CASH-FIRE EQUIP REP	300,000.00	0.00	0.00	300,000.00	0.00
101-10471ASSIGNED CASH-MIT TOWNSHIP	61,635.00	0.00	0.00	61,635.00	0.00
101-10472ASSIGNED CASH-SAT FIRE STAT	400,000.00	0.00	0.00	400,000.00	0.00
101-10473ASSIGNED CASH-LAKE SHORE STABI	85,000.00	0.00	0.00	85,000.00	0.00
101-1048 ASSIGNED CASH-EMS EQUIP REPL	100,000.00	0.00	0.00	100,000.00	0.00
101-1049 ASSIGNED CASH-27TH PAYROLL	180,000.00	0.00	0.00	180,000.00	0.00
101-105 CERT OF DEPOSIT-GENERAL FUND	100,000.00	0.00	0.00	100,000.00	0.00
101-1051 CERTIFICATE OF DEPOSIT-FIT	248,600.00	0.00	0.00	248,600.00	0.00
101-1052 RESTRICTED CD-2009 B-Y DSRF	622,595.00	0.00	0.00	622,595.00	0.00
101-1053 CERT OF DEPOSIT-GENERAL FUND	725,000.00	0.00	0.00	725,000.00	0.00
101-1054 CERT OF DEPOSIT-GENERAL FUND	0.00	0.00	0.00	0.00	0.00
101-1055 REST CD-2012/13 COMM PROJ DSRF	775,000.00	0.00	0.00	775,000.00	0.00
101-1056 RESTRICTED CD-	0.00	0.00	0.00	0.00	0.00
101-1057 CERT OF DEPOSIT-	0.00	0.00	0.00	0.00	0.00
101-1074 RES SAV-2012/13 COMM PROJ DSRF	115,996.52	0.00	0.00	115,996.52	0.00
101-1075 RESTRICTED SAV-2009 B-Y DSRF	30,068.20	0.00	0.00	30,068.20	0.00
101-1076 RESTRICTED SAVINGS-BID #2/SA	110,658.18	0.00	0.00	110,658.18	0.00
101-1078 RESTRICTED SAVINGS-	0.00	0.00	0.00	0.00	0.00
101-1079 RESTRICTED-STP PURPOSES	732,600.83	0.00	0.00	732,600.83	0.00
101-1512 INVESTMENTS - WELLS FARGO	0.00	0.00	0.00	0.00	0.00
TOTAL 101-GENERAL	8,593,089.84	(1,168,161.22)	(1,157,626.54)	8,603,624.52	10,534.68
<u>PARK FUND</u>					
201-102 CASH CHANGE	510.00	0.00	0.00	510.00	0.00
201-104 CASH IN INT BEARING ACCTS	255,126.20	44,786.42	(182,717.82)	117,194.80	(137,931.40)
201-107 RESTRICTED CASH	0.00	0.00	0.00	0.00	0.00
TOTAL 201-PARK FUND	255,636.20	(44,786.42)	(182,717.82)	117,704.80	(137,931.40)
<u>ENTERTAINMENT TAX</u>					
211-104 CASH IN INT BEARING ACCTS	163,966.75	67,204.01	(85,669.89)	145,500.87	(18,465.88)
211-107 RESTRICTED CASH-BONDS	0.00	0.00	0.00	0.00	0.00
TOTAL 211-ENTERTAINMENT TAX	163,966.75	(67,204.01)	(85,669.89)	145,500.87	(18,465.88)

CASH BALANCES REPORT

AS OF: JANUARY 31ST, 2016

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>E-911 EMERGENCY</u>					
214-104 CASH IN INT BEARING ACCTS	334,729.88	58,475.77	(67,766.76)	325,438.89	(9,290.99)
TOTAL 214-E-911 EMERGENCY	334,729.88	(58,475.77)	(67,766.76)	325,438.89	(9,290.99)
<u>SPECIAL ASSESS REVOLVING</u>					
216-104 CASH IN INT BEARING ACCTS	127,942.45	12,527.46	0.00	140,469.91	12,527.46
TOTAL 216-SPECIAL ASSESS REVOLVING	127,942.45	(12,527.46)	0.00	140,469.91	12,527.46
<u>COMMUNITY SERVICES</u>					
218-102 CASH CHANGE	0.00	0.00	0.00	0.00	0.00
218-104 CASH IN INT BEARING ACCTS	937,538.64	204,861.11	(77,768.36)	1,064,631.39	127,092.75
TOTAL 218-COMMUNITY SERVICES	937,538.64	(204,861.11)	(77,768.36)	1,064,631.39	127,092.75
<u>NUTRITION</u>					
219-102 CASH CHANGE	25.00	0.00	0.00	25.00	0.00
219-104 CASH IN INT BEARING ACCTS	301,521.98	22,617.96	(20,694.71)	303,445.23	1,923.25
TOTAL 219-NUTRITION	301,546.98	(22,617.96)	(20,694.71)	303,470.23	1,923.25
<u>LIBRARY FINES FUND</u>					
226-104 CASH IN INT BEARING ACCTS	42,864.30	0.00	0.00	42,864.30	0.00
TOTAL 226-LIBRARY FINES FUND	42,864.30	0.00	0.00	42,864.30	0.00
<u>DEBT SER-TID #4 AKG MDWST</u>					
301-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 301-DEBT SER-TID #4 AKG MDWST	0.00	0.00	0.00	0.00	0.00
<u>DEBT SER-TID #5 IVERSON</u>					
302-104 CASH IN INT BEARING ACCTS	5,408.36	0.00	0.00	5,408.36	0.00
TOTAL 302-DEBT SER-TID #5 IVERSON	5,408.36	0.00	0.00	5,408.36	0.00
<u>DEBT SER-TID #7 WSTWD ADD</u>					
303-104 CASH IN INT BEARING ACCTS	57,889.13	0.00	(57,889.13)	0.00	(57,889.13)
TOTAL 303-DEBT SER-TID #7 WSTWD ADD	57,889.13	0.00	(57,889.13)	0.00	(57,889.13)
<u>DEBT SER-TID #8 CONF CTR</u>					
304-104 CASH IN INT BEARING ACCTS	33,019.57	5,776.00	0.00	38,795.57	5,776.00
TOTAL 304-DEBT SERV-TID #8-HIGHLAND	33,019.57	(5,776.00)	0.00	38,795.57	5,776.00
<u>DEBT SERV-TID #9 VANTAGE</u>					
305-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 305-DEBT SERV-TID #9-VANTAGE	0.00	0.00	0.00	0.00	0.00

CITY OF MITCHELL
 CASH BALANCES REPORT
 AS OF: JANUARY 31ST, 2016

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>DEBT SERV-TID #10 MADC</u>					
306-104 CASH IN INT BEARING ACCTS	166,385.94	0.00	0.00	166,385.94	0.00
TOTAL 306-TID #10-MADC BUSIN PARK	166,385.94	0.00	0.00	166,385.94	0.00
<u>TID #13 - MTI SOUTH CAMP</u>					
307-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 307-TID #13-MTI SOUTH CAMPUS	0.00	0.00	0.00	0.00	0.00
<u>TID #14 - PEPSI WIS-PAK</u>					
308-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 308-TID #14 - PEPSI WIS-PAK	0.00	0.00	0.00	0.00	0.00
<u>TID #15 - PROBUILD</u>					
309-104 CASH IN INT BEARING ACCTS	1,259.68	0.00	0.00	1,259.68	0.00
TOTAL 309-TID #15 - PROBUILD	1,259.68	0.00	0.00	1,259.68	0.00
<u>TID #16 - INNOVATIVE SYS</u>					
310-104 CASH IN INT BEARING ACCTS	13,741.07	0.00	0.00	13,741.07	0.00
TOTAL 310-DEBT SERV-TID #16-INNOVAT	13,741.07	0.00	0.00	13,741.07	0.00
<u>TID #17 - WOODS ADDITION</u>					
311-104 CASH IN INT BEARING ACCTS	18,318.10	0.00	0.00	18,318.10	0.00
TOTAL 311-DEBT SERV-TID #17-WOODS	18,318.10	0.00	0.00	18,318.10	0.00
<u>TIE #18 - STARLITE ESTAT</u>					
312-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 312-TID #18-STARLITE ESTATES	0.00	0.00	0.00	0.00	0.00
<u>TID #19 - ANTACH/MHA</u>					
313-104 CASH IN INT BEARING ACCTS	1,807.58	0.00	0.00	1,807.58	0.00
TOTAL 313-TID #19 ANTACH/MHA	1,807.58	0.00	0.00	1,807.58	0.00
<u>TID #20 - MORRIS</u>					
314-104 CASH IN INT BEARING ACCTS	7,573.87	0.00	0.00	7,573.87	0.00
TOTAL 314-TID #20-MORRIS	7,573.87	0.00	0.00	7,573.87	0.00
<u>CITY HALL CONSTRUCT PROJ</u>					
525-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 525-CITY HALL CONSTRUCT PROJ	0.00	0.00	0.00	0.00	0.00
<u>MTI - TID #13</u>					
528-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 528-MTI - TID #13	0.00	0.00	0.00	0.00	0.00

CITY OF MITCHELL
 CASH BALANCES REPORT
 AS OF: JANUARY 31ST, 2016

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>PEPSI WAREHOUSE TID #14</u>					
530-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 530-PEPSI WAREHOUSE TID #14	0.00	0.00	0.00	0.00	0.00
<u>PRO-BUILD - TID #15</u>					
531-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 531-PRO-BUILD - TID #15	0.00	0.00	0.00	0.00	0.00
<u>LIBRARY RENOVATION PROJ</u>					
532-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 532-LIBRARY RENOVATION PROJ	0.00	0.00	0.00	0.00	0.00
<u>MAC ADDITION PROJECT</u>					
533-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 533-MAC ADDITION PROJECT	0.00	0.00	0.00	0.00	0.00
<u>STARLITE ESTATES TID #18</u>					
534-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 534-STARLITE ESTATES TID #18	0.00	0.00	0.00	0.00	0.00
<u>WOODS ADDITION TID #17</u>					
535-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 535-WOODS ADDITION-TID #17	0.00	0.00	0.00	0.00	0.00
<u>ANTACH/MHA-TID #19</u>					
536-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 536-ANTACH/MHA-TID #19	0.00	0.00	0.00	0.00	0.00
<u>INDOOR SWIMMING POOL</u>					
537-104 CASH IN INT BEARING ACCTS	5,558,880.00	0.00	0.00	5,558,880.00	0.00
TOTAL 537-INDOOR SWIMMING POOL	5,558,880.00	0.00	0.00	5,558,880.00	0.00
<u>INNOVATIVE SYSTEMS #16</u>					
538-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 538-INNOVATIVE SYSTEMS-TID 16	0.00	0.00	0.00	0.00	0.00
<u>WATER</u>					
602-104 CASH IN INT BEARING ACCTS	1,206,384.22	183,651.95	(231,123.89)	1,158,912.28	(47,471.94)
602-1046 INVESTMENTS	0.00	0.00	0.00	0.00	0.00
602-107 RESTRICTED CASH B-Y WATER	0.00	0.00	0.00	0.00	0.00
602-1071 CERTIFICATE OF DEPOSIT-WATER	0.00	0.00	0.00	0.00	0.00
602-1072 WATER OPERATING CERT OF DEPOSIT	50,000.00	0.00	0.00	50,000.00	0.00
602-1073 RESTRICTED CASH-BROIN PIPELINE	0.00	0.00	0.00	0.00	0.00
TOTAL 602-WATER	1,256,384.22	(183,651.95)	(231,123.89)	1,208,912.28	(47,471.94)

CITY OF MITCHELL
CASH BALANCES REPORT
AS OF: JANUARY 31ST, 2016

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>SEWER</u>					
604-104 CASH IN INT BEARING ACCTS	730,789.61	158,508.10	(151,288.85)	738,008.86	7,219.25
604-1046 INVESTMENTS	0.00	0.00	0.00	0.00	0.00
604-105 CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00	0.00
604-10701 DESIGNATED CASH-STORM SEWER	324,321.59	9,784.00	0.00	334,105.59	9,784.00
604-1071 RESTRICTED CASH-SEWER REPLACE	80,000.00	0.00	0.00	80,000.00	0.00
604-1072 RESTRICTED CD'S-SEWER REPLACE	0.00	0.00	0.00	0.00	0.00
TOTAL 604-SEWER	1,135,111.20	(168,292.10)	(151,288.85)	1,152,114.45	17,003.25
<u>AIRPORT</u>					
606-104 CASH IN INT BEARING ACCTS	165,083.85	0.00	(15,694.37)	149,389.48	(15,694.37)
TOTAL 606-AIRPORT	165,083.85	0.00	(15,694.37)	149,389.48	(15,694.37)
<u>SANITATION</u>					
612-102 CASH CHANGE	300.00	0.00	0.00	300.00	0.00
612-104 CASH IN INT BEARING ACCTS	2,232,380.12	162,100.18	(136,597.80)	2,257,882.50	25,502.38
612-1041 LANDFILL CLOSURE RESERVES	0.00	0.00	0.00	0.00	0.00
612-1042 MRLF CLOSURE/POST CLOSURE RESE	0.00	0.00	0.00	0.00	0.00
612-1043 MRLF CELL CONSTRUCTION RESERVE	0.00	0.00	0.00	0.00	0.00
612-1046 INVESTMENT FOR LF POST-CLOSURE	576,354.33	0.22	0.00	576,354.55	0.22
612-1047 INVESTMENT FOR MRLF CL/POST-C	353,406.28	0.88	0.00	353,407.16	0.88
612-107 RESTRICTED CASH-	0.00	0.00	0.00	0.00	0.00
612-1071 RESTRICTED CASH-2004 RLFL #1	13,622.00	0.00	0.00	13,622.00	0.00
612-1072 RESTRICTED CASH-2004 RLFL #2	14,318.00	0.00	0.00	14,318.00	0.00
TOTAL 612-SANITATION	3,190,380.73	(162,101.28)	(136,597.80)	3,215,884.21	25,503.48
<u>CORN PALACE</u>					
613-102 ATM CASH CHANGE	10,000.00	0.00	0.00	10,000.00	0.00
613-1021 CASH CHANGE	6,620.00	0.00	0.00	6,620.00	0.00
613-104 CASH IN INT BEARING ACCTS	389,145.13	56,187.60	(98,103.85)	347,228.88	(41,916.25)
613-1071 RESTRICTED SINKING BONDS	0.00	0.00	0.00	0.00	0.00
613-1072 DESIGNATED CP TILES-PHASE 2	268,086.00	0.00	0.00	268,086.00	0.00
613-1073 DESIGNATED FOR CAPITAL IMPROVE	19,605.54	0.00	0.00	19,605.54	0.00
TOTAL 613-CORN PALACE	693,456.67	(56,187.60)	(98,103.85)	651,540.42	(41,916.25)
<u>GOLF COURSE</u>					
614-104 CASH IN INT BEARING ACCTS	39,633.50	1,434.32	(22,384.40)	18,683.42	(20,950.08)
614-1052 CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00	0.00
TOTAL 614-GOLF COURSE	39,633.50	(1,434.32)	(22,384.40)	18,683.42	(20,950.08)
<u>HEALTH INSURANCE</u>					
652-104 CASH IN INT BEARING ACCTS	528,232.85	294,824.77	(234,829.34)	588,228.28	59,995.43
652-107 RESTRICTED CD'S	0.00	0.00	0.00	0.00	0.00
TOTAL 652-HEALTH INSURANCE	528,232.85	(294,824.77)	(234,829.34)	588,228.28	59,995.43

CASH BALANCES REPORT

AS OF: JANUARY 31ST, 2016

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>AGENCY FUNDS</u>					
700-104 CASH IN INT BEARING ACCTS	11,589.83	61,540.90	(73,130.73)	0.00	(11,589.83)
700-1041 BID DEPOSITS	6,750.10	0.00	0.00	6,750.10	0.00
700-10411CORN PALACE GAMES	9,129.97	32,581.45	(1,279.00)	40,432.42	31,302.45
700-1042 REVENUE FOR STATE	8,359.23	5,994.84	(6,378.14)	7,975.93	(383.30)
700-10423FRINGE BENEFITS	6,595.85	5,134.31	(4,980.70)	6,749.46	153.61
700-1044 PARKS & RECREATION	33,028.71	3,034.00	(1,580.00)	34,482.71	1,454.00
700-1045 MCSF ROUND-UP	625.59	188.20	0.00	813.79	188.20
700-1046 JVCC	1.46	0.00	(413.44)	(411.98)	(413.44)
700-1050 PUBLIC SAFETY-DARE	2,070.79	0.00	(192.49)	1,878.30	(192.49)
TOTAL 700-AGENCY FUNDS	78,151.53	(108,473.70)	(87,954.50)	98,670.73	20,519.20
<u>SPECIAL ASSESSMENT-710</u>					
710-104 CASH IN INT BEARING ACCTS	413,082.62	2,397.76	(29.40)	415,450.98	2,368.36
TOTAL 710-SPECIAL ASSESSMENT-710	413,082.62	(2,397.76)	(29.40)	415,450.98	2,368.36
<u>2005 STREET CONST</u>					
720-104 CASH IN INT BEARING ACCTS	74.73	0.00	0.00	74.73	0.00
TOTAL 720-2005 STREET CONST	74.73	0.00	0.00	74.73	0.00
<u>2006 STREET CONST</u>					
721-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 721-2006 STREET CONST	0.00	0.00	0.00	0.00	0.00
<u>2007 STREET CONST</u>					
722-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 722-2007 STREET CONST	0.00	0.00	0.00	0.00	0.00
<u>2009 STREET CONST</u>					
723-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 723-2009 STREET CONST	0.00	0.00	0.00	0.00	0.00
<u>2011 STREET CONST</u>					
724-104 CASH IN INT BEARING ACCTS	249,999.56	0.00	0.00	249,999.56	0.00
TOTAL 724-2011 STREET CONSTRUCTION	249,999.56	0.00	0.00	249,999.56	0.00
<u>MMS&B LOAN PROGRAM</u>					
750-104 CASH IN INT BEARING ACCTS	42,154.00	0.00	0.00	42,154.00	0.00
TOTAL 750-MMS&B LOAN PROGRAM	42,154.00	0.00	0.00	42,154.00	0.00
<u>FLEXIBLE SPENDING ACCT</u>					
753-104 CASH IN INT BEARING ACCTS	6,032.45	7,077.50	(3,511.70)	9,598.25	3,565.80
TOTAL 753-FLEXIBLE SPENDING ACCT	6,032.45	(7,077.50)	(3,511.70)	9,598.25	3,565.80
GRAND TOTAL	24,419,376.25	(2,568,850.93)	(2,631,651.31)	24,356,575.87	(62,800.38)

*** END OF REPORT ***

CASH BALANCES REPORT

AS OF: FEBRUARY 29TH, 2016

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>GENERAL</u>					
101-102 CASH CHANGE	200.00	0.00	0.00	200.00	0.00
101-1021 CASH CHANGE-PS	389.00	0.00	0.00	389.00	0.00
101-103 CASH CHANGE-FINANCE	300.00	0.00	0.00	300.00	0.00
101-104 CASH IN INT BEARING ACCTS	3,907,280.60	2,241,456.86	(2,138,529.17)	4,010,208.29	102,927.69
101-1044 INVESTMENT-FIT	97,766.51	0.00	0.00	97,766.51	0.00
101-1045 WELLS FARGO GOVT MM FUND	0.00	0.00	0.00	0.00	0.00
101-1046 COMMITTED CASH-COMM PROJECTS	0.00	0.00	0.00	0.00	0.00
101-1047 ASSIGNED CASH-FIRE EQUIP REP	300,000.00	0.00	0.00	300,000.00	0.00
101-10471ASSIGNED CASH-MIT TOWNSHIP	61,635.00	0.00	0.00	61,635.00	0.00
101-10472ASSIGNED CASH-SAT FIRE STAT	400,000.00	0.00	0.00	400,000.00	0.00
101-10473ASSIGNED CASH-LAKE SHORE STABI	85,000.00	0.00	0.00	85,000.00	0.00
101-1048 ASSIGNED CASH-EMS EQUIP REPL	100,000.00	0.00	0.00	100,000.00	0.00
101-1049 ASSIGNED CASH-27TH PAYROLL	180,000.00	0.00	0.00	180,000.00	0.00
101-105 CERT OF DEPOSIT-GENERAL FUND	100,000.00	0.00	0.00	100,000.00	0.00
101-1051 CERTIFICATE OF DEPOSIT-FIT	248,600.00	0.00	0.00	248,600.00	0.00
101-1052 RESTRICTED CD-2009 B-Y DSRF	622,595.00	0.00	0.00	622,595.00	0.00
101-1053 CERT OF DEPOSIT-GENERAL FUND	725,000.00	0.00	0.00	725,000.00	0.00
101-1054 CERT OF DEPOSIT-GENERAL FUND	0.00	0.00	0.00	0.00	0.00
101-1055 REST CD-2012/13 COMM PROJ DSRF	775,000.00	0.00	0.00	775,000.00	0.00
101-1056 RESTRICTED CD-	0.00	0.00	0.00	0.00	0.00
101-1057 CERT OF DEPOSIT-	0.00	0.00	0.00	0.00	0.00
101-1074 RES SAV-2012/13 COMM PROJ DSRF	115,996.52	0.00	0.00	115,996.52	0.00
101-1075 RESTRICTED SAV-2009 B-Y DSRF	30,068.20	0.00	0.00	30,068.20	0.00
101-1076 RESTRICTED SAVINGS-BID #2/SA	110,658.18	0.00	0.00	110,658.18	0.00
101-1078 RESTRICTED SAVINGS-	0.00	0.00	0.00	0.00	0.00
101-1079 RESTRICTED-STP PURPOSES	732,600.83	0.00	0.00	732,600.83	0.00
101-1512 INVESTMENTS - WELLS FARGO	0.00	0.00	0.00	0.00	0.00
TOTAL 101-GENERAL	8,593,089.84	(2,241,456.86)	(2,138,529.17)	8,696,017.53	102,927.69
<u>PARK FUND</u>					
201-102 CASH CHANGE	510.00	0.00	0.00	510.00	0.00
201-104 CASH IN INT BEARING ACCTS	255,126.20	90,205.75	(330,814.21)	14,517.74	(240,608.46)
201-107 RESTRICTED CASH	0.00	0.00	0.00	0.00	0.00
TOTAL 201-PARK FUND	255,636.20	(90,205.75)	(330,814.21)	15,027.74	(240,608.46)
<u>ENTERTAINMENT TAX</u>					
211-104 CASH IN INT BEARING ACCTS	163,966.75	118,213.47	(116,919.89)	165,260.33	1,293.58
211-107 RESTRICTED CASH-BONDS	0.00	0.00	0.00	0.00	0.00
TOTAL 211-ENTERTAINMENT TAX	163,966.75	(118,213.47)	(116,919.89)	165,260.33	1,293.58

CASH BALANCES REPORT

AS OF: FEBRUARY 29TH, 2016

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>E-911 EMERGENCY</u>					
214-104 CASH IN INT BEARING ACCTS	334,729.88	103,120.81	(127,133.79)	310,716.90	(24,012.98)
TOTAL 214-E-911 EMERGENCY	334,729.88	(103,120.81)	(127,133.79)	310,716.90	(24,012.98)
<u>SPECIAL ASSESS REVOLVING</u>					
216-104 CASH IN INT BEARING ACCTS	127,942.45	12,527.46	0.00	140,469.91	12,527.46
TOTAL 216-SPECIAL ASSESS REVOLVING	127,942.45	(12,527.46)	0.00	140,469.91	12,527.46
<u>COMMUNITY SERVICES</u>					
218-102 CASH CHANGE	0.00	0.00	0.00	0.00	0.00
218-104 CASH IN INT BEARING ACCTS	937,538.64	254,095.93	(151,766.34)	1,039,868.23	102,329.59
TOTAL 218-COMMUNITY SERVICES	937,538.64	(254,095.93)	(151,766.34)	1,039,868.23	102,329.59
<u>NUTRITION</u>					
219-102 CASH CHANGE	25.00	0.00	0.00	25.00	0.00
219-104 CASH IN INT BEARING ACCTS	301,521.98	46,953.63	(44,920.56)	303,555.05	2,033.07
TOTAL 219-NUTRITION	301,546.98	(46,953.63)	(44,920.56)	303,580.05	2,033.07
<u>LIBRARY FINES FUND</u>					
226-104 CASH IN INT BEARING ACCTS	42,864.30	0.00	0.00	42,864.30	0.00
TOTAL 226-LIBRARY FINES FUND	42,864.30	0.00	0.00	42,864.30	0.00
<u>DEBT SER-TID #4 AKG MDWST</u>					
301-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 301-DEBT SER-TID #4 AKG MDWST	0.00	0.00	0.00	0.00	0.00
<u>DEBT SER-TID #5 IVERSON</u>					
302-104 CASH IN INT BEARING ACCTS	5,408.36	0.00	0.00	5,408.36	0.00
TOTAL 302-DEBT SER-TID #5 IVERSON	5,408.36	0.00	0.00	5,408.36	0.00
<u>DEBT SER-TID #7 WSTWD ADD</u>					
303-104 CASH IN INT BEARING ACCTS	57,889.13	0.00	(57,889.13)	0.00	(57,889.13)
TOTAL 303-DEBT SER-TID #7 WSTWD ADD	57,889.13	0.00	(57,889.13)	0.00	(57,889.13)
<u>DEBT SER-TID #8 CONF CTR</u>					
304-104 CASH IN INT BEARING ACCTS	33,019.57	10,884.00	0.00	43,903.57	10,884.00
TOTAL 304-DEBT SERV-TID #8-HIGHLAND	33,019.57	(10,884.00)	0.00	43,903.57	10,884.00
<u>DEBT SERV-TID #9 VANTAGE</u>					
305-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 305-DEBT SERV-TID #9-VANTAGE	0.00	0.00	0.00	0.00	0.00

CASH BALANCES REPORT

AS OF: FEBRUARY 29TH, 2016

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>DEBT SERV-TID #10 MADC</u>					
306-104 CASH IN INT BEARING ACCTS	166,385.94	0.00	0.00	166,385.94	0.00
TOTAL 306-TID #10-MADC BUSIN PARK	166,385.94	0.00	0.00	166,385.94	0.00
<u>TID #13 - MTI SOUTH CAMP</u>					
307-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 307-TID #13-MTI SOUTH CAMPUS	0.00	0.00	0.00	0.00	0.00
<u>TID #14 - PEPSI WIS-PAK</u>					
308-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 308-TID #14 - PEPSI WIS-PAK	0.00	0.00	0.00	0.00	0.00
<u>TID #15 - PROBUILD</u>					
309-104 CASH IN INT BEARING ACCTS	1,259.68	0.00	0.00	1,259.68	0.00
TOTAL 309-TID #15 - PROBUILD	1,259.68	0.00	0.00	1,259.68	0.00
<u>TID #16 - INNOVATIVE SYS</u>					
310-104 CASH IN INT BEARING ACCTS	13,741.07	0.00	0.00	13,741.07	0.00
TOTAL 310-DEBT SERV-TID #16-INNOVAT	13,741.07	0.00	0.00	13,741.07	0.00
<u>TID #17 - WOODS ADDITION</u>					
311-104 CASH IN INT BEARING ACCTS	18,318.10	770.30	0.00	19,088.40	770.30
TOTAL 311-DEBT SERV-TID #17-WOODS	18,318.10	(770.30)	0.00	19,088.40	770.30
<u>TIE #18 - STARLITE ESTAT</u>					
312-104 CASH IN INT BEARING ACCTS	0.00	89.24	0.00	89.24	89.24
TOTAL 312-TID #18-STARLITE ESTATES	0.00	(89.24)	0.00	89.24	89.24
<u>TID #19 - ANTACH/MHA</u>					
313-104 CASH IN INT BEARING ACCTS	1,807.58	0.00	0.00	1,807.58	0.00
TOTAL 313-TID #19 ANTACH/MHA	1,807.58	0.00	0.00	1,807.58	0.00
<u>TID #20 - MORRIS</u>					
314-104 CASH IN INT BEARING ACCTS	7,573.87	0.00	0.00	7,573.87	0.00
TOTAL 314-TID #20-MORRIS	7,573.87	0.00	0.00	7,573.87	0.00
<u>CITY HALL CONSTRUCT PROJ</u>					
525-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 525-CITY HALL CONSTRUCT PROJ	0.00	0.00	0.00	0.00	0.00
<u>MTI - TID #13</u>					
528-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 528-MTI - TID #13	0.00	0.00	0.00	0.00	0.00

CASH BALANCES REPORT

AS OF: FEBRUARY 29TH, 2016

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>PEPSI WAREHOUSE TID #14</u>					
530-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 530-PEPSI WAREHOUSE TID #14	0.00	0.00	0.00	0.00	0.00
<u>PRO-BUILD - TID #15</u>					
531-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 531-PRO-BUILD - TID #15	0.00	0.00	0.00	0.00	0.00
<u>LIBRARY RENOVATION PROJ</u>					
532-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 532-LIBRARY RENOVATION PROJ	0.00	0.00	0.00	0.00	0.00
<u>MAC ADDITION PROJECT</u>					
533-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 533-MAC ADDITION PROJECT	0.00	0.00	0.00	0.00	0.00
<u>STARLITE ESTATES TID #18</u>					
534-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 534-STARLITE ESTATES TID #18	0.00	0.00	0.00	0.00	0.00
<u>WOODS ADDITION TID #17</u>					
535-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 535-WOODS ADDITION-TID #17	0.00	0.00	0.00	0.00	0.00
<u>ANTACH/MHA-TID #19</u>					
536-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 536-ANTACH/MHA-TID #19	0.00	0.00	0.00	0.00	0.00
<u>INDOOR SWIMMING POOL</u>					
537-104 CASH IN INT BEARING ACCTS	5,558,880.00	0.00	0.00	5,558,880.00	0.00
TOTAL 537-INDOOR SWIMMING POOL	5,558,880.00	0.00	0.00	5,558,880.00	0.00
<u>INNOVATIVE SYSTEMS #16</u>					
538-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 538-INNOVATIVE SYSTEMS-TID 16	0.00	0.00	0.00	0.00	0.00
<u>WATER</u>					
602-104 CASH IN INT BEARING ACCTS	1,206,384.22	383,848.76	(325,901.72)	1,264,331.26	57,947.04
602-1046 INVESTMENTS	0.00	0.00	0.00	0.00	0.00
602-107 RESTRICTED CASH B-Y WATER	0.00	0.00	0.00	0.00	0.00
602-1071 CERTIFICATE OF DEPOSIT-WATER	0.00	0.00	0.00	0.00	0.00
602-1072 WATER OPERATING CERT OF DEPOSI	50,000.00	0.00	0.00	50,000.00	0.00
602-1073 RESTRICTED CASH-BROIN PIPELINE	0.00	0.00	0.00	0.00	0.00
TOTAL 602-WATER	1,256,384.22	(383,848.76)	(325,901.72)	1,314,331.26	57,947.04

CITY OF MITCHELL
CASH BALANCES REPORT
AS OF: FEBRUARY 29TH, 2016

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>SEWER</u>					
604-104 CASH IN INT BEARING ACCTS	730,789.61	332,986.08	(236,309.87)	827,465.82	96,676.21
604-1046 INVESTMENTS	0.00	0.00	0.00	0.00	0.00
604-105 CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00	0.00
604-10701 DESIGNATED CASH-STORM SEWER	324,321.59	20,594.00	0.00	344,915.59	20,594.00
604-1071 RESTRICTED CASH-SEWER REPLACE	80,000.00	0.00	0.00	80,000.00	0.00
604-1072 RESTRICTED CD'S-SEWER REPLACE	0.00	0.00	0.00	0.00	0.00
TOTAL 604-SEWER	1,135,111.20	(353,580.08)	(236,309.87)	1,252,381.41	117,270.21
<u>AIRPORT</u>					
606-104 CASH IN INT BEARING ACCTS	165,083.85	144.04	(25,456.05)	139,771.84	(25,312.01)
TOTAL 606-AIRPORT	165,083.85	(144.04)	(25,456.05)	139,771.84	(25,312.01)
<u>SANITATION</u>					
612-102 CASH CHANGE	300.00	0.00	0.00	300.00	0.00
612-104 CASH IN INT BEARING ACCTS	2,232,380.12	383,238.83	(235,101.94)	2,380,517.01	148,136.89
612-1041 LANDFILL CLOSURE RESERVES	0.00	0.00	0.00	0.00	0.00
612-1042 MRLF CLOSURE/POST CLOSURE RESE	0.00	0.00	0.00	0.00	0.00
612-1043 MRLF CELL CONSTRUCTION RESERVE	0.00	0.00	0.00	0.00	0.00
612-1046 INVESTMENT FOR LF POST-CLOSURE	576,354.33	0.43	0.00	576,354.76	0.43
612-1047 INVESTMENT FOR MRLF CL/POST-C	353,406.28	1.70	0.00	353,407.98	1.70
612-107 RESTRICTED CASH-	0.00	0.00	0.00	0.00	0.00
612-1071 RESTRICTED CASH-2004 RLFL #1	13,622.00	0.00	0.00	13,622.00	0.00
612-1072 RESTRICTED CASH-2004 RLFL #2	14,318.00	0.00	0.00	14,318.00	0.00
TOTAL 612-SANITATION	3,190,380.73	(383,240.96)	(235,101.94)	3,338,519.75	148,139.02
<u>CORN PALACE</u>					
613-102 ATM CASH CHANGE	10,000.00	0.00	0.00	10,000.00	0.00
613-1021 CASH CHANGE	6,620.00	0.00	0.00	6,620.00	0.00
613-104 CASH IN INT BEARING ACCTS	389,145.13	132,757.81	(176,490.26)	345,412.68	(43,732.45)
613-1071 RESTRICTED SINKING BONDS	0.00	0.00	0.00	0.00	0.00
613-1072 DESIGNATED CP TILES-PHASE 2	268,086.00	0.00	0.00	268,086.00	0.00
613-1073 DESIGNATED FOR CAPITAL IMPROVE	19,605.54	0.00	0.00	19,605.54	0.00
TOTAL 613-CORN PALACE	693,456.67	(132,757.81)	(176,490.26)	649,724.22	(43,732.45)
<u>GOLF COURSE</u>					
614-104 CASH IN INT BEARING ACCTS	39,633.50	11,132.79	(54,242.61)	(3,476.32)	(43,109.82)
614-1052 CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00	0.00
TOTAL 614-GOLF COURSE	39,633.50	(11,132.79)	(54,242.61)	(3,476.32)	(43,109.82)
<u>HEALTH INSURANCE</u>					
652-104 CASH IN INT BEARING ACCTS	528,232.85	515,150.63	(488,764.38)	554,619.10	26,386.25
652-107 RESTRICTED CD'S	0.00	0.00	0.00	0.00	0.00
TOTAL 652-HEALTH INSURANCE	528,232.85	(515,150.63)	(488,764.38)	554,619.10	26,386.25

CASH BALANCES REPORT

AS OF: FEBRUARY 29TH, 2016

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>AGENCY FUNDS</u>					
700-104 CASH IN INT BEARING ACCTS	11,589.83	141,881.61	(153,471.44)	0.00	(11,589.83)
700-1041 BID DEPOSITS	6,750.10	0.00	0.00	6,750.10	0.00
700-10411CORN PALACE GAMES	9,129.97	46,368.55	(30,687.20)	24,811.32	15,681.35
700-1042 REVENUE FOR STATE	8,359.23	13,953.28	(12,123.11)	10,189.40	1,830.17
700-10423FRINGE BENEFITS	6,595.85	10,208.93	(10,020.92)	6,783.86	188.01
700-1044 PARKS & RECREATION	33,028.71	6,861.50	(9,402.50)	30,487.71	(2,541.00)
700-1045 MCSF ROUND-UP	625.59	411.65	0.00	1,037.24	411.65
700-1046 JVCC	1.46	750.00	(1,117.15)	(365.69)	(367.15)
700-1050 PUBLIC SAFETY-DARE	2,070.79	0.00	(192.49)	1,878.30	(192.49)
TOTAL 700-AGENCY FUNDS	78,151.53	(220,435.52)	(217,014.81)	81,572.24	3,420.71
<u>SPECIAL ASSESSMENT-710</u>					
710-104 CASH IN INT BEARING ACCTS	413,082.62	3,648.66	(29.40)	416,701.88	3,619.26
TOTAL 710-SPECIAL ASSESSMENT-710	413,082.62	(3,648.66)	(29.40)	416,701.88	3,619.26
<u>2005 STREET CONST</u>					
720-104 CASH IN INT BEARING ACCTS	74.73	0.00	0.00	74.73	0.00
TOTAL 720-2005 STREET CONST	74.73	0.00	0.00	74.73	0.00
<u>2006 STREET CONST</u>					
721-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 721-2006 STREET CONST	0.00	0.00	0.00	0.00	0.00
<u>2007 STREET CONST</u>					
722-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 722-2007 STREET CONST	0.00	0.00	0.00	0.00	0.00
<u>2009 STREET CONST</u>					
723-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 723-2009 STREET CONST	0.00	0.00	0.00	0.00	0.00
<u>2011 STREET CONST</u>					
724-104 CASH IN INT BEARING ACCTS	249,999.56	484.54	0.00	250,484.10	484.54
TOTAL 724-2011 STREET CONSTRUCTION	249,999.56	(484.54)	0.00	250,484.10	484.54
<u>MMS&B LOAN PROGRAM</u>					
750-104 CASH IN INT BEARING ACCTS	42,154.00	0.00	0.00	42,154.00	0.00
TOTAL 750-MMS&B LOAN PROGRAM	42,154.00	0.00	0.00	42,154.00	0.00
<u>FLEXIBLE SPENDING ACCT</u>					
753-104 CASH IN INT BEARING ACCTS	6,032.45	14,155.00	(16,065.62)	4,121.83	(1,910.62)
TOTAL 753-FLEXIBLE SPENDING ACCT	6,032.45	(14,155.00)	(16,065.62)	4,121.83	(1,910.62)
GRAND TOTAL	24,419,376.25	(4,896,896.24)	(4,743,349.75)	24,572,922.74	153,546.49

*** END OF REPORT ***

**MITCHELL POLICE DEPARTMENT
ACTIVITY REPORT FOR JANUARY 2016**

JAN. 2015	JAN. 2016	YEAR TO DATE 2016
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CALLS			
Calls for Service (6 Counties)	1256	1293	1293
Case Reports Written (Mitchell only)	210	243	243
TOTAL CALLS ANSWERED	1466	1536	1536

TRAFFIC STOPS PERFORMED			
Mitchell Police	203	177	177
All other counties	129	87	87
TOTAL TRAFFIC STOPS	332	264	264

ACCIDENTS			
TOTAL ACCIDENTS REPORTED	78	45	45

TICKETS ISSUED	156	160	160
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WARNING TICKETS ISSUED	109	97	97
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PARKING TICKETS ISSUED	98	33	33
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Lyndon Overweg
Department of Public Safety Chief

**MITCHELL POLICE DEPARTMENT
ACTIVITY REPORT FOR FEBRUARY 2016**

	FEB. 2015	FEB. 2016	YEAR TO DATE 2016
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CALLS			
Calls for Service (6 Counties)	1140	1146	2439
Case Reports Written (Mitchell only)	195	212	455
TOTAL CALLS ANSWERED	1335	1358	2894

TRAFFIC STOPS PERFORMED			
Mitchell Police	186	197	374
All other counties	177	134	221
TOTAL TRAFFIC STOPS	363	331	595

ACCIDENTS			
TOTAL ACCIDENTS REPORTED	52	49	94

TICKETS ISSUED	149	144	304
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WARNING TICKETS ISSUED	136	116	213
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PARKING TICKETS ISSUED	365	42	75
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Lyndon Overweg
Department of Public Safety Chief

Meeting of the Mitchell Public Library Board of Trustees, Wednesday, February 10, 2016.

The Mitchell Public Library Board of Trustees met on Wednesday, February 10, 2016, at 4:30 p.m. in the Director's conference room. Board President Mawhiney called the meeting to order at 4:32 p.m.

Members present: Leffers, Margheim, Mawhiney, Rice, Sivik, Taylor.

Members absent: none.

Minutes. The minutes of the January 13, 2016 board meeting were read and approved. A copy is available through the city's website. **M/S/P**—Margheim, Leffers.

Director's report. The Director's report was approved as given. For the next meeting, the Director was instructed to report on the progress of the goals and wish list items established by the Library Board each month. **M/S/P**—Rice, Margheim.

Committee reports. A program committee will be established. The group will consist of 2 board members, 2 staff members and 1 local resident.

Unfinished business. The Freegal contract for downloading and streaming music was discussed. The Trustees instructed the Director to get usage statistics from those libraries who subscribe to Freegal.

The consolidation of the Library's accounts was discussed. They have been merged into 1 account. Quick Books was purchased by the Library Board and will be used to provide information on how the money is being spent.

New business. The monthly report to the Council was discussed. Steve Rice and Jessica Pickett have prepared a report that will be put into council packets before each meeting. The report will contain usage statistics.

A recap of the first annual Best Book in Mitchell award was discussed. The event was deemed a success. The Trustees will make it an annual event.

An equipment purchase was discussed. It was the consensus of the Library Board that wireless cutting machine be purchased. This device cuts and prints vinyl, paper, fabric felt, poster board and card stock. It will cut prep time for Story Time activities, make eye-catching displays, and items for the Summer Reading Program. It also has a font and image subscription so cartridges do not need to be purchased. This will come out of the Supplies and Materials budget.

Other business.

Board President Mawhiney told the Library Board that he would like to invite Mayor Toomey, Stephanie Ellwein and Michelle Bathke to the next board meeting. Jim Taylor is going to talk about the legal aspects of libraries. That meeting will be held on Wednesday, March 9th, 2016, at 4:30 p.m.

Bills. The following bills were approved for payment. A&B Business Solutions 285.48; American Library Association 300.00; Better Containers MFG Co. 266.65; Blackstone Audio, Inc., 359.98; Brown & Saenger 877.52; Center Point Large Print 84.48; EBSCO Information Services, Inc. 42.33; Gale 522.38; Ingram Library Services 1,811.71; Jones Supplies 397.77; Long Rider Books 1,142.82; McLeod's Printing 229.80; Micromarketing LLC 29.95; Midwest Fire & Safety 30.00; Northwestern Energy 3,257.48; OCLC Inc. 308.15; Overdrive, Inc. 4,813.99; Paraclete Press 54.46; Penguin/Random House, Inc. 82.50; Penworthy Co., 180.00; Quality Books 1,394.99; Quill Corp. 143.98; Recorded Books 201.93; Scholastic Library 260.10; SD State Historical Society 28.80; Showcases 221.24; Thune True Value Hardware 4.99.

There being no further business, the meeting adjourned at 5:11 p.m. The next regularly scheduled meeting will be held on Wednesday, March 9, 2016, at 4:30 p.m. in Meeting Room #1 at the Mitchell Public Library.

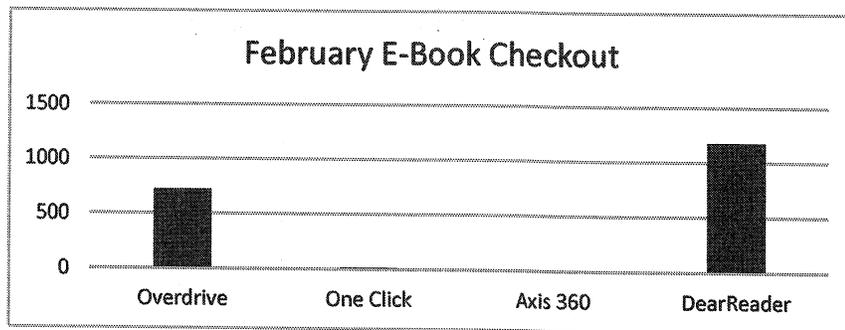
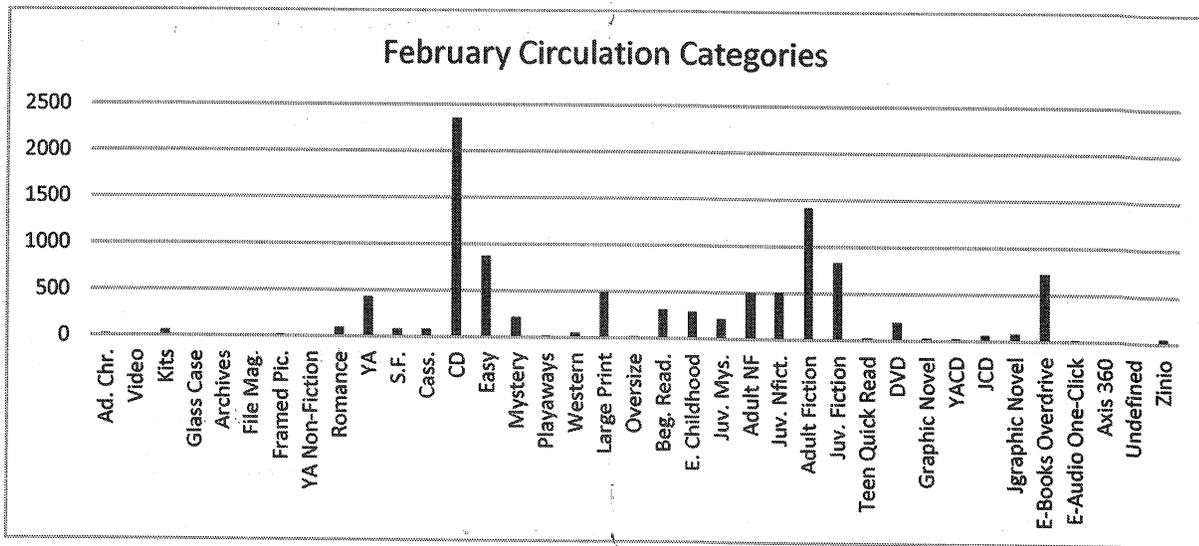
Jackie Hess
Secretary

Mitchell Public Library

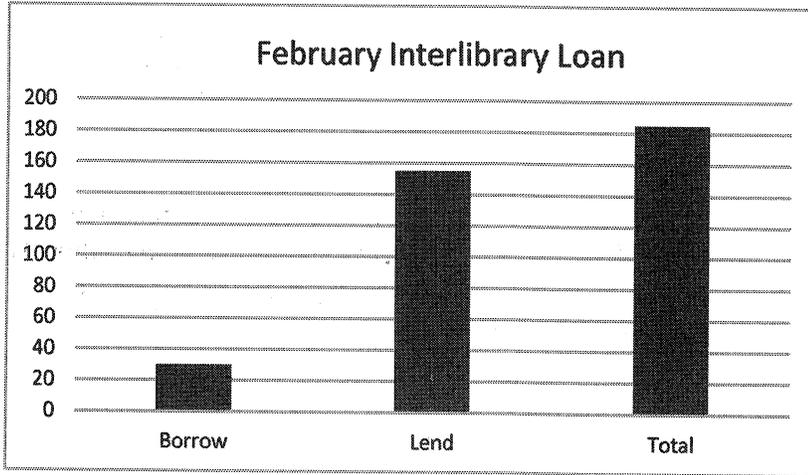
Activity Report - February 2016



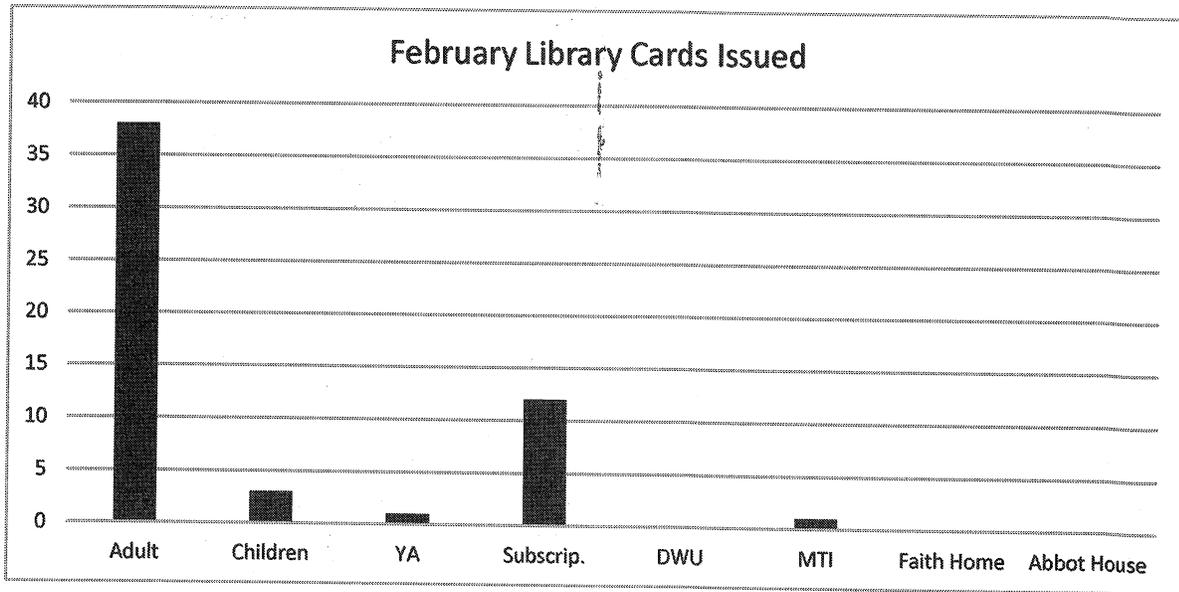
	February 2014	February 2015	February 2016	Year to Date 2016
Circulation (titles checked out)	8,962	9,264	10,119	20,298
E-Books (titles checked out)	NA	621	1,920	4,097
Interlibrary Loan (titles loaned and borrowed)	264	283	0	158
Library Cards Issued	34	95	137	256
Community Room (participants)	127	54	439	896
Computer Use (hours)	NA	NA	1,160	2,417



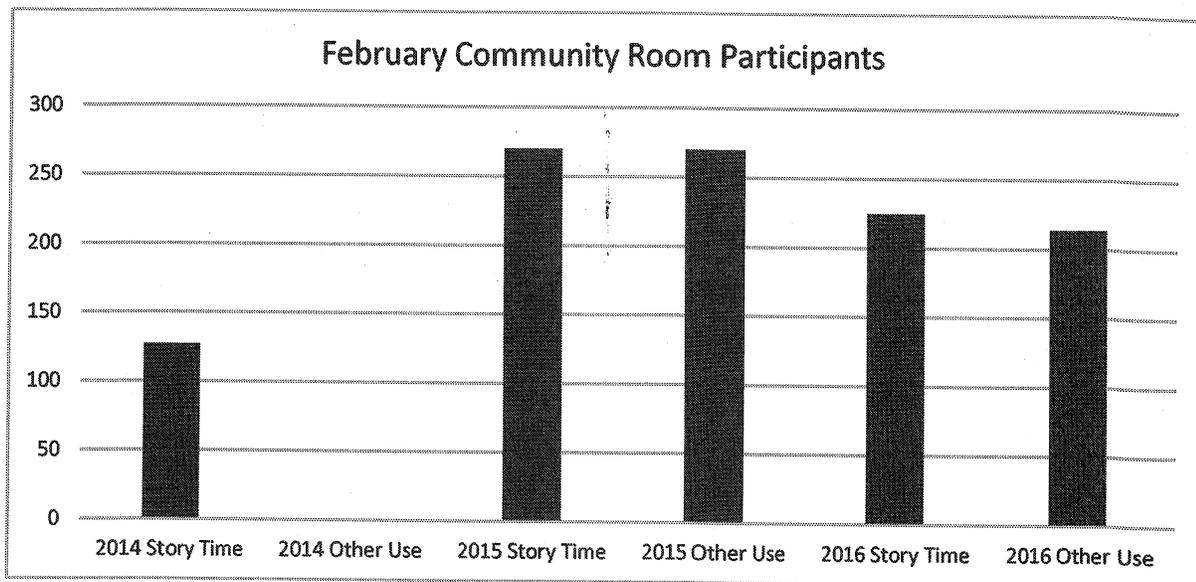
In 2012, patrons were able to download e-books through Overdrive.com. Currently e-books can be downloaded from Overdrive, Axis 360 and DearReader.com. Out-of-county patrons who either have no library in their city or county purchase subscription cards to use Overdrive, Axis 360 or DearReader.com.



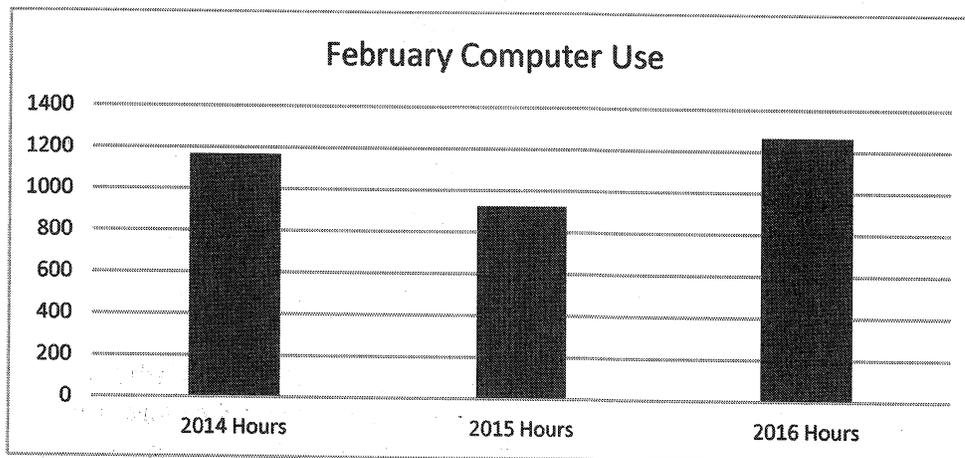
The Mitchell Public Library fills interlibrary loan requests primarily from the state of South Dakota. When requests cannot be filled from within the state, The Mitchell Public Library charges a \$1.00 fee per title for this service to help defray the cost of postage. Patrons can order items on-line or at the library circulation desk. Requests are sent to the potential lending libraries and returned when the patron is through with the title. When requesting titles out of state, the libraries who do not charge a fee for lending out their materials are contacted first. When that list of libraries is exhausted, the libraries that do charge a fee are contacted with the patron's permission.



In order to obtain a Mitchell Public Libaray card, patrons will need to go to the library and present something that shows their current physical address. Patrons that live in the City of Mitchell or Davison County receive the cards for free and Davison County pays the subscription fee for all patrons outside of city limits but who reside in Davison County. Patrons who live outside Davison County pay a \$15 per family subscription fee per year.



The meeting room at the Mitchell Public Library is available for both non and for-profit organizations (priority is given to Library programming such as Story-Time and the Summer Reading Program). Service clubs, small committee groups and state agencies can use the library free of charge if they meet within the hours that the library is open. A fee of \$25 per hour is charged if a group meets while library is closed to the public. For-profit groups can use the library for a fee of \$25 per hour anytime the library is open.



Computers are available from opening to 30 minutes before closing. Patrons use computers to surf the internet, do research, use word process to type papers and update or create resumes, listen to music, e-mail family and friends, pay bills and play games. There are currently 19 computers available for use in the library. We also have patrons who bring in personal laptops and tablets to use in the Library.

City of Mitchell

612 NORTH MAIN STREET • MITCHELL, SOUTH DAKOTA 57301 • (605) 995-8420 • FAX (605) 995-8410
ENGINEER (605) 995-8435 • WATER PLANT (605) 995-8449 • STREET (605) 995-8465 • WASTE WATER (605) 995-8446
WATER/UTILITIES (605) 995-8498 • PUBLIC WORKS/PLANNING/ZONING/INSPECTOR (605) 995-8433
www.cityofmitchell.org

Airport Board Minutes January 12, 2016

The meeting was called to order by Tom Case, 7:00 pm, at the airport. Members present were Tom Case, Todd Shannon, Levi Koerner, George Bittner and Darren Brewster. Others present was: Mike Scherschligt & Mel Olson.

Public Input: None

The minutes of December 2015 were presented. A motion was made by Darren Brewster , seconded by Todd Shannon to approve. Motion carried, minutes approved.

The following bills were presented for payment:

A & G Diesel, Inc.	\$ 1,482.60
Brown & Saenger	\$ 55.03
Campbell Supply Co.	\$ 181.23
Century Link	\$ 115.36
Crouse-Hinds	\$ 277.13
Meyer's Oil, Co.	\$ 1,270.42
Napa Auto Parts	\$ 272.49
Northwestern Energy	\$ 1,118.19
Wright Bros. Aviation	\$ 500.00
	<u>\$ 5,272.45</u>

A motion was made by George Bittner and seconded by Darren Brewster to approve the bills of December 2015 as presented. Motion carried, bills approved for payment.

The Financial Report for December 2015 was available. Motion made by George Bittner to approve the reports. Seconded by Todd Shannon. Motion passed.

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(EQUIPMENT – UPDATES & ACQUISITIONS) Recent equipment updates include a new clutch assembly in the 1992 Ford L-8000 plow truck. This (25 year old truck) is performing well considering its age. It is hoped that in the not too distant future, this truck would play more of a secondary roll, with limited plowing, some hauling (summer trees), and runway/taxiway sweeping. It is a short, utility type truck that would be hard to replace with an equally maneuverable larger plow truck. It is hoped that the airport, at some point, would take serious consideration in acquiring a pay loader, and utilize a large box blade plow for ramp cleanup operations. This is the typical airport ramp cleanup method used by larger airports. It would greatly enhance cleanup efforts, and long term benefits would greatly outweigh the initial investment. The question will be funding qualifications. Long range equipment planning is never easy, but must be done.

(VOR – DIRECTIONAL SIGNAGE MODIFICATION) On the 22nd of December, the FAA completed final navigational assessments regarding the Mitchell airport. The last remaining item will be a number change to the VOR Ground checkpoint Radial from 194 to 197. We will attempt to complete this change in house. It may be difficult; it has typical illuminated airport signs sandwich numbers between reflective material. If it cannot be completed locally, estimates will be obtained for review.

(WAAS – (18/36) RUNWAYS – NOW PUBLISHED) All navigational updates regarding WAAS GPS, with vertical guidance coordinates, and runway modifications are now published, and will eventually make their way to all pilot related publications and web based data bases.

(2015 – WILDLIFE MANAGEMENT UPDATE) Attention to wildlife fencing and airport gate access continue to be important in maintaining a large-wildlife(deer) free airfield. The airport is quite happy that it has not needed to utilize its kill permits for two years. During this time, only a few deer have been removed by (herding) through gates. And, although, this is the preferred method, it will most likely not be the only one needed in the future. We do feel that we have communicated well with all entities utilizing the airport, and will maintain good communications when wildlife is detected.

Motion was made by Levi Koerner and seconded by George Bittner to adjourn. Motion carried, meeting adjourned.

By: Shonny O'Case

As: Purdart

Airport Report February 2016

Snow removal operations were completed for the month. All equipment received regular scheduled maintenance , repairs and inspections. Airfield lighting repairs , inventories , runway inspections, and winter weather advisories were maintained throughout the month.

The South Dakota Department of Aeronautics has awarded a grant request submitted earlier in the month by the airport manager. The grant will award \$2,500 to help with expenses for the proposed 2016 Air Venture Cup race event. The event is tentatively scheduled for July 23rd 24th.

The airport continues to review proposed 2016 pavement maintenance schedules. The latest news is that the FAA will no longer support the use of (rejuvenators). In the past , the term rejuvenator identified products that penetrated the asphalt surface , and were typically heavier then a general use sealer. The FAA will no longer provide funding for the heavier penetrating materials . Conversations with consulting engineers indicates they will fund sealers with less surface penetration , considered to be more environmentally friendly. This could provide a cost reduction if approved. The proposed seal coat for runway 13-31 will be completed in 2016-17 , pending FAA funding schedules.

February-16

PALACE TRANSIT

TOTAL RIDERSHIP

Fiscal Year October 1, 2015 to September 30, 2016

	ACTUAL		CUMULATIVE	
	Feb FY 2015	Feb FY 2016	Feb FY 2015	Feb FY 2016
SPECIAL EMPHASIS				
ELDERLY RIDERS	1,277	1,311	6,357	6,488
HANDICAP RIDERS	2,498	2,832	12,276	13,149
GENERAL PUBLIC	477	394	1,948	2,523
SCHOOL-AGE	2,192	2,719	10,732	12,482
UNDUPLICATE 59 & under	58	19	512	347
ELDERLY UNDUPLICATE 60 & over	32	20	393	538
TOTAL RIDERS	6,444	7,256	31,313	34,642
MILES	13,423	13,481	68,555	67,546
		MONTHLY	YEARLY	
TOTAL RIDES AHEAD		812	3,329	
TOTAL MILES AHEAD		58	-1,009	

OFFICIAL-MINUTES OF THE
MITCHELL PARK, RECREATION & FORESTRY BOARD
JANUARY 14, 2016

A regular meeting of the Parks and Recreation Board was held Thursday, January 14, 2016. The meeting was called to order by Melanie Mullenmeister, Vice-President at 3:59 p.m., at the Recreation Center Conference Room.

The following members of the Board were present: Melanie Mullenmeister, Brian Johnson, Jean Koehler, Mary Ellen Jepsen, Randy Seppala. Absent: Ryan Tupper, Scott Kroger. Council Liaison: Marty Barington. Staff present: Angel DeWaard, Steve Roth, Dan Dobesh, Thomas Gullledge, Stephanie Ellwein, City Administrator.

Board member Mullenmeister was nominated for the position of Vice-President of the Park Board at the December 10, 2015 meeting, due to leaving early her acceptance was tabled. Board member Mullenmeister officially accepts the nomination as Vice-President of the Park Board.

Minutes of the December 10, 2015 meeting were reviewed. Motion Koehler, Second Johnson to approve the Minutes of the December 10, 2015 meeting as read. Motion approved.

Minutes of the Special December 30, 2015 meeting were reviewed. Motion Seppala, Second Jepsen to approve the Special Minutes of the December 30, 2015 meeting as read. Motion approved.

Motion Koehler, Second Jepsen to approve the Bills as submitted. Motion approved.

Thomas Gullledge reviewed the Recreation Center Report. In January we started our Youth Traveling basketball league, which will run through the 3rd week of February. We limited it to 6 boys teams and 6 girls teams so we could keep 1 gym open for members on Tuesday's & Thursday's. Men's basketball league has started with 28 teams, we use the Rec Center, Armory and Middle School. Our girls youth volleyball program began on January 11th. We are joining with Lakeview and Village Bowl on joint memberships and hope to start selling those by the end of the month. We are also planning to starting the 24/7 option for our members on January 18th. We met with the Daily Republic last week to get started on the summer brochure and are looking at options of adding some extra pages.

Steve Roth reviewed the Parks & Forestry Report. Projects we are working on or have completed are: Working on this year's boulevard tree removal; Trimming trees roadside for clearance with Street Department; Snow removal; Doing maintenance and repairs on snow removal equipment and other equipment; Repairing some wood picnic tables and staining; Rebuilding the boat dock from the Day Camp; Took down Christmas tree and decorations; Working on plans and bid specifications for the new tennis courts; Ordered the new backstop for Northridge Park.

Dan Dobesh reviewed the Sports Complex Report. Projects we are working on:

MAC:

- Daily maintenance on ice/building
- Fixing gaps in dasher boards on both rinks
- Installed eyewash station in janitorial room in north rink

Cadwell Complex:

- Snow removal
- Cleaning outbuildings when weather allows
- GEOTEK took soil core samples first week of January for west 4-plex
- Waiting for results on samples to move forward with project design
- Sunshade design has been made

Pepsi Complex:

- Looking at making gate by field 10 wider and installing walk through gate this spring
- Tree trimming

Parks:

- Tree trimming
- Daily maintenance
- Snow removal

City Administrator Stephanie Ellwein informs the Board that a proposal will be presented to the City Council to delay the funding of the master park plan for a year and utilize the funds to schedule visioning sessions with an outside consultant that will coordinate a strategic vision process for the next 5-10 years for the Recreation Center. These sessions will include input from Citizens, the Council, Park Board and user groups.

There being no further business the Board adjourned at 4:59 p.m., noting Thursday, February 11, 2016 as the date of the next regular meeting of the Mitchell Park, Recreation and Forestry Board.

OFFICIAL-MINUTES OF THE
MITCHELL PARK, RECREATION & FORESTRY BOARD
FEBRUARY 11, 2016

A regular meeting of the Parks and Recreation Board was held Thursday, February 11, 2016. The meeting was called to order by Brian Johnson, Secretary-Treasurer at 4:02 p.m., at the Recreation Center Conference Room.

The following members of the Board were present: Brian Johnson, Jean Koehler, Mary Ellen Jepsen, Randy Seppala, Scott Kroger. Absent: Ryan Tupper, Melanie Mullenmeister. Council Liaison: Marty Barington. Staff present: Mayor Toomey, Kevin DeVries, Angel DeWaard, Steve Roth, Dan Dobesh, Stephanie Ellwein, City Administrator.

Additions to the Agenda: Donor Guidelines

Minutes of the January 14, 2016 meeting were reviewed. Motion Koehler, Second Seppala to approve the Minutes of the January 14, 2016 meeting as read. Motion approved.

Motion Kroger, Second Jepsen to approve the Bills as submitted. Motion approved.

City Administrator Stephanie Ellwein informed the Board a RFP has been completed as part of the process for enlisting an outside consultant to coordinate a strategic vision process for the Recreation Center.

Kevin DeVries reviewed the Recreation Center Report. Our youth traveling basketball, Men's league and Coed Volleyball leagues are all underway. We've started taking sign-ups for the joint membership packages between the Rec Center, Lakeview golf, Aquatic Center, Ice Rink and Village Bowl. Our 24/7 option for members has begun and we have had 45 members purchase the additional option to have 24/7 access. We are currently working on the summer brochure, and will be adding 8 more pages to the brochure. Deadline to have the brochure to the printers in Feb. 29th. The summer brochure will be go out on March 29th and summer registration for programs will begin April 4th. Our boys and girls tri state basketball tournament will be held March 5th for 4th-8th grade girls.

Steve Roth reviewed the Parks & Forestry Report. Projects we are working on or have completed are: Snow removal; Trimming trees with Streep Department; Removing dead boulevard and park trees; Remodeling back storage room at the shop; Set up and mounted the new mosquito fogger to a trailer; Got Sportsman Club ready for the Elk's Kids Ice Fishing Tournament on February 6th; Matt, Brad and I went to the South Dakota Arborist Conference in Sioux Falls; Staff going to different recertification classes to renew their Commercial Applicators License; Completed tennis courts plans and bid specs went to Engineer Department to send out; Pool floats for water walk are back from being resurfaced and painted.

Dan Dobesh reviewed the Sports Complex Report. Projects we are working on:

MAC:

- Daily maintenance on ice/building
- U12 (girls) and Varsity State Hockey Tournament March 3rd, 4th & 5th
- Hockey Association takes over lease on April 1st

Cadwell Complex:

- Snow removal
- Cleaning outbuildings when weather allows
- Terry Johnson (Engineering Dept) has been working on bid specs for west softball fields
- Making new garbage can containers for Cadwell Stadium
- Ordering fence cap for outfield fence as well as backstop padding

Parks:

- Tree trimming
- Repair tables and chairs at Patton Young/Monroe Shelters
- Snow removal
- Working on new foul poles for Patton Young baseball field

Future projects:

- Possible Lacrosse tournament in April as well as team practices on old soccer fields from April 4th – June 5th

City Administrator Stephanie Ellwein reviewed the donor guidelines approved by the Park Board in 2012, requesting a more encompassing guideline for utilization, this will be discussed at the next Board meeting.

Dan Dobesh reviewed the proposed 2016 Sports Complex Diamond Policy Manual with the Board, highlighting some potential areas of change and/or clarification, emphasizing there are meeting set up on March 2nd with the various Softball, Baseball and Soccer leagues to discuss the policy manual. A lengthy discussion followed. The Board requested Dan make all changes and bring the 2016 Sports complex Diamond Policy Manual back to the Board for approval at a special meeting to be held prior to March 2nd.

Dan Dobesh informed the Board he has been contacted by Cory Mitchell regarding the feasibility of using the old soccer fields at Cadwell for a Lacrosse Tournament in April and continued use of the fields from April 4th – June 5th for practices. The Board directed Dan to put together a field use agreement and bring to the next meeting for review and potential approval.

There being no further business the Board adjourned at 5:08 p.m., noting Thursday, March 10, 2016 as the date of the next regular meeting of the Mitchell Park, Recreation and Forestry Board.

Official Lake Mitchell Advisory Committee

January 12, 2016; Mitchell Recreation Center conference Room

Present: Mayor Toomey, Joe Kippes, John McLeod, Brian Temple, Dave Allen, Bev Robinson, Jeff Burg, Steve Roth, Stephanie Ellwein, Evan Hendershot Mitchell Daily Republic

Meeting started at 3:58 p.m.

Motion John McLeod, Second Dave Allen to approve the December 8, 2015 Minutes as read.
Motion approved and carried.

Old Business

Solar Bee – The Committee held a brief discussion on the Solar Bee, an algae-reduction tool that anchors itself to the bottom of the lake and circulates water to obstruct algal blooms. The discussion was tabled at the December meeting in favor of waiting to hear recommendations and cost estimates for cleaning up the lake from Omaha-based Frya Engineering. However, no information has been obtained and the Committee discussed keeping the Solar Bee and moving to a different location and/or contacting Julie Olson, Mitchell High School Science teacher, as her students did a water sampling and clarity study for a class project. Committee member Brian Temple will contact Mitchell High School Science teacher Julie Olson in regards to helping with continued water clarity testing. Mayor Toomey and Committee Chairman Joe Kippes will contact FYRA Engineering and set up a special meeting for them to present their findings.

Agenda Items

Presentation by Enviro Science Technology – Moved to February meeting.

Review Frya Engineering Proposal – No proposal received, moved to future meeting.

Cattail Planting-Volunteer Day – The Lake Committee in conjunction with the Parks Department and citizen volunteers held a Cattail planting day on May 4, 2013, harvesting cattail bulbs close to Cadwell Park and planting them in various locations around Lake Mitchell. Committee members have noted the harvested bulbs have begun to come up and have directed Parks Department Supervisor Steve Roth to coordinate a volunteer day for harvesting and planting cattails this year and bring the information back to the next meeting.

Review Priority List – Joe Kippes presented an older priority list for the Committee to review. John McLeod will contact the City Finance Officer for a copy of the 2016 approved budget project list and bring to next meeting.

Additional items for next meeting: Water feature discussion/floating islands; Discussion on coordinated efforts involving varies groups for overall lake improvement.

There being no further business the meeting was adjourned at 5:07 p.m., noting the next meeting of the Lake Mitchell Advisory Committee to be February 9, 2016 at the Recreation Center Conference Room at 4:00 p.m.

Submitted by: Angel DeWaard

Official Special Lake Mitchell Advisory Committee

January 28, 2016

Present: Mayor Toomey, Bev Robinson, Chad Nemec, John McLeod, Mark Puetz, Mike Kuchera, Justin Luther, Gary Bussmus, Brian Temple, Dave Allen, Tim McGannon, Steve Roth, Evan Hendershot Mitchell Daily Republic, Mike Sotak and John Holz, Fyra Engineering

Meeting started at 4:0 p.m.

Omaha-based Fyra Engineering represented by Mike Sotak and John Holz presented to the Committee their proposed solution to Lake Mitchell's longstanding algae concerns. Mr. Holz reviewed the 7 steps of management which include: Problem definition; Water budget & nutrient mass balance; Pollutant load & lake response modeling, Management plans; Alternatives/cost analysis; Management practice design & implementation; Water quality monitoring. Highlighting the extreme importance of following the slow and steady 7 step management plan.

Mr. Sotak and Mr. Holz presented an initial proposal focused on the plan's first four steps deemed as Lake Mitchell Restoration Project: Phase 1 at a cost of \$73,725. This would fund about 6 to 12 months of data analysis and collection, data modelling, determine the source of the problem and establish a community-based planning committee. Mr. Holz noted some of the data collection is already completed and there are early indications the issues at the lake are caused by extremely high phosphorus levels, an oversized watershed and heavy amount of a nuisance algae called aphanizomenon. Mr. Holz emphasized the importance of a community-based planning to empower citizens and allow them to collaborate to find a solution to the lake's phosphorus issues. The community-based planning sessions would include a water-shed advisory council, which would include citizens and city officials who would determine issues and identify benefits of the water quality improvement project and set restoration goals. An advisory council would be supplemented by a technical advisory team of local agencies and experts to provide technical and financial assistance, with the support of Fyra. Discussion was held on the Phase 1 costs and concerns of getting funding support and if having core samples done would provide more detailed information for a more defined cost proposal. Motion Mark Puetz, Second John McLeod to make a funding proposal to the City Council for \$3,000 to allow Fyra Engineering take several core soil/sediments samples on Lake Mitchell. Motion approved and carried.

The Mayor and several Committee members questioned Fyra as to when the City could expect to see real results. Mr. Holz noted the benefits of collecting data and establishing local committee before prematurely moving on to planning stages and with more data to understand the causes of the algal blooms at the lake, the City would have less trouble attracting outside funds for the Environmental Protection Agency, which pays up to 60% of management plans. Mark Puetz asked the representatives if it is reasonable to see the project completed in three to five years. Mr. Sotak agreed that it was a realistic timeline but that would be based on if the city could raise the funds needed for the project. After unsuccessful attempts at lake restoration through applications of aluminum sulfate and the use of algae-reduction device the committee emphasized the importance of considering Fyra's slow moving approach.

There being no further business the meeting was adjourned at 5:50 p.m., noting the next meeting of the Lake Mitchell Advisory Committee to be February 9, 2016 at the Recreation Center Conference Room at 4:00 p.m.

Submitted by: Angel DeWaard

Official Lake Mitchell Advisory Committee

February 9, 2016; Mitchell Recreation Center Conference Room

Present: Mayor Toomey, Chad Nemec, John McLeod, Mike Kuchera, Brian Temple, Justin Luther, Mark Puetz, Bev Robinson, Steve Roth, Evan Hendershot Daily Republic

Meeting started at 4:02 p.m.

Motion John McLeod, Second Mike Kuchera to approve the January, 12, 2016 Minutes as read. Motion approved and carried.

Motion John McLeod, Second Brian Temple to approve the January 28, 2016 Special Meeting Minutes as read. Motion approved and carried.

Old Business

Lake Budget – John McLeod updated the Committee on his conversation with Finance Officer Michelle Bathke regarding funds for lake development, at this time there were no funds however, this matter will be researched further.

Discussion on FYRA Presentation – A special meeting was held on January 28th with FYRA Engineering representatives Mike Sotak and John Holz. They presented a proposal to begin data collection and analysis and establish a community based planning committee to help solve the lake's long-term algae problem at a cost of \$73,725. Committee member Justin Luther and other Committee members expressed support of FYRA's proposal, however there was concern of FYRA's reluctance to offer cost estimates. Committee member Mike Kuchera expressed his concern on not being convinced that conduction another study was the right approach to restoring the lake, as the city has undergone several water quality assessments with reports being issued several times from 1974 to 2006. After a lengthy discussion the Committee informally agreed to collect more data in an attempt to lower FYRA's cost proposal and obtain estimates on how much the phosphorus-reduction measures could cost after data collection. Committee member Brian Temple requested the Committee host David Kringen, SDSU Extension Water Resources Field Specialist and Sean Kruger, SD Dept. of Environment & Natural Resources at the March meeting to hear there finding on data they have collected from Lake Mitchell. Mayor Toomey requested the Lake Committee present their request to the City Council on February 16th for funding to have FYRA engineering take several core soil/sediment samples on the Lake.

Agenda Items

Discussion-Julie Olson water testing – Brian Temple updated the Committee on his recent conversation with Mitchell High School teacher Julie Olson. Mrs. Olson's students currently do water quality testing from the shore at 8 different sites. Brian proposed coordinating with Mrs. Olson to continue testing during the summer. The committee expressed interest in working with Mrs. Olson and will continue discussion on this.

There being no further business the meeting adjourned at 5:08 p.m., noting the next meeting of the Lake Mitchell Advisory Committee to be March 8, 2016 at the Recreation Center Conference Room at 4:00 p.m.

Submitted by: Angel DeWaard

**GOLF & CEMETERY BOARD MINUTES
JANUARY 2016 MEETING**

The regular Golf & Cemetery Department Board meeting was called to order by Board President Terry Kirby at 5:45 PM on January 11th at the Golf & Cemetery Department Offices.

Present: Steve Rice City Council Liaison, Board Members Terry Kirby, Jeff McEntee, Jerry Bertsch, Bart Frederick, Dean Weiss and Terry Reitveldt. Absent- Jason Bradley
Staff present- Department Director Kevin Thurman, Clubhouse Manager Eric Hieb.

Motion to approve the December 2015 minutes by McEntee, second by Weiss- motion carried

Agenda Items

- 1) Motion to approve the Cemetery Fees for 2016 with adjustment to research fees as presented Motion by Weiss, second by Reitveldt motion carried
- 2) 2016 proposed events were discussed and approved as presented by Hieb.
- 3) Golf, Bowling and Rec Center package was discussed. After several requests from Public and discussion with Kevin DeVries from Parks & Rec, the following was added to rate schedule:

BASIC FUN PACKAGE

Single Adult- Golf, Rec Center & Bowling \$ 73.08 monthly (\$ 876.96 annually)
Couple- Golf, Rec Center & Bowling \$ 91.91 monthly (\$ 1,102.92 annually)
Family- Golf, Rec Center & Bowling \$ 109.25 monthly (\$ 1,311.00 annually)

- 4) Thurman gave Golf & Cemetery Department update.
- 5) Hieb presented plans for the following programs for 2016:
 - A. Youth program flier was handed out for in depth youth golf camp and lessons
 - B. Parent Child event being researched
 - C. Beginner golf tips program for those purchasing range packages
 - D. Newsletter format handed

Hieb reported 28 children in the 2015- 7 to 10 age group in golf camp
23 children in the 2015- 11 to 14 age group in golf camp
- 6) Thurman gave update on new technology being worked on by the City. It includes new security system for buildings, research being done on a City Wide POS system for fee collection and reporting, a new City website rollout in coming weeks,

No further business meeting adjourned, motion by McEntee second by Reitveldt motion carried at 6:45 PM

FEBRUARY 8th, 2016 MINUTES

GOLF & CEMETERY BOARD MEETING

Present: Terry Kirby President, Bart Frederick, Jerry Bertsch, Terry Reitveldt, Dean Weiss, Jeff McEntee and City Councilman Steve Rice. Staff Thurman and Hieb

Absent: Jason Bradley

Called to order at 5:45 PM by President Kirby

Motion to approve minutes of January 2015 meeting by Bertsch, second Weiss and motion carried.

Public Input:

Thurman informed Board that Ron Ravellette from BPI representing Lawn Bowling wanted to meet and further pursue building a building. Thurman to meet with them and see what progress they have made.

Cemetery Deeds were discussed. Thurman recommended a deed be issued regardless if no survivors in family to send one to and kept on file. Thurman to research issuing "burial certificate" instead of deeds in future to eliminate paperwork for newly opened Cemetery blocks. Motion to approve Jeff McEntee, second Dean Weiss, motion carried.

Rates Discussion: Some courses are charging different age groups different rates. After discussion this was not an option at this time. Agreed to revisit subject for 2017 after more research. 2016 City Event Fees:

- a) \$ 15.00 per tournament event player
- b) \$ 200.00 shotgun fee for Fridays, Saturdays, Sundays and Holidays
- c) \$ 100.00 shotgun for Monday thru Thursday events.
- d) try to move all shotgun events possible up to no later than 10:00 AM start.

Motion Reitveldt, Second McEntee to approve. Motion carried.

Par 3 tees: After discussion Board unanimously recommended building front nine par 3 tees if possible in 2016 with temporary tee markers in fairways on back nine for season.

Board requested that Eric provide numbers for March meeting on Tournament Day and Greens Fee/ Membership golf revenues for further comparison and discussion.

Equipment purchases discussed. Thurman to purchase multiple small used mowers instead of one new one and shuffle equipment purchases to meet needs within budget. Approved.

Motion to adjourn at 6:25 Pm by McEntee second by Reitveldt motion carried and no further business conducted.

City of Mitchell

February, 2016 - Water Dept. Report

March 1st, 2016

*From: Richard Pollreisz
Water Superintendent
City of Mitchell*

*To: Tim McGannon
Director of Public Works*

The month of February was cold & we did get some snow. We receive 0.45 inch of rain in February. On 02/29/2016, the Lake was down 6.0 inches from being full. The lake was mostly frozen yet and the water temperature was 41.0 degrees. The water consumption for February, 2016 was less, than in January, 2016. We didn't pump any water from Lake Mitchell during the month of February. All of the water that went to the water towers in February was from the B-Y-Rural Water System. We brought in approximately 40.439 MG. of water from the B-Y Rural Water system for the month of February. The daily average we brought in from the B-Y Rural Water System for the month of February was 1.39 MGD. The peak day, for the water we brought in from the B-Y- Rural Water System for February was 1.535 MGD. The total we pumped into the water towers (effluent) was 41.193 MG of water for the month of February. The average daily usage of water for the City of Mitchell for January was 1.42 MGD. The maximum peak day of water consumption for the month of February, was 1.623 MGD. The month of July, 2012 was the biggest month, for water we have ever taken from B-Y Water, which was 117.068 MG. We started getting water from B-Y Water, on November 4th, 2003. The chemical cost for the month of February, 2016 was \$796.20 or \$19.69 per MG. of water, which equates to .015 cents per unit (750 gallons). The chemical cost was lower in February, because we didn't use as much chemical. The chlorine residual is ok in the water towers. We didn't run the Water Plant in February. When we don't run the plant we exercise everything & make sure that all the equipment works. All of the water basins are full and ready to treat water, if and when we need to. We also have some chemicals contracted with Aqua-Pure. We paid a monthly lease charge of \$250.00 for the use of the Chlorine Dioxide Generator equipment for the month of February. We renewed our chemical contract on 01/09/2015 with Aqua-Pure for two years. The contract will go from January 1st, 2015 to January 1st, 2017.

The rates will stay the same:

- Raw Water treatment rates: .255/1,000 Gals. of Raw Water.
- Poly-Phosphate treatment for B-Y Water: \$1.75/lb. of bagged chemical.
- CLo2 lease: \$250/Month.

The SCADA telemetry in the water towers is working well. When we run the water plant, we run approximately 2 to 3-hour's, every week to keep fresh water in the basins and to make sure that everything is kept in working order. This is usually done when there is no algae in the Lake. We operated the B-Y Rural Water 100% of the time in February. When we operate the plant, we run one side at 1100 gpm. We can run both sides if we need to. The only Activated Carbon we are going to use now is the better quality Activated Carbon. This better Carbon costs more, but it does a better job for the taste and odor problem and we can use less of it. Our Filter Monitoring

System is working very well. We calibrated our Turbidity Analyzers and will send a copy of the Calibration Data Sheet to Pierre quarterly to verify that we done it for the months throughout the year. There is an alarm system on the SCADA program. Most of the problems are worked out of the SCADA system. There may be some changes from time to time.

Water tests-

. TOC'S & Chlorite for February wasn't done, because we didn't operate the Water Plant enough.

. We still do our daily water tests as follows:

- | | |
|-------------|--------------------|
| -Alkalinity | - Total Hardness |
| - PH | - Calcium Hardness |
| - Turbidity | - Fluoride |
| - Chlorine | |

. Fluoride test for February wasn't required by the State, but we sent one sample to Pierre just to see how it compared to our fluoride tester in the Laboratory. The test came back with a good result.

. Bacteriological Tests for February-----TESTED---OK---Pierre, S.D.

. B-Y WATER tests for February - OK.

All our other water tests for the month of February were good and we were in compliance.

Well, that is all I have for the month of February, and I hope everyone has a good next month.

P.S. -----Attached to this letter is Lake Mitchell information and chemical costs for the month of February.

Water Distribution has been busy with:

- .Water Main breaks
- .Locates for Water
- .Service Calls
- .Meter upgrade
- .Meter reading
- .Fire Hydrant Repair

Respectfully yours



Richard Pollreis

Water Superintendent

CITY OF MITCHELL

MONTHLY WATER TREATMENT CHEMICAL COMSUMPTION REPORT MONTH / YEAR—February, 2016— Richard Pollreisz – Water Superintendent

Coagulant Aid- (2187)	=	<u>0-Gals.</u>	X	<u>CONTRACT</u>	=	<u>\$0.00</u>
Lime	=	<u>0# or 0- TON'S</u>	X	<u>\$192.39/TON</u>	=	<u>\$0.00</u>
Sodium Chlorite	=	<u>0-GAL</u>	X	<u>CONTRACT</u>	=	<u>\$0.00</u>
Fluoride	=	<u>0-GAL</u>	X	<u>\$1.99/GAL</u>	=	<u>\$0.00</u>
Polymer (2386)	=	<u>0-GAL</u>	X	<u>CONTRACT</u>	=	<u>\$0.00</u>
Activated Carbon	=	<u>0# or 0- TON'S</u>	X	<u>\$1,936.25/TON</u>	=	<u>\$0.00</u>
Chlorine	=	<u>6# or .003- TON'S</u>	X	<u>\$1.45/LB.</u>	=	<u>\$8.70</u>
Poly Phosphate	=	<u>450# or .225 TON</u>	X	<u>\$1.75/LB.</u>	=	<u>\$787.00</u>
Carbon Dioxide	=	<u>0# or 0- TON'S</u>	X	<u>\$178.00/TON</u>	=	<u>\$0.00</u>
Ammonia	=	<u>0# or 0-TON'S</u>	X	<u>\$2.17 /LB.</u>	=	<u>\$0.00</u>
Pristine Contract	=	<u>0 -MG of WATER</u>	X	<u>.255/1000 GALS. RAW WATER</u>	=	<u>\$0.00</u>
TOTAL =						<u>\$796.20</u>

Raw Water Treated (LAKE) 0 MG—or 0 MGD—or— PEAK DAY 0 MG
 Finished Water (EFFLUENT) 41.193 MG—or 1.42 MGD—or— PEAK DAY 1.623 MG
 B-Y- Water (INFLUENT) 40.439 MG—or 1.39 MGD—or— PEAK DAY 1.535 MG
 B-Y & RAW WATER TREATED – TOTAL= 40.439 MG — or 1.39 MGD —or — PEAK DAY 1.535 MG

Chemical cost = \$796.20 = \$19.69 per MG or .015 cents per Unit (750 GALLONS).

CHEMICAL FEED RATES IN Mg/L

Coagulant Aid- (2187)	=	<u>0</u> Mg/L —	<u>0</u> Gallons / Raw Water
Lime	=	<u>0</u> Mg/L	<u>0</u> lbs. / 7 lbs. Per Gallon/ Raw Water
Sodium Chlorite	=	<u>0</u> Mg/L —	<u>0</u> Gallons / Raw Water
Fluoride	=	<u>0</u> Mg/L —	<u>0</u> Gallons / Raw Water
Polymer (2386)	=	<u>0</u> Mg/L —	<u>0</u> Gallons / Raw Water
Activated Carbon	=	<u>0</u> Mg/L —	<u>0</u> lbs. / 4 lbs. Per Gallon / Raw Water
Chlorine	=	<u>.013</u> Mg/L —	<u>6</u> lbs. / 11.75 lbs. per Gallon / Raw Water
Poly Phosphate	=	<u>1.06</u> Mg/L—	<u>450</u> lbs. / 10.5 lbs. per Gallon / Raw Water
Carbon Dioxide	=	<u>0</u> Mg/L —	<u>0</u> lbs. / 8.50 lbs. per Gallon / Raw Water
Ammonia	=	<u>0</u> Mg/L —	<u>0</u> lbs. / 5.15 lbs. per Gallon / Raw Water
Polymer	=	<u>0</u> Mg/L —	<u>0</u>

CITY OF MITCHELL

Monthly - Chemical Inventory at the Water Treatment Plant

Month: February

Date: 03/01/2016

Coagulant – (AF-1102) 83 Gallon's

Lime 159,855 lbs. or 79.93- Ton's

Fluoride 814 Gallon's

Sodium Chlorite – (PHI-3125) 80 Gallon's

Polymer-(PHI-2386) 5 Gallon's

Activated Carbon 6,800 lbs. or 3.4 Ton's

Chlorine 645 lbs. or .323 Ton's

Poly-phosphate 2050 lbs. or 1.025-- Tons

Carbon Dioxide 21,000 Lbs. or 10.5 Ton's

Ammonia 379 lbs. or .19 Ton's

MONTHLY -- B-Y WATER- GALLON AND CHEMICAL USAGE REPORT

MONTH --- February, YEAR - 2016

Influent ----- 40.439 -- Million Gallon's

Effluent ----- 41.193 -- Million Gallon's

Chemical costs for B-Y Water:

Chlorine usage ----- 6- lbs. @ \$1.45 per lb. ----- = \$8.70

Ammonia usage ----- 0-lbs. @ \$2.17 per lb. ----- = \$0.00

Poly -phosphate----- 450 lbs. @ \$1.75 per lb. ----- = \$787.50

Total = \$796.20

Cost per Unit (750 gallon) = \$0.015

Cost per 1,000 gallons of water = \$0.020

CITY OF MITCHELL

MONTHLY GALLON & CHEMICAL REPORT

E-mail address-(rpollreisz@cityofmitchell.org)

Water Dept. ----- 605-995-8449

Fax: 605-995-8410

February, 2016 Water Production

TO: Aqua-Pure

Lake Mitchell

GALLONS TREATED (Raw Water) -----	<u>0- MG</u>
Contract Cost per 1,000 Gallons-----	<u>\$0.235</u>
Subtotal, Lake Mitchell-----	<u>\$0.00</u>

Poly-Phosphate Usage

Poly-phosphate (PO4) usage= 450 lbs. @ \$1.75 per lb. = -----\$787.50

Generator Lease-----\$250.00

Total-----\$1,037.50

REPORTED BY: -----Richard Pollreisz

REPORT RETURNED ON-----03/01/2016

February- 2016 - WATER CONSUMPTION

DATE	Lake Mitchell Influent	B-Y Rural Water Influent	Effluent to Water Towers
2/2/2016	0-MG	1.504-MG	1.590-MG
2/2/2016	0-MG	1.518-MG	1.429-MG
2/3/2016	0-MG	1.454-MG	1.511-MG
2/4/2016	0-MG	1.453-MG	1.406-MG
2/5/2016	0-MG	1.261-MG	1.262-MG
2/6/2016	0-MG	1.246-MG	1.134-MG
2/7/2016	0-MG	1.320-MG	1.177-MG
2/8/2016	0-MG	1.380-MG	1.623-MG
2/9/2016	0-MG	1.502-MG	1.547-MG
2/10/2016	0-MG	1.487-MG	1.546-MG
2/12/2016	0-MG	1.358-MG	1.409-MG
2/12/2016	0-MG	1.328-MG	1.382MG
2/13/2016	0-MG	1.283-MG	1.241-MG
2/14/2016	0-MG	1.289-MG	1.242-MG
2/15/2016	0-MG	1.355-MG	1.582-MG
2/16/2016	0-MG	1.535-MG	1.585-MG
2/17/2016	0-MG	1.395-MG	1.436-MG
2/18/2016	0-MG	1.501-MG	1.546-MG
2/19/ 2016	0-MG	1.438-MG	1.476-MG
2/20/2016	0-MG	1.284-MG	1.306-MG
2/22/2016	0-MG	1.352-MG	1.329-MG
2/22/2016	0-MG	1.485-MG	1.600-MG
2/23/2016	0-MG	1.498-MG	1.538-MG
2/24/2016	0-MG	1.440-MG	1.479-MG
2/25/2016	0-MG	1.446-MG	1.409-MG
2/26/2016	0-MG	1.365-MG	1.407-MG
2/27/2016	0-MG	1.267-MG	1.205-MG
2/28/2016	0-MG	1.320-MG	1.299-MG
2/29/2016	0-MG	1.375MG	1.497-MG
2/30/2016	0-MG	0.-MG	0-MG
2/32/2016	0-MG	0-MG	0-MG
TOTALS	0-MG	40.439-MG	41.193-MG

FILTER	# 1	TURBIDITY ANALYZER CALIBRATION		
MONTH	February		Calibrate-Quarterly	Last done ----02/03/2016
YEAR	2016			Due next-----05/03/2016
DATE	INITIAL'S	VALUE	STANDARD	COMMENT'S
02/03/16	R.P.	9.59	10	Cell-A
"	"	0.02	0.02	Cell-A
"	"	9.2	10	Cell-B
"	"	0.01	0.02	Cell-B
"	"	9.12	10	Cell-C
"	"	0.01	0.02	Cell-C
"	"	9.72	10	Cell-D
"	"	0.01	0.02	Cell-D
FILTER	# 2	TURBIDITY ANALYZER CALIBRATION		
MONTH	February		Calibrate-Quarterly	Last done --- 02/03/2016
YEAR	2016			Due next-----05/03/2016
DATE	INITIAL'S	VALUE	STANDARD	COMMENT'S
02/03/2016	R.P.	9.76	10	Cell-A
"	"	0.01	0.02	Cell-A
"	"	8.41	10	Cell-B
"	"	0.01	0.02	Cell-B
"	"	9.79	10	Cell-C
"	"	0.029	0.02	Cell-C
"	"	9.66	10	Cell-D
"	"	0.035	0.02	Cell-D
"	"	9.721	10	Lab. (B-Y)
"	"	0.068	0.02	Lab. (B-Y)
"	"	9.46	10	Lab. (FINISH)
"	"	0.02	0.02	Lab. (FINISH)

February, 2016 -- LAKE INFORMATION

DATE	Measurement	WATER TEMP.	Rainfall
02/01/16	--Lake down -17 inches-----	--Lake frozen-----	0.00 inch
02/08/16	--Lake down 18 inches-----	--Lake frozen-----	0.00 inch
02/12/16	-----	-----	0.11 inch
02/14/16	-----	-----	0.09 inch
02/16/16	--Lake down 17 inches-----	--Lake frozen-----	0.07 inch
02/25/16	-----	-----	0.05 inch
02/28/16	-----	-----	0.13 inch
02/29/16	--Lake down 6 inches-----	--Lake frozen-----41 degrees-----	0.00 inch

Total rainfall for February was -----0.45 inches

Respectfully yours
Richard Pollreisz
Water Superintendent

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

McGannon

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Change Order 6 for West End Bridge

#2016-2

Explanation/Background of Agenda Item Requested:

Total Change Order amount = \$75,444.21

Non Participating = $(19,425.16 + 48,100) = \$67,525.16$

Participating Amount = \$7,919.05

Local Share will be estimated at \$1,600. *All C.O. to date*

• *Additional Diaphragms*
CCO #1 + \$17,500.00

• *Test Pile*
CCO #2 + 3,750.00

• *Non Participating*
CCO #4 + \$19,425.16 - survey
CCO #5 + \$48,100.00 - Remove bent

• *CCO6*
- \$13,330.95

South Dakota Department of Transportation
Construction Change Order No 6

PCN 00YW

Project No BRF 3630(02) County Davison

Contract Amt \$1,300,322.08

Type of Work Structure and Approach Grading (126' Prestressed Girder Bridge)

Contractor Grangaard Construction

The following change in plans and/or specifications for the subject project is hereby made:

6e	Line No. 006 P Remove Erosion Control Wattle ✓	334.000@	1.000/ Ft	
6e	Line No. 041 P Type B Permanent Seed Mixture ✓	-36.000@	50.000/ Lb	
6e	Line No. 042 P Mulching ✓	-4.000@	300.000/ Ton	
6e	Line No. 043 P Type 2 Turf Reinforcement Mat ✓	-1,891.000@	3.250/ SqYd	
6e	Line No. 044 P 12" Diameter Erosion Control Wattle ✓	289.000@	3.500/ Ft	
6e	Line No. 045 P Remove and Reset Erosion Control Wattle ✓	105.000@	2.000/ Ft	
6e	Line No. 046 P Low Flow Silt Fence ✓	-225.000@	3.250/ Ft	
	Line No. 055 P Erosion Control	6,822.500@	1.000/ LS	New

Erosion control items were placed as necessary to prevent and control erosion on the project. The above changes are based on field measured quantities.

The new item, Erosion Control, is added to the project and includes turf grass seed mixture with erosion control blanket to be placed over the entire disturbed area of the project. This change will result in the elimination of Type B Permanent Seed Mixture, Mulch, and Type 2 Turf Reinforcement Mat. This change was deliberated with the City of Mitchell and negotiated with the contractor.

Turf Grass seed mixture shall meet the following requirements:

Kentucky Bluegrass (Avalanche, Appalachian, Wildhorse, Blue Bonnet)	1.4 PLS/1000 SqFt
Perennial Ryegrass(Gray Star)	1.4 PLS/1000 SqFt
Creeping Red Fescue (Epic, Boreal)	1.4 PLS/1000 SqFt
Chewings Fescue	1.4 PLS/1000 SqFt
Alkali Grass (Fults, Fults II, Quill, Salty)	1.4 PLS/1000 SqFt
Total:	7 PLS/1000 SqFt

VF	Line No. 009 P Pit Run Material ✓	576.000@	16.200/ Ton
VF	Line No. 013 P Base Course ✓	218.800@	19.200/ Ton
	Line No. 026 P HP 10x42 Steel Bearing Pile, Furnish and Drive ✓	-93.600@	25.000/ Ft
CS	Line No. 036 P Traffic Control ✓	120.000@	2.000/ Unit
	Line No. 038 P 5" Concrete Sidewalk ✓	216.000@	4.500/ SqFt
	Line No. 040 P Class C Riprap ✓	-230.800@	30.000/ Ton
6e	Line No. 047 P Floating Silt Curtain ✓	-852.000@	15.000/ Ft

The above listed changes in bid item quantities reflect the to-date quantity installed for these bid items. These quantity changes match the quantities, as documented by SDDOT personnel, necessary to complete the work with acceptable results per specifications and contract plan sheets.

	Line No. 024 P Preboring Pile ✓	-100.000@	7.500/ Ft
--	---------------------------------	-----------	-----------

Preboring Pile was completed on abutment no. 1 as per plans but the holes caved due to the high water table. Preboring of pile was eliminated at abutment no. 2.

VF	Line No. 048 P Sweeping ✓	-10.000@	10.000/ Hour
	Line No. 051 P Construction Entrance ✓	-1.000@	3,500.000/ Each

The above items were not utilized on the project and are eliminated from the contract.

South Dakota Department of Transportation
Construction Change Order No 6

PCN 00YW
 Project No BRF 3630(02) County Davison Contract Amt \$1,300,322.08
 Type of Work Structure and Approach Grading (126' Prestressed Girder Bridge)
 Contractor Grangaard Construction

The following change in plans and/or specifications for the subject project is hereby made:

Line No. **056 P HP 10x42 Steel Bearing Pile, Furnish and Drive, Underrun of pile** 93.600@ 5.000/ Ft New

The above change is to pay for the underrun of bearing pile according to Standard Specification 510.5.B.1 -- "When the final quantity of each size underruns the total contract quantity by more than five feet times the number of piles, the Contractor will receive 20% of the contract unit price for the entire difference in quantity."

20% of the contract unit price = 0.20 X \$25.00/ft. = \$5.00/ft.

Number of bearing pile = 18
 Final Quantity Driven = 446.4 ft ---- 24.8 ft / pile
 Contract Quantity = 540.0 ft ---- 30.0 ft / pile

This is an underrun of 5.2 ft per pile (more than 5 ft. per pile).

Difference in quantity = 540.0 - 446.4 ft = 93.6 ft.

Line #	Reason For Adjustment	Adjust %	Adjust Qty	Adjust Amt	Adjust Type
013P	According to letter dated July 24, 2015 from Mitchell Region Office.	-3.50%	669.80	(\$450.11)	Actual
017P	According to letter dated April 30, 2015 from the Mitchell Region Office.	.00%	.00	(\$200.00)	Actual
Total Quality Adjustments this CCO				(\$650.11)	

No Time will be added to the contract for this change.

The net change due to this CCO is a decrease of \$13,330.95

<p align="center">Contractor Acceptance</p> <p>The changes contained in this construction change order are made in accordance with the provisions of the contract for subject project and when accepted by the Contractor and upon approval by the South Dakota Department of Transportation shall become a part of said contract.</p> <p>On <u>3-1-16</u></p> <p>By <u>[Signature]</u></p> <p>Title <u>Officer M... ..</u></p>	<p align="center">Engineering Supervisor Recommend</p> <p>On _____</p> <p>By _____</p> <hr/> <p align="center">Mitchell Area Approval</p> <p>On _____</p> <p>By _____</p>	<p align="center">City Approval</p> <p>On _____</p> <p>By _____</p>
--	---	--

PCN 00YV

Project No BRF 3630(02) County Davison

Contract Amt \$1,300,322.08

Type of Work Structure and Approach Grading (126' Prestressed Girder Bridge)

Contractor Grangaard Construction

Line No	Std Bid Item No	Item Description	Qty As Now Ordered	Current Change In Qty	Unit Price	Unit	Current Change In Amt
006P	110E1693	Remove Erosion Control Wattle	409.000	334.000	1.000	Ft	\$334.00
009P	120E9000	Pit Run Material	1,999.000	576.000	16.200	Ton	\$9,331.20
013P	260E1010	Base Course	1,342.800	218.800	19.200	Ton	\$4,200.96
024P	510E0300	Preboring Pile	100.000	(100.000)	7.500	Ft	(\$750.00)
026P	510E3365	HP 10x42 Steel Bearing Pile, Furnish and Drive	446.400	(93.600)	25.000	Ft	(\$2,340.00)
036P	634E0100	Traffic Control	856.000	120.000	2.000	Unit	\$240.00
038P	651E0050	5" Concrete Sidewalk	2,499.000	216.000	4.500	SqFt	\$972.00
040P	700E0310	Class C Riprap	5,559.000	(230.800)	30.000	Ton	(\$6,924.00)
041P	730E0202	Type B Permanent Seed Mixture	0.000	(36.000)	50.000	Lb	(\$1,800.00)
042P	732E0100	Mulching	0.000	(4.000)	300.000	Ton	(\$1,200.00)
043P	734E0132	Type 2 Turf Reinforcement Mat	0.000	(1,891.000)	3.250	SqYd	(\$6,145.75)
044P	734E0154	12" Diameter Erosion Control Wattle	589.000	289.000	3.500	Ft	\$1,011.50
045P	734E0165	Remove and Reset Erosion Control Wattle	180.000	105.000	2.000	Ft	\$210.00
046P	734E0602	Low Flow Silt Fence	125.000	(225.000)	3.250	Ft	(\$731.25)
047P	734E0630	Floating Silt Curtain	708.000	(852.000)	15.000	Ft	(\$12,780.00)
048P	734E5010	Sweeping	0.000	(10.000)	10.000	Hour	(\$100.00)
051P	900E1320	Construction Entrance	0.000	(1.000)	3,500.000	Each	(\$3,500.00)
055P	734E0010	Erosion Control	6,822.500	6,822.500	1.000	LS	\$6,822.50
056P	510E3365	HP 10x42 Steel Bearing Pile, Furnish and Drive, Underrun of pile	93.600	93.600	5.000	Ft	\$468.00

Line #	Reason For Adjustment	Adjust %	Adjust Qty	Adjust Amt	Adjust Type
013P	According to letter dated July 24, 2015 from Mitchell Region Office.	-3.50%	669.80	(\$450.11)	Actual
017P	According to letter dated April 30, 2015 from the Mitchell Region Office.	.00%	.00	(\$200.00)	Actual

Total Quality Adjustments this CCO (\$650.11)

Increase This Order	\$23,590.16
Decrease This Order	(\$36,921.11)
Net Change This Order	(\$13,330.95)
Net Change To Date	\$75,444.21

Description And Reason For Change

Line No. 006 P Remove Erosion Control Wattle	334.000 @	1.000/ Ft
Line No. 041 P Type B Permanent Seed Mixture	-36.000 @	50.000/ Lb
Line No. 042 P Mulching	-4.000 @	300.000/ Ton
Line No. 043 P Type 2 Turf Reinforcement Mat	-1,891.000 @	3.250/ SqYd
Line No. 044 P 12" Diameter Erosion Control Wattle	289.000 @	3.500/ Ft
Line No. 045 P Remove and Reset Erosion Control Wattle	105.000 @	2.000/ Ft
Line No. 046 P Low Flow Silt Fence	-225.000 @	3.250/ Ft
Line No. 055 P Erosion Control	6,822.500 @	1.000/ LS New

The new item, 055P Erosion Control, is added to the contract because the area being seeding is next to residential houses and a turf grass seed mixture is considered more appropriate than a Type B seed Mixture. The use of mulch and turf reinforcement mat was replaced with erosion control blanket that was placed over the entire disturbed area. The negotiated price for this change is considered reasonable.

All other items were field measured and paid at the contract unit prices.

PCN 00YW

Project No BRF 3630(02) County Davison

Contract Amt \$1,300,322.08

Type of Work Structure and Approach Grading (126' Prestressed Girder Bridge)

Contractor Grangaard Construction

Line No. 009 P Pit Run Material 576.000@ 16.200/ Ton

Pit Run material was placed along the perimeter of the causeway at the base of the embankment grade. The bottom of the pit run was placed on unstable material in the channel as per plans, but additional material was necessary to stabilize the embankment.

Line No. 013 P Base Course 218.800@ 19.200/ Ton

Additional Base Course was utilized for the stabilization of digout areas in the subgrade.

Line No. 024 P Preboring Pile -100.000@ 7.500/ Ft

Preboring of pile was ordered for Abutment No. 1 but not for Abutment No. 2 because the holes were below the water table and they would cave in before pile was able to be driven.

Line No. 026 P HP 10x42 Steel Bearing Pile, Furnish and Drive -93.600@ 25.000/ Ft

Piles were driven to the required bearing of 192 tons. The driving of pile was stopped once bearing was achieved. The depth of pile driven was less than the estimated depth as determined by soil reports.

Line No. 036 P Traffic Control 120.000@ 2.000/ Unit

An additional set of barricades were utilized at the intersection of 407th Avenue and West Harmon Drive.

Line No. 038 P 5" Concrete Sidewalk 216.000@ 4.500/ SqFt

Additional sidewalk was ordered at the southwest corner of the structure to allow for a smooth grade transition where the new sidewalk tied into the exiting sidewalk.

Line No. 040 P Class C Riprap -230.800@ 30.000/ Ton

The quantity of riprap used was measured by weighing each load that arrived on the project. Riprap was placed as necessary to protect the berm slopes. The change in the quantity of riprap is considered a minor adjustment to the plans estimated quantity.

Line No. 047 P Floating Silt Curtain -852.000@ 15.000/ Ft

Floating Silt Curtain was placed according to plans and measured for payment. The erosion control plans on sheet 20 indicate a total length of 280 ft. on the south side of the structure and 255 ft. on the north side of the structure for a total length of 535 ft. This is in contrast to the plans quantity of 1560 ft. The actual amount placed was 708 ft. of floating silt curtain.

PCN 00YW

Project No BRF 3630(02) County Davison

Contract Amt \$1,300,322.08

Type of Work Structure and Approach Grading (126' Prestressed Girder Bridge)

Contractor Grangaard Construction

Line No. 048 P Sweeping	-10.000@	10.000/ Hour
Line No. 051 P Construction Entrance	-1.000@	3,500.000/ Each

The above items were not utilized on the project and are eliminated from the contract.

Line No. 056 P HP 10x42 Steel Bearing Pile, Furnish and Drive, Underrun of pile 93.600@ 5.000/ Ft New

Standard Specification 510.5.B.1 -- "When the final quantity of each size underruns the total contract quantity by more than five feet times the number of piles, the Contractor will receive 20% of the contract unit price for the entire difference in quantity."

20% of the contract unit price = 0.20 X \$25.00/ft. = \$5.00/ft.

A new bid item is created to pay for the underrun of pile as per the Standard Specifications.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

Terry Johnson

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Budgeted Accounts, TIF Funds and Special Assessment

Agenda Item:

Set Date for #2016-14 Curb and Gutter April 11th, 2016 - 1:30 PM

Explanation/Background of Agenda Item Requested:

Set date for yearly Curb and Gutter and Concrete Surfacing bid for Overlays, Replacement Projects or New Construction Projects for the year for April 11th, 2016 at 1:30 PM in Council Chambers in City Hall.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

Requested By:

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

Set date for yearly Asphalt Paving bid for Overlays, Replacement Projects or New Construction Projects for the year for April 11th, 2016 at 1:30 PM in Council Chambers in City Hall.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

Terry Johnson

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

\$23,000

Agenda Item:

Set Date for #2016-37 Park Utilities Vehicle April 11th, 2016 - 1:30 PM

Explanation/Background of Agenda Item Requested:

Set date to bid a utility vehicle for the Park Department, included in the bid is a trade in of an existing utility vehicle for April 11th, 2016 at 1:30 PM in Council Chambers in City Hall.

CITY OF MITCHELL

City Council Meeting Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting



Meeting Date Requested:

03/21/2016

Requested By:

CINDY ROTH

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Set Date of 04-04-2016

Explanation/Background of Agenda Item Requested:

For a hearing on the application to transfer Retail (g. Set date of 04-04-16 for a hearing on the application to transfer Retail (On-Sale) Liquor License RL-5353 from Dave Backlund Jr., dba Par Tee Bar, 117 South Lawler Street, Mitchell, South Dakota to LAB, LLC, dba DD's, 501 South Sanborn Blvd, Ste 2, Mitchell, South Dakota. This license is inactive use and approval will make this liquor license active.

For a hearing on the application of Imagine Guild Inc. for a Special Event Malt Beverage License located on Main Street by closing the following: South Main Street from 1st South to Railroad as well as Railroad from 1/2 block East of Main to South Kimball Street, include both City of Mitchell parking lots South of 1st Street, also request closing Main Street from 1st Street North to 2nd Street to park motorcycles and poker run entries and to obtain a Special Event Malt Beverage License, Consumption and Noise permits, Parade Permit for the Memorial Weekend in Mitchell and Barbecue Cook-Off on May 28, 2016



The Imagine Guild Inc.
P.O. Box 37
Mitchell, SD 57301
605-770-1109

March 16, 2016

Dear Council Members,

In this the Eighth year of the Memorial Weekend in Mitchell event, the Imagine Guild requests some donation of costs associated with the event.

1. Special Event Malt Beverage License	\$500.00
2. Consumption Permit	\$500.00
3. Picnic Tables 14 @ \$25.00 each	\$350.00
4. Security 8 man hours @ \$31.50 per hour (average ot rate)	\$252.00
5. Parade Permit	\$50.00
6. Portable Sign Posts 20 @ \$1.00 each	\$20.00
7. Barricades 20 @ \$3.00 each	\$60.00
8. Fencing 200' @ \$2.50 per 50"	\$10.00
9. Water Meter Deposit (water for BBQ Teams)	\$1000.00

As our event continues to grow The Imagine Guild Inc. first would like to inform the council of this year's events and then ask for help with the cost of fees and equipment needed to provide this event.

We are asking for the same street closures as in the past, closing S. Main St. from 1st south to Railroad as well as Railroad from ½ block east of Main to S. Kimball St. which is two blocks east of Main. This would include both city parking lots south of 1st St. NEW this year we also request closing Main St. from 1st North to 2nd St. to have an area to Park Motorcycles and poker run entry's going on our run and to be able to park after returning from the poker run to attend the BBQ event.

The events are as follows this year.

8 AM, BBQ Teams set up and begin preparing food for sampling

12 PM, Poker Run leaves Mitchell returning approx. 5 PM.

1 PM. Alcohol Consumption allowed only if in our special event cup

4 PM. Kids Pedal Pull & Kids games begin

4 PM. Car Show & Shine registration & show on east Railroad St.

4 PM. Bean Bag Tournament registration begins at BBQ site

5 PM. BBQ public sampling begins

These events will draw a large group of people from Eastern South Dakota as well as adjoining states to our City As our event continues to grow the out of area visitors also has grown, many making this event an annual stop for them. As in the past all proceeds from our event are donated to The Cystic Fibrosis Foundation to help with finding a Cure for CF.

As in the past we are asking for some assistance from the council with the fees that occur to continue to make this event happen. The total cost for fees for this year is approx. \$2742.00. As the water meter

fee is a deposit and will be returned upon return the actual fees are \$1742.00. The Imagine Guild asks the council again as in the past for a reduction of the fees to \$800.00 which is 46% of the cost with the City donating approx. 54% of the cost or approx. \$942.00

The donation of these services allows Imagine Guild to continue to advertise for this event as well as continue to cover the rising cost of many of the materials needed to make this event take place and still raise funds for Cystic Fibrosis

We again greatly appreciate all of the councils help and support each year to bring this event to Mitchell and look forward to a successful event again this year.

Thank you for your consideration

The Imagine Guild Inc. Board of Directors

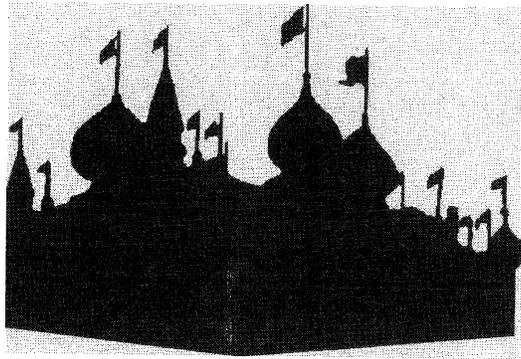
Dan Schneider, BBQ Championship Chairman

Please call with any questions. 605-770-1109

City of Mitchell

Street Dance & Special Event Permit Application

Applicant: The Imagine Build.
Event Date: May 28 2016
(month) (days) (year)



Instructions:

To apply for a Street Dance or Special Event Permit, please complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

This application is subject to Mitchell City Council Approval. Any violations of the approved permit will be grounds for law enforcement to require the immediate termination of the event.

EVENT INFORMATION

Type of Event:

Street Dance For Profit Concert
 Private Dance Non-Profit Other (specify) Street Festival

Event Title: Memorial Weekend in Mitchell

Event Date(s): May 28 2016 (month, day, year) Total Anticipated Attendance: 2000 +
(# of Participants 100 # of Spectators 1900)

Actual Event Hours: (from): 8:00 AM / PM (to): 10:00 AM / PM
(dances / bands & amplified noise end no later than 12:00 a.m.)

Location / Staging Area: _____

Band Name _____

Set up/assembly/construction Date: May 28 2016 Start Time: 6:00 AM / PM

Please describe the scope of your setup / assembly work (specific details):

BBQ Team Setup Kids games Bean Bag Tournament
Poker Run Car Show Sponsor Displays

Dismantle Date: May 28 2016 Completion time: 10:00 AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s)**, **day, date** and **time** of closing and time of re-opening:

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

Commercial (for profit)
 Noncommercial (nonprofit)

Sponsoring Organization: The Imagine Guild Inc

Chief Officer of Organization (NAME): Dan Schneider Board Member

Applicant (NAME): The Imagine Guild Inc Business Phone: (605) 770-1109

Address: PO Box 37 Mitchell SD 57301
(city) (state) (zip code)

Daytime phone: (605) 770-1109 Evening Phone: (605) 770-1109 Fax #: () N/A

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: N/A

Address: _____
(city) (state) (zip code)

Contact person "on site" day of event or facility use Dan Schneider Pager/Cell #: 605-770-1109

(Note: This person must be in attendance for the duration of the event and immediately available to city officials)

REQUIRED: Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

FEES / PROCEEDS / REPORTING

NO

YES

Is your organization a "Tax Exempt, nonprofit" organization? If **YES**, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, non profit status).

Are admission, entry, vendor or participant fees required? If **YES**, please explain the purpose and provide amount(s):
\$35 fee for poker run \$50 fee per Team for Beer Bag Tournament
\$7 fee for BBQ Sample cup \$4.00 fee for event cup for alcoholic Beverage

OVERALL EVENT DESCRIPTION: ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a detailed description of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

BBQ Teams will set up and begin preparing food at 8 AM for public

Sampling between 5-9 PM

Poker Run will begin at 10 AM returning approx 5 PM Parade route

will leave corner of 1st & Main traveling west to Saxon ave then South to Havens st. turning west to end of city going on to Mt Vernon

Beer Bag Tournament will begin at 5 PM near BBQ site

Kids pedal pull & games will begin at 4 PM in parking lot adjacent to Casey's store

Car & Motorcycle show & shine will be on Rail Road Street from Main east to S Kimball st.

Music & PA announcements will be provided by a sound system on Main st. near BBQ area

OVERALL EVENT / FACILITIES RENTAL DESCRIPTION (CONTINUED)

Consumption permit requested - **\$500 fee**
(consumption permits end at 12:30 a.m.)

Special event license requested: alcoholic beverage license, malt beverage, wine license, or malt beverage & wine license where noise permit is required. (SDCL 35-4-124) - **\$500 fee**

Parade Permit

Water Meter for BBQ contest
1000.00 Deposit

NO

YES

Does the event involve the sale or use of alcoholic beverages? If **YES**, please provide your liquor liability insurance information to the last page of this application.

Will items or services be sold at the event? If **YES**, please describe:

Event cups for alcoholic beverages

Event cups for BBQ samples

Does this event involve a moving route of any kind along streets, sidewalks or highways? If **YES**, attach a detailed map of your proposed route, indicating the direction of travel and provide a written narrative to explain your route.

Does this event involve a fixed venue site? If **YES**, attach a detailed site map showing all streets impacted by the event.

In addition to the route map required above, please attach a diagram showing the overall lay-out and set-up locations for the following items:

➤ Alcoholic and Non-alcoholic Concession and / or Beer Garden Areas.

➤ Food Concession and / or Food Preparation Area(s).

Please describe how food will be served at the event: BBQ contest in west city parking lot

between 1st & Railroad st. May also be on Rail Road & Main if needed.

If you intend to cook food in the event area, please specify the method to be used:

GAS ELECTRIC CHARCOAL OTHER (specify): _____

➤ First Aid Facilities and Ambulance locations.

➤ Tables and Chairs.

➤ Fencing, Barriers and / or Barricades.

➤ Generator Locations and / or Source of Electricity.

➤ Canopies or Tent Locations.

➤ Booths, Exhibits, Displays or Enclosures.

➤ Scaffolding, Bleachers, Platforms, Stages, Grandstands or Related Structures.

➤ Vehicles and / or Trailers.

➤ Trash Containers and Dumpsters.

(NOTE): You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event, the area must be returned to a clean condition.

Number of trash cans: 20 Trash Containers w / lids: _____

Describe your plan for clean-up and removal of waste and garbage during and after the event or use of facility:

Dumpsters provided by Medema Sanitation

SAFETY / SECURITY / ACCESSIBILITY

Please describe your procedures for both **Crowd Control** and **Internal Security**: _____

Mitchell PD Chief Overweg

Please describe your Accessibility Plan for access at your event by individuals with disabilities:

All activities occur on Main Street which is ADA accessible

REQUIRED: It is the applicant's responsibility to comply with all City, County, State and Federal Disability Access Requirements applicable to this event.

PRIVATE SECURITY IS REQUIRED AS APPROVED BY THE CHIEF OF PUBLIC SAFETY

NO YES

- Have you hired any Professional Security organization to handle security arrangements for this event? If **YES**, please list:

Security Organization: _____

Security Organization Address: _____

(city)

(state)

(zip code)

Security Director (Name): _____ Business phone: _____

- Is this a night event? If **YES**, please state how the event and surrounding area will be illuminated to ensure the safety of the participants and spectators:

City Street Light

Please indicate what arrangements you have made for providing **First Aid Equipment**?

Mitchell EMS

PARKING PLAN / SHUTTLE PLAN / MITIGATION OF IMPACT

Please describe your plans to notify all residents, businesses and churches impacted by the event:

All downtown businesses will be notified and radio / newspaper / internet will promote event

ENTERTAINMENT / ATTRACTIONS / RELATED EVENT ACTIVITIES

NO YES

- Are there any **musical entertainment** features related to your event or facilities rental? If **YES**, please state the number of bands and type of music.

Number of Stages: _____ Number of Bands: _____

Type of Music/Entertainers Name: Sound System

- Will **sound amplification** be used?
If **YES**, please indicate: Start Time: 12:00 AM / PM - Finish Time: 10:00 AM / PM

- Will **sound checks** be conducted prior to the event?
If **YES**, please indicate: Start Time: _____ AM / PM - Finish Time: _____ AM / PM

Please describe the sound equipment that will be used for your event:

Please approve a noise request from 12:00 PM - 10:00 PM for the event

- Will any fireworks, rockets or other pyrotechnics be used? If **YES**, please complete the attached fireworks application included at the end of this Special Event application. A permit will be issued by the City Fire Marshal's office contingent upon the receipt of the required certificate of insurance and approval by the council. \$30.00 fee.

- Will any signs, banners, decorations or special lighting be used? If **YES**, please describe: Consumption boundaries and sponsor banners will be used

PROMOTION / ADVERTISING / MARKETING / INTERNET INFORMATION

NO YES

- Will this event be promoted, advertised or marketed in any manner? If **YES**, please describe: TV - Radio - internet - Posters - Banners

News papers will be used

- Will there be any live media coverage during your event? If **YES**, please explain: Radio - TV - Newspaper

- Applicant acknowledges and agrees to allow the City to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the Calendar of Upcoming Events in the City of Mitchell. If you have a home page and want us to link with our Calendar, please provide the Internet address for your homepage:

Facebook Memorial Weekend in Mitchell + The Imagine build

Refer all event public inquiries and / or media inquiries for this event to:

NAME: Dan Schneider PHONE: 605-770-1109

INSURANCE REQUIREMENTS

REQUIRED: Insurance for your event will be required before final permit approval.

*Cystic Fibrosis Foundation
will provide*

Name of Insurance Company: _____ Agent's Name: _____

Business Phone: _____ Policy Number: _____ Policy Type: _____

Address: _____
(city) (state) (zip code)

For final permit approval, you will need \$2,000,000 commercial general liability insurance that names "the City of Mitchell, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. For insurance related questions, please contact the Human Resources Office at (605) 995-8417 – Fax # (605) 995-8443.

The City must be named as an "additional insured." Please obtain the required insurance and mail an original insurance certificate to: **City of Mitchell, Human Resources, 612 North Main Street, Mitchell, SD 57301.**

LIQUOR LIABILITY INSURANCE

REQUIRED: This insurance coverage is required if you are planning to sell alcoholic beverages at your event or facilities rental. A minimum of \$500,000 liquor liability is required with City of Mitchell named as additional insured. *Provided by the Depot & attached to this packet*

Name of Insurance Company: _____ Agent's Name: _____

Business Phone: _____ Policy Number: _____ Policy Type: _____

Address: _____

Please obtain the required insurance and mail an original insurance certificate to: **City of Mitchell, Human Resources, 612 North Main Street, Mitchell, SD 57301.**

AFFIDAVIT OF APPLICANT

ADVANCE CANCELLATION NOTICE REQUIRED: If this event is cancelled, notify the Mitchell Police Division. Otherwise, City personnel and equipment may be needlessly dispatched.

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event and I understand that this application is made subject to the rules and regulations established by the City Commission of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.

Name of Applicant (PRINT): *Imagine Guild Inc*
Dean Schneider Title: Board Member



(signature of Applicant / sponsoring organization)

Date: 3-16-16

(signature of Professional Event Organizer)

ACTION OF CITY COUNCIL

The within application for a Street Dance Permit in the City of Mitchell was presented to the City Council on the _____ Day of _____, 20_____.

Motion by the City Council was as follows:

The following permits will be granted by the Department of Public Safety:

____ Parade Permit ____ Noise Permit ____ Consumption Permit ____ Fireworks Permit

Amount of fees to be paid to the City of Mitchell: _____

Dated this _____ Day of _____, 20_____.

Mayor

Attest:

Finance Officer

Date fees paid: _____

Finance Office signature:

FIREWORKS PERMIT APPLICATION

(Needed Prior To Issuing Fireworks Permit)

Name of Applicant _____ Phone # _____

Address _____ City _____ State _____ Zip _____

PERSON(S) ACTUALLY IN CHARGE OF FIRING THE DISPLAY:

Name _____ Address _____ State _____ Zip _____

Name _____ Address _____ State _____ Zip _____

Date of Display _____ Time of Day _____

Length of Display: _____

Exact Location of Display _____

What is width perimeter requirements? _____

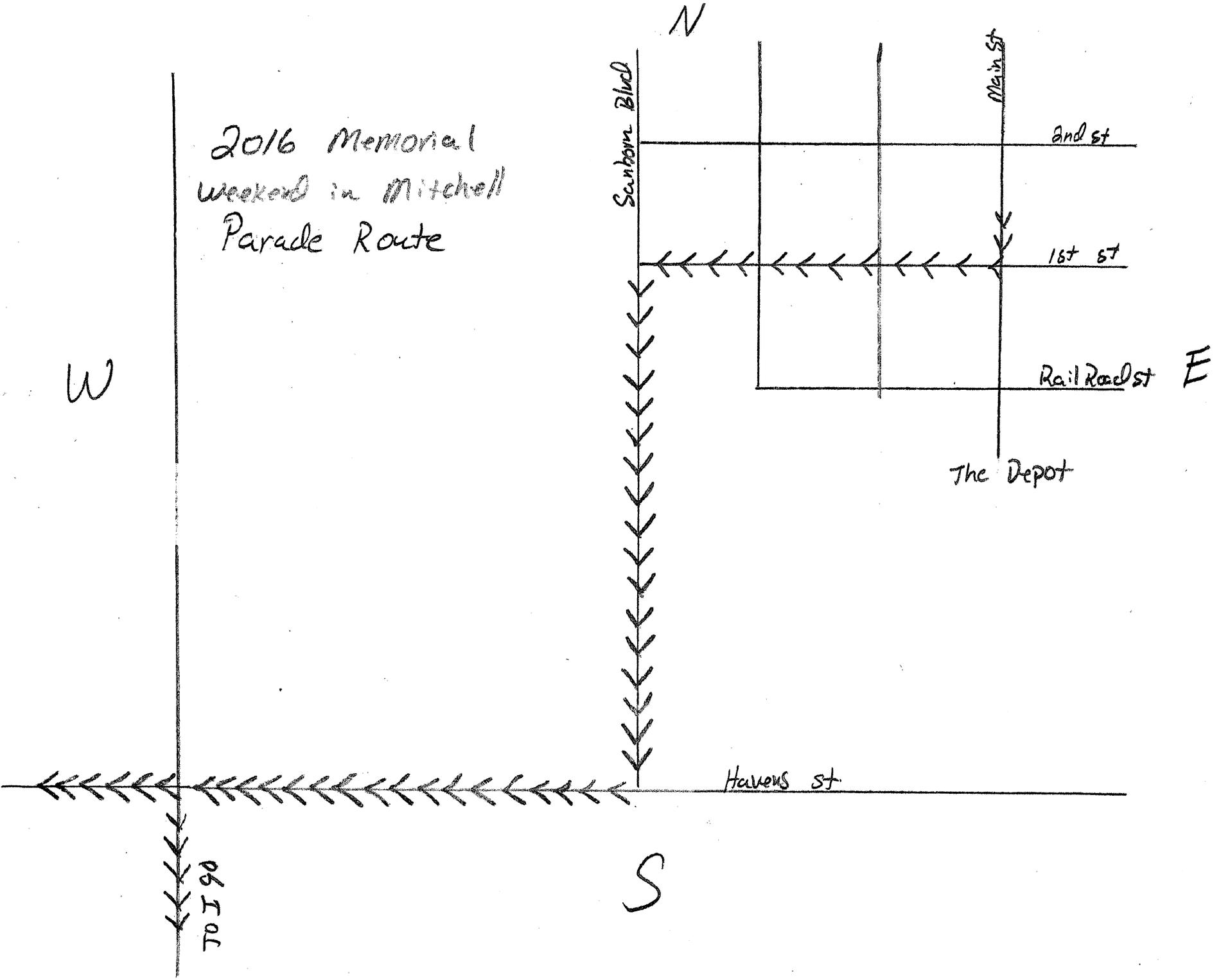
A copy of the applicant's insurance certificate must be on file with Human Resources. The insurance certificate must have liability insurance of \$1,000,000 per occurrence and the City of Mitchell listed as additional insured.

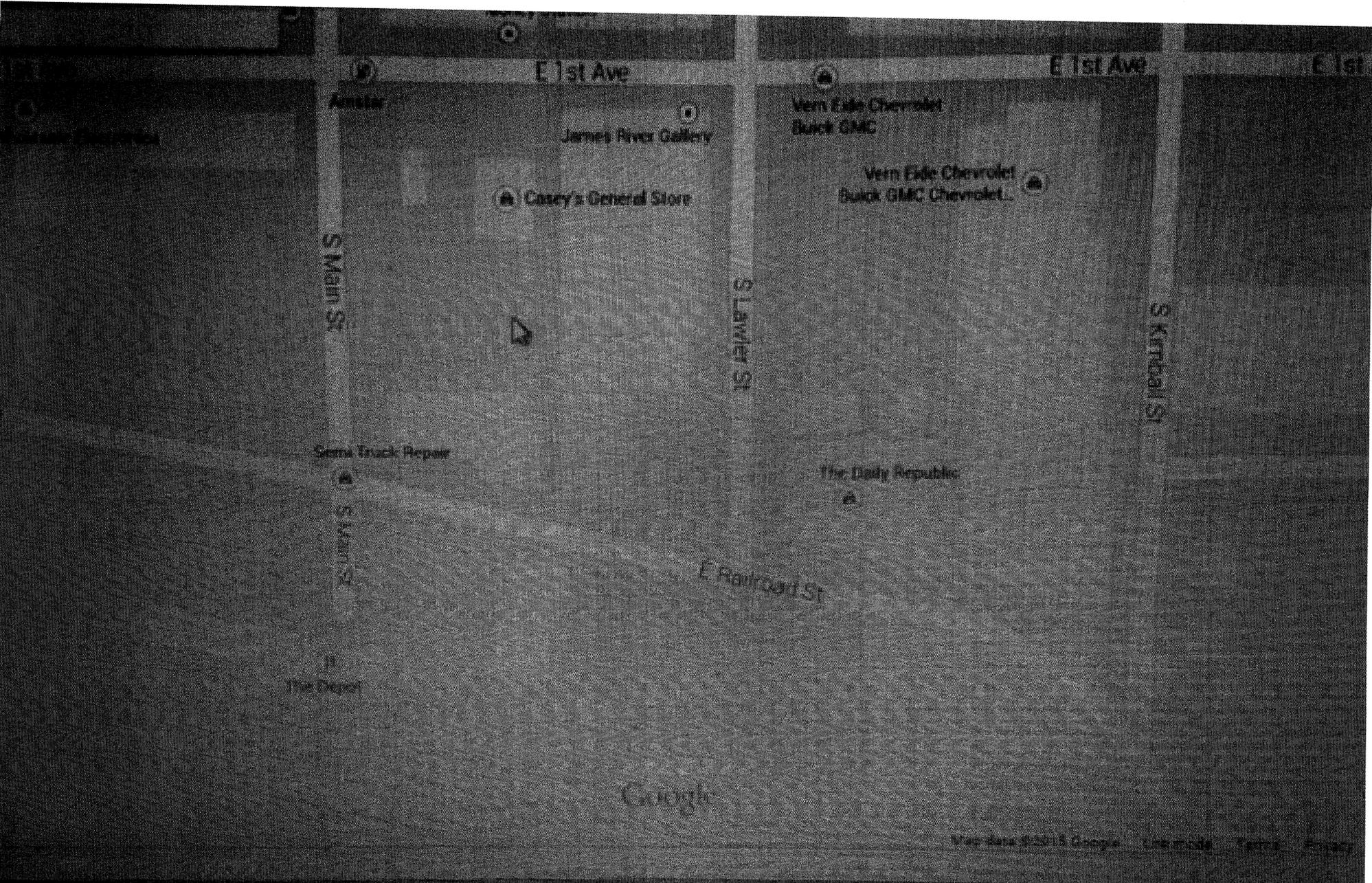
TYPE OF FIREWORKS:

_____ Class B Explosive (Special Fireworks) _____ Class C Common Fireworks

Applicant should be aware that there is a \$30.00 permit fee.

2016 Memorial
Weekend in Mitchell
Parade Route





E 1st Ave

E 1st Ave

E 1st Ave

S Main St

S Lawler St

S Kimball St

E Railroad St

Amstar

James River Gallery

Vern Eide Chevrolet
Buick GMC

Casey's General Store

Vern Eide Chevrolet
Buick GMC Chevrolet

Cama Truck Repair

The Daily Republic

The Depot

Google

Map data ©2015 Google, Imagery ©2015 Google



Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

Mail this copy to: Department of Revenue, Special Tax Division 445 East Capitol Ave Pierre, SD 57501-3100.

A. Owner Name and Address

~~FE~~ Imagine Guild Inc
Box 37
Mitchell SD 57301

B. Business Name and Address

Imagine Guild Inc
Box 37
Mitchell SD 57301

Owner's Telephone #:

Business Telephone #: 605-770-1109

C. Indicate the class of license being applied for (submit separate application for each class of license).

- Retail (on-sale) Liquor
- Retail (on-sale) Liquor - Restaurant
- Retail (on-off sale) Wine
- Package (off-sale) Liquor
- Retail (on-off sale) Malt Beverage
- Retail (on-off sale) Malt Beverage & SD Farm Wine
- Package (off sale) Malt Beverage
- Package (off sale) Malt Beverage & SD Farm Wine
- Other (please classify) Special event malt license
- Transfer Fee \$150.00

Number of other Package Liquor Licenses held: 0

Number of other On-sale Liquor Licenses held: 0

Is this License in active use? Yes No

D. Legal description of licensed premise:

lots 7-11, Block 18
Original Addition

Have you ever been convicted of a felony? Yes No

Do you own or lease this property? (Check one)

E. State Sales Tax Number: _____

F. Remember to obtain a Federal Alcohol Stamp, for help call TTB at 1-800-937-8864.

G. New license? Transfer? (\$150) _____ Re-issuance? _____

H. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Signed this 16 day of March

Signature _____

I. Any Application required to be submitted to a local governing board must be signed in the presence of the city or county auditor, the town clerk or notary public. This applies to ALL applications EXCEPT the following: distillers, manufacturers, wholesalers, municipalities, airports, solicitors, dispensers, carriers, transportation companies, and farm wineries.

Place of business is located in a municipality? Yes No County: Davison

This application was subscribed and sworn to before me this _____ day of _____

Approving Officer's Telephone number _____ Signature: _____

J. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____ Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Application approved for Sunday on-sale operation? Yes No

Are real property taxes paid to date? Yes No

Ineligible for video lottery

Number of video lottery terminals on licensed premise: _____

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

(Seal) _____

Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY: APPROVAL _____ REVIEW _____

Please complete reverse side

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

If supplement unchanged from last year check this box and sign below.

State of South Dakota)

Affidavit

County of Davison)
:SS

We, the undersigned, being first duly sworn upon oath, supply the following information:

Name of corporation/partnership/LP/LLC The Imagine Guild Inc
Address of office and principal place of business of corporation/partnership/LP/LLC Box 32 Mitchell SD 57301
Date of incorporation May 2- 2008
Date of last report filed with Secretary of State 2015
Are all managing officers of this corporation/partnership/LP/LLC of good moral character? yes
Have any of the managing officers of this corporation/partnership/LP/LLC ever been convicted of a felony? NO

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>John Janssen</u>	<u>President</u>	<u>Emery SD</u>	
<u>Michelle Mielke</u>	<u>Vice President</u>	<u>Mitchell SD</u>	
<u>Dan Schneider</u>	<u>Treasurer</u>	<u>Mitchell SD</u>	

Name, address and occupation of each of the directors of the corporation:

Name	Address	Occupation
<u>Joe Mielke</u>	<u>Mitchell SD</u>	

Name and address of each of the stockholders and percentage of shares owned or held by each:

Name	Address	Percentage of Shares

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other retail liquor outlet:

Name	Type of License, Financial Interest Held, and Address of Retail Outlet

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner _____

Subscribed and sworn to before me this _____ of _____, _____ County, State of South Dakota.

My commission expires _____

(Notary Public)

CITY OF MITCHELL

ALCOHOLIC BEVERAGE LICENSE APPLICATION

Business and Location:

Name: _____
Address: _____
(Street Address - Not a PO Box)
Phone: _____

If you are a new applicant or if you are a current license holder who has made changes to your previous floor plan you must submit a floor plan with the designated area this license will cover.

Applicant/Owner: (If Corporation, Fraternal Organization, LLC etc. complete back of form) [SDCL 35-2-6.2]

Name: _____ DOB: _____
Address: _____
(Street Address - Not a PO Box)
Home Phone #: _____ Business Phone #: _____

Have you ever lived in another State? Yes No
If yes list the state/s: _____

Purchasing License From:

Name: _____
Address: _____

Type of License:

	New	Renewal	Transfer
Retail Malt Beverage (On-Off Sale)	[]	[]	[]
Package Malt Beverage (Off Sale)	[]	[]	[]
Retail Liquor (On Sale)	[]	[]	[]
Package Liquor (Off Sale)	[]	[]	[]
Retail Wine (On Sale)	[]	[]	[]

Have you ever been convicted of a felony? Yes No
If yes list: When: _____ Where: _____
Convicted of: _____

(over →)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/04/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

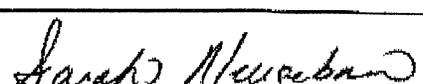
PRODUCER MARTIN-TRUDEAU INSURANCE PO BOX 487 MITCHELL SD 57301	CONTACT NAME: Stephanie Vaughan	
	PHONE (A/C, No. Ext): 605-996-3106	FAX (A/C, No): 605-996-7644
	E-MAIL ADDRESS: svaughan@tuffer.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Wadena	12528
INSURED Leisure Time Inc The Depot PO Box 1163 210 S Main St MITCHELL SD 57301	INSURER B: IMT	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD Y/N	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	N	WOU5193	01/09/2016	01/09/2017	EACH OCCURRENCE \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							Fire Legal Liability \$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO						BODILY INJURY (Per person) \$
	ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
							\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR	Y	N	UCU5193	01/09/2016	01/09/2017	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 1,000,000
	DED RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N/A	N	WCU5193	01/09/2016	01/09/2017	PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER CITY OF MITCHELL 612 N MAIN ST MITCHELL SD 57301 Fax: 605-995-8054	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

CINDY ROTH

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

HEARING

Explanation/Background of Agenda Item Requested:

On the application to transfer Retail (On-Off Sale) Wine License RW-7571 from Hohn Partnership, 415 West 10th, Mitchell, South Dakota to Xtreme Golf Inc., dba Lake House, 2700 North Main Street, Ste #2, Mitchell, South Dakota

RW-7571 License is inactive and will become active.

Hearing on the application of Xtreme Golf Inc., dba Lake House, 2700 North Main Street, Ste #2, Mitchell, South Dakota to obtain a Package (off sale) Malt Beverage License

Background check has been completed
Property tax has been paid

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: 3-16-2016

Organization: Imagine Couilo Inc.

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

- | | |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization | <input type="checkbox"/> Religious organization |
| <input checked="" type="checkbox"/> Charitable organization | <input type="checkbox"/> Educational organization |
| <input type="checkbox"/> Fraternal organization | <input type="checkbox"/> Local civic or service club |
| <input type="checkbox"/> Political party | <input type="checkbox"/> Volunteer fire department |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office | |

Contact Information:

Name: Dan Schneider

Address: ~~213~~ PO Box 37 Mitchell, SD 57301

Phone #: 605-770-1109

Email: dancin@mit-midco.net

501(c) 3 - (Non-Profit): yes no eligible

Dates of Ticket Sales: April 11 2016

Date of Raffle Drawing: May 28th 2016

Value of Raffle Prize: vary from \$25 - \$1000

Proceeds Benefitting: Cystic Fibrosis Foundation

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Office

CITY OF MITCHELL
RAFFLE PERMIT

Date of Application: 3/14/16

Organization: DAVISON COUNTY DEMOCRATS

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

- | | |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization | <input type="checkbox"/> Religious organization |
| <input type="checkbox"/> Charitable organization | <input type="checkbox"/> Educational organization |
| <input type="checkbox"/> Fraternal organization | <input type="checkbox"/> Local civic or service club |
| <input checked="" type="checkbox"/> Political party | <input type="checkbox"/> Volunteer fire department |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office | |

Contact Information:

Name: DAVE MITCHELL

Address: 621 SO. DUFF

Phone #: 999-8435

Email: DAVITCHE@DWY.EDU

501(c) 3 - (Non-Profit): yes no eligible

Dates of Ticket Sales: NOW - MAY 17, 2016

Date of Raffle Drawing: MAY 17, 2016

Value of Raffle Prize: \$100, \$50, \$50

Proceeds Benefitting: CANDIDATES FOR ELECTION

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Office

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: 3-3-16

Organization: MTI Rodeo Team

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

- | | |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization | <input type="checkbox"/> Religious organization |
| <input type="checkbox"/> Charitable organization | <input checked="" type="checkbox"/> Educational organization |
| <input type="checkbox"/> Fraternal organization | <input type="checkbox"/> Local civic or service club |
| <input type="checkbox"/> Political party | <input type="checkbox"/> Volunteer fire department |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office | |

Contact Information:

Name: Jimmie Nicolau S

Address: 1800 E. Spruce St. Mitchell, SD

Phone #: 605-999-6381

Email: jimmie.nicolau@mitchelltech.edu

501(c) 3 - (Non-Profit): yes no eligible

Dates of Ticket Sales: 4-2-16

Date of Raffle Drawing: 4-2-16

Value of Raffle Prize: 50/50

Proceeds Benefitting: travel expenses for the team

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Office

City of Mitchell

612 NORTH MAIN STREET • MITCHELL, SOUTH DAKOTA 57301 • (605) 995-8420 • FAX (605) 995-8410
 ENGINEER (605) 995-8435 • WATER PLANT (605) 995-8449 • STREET (605) 995-8465 • WASTE WATER (605) 995-8446
 WATER/UTILITIES (605) 995-8498 • PUBLIC WORKS/PLANNING/ZONING/INSPECTOR (605) 995-8433
 www.cityofmitchell.org

March 4, 2016

TO: MAYOR & CITY COUNCIL

RE: On Road Diesel Fuel & Unleaded Gas

A Transport load quantity bid was taken for 2,400 gallons of blended "on road" diesel and 5,100 gallons of unleaded gasoline. The bids were as follows:

Farmers Alliance	Requested Gallons	Bid	Price per Gallons	Total Bid Gallon	Per Product
On Road Diesel- #2	1,200	0	\$0	\$ 0	
On Road Diesel- #1	1,200	0	\$0	\$ 0	
					Sub Total: \$0
Off Road Diesel- #2	0	0	\$0	\$ 0	
Off Road Diesel- #1	0	0	\$0	\$ 0	
Unleaded Gas	5,100	0	\$0	\$ 0	
Unleaded Gas-10% Ethanol	5,100	0	\$0	\$ 0	
					Total Bid: \$0
Meyers Oil Co.					
On Road Diesel- #2	1,200	1,200	\$1.5686	\$ 1,882.32*	
On Road Diesel- #1	1,200	1,200	\$1.6009	\$ 1,921.08*	
					Sub Total: \$3803.40*
Off Road Diesel- #2	0	0	\$0	\$ 0	
Off Road Diesel- #1	0	0	\$0	\$ 0	
					Sub Total: \$0
Unleaded Gas	5,100	5,100	\$1.6829	\$ 8,582.79	
Unleaded Gas-10% Ethanol	5,100	5,100	\$1.5637	\$ 7,974.87*	
					Total Bid: \$11,778.27
Country Pride Coop					
On Road Diesel- #2	1,200	1,200	\$1.553	\$ 1,863.60	
On Road Diesel- #1	1,200	1,200	\$1.722	\$ 2,066.40	
					Sub Total: \$3,930.00
Off Road Diesel- #2	0	0	\$0	\$ 0	
Off Road Diesel- #1	0	0	\$0	\$ 0	
					Sub Total: \$0
Unleaded Gas	5,100	5,100	\$1.658	\$ 8,455.80	
Unleaded Gas-10% Ethanol	5,100	5,100	\$1.569	\$ 8,001.90	
					Total Bid: \$11,931.90

Meyers Oil was the low bidder for items marked with asterisk.

Sincerely,



Kevin Roth
 Street & Sanitation Superintendent

cc: Farmers Alliance
 Meyers Oil Co.
 Country Pride Coop

FAXED

E-MAILED

PAY ESTIMATES FOR MARCH 21, 2016

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
Meyer, Scherer & Rockca	#2013-12 Corn Palace Renov. & Addition	#35	\$ 9.42		
Meyer, Scherer & Rockca	#2013-12 Corn Palace Renov. & Addition	#36	\$ 315.24	\$ 772,289.23	\$ 773,000.00
SPN & Associates	#2016-12 WWTP Force Main Phase II	#1	\$ 28,000.00	\$ 28,000.00	\$ 39,800.00
SPN & Associates	#2016-19 5th Street & Utilities Improv.	#2	\$ 5,000.00	\$ 12,500.00	\$ 207,500.00
SPN & Associates	#2016-22 Sanborn Design Contract	#2	\$ 24,000.00	\$ 32,000.00	\$ 160,000.00
			\$ 57,324.66	\$ 844,789.23	\$ 1,180,300.00

**

Prepared by Deb Hanson-Sudbeck

3/16/2016 3:36 PM
PACKET: 04063 3/21/16 MEETING
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 1110 CITY COUNCIL
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00500	DAILY REPUBLIC					
		I-1682066	101-41110-42300	LEGAL PUBLICA ACCT #246603 - LEGALS	161461	3,631.28
01-03114	SUBWAY					
		I-142297	101-41110-42700	TRAVEL, CONF MEALS 3/14 - PLANNING COMM	161599	92.50
01-03275	HOUCHEM BINDERY LTD					
		I-224873	101-41110-42600	SUPPLIES & MA BOARD MINUTES	161507	94.40
01-05984	CORN PALACE CONCESSIONS					
		I-22416	101-41110-42600	SUPPLIES & MA CASES OF WATER	161457	27.00
					DEPARTMENT 1110 CITY COUNCIL	TOTAL: 3,845.18

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1210 MAYOR'S OFFICE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-FEBRUARY 2016	101-41210-42800	UTILITIES-TEL ACCT #886931646-00001	161612	54.14
DEPARTMENT 1210 MAYOR'S OFFICE					TOTAL:	54.14

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1220 CITY ADMINISTRATOR

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-FEBRUARY 2016	101-41220-42800	UTILITIES-TEL ACCT #886931646-00001	161612	64.14
DEPARTMENT 1220 CITY ADMINISTRATOR					TOTAL:	64.14

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1410 ATTORNEY'S OFFICE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04864	IMLA	I-2016	101-41410-42700	TRAVEL, CONF MEMBERSHIP-J JOHNSON	161508	625.00
01-06700	SWIFTEL COMMUNICATIONS	I-1315128-2/16	101-41410-42600	SUPPLIES CITY ATTORNEY TELEPHONE/LICENS	161601	291.40
01-06708	CDW GOVERNMENT INC	I-CGB6421	101-41410-42600	SUPPLIES MONITORS	161448	211.48
01-06963	SD MUNICIPAL ATTORNEYS'	I-2016 DUES	101-41410-42700	TRAVEL, CONF DUES-J JOHNSON	161588	35.00
DEPARTMENT 1410 ATTORNEY'S OFFICE					TOTAL:	1,162.88

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1420 FINANCE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03767	STATE OF SOUTH DAKOTA					
		I-TL602197	101-41420-42800	UTILITIES - T LONG DISTANT CHARGES 2/1-29	161596	0.83
01-05195	A & B BUSINESS SOLUTION					
		I-265518	101-41420-42500	REPAIRS CONTRACT #15155-01	161426	180.40
		I-266422	101-41420-42500	REPAIRS CONTRACT #CT3202-01	161426	54.10
DEPARTMENT 1420 FINANCE					TOTAL:	235.33

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1440 HUMAN RESOURCES

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02984	BROWN & SAENGER	I-2068793-0	101-41440-42600	SUPPLIES & MA COPY PAPER	161443	20.97
01-03678	INTERSTATE OFFICE PRODU	I-01C00773	101-41440-42600	SUPPLIES & MA BINDERS	161514	570.00
		I-01CN8891	101-41440-42600	SUPPLIES & MA STORAGE CABINET	161514	349.99
01-04779	AVERA QUEEN OF PEACE	I-29523-00	101-41440-42231	EMPLOYEE PHYS SERVICE	161436	1,400.52
DEPARTMENT 1440 HUMAN RESOURCES					TOTAL:	2,341.48

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1920 MUNICIPAL BUILDINGS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL					
		I-04-000600-00-3/16	101-41920-42812	UTILITIES-CIT 612 MAIN ST N - CITY HALL	161452	154.90
		I-04-001360-00-3/16	101-41920-42812	UTILITIES-CIT 512 MAIN ST N	161452	24.00
01-01830	NORTHWESTERN ENERGY & C					
		I-2830632-2-2/16	101-41920-42810	UTILITIES-STO 5951 AIRPORT RD	161552	243.10
		I-3025538-4-2/16	101-41920-42811	UTILITIES-CIT 512 N MAIN ST	161552	140.51
		I-3025539-2-2/16	101-41920-42811	UTILITIES-CIT 512 1/2 N MAIN ST	161552	6.00
01-02679	MENARD'S INC					
		I-94290	101-41920-42510	BLDG REPAIR-S STRAINER, 1 1/4" P-TRAP	161531	6.23
DEPARTMENT 1920 MUNICIPAL BUILDINGS					TOTAL:	574.74

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1930 DATA PROCESSING

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-10866	101-41930-42610	POSTAGE MAILING SERVICE	161567	389.13
		I-360005	101-41930-42610	POSTAGE EZ FLATS	161567	136.19
01-05195	A & B BUSINESS SOLUTION					
		I-266421	101-41930-42500	REPAIR & MAIN CONTRACT #CT3201-01	161426	54.10
DEPARTMENT 1930 DATA PROCESSING					TOTAL:	579.42

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-FEBRUARY 2016	101-41935-42850	UTILITIES/TEL ACCT #886931646-00001	161612	64.14
01-03678	INTERSTATE OFFICE PRODU					
		I-01CO3572	101-41935-42640	COPY MACHINE PAPER	161514	139.30
01-04308	SANTEL COMMUNICATIONS C					
		I-40908	101-41935-42920	COMPUTER SOFT FIREWALL RENEWAL	161579	445.00
		I-40968	101-41935-42200	PROFESSIONAL MANAGED SERVICES	161579	1,565.00
01-09119	CIVICPLUS					
		I-158102	101-41935-42800	WEBSITE WEBSITE FEES	161454	12,384.44
DEPARTMENT 1935 INFORMATION TECHNOLOGY					TOTAL:	14,597.88

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 PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 2110 POLICE DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00140	AL'S ENGRAVING					
		I-13054	101-42110-42640	UNIFORM ALLOW NAME BADGES	161431	12.50
01-00424	CAMPBELL SUPPLY INC.					
		I-69-3/3/16	101-42110-42201	BUILDING MAIN ELEC TAPE	161446	11.90
		I-93-3/10/16	101-42110-42201	BUILDING MAIN SAFETY CAN	161446	39.99
01-00445	CITY OF MITCHELL					
		I-04-001200-00-3/16	101-42110-42800	TELEPHONE 201 AST AVE W - PUB SAFETY	161452	589.25
		I-04-001250-00-3/16	101-42110-42810	UTILITIES-PS 122 ROWLEY ST S	161452	29.95
01-00538	DALE'S A-1 TRANSMISSION					
		I-26144	101-42110-42980	VEHICLE TOWIN POLICE TOW	161467	145.00
01-00559	DICK'S TOWING LLC					
		I-6647	101-42110-42980	VEHICLE TOWIN POLICE TOW	161474	160.00
		I-6649	101-42110-42980	VEHICLE TOWIN POLICE TOW	161474	150.00
		I-7306	101-42110-42980	VEHICLE TOWIN POLICE TOW	161474	210.00
01-01020	CENTRAL ELECTRIC COOPER					
		I-14579002-3/16	101-42110-42820	UTILITIES-SHO MONTHLY SERVICE	161450	102.45
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-016531	101-42110-42500	REPAIRS WASHER FLUID	161597	13.74
		I-15-016928	101-42110-42500	REPAIRS FILTERS,PAD SET,AXLE	161597	392.86
		I-15-017417	101-42110-42960	BOAT/PATROL/S BOAT CHARGER	161597	36.79
01-01325	MEYERS OIL CO					
		I-97784	101-42110-42610	GAS OIL TIRES UNLEADED GAS	161534	2,479.67
		I-97785	101-42110-42610	GAS OIL TIRES DIESEL FUEL #1CLEAR	161534	52.05
		I-97785	101-42110-42610	GAS OIL TIRES DIESEL FUEL #2 CLEAR	161534	51.00
01-01415	DAKOTA TWO-WAY					
		I-D-0411228	101-42110-42530	RADIO MAINTEN MIC REPAIRS	161466	71.25
		I-D-0411238	101-42110-42500	REPAIRS INSTALL NEW DOCKING FOR COMPUT	161466	112.75
01-01518	VERIZON WIRELESS					
		I-9761514613	101-42110-42800	TELEPHONE ACCT #442071092-00001	161612	84.82
		I-9761667226	101-42110-42800	TELEPHONE ACCT #786752327-00002	161612	480.18
		I-FEBRUARY 2016	101-42110-42800	TELEPHONE ACCT #886931646-00001	161612	520.91
01-01830	NORTHWESTERN ENERGY & C					
		I-2949839-1-3/16	101-42110-42810	UTILITIES-PS 122 S ROWLEY ST	161552	190.71
01-02094	KLUNDER AUTO BODY					
		I-22916	101-42110-42500	REPAIRS VEHICLE REPAIRS	161522	1,388.25
01-02225	RON'S BICYCLE AND LOCKS					
		I-40253	101-42110-42600	SUPPLIES CUT 11 KEYS	161574	27.50

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 PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 2110 POLICE DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02484	DARRINGTON WATER COND					
		I-33456-2/16	101-42110-42200	PROFESSIONAL RENTALS	161469	21.00
01-02679	MENARD'S INC					
		I-93363	101-42110-42201	BUILDING MAIN DOOR LOCKS	161531	18.05
		I-94152	101-42110-42201	BUILDING MAIN SPIGOT ADAPTOR	161531	5.97
01-02790	SUN GOLD SPORTS					
		I-66033	101-42110-42640	UNIFORM ALLOW CITY LOGOS	161600	16.50
01-02804	MIDWEST TIRE & MUFFLER					
		I-42158	101-42110-42980	VEHICLE TOWIN POLICE TOW	161536	125.00
01-02880	THUNE TRUE VALUE HARDWA					
		I-B138027	101-42110-42201	BUILDING MAIN MALE CONNECTOR	161603	4.99
01-02947	RYAN ERICKSON					
		I-31216	101-42110-42710	TRAINING ST PAUL MN 3/6-10 MEALS	161483	84.00
01-02984	BROWN & SAENGER					
		I-2067432-0	101-42110-42600	SUPPLIES LAMINATE	161443	65.98
		I-2068057-0	101-42110-42600	SUPPLIES SD FLAG	161443	32.34
		I-2069102-0	101-42110-42600	SUPPLIES PAPER CLIPS	161443	4.49
		I-2069223-0	101-42110-42600	SUPPLIES GEL PENS	161443	28.78
		I-2069682-0	101-42110-42600	SUPPLIES STAPLERS	161443	44.41
		I-2070879-0	101-42110-42600	SUPPLIES LASER LABELS	161443	16.79
01-03267	WALMART COMMUNITY/RFCSL					
		I-9037	101-42110-42600	SUPPLIES BINDERS,USB DRIVES,SCISSORS,	161614	176.83
01-03767	STATE OF SOUTH DAKOTA					
		I-TL602197	101-42110-42800	TELEPHONE LONG DISTANT CHARGES 2/1-29	161596	2.97
01-04313	FEDEX					
		I-5-345-52285	101-42110-42200	PROFESSIONAL TRANSPORTATION CHARGES	161489	11.99
01-04352	UPS STORE #4227					
		I-8221	101-42110-42200	PROFESSIONAL SHIPPING	161608	17.32
		I-8223	101-42110-42902	ALCOHOL TASK SHIPPING	161608	90.87
		I-8224	101-42110-42200	PROFESSIONAL SHIPPING	161608	12.05
		I-8225	101-42110-42200	PROFESSIONAL SHIPPING	161608	14.93
		I-8229	101-42110-42200	PROFESSIONAL SHIPPING	161608	21.95
		I-8237	101-42110-42200	PROFESSIONAL SHIPPING	161608	15.65
		I-8243	101-42110-42200	PROFESSIONAL SHIPPING	161608	14.98
		I-8275	101-42110-42200	PROFESSIONAL SHIPPING	161608	43.32
		I-8308	101-42110-42200	PROFESSIONAL SHIPPING	161608	21.95
		I-8335	101-42110-42200	PROFESSIONAL SHIPPING	161608	27.29
		I-8341	101-42110-42200	PROFESSIONAL SHIPPING	161608	21.37

PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 2110 POLICE DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04497	DEAN KNIPPLING					
		I-31116	101-42110-42710	TRAINING MINNEAPOLIS MN 3/6-10 MEALS	161523	84.00
01-05195	A & B BUSINESS SOLUTION					
		I-265517	101-42110-42500	REPAIRS CONTRACT #14635-01	161426	40.33
01-06144	PAUL'S TOWING					
		I-5974	101-42110-42980	VEHICLE TOWIN POLICE TOW	161559	235.00
01-06708	CDW GOVERNMENT INC					
		I-CFF6644	101-42110-43402	MINOR EQUIPME ADAPTORS FOR ADDL MONITORS	161448	27.60
01-07002	INTEGRITY TRANSCRIPTION					
		I-3857	101-42110-42200	PROFESSIONAL TRANSCRIBING SERVICE	161513	545.40
01-08014	VERN EIDE CHEVROLET BUI					
		I-110697	101-42110-42500	REPAIRS PEDAL	161613	137.62
		I-GMCB146266	101-42110-42980	VEHICLE TOWIN POLICE TOW	161613	145.00
		I-GMCB152571	101-42110-42980	VEHICLE TOWIN POLICE TOW	161613	170.00
01-08104	SATCOM GLOBAL LTD					
		I-AS03161256	101-42110-42800	TELEPHONE CONTRACT PLAN	161580	42.75
01-08281	AMERIPRIDE SERVICES INC					
		I-2800607214	101-42110-42201	BUILDING MAIN MATS	161434	59.94
01-08540	DAKOTA DATA SHRED					
		I-2049145	101-42110-42200	PROFESSIONAL SHREDDING SERVICE	161462	241.73
01-08938	PCS MOBILE					
		I-49297	101-42110-43600	PATROL CARS FORD UTILITY CONSOLE BOX	161560	410.55
DEPARTMENT 2110 POLICE DEPARTMENT					TOTAL:	10,455.21

PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 2130 TRAFFIC DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL					
		I-04-001700-00-3/16	101-42130-42830	UTILITIES-WAT 705 CAPITAL ST N - TRAFF	161452	29.95
01-01020	CENTRAL ELECTRIC COOPER					
		I-12553001-3/16	101-42130-42835	UTILITIES-STR MONTHLY SERVICE	161450	146.00
		I-14579001-3/16	101-42130-42835	UTILITIES-STR MONTHLY SERVICE	161450	528.00
01-01325	MEYERS OIL CO					
		I-97784	101-42130-42610	GAS, OIL, TIR UNLEADED GAS	161534	207.58
01-01518	VERIZON WIRELESS					
		I-FEBRUARY 2016	101-42130-42820	TELEPHONE ACCT #886931646-00001	161612	128.28
01-01830	NORTHWESTERN ENERGY & C					
		I-2573393-2-3/16	101-42130-42810	UTILITIES-TRA E 1ST AND GAMBLE ST	161552	17.17
		I-2573626-5-3/16	101-42130-42810	UTILITIES-TRA 1030 E 1ST AVE	161552	11.44
		I-2581243-9-2/16	101-42130-42835	UTILITIES-STR STREET LIGHTS	161552	14,768.99
		I-2585457-1-2/16	101-42130-42810	UTILITIES-TRA 700 E KAY AVE	161552	94.02
		I-2586693-0-3/16	101-42130-42810	UTILITIES-TRA 112 W 2ND AVE	161552	82.85
		I-2586929-8-3/16	101-42130-42810	UTILITIES-TRA 111 W 5TH AVE	161552	105.83
		I-2586966-0-3/16	101-42130-42810	UTILITIES-TRA 111 W 7TH AVE	161552	82.10
		I-2778164-0-3/16	101-42130-42810	UTILITIES-TRA 1ST AND SANBORN ST	161552	137.08
		I-2781011-8-3/16	101-42130-42520	EMERGENCY SIR 1001 E BIRCH AVE SIREN	161552	21.06
		I-2793476-9-3/16	101-42130-42810	UTILITIES-TRA 1ST AND BURR ST	161552	62.25
		I-2942176-5-3/16	101-42130-42810	UTILITIES-TRA 809 E 1ST AVE	161552	11.16
		I-3045379-9-3/16	101-42130-42810	UTILITIES-TRA 800 N CAPITAL	161552	10.43
		I-3045401-1-3/16	101-42130-42810	UTILITIES-TRA 921 N CAPITAL	161552	10.58
01-02679	MENARD'S INC					
		I-93723	101-42130-42600	SUPPLIES DRUM SANDER,#10 HEX SHANK SCRE	161531	103.05
01-02880	THUNE TRUE VALUE HARDWA					
		I-A297811	101-42130-42535	LIGHT MAINTEN 6V BATTERY,PADLOCKS	161603	65.93
DEPARTMENT 2130 TRAFFIC DEPARTMENT					TOTAL:	16,623.75

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 2200 FIRE DEPARTMENT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01325	MEYERS OIL CO					
		I-97784	101-42200-42610	GAS & OIL UNLEADED GAS	161534	101.84
		I-97785	101-42200-42610	GAS & OIL DIESEL FUEL #1CLEAR	161534	104.99
		I-97785	101-42200-42610	GAS & OIL DIESEL FUEL #2 CLEAR	161534	102.88
01-01404	MITCHELL IRON & SUPPLY					
		I-43092	101-42200-42600	SUPPLIES METRIC SKT HD	161541	2.50
01-01415	DAKOTA TWO-WAY					
		I-D-0411237	101-42200-42530	RADIO MAINTEN INSTALL COMPUTER DOCKING STATI	161466	75.00
01-01518	VERIZON WIRELESS					
		I-FEBRUARY 2016	101-42200-42800	TELEPHONE ACCT #886931646-00001	161612	165.75
01-02570	DANKO EMERGENCY EQUIPME					
		I-73044	101-42200-42660	MINOR EQUIPME FLASH HOOK,SURVIVOR 8,ESCAPE	161468	223.50
		I-73132	101-42200-42660	MINOR EQUIPME RESCUE D RING,RESCUE ROPE,SEAR	161468	118.50
		I-73251	101-42200-42600	SUPPLIES 1" TUBULAR FLORESCENT BULBS	161468	7.50
01-02606	SD FIRE CHIEFS ASSN.					
		I-2016 DUES	101-42200-42700	TRAVEL, CONF MEMBERSHIP	161587	100.00
01-02984	BROWN & SAENGER					
		I-2068773-0	101-42200-42600	SUPPLIES SELF-INK STAMP	161443	25.05
01-09031	COUNTRY PRIDE COOP					
		I-33717	101-42200-42610	GAS & OIL #1 DIESEL CLEAR	161459	66.41
		I-33717	101-42200-42610	GAS & OIL #2 DIESEL CLEAR	161459	58.01
DEPARTMENT 2200 FIRE DEPARTMENT					TOTAL:	1,151.93

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 PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 3100 STREET DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR					
		I-42828	101-43100-43419	DUMP TRUCK ANGLES, 3/4" COLD ROLL ROUND	161438	91.68
		I-42871	101-43100-43419	DUMP TRUCK REPAIRS	161438	127.04
		I-42875	101-43100-43419	DUMP TRUCK REPAIRS	161438	247.76
		I-42903	101-43100-43419	DUMP TRUCK REPAIRS	161438	38.13
01-00262	GREAT WESTERN TIRE CO					
		I-A-GS476878	101-43100-42500	REPAIRS TIRES	161497	1,333.48
01-00424	CAMPBELL SUPPLY INC.					
		I-254-2/16/16	101-43100-42650	UNIFORMS JEANS	161446	223.94
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-134877	101-43100-42600	SUPPLIES HAND CLEANER, BRAKE CLEANER	161447	91.84
01-00445	CITY OF MITCHELL					
		I-04-001600-00-3/16	101-43100-42830	UTILITIES-WAT 1405 8TH AVE W - ST SHOP	161452	160.85
01-00532	A-OX WELDING SUPPLY CO					
		I-88032733	101-43100-42600	SUPPLIES CYLINDER LEASE	161428	151.95
		I-915152	101-43100-42600	SUPPLIES OXYGEN CYLINDER	161428	52.70
		I-917797	101-43100-42600	SUPPLIES FINANCE CHARGE	161428	12.50
01-00712	NAPA AUTO PARTS					
		I-623755	101-43100-42600	SUPPLIES AIR FRESHNER	161549	3.29
01-00917	DAKOTA FLUID POWER INC					
		I-6425355	101-43100-42500	REPAIRS CYLINDER REPAIRS	161463	1,247.09
		I-6425520	101-43100-42600	SUPPLIES HOSE ENDS	161463	196.65
01-01117	WHEELCO BRAKE & SUPPLY					
		I-2260600066	101-43100-43419	DUMP TRUCK FENDER SET, PLASTIC BOLT-ON BRA	161615	1,444.66
01-01199	STURDEVANT'S AUTO PARTS					
		C-15-016535	101-43100-42600	SUPPLIES CREDIT	161597	10.90-
		I-15-016529	101-43100-42600	SUPPLIES FLOOR DRI	161597	44.07
		I-15-016533	101-43100-42600	SUPPLIES FILTERS	161597	59.21
		I-15-016926	101-43100-42600	SUPPLIES FILTERS, BATTERY	161597	440.35
01-01325	MEYERS OIL CO					
		I-18040	101-43100-42600	SUPPLIES MOBIL OIL	161534	1,498.75
		I-97784	101-43100-42610	GAS UNLEADED GAS	161534	390.98
01-01404	MITCHELL IRON & SUPPLY					
		I-43498	101-43100-42600	SUPPLIES CHAIN LINKS	161541	26.94
		I-43510	101-43100-43419	DUMP TRUCK HEX REDUCING	161541	28.74
01-01830	NORTHWESTERN ENERGY & C					
		I-2576521-5-3/16	101-43100-42800	UTILITIES 1405 W 8TH AVE	161552	1,366.85

PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 3100 STREET DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02527	SHEEHAN MACK SALES &	I-C96743	101-43100-42600	SUPPLIES LATCHES	161593	117.70
01-03099	LAWSON PRODUCTS INC	I-9303929991	101-43100-42600	SUPPLIES SCREWS,NUTS,WASHERS	161525	235.25
01-03360	WHOLESALE ELECTRONICS I	I-B60150120	101-43100-42600	SUPPLIES 10FT CABLE	161616	9.95
		I-B60150120-1	101-43100-42600	SUPPLIES FINANCE CHARGE	161616	0.15
01-06960	HENKE TRACTOR REPAIR SH	I-46964	101-43100-42600	SUPPLIES STILH HANDHELD BLOWER/TRIMMERS	161503	835.00
		I-46965	101-43100-42600	SUPPLIES STRING/OIL/GAS CONTAINERS	161503	88.96
01-06987	SD MUNICIPAL STREET MAI	I-2016 REGISTRATION	101-43100-42700	TRAVEL, CONF, REG.-K ROTH/S ANDERSON	161589	100.00
01-07058	INTERSTATE POWER SYSTEM	I-C024033879:01	101-43100-42600	SUPPLIES WELLER REMAN UNIT & CORE DEPOS	161515	4,710.59
01-08130	C & B OPERATIONS LLC	I-1983656	101-43100-42600	SUPPLIES BRACKET,FUEL LINE	161445	77.61
01-08856	MARCO INC	I-3165973	101-43100-42500	REPAIRS CONTRACT #CN128819-02	161527	15.33
01-09031	COUNTRY PRIDE COOP	I-33716	101-43100-42610	GAS #1 DIESEL DYED	161459	3,241.07
		I-33716	101-43100-42610	GAS #2 DIESEL DYED	161459	2,746.83
DEPARTMENT 3100 STREET DEPARTMENT					TOTAL:	21,446.99

PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 3110 PUBLIC WORKS ADMIN
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-016530	101-43110-42600	SUPPLIES BATTERY ASM	161597	95.88
01-01325	MEYERS OIL CO					
		I-97784	101-43110-42610	GAS UNLEADED GAS	161534	114.03
01-01444	DLT SOLUTIONS LLC					
		I-4482893	101-43110-42920	SOFTWARE/FIRM 2016 SUBSCRIPTION RENEWALS	161476	4,185.48
01-01518	VERIZON WIRELESS					
		I-FEBRUARY 2016	101-43110-42800	UTILITIES ACCT #886931646-00001	161612	277.31
01-03678	INTERSTATE OFFICE PRODU					
		I-01CO3408	101-43110-42600	SUPPLIES BINDERS	161514	70.61
		I-01CO3459	101-43110-42600	SUPPLIES BINDERS	161514	33.29
01-06750	MITCHELL TELECOM					
		I-10508105	101-43110-42916	NUISANCE ABAT ACCT #19259-0	161544	5.62
DEPARTMENT 3110 PUBLIC WORKS ADMIN					TOTAL:	4,782.22

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3120 STREET & SIDEWALK CONST

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02480	SCHMUCKER PAUL & NOHR					
		I-2016-19 P.E. #2	101-43120-43320	5TH AVENUE MA 2016-19 P.E. #2	161582	5,000.00
		I-2016-22 P.E. #2	101-43120-42200	PROF SERVICES 2016-22 P.E. #2	161582	24,000.00
DEPARTMENT 3120 STREET & SIDEWALK CONST TOTAL:						29,000.00

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3130 SNOW REMOVAL

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	CAMPBELL SUPPLY INC.					
		I-153-2/29/16	101-43130-42600	SUPPLIES & MA RED HITCH PINS	161446	13.98
01-00677	NEBRASKA SALT & GRAIN C					
		I-38732	101-43130-42600	SUPPLIES & MA ICE CONTROL SALT	161551	9,958.31
		I-38987	101-43130-42600	SUPPLIES & MA ICE CONTROL SALT	161551	8,305.14
01-01117	WHEELCO BRAKE & SUPPLY					
		I-2260690015	101-43130-42600	SUPPLIES & MA 4" PREFORMED BAND	161615	19.04
01-01404	MITCHELL IRON & SUPPLY					
		I-43121	101-43130-42600	SUPPLIES & MA BALL BEARINGS,OIL SEAL,SHAFTS,	161541	179.57
DEPARTMENT 3130 SNOW REMOVAL					TOTAL:	18,476.04

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3150 STORM DRAINAGE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00525	DAKOTA PUMP INC	I-9795	101-43150-43324	CABELA POND V SUMP PUMP	161464	426.71
DEPARTMENT 3150 STORM DRAINAGE					TOTAL:	426.71

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR	I-42948	101-43700-42600	SUPPLIES & MA DUMPSTER REPAIR	161438	34.62
01-00356	QUALIFIED PRESORT	I-2279-10866	101-43700-42600	SUPPLIES & MA MAILING SERVICE	161567	0.49
01-00424	CAMPBELL SUPPLY INC.	I-188-3/2/16	101-43700-42600	SUPPLIES & MA TOOL BOX BRACKETS	161446	26.26
01-00445	CITY OF MITCHELL	I-04-000400-00-3/16	101-43700-42830	UTILITIES-WAT 600 23RD AVE W - CEM SHOP	161452	41.85
01-00532	A-OX WELDING SUPPLY CO	I-480232-00	101-43700-42600	SUPPLIES & MA WELDING WIRE	161428	149.48
01-00712	NAPA AUTO PARTS	I-623307	101-43700-42600	SUPPLIES & MA QT ATF 8	161549	19.96
		I-623499	101-43700-42600	SUPPLIES & MA BELT	161549	8.99
		I-623538	101-43700-42600	SUPPLIES & MA COUPLER	161549	12.49
		I-623897	101-43700-42600	SUPPLIES & MA CLEANER	161549	11.94
		I-624217	101-43700-42600	SUPPLIES & MA SHOP CREEPER	161549	67.77
01-01404	MITCHELL IRON & SUPPLY	I-43273	101-43700-42600	SUPPLIES & MA OIL SEAL	161541	6.82
01-01518	VERIZON WIRELESS	I-FEBRUARY 2016	101-43700-42800	UTILITIES ACCT #886931646-00001	161612	67.92
01-02679	MENARD'S INC	I-93614	101-43700-42600	SUPPLIES & MA SHOP TOOLS	161531	49.55
01-02790	SUN GOLD SPORTS	I-66042	101-43700-42650	UNIFORMS SHIRTS W/LOGO	161600	284.00
01-04444	H & R SALVAGE	I-2754	101-43700-42600	SUPPLIES & MA IRON	161499	8.70
01-05195	A & B BUSINESS SOLUTION	I-266423	101-43700-42500	REPAIR & MAIN CONTRACT #CT3203-01	161426	54.10
01-05202	NASASP	I-2016 DUES	101-43700-42700	TRAVEL, CONF. DUES-K THURMAN	161550	39.00
01-06832	ADVANTAGE AUTO GLASS LL	I-IAA-0228-06210	101-43700-42500	REPAIR & MAIN WINDSHIELD REPLACEMENT	161429	181.24
DEPARTMENT 3700 CEMETERY					TOTAL:	1,065.18

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PACKET: 04063 3/21/16 MEETING
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 4120 ANIMAL CONTROL
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01210	LAKEVIEW VETERINARY CLI					
		I-272010	101-44120-42900	IMPOUNDING DO APRIL RENT/DOG POUND	161524	406.93
01-01518	VERIZON WIRELESS					
		I-FEBRUARY 2016	101-44120-42800	UTILITIES-NEW ACCT #886931646-00001	161612	34.05
01-02679	MENARD'S INC					
		I-93900	101-44120-42600	SUPPLIES SHELVING	161531	6.84
		I-93911	101-44120-42600	SUPPLIES SCREWS	161531	5.99
				DEPARTMENT 4120 ANIMAL CONTROL	TOTAL:	453.81

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 4600 EMERGENCY MEDICAL SERV

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00500	DAILY REPUBLIC					
		I-177941242-2016	101-44600-42660	BOOKS & PUBLI SUBSCRIPTION RENEWAL	161461	175.00
01-00894	AVERA QUEEN OF PEACE HO					
		I-MIT.REG.AM-3/16	101-44600-42600	SUPPLIES MISC MEDS	161437	239.26
01-01325	MEYERS OIL CO					
		I-97785	101-44600-42610	GAS & OIL DIESEL FUEL #1CLEAR	161534	358.74
		I-97785	101-44600-42610	GAS & OIL DIESEL FUEL #2 CLEAR	161534	351.50
01-01518	VERIZON WIRELESS					
		I-9761522088	101-44600-42800	TELEPHONE & I ACCT #542081321-00001	161612	14.92
		I-FEBRUARY 2016	101-44600-42800	TELEPHONE & I ACCT #886931646-00001	161612	135.68
01-04352	UPS STORE #4227					
		I-8230	101-44600-42661	POSTAGE SHIPPING	161608	140.22
01-06201	HENRY SCHEIN INC					
		I-28631383	101-44600-42600	SUPPLIES NASAL TUBING,MASKS/CHORIDE FLU	161504	145.00
01-06832	ADVANTAGE AUTO GLASS LL					
		I-IAA-0228-06211	101-44600-42530	VEHICLE REPAI WINDSHIELD REPAIR	161429	40.00
		I-IAA-0228-06212	101-44600-42530	VEHICLE REPAI WINDSHIELD REPAIR	161429	40.00
01-08779	TRIZETTO PROVIDER SOLUT					
		I-2Z3P031600	101-44600-42510	SERVICE CONTR MARCH CLAIMS	161606	66.10
01-09031	COUNTRY PRIDE COOP					
		I-33717	101-44600-42610	GAS & OIL #1 DIESEL CLEAR	161459	223.28
		I-33717	101-44600-42610	GAS & OIL #2 DIESEL CLEAR	161459	195.03
DEPARTMENT 4600 EMERGENCY MEDICAL SERV					TOTAL:	2,124.73

PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 5000 CULTURE & RECREATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02567	S & M PRINTING COMPANY	I-65537	101-45000-42913	COMMUNITY GAR COMMUNITY GARDEN RECEIPTS	161575	118.00
01-08422	DWU WOMEN'S BASKETBALL	I-3416	101-45000-42920	SPORTS AUTHOR TRI-STATE BB TOURN 3/5	161481	300.00
01-08857	DWU ATHLETICS	I-21016	101-45000-42920	SPORTS AUTHOR WESLEYAN WINTER CLASSIC2/19-21	161480	3,000.00
01-08933	MITCHELL MUSTANGS	I-3416	101-45000-42920	SPORTS AUTHOR EARLY BIRD YOUTH BASEBALL 5/7	161542	750.00
01-09132	PHEASANT COUNTRY PHEASA	I-21016	101-45000-42920	SPORTS AUTHOR 30TH ANNUAL BANQUET 10/16	161563	1,500.00
DEPARTMENT 5000 CULTURE & RECREATION					TOTAL:	5,668.00

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 PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 5500 LIBRARY
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00141	OCLC INC					
		I-441334	101-45500-42693	E-BOOKS/AUDIO MONTHLY SUBSCRIPTION	161556	308.15
		I-447121	101-45500-42690	MINITEX FEES MONTHLY SUBSCRIPTION	161556	308.15
01-00445	CITY OF MITCHELL					
		I-04-001100-00-3/16	101-45500-42830	UTILITIES-WAT 221 N DUFF ST - LIBRARY	161452	148.95
01-00553	DEMCO INC					
		I-5778412	101-45500-42600	SUPPLIES & MA BOOK COVERS	161472	449.17
		I-5798848	101-45500-42600	SUPPLIES & MA LASER LABELS	161472	256.45
		I-5814943	101-45500-42600	SUPPLIES & MA POSTER BOARD	161472	58.64
01-00616	PENGUIN RANDOM HOUSE IN					
		I-1086557076	101-45500-43421	AUDIO-VISUAL CD'S	161561	30.00
		I-1086637285	101-45500-43421	AUDIO-VISUAL CD'S	161561	67.50
01-01015	INGRAM LIBRARY SERVICES					
		C-91761820	101-45500-43420	BOOKS CREDIT	161509	59.48-
		I-91694914	101-45500-43420	BOOKS BOOKS	161509	29.92
		I-91694915	101-45500-43420	BOOKS BOOKS	161509	113.47
		I-91694916	101-45500-43420	BOOKS BOOKS	161509	24.79
		I-91700139	101-45500-43420	BOOKS BOOKS	161509	21.46
		I-91700140	101-45500-43420	BOOKS BOOKS	161509	20.24
		I-91700141	101-45500-43420	BOOKS BOOKS	161509	22.06
		I-91700142	101-45500-43420	BOOKS BOOKS	161509	4.40
		I-91778847	101-45500-43420	BOOKS BOOKS	161509	31.69
		I-91796955	101-45500-43420	BOOKS BOOKS	161509	27.85
		I-91796956	101-45500-43420	BOOKS BOOKS	161509	56.03
		I-91839296	101-45500-43420	BOOKS BOOKS	161509	31.23
		I-91861597	101-45500-43420	BOOKS BOOKS	161509	19.30
		I-91861598	101-45500-43420	BOOKS BOOKS	161509	16.06
		I-91861599	101-45500-43420	BOOKS BOOKS	161509	10.84
		I-91861600	101-45500-43420	BOOKS BOOKS	161509	20.70
		I-91861601	101-45500-43420	BOOKS BOOKS	161509	16.86
		I-91861602	101-45500-43420	BOOKS BOOKS	161509	9.85
		I-91861603	101-45500-43420	BOOKS BOOKS	161509	21.42
		I-91861604	101-45500-43420	BOOKS BOOKS	161509	5.13
		I-91861605	101-45500-43420	BOOKS BOOKS	161509	3.61
		I-91890384	101-45500-43420	BOOKS BOOKS	161509	134.23
		I-91927859	101-45500-43420	BOOKS BOOKS	161509	39.34
		I-91954599	101-45500-43420	BOOKS BOOKS	161509	17.13
		I-91954600	101-45500-43420	BOOKS BOOKS	161509	37.59
		I-91954601	101-45500-43420	BOOKS BOOKS	161509	33.52
		I-91954602	101-45500-43420	BOOKS BOOKS	161509	12.78
		I-91995390	101-45500-43420	BOOKS BOOKS	161509	633.73
		I-92039902	101-45500-43420	BOOKS BOOKS	161509	65.93
		I-92046987	101-45500-43420	BOOKS BOOKS	161509	45.79
		I-92046988	101-45500-43420	BOOKS BOOKS	161509	43.09
		I-92046989	101-45500-43420	BOOKS BOOKS	161509	8.55

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 PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 5500 LIBRARY
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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 BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01015	INGRAM LIBRARY SERVICES		continued			
		I-92046990	101-45500-43420	BOOKS BOOKS	161509	17.08
		I-92106998	101-45500-43420	BOOKS BOOKS	161509	58.95
		I-92106999	101-45500-43420	BOOKS BOOKS	161509	21.39
		I-92107000	101-45500-43420	BOOKS BOOKS	161509	10.22
		I-92124562	101-45500-43420	BOOKS BOOKS	161509	96.67
		I-92141638	101-45500-43420	BOOKS BOOKS	161509	92.29
01-01596	RECORDED BOOKS INC					
		I-75282374	101-45500-43421	AUDIO-VISUAL CD'S	161571	128.00
		I-75286199	101-45500-43421	AUDIO-VISUAL CD'S	161571	64.60
		I-75286413	101-45500-43421	AUDIO-VISUAL CD'S	161571	569.20
		I-75290248	101-45500-43421	AUDIO-VISUAL EAUDIO	161571	321.04
		I-75292416	101-45500-43421	AUDIO-VISUAL EAUDIO	161571	56.90
01-01810	GALE					
		I-57416488	101-45500-43420	BOOKS BOOKS	161493	131.20
		I-57417128	101-45500-43420	BOOKS BOOKS	161493	169.33
		I-57417457	101-45500-43420	BOOKS BOOKS	161493	146.94
		I-57417556	101-45500-43420	BOOKS BOOKS	161493	99.71
		I-57479544	101-45500-43420	BOOKS BOOKS	161493	184.08
		I-57576251	101-45500-43420	BOOKS BOOKS	161493	60.72
		I-57588692	101-45500-43420	BOOKS BOOKS	161493	92.96
		I-57589331	101-45500-43420	BOOKS BOOKS	161493	97.45
01-02008	QUALITY BOOKS INC					
		C-192280	101-45500-43420	BOOKS CREDIT	161568	11.43-
		I-191729	101-45500-43420	BOOKS BOOKS	161568	177.78
		I-192020	101-45500-43420	BOOKS BOOKS	161568	57.11
01-02040	QUILL CORP					
		I-2982294	101-45500-42600	SUPPLIES & MA INK	161569	39.98
		I-3108187	101-45500-42600	SUPPLIES & MA TONER	161569	185.97
		I-3108247	101-45500-42600	SUPPLIES & MA INK CARTRIDGES	161569	272.48
		I-3509775	101-45500-42600	SUPPLIES & MA TONER	161569	201.98
01-02405	READER'S DEN					
		I-323145	101-45500-43420	BOOKS BOOKS	161570	42.00
01-02407	LEARNING OPPORTUNITIES					
		C-20293	101-45500-43420	BOOKS CREDIT	161526	55.47-
		I-20251	101-45500-43420	BOOKS BOOKS	161526	769.56
		I-20258	101-45500-43420	BOOKS BOOKS	161526	1,050.23
01-02811	JONES SUPPLIES					
		I-102490	101-45500-42600	SUPPLIES & MA WATER FILTER,BOWL CLEANER	161518	74.41
		I-102657	101-45500-42600	SUPPLIES & MA ROLL TOWELS,FOAM SOAP	161518	135.76
01-02880	THUNE TRUE VALUE HARDWA					

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 PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 5500 LIBRARY
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02880	THUNE TRUE VALUE HARDWA		continued			
		I-A297041	101-45500-42600	SUPPLIES & MA DISH SOAP, COAT HOOK	161603	12.26
01-02984	BROWN & SAENGER					
		I-2058858-0	101-45500-42600	SUPPLIES & MA INDEX TABS	161443	6.29
		I-2058860-0	101-45500-42600	SUPPLIES & MA BINDER	161443	55.99
		I-2059473-0	101-45500-42600	SUPPLIES & MA STAMP DATER	161443	4.99
		I-2059475-0	101-45500-42600	SUPPLIES & MA PAPER	161443	25.18
		I-2063821-0	101-45500-42600	SUPPLIES & MA INDEX CARDS	161443	13.50
		I-2065944-0	101-45500-42600	SUPPLIES & MA SCISSORS, LETTER TRAY	161443	54.00
		I-2065944-1	101-45500-42600	SUPPLIES & MA LETTER TRAY	161443	22.99
01-03789	GUMDROP BOOKS/CENTRAL P					
		I-PINV96088	101-45500-43420	BOOKS BOOKS	161498	1,347.65
01-05088	BLACKSTONE AUDIO INC					
		I-805721	101-45500-43421	AUDIO-VISUAL EBOOKS	161442	134.99
		I-810064	101-45500-43421	AUDIO-VISUAL E-BOOKS	161442	221.24
		I-810752	101-45500-43421	AUDIO-VISUAL EBOOK	161442	45.00
		I-815563	101-45500-43421	AUDIO-VISUAL E-BOOKS	161442	90.00
01-05195	A & B BUSINESS SOLUTION					
		I-257103	101-45500-42600	SUPPLIES & MA CONTRACT #CT3205-01	161426	54.10
		I-261494	101-45500-42600	SUPPLIES & MA CONTRACT #CT1733-01	161426	266.75
		I-266425	101-45500-42600	SUPPLIES & MA CONTRACT #CT3205-01	161426	54.10
01-06026	CENTER POINT LARGE PRIN					
		I-1352412	101-45500-43420	BOOKS BOOKS	161449	84.48
01-06248	AMERICAN LIBRARY ASSOCI					
		I-1093238648	101-45500-42600	SUPPLIES & MA SEALS	161433	63.20
01-06806	GOLDEN HORSE LTD					
		I-6435	101-45500-43420	BOOKS BOOK	161495	13.92
01-06993	PARACLETE PRESS INC					
		I-592977	101-45500-43421	AUDIO-VISUAL DVD	161558	37.49
01-07089	SHOWCASES					
		I-291377	101-45500-42600	SUPPLIES & MA DVD CASES	161595	96.77
01-07867	SEBCO BOOKS					
		I-179369	101-45500-43420	BOOKS BOOKS	161592	914.32
01-08223	OVERDRIVE INC					
		I-151854077-022216	101-45500-42693	E-BOOKS/AUDIO EBOOKS	161557	186.85
		I-153348140-022216	101-45500-42693	E-BOOKS/AUDIO EBOOKS	161557	1,563.94
		I-173326177-022916	101-45500-42693	E-BOOKS/AUDIO EBOOKS	161557	345.85

PACKET: 04063 3/21/16 MEETING
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 5500 LIBRARY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08853	MIDWEST ALARM COMPANY I	I-113182-A	101-45500-42500	REPAIR & MAIN FIRE ALARM MONITORING @ LIB	161535	78.00
01-09022	FINDAWAY WORLD LLC	I-176678	101-45500-43421	AUDIO-VISUAL CD'S	161490	655.80
01-09062	ELECTRIC CONSTRUCTION C	I-7173	101-45500-42500	REPAIR & MAIN REPAIRS @ LIBRARY	161482	226.53
					DEPARTMENT 5500 LIBRARY	TOTAL: 15,181.39
					FUND 101 GENERAL	TOTAL: 150,311.15

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01374	DOMINO'S PIZZA					
		I-814630	201-45110-42600	SUPPLIES & MA PIZZA FOR LIFEGUARD TRAINING	161478	48.13
01-01830	NORTHWESTERN ENERGY & C					
		I-2868739-0-3/16	201-45110-42800	UTILITIES 1201 E HANSON ST POOL	161552	294.91
DEPARTMENT 5110 RECREATION & AQUATICS					TOTAL:	343.04

PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 201 PARK FUND
 DEPARTMENT: 5140 RECREATION CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00462	COCA COLA BOTTLING CO	I-1193180	201-45140-42601	CONCESSION SU POP	161456	144.00
01-00940	HARVE'S SPORT SHOP	I-25739	201-45140-42600	SUPPLIES & MA WHISTLES,ICE PACKS,LANYARD	161502	99.15
01-01830	NORTHWESTERN ENERGY & C	I-2580493-1-2/16	201-45140-42800	UTILITIES 1300 N MAIN	161552	2,899.30
01-02537	SHERWIN-WILLIAMS COMPAN	I-7492-1	201-45140-42600	SUPPLIES & MA PAINT	161594	220.40
01-02602	SD DEPT OF HEALTH	I-10570155	201-45140-42500	REPAIR & MAIN LAB	161585	45.00
01-02880	THUNE TRUE VALUE HARDWA	I-A296620	201-45140-42600	SUPPLIES & MA PAINT	161603	25.99
		I-A296644	201-45140-42600	SUPPLIES & MA PAINT	161603	25.99
		I-A296679	201-45140-42600	SUPPLIES & MA PAINT	161603	34.97
		I-A296909	201-45140-42600	SUPPLIES & MA SHOWER CADDY,CARPET CLEANER,	161603	14.77
		I-A297155	201-45140-42600	SUPPLIES & MA RIVET TOOL,NUTS BOLTS & SCREWS	161603	19.40
		I-A297207	201-45140-42600	SUPPLIES & MA THREADLOCKER	161603	7.99
		I-B137374	201-45140-42600	SUPPLIES & MA PAINT	161603	51.98
01-03700	FARNER-BOCKEN COMPANY	I-4635236	201-45140-42601	CONCESSION SU REC CENTER CONC PRODUCT	161487	730.26
01-07716	SAGA COMMUNICATIONS OF	I-1160158369	201-45140-42300	PUBLISHING CONTRACT #112353-PARK & REC	161576	60.00
01-08714	MAXIMUM SOLUTIONS INC	I-18298	201-45140-42600	SUPPLIES & MA MEMBERSHIP CARDS-FUN PASS CARD	161529	137.50
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	4,516.70

PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 201 PARK FUND
 DEPARTMENT: 5160 SPORTS COMPLEXES
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-360005	201-45160-42600	SUPPLIES & MA EZ FLATS	161567	52.00
01-00445	CITY OF MITCHELL					
		I-04-001000-00-3/16	201-45160-42800	UTILITIES 1001 MINNESOTA ST N-ICE A N	161452	41.85
		I-04-001001-00-3/16	201-45160-42800	UTILITIES ICE ARENA-NEW ADDTN	161452	1,279.45
01-01325	MEYERS OIL CO					
		I-97784	201-45160-42610	GAS & FUEL UNLEADED GAS	161534	272.17
01-01518	VERIZON WIRELESS					
		I-FEBRUARY 2016	201-45160-42800	UTILITIES ACCT #886931646-00001	161612	40.18
01-01830	NORTHWESTERN ENERGY & C					
		I-2585121-3-2/16	201-45160-42800	UTILITIES 313 N HARMON DR	161552	167.11
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-7818-7	201-45160-42600	SUPPLIES & MA PAINT	161594	35.78
		I-7825-2	201-45160-42600	SUPPLIES & MA PAINT	161594	61.07
		I-7858-3	201-45160-42600	SUPPLIES & MA PAINT	161594	35.78
01-02679	MENARD'S INC					
		I-93409	201-45160-42600	SUPPLIES & MA TUBE CUTTER,COPPER COUPLINGS,	161531	119.36
01-02984	BROWN & SAENGER					
		I-2065568-0	201-45160-42600	SUPPLIES & MA INK CARTRIDGE	161443	35.90
01-03172	BECKER ARENA PRODUCTS I					
		I-1000766	201-45160-42600	SUPPLIES & MA PUCK MARK REMOVER,PADS	161440	205.13
01-09031	COUNTRY PRIDE COOP					
		I-33716	201-45160-42610	GAS & FUEL #1 DIESEL DYED	161459	49.64
		I-33716	201-45160-42610	GAS & FUEL #2 DIESEL DYED	161459	42.07
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	2,437.49

3/16/2016 3:36 PM
 PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 201 PARK FUND
 DEPARTMENT: 5210 PARKS
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR	I-42853	201-45210-42500	REPAIR & MAIN METAL TO REPAIR BLADE	161438	66.75
01-00424	CAMPBELL SUPPLY INC.	I-211-3/1/16	201-45210-42600	SUPPLIES & MA GRIND WHEELS	161446	27.50
01-00428	CARQUEST AUTO PARTS INC	I-4977-135118	201-45210-42600	SUPPLIES & MA RUBBER HOOD HOLDDOWN	161447	10.98
01-00532	A-OX WELDING SUPPLY CO	I-164973	201-45210-42600	SUPPLIES & MA CYLINDER RENTAL	161428	65.47
01-00762	FLOOR TO CEILING STORE	I-35067	201-45210-42600	SUPPLIES & MA VINYL FLOORING	161491	267.66
01-01518	VERIZON WIRELESS	I-FEBRUARY 2016	201-45210-42800	UTILITIES ACCT #886931646-00001	161612	46.43
01-01830	NORTHWESTERN ENERGY & C	I-2573053-2-3/16	201-45210-42800	UTILITIES 421 S FOSTER ST SHOP	161552	437.44
		I-2573056-5-3/16	201-45210-42800	UTILITIES 1001 E BIRCH AVE CONC 5	161552	6.36
		I-2581644-8-3/16	201-45210-42800	UTILITIES KIWANIS WOODLOT	161552	36.17
		I-2787841-2-3/16	201-45210-42800	UTILITIES 421 S FOSTER SHOP	161552	209.72
01-01964	DAKOTA SUPPLY GROUP	I-B977845	201-45210-42600	SUPPLIES & MA LIGHTING,WIRENUTS,STRIPPER	161465	66.30
01-02679	MENARD'S INC	I-92167	201-45210-42600	SUPPLIES & MA ONE WAY BULLET CAP	161531	1.79
		I-93496	201-45210-42600	SUPPLIES & MA COUPLINGS,WINDTUNNEL 3 PRO PET	161531	167.93
		I-93498	201-45210-42600	SUPPLIES & MA NAILS	161531	14.96
		I-93508	201-45210-42600	SUPPLIES & MA BULBS	161531	12.30
01-03360	WHOLESALE ELECTRONICS I	I-22916	201-45210-42600	SUPPLIES & MA FINANCE CHARGE	161616	0.56
01-06864	CLARKE MOSQUITO CONTROL	I-105573	201-45210-42900	MOSQUITO PROG WIRE HARNESS FOR FOGGER	161455	408.50
DEPARTMENT 5210 PARKS					TOTAL:	1,846.82

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5220 SUPERVISION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-10866	201-45220-42600	SUPPLIES & MA MAILING SERVICE	161567	0.49
01-05195	A & B BUSINESS SOLUTION					
		I-266424	201-45220-42500	REPAIR & MAIN CONTRACT #CT3204-01	161426	54.10
					DEPARTMENT 5220 SUPERVISION	TOTAL: 54.59
					FUND 201 PARK FUND	TOTAL: 9,198.64

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 211 ENTERTAINMENT TAX

DEPARTMENT: 6311 ENTERTAINMENT TAX

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01370	MITCHELL AREA CHAMBER O	I-MARCH 2016	211-46311-42962	REGIONAL MARK 2016 FUNDING-MARCH	161538	3,125.00
01-01396	MITCHELL AREA CONVENTIO	I-MARCH 2016	211-46311-42960	CONV VISITORS 2016 FUNDING-MARCH	161539	21,875.00
01-01400	MITCHELL AREA DEVELOPME	I-MARCH 2016	211-46311-42961	MITCHELL AREA 2016 FUNDING-MARCH	161540	6,250.00
					DEPARTMENT 6311 ENTERTAINMENT TAX	TOTAL: 31,250.00
					FUND 211 ENTERTAINMENT TAX	TOTAL: 31,250.00

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 214 E-911 EMERGENCY

DEPARTMENT: 3500 E-911

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00967	MARLENE HAINES					
		I-22616	214-43500-42700	DUES, TRAININ PIERRE 2/9 & 23 MEALS	161500	22.00
01-01518	VERIZON WIRELESS					
		I-FEBRUARY 2016	214-43500-42800	UTILITIES - T ACCT #886931646-00001	161612	54.14
01-02484	DARRINGTON WATER COND					
		I-33456-2/16	214-43500-42600	SUPPLIES & MA RENTALS	161469	21.00
01-04308	SANTEL COMMUNICATIONS C					
		I-10511618	214-43500-42800	UTILITIES - T ACCT #212623-2	161579	106.16
01-05068	DELL MARKETING LP					
		I-XJWPDJ83	214-43500-42693	COMPUTER SOFT SOFTWARE	161471	1,016.28
01-05454	AIA CORPORATION					
		I-SSC1856626	214-43500-42650	UNIFORMS JACKETS W/LOGO	161430	131.16
		I-SSC1862715	214-43500-42650	UNIFORMS JACKET W/LOGO	161430	69.71
01-07845	KYLEENA DUMAS					
		I-3716	214-43500-42650	UNIFORMS SHOES & BELT REIMBURSEMENT	161479	79.93
01-08252	CORPORATE TRANSLATION S					
		I-86445	214-43500-42200	PROFESSIONAL TRANSLATION SERVICE	161458	2.85
					DEPARTMENT 3500 E-911	TOTAL: 1,503.23
					FUND 214 E-911 EMERGENCY	TOTAL: 1,503.23

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5140 RSVP

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-FEBRUARY 2016	218-45140-42800	UTILITIES ACCT #886931646-00001	161612	16.03
		I-FEBRUARY 2016	218-45140-42800	UTILITIES ACCT #886931646-00001	161612	3.52-
01-04265	UNITED WAY & VOLUNTEER					
		I-3266-2016	218-45140-42300	PRINTING COPIES	161607	8.40
01-05108	NAEIR					
		I-M052052-2016	218-45140-42600	SUPPLIES & MA BASIC MEMBER RENEWAL	161548	14.75
DEPARTMENT 5140 RSVP					TOTAL:	35.66

PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 218 COMMUNITY SERVICES
 DEPARTMENT: 5150 PALACE TRANSIT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL					
		I-04-000200-00-3/16	218-45150-42810	UTILITIES-GAR BUS BARN/CAR WASH	161452	220.35
01-00500	DAILY REPUBLIC					
		I-CL09040705	218-45150-42320	ADVERTISING ACCT #270140 - PALACE TRANSIT	161461	24.69
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-016532	218-45150-42500	REPAIR AND MA AIR & OIL FILTERS	161597	23.18
		I-15-016929	218-45150-42500	REPAIR AND MA OIL FILTER	161597	19.43
01-01325	MEYERS OIL CO					
		I-97784	218-45150-42610	GAS OIL TIRES UNLEADED GAS	161534	2,730.42
		I-97785	218-45150-42610	GAS OIL TIRES DIESEL FUEL #1CLEAR	161534	564.85
		I-97785	218-45150-42600	SUPPLIES & MA DIESEL FUEL #2 CLEAR	161534	553.45
01-01518	VERIZON WIRELESS					
		I-FEBRUARY 2016	218-45150-42800	UTILITIES ACCT #886931646-00001	161612	49.95
01-01830	NORTHWESTERN ENERGY & C					
		I-2782802-9-3/16	218-45150-42810	UTILITIES-GAR 1321 W 8TH	161552	530.18
01-02804	MIDWEST TIRE & MUFFLER					
		I-42424	218-45150-42610	GAS OIL TIRES FLAT REPAIRS	161536	29.87
01-05107	HARLOW'S BUS SALES INC					
		I-203262	218-45150-42500	REPAIR AND MA SEAT BUCKLE,BELT	161501	166.81
01-05108	NAEIR					
		I-M052052-2016	218-45150-42600	SUPPLIES & MA BASIC MEMBER RENEWAL	161548	14.75
01-05195	A & B BUSINESS SOLUTION					
		I-266426	218-45150-42600	SUPPLIES & MA CONTRACT #CT3206-01	161426	54.10
01-05458	RIVER CITIES PUBLIC TRA					
		I-3261	218-45150-42920	COMPUTER SOFT PHONE LINES	161573	204.00
01-08328	JESSICA PICKETT					
		I-3416	218-45150-42700	TRAVEL, CONFE PIERRE 3/3 MEAL	161564	11.00
01-09031	COUNTRY PRIDE COOP					
		I-33717	218-45150-42610	GAS OIL TIRES #1 DIESEL CLEAR	161459	452.58
		I-33717	218-45150-42610	GAS OIL TIRES #2 DIESEL CLEAR	161459	395.32
DEPARTMENT 5150 PALACE TRANSIT					TOTAL:	6,044.93

PACKET: 04063 3/21/16 MEETING
VENDOR SET: 01
FUND : 218 COMMUNITY SERVICES
DEPARTMENT: 5170 SANBORN CO TRANSIT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-FEBRUARY 2016	218-45170-42800	UTILITIES ACCT #886931646-00001	161612	16.04
01-08546	SANBORN COUNTY					
		I-3216	218-45170-42810	UTILITIES-GAR PROPANE	161577	124.78
01-08717	EXPRESS 2					
		I-8013	218-45170-42610	GAS OIL TIRES ETHANOL	161485	26.00
					DEPARTMENT 5170 SANBORN CO TRANSIT	TOTAL: 166.82
					FUND 218 COMMUNITY SERVICES	TOTAL: 6,247.41

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 219 NUTRITION

DEPARTMENT: 5140 NUTRITION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01221	MT VERNON SCHOOL DISTRI	I-FEBRUARY 2016	219-45140-42911	CONTRACT SERV FEBRUARY, NUTRITION	161545	68.75
01-01325	MEYERS OIL CO	I-97785	219-45140-42610	GAS, OIL, TIR DIESEL FUEL #1CLEAR	161534	24.61
		I-97785	219-45140-42610	GAS, OIL, TIR DIESEL FUEL #2 CLEAR	161534	24.12
01-01518	VERIZON WIRELESS	I-FEBRUARY 2016	219-45140-42800	UTILITIES ACCT #886931646-00001	161612	16.04
01-02653	SD DEPT OF REVENUE	I-21516	219-45140-42600	SUPPLIES & MA CHANGE NAME ON TITLES	161586	10.00
01-02679	MENARD'S INC	I-94029	219-45140-42600	SUPPLIES & MA ASST WIREGARD 9/PKG	161531	1.19
01-05108	NAEIR	I-M052052-2016	219-45140-42600	SUPPLIES & MA BASIC MEMBER RENEWAL	161548	14.75
01-06235	PONY CREEK STEAKHOUSE	I-FEBRUARY 2016	219-45140-42911	CONTRACT SERV 2/16-26, NUTRITION	161565	357.85
		I-MARCH 2016	219-45140-42911	CONTRACT SERV MARCH, NUTRITION	161565	420.00
01-06578	VARIETY FOODS INC	I-1199124	219-45140-42605	MEAL SUPPLIES COFFEE FILTERS,GROCERIES	161611	19.36
01-06642	COUNTY FAIR	I-FEBRUARY 2016	219-45140-42911	CONTRACT SERV SENIOR DINE CARD FOR FEBRUARY	161460	145.00
01-08569	RITA'S PLACE	I-FEBRUARY 2016	219-45140-42911	CONTRACT SERV SENIOR DINE CARD FOR FEBRUARY	161572	1,071.00
01-09031	COUNTRY PRIDE COOP	I-33717	219-45140-42610	GAS, OIL, TIR #1 DIESEL CLEAR	161459	23.77
		I-33717	219-45140-42610	GAS, OIL, TIR #2 DIESEL CLEAR	161459	20.76
01-09069	BIG DADDY D'S INC	I-23	219-45140-42911	CONTRACT SERV SENIOR MEALS 2/29-3/4	161441	2,640.00
		I-24	219-45140-42911	CONTRACT SERV SENIOR MEALS 3/7-11	161441	2,365.00
					DEPARTMENT 5140 NUTRITION	TOTAL: 7,222.20
					FUND 219 NUTRITION	TOTAL: 7,222.20

PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 602 WATER
 DEPARTMENT: 3330 WATER TREATMENT PLANT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00436	FARMERS ALLIANCE	I-IQ3429	602-43330-42600	SUPPLIES & MA LP BOTTLE 30#	161486	15.56
01-00445	CITY OF MITCHELL	I-04-001900-00-3/16	602-43330-42800	UTILITIES 2800 MAIN ST N - WATER PL	161452	1,678.86
01-00752	MITCHELL PLUMBING & HEA	I-30314	602-43330-42600	SUPPLIES & MA 1/3 HP SUMP PUMP	161543	165.20
01-01020	CENTRAL ELECTRIC COOPER	I-12551001-3/16	602-43330-42800	UTILITIES MONTHLY SERVICE	161450	53.00
		I-6025000-3/16	602-43330-42800	UTILITIES MONTHLY SERVICE	161450	587.00
01-01325	MEYERS OIL CO	I-97784	602-43330-42610	GAS & FUEL UNLEADED GAS	161534	173.47
01-01518	VERIZON WIRELESS	I-FEBRUARY 2016	602-43330-42800	UTILITIES ACCT #886931646-00001	161612	33.92
01-01830	NORTHWESTERN ENERGY & C	I-2586002-4-2/16	602-43330-42800	UTILITIES N LAKE MITCHELL	161552	203.63
01-02679	MENARD'S INC	I-93475	602-43330-42600	SUPPLIES & MA DISH SOAP,DISTILLED WATER	161531	8.88
01-02984	BROWN & SAENGER	I-2067865-0	602-43330-42600	SUPPLIES & MA BINDER,PAPER,3X5 FLAGS	161443	55.12
		I-2067868-0	602-43330-42600	SUPPLIES & MA TONER	161443	106.59
01-04352	UPS STORE #4227	I-8350	602-43330-42600	SUPPLIES & MA SHIPPING	161608	13.11
01-07131	BAKER BROS ELECTRIC LLC	I-4053	602-43330-42500	REPAIR & MAIN LIGHTING REPAIRS	161439	435.13
01-07598	AQUA-PURE INC	I-MITSD1603	602-43330-42620	CHEMICAL SERV FEBRUARY CONTRACT/CHEMICALS	161435	1,037.50
01-08843	ETERNAL SECURITY PRODUC	I-8044B	602-43330-42500	REPAIR & MAIN CAMERAS	161484	279.73
DEPARTMENT 3330 WATER TREATMENT PLANT					TOTAL:	4,846.70

PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 602 WATER
 DEPARTMENT: 3340 WATER DISTRIBUTION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-10866	602-43340-42660	POSTAGE MAILING SERVICE	161567	15.36
01-00384	SD ASSOCIATION OF RURAL					
		I-1618	602-43340-42500	REPAIR & MAIN USE OF EQUIPMENT FEES	161583	400.00
01-00445	CITY OF MITCHELL					
		I-04-001800-00-3/16	602-43340-42800	UTILITIES WATER SHOP	161452	29.95
01-00786	SD ONE CALL					
		I-SD16-0304	602-43340-42200	LOCATES FEBRUARY MESSAGE FEES	161590	33.60
01-01325	MEYERS OIL CO					
		I-97784	602-43340-42610	GAS & FUEL UNLEADED GAS	161534	690.10
		I-97785	602-43340-42610	GAS & FUEL DIESEL FUEL #1CLEAR	161534	78.22
		I-97785	602-43340-42610	GAS & FUEL DIESEL FUEL #2 CLEAR	161534	76.65
01-01518	VERIZON WIRELESS					
		I-FEBRUARY 2016	602-43340-42800	UTILITIES ACCT #886931646-00001	161612	157.93
01-01570	MCFARLAND SUPPLY #3342					
		I-2816672	602-43340-42600	SUPPLIES & MA LCK CVR	161530	5.94
01-02679	MENARD'S INC					
		I-93709	602-43340-42600	SUPPLIES & MA DRAIN SPADE, DEADLOCKING LATCH,	161531	72.59
		I-93709	602-43340-42500	REPAIR & MAIN DRAIN SPADE, DEADLOCKING LATCH,	161531	15.96
		I-93959	602-43340-42600	SUPPLIES & MA ENTRY TUSTIN LEVER	161531	35.87
01-09031	COUNTRY PRIDE COOP					
		I-33716	602-43340-42610	GAS & FUEL #1 DIESEL DYED	161459	32.20
		I-33716	602-43340-42610	GAS & FUEL #2 DIESEL DYED	161459	27.29
					DEPARTMENT 3340 WATER DISTRIBUTION	TOTAL: 1,671.66
					FUND 602 WATER	TOTAL: 6,518.36

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 604 SEWER

DEPARTMENT: 3200 WASTE WATER TREATMENT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-10866	604-43200-42660	POSTAGE MAILING SERVICE	161567	15.84
01-00445	CITY OF MITCHELL					
		I-04-001500-00-3/16	604-43200-42830	UTILITIES-WAT 2141 HAVENS AVE E SEWER	161452	457.70
01-01202	TK ELECTRIC					
		I-12090	604-43200-42600	SUPPLIES LIGHTING SUPPLIES	161605	321.86
01-01325	MEYERS OIL CO					
		I-97784	604-43200-42610	GAS & FUEL UNLEADED GAS	161534	218.76
01-01518	VERIZON WIRELESS					
		I-FEBRUARY 2016	604-43200-42800	UTILITIES ACCT #886931646-00001	161612	88.06
01-02480	SCHMUCKER PAUL & NOHR					
		I-13839	604-43200-43421	FORCE MAIN WWTP FORCE MAIN PHASE I	161582	1,300.00
		I-2016-12 P.E. #1	604-43200-43421	FORCE MAIN 2016-12 P.E. #1	161582	28,000.00
01-04352	UPS STORE #4227					
		I-8257	604-43200-42600	SUPPLIES SHIPPING	161608	10.14
DEPARTMENT 3200 WASTE WATER TREATMENT					TOTAL:	30,412.36

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 604 SEWER

DEPARTMENT: 3250 WASTE WATER COLLECTION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00104	A & G DIESEL INC					
		I-1800020601	604-43250-42500	REPAIRS COMPUTER SCAN	161427	45.00
01-00424	CAMPBELL SUPPLY INC.					
		I-43-3/2/16	604-43250-42600	SUPPLIES PLIER,GASKET	161446	18.49
01-00525	DAKOTA PUMP INC					
		I-9722	604-43250-42600	SUPPLIES REPLACED TRANSDUCER	161464	1,017.78
		I-9750	604-43250-42600	SUPPLIES VALVE REPAIRS	161464	5,416.30
01-00786	SD ONE CALL					
		I-SD16-0304	604-43250-42200	CONTRACT SERV FEBRUARY MESSAGE FEES	161590	33.60
01-01020	CENTRAL ELECTRIC COOPER					
		I-12550001-3/16	604-43250-42800	UTILITIES MONTHLY SERVICE	161450	9,698.00
		I-12552001-3/16	604-43250-42800	UTILITIES MONTHLY SERVICE	161450	198.00
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-016931	604-43250-42600	SUPPLIES OIL FILTER	161597	6.04
01-01325	MEYERS OIL CO					
		I-97784	604-43250-42610	GAS UNLEADED GAS	161534	264.44
		I-97785	604-43250-42610	GAS DIESEL FUEL #1CLEAR	161534	16.63
		I-97785	604-43250-42610	GAS DIESEL FUEL #2 CLEAR	161534	16.29
01-01450	MUTH ELECTRIC INC					
		I-273226	604-43250-42600	SUPPLIES PHOTO EYE	161547	29.09
01-01805	FASTENAL COMPANY					
		I-SDMIT113795	604-43250-42600	SUPPLIES S HOOKS	161488	8.80
		I-SDMIT113843	604-43250-42600	SUPPLIES FACESHIELD ASSY	161488	13.74
		I-SDMIT113929	604-43250-42600	SUPPLIES FACESHIELD ASSY	161488	61.39
01-01830	NORTHWESTERN ENERGY & C					
		I-2581650-5-2/16	604-43250-42800	UTILITIES KIPPES CV	161552	272.24
DEPARTMENT 3250 WASTE WATER COLLECTION					TOTAL:	17,115.83

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 604 SEWER

DEPARTMENT: 7000 DEBT SERVICE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08917	US BANK EQUIPMENT FINAN					
		I-DUE 3/27/16	604-47000-44120	SEWER VAC LEA PRINCIPAL	161610	57,992.18
		I-DUE 3/27/16	604-47000-44220	2014 SEWER VA INTEREST	161610	6,220.46
				DEPARTMENT 7000 DEBT SERVICE	TOTAL:	64,212.64
			FUND 604 SEWER		TOTAL:	111,740.83

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 606 AIRPORT

DEPARTMENT: 3500 AIRPORT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-01325	MEYERS OIL CO						
		I-98076	606-43500-42610	GAS & OIL DIESEL FUEL #1R & #2R	161534	580.80	
01-01518	VERIZON WIRELESS						
		I-FEBRUARY 2016	606-43500-42800	UTILITIES ACCT #886931646-00001	161612	54.14	
01-01830	NORTHWESTERN ENERGY & C						
		I-2585924-0-2/16	606-43500-42800	UTILITIES MITCHELL AIRPORT	161552	134.39	
		I-2585926-5-2/16	606-43500-42800	UTILITIES AIRPORT SECURITY GATE	161552	10.71	
		I-2585934-9-2/16	606-43500-42800	UTILITIES MITCHELL AIRPORT 5	161552	680.00	
		I-2585936-4-2/16	606-43500-42800	UTILITIES MITCHELL AIRPORT 6	161552	250.04	
		I-2585992-7-2/16	606-43500-42800	UTILITIES 6601 N MAIN	161552	619.44	
		I-2830030-9-2/16	606-43500-42800	UTILITIES NG RD AND HWY 37 AP SIGN	161552	16.30	
01-03100	CENTURY LINK						
		I-605 996-3589-2/16	606-43500-42800	UTILITIES MONTHLY SERVICE 2/22-3/21	161451	51.73	
		I-605 996-7281-3/16	606-43500-42800	UTILITIES MONTHLY SERVICE 3/7-4/6	161451	64.00	
01-03394	WRIGHT BROTHERS AVIATIO						
		I-61043	606-43500-42501	AIRPORT MAINT AIRPORT ADM-FEBRUARY	161617	500.00	
					DEPARTMENT 3500 AIRPORT	TOTAL:	2,961.55
					FUND 606 AIRPORT	TOTAL:	2,961.55

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 612 SANITATION

DEPARTMENT: 3220 RECYCLING PROGRAM

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03869	DEPENDABLE SANITATION I	I-33055	612-43220-42503	CONTRACT-DEPE FEBRUARY FEES	161473	19,880.00
DEPARTMENT 3220 RECYCLING PROGRAM					TOTAL:	19,880.00

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 PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 612 SANITATION
 DEPARTMENT: 3230 WASTE COLLECTION
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00262	GREAT WESTERN TIRE CO					
		I-1-GS476879	612-43230-42500	REPAIRS TIRES	161497	1,136.12
01-00356	QUALIFIED PRESORT					
		I-2279-10866	612-43230-42660	POSTAGE MAILING SERVICE	161567	15.35
01-00712	NAPA AUTO PARTS					
		I-623725	612-43230-42600	SUPPLIES BLUE DEF	161549	35.96
01-01117	WHEELCO BRAKE & SUPPLY					
		C-2260550056	612-43230-42600	SUPPLIES CREDIT	161615	66.03-
		C-2260640060	612-43230-42600	SUPPLIES CREDIT	161615	427.02-
		I-2260640028	612-43230-42600	SUPPLIES COMPRESSOR,CORE GROUP	161615	434.75
		I-2260670027	612-43230-42600	SUPPLIES COMPRESSOR,CORE GROUPS	161615	247.25
		I-2260690017	612-43230-42600	SUPPLIES BRAKE KIT,CORES,EATON GEN	161615	151.32
		I-260250027	612-43230-42600	SUPPLIES AIR BAG SPACER PLATE	161615	30.22
01-01325	MEYERS OIL CO					
		I-97784	612-43230-42610	GAS & OIL UNLEADED GAS	161534	47.66
		I-97785	612-43230-42610	GAS & OIL DIESEL FUEL #1CLEAR	161534	720.99
		I-97785	612-43230-42610	GAS & OIL DIESEL FUEL #2 CLEAR	161534	706.43
01-01518	VERIZON WIRELESS					
		I-FEBRUARY 2016	612-43230-42800	UTILITIES ACCT #886931646-00001	161612	54.14
01-02418	SANITATION PRODUCTS					
		I-35601	612-43230-43410	GARBAGE TRUCK FILTERS	161578	481.86
01-07058	INTERSTATE POWER SYSTEM					
		I-R024052603:01	612-43230-43410	GARBAGE TRUCK REPAIRS	161515	83.02
01-09031	COUNTRY PRIDE COOP					
		I-33717	612-43230-42610	GAS & OIL #1 DIESEL CLEAR	161459	384.76
		I-33717	612-43230-42610	GAS & OIL #2 DIESEL CLEAR	161459	336.08
DEPARTMENT 3230 WASTE COLLECTION					TOTAL:	4,372.86

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 612 SANITATION

DEPARTMENT: 3240 LANDFILL

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-10866	612-43240-42600	SUPPLIES MAILING SERVICE	161567	18.60
01-00436	FARMERS ALLIANCE					
		I-ID5567	612-43240-42610	GAS & OIL RUBY FIELDMASTER	161486	428.69
		I-ID5568	612-43240-42610	GAS & OIL DIESEL #1 DYED	161486	201.49
01-01020	CENTRAL ELECTRIC COOPER					
		I-13061001-3/16	612-43240-42800	UTILITIES MONTHLY SERVICE	161450	826.21
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-016932	612-43240-42600	SUPPLIES TOGGLE SWITCH	161597	6.62
01-01325	MEYERS OIL CO					
		I-97784	612-43240-42610	GAS & OIL UNLEADED GAS	161534	224.03
01-02017	DAVISON RURAL WATER SYS					
		I-5095-3/16	612-43240-42800	UTILITIES MARCH FEE	161470	47.80
01-02448	SDSWMA - MOLO COURSE					
		I-2016 REGISTRATION	612-43240-42700	TRAVEL, CONF. REG.-K ROTH/J TOLLEFSON/C MOOR	161591	900.00
01-02484	DARRINGTON WATER COND					
		I-49197-2/16	612-43240-42600	SUPPLIES COOLER RENT	161469	12.00
		I-800169323	612-43240-42600	SUPPLIES WATER JUG	161469	5.95
		I-800189632	612-43240-42600	SUPPLIES WATER JUGS	161469	11.90
01-02840	TESSIER'S INC					
		I-TES013073	612-43240-42500	REPAIR AND MA REPAIR LEAK IN GEO THERMAL UNI	161602	610.30
01-02939	SD DEPT OF ENVIRONMENT					
		I-FEBRUARY 2016	612-43240-42210	STATE GARBAGE FEBRUARY FEES	161584	5,007.48
01-03767	STATE OF SOUTH DAKOTA					
		I-TL602197	612-43240-42800	UTILITIES LONG DISTANT CHARGES 2/1-29	161596	170.00
01-08130	C & B OPERATIONS LLC					
		I-1987010	612-43240-42600	SUPPLIES V-BELT, TIGHTENER	161445	138.56
		I-1988305	612-43240-42600	SUPPLIES V-BELT	161445	50.02
01-08281	AMERIPRIDE SERVICES INC					
		I-2800604651	612-43240-42500	REPAIR AND MA MATS	161434	32.75
01-08856	MARCO INC					
		I-3172118	612-43240-42500	REPAIR AND MA CONTRACT #CN128821-02	161527	13.46
01-09031	COUNTRY PRIDE COOP					
		I-33716	612-43240-42610	GAS & OIL #1 DIESEL DYED	161459	769.09
		I-33716	612-43240-42610	GAS & OIL #2 DIESEL DYED	161459	651.81

DEPARTMENT 3240 LANDFILL TOTAL: 10,126.76

FUND 612 SANITATION TOTAL: 34,379.62

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 613 CORN PALACE

DEPARTMENT: 5600 CORN PALACE MAINTENANCE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01325	MEYERS OIL CO					
		I-97784	613-45600-42610	GAS & FUEL UNLEADED GAS	161534	58.28
01-08430	MEYER SCHERER & ROCKCAS					
		I-2013-12 P.E. #35	613-45600-43200	CONSTRUCTION 2013-12 P.E. #35	161533	9.42
		I-2013-12 P.E. #36	613-45600-43200	CONSTRUCTION 2013-12 P.E. #36	161533	315.24
DEPARTMENT 5600 CORN PALACE MAINTENANCE TOTAL:						382.94

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 613 CORN PALACE

DEPARTMENT: 5620 CORN PALACE SHOWS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-10866	613-45620-42600	BOX OFFICE SU MAILING SERVICE	161567	0.49
DEPARTMENT 5620 CORN PALACE SHOWS					TOTAL:	0.49

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 PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 613 CORN PALACE
 DEPARTMENT: 5650 CORN PALACE
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00145	AMERICAN GARAGE DOOR CO	I-271011	613-45650-42600	SUPPLIES & MA DOOR REPAIRS	161432	170.00
01-00424	CAMPBELL SUPPLY INC.	C-161-3/10/16	613-45650-42600	SUPPLIES & MA CREDIT	161446	6.51-
		I-120-3/7/16	613-45650-42600	SUPPLIES & MA 8-TON JACK	161446	34.50
01-00445	CITY OF MITCHELL	I-04-000700-00-3/16	613-45650-42830	UTILITIES-WAT 604 MAIN ST N - CP	161452	1,898.25
01-00462	COCA COLA BOTTLING CO	I-1193133	613-45650-42610	COST OF GOODS POP	161456	365.00
		I-1193188	613-45650-42610	COST OF GOODS POP	161456	449.30
		I-1206420	613-45650-42610	COST OF GOODS PLASTIC CUPS	161456	136.50
01-00500	DAILY REPUBLIC	I-1682305	613-45650-42320	ADVERTISING/P ACCT #251673-C.P. FESTIVAL	161461	500.00
01-00532	A-OX WELDING SUPPLY CO	I-916815	613-45650-42610	COST OF GOODS CARBON DIOXIDE CYLINDER	161428	50.60
01-00850	GRAHAM TIRE CO	I-404097879	613-45650-42500	REPAIRS & MAI MOWER FLAT REPAIR	161496	30.49
01-00971	MAXIMUM PROMOTIONS INC	I-31416	613-45650-42600	SUPPLIES & MA US & SD FLAGS	161528	350.52
01-01075	JOHNSON CONTROLS INC.	I-1-31375203225	613-45650-42500	REPAIRS & MAI PLANNED SERVICE AGREEMENT	161517	3,544.50
01-01450	MUTH ELECTRIC INC	I-273236	613-45650-42500	REPAIRS & MAI LIGHTING	161547	138.60
		I-583000	613-45650-42500	REPAIRS & MAI INSTALL OUTLET EXTENSIONS	161547	148.13
01-01490	MUELLER LUMBER CO. INC.	I-237266	613-45650-42500	REPAIRS & MAI SOUTH ROOF DOOR	161546	479.84
		I-237624	613-45650-42600	SUPPLIES & MA DOOR KNOBS, KEYS	161546	79.34
		I-237625	613-45650-42600	SUPPLIES & MA KEYS, PUTTY KNIFE	161546	9.40
01-01518	VERIZON WIRELESS	I-FEBRUARY 2016	613-45650-42800	UTILITIES ACCT #886931646-00001	161612	49.18
		I-FEBRUARY 2016	613-45650-42800	UTILITIES ACCT #886931646-00001	161612	40.01
01-01570	MCFARLAND SUPPLY #3342	I-2823076	613-45650-42500	REPAIRS & MAI SHOWER ARM	161530	8.60
		I-2829750	613-45650-42600	SUPPLIES & MA TAPE, SPDL ASSY, PRERINSE	161530	178.24
01-01829	KDLT-TV	I-149714	613-45650-42320	ADVERTISING/P CONTRACT #27057-C.P. FESTIVAL	161520	785.00

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 PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 613 CORN PALACE
 DEPARTMENT: 5650 CORN PALACE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01829	KDLT-TV			continued		
		I-149715	613-45650-42320	ADVERTISING/P CONTRACT #27059-C.P. FESTIVAL	161520	50.00
01-01830	NORTHWESTERN ENERGY & C					
		I-2587291-2-3/16	613-45650-42800	UTILITIES 600 N MAIN ST	161552	3,519.51
		I-2587292-0-2/16	613-45650-42800	UTILITIES 600 N MAIN ST	161552	4,875.59
		I-3219913-5-2/16	613-45650-42800	UTILITIES 617 N MAIN	161552	10.00
01-02560	PEPSI COLA COMPANY					
		I-9735584	613-45650-42610	COST OF GOODS POP	161562	505.67
		I-9736162	613-45650-42610	COST OF GOODS POP	161562	391.02
		I-9736820	613-45650-42610	COST OF GOODS POP	161562	114.65
01-02679	MENARD'S INC					
		I-94086	613-45650-42600	SUPPLIES & MA OUTLETS	161531	151.84
		I-94124	613-45650-42600	SUPPLIES & MA OUTLET COVERS	161531	3.57
01-02811	JONES SUPPLIES					
		I-102656	613-45650-42600	SUPPLIES & MA NAPKINS,GARBAGE BAGS,VINYL GLO	161518	184.17
		I-102659	613-45650-42600	SUPPLIES & MA VACUUM,DETERGENT,PAPER TOWELS	161518	941.74
		I-102736	613-45650-42600	SUPPLIES & MA VINYL GLOVES	161518	55.46
		I-102737	613-45650-42600	SUPPLIES & MA ROLL TOWELS,GARBAGE CAN LINERS	161518	261.89
		I-102793	613-45650-42600	SUPPLIES & MA BAGLESS VACUUM	161518	299.00
		I-102822	613-45650-42600	SUPPLIES & MA DETERGENT,GARBAGE LINERS,TOWEL	161518	320.67
		I-102831	613-45650-42600	SUPPLIES & MA VINYL GLOVES,NAPKINS,FOIL SHEE	161518	208.28
		I-102874	613-45650-42600	SUPPLIES & MA CLEANER,VAC BAGS	161518	50.53
01-02840	TESSIER'S INC					
		I-41461	613-45650-42500	REPAIRS & MAI C.P. LOUVER HOODS	161602	6,990.00
01-02880	THUNE TRUE VALUE HARDWA					
		I-A297150	613-45650-42500	REPAIRS & MAI KEYS,SHELF BRACKETS	161603	20.42
		I-B137944	613-45650-42500	REPAIRS & MAI SUPER GLUE,ELBOWS,TUBE BRUSH	161603	17.25
01-02984	BROWN & SAENGER					
		I-2062190-0	613-45650-42600	SUPPLIES & MA WALL SIGN HOLDERS	161443	265.90
		I-2064414-0	613-45650-42600	SUPPLIES & MA SHEET PROTECTORS/TONER/PADS	161443	287.60
		I-2064418-0	613-45650-42600	SUPPLIES & MA LETTER POUCHES	161443	30.98
		I-2066563-0	613-45650-42600	SUPPLIES & MA TICKET ROLLS	161443	11.98
01-03700	FARNER-BOCKEN COMPANY					
		I-4533600	613-45650-42610	COST OF GOODS C.P. CONCESSION PRODUCT	161487	930.16
		I-4533601	613-45650-42610	COST OF GOODS C.P. CONCESSION PRODUCT	161487	4,803.95
		I-4541131	613-45650-42610	COST OF GOODS C.P. CONCESSION PRODUCT	161487	221.48
		I-4631311	613-45650-42610	COST OF GOODS C.P. CONCESSION PRODUCT	161487	2,605.99
		I-4647118	613-45650-42610	COST OF GOODS C.P. CONCESSION PRODUCT	161487	1,659.14
		I-4663190	613-45650-42610	COST OF GOODS C.P. CONCESSION PRODUCT	161487	2,775.90
01-05195	A & B BUSINESS SOLUTION					

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 613 CORN PALACE

DEPARTMENT: 5650 CORN PALACE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-05195	A & B BUSINESS SOLUTION			continued		
		I-264408	613-45650-42500	REPAIRS & MAI CONTRACT #CT3208-01	161426	54.10
01-05454	AIA CORPORATION					
		I-SSC1862301	613-45650-42650	UNIFORMS SHIRTS W/LOGO	161430	256.40
01-05891	FRITO-LAY INC					
		I-46450363	613-45650-42610	COST OF GOODS CHIPS	161492	221.00
		I-46450433	613-45650-42610	COST OF GOODS CHIPS	161492	198.78
01-05892	GAYLEN'S HOMEGROWN POPC					
		I-3415	613-45650-42610	COST OF GOODS YELLOW POPCORN	161494	400.00
01-06456	KJRV					
		I-1432160247876	613-45650-42320	ADVERTISING/P ACCT #1432-C.P.	161521	250.00
01-06656	PREMIER PEST CONTROL					
		I-9922	613-45650-42500	REPAIRS & MAI FEBRUARY PEST CONTROL @ CP	161566	175.00
01-06708	CDW GOVERNMENT INC					
		I-CGB6421	613-45650-42600	SUPPLIES & MA MONITORS	161448	211.48
01-07716	SAGA COMMUNICATIONS OF					
		I-1160259305	613-45650-42320	ADVERTISING/P CONTRACT #112556 - C.P. COMM.	161576	504.00
01-08281	AMERIPRIDE SERVICES INC					
		I-2800605275	613-45650-42600	SUPPLIES & MA MATS	161434	34.14
01-08397	TICKETFORCE, LLC					
		I-9611	613-45650-42900	TICKETING FEE USAGE FEES	161604	1,018.30
01-08834	JD ENTERPRISES					
		I-2098	613-45650-42500	REPAIRS & MAI PREP FLOOR AND COAT @ CP	161516	800.00
					DEPARTMENT 5650 CORN PALACE	TOTAL: 46,127.03
					FUND 613 CORN PALACE	TOTAL: 46,510.46

1/16/2016 3:36 PM
 PACKET: 04063 3/21/16 MEETING
 VENDOR SET: 01
 FUND : 614 GOLF COURSE
 DEPARTMENT: 5250 GOLF COURSE
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-10866	614-45250-42600	SUPPLIES & MA MAILING SERVICE	161567	0.49
01-00445	CITY OF MITCHELL					
		I-04-000800-00-3/16	614-45250-42830	UTILITIES-WAT 3300 OHLMAN ST N - GOLF	161452	59.90
01-00712	NAPA AUTO PARTS					
		I-623306	614-45250-42600	SUPPLIES & MA 10W30	161549	47.88
		I-623500	614-45250-42600	SUPPLIES & MA BATTERY	161549	41.99
		I-623787	614-45250-42600	SUPPLIES & MA BATTERY	161549	41.99
		I-623897	614-45250-42600	SUPPLIES & MA CLEANER	161549	11.94
		I-624217	614-45250-42600	SUPPLIES & MA SHOP CREEPER	161549	67.78
01-00850	GRAHAM TIRE CO					
		I-404097991	614-45250-42600	SUPPLIES & MA TRAILER WHEEL	161496	37.00
01-00985	HONDA OF MITCHELL					
		I-93712	614-45250-42600	SUPPLIES & MA CHAIN SAWS	161506	66.80
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-01633	614-45250-42600	SUPPLIES & MA AXLES, POWER STEERING	161597	109.16
01-01325	MEYERS OIL CO					
		I-98129	614-45250-42610	GAS & FUEL REGULAR GAS-GOLF CARTS	161534	311.32
01-01355	MIDWEST TURF & IRRIGATI					
		I-3713008-00	614-45250-42600	SUPPLIES & MA O-RINGS, SEAL KIT, SPEEDOMETER,	161537	41.02
		I-3713008-01	614-45250-42600	SUPPLIES & MA SEAL KIT, SPEEDOMETER	161537	344.92
01-01404	MITCHELL IRON & SUPPLY					
		I-43239	614-45250-42600	SUPPLIES & MA BELT	161541	17.00
		I-43329	614-45250-42600	SUPPLIES & MA OIL SEALS	161541	21.50
01-01518	VERIZON WIRELESS					
		I-FEBRUARY 2016	614-45250-42800	UTILITIES ACCT #886931646-00001	161612	73.14
01-02790	SUN GOLD SPORTS					
		I-66042	614-45250-42650	UNIFORMS SHIRTS W/LOGO	161600	229.75
01-08014	VERN EIDE CHEVROLET BUI					
		I-110617	614-45250-42600	SUPPLIES & MA SEAL	161613	12.32
01-08714	MAXIMUM SOLUTIONS INC					
		I-18298-1	614-45250-42600	SUPPLIES & MA MEMBERSHIP CARDS/FUN PASS CARD	161529	137.50
01-09130	K & S TRANSPORT					
		I-2854	614-45250-42500	REPAIR & MAIN FREIGHT FOR HAULING MOWER	161519	750.00
					DEPARTMENT 5250 GOLF COURSE	TOTAL: 2,423.40
					FUND 614 GOLF COURSE	TOTAL: 2,423.40

PACKET: 04063 3/21/16 MEETING

VENDOR SET: 01

FUND : 700 AGENCY FUNDS

DEPARTMENT: 5300 AGENCY FUNDS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00436	FARMERS ALLIANCE					
		I-34492	700-45300-42902	PARK 33# PROPANE	161486	24.00
		I-35906	700-45300-42902	PARK 33# PROPANE	161486	48.00
01-02840	TESSIER'S INC					
		I-41205	700-45300-42902	PARK FABRICATE HOCKEY SEAT BRACKETS	161602	1,195.35
01-03008	PAT DOCKENDORF					
		I-3316	700-45300-42904	CORN PALACE G REGION 6B & 4B GIRLS 3/3-SCORE	161477	50.00
		I-3416	700-45300-42904	CORN PALACE G DISTRICT 8B/11B BOYS 3/4-SCORE	161477	75.00
01-04769	BRYCE HOLTER					
		I-3816	700-45300-42904	CORN PALACE G REGION 6B/4B BOYS 3/8-SCOREBOA	161505	50.00
01-05108	NAEIR					
		I-M052052-2016	700-45300-42909	JVCC BASIC MEMBER RENEWAL	161548	14.75
01-06578	VARIETY FOODS INC					
		I-1199124	700-45300-42909	JVCC COFFEE FILTERS,GROCERIES	161611	328.87
01-08123	LORI SCHMIDT					
		I-3316	700-45300-42904	CORN PALACE G REGION 6B & 4B GIRLS 3/3-SCORE	161581	50.00
		I-3416	700-45300-42904	CORN PALACE G DISTRICT 8B/11B BOYS 3/4-SCORE	161581	75.00
		I-3916	700-45300-42904	CORN PALACE G REGION 6B/4B BOYS-SCOREBOARD	161581	50.00
01-09131	DISTRICT 8B					
		I-31016	700-45300-42904	CORN PALACE G CORRECTON 2/27 GAME	161475	75.00
					DEPARTMENT 5300 AGENCY FUNDS	TOTAL: 2,035.97
					FUND 700 AGENCY FUNDS	TOTAL: 2,035.97
					REPORT GRAND TOTAL:	412,302.82

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016-2017	101-41110-42300	LEGAL PUBLICATIONS	3,631.28	47,500	38,963.58		
	101-41110-42600	SUPPLIES & MATERIALS	121.40	2,000	1,610.80		
	101-41110-42700	TRAVEL, CONF & DUES	92.50	3,000	2,586.28		
	101-41210-42800	UTILITIES-TELEPHONE	54.14	900	789.95		
	101-41220-42800	UTILITIES-TELEPHONE	64.14	500	344.05		
	101-41410-42600	SUPPLIES	502.88	9,500	8,701.12		
	101-41410-42700	TRAVEL, CONF & DUES	660.00	4,000	3,340.00		
	101-41420-42500	REPAIRS	234.50	500	272.23-	Y	
	101-41420-42800	UTILITIES - TELEPHONE	0.83	0	12.33-	Y	
	101-41440-42231	EMPLOYEE PHYSICALS, DRUG TE	1,400.52	35,600	31,849.16		
	101-41440-42600	SUPPLIES & MATERIALS	940.96	3,000	1,200.97		
	101-41920-42510	BLDG REPAIR-SR CENTER	6.23	20,000	19,911.38		
	101-41920-42810	UTILITIES-STORAGE BLDG	243.10	2,000	1,371.02		
	101-41920-42811	UTILITIES-CITY HALL	146.51	18,000	14,356.80		
	101-41920-42812	UTILITIES-CITY HALL W/S	178.90	750	571.10		
	101-41930-42500	REPAIR & MAINTENANCE	54.10	0	108.20-	Y	
	101-41930-42610	POSTAGE	525.32	0	1,280.81-	Y	
	101-41935-42200	PROFESSIONAL SERVICES	1,565.00	20,000	16,198.00		
	101-41935-42640	COPY MACHINE SUPPLIES	139.30	11,000	9,304.04		
	101-41935-42800	WEBSITE	12,384.44	35,500	18,691.81		
	101-41935-42850	UTILITIES/TELEPHONE	64.14	55,900	49,611.11		
	101-41935-42920	COMPUTER SOFTWARE	445.00	91,400	24,837.55		
	101-42110-42200	PROFESSIONAL SERVICES	1,030.93	18,000	14,670.23		
	101-42110-42201	BUILDING MAINT/CLEANING SU	140.84	24,000	21,671.06		
	101-42110-42500	REPAIRS	2,085.55	20,000	12,566.40		
	101-42110-42530	RADIO MAINTENANCE	71.25	1,500	1,428.75		
	101-42110-42600	SUPPLIES	397.12	25,000	19,798.46		
	101-42110-42610	GAS OIL TIRES	2,582.72	60,000	53,849.78		
	101-42110-42640	UNIFORM ALLOWANCE	29.00	13,000	11,719.92		
	101-42110-42710	TRAINING	168.00	11,000	9,259.24		
	101-42110-42800	TELEPHONE	1,720.88	13,000	9,411.46		
	101-42110-42810	UTILITIES-PS STORAGE BLDG	220.66	2,750	2,173.14		
	101-42110-42820	UTILITIES-SHOOTING RANGE B	102.45	1,400	1,055.80		
	101-42110-42902	ALCOHOL TASK FORCE	90.87	15,500	14,997.97		
	101-42110-42960	BOAT/PATROL/STORAGE	36.79	300	168.47		
	101-42110-42980	VEHICLE TOWING	1,340.00	5,000	2,623.00		
	101-42110-43402	MINOR EQUIPMENT	27.60	17,000	14,259.65		
	101-42110-43600	PATROL CARS	410.55	76,000	75,589.45		
	101-42130-42520	EMERGENCY SIREN UTILITIES	21.06	2,000	1,537.63		
	101-42130-42535	LIGHT MAINTENANCE	65.93	28,000	26,997.11		
	101-42130-42600	SUPPLIES	103.05	14,000	12,844.03		
	101-42130-42610	GAS, OIL, TIRES	207.58	7,000	6,574.69		
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	624.91	25,000	18,883.18		
	101-42130-42820	TELEPHONE	128.28	1,800	1,543.44		
	101-42130-42830	UTILITIES-WATER/SEWER	29.95	0	29.95-	Y	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-42130-42835	UTILITIES-STREET LIGHTS	15,442.99	185,000	149,548.23		
	101-42200-42530	RADIO MAINTENANCE	75.00	2,000	1,925.00		
	101-42200-42600	SUPPLIES	35.05	8,000	7,751.54		
	101-42200-42610	GAS & OIL	434.13	12,000	10,765.28		
	101-42200-42660	MINOR EQUIPMENT	342.00	7,000	6,422.59		
	101-42200-42700	TRAVEL, CONF & DUES	100.00	2,500	1,111.00		
	101-42200-42800	TELEPHONE	165.75	4,000	3,665.14		
	101-43100-42500	REPAIRS	2,595.90	18,000	15,064.83		
	101-43100-42600	SUPPLIES	8,642.56	145,000	115,456.89		
	101-43100-42610	GAS	6,378.88	135,000	128,194.33		
	101-43100-42650	UNIFORMS	223.94	3,900	3,629.12		
	101-43100-42700	TRAVEL, CONF, DUES	100.00	750	615.00		
	101-43100-42800	UTILITIES	1,366.85	16,000	12,178.50		
	101-43100-42830	UTILITIES-WATER/SEWER	160.85	700	539.15		
	101-43100-43419	DUMP TRUCK	1,978.01	189,536	187,252.95		
	101-43110-42600	SUPPLIES	199.78	9,500	6,602.38		
	101-43110-42610	GAS	114.03	9,000	8,798.81		
	101-43110-42800	UTILITIES	277.31	4,000	3,431.11		
	101-43110-42916	NUISANCE ABATEMENT	5.62	13,000	12,966.15		
	101-43110-42920	SOFTWARE/FIRMWARE UPGRADES	4,185.48	7,500	3,314.52		
	101-43120-42200	PROF SERVICES-SANBORN DESI	24,000.00	160,000	128,000.00		
	101-43120-43320	5TH AVENUE MAIN TO BURR	5,000.00	1,350,000	1,337,500.00		
	101-43130-42600	SUPPLIES & MATERIALS	18,476.04	80,000	22,865.50		
	101-43150-43324	CABELA POND VALVE OPERATIO	426.71	12,975	12,548.29		
	101-43700-42500	REPAIR & MAINTENANCE	235.34	5,000	4,402.33		
	101-43700-42600	SUPPLIES & MATERIALS	397.07	21,000	16,919.37		
	101-43700-42650	UNIFORMS	284.00	400	116.00		
	101-43700-42700	TRAVEL, CONF. & DUES	39.00	500	401.00		
	101-43700-42800	UTILITIES	67.92	3,500	2,780.92		
	101-43700-42830	UTILITIES-WATER/SEWER	41.85	500	458.15		
	101-44120-42600	SUPPLIES	12.83	1,600	1,532.37		
	101-44120-42800	UTILITIES-NEW POUND	34.05	2,700	2,090.51		
	101-44120-42900	IMPOUNDING DOGS	406.93	16,000	13,099.00		
	101-44600-42510	SERVICE CONTRACT	66.10	4,000	3,801.16		
	101-44600-42530	VEHICLE REPAIR & MAINTENAN	80.00	10,000	7,216.17		
	101-44600-42600	SUPPLIES	384.26	22,000	12,916.44		
	101-44600-42610	GAS & OIL	1,128.55	20,000	18,268.68		
	101-44600-42660	BOOKS & PUBLICATIONS	175.00	750	575.00		
	101-44600-42661	POSTAGE	140.22	500	342.69		
	101-44600-42800	TELEPHONE & INTERNET	150.60	2,000	1,575.19		
	101-45000-42913	COMMUNITY GARDEN	118.00	0	118.00-	Y	
	101-45000-42920	SPORTS AUTHORITY PROMOTION	5,550.00	50,000	34,470.00		
	101-45500-42500	REPAIR & MAINTENANCE	304.53	14,050	13,715.47		
	101-45500-42600	SUPPLIES & MATERIALS	2,404.96	20,000	14,792.89		
	101-45500-42690	MINITEX FEES	308.15	5,500	4,883.70		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-45500-42693	E-BOOKS/AUDIO BOOKS	2,404.79	21,120	13,901.82		
	101-45500-42830	UTILITIES-WATER/SEWER	148.95	900	751.05		
	101-45500-43420	BOOKS	7,188.25	60,000	47,162.26		
	101-45500-43421	AUDIO-VISUAL	2,421.76	25,000	21,819.42		
	201-45110-42600	SUPPLIES & MATERIALS	48.13	24,000	23,607.08		
	201-45110-42800	UTILITIES	294.91	45,700	45,067.26		
	201-45140-42300	PUBLISHING	60.00	3,000	2,705.00		
	201-45140-42500	REPAIR & MAINTENANCE	45.00	15,500	14,496.71		
	201-45140-42600	SUPPLIES & MATERIALS	638.14	30,750	24,605.34		
	201-45140-42601	CONCESSION SUPPLIES	874.26	10,000	8,761.32		
	201-45140-42800	UTILITIES	2,899.30	67,000	56,492.57		
	201-45160-42600	SUPPLIES & MATERIALS	545.02	64,800	62,206.36		
	201-45160-42610	GAS & FUEL	363.88	22,000	21,367.07		
	201-45160-42800	UTILITIES	1,528.59	116,000	91,547.10		
	201-45210-42500	REPAIR & MAINTENANCE	66.75	35,000	30,554.54		
	201-45210-42600	SUPPLIES & MATERIALS	635.45	80,500	76,131.79		
	201-45210-42800	UTILITIES	736.12	25,000	22,959.83		
	201-45210-42900	MOSQUITO PROGRAM	408.50	20,000	17,772.50		
	201-45220-42500	REPAIR & MAINTENANCE	54.10	800	637.70		
	201-45220-42600	SUPPLIES & MATERIALS	0.49	3,500	2,926.18		
	211-46311-42960	CONV VISITORS BUR- 35%	21,875.00	262,500	179,839.29		
	211-46311-42961	MITCHELL AREA DEV-10%	6,250.00	75,000	51,382.65		
	211-46311-42962	REGIONAL MARKETING-5%	3,125.00	37,500	25,691.32		
	214-43500-42200	PROFESSIONAL SERVICES	2.85	4,000	3,619.13		
	214-43500-42600	SUPPLIES & MATERIALS	21.00	2,000	1,958.00		
	214-43500-42650	UNIFORMS	280.80	2,300	2,019.20		
	214-43500-42693	COMPUTER SOFTWARE	1,016.28	0	1,016.28- Y		
	214-43500-42700	DUES, TRAINING	22.00	3,000	2,712.00		
	214-43500-42800	UTILITIES - TELEPHONE	160.30	18,200	15,229.82		
	218-45140-42300	PRINTING	8.40	1,200	1,007.86		
	218-45140-42600	SUPPLIES & MATERIALS	14.75	2,000	1,839.34		
	218-45140-42800	UTILITIES	12.51	2,500	2,266.68		
	218-45150-42320	ADVERTISING	24.69	2,000	1,942.31		
	218-45150-42500	REPAIR AND MAINTENANCE	209.42	18,000	17,583.08		
	218-45150-42600	SUPPLIES & MATERIALS	622.30	9,000	6,814.43		
	218-45150-42610	GAS OIL TIRES	4,173.04	85,000	76,887.20		
	218-45150-42700	TRAVEL, CONFERENCE, DUES	11.00	1,000	898.20		
	218-45150-42800	UTILITIES	49.95	1,500	1,396.88		
	218-45150-42810	UTILITIES-GARAGE	750.53	5,000	3,151.03		
	218-45150-42920	COMPUTER SOFTWARE/SUPPORT	204.00	22,000	21,388.00		
	218-45170-42610	GAS OIL TIRES	26.00	4,000	3,796.00		
	218-45170-42800	UTILITIES	16.04	500	467.65		
	218-45170-42810	UTILITIES-GARAGE	124.78	3,000	2,659.24		
	219-45140-42600	SUPPLIES & MATERIALS	25.94	2,000	1,681.80		
	219-45140-42605	MEAL SUPPLIES	19.36	3,500	3,136.68		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	219-45140-42610	GAS, OIL, TIRES	93.26	3,000	2,860.58		
	219-45140-42800	UTILITIES	16.04	500	463.26		
	219-45140-42911	CONTRACT SERVICES-MEALS	7,067.60	201,025	166,522.80		
	602-43330-42500	REPAIR & MAINTENANCE	714.86	30,000	28,333.05		
	602-43330-42600	SUPPLIES & MATERIALS	364.46	13,000	9,442.47		
	602-43330-42610	GAS & FUEL	173.47	3,000	2,668.68		
	602-43330-42620	CHEMICAL SERVICE CONTRACT	1,037.50	17,000	13,537.50		
	602-43330-42800	UTILITIES	2,556.41	95,000	75,379.57		
	602-43340-42200	LOCATES	33.60	1,500	1,448.55		
	602-43340-42500	REPAIR & MAINTENANCE	415.96	15,000	13,416.01		
	602-43340-42600	SUPPLIES & MATERIALS	114.40	65,000	63,423.47		
	602-43340-42610	GAS & FUEL	904.46	14,000	12,595.13		
	602-43340-42660	POSTAGE	15.36	9,500	8,662.93		
	602-43340-42800	UTILITIES	187.88	3,000	2,655.94		
	604-43200-42600	SUPPLIES	332.00	27,000	23,180.89		
	604-43200-42610	GAS & FUEL	218.76	9,000	8,534.39		
	604-43200-42660	POSTAGE	15.84	10,000	9,162.46		
	604-43200-42800	UTILITIES	88.06	175,000	143,740.76		
	604-43200-42830	UTILITIES-WATER/SEWER	457.70	500	42.30		
	604-43200-43421	FORCE MAIN	29,300.00	800,000	770,700.00		
	604-43250-42200	CONTRACT SERVICES	33.60	1,500	1,448.55		
	604-43250-42500	REPAIRS	45.00	10,000	8,887.50		
	604-43250-42600	SUPPLIES	6,571.63	38,000	21,441.48		
	604-43250-42610	GAS	297.36	8,000	7,349.69		
	604-43250-42800	UTILITIES	10,168.24	30,000	14,323.95		
	604-47000-44120	SEWER VAC LEASE/PUR-PRIN	57,992.18	57,993	0.82		
	604-47000-44220	2014 SEWER VAC LEASE-PURCH	6,220.46	6,220	0.46-	Y	
	606-43500-42501	AIRPORT MAINT CONTRACT	500.00	6,000	5,000.00		
	606-43500-42610	GAS & OIL	580.80	1,000	86.56		
	606-43500-42800	UTILITIES	1,880.75	15,000	10,835.95		
	612-43220-42503	CONTRACT-DEPENDABLE SANIT	19,880.00	240,000	200,240.00		
	612-43230-42500	REPAIRS	1,136.12	10,000	8,863.88		
	612-43230-42600	SUPPLIES	406.45	35,000	33,354.63		
	612-43230-42610	GAS & OIL	2,195.92	50,000	46,550.67		
	612-43230-42660	POSTAGE	15.35	10,000	9,163.44		
	612-43230-42800	UTILITIES	54.14	1,250	992.89		
	612-43230-43410	GARBAGE TRUCK	564.88	304,566	302,693.05		
	612-43240-42210	STATE GARBAGE FEES	5,007.48	32,000	23,511.42		
	612-43240-42500	REPAIR AND MAINTENANCE	656.51	20,000	17,787.70		
	612-43240-42600	SUPPLIES	243.65	55,000	39,335.84		
	612-43240-42610	GAS & OIL	2,275.11	58,000	54,799.89		
	612-43240-42700	TRAVEL, CONF. & DUES	900.00	2,500	1,600.00		
	612-43240-42800	UTILITIES	1,044.01	11,000	7,652.94		
	613-45600-42610	GAS & FUEL	58.28	0	58.28-	Y	
	613-45600-43200	CONSTRUCTION	324.66	0	324.66-	Y	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	613-45620-42600	BOX OFFICE SUPPLIES & POST	0.49	0	0.49-	Y	
	613-45650-42320	ADVERTISING/PRINTING	2,089.00	68,000	65,626.00		
	613-45650-42500	REPAIRS & MAINTENANCE	12,406.93	43,000	24,299.91		
	613-45650-42600	SUPPLIES & MATERIALS	4,134.72	72,000	60,347.33		
	613-45650-42610	COST OF GOODS SOLD	15,829.14	150,000	114,993.32		
	613-45650-42650	UNIFORMS	256.40	1,750	1,493.60		
	613-45650-42800	UTILITIES	8,494.29	90,000	69,132.69		
	613-45650-42830	UTILITIES-WATER/SEWER	1,898.25	11,000	9,101.75		
	613-45650-42900	TICKETING FEES	1,018.30	22,000	20,180.30		
	614-45250-42500	REPAIR & MAINTENANCE	750.00	12,000	9,546.05		
	614-45250-42600	SUPPLIES & MATERIALS	999.29	30,000	23,533.08		
	614-45250-42610	GAS & FUEL	311.32	18,000	17,688.68		
	614-45250-42650	UNIFORMS	229.75	400	170.25		
	614-45250-42800	UTILITIES	73.14	12,000	10,731.15		
	614-45250-42830	UTILITIES-WATER/SEWER	59.90	650	590.10		
	700-45300-42902	PARK	1,267.35	0	12,741.85-	Y	
	700-45300-42904	CORN PALACE GAMES	425.00	0	73,588.46-	Y	
	700-45300-42909	JVCC	343.62	0	1,541.57-	Y	
	** 2016-2017 YEAR TOTALS **		412,302.82				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	3,845.18
101-1210	MAYOR'S OFFICE	54.14
101-1220	CITY ADMINISTRATOR	64.14
101-1410	ATTORNEY'S OFFICE	1,162.88
101-1420	FINANCE	235.33
101-1440	HUMAN RESOURCES	2,341.48
101-1920	MUNICIPAL BUILDINGS	574.74
101-1930	DATA PROCESSING	579.42
101-1935	INFORMATION TECHNOLOGY	14,597.88
101-2110	POLICE DEPARTMENT	10,455.21
101-2130	TRAFFIC DEPARTMENT	16,623.75
101-2200	FIRE DEPARTMENT	1,151.93
101-3100	STREET DEPARTMENT	21,446.99
101-3110	PUBLIC WORKS ADMIN	4,782.22
101-3120	STREET & SIDEWALK CONST	29,000.00
101-3130	SNOW REMOVAL	18,476.04
101-3150	STORM DRAINAGE	426.71

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-3700	CEMETERY	1,065.18
101-4120	ANIMAL CONTROL	453.81
101-4600	EMERGENCY MEDICAL SERV	2,124.73
101-5000	CULTURE & RECREATION	5,668.00
101-5500	LIBRARY	15,181.39

101 TOTAL	GENERAL	150,311.15
201-5110	RECREATION & AQUATICS	343.04
201-5140	RECREATION CENTER	4,516.70
201-5160	SPORTS COMPLEXES	2,437.49
201-5210	PARKS	1,846.82
201-5220	SUPERVISION	54.59

201 TOTAL	PARK FUND	9,198.64
211-6311	ENTERTAINMENT TAX	31,250.00

211 TOTAL	ENTERTAINMENT TAX	31,250.00
214-3500	E-911	1,503.23

214 TOTAL	E-911 EMERGENCY	1,503.23
218-5140	RSVP	35.66
218-5150	PALACE TRANSIT	6,044.93
218-5170	SANBORN CO TRANSIT	166.82

218 TOTAL	COMMUNITY SERVICES	6,247.41
219-5140	NUTRITION	7,222.20

219 TOTAL	NUTRITION	7,222.20
602-3330	WATER TREATMENT PLANT	4,846.70
602-3340	WATER DISTRIBUTION	1,671.66

602 TOTAL	WATER	6,518.36

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
604-3200	WASTE WATER TREATMENT	30,412.36
604-3250	WASTE WATER COLLECTION	17,115.83
604-7000	DEBT SERVICE	64,212.64

604 TOTAL	SEWER	111,740.83
606-3500	AIRPORT	2,961.55

606 TOTAL	AIRPORT	2,961.55
612-3220	RECYCLING PROGRAM	19,880.00
612-3230	WASTE COLLECTION	4,372.86
612-3240	LANDFILL	10,126.76

612 TOTAL	SANITATION	34,379.62
613-5600	CORN PALACE MAINTENANCE	382.94
613-5620	CORN PALACE SHOWS	0.49
613-5650	CORN PALACE	46,127.03

613 TOTAL	CORN PALACE	46,510.46
614-5250	GOLF COURSE	2,423.40

614 TOTAL	GOLF COURSE	2,423.40
700-5300	AGENCY FUNDS	2,035.97

700 TOTAL	AGENCY FUNDS	2,035.97

	** TOTAL **	412,302.82

NO ERRORS

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

APPLICANT

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

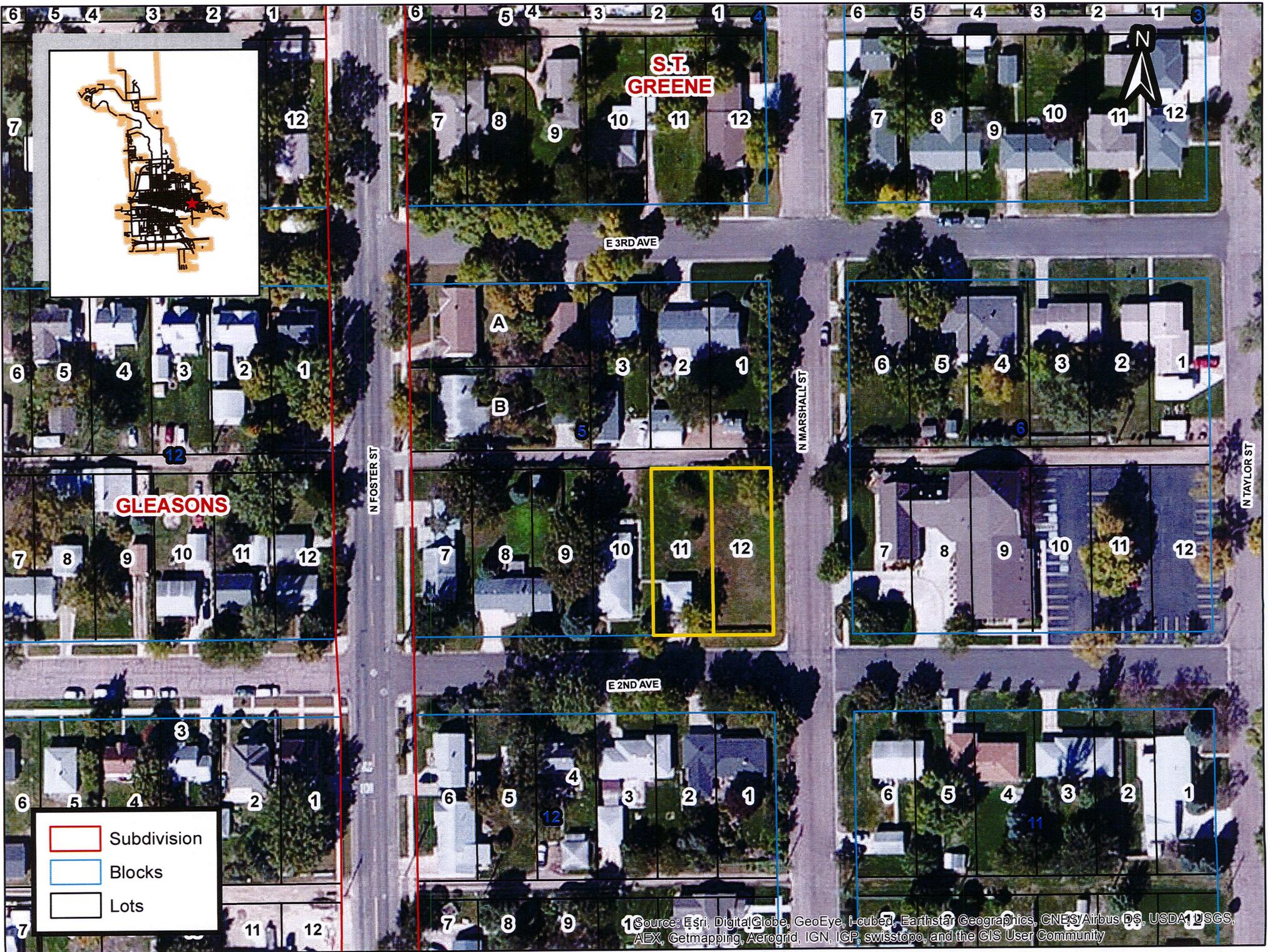
Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Board of Adjustment Set Date for Hearing 4-4-2016

Explanation/Background of Agenda Item Requested:

G & O Properties LLC have made an application for a front yard variance of 20' vs 25' for construction of new home on the property legally described as Lots 11 & 12, Block 5, ST Greene's Addition, City of Mitchell, Davison County, SD. (201 Block N Marshall), Zoned R2 Single Family Residential.



Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

Justin Johnson

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Budgeted

Agenda Item:

Approval of Temporary Retention

Explanation/Background of Agenda Item Requested:

This request is for the council to approve the retention of Carl Koch as an independent contractor and consultant for the City Attorney's Office for 90 days beginning March 1, 2016.

This action was previously discussed in executive session and the appropriate budget was previously approved.

**RESOLUTION #3336
FEES AND CHARGES**

PREAMBLE: The City Council, having re-codified the Municipal Code, and having provided therein for the establishment of fees and costs charged by the City by resolution, now therefore be it

Resolved that the following fees and costs shall be adopted and that any fees and costs not changed by this resolution or any other fee resolutions passed since the date of re-codification and in effect as of November 17, 2014 shall remain in full force and effect.

General:

Insufficient Fund Check Return Fee	\$ 40.00
Poker Runs with Traffic Control	\$ 250.00

Animal Control:

Dogs (1st Offense)	\$ 47.00
Dogs (2nd Offense)	\$ 97.00
Dogs (3rd Offense)	\$ 147.00

Add \$50.00 to the initial fees for subsequent offenses.

Cats (1st Offense)	\$ 27.50
Cats (2nd Offense)	\$ 52.50
Cats (3rd Offense)	\$ 77.50

Add \$25.00 to the initial fees for subsequent offenses.

Building Permits:

Dwellings: Single-Family dwellings, Duplexes, Townhouses:

Finished Habitable Space	\$ 80.00 per square foot
House Addition	\$ 60.00 per square foot
Finished Basements	\$ 40.00 per square foot
Unfinished Basement	\$ 25.00 per square foot
Attached Garages	\$ 25.00 per square foot
Detached Garages	\$ 22.00 per square foot
Deck and Garden Sheds (over 200 square foot)	\$ 15.00 per square foot

Cemetery:

Genealogy Research Per 1/2 hour 6 plus individuals	\$ 20.00 + tax
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Water:

Hydrant Meter Deposit	\$1,500.00
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The complete list of fees is available in the City Finance Office and at www.cityofmitchell.org.
NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MITCHELL:

Adopted this 21st day of March, 2016.

Mayor

ATTEST:

Finance Officer

(SEAL)

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

Michelle Bathke

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

NSF Check Fee-\$40

Explanation/Background of Agenda Item Requested:

The state legislature has approved this fee to be increased from \$30 to \$40.

When a check is returned for insufficient funds or the account is closed, the City of Mitchell is charged \$12 by our financial institution. The Finance Office also has personnel costs involved to collect the funds when the check is not honored. We have on average 1-2 per month.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

Lyndon Overweg

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Poker Run Fees

Explanation/Background of Agenda Item Requested:

Poker Runs with Traffic Control-\$250

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

Lyndon Overweg

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Request to increase animal control fees

Explanation/Background of Agenda Item Requested:

This request is to raise the animal control fees to the amounts listed on the attached schedule. The reason for the fee increase is to cover the additional cost increases associated with impounding and handling animals captured in Mitchell.

Current impound cost charged to the city are \$44.08 per dog and \$26.04 per cat.

Our current charges to the owner is \$42.00 per dog and \$25.00 per cat for first offenses and they increase in cost for each additional offense specific to the animal.

There is also a running at large city ordinance violation that can be issued at the officers discretion, this citation carries with it a \$124 fine.

Proposed City Of Mitchell Animal Impound fees for 2016.

Dogs:

1st Offense-----\$ 47.00

2nd offense-----\$ 97.00

3rd Offense-----\$ 147.00

Add \$ 50.00 to the initial impound fees for the subsequent offenses.

Cats:

1st Offense-----\$ 27.50

2nd Offense-----\$ 52.50

3rd Offense-----\$ 77.50

Add \$ 25.00 to the initial impound fees for the subsequent offenses.

Payment for animals released from the shelter must be in the form of cash or check.

Any animal released must show written proof of a current rabies shot or the shot must be updated at Lakeview vet prior to the animal being released.

It is officer's discretion whether to issue a citation to the animal owner on 1st offense or above.

	Dog	Cat	Lic. Fee	Note
Aberdeen	40.00	40.00	3.00 / 7.00	10.00 daily boarding fees, holds for 2 days then up for adoption. 100.00 deposits required to release dog until proof of vaccination is shown. PH 626 7911
Brookings	30.00	30.00	5.00 / 10.00	10.00 daily boarding fees. 3 days hold. 25 nuisance ticket for each incident. 50 fine for no proof of vaccination. * Handles own euthanizing.
Huron	1 st - 35.00 2 nd - 55.00 3 rd - 75.00	1 st - 35.00 2 nd - 55.00 3 rd - 75.00	5.00 / 10.00 If caught w/o 25.00 fine.	15.00 daily boarding fee. 33.08 Euthanizing fee charged to city.
Yankton	5.00	5.00	5.00 / 10.00	Boarding fee 5 per day. 115 fines at officer discretion / ie. animal at large. 60 euthanize fee
Sioux Falls	1 st - 30.00 2 nd - 50.00 3 rd - 75.00	1 st - 30.00 2 nd - 50.00 3 rd - 75.00	5.00 / 25.00 If caught w/o	3 days hold, 8.00 daily boarding fee. Animals turned over to Humane Society after hold. Not euthanize by city. 95.00 fines at officer discretion / ie. animal at large
Mitchell	1 st - 42.00 2 nd - 92.00 3 rd - 117.00	1 st - 25.00 2 nd - 50.00 3 rd - 75.00	None	3 day hold, 5 days turned over to Lakeview / Mitchell Animal rescue. 120.00 fines at officer discretion / ie. animal at large

2015 Numbers: 373 animals caught. 292 animals impounded. 82 animals euthanized.

Collected for city finance: 3548.00 Lakeview Charges to City: 10,698.08 in 2015.

Lakeview: Monthly fee: 722.72 Euthanize Fee: 25 avg. Impound Return Fee: 44.08

Boarding fee of \$15 per day in cases of DUI / Hwy Patrol ect..

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

3-21-16

Requested By:

John D. Hegg

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Building Permit Fees

Explanation/Background of Agenda Item Requested:

Increase valuation per International Bldg. Code.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/08/2016

Requested By:

Kevin Thurman, Golf & Cemetery Direct

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

n/a

Agenda Item:

Set Cemetery research fee of \$ 20.00 plus tax per half hour for six or more locates

Explanation/Background of Agenda Item Requested:

We have always had a Cemetery Research Fee. In the past it was just a flat \$ 20.00 and not definitive enough to be effective.

After visiting with the Golf & Cemetery Board, this fee structure was approved and considered an equitable solution.

We have requests from people doing College research, Companies being paid to do family history work and people just putting historical documents together for books, etc. This can be very time consuming and keep Staff from other duties at in-opportune times.

We are not trying to penalize families or friends. We are here to help and to assist people in a positive and friendly manner. We just ask that people are more considerate of our time and workload.

Some conversations on this type of research can wander significantly from the initial request and become time consuming. Letting people know that the time being consumed is valuable will help keep them on track and City man-hours efficient. We do not have full time office staff for this type of work.

Additionally, a lot of people travel during Memorial Week, 4th of July and Labor Day. This is when a lot of the requests come to us, when it is convenient for the traveler and we are very busy preparing the facility for the Holiday. If we can, we take names and the list of requests and do the research at more opportune times and mail them.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

Terry Johnson

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Fee explanation for Hydrant Meter

Explanation/Background of Agenda Item Requested:

The current rate for a hydrant meter is \$1000 and the cost of a hydrant meter is \$1500 is it is damaged, therefore the reason to raise the fee for the hydrant meter.

This rate is a deposit for the meter and once they are done with the meter if it is in working condition the fee is returned and they are billed for the usage.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

APPLICANT

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Resolution # 3337 approval of Plat

Explanation/Background of Agenda Item Requested:

A Plat of Lot 2, Block 7 of Westwood First Addition, A Subdivision of the SW 1/4 of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Planning Commission Approved. See 3/14/2016 minutes

RESOLUTION #3337
RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 14th day of March 2016; and

WHEREAS, it appears from an examination of the plat of A PLAT OF LOT 2, BLOCK 7 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Paul J. Reiland a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat as A PLAT OF LOT 2, BLOCK 7 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/1 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA prepared by Paul J. Reiland of a duly licensed Land Surveyor in and for the State of South Dakota, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the 21st of March, 2016.

Mayor

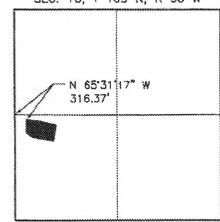
Finance Officer



GRAPHIC SCALE



(IN FEET)
1 inch = 100 ft.



LOCATION MAP
SCALE: 1" = 3000'

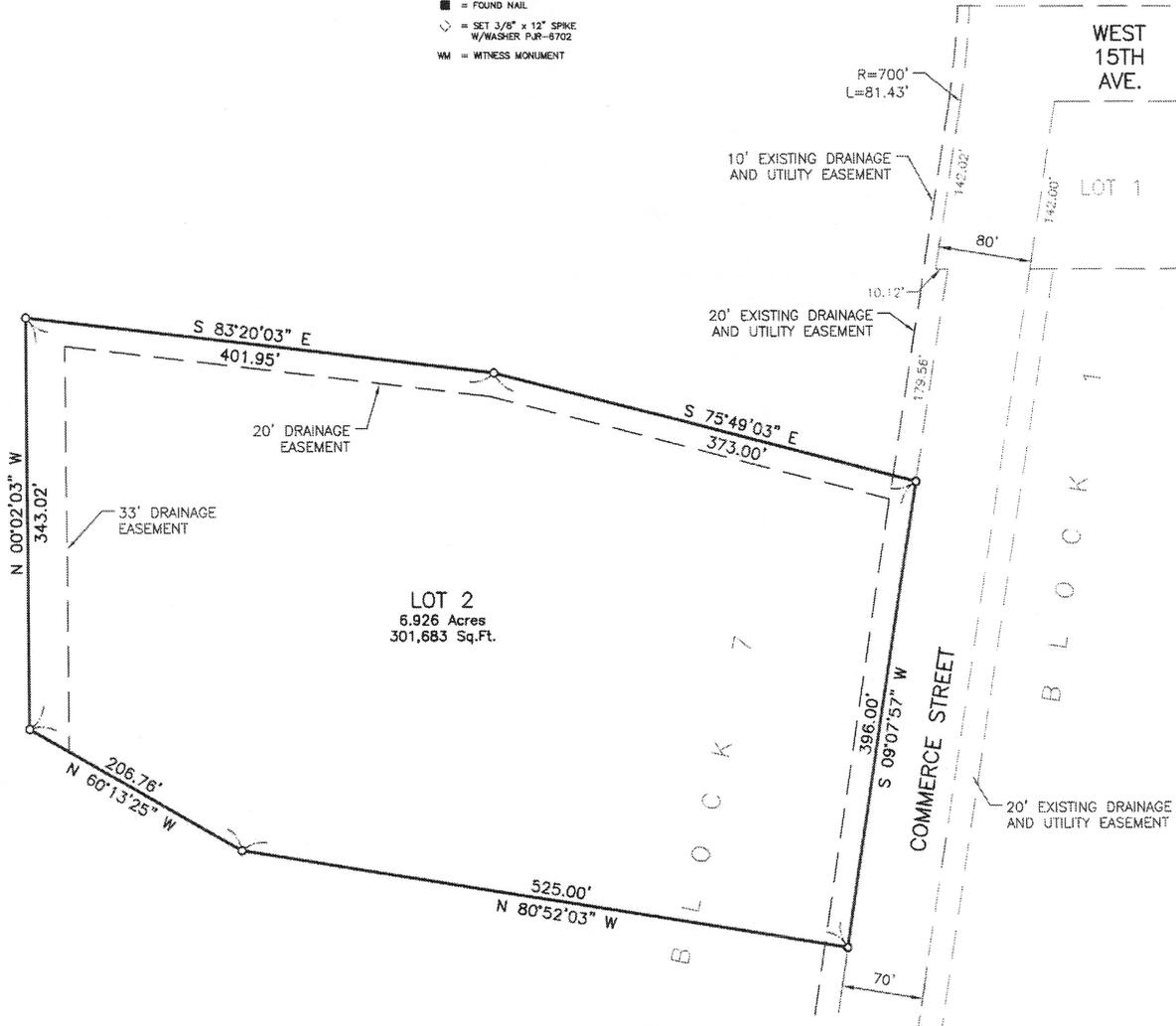
EASEMENTS WITHIN LOT 2, BLOCK 7
DEDICATED BY THIS PLAT:
20' DRAINAGE EASEMENT AS SHOWN AND
33' DRAINAGE EASEMENT AS SHOWN

LEGEND

- = FOUND IRON MONUMENT
- = SET 5/8" x 18" REBAR WITH PLASTIC CAP NO. 8702
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- ⊠ = SET NAIL
- ▲ = SET SURVEY SPIKE
- 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
- = FOUND NAIL
- ◇ = SET 3/8" x 12" SPIKE W/WASHER P.J.R.-8702
- WM = WITNESS MONUMENT

PREPARED BY: PAUL J. REILAND, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7781

BEARINGS ARE BASED ON AN ASSUMED COORDINATE SYSTEM USING GPS GRID BEARINGS/GROUND DISTANCES



A PLAT OF LOT 2, BLOCK 7 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5th P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

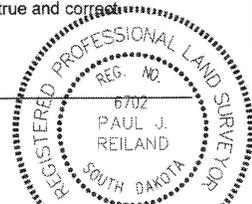
SURVEYOR'S CERTIFICATE

I, Paul J. Reiland, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of CJM Consulting, Inc., a South Dakota corporation, as owner, and under its direction for purposes indicated therein, I did on or prior to March 4, 2016, survey those parcels of land described as follows: LOT 2, BLOCK 7 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this _____ day of _____, 2016.

Registered Land Surveyor #SD6702



& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7781 Fax: (605) 996-0015

A PLAT OF LOT 2, BLOCK 7 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5th P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

OWNER'S CERTIFICATE AND DEDICATION

KNOW ALL MEN BY THESE PRESENTS that I, the undersigned, hereby certify that CJM Consulting, Inc., a South Dakota corporation, is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at the request of CJM Consulting, Inc., a South Dakota corporation, and under its direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOT 2, BLOCK 7 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and CJM Consulting, Inc., a South Dakota corporation, hereby dedicates to the public, for public use forever as such, the streets and alleys, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lot 2, Block 7 shall conform to all existing applicable zoning, subdivision, and erosion and sediment control regulations; further that there now exists Commerce Street.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2016.

Charles J. Mauszycki, Jr., Vice President of CJM Consulting, Inc., a South Dakota corporation

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the _____ day of _____, 2016, before me, _____, the undersigned officer, personally appeared Charles J. Mauszycki, Jr., of CJM Consulting, Inc., a South Dakota corporation, and that he, as such Vice President, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Vice President.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission Expires: _____

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOT 2, BLOCK 7 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 2, BLOCK 7 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

I, _____, Chairman of the City Planning Commission for the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2016.

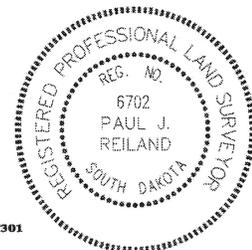
CITY PLANNING COMMISSION -- BY: _____



& Associates

Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015



A PLAT OF LOT 2, BLOCK 7 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5th P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the _____ day of _____, 2016; and

WHEREAS, it appears from an examination of the plat of LOT 2, BLOCK 7 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul J. Reiland, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOT 2, BLOCK 7 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, _____, Finance Officer of the City of Mitchell, South Dakota, hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the _____ day of _____, 2016.

FINANCE OFFICER --- BY: _____

CERTIFICATE OF COUNTY TREASURER

I, _____, hereby certify that I am the duly elected, qualified, and acting Treasurer of Davison County, South Dakota, and I hereby certify that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of my office, have been fully paid.

Treasurer, Davison County Date

DIRECTOR OF EQUALIZATION

I, _____, Director of Equalization of Davison County, South Dakota, hereby certify that a copy of the plat of LOT 2, BLOCK 7 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in my office.

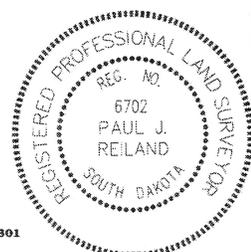
Director of Equalization, Davison County Date

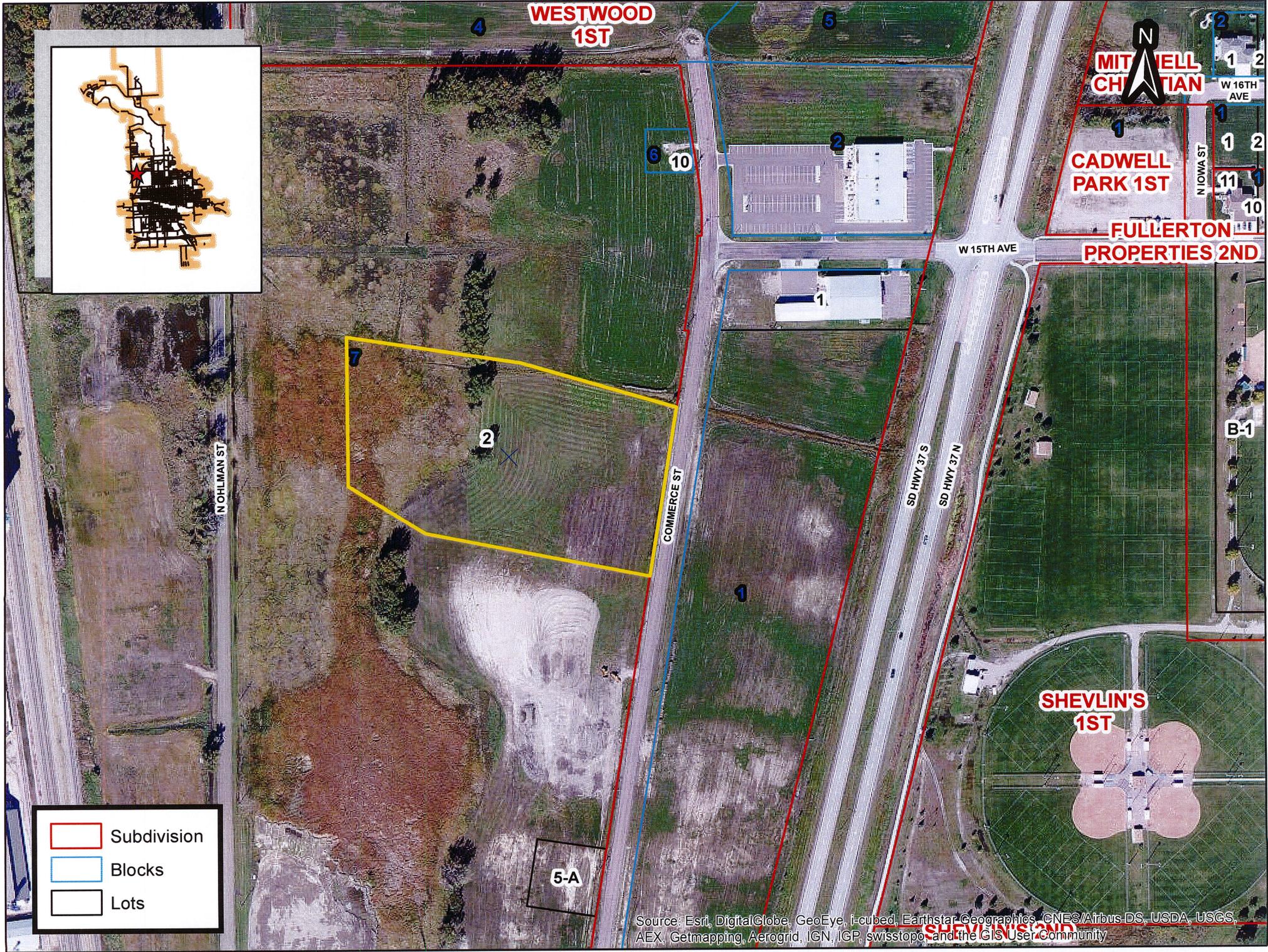
REGISTER OF DEEDS

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

FILED for record this _____ day of _____, 2016, at _____ and recorded in Book _____ of Plats on Page _____ therein and recorded on Microfilm Number _____.

Register of Deeds, Davison County By _____ Deputy





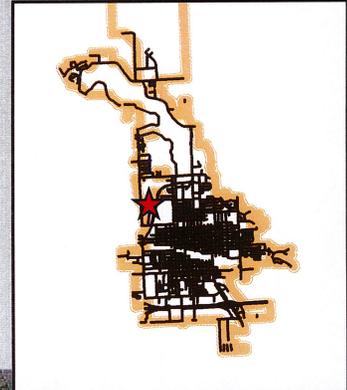
**WESTWOOD
1ST**

**MITCHELL
CHRISTIAN**

**CADWELL
PARK 1ST**

**FULLERTON
PROPERTIES 2ND**

**SHEVLIN'S
1ST**



- Subdivision
- Blocks
- Lots

Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

APPLICANT

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Resolution # 3338 approval of Plat

Explanation/Background of Agenda Item Requested:

A Plat of Lot 12, Block 2 of The Woods First Addition, A Subdivision of the E 1/2 of the SW 1/4 of Section 23, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Planning Commission Approved. See 3/14/2016 minutes

RESOLUTION #3338
RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 14th day of March 2016; and

WHEREAS, it appears from an examination of the plat of A PLAT OF LOT 12, BLOCK 2 OF THE WOODS FIRST ADDITON, A SUBDIVISION OF THE EAST ½ OF THE SW1/4 OF SECTION 23, T 03 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Paul J. Reiland a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat as A PLAT OF LOT 12, BLOCK 2 OF THE WOODS FIRST ADDITON, A SUBDIVISION OF THE EAST ½ OF THE SW1/4 OF SECTION 23, T 03 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA prepared by Paul J. Reiland of a duly licensed Land Surveyor in and for the State of South Dakota, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the 21st of March, 2016.

Mayor

Finance Officer

GRAPHIC SCALE

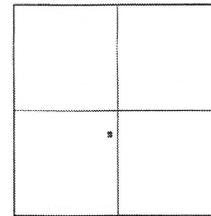


(IN FEET)
1 inch = 50 ft.

LEGEND

- - FOUND IRON MONUMENT
- - SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 6702
- 100' (P) - PLATTED BEARING OR DISTANCE
- 100' - MEASURED BEARING OR DISTANCE
- ⊠ - SET NAIL
- ▲ - SET SURVEY SPIKE
- 4.00 CH (P) - PLATTED DISTANCE IN CHAINS
- - FOUND NAIL

SEC. 23, T 103 N, R 60 W



LOCATION MAP
SCALE: 1" = 800'

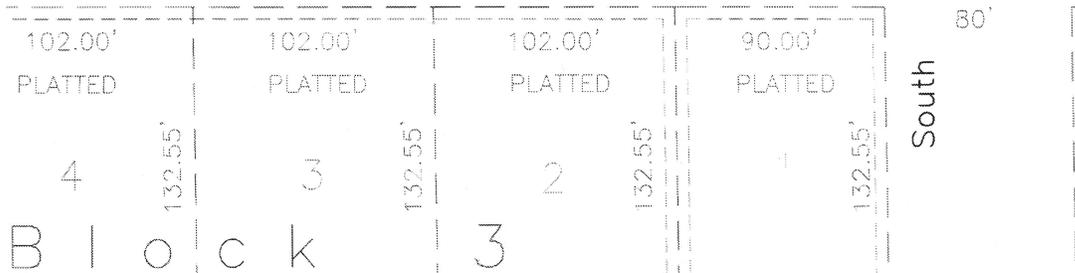
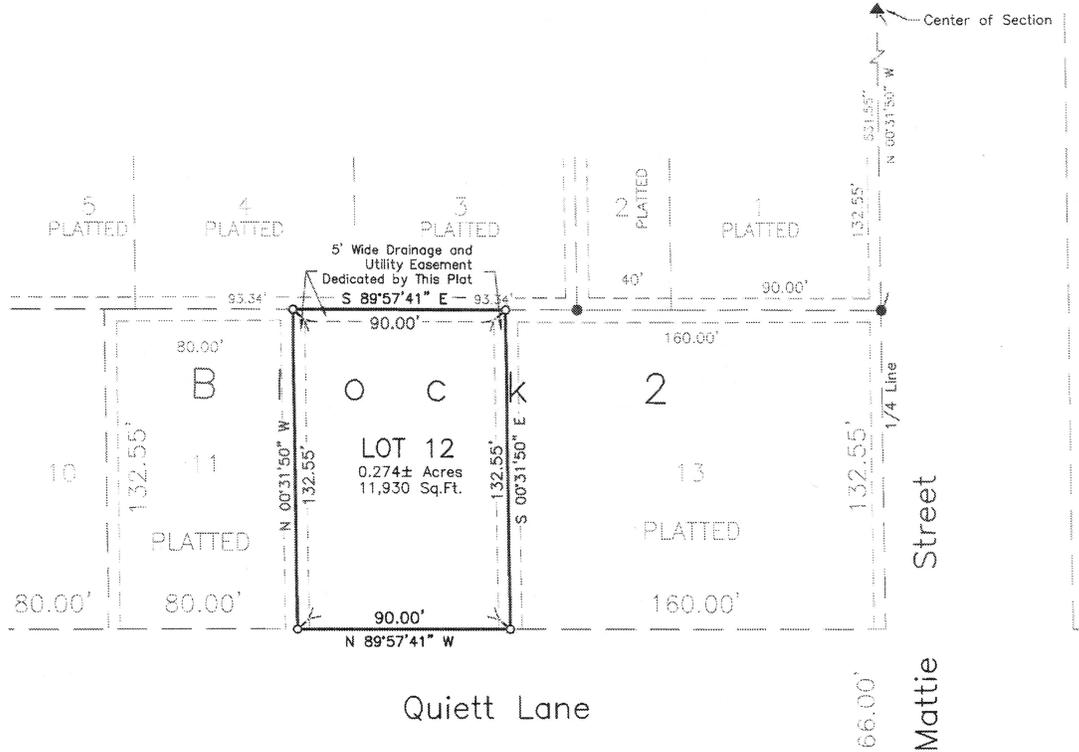
PREPARED BY: PAUL J. REILAND, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

BEARINGS ARE BASED ON AN ASSUMED COORDINATE SYSTEM



EASEMENTS WITHIN LOT 12, BLOCK 2 DEDICATED BY THIS PLAT

REAR AND SIDES = 5' DRAINAGE AND UTILITY EASEMENTS



A PLAT OF LOT 12, BLOCK 2 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5th P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

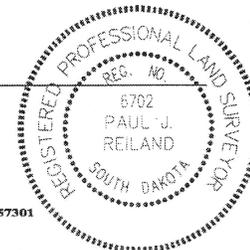
SURVEYOR'S CERTIFICATE

I, Paul J. Reiland, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of CJM Consulting, Inc., a South Dakota corporation, as owner, and under its direction for purposes indicated therein, I did on or prior to March 7, 2016, survey those parcels of land described as follows: LOT 12, BLOCK 2 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this _____ day of March, 2016.

Registered Land Surveyor #SD6702



& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 12, BLOCK 2 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5th P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

OWNER'S CERTIFICATE AND DEDICATION

KNOW ALL MEN BY THESE PRESENTS that I, the undersigned, hereby certify that CJM Consulting, Inc., a South Dakota corporation, is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at the request of CJM Consulting, Inc., a South Dakota corporation, and under its direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOT 12, BLOCK 2 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and CJM Consulting, Inc., a South Dakota corporation, hereby dedicates to the public, for public use forever as such, the streets and alleys, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lot 12, Block 2 shall conform to all existing applicable zoning, subdivision, and erosion and sediment control regulations; further that there now exists Quiet Lane.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2016.

Charles J. Mauszycki, Jr., Vice President of CJM Consulting, Inc.,
a South Dakota corporation

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the _____ day of _____, 2016, before me, _____, the undersigned officer, personally appeared Charles J. Mauszycki, Jr., of CJM Consulting, Inc., a South Dakota corporation, and that he, as such Vice President, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Vice President.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission Expires: _____

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOT 12, BLOCK 2 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

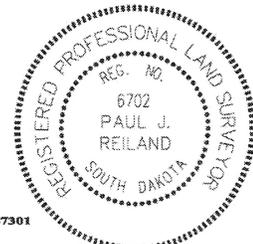
NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 12, BLOCK 2 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

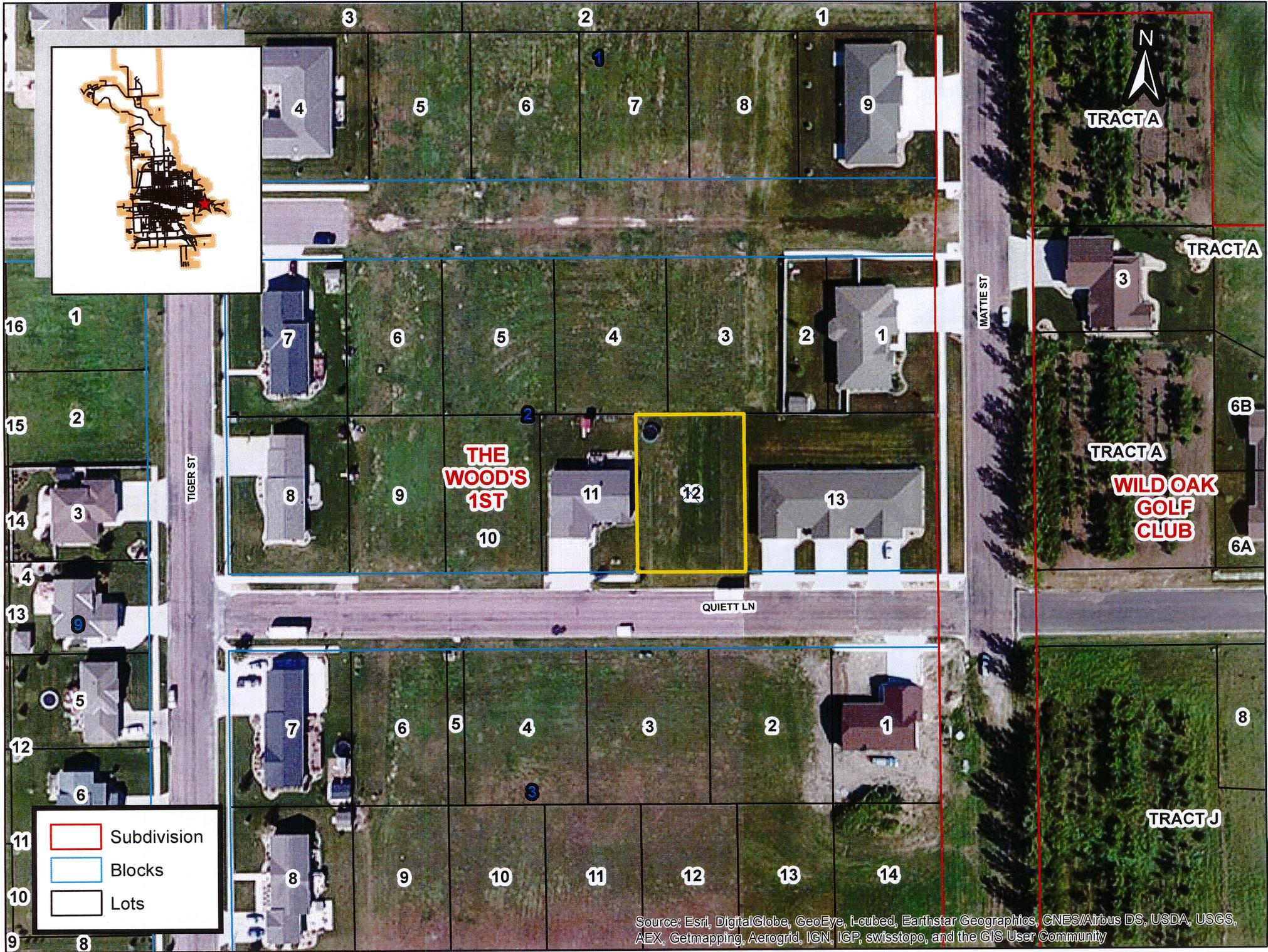
I, _____, Chairman of the City Planning Commission for the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2016.

CITY PLANNING COMMISSION --- BY: _____



& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015





Source: Esri, DigitalGlobe, GeoEye, I-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

CITY OF MITCHELL

City Council Meeting Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting



Meeting Date Requested:

03/21/2016

Requested By:

Stephanie Ellwein, City Administrator

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

n/a

Agenda Item:

Resolution adopting multi-jurisdictional Pre-Disaster Mitigation Plan

Explanation/Background of Agenda Item Requested:

This resolution will adopt the pre-disaster mitigation plan that is included in the packet. This plan was spearheaded by Davison County in conjunction with Planning & Development District III. The plan is required to be adopted every five years. Jeff Bathke has included a letter of explanation along with pre-disaster mitigation plan.

RESOLUTION #3339

A resolution of the City Council of Mitchell declaring its support for, and adoption of, the Davison County Multi-Jurisdiction Pre-Disaster Mitigation Plan.

WHEREAS a Pre-Disaster Mitigation Plan for Davison County (the Plan) has been developed; and

WHEREAS the City of Mitchell participated in the development of the Plan; and

WHEREAS the Plan will be used as a disaster mitigation planning tool as deemed appropriate by the Mitchell City Council.

NOW THEREFORE BE IT RESOLVED that the Mitchell City Council hereby adopts and supports the Plan, and will take action to ensure that the Plan is implemented.

Adopted and approved this 21st day of March 2016.

SIGNED:

Jerald Toomey, Mayor, City of Mitchell

ATTEST:

Michelle Bathke, Municipal Finance Officer



Davison County
Emergency Management
200 E. 4th Ave.
Mitchell, SD 57301-2631
Phone (605) 995-8615
Fax (605) 995-8642



March 15, 2016

RE: Pre-Disaster Mitigation Plan Resolution

Mayor Toomey
Mitchell City Council
612 North Main
Mitchell SD 57301

Mayor Toomey & Mitchell City Council,

In 2015 the Emergency Management Department, in conjunction with Planning & Development District III, created a Disaster Mitigation Plan; which is required every five years. Funds are set aside from each disaster, which can be applied for by any City, County or Tribe to fund mitigation.

The plan consists of several key pieces of information. However, the highlights are:

1. Shelters and their capabilities.
2. The history of Davison County Disasters.
3. Identified areas of concern, such elevators and ethanol plants.
4. Identified areas of large gatherings, such as schools, hospitals, and large employers.
5. Table 4.1 on page 58-Past identified issues and their status.
6. Table 4.2 on page 64-Future identified issues to mitigate, which include:
 - a. Additional outdoor weather sirens.
 - b. Improvements to major drainage systems, to include Kibbee Ditch, Firesteel Creek, and Dry Run Creek.
 - c. Reverse 911 system.
 - d. Generators for the identified long term shelters.
 - e. Emergency Storm Shelters.
 - f. Requirement of an Emergency Plan required for any event of 200+ participants.

The Federal Emergency Management Agency (FEMA) has approved the plan meets the requirements established by Title 44 CFR § 201.6, pending adoption by Davison County and the City of Mitchell.

If you have any questions regarding this matter you can reach the Emergency Management Office at 605-995-8615 or email at jeffb@davisoncounty.org.

Jeffrey Bathke, M.S.A.

Jeff Bathke
Director of Planning & Zoning and Emergency Management
Davison County
jeffb@davisoncounty.org
605-995-8615
605-999-2863

DAVISON COUNTY, SOUTH DAKOTA

HAZARD MITIGATION PLAN

December 2015



Prepared by:

Davison County Disaster Mitigation Planning Team

Technical Assistance Provided By:

Planning & Development District III

PO Box 687

Yankton, SD 57078

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CHAPTER I

PLANNING PROCESS

Background

This plan is an update of the Davison County Pre-Disaster Mitigation Plan, which was approved by FEMA in February 2011. The purpose of the plan is to prevent or reduce losses to people and property that may result from future hazard events in Davison County. The plan identifies and analyzes the hazards that the county is susceptible to, and proposes a mitigation strategy to minimize future damage that may be caused by those hazards. The document will serve as a strategic planning tool for use by Davison County in its efforts to mitigate against future disaster events.

This is a multi-jurisdictional plan. All of the municipalities located within Davison County were invited to participate in the plan's development, as they had when the current plan (that is, the plan now being updated) was being developed. Following is the list of municipalities that chose to participate in the plan's development by having representatives attend the planning meetings, by providing input into the plan, and by passing a resolution supporting and adopting the plan¹:

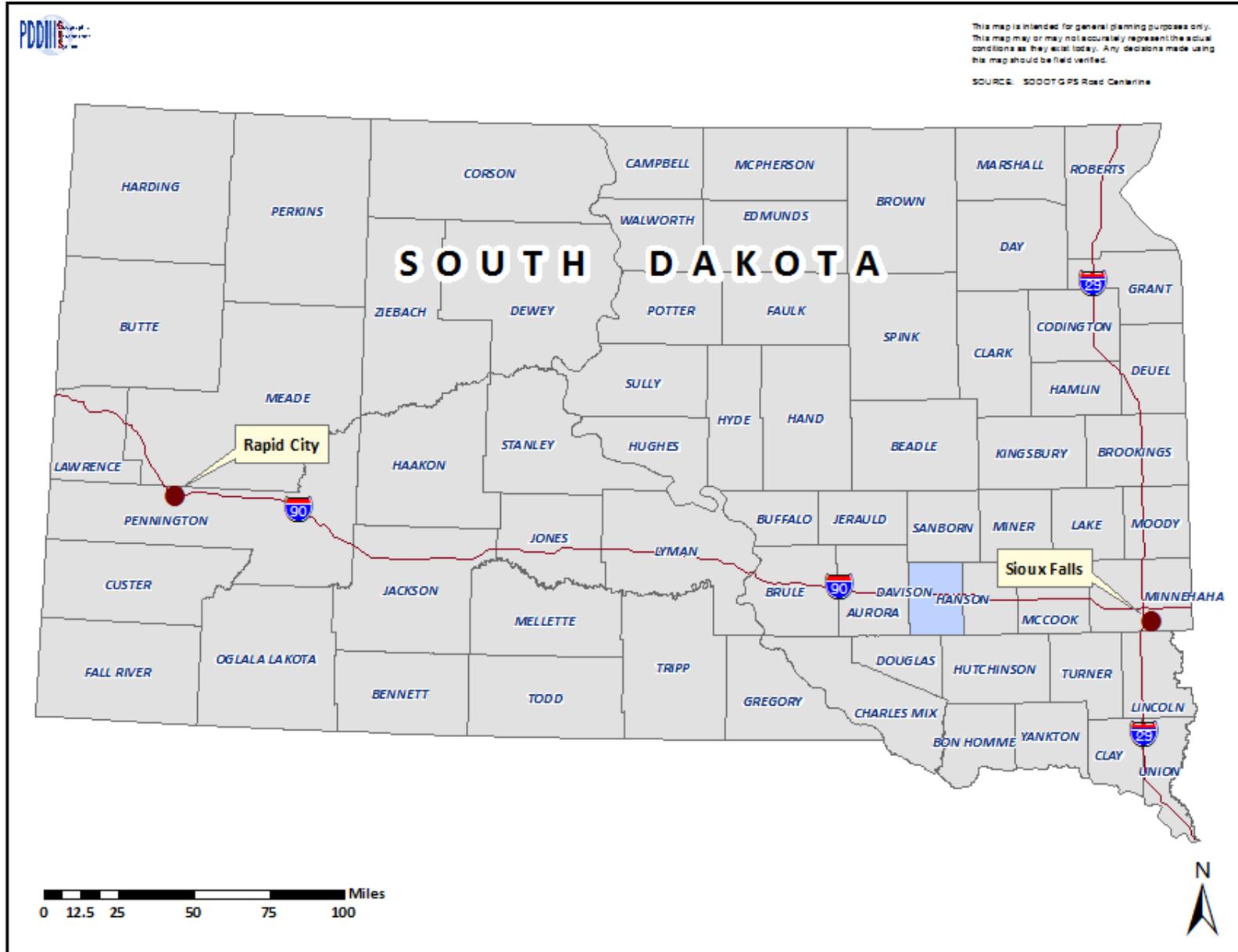
- Davison County
- City of Mitchell

Production of the plan was the ultimate responsibility of the Davison County Emergency Management Director, who served as the county's point of contact for all activities associated with this plan. Input was received from a disaster mitigation planning team that was put together by the Emergency Management Director and whose members are listed in **Table 1.1** on page 4.

The plan itself was written by an outside contractor, Planning & Development District III of Yankton, South Dakota, one of the state's six regional planning entities. The office has an extensive amount of experience in producing various kinds of planning documents, including municipal ordinances, land use plans, and zoning ordinances, and it is an acknowledged leader in geographic information systems (GIS) technology in South Dakota. Furthermore, its staff has written disaster mitigation plans for all sixteen of the counties in the District's planning area, including Davison County's current plan.

¹ Two municipalities within the county - the Town of Ethan and the City of Mount Vernon - chose not to participate in the development of this plan.

Figure 1.1 – County Location



The following staff members of Planning & Development District III were involved in the production of the plan. John Clem, a Community Development Specialist, was the project manager and author of the plan. Assisting Mr. Clem was Harry Redman, a Geographic Information Systems Professional, who produced all the maps for the plan, directed the floodplain risk analysis (see **Chapter III**), and completed the county land cover analysis (see **Chapter II**).

Development of Planning Team

The initial planning stages for this plan update began in 2014 when an application was submitted to FEMA for Hazard Mitigation Grant Program (HMGP) funds to help pay for the update. The HMGP funds were awarded to the County in October 2014. Following this, John Clem and the Davison County Emergency Management Director began to develop the methodology and strategy to be used to update the plan.

The first step was to organize the disaster mitigation planning team. This is the core group of individuals who attended the planning meetings, provided information and various documents that were used to produce the plan, proposed the mitigation actions included herein, reviewed drafts of the plan as it was being assembled, and reviewed and approved the final version of the plan. Personnel at the county and municipal level with the authority to regulate development were a priority for inclusion on the team. Invited to participate on the planning team were the following:

- Davison County representatives (including county commissioners, planning/zoning officials, floodplain administrator, GIS staff, director of equalization, and highway superintendent)
- Municipal representatives from each town within the county (city council members, finance officers, planning/zoning staff, public works staff, etc)
- Utility providers, including the Central Electric Cooperative and the Davison Rural Water System
- Health care providers, including the Avera Queen of Peace Hospital in Mitchell
- Fire district representatives
- Township officials
- Major businesses
- James River Water Development District

Each individual on the planning team had at least one of the following attributes to contribute to the planning process:

- Significant understanding of how hazards affect the county and participating jurisdictions.
- Substantial knowledge of the county's infrastructure system.

- Resources at their disposal to assist in the planning effort, such as maps or data on past hazard events.
- The authority to help implement the mitigation strategy that was developed.

Table 1.1 lists the planning team members, including their attendance at the planning meetings that were held as the plan was being developed.

Table 1.1 – Participation in Plan Development

Name	Representing	Position	Meeting Attendance		
			Mtg 1 09/09/15	Mtg 2 10/14/15	Mtg 3 11/18/15
John Clem	Planning District III	Planner (Plan Author)	X	X	X
Jeff Bathke	Davison County	Emergency Management Dir	X	X	X
Mark Jenniges	Davison County	Deputy EMD		X	X
Susan Kiepke	Davison County	Auditor	X	X	X
Steve Brink	Davison County	Sheriff	X	X	
Denny Kiner	Davison County	County Commission		X	
Andy Mentele	Davison County	Search and Rescue			X
Jerry Toomey	City of Mitchell	Mayor	X		X
Stephanie Ellwein	City of Mitchell	City administrator	X		
Michelle Bathke	City of Mitchell	Finance Officer	X	X	
Lyndon Overweg	City of Mitchell	Police Chief		X	
Marlene Haines	City of Mitchell	911		X	
Jon Vermeulen	City of Mitchell	Sewer Superintendent		X	
Kevin Roth	City of Mitchell	Street Superintendent		X	
Paul Morris	Mitchell Fire Dept		X	X	X
Michael Koster	Mitchell Police Dept		X	X	
Marius Laursen	Mitchell Fire Dept		X		
Bruce Sparks	Central Electric Coop		X		
Dan Schroeder	Davison Rural Water	Manager			X
Vicki Lehrman	Queen of Peace Hosp		X	X	X
Carey Brenner	Firesteel Healthcare			X	
Gary Cole	Salvation Army		X	X	
Summer Geraets	American Red Cross		X		
Natalie Van Drongelen	SD Dept of Health	Davison Co Health Nurse	X		
Jessica Scharfenberg	SD Dept of Health				X
Logan Teut	POET Ethanol (Loomis)		X		
Dave Beintema	SD OEM	Region 6 Coordinator		X	X
Dale Wilson	CHS Farmers Alliance			X	X
Robert Mayer	SD Hwy Patrol			X	
Dan Muck	Mitchell School District				X
Jake Shewna	Mitchell Daily Republic	Staff reporter	X		
Evan Hendershot	Mitchell Daily Republic	Staff reporter		X	

Outreach Effort

Throughout the plan's development, efforts were made to obtain public involvement in the plan. Emergency management directors in several nearby counties were informed about the plan update prior to first meeting, as was the South Dakota Office of Emergency

Management, and press releases following the first two meetings were run in the Mitchell *Daily Republic*.

Agendas for the planning meetings were posted on the Davison County website and the Planning & Development District III website. At the end of the process, a notice announcing the completion of the plan was published in the *Daily Republic*, and the plan was made available for review and comment on the county website. See **Appendix A** for documentation of the public outreach effort.

Planning Meetings

A series of meetings of the mitigation planning team was held as the plan was being developed. The purpose of the meetings was to gather information about the history of disasters in the county and their impact, to update the list of critical and important community facilities, to develop the mitigation strategy, and to determine how the plan will be implemented.

Leadership and guidance at the planning meetings was provided by Planning & Development District III staff and the Emergency Management Director. An agenda was distributed to the planning team members prior to each meeting to help them prepare for the meetings, and the meeting minutes were sent out afterward to keep everybody informed of what was discussed and any decisions that were made. When team members had questions about a particular topic of discussion during the meetings, either District III staff or the Emergency Management Director would step in.

The planning process associated with the plan's development was relaxed and informal, and free-flowing discussion was always encouraged. No subcommittees were formed, no votes were taken or motions made, and decisions were made by mutual consensus of the planning team members. Everyone's opinion was respected, nobody was discouraged from voicing their opinion, and no one was made to feel any less important than anyone else.

As the planning team was being assembled, arrangements were made for the first meeting. A meeting place and time was established, and a copy of the county's current hazard mitigation plan was sent to each prospective planning team member, along with an agenda for the meeting.

Meeting 1 - Introduction and Begin Risk Assessment

The first meeting of the planning team introduced the participants to the mitigation planning process, and discussion occurred about how the plan would be developed in the coming months. Discussion also occurred about how to get broader public input into the planning process, and whether any other individuals or entities not already present should be invited to participate in the planning process. It was noted that the meeting was announced on the Davison County website.

Following this, the county's current disaster mitigation plan was reviewed, and the planning team was asked for their general opinions of the plan. The consensus of team members was that some parts of the plan should be updated with more current and relevant information.

After this, the risk assessment began, starting with an identification of the hazards that impact the county. The team reviewed the hazards identified in the State of South Dakota Hazard Mitigation Plan, reviewed the risk assessment section of the county's current mitigation plan, and looked at historical records of hazard events that have occurred in the county. Following this review, the team determined which hazards it wanted to focus on with this plan.

Information was then gathered from each of the participating jurisdictions about how each specific hazard affected their community. Discussion was augmented with a variety of maps, including aerial photography and parcel maps. During this discussion, a review was made of the existing resources and capabilities in each community available to accomplish hazard mitigation and for responding to emergencies. As part of this process, the team began identifying the most important community assets throughout the county. Particular emphasis was placed on the critical facilities in each jurisdiction. The assets are listed in **Chapter III** and shown on the hazard vulnerability maps included in that chapter.

With the hazards and community assets identified, the risk assessment could be completed. This was done after the meeting by Planning & Development District III staff using various methods, as discussed further in **Chapter III**. The results of the risk assessment were forwarded to the planning team for review prior to the next meeting. This included a summary of the textual information presented in **Chapter III**, maps showing hazard-prone areas, and tables showing the value of property potentially at risk in these areas.

Meeting 2 - Complete Risk Assessment and Begin Mitigation Strategy

The second meeting focused on development of the mitigation strategy. Formation of the strategy began with a review of the results of the risk assessment. This led to discussion about the goals and objectives to be achieved with the mitigation plan. The list of goals and objectives that the planning team identified is included in **Chapter IV**.

With the goals and objectives determined, the team began the process of determining the specific mitigation actions that could be taken to enable the goals to be achieved. This process began with the team reviewing the list of proposed actions included in the current mitigation plan, with discussion following about the progress that had been made on implementing the actions (a list summarizing the progress on the actions is included in **Chapter IV**).

A wide range of mitigation actions was considered at the meeting, based on a list of potential mitigation actions that had been provided prior to the meeting for the team to review. The list was based on FEMA's guidance document *Mitigation Ideas: A Resource for Reducing Risk to Natural Hazards*. After lengthy discussion, consensus was reached about

the mitigation actions to include in the plan. Most of the information about the actions, such as estimated cost, the party responsible for implementation, and potential funding sources, was provided at the meeting. Prioritization of the actions in each jurisdiction also was determined.

After the meeting, the Planning & Development District III office completed a first draft of the plan, which included the list of mitigation actions identified by the planning team. The draft was distributed to the team members for their review prior to the next meeting.

Meeting 3 - Complete Mitigation Strategy and Develop Implementation Plan

The final meeting began with a review of the draft. Additional information about some of the proposed mitigation actions was provided at this time, such as cost estimates, and a final opportunity was given for the jurisdictions to propose any additional actions. The final list of actions proposed by the participating jurisdictions is presented in **Chapter IV** (see **Table 4.2**).

Discussion then followed about how the plan will be implemented. The team considered how the plan will be incorporated into the existing planning mechanisms at the county and local levels, and who will be responsible for ensuring the mitigation actions identified in the plan are carried out. It was emphasized that cooperation and communication between the county and the participating jurisdictions will be very important going forward, and discussion occurred about how this could best be achieved. Another point of emphasis was that no local decisions should be made or actions taken that are contrary to the goals of this plan.

Maintenance of the plan also was discussed, specifically how the plan will be monitored, evaluated, and updated in the coming years. The meeting ended with a discussion about how the general public and other stakeholders can be brought more into the mitigation planning process in the future.

After the meeting, additional information was added based on discussion at the meeting. A notice announcing the completion of the plan was then published in the Mitchell *Daily Republic*, and the plan was made available for review and comment at the emergency management office and on the Davison County and Planning & Development District III website. After the one month review period, the plan was submitted to the South Dakota Office of Emergency Management.

Acknowledgements

The Planning & Development District III office would like to thank the members of the Davison County Disaster Mitigation Planning team for participating in the planning meetings that were held, and for supplying information that was used to develop the plan. We would particularly like to thank Emergency Management Director Jeff Bathke for making all the arrangements necessary for the planning meetings that were held, and for going above and

beyond to provide data, information, and documents that were very useful as the plan was being developed. This was truly a team effort.

Thanks also are extended to Jim Poppen, Martin Christopherson, Kyle Kafka, and Marc Macy at the South Dakota Office of Emergency Management for providing information that was used in the plan, as well as guidance in assembling the plan. We also would like to acknowledge the information and data that was provided by Cindy Hansen and Paul Reiter at the South Dakota Division of Wildland Fire.

CHAPTER II

COMMUNITY PROFILE

Background

This chapter serves as a basic introduction of the county. Topics addressed in this chapter cover the county's physical conditions, its population and socio-economic characteristics, utilities and infrastructure, and services. Following chapters are devoted to assessing risks in the county, presenting the county's mitigation strategy, and discussing how the county will implement the plan.

General Description

Davison County is located in southeast South Dakota, about 70 miles west of Sioux Falls, the state's largest city (see **Figure 1.1**). The county covers about 436 square miles in area, and its population according to the 2010 Census was 19,504. There are three incorporated municipalities located within the county - Ethan (pop 331), Mitchell (pop 15,254), and Mount Vernon (pop 462). Unincorporated communities within the county include Loomis (pop 47). The county seat is located in Mitchell. **Figure 2.1** shows the county's communities and highway network.

Physical Characteristics

Outside of Mitchell, Davison County is lightly settled, with most of the land devoted to agricultural production. The landscape is mostly open, and the terrain is generally fairly level, except for undulating areas along the James River and some of the larger streams in the county, including Firesteel Creek. Prominent bodies of water in addition to the James River include Firesteel Creek, which is impounded just north of Mitchell to form Lake Mitchell.

Much of the land in the county is devoted to agricultural production, primarily row crops such as corn, soybeans, and wheat, and there is also a considerable amount of pastureland. Several feeding and farrowing hog confinement barns are located in the county.

Figure 2.1 - Political Map

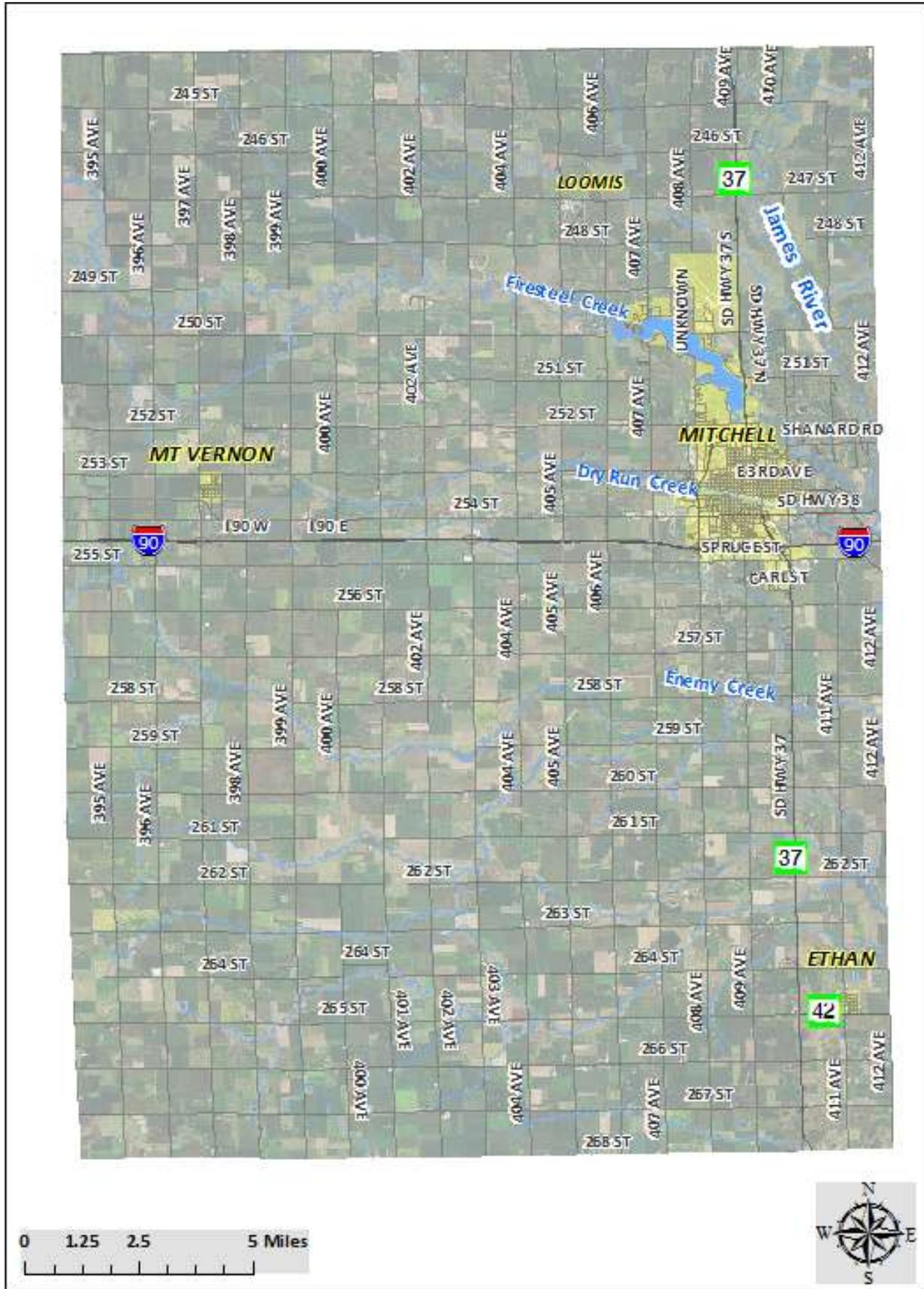


Table 2.1 provides a breakdown of the land cover in Davison County. The table is based off satellite imagery from the United States Geological Service's National Land Cover Database, which was processed using ArcGIS computer mapping software. As the table shows, the predominant types of land cover in the county are cultivated crops and pasture land, which together comprise over 80 percent of the county's area. Developed land makes up a small fraction of the land area. **Figure 2.2** is a graphic representation of the county's land cover.

Table 2.1 - Vegetative Land Cover

Cover Type	Square Miles	% of Total Area
Cultivated crops	221.6	50.8
Pasture land	140.0	32.1
Grassland and Shrub/Scrub	28.7	6.6
Developed land (open space)	19.1	4.4
Wetlands	11.8	2.7
Developed land (low to high intensity)	6.5	1.5
Forested land	6.3	1.4
Open water	2.4	0.5
Barren land	0.2	0.0
Total Area	436.6	100.0

<http://www.mrlc.gov/index.php>

Most soil in the county is fertile, well-drained, and conducive to agriculture, as long as soil moisture is sufficient. Excessive slopes and rocky soils are rare, except along the James River. Drainage is generally good, but there are many wetlands in the county, some of which are now used as waterfowl or wildlife production areas. Others have been drained for farming.

As in most of South Dakota, the climate of Davison County is characterized as sub-humid and continental, which means that summers are often hot and winters can be very cold. There are no large bodies of water or mountain ranges to mitigate against these extremes. Precipitation averages about 22 inches per year, but during drought years the amount can be much less. Most of the precipitation occurs during the spring and early summer; winter snow is not frequent, but snow cover on the ground is fairly constant during many winters. Blizzards and other types of winter storms are a definite hazard. Following is climate data in the county as reported from the Mitchell weather station.

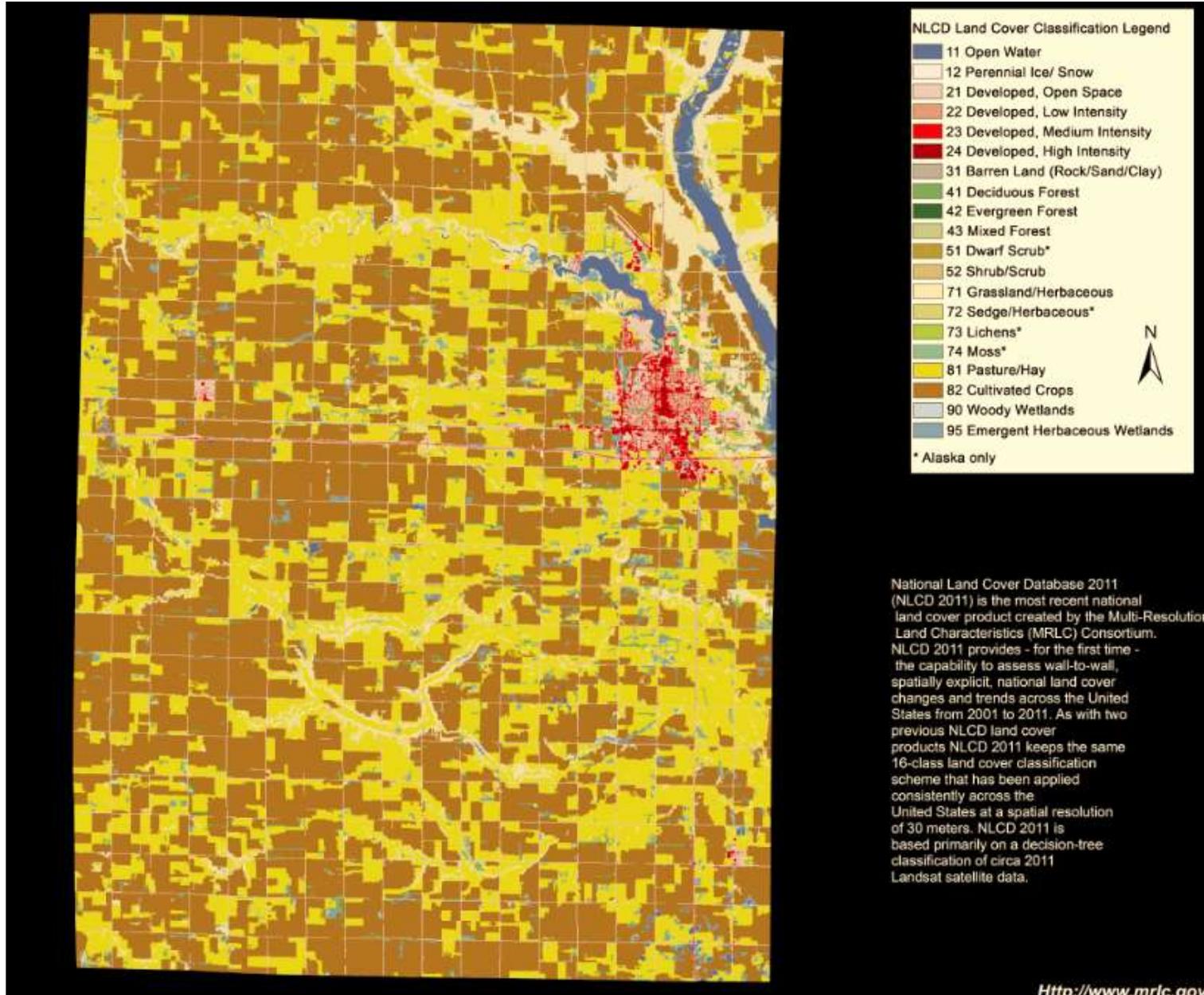
Table 2.2 - Monthly Climate Conditions in Davison County (1893 - 2003)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
Ave High	27.0	31.6	43.8	60.2	72.0	81.2	87.8	85.9	76.6	63.8	45.3	31.7	58.9
Ave Low	5.9	10.1	21.7	35.1	46.6	56.6	61.7	59.3	49.4	37.3	23.5	11.6	34.9
Ave Precip	0.5	0.7	1.3	2.5	3.1	3.8	2.8	2.6	2.2	1.5	0.8	0.5	22.3
Ave Snowfall	5.5	7.2	7.0	2.2	0.0	0.0	0.0	0.0	0.0	0.5	3.4	5.2	31.0

Source: High Plains Regional Climate Center (www.hprcc.unl.edu/data/historical/)

The average high and low are in degrees Fahrenheit; the precipitation figures are in inches

Figure 2.2 - County Land Cover



Any impact that climate change may have on the county is difficult to predict with any certainty, and therefore difficult to plan for. At this time, many climate prediction models indicate that the climate in the central United States may become somewhat warmer and drier. This may increase the frequency and severity of droughts in the future, and possibly also wildfires and severe summer weather.

Socioeconomic Description

Although not very populous in comparison with the rest of the country, Davison County is the 10th largest among South Dakota's 66 counties, with a 2010 Census population of 19,504. The population density is 44.7 people per square mile; in comparison, the State of South Dakota has a population density of 10.5 per square mile, and the national figure is 89.5.

The county has been experiencing slow but steady population growth for the last several decades, as **Table 2.3** shows. The county has increased in population by 13% since 1990, and the population is expected to continue increasing moderately. Most of the growth is expected to occur in and near Mitchell, especially around Lake Mitchell, and in the vicinity of the Wild Oak Golf Course on the eastern edge of the city.

Table 2.3 - Davison County Population Change

Pop 1950	Pop 1960	Pop 1970	Pop 1980	Pop 1990	Pop 2000	Pop 2010	Pop 2014 Estimate	Pop 2020 Projected	Pop 2030 Projected
16,522	16,681	17,319	17,820	17,503	18,741	19,504	19,885	20,410	21,082

Sources: U.S. Census (factfinder.census.gov/faces/nav/jsf/pages/index.xhtml); University of South Dakota Governmental Research Bureau

Table 2.4 provides basic demographic information for the county. The table shows that an overwhelming percentage of the county's population is composed of whites. The median age of the county's population is slightly higher than the South Dakota figure, but is actually much lower than many other more rural counties in the state. This is an indication that many of the young people are able to stay in the county for jobs, rather than going elsewhere to find opportunities.

Table 2.4 - Racial and Age Characteristics (2010)

Entity	White Population	Black Population	American Indian Population	Asian Population	Other Racial Group	Population Under 20	Population 65 and Over	Median Age
Davison Co	94.4%	0.4%	3.0%	0.2%	2.0%	26.4%	16.8%	38.4
South Dakota	85.3%	1.5%	8.8%	1.1%	3.3%	27.6%	14.6%	36.8
United States	73.9%	12.6%	0.8%	5.0%	7.7%	26.3%	13.7%	37.4

Source: U.S. Census (factfinder.census.gov/faces/nav/jsf/pages/index.xhtml)

Davison County’s primary economic base is manufacturing and retail, although agriculture is also important. Large retailers such as Cabela’s attract consumers from far outside the county. Tourism also is important to the local economy, especially during the summer as people travel to the Black Hills and other western destinations on Interstate Highway 90. Many of these people stop in Mitchell to visit the Corn Palace. Davison County also is a popular destination for hunters during the fall hunting season.

Table 2.5 - Workforce Characteristics (2010)

Entity	Agriculture, Forestry, Fishing, Mining	Manufacturing	Unemployment Rate
Davison Co.	5.4%	11.3%	2.3%
South Dakota	7.0%	9.5%	4.9%
United States	2.0%	10.5%	9.3%

Source: U.S. Census (factfinder2.census.gov/faces/nav/jsf/pages/index.xhtml)

The table below shows income and education statistics in the county compared to state and national figures. Because of the local availability of quality jobs, the county's favorable location along a major transportation route (Interstate 90), and other factors, economic prospects for Davison County appear to be solid.

Table 2.6 - Income and Education (2010)

Entity	Median Family Income	Family Poverty Rate	Households Receiving Food Stamps	High School Grad or Higher	Bachelor's Degree or Higher
Davison Co.	\$64,238	10.2%	9.1%	90.2%	25.9%
South Dakota	\$62,967	8.7%	9.9%	90.1%	26.0%
United States	\$64,585	10.9%	11.4%	85.7%	28.5%

Source: U.S. Census (factfinder2.census.gov/faces/nav/jsf/pages/index.xhtml)

Infrastructure and Utilities

Transportation

The primary transportation routes in Davison County are Interstate Highway 90, which runs east-west through the county, and SD Highway 37, which runs north-south. Rail freight service is provided by the Burlington Northern Railroad, which operates on the state rail line. The Dakota Southern Railroad operates on a line owned by the MRC Regional Rail Authority. Grain loading facilities are located in Mitchell, Ethan and Mount Vernon.

The City of Mitchell owns an airport located just north of the city. It has two runways and averages about 40 flights per day; it is busiest during the fall when hunters fly in from out of state. For more information about the airport, see <http://www.airnav.com/airport/KMHE>.

Utilities

The Davison Rural Water System serves most rural residents of Davison County, and provides bulk water to Ethan, Mitchell, and Mount Vernon. The Hanson Rural Water System serves the eastern fringe of the county, and the Aurora-Brule System serves parts of Baker and Union townships in the southwest part of the county.

Each municipality has a wastewater collection system that stores effluent in stabilization ponds, where it is allowed to evaporate over time. Rural households, and residents of Loomis, must rely on individual septic tanks and drainfields. New development on the outskirts of Mitchell will require additional sewer lines extending into formerly rural areas. This new development will require advanced planning regarding the city's sewage treatment system, which at this time is not capable of handling the city's sewage in certain areas, most notably in the area just north of the northwest tip of Lake Mitchell.

Each municipality has a designated rubble site. Household waste generated within the county is sent to the Mitchell Regional Landfill, located approximately two miles southeast of Mitchell.

Electric power is provided to rural county residents by the Central Electric Cooperative, while Northwestern Public Service provides power to customers in Mitchell, Ethan, and Mount Vernon. Northwestern also serves the residential areas around Lake Mitchell. NorthWestern Energy provides natural gas service to Ethan, Mitchell, and Mount Vernon.

Services

Medical Services

The major medical facility in Davison County is Avera Queen of Peace Hospital in Mitchell, which consists of several medical facilities serving a nineteen-county area. The hospital is equipped with the region's most advanced medical technology, and it is the largest employer in Davison County, with over 700 employees.

Fire and Emergency Response

Davison County is served by six different fire departments. Ethan and Mount Vernon have volunteer fire departments. The City of Mitchell has both full-time and volunteer firemen. Ambulance services are dispatched from Mitchell. Each of the departments has basic firefighting and rescue equipment, and they all respond to structural fires, wildland fires, and to accident situations. See **Table 3.5** on page 32 for more information about the departments.

Education

High schools are located in Ethan, Mount Vernon, and Mitchell. Post-secondary education is available in Mitchell at Dakota Wesleyan University and the Mitchell Technical Institute.

CHAPTER III

RISK ASSESSMENT

Background

The risk assessment process provides the foundation for the rest of the mitigation planning process. It sets the stage for identifying mitigation goals and actions to help Davison County become disaster resilient and keep county residents safe, and it answers the following questions: What are the hazards that could affect Davison County? What could happen as a result of those hazards? How likely are the possible outcomes? When the outcomes occur, what are the likely consequences and losses?

As outlined in the South Dakota Hazard Mitigation Plan, the Federal Emergency Management Agency defines risk assessment terminology as follows:

- **Hazard**—A hazard is an act or phenomenon that has the potential to produce harm or other undesirable consequences to a person or thing.
- **Vulnerability**—Vulnerability is susceptibility to physical injury, harm, damage, or economic loss. It depends on an asset’s construction, contents, and economic value of its functions.
- **Exposure**—Exposure describes the people, property, systems, or functions that could be lost to a hazard. Generally, exposure includes what lies in the area the hazard could affect.
- **Risk**—Risk depends on hazards, vulnerability, and exposure. It is the estimated impact that a hazard would have on people, services, facilities, and structures in a community. It refers to the likelihood of a hazard event resulting in an adverse condition that causes injury or damage.
- **Risk Assessment**—The process of measuring the potential loss of life, personal injury, economic injury, and property damage resulting from hazards.

According to FEMA's mitigation planning guidance, the basic components of the risk assessment are: 1) identifying hazards that affect the community, 2) profiling the hazards, 3) conducting an inventory of community assets, and 4) estimating losses. This process measures the potential loss of life, personal injury, economic injury, and property damage resulting from natural hazards by assessing the vulnerability of people, buildings and other property, and infrastructure to natural hazards.

For this plan update, the planning team decided to make some significant changes to the risk assessment. The most important of the changes are as follows:

- The risk assessment has been reorganized to follow more closely the structure of the South Dakota Hazard Mitigation Plan. Notably, the loss estimation/

vulnerability assessment section for each hazard has been separated from the hazard profile section. The planning team felt that this separation was a more logical and clearer way to present the information.

- A section has been devoted to identifying community assets. The previous plan merely showed the location of critical infrastructure and assets in each community.
- More detailed information has been provided for many of the hazards regarding the risk they pose to each jurisdiction.
- Drought is analyzed in this plan, whereas it was not included in the current plan. Since drought is given a significant level of planning consideration in the South Dakota Hazard Mitigation Plan, the team thought it would be prudent to consider this hazard as well.
- More informative hazard vulnerability maps have been developed.
- The hazard profiles were updated with recent hazard events since the current plan was completed. These events also are shown in **Table C.2** in **Appendix C**.

Identifying Hazards

The planning team began the risk assessment by reviewing the South Dakota Hazard Mitigation Plan, focusing on the hazards identified in that plan. The team also reviewed the risk assessment section of the county's current mitigation plan, and decided that all of the hazards discussed in that plan should also be analyzed in this update, with the addition of drought.

Following this, the planning participants reviewed historical records of hazard events that have occurred in the county, relying on the National Climatic Data Center's Storm Events Database, which has records for certain types of storm events as far back as 1950. This database is quite useful, although the preponderance of records from recent times for many of the event types seems to indicate an inconsistency in how the data was reported, rather than an increase in the frequency of the events. See **Table C.2** in **Appendix C** for a list of the storm events.

After reviewing these sources, the planning team settled on the hazards they wanted to address in this plan, those that they considered to pose a significant threat to the county. Following are the hazards addressed in this plan as selected by the team:

- **Winter storms (includes blizzards, heavy snow, icing, and high wind events)**
- **Summer storms (includes thunderstorms, tornados, hail, and high wind events)**
- **Flooding**
- **Drought**
- **Wildfire**

The planning team acknowledges that additional hazards could have been addressed in this plan. High wind events, for instance, are not considered separate from winter storms and summer storms. Following is a list of other hazards the team considered but chose not to include in this plan, with a justification for their omission:

- Earthquakes – this hazard is given a limited level of planning analysis in the South Dakota Hazard Mitigation Plan, which states that damage from earthquakes in the state has been minor - stuck doors and windows, foundations cracking, etc. A map generated through the U.S. Geological Service Earthquake Hazards Program website indicates that there is only about a one or two percent chance that a quake of at least magnitude 5 will occur in Davison County in any 100 year period, and virtually no chance of a magnitude 6 or greater earthquake ². Furthermore, no significant earthquake has ever occurred in recorded history in Davison County; the largest earthquake was a magnitude 3.2 recorded in 1957. Given all this information, the planning team felt justified in not considering earthquakes.
- Landslides - this hazard also is given a limited level of planning analysis in the South Dakota Hazard Mitigation Plan. However, a review of the United States Geological Survey's Landslide Incidence and Susceptibility Map shows virtually no chance of a significant landslide occurring in Davison County.
- Agricultural pests and diseases - this hazard is given a moderate level of planning analysis in the South Dakota Hazard Mitigation Plan. The recent outbreak of the bird flu in various locations in South Dakota is a noteworthy example of this type of hazard, but the planning team considered the subject matter to be outside the scope of its responsibilities.
- Hazardous materials - this hazard is given a moderate level of planning analysis in the South Dakota Hazard Mitigation Plan. But again, the planning team considered the subject matter to be outside the scope of this plan, as they wanted to focus on natural hazards. Davison County completed an update to its hazardous materials plan in 2014.

Hazard Profiles

In this section, each of the hazards the planning team chose to focus on is described in terms of the hazard's **location** within Davison County, its **extent**, the **history** of the hazard's occurrence in the county, the **probability** of future events, and the local **resources and capabilities** available to mitigate against the hazard. In addition, a background description of each hazard is presented at the beginning of each hazard's profile.

- **Location** is the geographic areas within the county that are affected by each of the hazards. Some hazards, such as winter storms, summer storms, and drought,

² A magnitude 5 earthquake is considered moderate, potentially causing varying amounts of damage to poorly constructed buildings, but significant damage would be unlikely to occur. A magnitude 6 quake is strong, with the potential to cause damage to well-built structures.

do not have a geographic definition at this level of analysis, since they occur in all areas of the county more or less with equal frequency. Flooding and wildfires, however, do impact specific areas of the county more than others. Areas prone to flooding are shown in the maps presented at the end of this chapter, while a map showing areas most vulnerable to fires is presented on page 46.

- **Extent** is the strength or magnitude of the hazard, which is described in a variety of ways depending on the type of hazard. For example, tornado strength is measured on the Fujita Scale, high wind events are measured by speed, fire is measured in terms of acres affected, and certain hazards are measured in terms of the duration of the event.
- A brief section on the **history** of each hazard's occurrence in the county is presented, highlighting the most significant events, including events since the current plan was completed. More information about the hazard events that have impacted the county is presented in **Appendix C**. This includes a comprehensive list of weather-related hazard events that have occurred in the county, and records of hazard events that resulted in a major disaster declaration in the county.
- **Probability** of occurrence of a hazard impacting an area is the likelihood that such an event will occur. In this plan, a disaster or hazard with a “high” probability is one that is expected to occur at least five times over a ten year period, a “moderate” probability hazard is expected to occur at least once or twice in any given ten year period, and a “low” probability hazard would be expected to occur fewer than once per ten year period. Determination as to the probability of hazard events occurring in the future was based largely on an analysis of the frequency of past hazard events.
- Information about the existing **resources and capabilities** to mitigate against each hazard is included. This includes plans and regulatory mechanisms, administrative and technical resources, financial resources, and education and outreach.

Winter Storm

Description

Winter storms historically occur from late fall to the middle of spring, varying in intensity from mild to severe. There is a long warning time associated with most winter storms, giving people time to prepare, but they still have a major impact in South Dakota, regularly destroying property and killing livestock. Such storms are generally classified into four categories - freezing rain, sleet, snow, and blizzard - with some taking the characteristics of different categories during distinct phases of the storm.

Freezing rain coats objects with ice, creating dangerous conditions. Sleet does not generally cling to objects like freezing rain, but it does make the ground very slippery, increasing the number of traffic accidents and personal injuries due to falls. Heavy snow can make travel difficult, and can collapse roofs.

Blizzards occur when snow is combined with high wind, producing blowing snow that results in low visibility. When such conditions arise, blizzard warnings are issued. These warnings take effect when wind conditions are at least 35 mph and temperatures of 20 degrees Fahrenheit or less over an extended period of time are expected. Severe blizzard conditions exist when heavy snow is accompanied by winds of at least 45 mph and temperatures of 10 degrees Fahrenheit or lower. Early blizzards in South Dakota were so devastating that the state once had the dubious distinction of being called the Blizzard State.

Winter storms can have a big impact on the power lines operated by rural electric providers, especially when they are accompanied by high winds or freezing rain. They can knock down power lines, which tend to be the most vulnerable elements of the electrical grid, and can even snap the poles.

Location

The topography of South Dakota is such that no part of the state is immune from the effects of winter storms. Farmland and grassland, which covers most of the state (including Davison County) offers little resistance to high winds and drifting snow, and there are no large bodies of water or mountain ranges to mitigate against temperature extremes. All areas of the county are equally likely to be impacted.

Extent

Winter storms in South Dakota can pack quite a punch. The extent of such storms can be measured in many ways. In terms of snowfall, many winter storms in Davison County have dropped several inches or more of snow. In terms of duration, some winter storms in the county have resulted in power outages of over a week in some rural locations. Regarding wind speed, **Table C.2** in **Appendix C** shows numerous records of high wind events occurring during the winter months with wind speeds in excess of 50 miles an hour.

History

As **Table C.1** in **Appendix C** shows, there have been several major disaster declarations involving a winter storm that have affected Davison County. **Table C.2** in **Appendix C** lists many other significant winter storms that have impacted the county.

One of the most serious winter storms to occur in the state happened between October 22 and 24, 1995, resulting in FEMA Disaster Declaration 1075, which was declared in January 1996. As the storm moved eastward across South Dakota, ice and five to 15 inches of wet snow formed on electric lines, poles, and trees. Winds associated with the storm caused lines to slap together and poles to snap, producing widespread power outages to large portions of rural South Dakota, including Davison County. The damage included broken poles, broken wires, and substation failures due to transmission line damage. The storm also forced major transportation delays because of snow accumulation on roadways and poor visibility. The combination of power outages and travel difficulty resulted in numerous cancellations and delays in school openings. Total statewide damage from the event was estimated at over \$13 million, and approximately 30,290 households were affected by

power outages. Crews from electric cooperatives in neighboring states assisted local cooperatives with line repairs.

Another very serious winter storm to impact Davison County occurred in late November 2005 when heavy freezing rain coated roads and power lines with ice up to three inches thick throughout much of southeast South Dakota. The storm resulted in FEMA Disaster Declaration 1620. In the affected area, a total of 9,400 power poles were damaged, leaving approximately 56,000 people without electricity for varying amounts of time. The Central Electric Cooperative received FEMA public assistance funds of well over \$3 million for its infrastructure in Davison County (see **Table C.1** in Appendix C). Some households were without power for up to a week as power lines were being repaired.

A very unusual late-season winter storm struck much of eastern South Dakota in mid-April 2013, resulting in FEMA Disaster Declaration 4115. The storm featured heavy, wet snow and icing that brought down power lines and trees in many areas. The Central Electric Cooperative received over \$120,000 of FEMA public assistance funds to compensate for damage to its infrastructure in Davison County.

Probability

Based on the historic evidence, the probability of a significant winter storm affecting Davison County in a given year is high. The probability of a winter storm causing substantial damage (e.g. power lines blown down) in any given year is at least moderate. It is a certainty that winter storms will continue to affect the county.

Resources and Capabilities

Following is a description of the local resources and capabilities available for dealing with winter storm events.

- The county and each of the towns has equipment for dealing with winter storms. A list of the equipment can be found in the Davison County Local Emergency Operations Plan, which is updated regularly.
- Following are the facilities in the county that have been designated as a disaster relief shelter, which are available for use following a major disaster. These facilities would play an important role during an extended power outage.

Table 3.1 – Relief Shelter Facilities

Community	Facility	Capacity	Generator	Kitchen	Cots/ Blankets
Ethan	Public School	1,450	Portable	Yes	0
Mitchell	Corn Palace	2,000	Backup on site	Yes	30
Mitchell	4-H Fairgrounds Bldg	1,100	Yes	Yes	0
Mitchell	James Valley Community Ctr	625	No	Yes	0
Mitchell	Salvation Army	40	No	Yes	20
Mitchell	United Methodist Church	185	No	Yes	0
Mitchell	Mitchell Rec Center	1,000	No	Yes	0
Mt Vernon	Public School	1,050	No	Yes	0

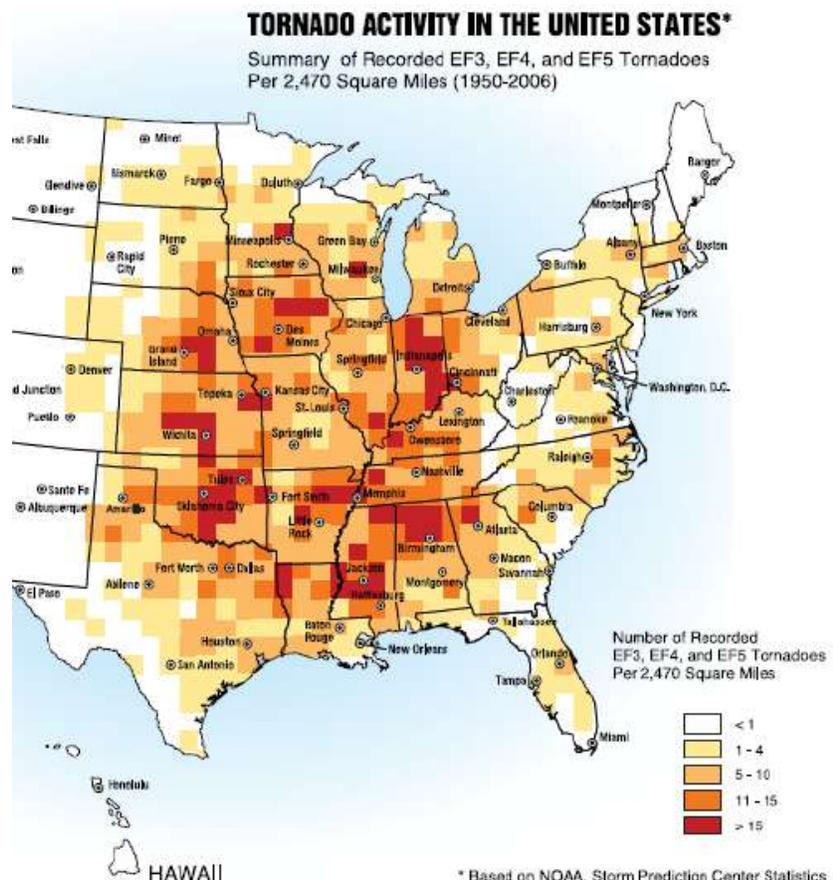
- The Central Electric Cooperative maintains a list of priority projects in its work plan. The Cooperative is a party to the South Dakota Electric Cooperatives Mutual Aid Plan, which commits participating cooperatives to come to the aid of other cooperatives in times of emergency.
- The county participates actively in public awareness campaigns in conjunction with the State Office of Emergency Management and the National Weather Service, as well as sponsoring local awareness activities.
- The county LEPC plans for winter operations annually, which helps ensure a safe and efficient response for people in need of emergency assistance.

Summer storm

Description

Summer storms can include heavy rainfall, hail, tornadoes, and thunderstorm activity. These events usually are associated with unstable weather conditions. In Davison County, most damage from summer storms occurs because of high wind events and/or hail. Hail is always closely connected with thunderstorms. Hailstones can be pea-sized, up to the size of baseballs. Large hailstones are dangerous to people and animals, but most hail damage is typically suffered by crops or structures. Almost every year someone in Davison County reports some kind of hail damage to crops or buildings.

Tornadoes are the most dramatic type of summer storm experienced in Davison County, and are a special source of concern. They are one of nature's most violent storms, capable of tremendous destruction with wind speeds of 250 mph or more. Damage paths can be a mile wide and can extend for more than 50 miles. Tornadoes mostly occur in South Dakota during the months of May, June, and July. The greatest period of tornado activity is between 4 PM and 6 PM. Tornadoes present a difficult mitigation challenge, since few structures can withstand the violent winds of a twister.



South Dakota is located in what is referred to as “tornado alley” (see graphic). This part of the country is particularly susceptible to tornadoes in part because the terrain is relatively flat, which allows warm, humid air from the Gulf of Mexico and cool, dry air from Canada to crash into each other, creating large super cells. According to the National Oceanic and Atmospheric Administration’s Storm Prediction Center, South Dakota ranked eighth in the nation in the frequency of tornadoes from 1950 to 1994, with a total of 1,139 tornadoes reported in the state (an average of 25.3 per year). During this period, there were 11 deaths in the state attributed to tornadoes, and 243 injuries. South Dakota ranked 27th in the nation in tornado damage, with average annual losses of \$3.8 million.

Location

Summer storms are equally likely to occur in all parts of the county.

Extent

The extent of summer storms can be measured in many ways. In terms of wind speed, **Table C.2** in **Appendix C** shows numerous records of thunderstorms that produced wind speeds over 60 miles per hour, with one estimated at over 100 miles per hour. **Table C.2** also shows many events with hail over two inches in diameter, and ten records of a tornado with a magnitude greater than F1. In terms of onset, summer storms typically develop with a long warning time, although certain hazards associated with such storms, such as hail or tornadoes, can develop more suddenly.

History

As **Table C.1** in **Appendix C** shows, there have been several major disaster declarations involving a summer storm that have affected Davison County. **Table C.2** in **Appendix C** lists many other significant summer storms that have impacted the county. One notable summer storm occurred on August 5, 2000 when a wet microburst with winds estimated at 120 mph caused heavy damage in and around Mitchell. Apartments and several mobile homes were destroyed, vehicles were overturned, and other damage occurred to buildings and vehicles. The damage path was approximately a mile and a half long and a mile wide, extending over the southwest part of Mitchell.

Probability

Based on the historical evidence, the probability of a summer storm causing minor damage somewhere in the county in a given year is high. However, the probability of a storm causing significant damage (e.g. damaging hail or a tornado) in the county in a given year is low to moderate.

Regarding tornadoes, data gathered by the National Oceanic and Atmospheric Administration indicate that approximately 80 percent of South Dakota's land base (an area that includes Davison County) lies within an area expected to experience from one to five tornadoes per year per 1,000 square miles. Using this measure, it is reasonable to conclude that Davison County can expect to experience at least one tornado in a typical year.

Resources and Capabilities

Following is a description of the local resources and capabilities available for dealing with summer storms.

- Davison County, Mitchell, Ethan, and Mount Vernon all have been designated “Storm Ready” by the National Weather Service (few other communities in South Dakota have this designation).
- National Building Code standards are enforced in Mitchell. The city currently uses the 2012 International Building Code standards. All new structures built in the city must be constructed with a minimum level of structural integrity to withstand high winds.
- Each community in Davison County has an outdoor warning system. There are nine sirens in Mitchell and one each in Ethan and Mount Vernon. All of the sirens have battery backup systems, and all are tested monthly.
- Designated emergency storm shelters are located in Mitchell (Davison County Courthouse), Ethan (Ethan Public School), and Mount Vernon (downtown gym). Each shelter is open anytime the siren in that community is sounding.
- The National Weather Service has a NOAA weather radio transmitter located in Davison County. Davison County also utilizes a cable interrupt system as well as a tone-alert radio system for alert and warning activities.
- Davison County participates actively in public awareness campaigns in conjunction with the South Dakota Office of Emergency Management and the National Weather Service, and sponsors local awareness activities.
- As described above under the Winter Storm profile section, the Central Electric Cooperative maintains a list of priority projects in its work plan, and the Cooperative is a party to the South Dakota Electric Cooperatives Mutual Aid Plan.

Flooding

Description

Floods are among the most serious and costly disaster events. In South Dakota, there are two main climatologic causes of flooding: runoff from rainfall and runoff from melting snow. The water from rainfall or melting snow flows overland until it reaches a nearby river or lake. If the river or lake cannot hold all of the water that is entering it, some of the water will begin to overflow, causing flooding. The size of the flood is influenced by such factors as the intensity or length of the rainfall, melting rate of the snow, and the infiltration of the water into the ground.

Following is a description of the four types of flooding that have the potential of impacting Davison County, based on information in the South Dakota Hazard Mitigation Plan:

- Flash flooding, which results from several inches or more of rain falling in a very short period of time. This high intensity rainfall is commonly caused by powerful thunderstorms that cover a small geographic area. The flood that occurs as a

result of this runoff happens very rapidly, and is generally very destructive, although usually only a small area is affected.

- Long-rain flooding, which results after several days or even weeks of fairly low-intensity rainfall over a widespread area. This is the most common cause of major flooding. The ground becomes "water logged," and the water can no longer infiltrate into the ground. The flooding that results is often widespread, covering hundreds of square miles, and can last for several days or many weeks.
- Flooding resulting from melting snow in the spring. This type has characteristics of both flash floods and long-rain floods. The area covered is generally not as large as that covered by the long-rain flood, but is typically larger than that covered by the flash flood. Generally, the flood lasts for several days, occurring when large amounts of snow melt rapidly due to warm temperatures. The flooding can be made worse if the ground remains frozen while the snow is melting, causing the melt water to run off to nearby rivers and lakes rather than infiltrating into the ground. Some of the largest floods in South Dakota have been the result of melting snow and ice.
- Dam failure, resulting from natural or man-made causes. Davison County is vulnerable to this type of flood primarily because of the Lake Mitchell Dam, which is classified as a high hazard dam³.

Location

One of the main areas impacted by flooding in Davison County is along the James River, which, according to the South Dakota Hazard Mitigation Plan, is one of the most flood prone rivers in South Dakota. Draining 12,609 square miles of land in South Dakota, the James flows in a southeasterly direction through the northeast portion of Davison County. The river lacks good drainage features (the slope of the river is only .28 feet per mile), and the river's valley varies in width from a few hundred feet to three miles. Consequently, the James overruns its banks frequently during the spring snow melt, much of the drainage remaining in small swales and basins.

Extent

Major flooding can occur in Davison County when the James River overflows its banks. Given the river's large drainage basin and the fact that it moves so slowly, excess water from snowmelt and spring rains simply has nowhere to go. During really serious floods, considerable damage occurs to farmland along the river, ruining crops that have already been planted or making planting impossible. James River flooding also can impact local roads, which often remain closed for long periods of time. During the worst years of flooding along the river, the river rises so high that bridges over the river have to be closed. In 2010, the most recent year of severe flooding along the river, all the bridges in Davison County crossing the James River, other than the Interstate Hwy 90 bridge, were closed for approximately six weeks.

³ A high hazard dam is one whose loss would cause major economic loss, and in which there are anywhere from a few to hundreds of inhabited structures located in the predicted area of inundation.

History

As shown in **Table C.1** in **Appendix C**, several flood events have resulted in a major disaster declaration in Davison County. **Table C.2** in **Appendix C** shows many other flooding events that have impacted the county. Following is a summary of some of the more significant floods the county has experienced.

Serious flooding in 1984 resulted in FEMA Disaster Declaration 717, which caused almost \$4.5 million of damage in the affected counties. Significant water damage occurred in Mount Vernon, with up to four feet of water in homes. Twenty homes were evacuated along Dry Run Creek in Mitchell, and sewage was five feet deep in parts of Mitchell.

Flooding in 1993 resulted in FEMA Disaster Declaration 999, which impacted 39 counties in South Dakota. The flood caused \$53,427,320 in damage throughout the state, and \$11,024,621 of damage to public infrastructure. At the time, the disaster was considered one of the top ten natural disasters ranked by FEMA relief costs. In Davison County, the James River inundated thousands of acres of farmland.

Flooding in 1995 resulted in FEMA Disaster Declaration 1052. All of South Dakota had above normal precipitation from January through May, with many weather stations in the central and eastern portions of the state experiencing their all-time wettest Spring. Damage was caused by ground saturation and flooding due to very high residual groundwater tables from 1994, heavy winter snow and spring rain, and rapid snowmelt. Flooding occurred along the James River from the end of March through April, and all time record stages were reached near Mitchell on April 22. Many roads were under water due to high groundwater saturation, causing interruption of emergency services. Damage also included power transmission and distribution facilities owned by rural electric cooperatives. In the area impacted by the flood, surveys identified over 3,000 homes with some type of damage, the majority caused by groundwater seepage of one to three inches into basements. In many areas the water table rose almost to the surface, saturating septic drain fields and preventing proper treatment of wastewater. The total damage estimate in the affected counties was over \$35 million, which included \$9.3 million in damage to public infrastructure.

Flooding in 1997 resulted in FEMA Disaster Declaration 1173, which was declared for all counties in South Dakota. At the time, the event was considered one of the top ten natural disasters ranked by FEMA relief costs. From November 1996 through February 1997, the weather across the eastern part of the state was cold and very wet, with record setting snowfall in many places. The persistent cold greatly limited snowmelt between storms, which caused snow to pile up from 10 to 24 inches deep. An early April blizzard added to the snow pack, and heavy rain later in the month combined to further saturate the ground. Prairie potholes turned into lakes, causing many people to be evacuated from their homes and farms, and preventing farmers from planting thousands of acres of land. The flood caused over \$87 million in damage statewide, and took the lives of two people. The James River Water Development District estimated that five years of flooding had destroyed or severely damaged approximately 75 percent of the forested areas in the James River valley.

Flooding in 2010 in eastern South Dakota was the worst in a decade, resulting in FEMA Disaster Declaration 1915. The James River met or set records for highest ever flood stage at several locations along the river, including Mitchell. Farmland and low-lying areas along the river basin were inundated, and some of the bridges over the river had to be closed until floodwaters subsided, including the SD Highway 38 bridge east of Mitchell (as shown here in an article from the March 19, 2010 Mitchell *Daily Republic*). Several other locations along the James River and Enemy and Twelvemile Creek were under water. Three houses located east of Mitchell were in jeopardy of flooding, but escaped major damage (see **Figure 3.4a**).



Probability

Based on the historic evidence, the probability of minor flooding occurring somewhere in the county in a given year is moderate, but the probability of flooding resulting in significant damage is low. Major flood damage in the county is most likely along the James River. It is a certainty that flooding will continue to impact the county to some degree, no matter what mitigation actions are pursued.

Resources and Capabilities

An important resource available to mitigate against damage from flooding is managing development in floodplains and other areas prone to flooding. Davison County, Ethan, Mitchell, and Mount Vernon participate in the National Flood Insurance Program (NFIP), and each has adopted regulations designed to reduce flood risk within the jurisdiction (with the exception of Ethan, where there is no special flood hazard area). In Mitchell, encroachment into identified floodways, including fill, new construction, and substantial improvements, is prohibited unless certification by a registered engineer or architect is provided demonstrating that encroachments will not result in an increase in flood levels during the base flood discharge. The Davison County flood ordinance is being updated at this time, and is expected to be completed in 2016. The following table provides information on NFIP participation in the county.

Table 3.2 – National Flood Insurance Program Information

Jurisdiction	NFIP Participation Status	Date Entered Program	Current Effective Map Date	Insurance Policies in Place	Amount of Insurance	Total Losses	Total Paid
Davison Co.	YES	4/01/1987	9/29/2010	8	\$1,865,200	2	\$834
Ethan	YES	3/08/1989	9/29/2010	0	---	0	---
Mitchell	YES	2/01/1979	9/29/2010	27	\$3,859,200	11	\$84,238
Mt Vernon	YES	6/11/1976	9/29/2010	0	---	0	---

Source: bsa.nfipstat.fema.gov/reports/reports.html

Information current as of October 31, 2014; loss and payment amounts are totals since 1978.

Following is a description of some of the other local resources and capabilities available for mitigating damage from flooding.

- Davison County has a drainage ordinance that provides a framework for landowners in the county to help them plan and execute drainage activities that could affect their land and neighboring land. The ordinance, first established in 1987 and updated in 2013, is enforced by the Davison County Planning and Zoning Administrator, working under the Davison County Drainage Commission.
- Davison County is a member of the James River Water Development District. The Davison County Commission works with the district regarding James River management issues. Actions that have been funded by the district include removal of downed trees along the river, which has improved water flow.
- The City of Mitchell enforces storm water regulations that require new developments of five acres or more to have detention ponds installed sufficient to reduce runoff from a 100-year storm to that from a five-year storm. Subdivision plans must be approved by the public works director, and must conform to the natural contour of the land. Storm sewers must be designed to carry a minimum of the 5-year storm, and the public works director may require holding the 100-year storm and releasing water at the 5-year pre-developed rate.
- There is an emergency preparedness plan in place for the Lake Mitchell Dam.
- Davison County and the City of Mitchell conduct periodic debris clearing operations in major drainages, including Firesteel Creek and Dry Run Creek.
- Davison County completed a storm bypass structure in 2000 around Mount Vernon using FEMA disaster mitigation funding.
- Major upgrades have been made recently to Ethan's storm water drainage system, including installation of storm sewer piping and ditch cleaning.
- Significant storm water drainage improvements have been made recently in Mitchell, including construction of a new detention pond to mitigate flooding in the area around Avera Queen of Peace Hospital. FEMA hazard mitigation funds were used in the project, which was completed in 2015.

Drought

Description

Drought is a deficiency in precipitation over an extended period of time, usually a season or more, resulting in a water shortage causing adverse impacts on vegetation, animals, and/or people. It is a normal, recurrent feature of climate that occurs in virtually all climate zones. Human factors, such as water demand and water management, can exacerbate the impact that drought has on a region.

Droughts can occur at any time of the year, but the consequences are worse during the summer growing season, especially after winters with below normal precipitation. A small departure in normal precipitation during the months of June through August can have a significantly negative impact on crop production. The demand for water for multiple uses also impacts water availability. Rural water systems that were originally designed to supply water for people are now also being used for cattle and to fight wildfires, taxing the limits of the systems.

Drought in South Dakota is often accompanied by periods of extreme heat. According to the National Weather Service, among natural hazards, only the cold of winter—not lightning, hurricanes, tornadoes, floods, or earthquakes—takes a greater toll on human life. Between 1936 and 1975, nearly 20,000 people were killed in the United States by the effects of heat and solar radiation, and in the heat wave of 1980, more than 1,250 people died. Elderly people, small children, people with certain medical conditions, and those on certain medications are particularly susceptible to heat stress.

Location

All areas of the county are equally likely to be impacted by drought.

Extent

Drought extent can be measured in terms of severity or length. In terms of severity, Davison County has experienced four years of annual precipitation less than two thirds its average amount of 23 inches since 1960. Those years were 1966, 1974, 1976, and 1980 (see **Table 3.3**). In terms of length, below average annual precipitation is not unusual for three or four consecutive years in the county, but there have been no consecutive years since 1960 in which the county received less than two thirds its average amount.

History

Davison County has experienced many significant droughts in its history. In an area that is so highly dependent on agriculture, the impact of a major drought can be significant. The drought of 1976 was one of the most severe in recent years. Under 14 inches of rain was recorded for the year at the Mitchell weather station, resulting in an Emergency Declaration that affected Davison County and almost all other counties in South Dakota. A drought in 2012 also was severe; it was so devastating that the State of South Dakota activated a

Drought Task Force. And of course the dust bowl years of the 1930s had a major impact on Davison County, not to mention much of the rest of the United States.

The following table shows the total annual precipitation recorded at the Mitchell weather station since 1960. **Table C.2 in Appendix C** provides some detail on recent droughts that have impacted the county.

Table 3.3 – Annual Precipitation in Davison County (1960 - 2014)

YEAR	ANN PRECIP										
1960	26.3	1970	20.1	1980	14.3	1990	22.8	2000	24.8	2010	34.5
1961	24.3	1971	21.0	1981	21.4	1991	18.1	2001	26.1	2011	20.7
1962	32.6	1972	22.7	1982	27.3	1992	22.5	2002	20.7	2012	21.7
1963	20.2	1973	***	1983	23.9	1993	36.2	2003	20.9	2013	29.5
1964	18.6	1974	12.5	1984	31.5	1994	17.0	2004	28.1	2014	20.0
1965	23.6	1975	17.3	1985	28.4	1995	28.0	2005	28.9		
1966	14.6	1976	13.6	1986	31.0	1996	23.5	2006	25.0		
1967	17.5	1977	30.0	1987	23.9	1997	18.0	2007	26.3		
1968	24.4	1978	19.6	1988	19.3	1998	26.0	2008	25.4		
1969	21.1	1979	24.3	1989	17.2	1999	25.5	2009	22.3		

Source: <http://climate.sdstate.edu/coop/monthly.asp>

*** No data for this year

Probability

Based on an analysis of the frequency of past hazard events, the probability of a significant drought occurring in Davison County in any given year is moderate, expected to occur at least once or twice in a ten year period. The probability of a truly severe drought impacting the county, such as occurred in 2012, is low, expected to occur fewer than once per ten years.

At the statewide level, the developers of the South Dakota Hazard Mitigation Plan cite tree ring research spanning a period of about 400 years indicating that multi-year droughts as significant as the 1930s drought occur on average every 57 years in South Dakota. Based on historical records, notable droughts have occurred somewhere in the state on average about every 12 years.

Resources and Capabilities

Resources at the local level in Davison County to mitigate the impacts of drought are limited. Each community could implement restrictions against non-essential water use; the City of Mitchell used to do this when the water level in Lake Mitchell, the city's previous water source before joining the Davison Rural Water System, was low. Davison Rural Water does have restrictions on the amount of water that it will provide to the communities it serves, and in turn the towns could ask their residents to cut back water usage if needed.

Regarding the agricultural sector, most farmers in Davison County have crop insurance, which helps lessen the financial impact of drought. Furthermore, modern agricultural

practices are more advanced (such as no-till farming and the development of more drought-tolerant crops), so farmers can better withstand years of below average rainfall.

Resources available at the state or regional level include the State Drought Task Force, which was activated during the severe drought of 2012. The goal of the task force is to monitor drought conditions by gathering the most current data available and to make sure that people have access to that information as quickly as possible. The group coordinates the exchange of drought information among government agencies and agriculture groups, fire managers, and water-supply organizations. Another resource is the Natural Resource Conservation Service, which has information available about how to deal with droughts.

Wildfire

Description

Wildfires are uncontrolled conflagrations that spread freely through the environment. Such fires that occur near populated areas pose threats not only to natural resources, but also to human life and personal property. Wildfires are not as serious a concern in Davison County as in other more forested parts of the country, but the opinion of the planning team is that the hazard does warrant some attention in this plan.

Location

Wildfires in Davison County are most likely to occur in large areas of extensive brush or unmanaged vegetation, including pastures and other types of grassland. This also includes the hills and draws along the James River, which contain a significant amount of trees and thick brush.

Extent

Each of the fire departments in the county submits reports to the South Dakota Division of Wildland Fire about the fires they fight. The division compiles the reports and produces a comprehensive database of all the records, which the planning team was able to obtain for fires occurring in the county from 2000 through May 2015. The following table summarizes this information in terms of the size of the fires that have been fought. It shows that the great majority of the fires have been fairly small, most impacting fewer than three acres.

Table 3.4 – Wildfires in Davison County

Less Than 3 Acres	3 to 9 Acres	10 to 24 Acres	25 to 49 Acres	50 to 99 Acres	100 + Acres
105	25	29	9	4	5

Source: South Dakota Division of Wildland Fire (based on reports from the local fire departments)

According to the database, the most common specific causes of wildfires in Davison County are from debris catching fire, from equipment igniting vegetation, and from campfires, although it should be noted that the cause for many of the fires is not known. Information is not available on the dollar amount of damage caused by any of the wildfires, or whether any injuries or deaths occurred.

History

Many wildfires have occurred in Davison County, but nothing on a truly destructive scale. The largest recent fire was one that burned 250 acres in April 2015.

Probability

Very localized, small scale fires are likely to occur somewhere in the county virtually every year. They are more likely to occur during extended dry periods, and can be particularly dangerous when they are spread by high winds. Based on past history, the probability of a wildfire causing significant damage in the county in a given year is low.

Resources and Capabilities

Various resources are available locally to mitigate wildfires. Davison County adopted an ordinance in 2012 that prohibits open burning during dry, windy, and other dangerous conditions. The county commission issues burn bans in coordination with the Davison County Emergency Management Director and the local fire chiefs. Each fire department based in the county has firefighters who have had training in fighting wildfires, and each is equipped with apparatus and equipment to handle most of the wildfires they are likely to encounter. Various mutual aid agreements are in place which helps ensure that assistance is available during particularly serious wildfires and other emergency events. A current summary of the capabilities of the departments is presented in the following table.

Table 3.5 - Fire Department/Ambulance Service Resources and Capabilities

Dept	Members	Vehicles	HazMat Capability	EMTs	Ambulance Vehicles
Ethan	37	11	None	3	0
Mitchell	24	13	Operational	24	4
Mt Vernon	28	6	None	2	0

Community Assets

Hazards can affect all parts of the community, but their impact on certain community assets is particularly important to consider. In this section, the most important community assets and facilities in Davison County are identified. The section begins by identifying those assets and facilities that would play a critical role in helping the community respond to a hazard event. Following this, certain other important community assets are identified, and the section ends with a brief discussion of some of the most vulnerable populations in the county.

Hazard Response

The assets listed below would play an especially critical role during a hazard event, helping the community respond to and recover from the event. The assets are shown in the maps located at the end of this chapter.

Equipment and personnel

- Davison County Emergency Management Office
- Fire department in Ethan, Mitchell, and Mt Vernon

Major Medical facilities

- Avera Queen of Peace Hospital

Shelters

- A designated emergency storm shelter and disaster relief shelter is located in each community.

Notification

- Warning siren(s) in each community

Other Important Assets

Included in this category are assets and facilities that are important to the basic everyday functioning of communities, including governmental offices, educational facilities, major businesses, and other facilities. These assets generally would not have a direct role in the local response to a disaster event, although they could play a part.

Many of the assets listed below are shown on the maps presented at the end of this chapter, including the commercial grain storage facilities (grain elevators). These facilities are the economic heart of many small towns in South Dakota and are a very important part of the local economies. They also are particularly vulnerable to fires since they can hold enormous amounts of grain, which is very combustible.

Governmental offices

- Davison County Courthouse
- Municipal finance office in each community

Educational Facilities

- Ethan Public School (K-12)
- Mount Vernon Public School (K-12)
- Longfellow Elementary School - Mitchell
- Gertie Bell Rogers Elementary School - Mitchell
- LB Williams Elementary School - Mitchell
- John Paul Elementary School - Mitchell
- Mitchell Christian School (K-12)
- Mitchell High School (9-12)
- Dakota Wesleyan University

- Mitchell Technical Institute

Major Businesses

Ethan

- Ethan Co-op Lumber
- Farmers Alliance grain elevator

Loomis

- POET Biorefining Ethanol Plant

Mitchell

<i>Employer</i>	<i>Employees</i>
• Avera Health Care System	715
• Trail King	515
• Mitchell School District	450
• Wal-Mart	270
• AKG	270
• Graphic Packaging	225
• Twin City Fan	205

Mount Vernon

- Edinger Anhydrous Ammonia
- Farmers Elevator grain elevator

Vulnerable Populations

The issue of vulnerable populations is important to consider, because such populations may be particularly vulnerable to disaster events. Vulnerable populations include the very young, the elderly, those with physical or mental disabilities, and the very poor. They can also include populations that tend to be isolated in some way from the rest of the community, such as those who are not fluent in English.

The South Dakota Hazard Mitigation Plan includes a section on social vulnerability, using the Social Vulnerability Index for the United States. This index, compiled by the University of South Carolina Hazards and Vulnerability Research Institute, measures the social vulnerability of all counties in the nation to environmental hazards. The index synthesizes 30 socioeconomic variables, which research suggests contribute to reduction in a community’s ability to prepare for, respond to, and recover from hazards. The primary variables are race and class, wealth, percentage of elderly residents, Hispanic ethnicity, special needs individuals, Native American ethnicity, and service industry employment. According to the index, Davison County is not within the top 20% of the most socially vulnerable counties in the nation to environmental hazards; it ranks 42nd among South Dakota's 66 counties.

In the context of this plan, a specific population of concern is the aged, who tend to be more vulnerable to the effects of hazard events because of their physical or mental condition, or other factors. Many of the aged live in nursing homes and assisted living facilities. Such facilities are located in Mitchell, as shown in **Figure 3.4b**.

Estimating Losses

This section assesses the vulnerability of Davison County and the participating jurisdictions to the hazards profiled earlier in this chapter. Vulnerability is defined as the extent to which people and property are exposed to harm or damages created by a hazard. Much of the vulnerability analysis was done by the Planning & Development District III office, including research on local disaster events that had occurred since the original plan was developed.

The method of determining vulnerability varies by the type of hazard and the availability of data, but each methodology is based on either potential for loss or actual losses. Following is a description of each specific methodology used.

Potential Loss Methodologies

- FEMA digital Flood Insurance Rate Maps were used to identify 100-year flood zones in the county. Using GIS, these flood zones were overlaid on parcel layer data to provide estimates of loss potential at the community level.
- FEMA's HAZUS loss estimation software was used to estimate potential losses from flooding in each community. HAZUS produces a flood polygon and flood-depth grid that represents the 100-year floodplain, with losses calculated using national baseline inventories (buildings and population) at the census block level. The maps generated by HAZUS are not as accurate as FEMA's Flood Insurance Rate Maps, nor is the resulting data, but HAZUS is still a helpful planning tool for communities that have not been mapped by the National Flood Insurance Program⁴.
- Data on the population living in wildfire threat zones was used to estimate potential wildfire losses. This methodology, from the SILVIS Lab at the University of Wisconsin–Madison, was not used when the current plan was being developed.
- The value of buildings within the county was used to estimate potential losses due to winter storms and summer storms (building exposure).
- Population density within the county was used to estimate potential losses due to winter storms and summer storms.

⁴ A major limitation of HAZUS is the inadequacies associated with its hydrologic and hydraulic modeling, especially in sparsely populated areas where census blocks - the basis of the loss calculations - are large. The software assumes the population and building inventory to be evenly distributed over the census blocks, whereas in reality flooding may occur only in a small part of the block where there are few buildings or people. Also, HAZUS uses default national databases that may not be applicable at the local level.

- Housing characteristics within each community were used to help determine the potential local impact of severe summer storms.

Actual Loss Methodologies

- The National Climatic Data Center's Storm Events Database was consulted for historical information regarding weather-related events (see **Table C.2** in **Appendix C**).
- Records from FEMA were consulted for federal assistance provided to Davison County following major disaster declarations through FEMA's Public Assistance program (see **Table C.1** in **Appendix C**).
- Data from the U.S. Dept of Agriculture Risk Management Agency was used to assess crop loss due to a variety of natural hazards.
- Information from the National Drought Mitigation Center's Drought Impact Reporter was used to assess the local impact of droughts.
- Data from the South Dakota Division of Wildland Fire was used to assess the historical impact of wildfires in the county.

At the conclusion of the vulnerability assessment for each hazard, development trends are analyzed to determine whether the county's vulnerability to the hazard might increase in the future. For instance, development in a floodplain can increase a community's vulnerability to flooding, and it can also increase the probability of flooding elsewhere as former permeable surface areas are converted to impermeable surfaces. Information on development trends in the county was obtained by the following:

- Analysis of population trends and projections.
- Discussion with county officials about where housing development and other growth may be occurring.

At the end of the chapter, a map of each community is presented showing the important community assets discussed in the previous section. The maps also show areas prone to flooding in the communities.

Winter Storms

All areas of South Dakota, including Davison County, are vulnerable to winter storms. The consequences of winter storms can be great. They can disrupt the power supply when electrical lines are brought down by high winds, falling trees, or extreme ice buildup. Everyday activities can be significantly disrupted when road conditions deteriorate because of snow cover or precipitation that freezes on road pavement. In extreme situations, roads can be closed because of accumulated snow for days or even weeks. Winter storms also can cause significant crop losses when they occur early in the growing season.

The rural areas of the county may be somewhat more vulnerable to winter storms than the towns. One of the reasons for this is the fact that electricity is brought to the rural areas by

many miles of rural power lines, which are vulnerable to being brought down by storms accompanied by high winds or freezing rain (high winds can snap power poles, and freezing rain and sleet forms ice on the lines, making them heavy and more susceptible to being blown down). The rural elderly are at particular risk at these times, because they cannot as easily withstand extremes in temperature, and because they are more likely to depend upon certain in-home health care systems that require electricity to operate.

Isolation also increases the vulnerability of people living in the rural areas of the county. For instance, if rural roads are blocked by snow for extended periods of time, people cannot travel into town for groceries, medical supplies, or other important items.

To assess the county's vulnerability to winter storms, the methodology that was used in the South Dakota Hazard Mitigation Plan was essentially followed for this plan. The following factors were considered:

- The number of prior winter storm events in the county
- Past damage amounts
- The county's building exposure
- Population density

Prior Events:

Tables C.1 and C.2 in Appendix C show many significant winter storms that have been recorded in Davison County. These events have included blizzards, ice storms, heavy snows, and extreme cold events, as well as high wind events that occurred in the winter months. According to the South Dakota Hazard Mitigation Plan, 74 winter storm events were recorded in Davison County between 1950 and 2012, ranking the county tied for 16th among the state's 66 counties.

Past Damage Amounts:

Winter storms have the potential to cause significant amounts of damage. For instance, the ice storm that occurred in November 2005 resulted in over \$3 million of public assistance costs to the Central Electric Cooperative for its infrastructure within Davison County.

Given Davison County's agriculturally-based economy, another method to determine vulnerability is to look at the impact of winter storms on the county's agricultural producers. Farmers typically protect themselves from the impacts of adverse weather and other natural hazards by insuring their crops against losses through multi-peril crop insurance, which is underwritten by the Risk Management Agency, a part of the U.S. Dept of Agriculture. Data on indemnity payouts for crop loss in Davison County due to various types of winter weather events between 2000 and 2013 was obtained from the Risk Management Agency, and is presented in the following table. For the 2000 through 2013 period of analysis, winter weather-related payouts represented about 2% of all indemnity payouts in Davison County.

Table 3.6 – Crop Loss Due to Winter Weather

Year	Frost	Freeze	Cold Winter	Cold Wet Weather
2000	\$15,614	\$0	\$75,640	\$0
2001	\$5,322	\$0	\$176,637	\$0
2002	\$3,817	\$2,582	\$10,613	\$14,543
2003	\$340	\$0	\$2,263	\$0
2004	\$6,151	\$1,365	\$1,008	\$25,563
2005	\$16,920	\$14,899	\$0	\$3,922
2006	\$0	\$0	\$6,771	\$0
2007	\$1,930	\$3,718	\$19,963	\$0
2008	\$0	\$0	\$50,894	\$2,599
2009	\$0	\$7,199	\$441,894	\$28,391
2010	\$0	\$0	\$1,781	\$59,995
2011	\$0	\$2,458	\$115,179	\$110,263
2012	\$0	\$0	\$0	\$4,589
2013	\$0	\$0	\$49,729	\$165,792

Source: USDA Risk Management Agency (www.rma.usda.gov/data/cause.html)

Building Exposure:

The total value of buildings in Davison County is approximately \$1,924,360,000, according to the South Dakota Hazard Mitigation Plan, which ranks the county 10th among the state's 66 counties. The median figure for South Dakota counties is \$580,276,000. The county's building exposure can be considered high.

Population Density:

Davison County is the 10th most populous county in South Dakota. Compared to the rest of the state, Davison is densely populated, with an average of 44.7 people per square mile, much higher than the overall state figure of 10.5 people per square mile. However, this is much lower than the national average of 89.5 people per square mile. Davison County can be considered at least moderate in terms of population density.

Development Trends and Future Vulnerability

Considering all these factors, Davison County's vulnerability to winter storms can be considered high (Davison is rated in the South Dakota Hazard Mitigation Plan as one of only six counties in the state that is highly vulnerable to winter storms), and vulnerability is likely to remain high. As **Table 2.3** showed, the population of Davison County has been increasing at a moderate rate, and this trend is expected to continue. Most of the growth is expected to occur in and near Mitchell, especially around Lake Mitchell, and in the vicinity of the Wild Oak Golf Course on the eastern edge of the city. This growth may slightly increase the county's vulnerability to winter storms, but probably not to any significant degree.

Summer Storms

All areas of Davison County are vulnerable to summer storms, especially those that are accompanied by tornadoes, lightning, or large hail. Typical damage from summer storms includes blown down power lines, crop damage from hail and high wind, property damage if a populated area is struck, and flooding from heavy rain. Like the rest of the Great Plains, Davison County is especially vulnerable to summer storms accompanied by high wind because the landscape is open and there is little topographic relief to block the wind. Structures located at higher elevations are somewhat more vulnerable to high wind events.

The county's vulnerability to summer storms is analyzed first on a general county-level basis, and then specifically for each community. This approach was taken because even though summer storms are equally likely to occur in all areas of the county, differences in the built environment within each community may affect their vulnerability to summer storms.

General Summer Storm Vulnerability

To assess the county's vulnerability to summer storms, the methodology used in the South Dakota Hazard Mitigation Plan was adopted for this plan (except that tornadoes and windstorms are considered together). The following factors were considered:

- The number of prior summer storm events in the county
- Past damage amounts
- The county's building exposure
- Population density

Prior events:

Tables C.1 and C.2 in Appendix C show many significant summer storms that have been recorded in Davison County. These events include hailstorms, thunderstorms, lightning, and tornadoes, as well as high wind events that occurred during the summer. **Table C.2** shows numerous summer storm events, including 24 recorded tornadoes, ten of which were greater in magnitude than F1. According to the South Dakota Hazard Mitigation Plan, Davison County is tied for 27th among the state's 66 counties for the number of tornadoes recorded since 1950, and is tied for 23rd in the number of tornadoes with a magnitude greater than F1.

Past Damage Amounts:

Summer storms have the potential to cause significant amounts of damage. A recent example was a hailstorm in July 2009 that caused several hundred thousand dollars of property and crop damage in Davison County. As shown in **Table C.2**, many summer storm events have caused property and/or crop damage in the county.

As with winter storms, another method to determine the county's vulnerability to summer storms is to look at the impact of such storms on the county's agricultural producers.

Summer storms can cause a lot of damage to cropland, especially when they are accompanied by hail. Data on indemnity payouts for crop loss in Davison County due to hail as well as high wind events between 2000 and 2013 was obtained from the Risk Management Agency, and is presented in the following table. The high amount of hail loss in 2009 was due mostly to corn and soybeans that was destroyed in the July storm mentioned above. For the 2000 through 2013 period of analysis, summer storm-related payouts represented about 2% of all indemnity payouts in Davison County.

Table 3.7 – Crop Loss Due to Severe Summer Weather

Year	Hail	High Wind	Tornado	Year	Hail	High Wind	Tornado
2000	\$43,668	\$3,872	\$9,768	2007	\$0	\$197	\$0
2001	\$4,691	\$303	\$0	2008	\$91,820	\$39,474	\$0
2002	\$25,234	\$0	\$0	2009	\$981,470	\$360	\$0
2003	\$125,417	\$1,490	\$0	2010	\$0	\$621	\$0
2004	\$146,651	\$7,092	\$0	2011	\$0	\$94,960	\$0
2005	\$9,595	\$0	\$0	2012	\$40,490	\$0	\$0
2006	\$464	\$83	\$0	2013	\$3,065	\$0	\$0

Source: USDA Risk Management Agency (www.rma.usda.gov/data/cause.html)

Building Exposure:

The total value of buildings in Davison County is approximately \$1,924,360,000, according to the South Dakota Hazard Mitigation Plan, which ranks the county 10th among the state's 66 counties. The median figure for South Dakota counties is \$580,276,000. The county's building exposure can be considered high.

Population Density:

Davison County is the 10th most populous county in South Dakota. Compared to the rest of the state, Davison is densely populated, with an average of 44.7 people per square mile, much higher than the overall state figure of 10.5 people per square mile. However, this is much lower than the national average of 89.5 people per square mile. Davison County can be considered at least moderate in terms of population density.

Local Summer Storm Vulnerability

At the community level, differences in the local housing stock were analyzed to help determine in a relative sense which communities may be more or less vulnerable to a summer storm powerful enough to cause property damage, such as a tornado or other high wind event. (In absolute terms, Mitchell is by far the most vulnerable community, given its much greater concentration of people and property.) The following variables were considered:

- Median value of owner occupied homes
- Percentage of housing stock built prior to 1950
- Percentage of housing stock built since 1990
- Percentage of mobile homes

Table 3.8 – Housing Stock Characteristics

Community	Median Value Owner-Occupied Homes	Housing Stock Built Prior to 1950	Housing Stock Built Since 1990	Mobile Homes
Ethan	\$80,000	44.5%	17.6%	0.0%
Mitchell	\$117,000	28.4%	23.5%	5.2%
Mt Vernon	\$66,800	46.7%	24.5%	9.0%

Source: US Census (factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?_afpt=table)

As the table shows, the typical home in Mitchell is considerably more valuable than elsewhere in the county, and also is likely to be newer. All other things being equal, it can be assumed that a violent summer storm striking Mitchell would be likely to cause relatively more property damage than a storm occurring in either Ethan or Mount Vernon. The higher percentage of mobile homes in Mitchell and Mount Vernon may put the people in those communities at somewhat higher risk to summer storms with a tornado.

Development Trends and Future Vulnerability

Davison County's overall vulnerability to summer storms can be considered moderate, and it is likely to remain so. As **Table 2.3** showed, the population of Davison County has been increasing at a moderate rate, and this trend is expected to continue. Most of the growth is expected to occur in and near Mitchell, especially around Lake Mitchell, and in the vicinity of the Wild Oak Golf Course on the eastern edge of the city. This growth may slightly increase the county's future vulnerability to summer storms and other hazards.

Flooding

Like all counties in South Dakota, Davison is vulnerable to flooding. Because of the specific nature of flooding, the county's vulnerability to flooding will be analyzed first on a general county-level basis, and then specifically for each community. Given the degree to which flooding is geographically-based, this approach made the most sense to the planning team.

General Flood Vulnerability

Davison County is definitely vulnerable to flooding. According to the HAZUS analysis that was run for the South Dakota Hazard Mitigation Plan (see Table 3-45 of that plan), the potential building damage loss from flooding in Davison County is \$6,417,000. The median figure for all South Dakota counties is approximately \$2,800,000. Overall, Davison ranks 15th among the state's 66 counties in this measure of vulnerability. The potential displaced population in the county was determined to be 530 people.

As was shown in **Table 3.2** on page 28, there are a total of 35 National Flood Insurance Program policies in Davison County, with 13 losses having occurred since 1978 totaling \$85,072 in payments. The number of losses for Davison County ranks 26th in the state, while the amount paid ranks 29th. There is one repetitive loss property in Davison County, with two claims on the property totaling \$17,207 in damages paid.

In addition to impacting buildings and other structures, a good deal of public infrastructure throughout the county is vulnerable to flooding. Roads and infrastructure in the vicinity of the James River typically experience the most severe flooding. The threat to homes and other private property along the James is slight - people simply know better than to build near the river. Elsewhere, flood damage typically involves washed out or damaged roads and drainage structures. Damage is usually minor and short term in nature, usually occurring during springs with heavy rain following winters with a lot of snow. Road segments that have experienced the most flooding are shown in **Figure 3.2**.

Flooding also has a major impact on agriculture. Spring flooding can delay farmers getting into their fields to plant, and later in the growing season it can damage crops. Data on indemnity payouts for crop loss in Davison County due to flooding, as well as excess moisture/precipitation, between 2000 and 2013 was obtained from the Risk Management Agency, and is presented in the following table. For the 2000 through 2013 period of analysis, flood-related payouts represented about 23% of all indemnity payouts in Davison County, second only to drought. Much of the crop loss from flooding in Davison County is due to the James River overflowing its banks onto cropland adjacent to the river.

Table 3.9 – Crop Loss Due to Flooding

Year	Flooding	Excess Moisture/ Precip	Year	Flooding	Excess Moisture/ Precip
2000	\$0	\$91,454	2007	\$1,073	\$1,446,417
2001	\$0	\$2,997,536	2008	\$1,202	\$1,940,475
2002	\$0	\$49,663	2009	\$0	\$892,510
2003	\$0	\$108,791	2010	\$0	\$2,950,729
2004	\$11,994	\$1,212,270	2011	\$0	\$5,974,266
2005	\$0	\$292,172	2012	\$0	\$348,514
2006	\$0	\$33,157	2013	\$0	\$173,660

Source: USDA Risk Management Agency (www.rma.usda.gov/data/cause.html)

The county also is vulnerable to flooding because of the Lake Mitchell Dam on the northern edge of Mitchell. This high hazard dam, which impounds Firesteel Creek, was built in 1928, and its spillway was repaired in 1999. Its normal storage capacity is 8,960 acre-feet, with a maximum capacity of 19,585. South Dakota Highway 37 is located just east of the dam’s embankment (within 100 feet in places), and the Mitchell water treatment plant is located directly across the highway from Lake Mitchell. If the dam failed, both the highway and the treatment facility would be affected. Three downstream bridges would be in jeopardy, plus several residential properties within two miles of the dam (as measured along Firesteel Creek). Due to the short distance between the dam and the nearest homeowners, the Lake Mitchell Emergency Preparedness Plan states that floodwater would affect the properties so quickly that flood wave predictions are “immaterial”⁵.

⁵ It is believed that the nearest homeowner could be in grave danger if the dam failed. According to the City of Mitchell Public Works Director, the individual was advised when he built his home in 2004 that he could lose his life and property in the event of a catastrophic flood.

Local Flood Vulnerability

At the community level, vulnerability to flooding was determined by using FEMA's HAZUS loss estimation software, and by overlaying flood zones shown on FEMA's digital Flood Insurance Rate Maps on parcel layer data. The maps presented at the end of this chapter show the location of the flood prone areas in each community.

Similar to the methodology used in the South Dakota Hazard Mitigation Plan, the HAZUS analysis used the following indicators to assess potential flood losses:

- Building structural damage
- Number of households displaced
- Number of people needing short term shelter

The results of the HAZUS analysis are shown in the following table. It should be noted that the HAZUS runs included land not only within each city's incorporated limits, but also in the area surrounding the communities.

Table 3.10 – HAZUS Base Flood Loss Estimation Results

Community	Building Structural Damage	Households Displaced	People Needing Shelter
Ethan	\$0	4	0
Mitchell (Firesteel Creek)	\$2,981,800	83	46
Mitchell (Dry Run Creek)	\$3,067,405	506	193
Mitchell (Enemy Creek)	\$63,550	58	19
Mt Vernon	\$112,840	14	1

Source: FEMA HAZUS loss estimation software

Using GIS technology, the flood prone areas in each community (as identified by HAZUS or as shown on FEMA's digital Flood Insurance Rate Maps) were overlaid on parcel data to determine the amount of property potentially at risk to flooding. The table below shows the result of the analysis; note again that the HAZUS runs may have included some land outside the cities' corporate limits.

Table 3.11 – Property in Flood Prone Areas

Community	Number of Housing Units	Assessed Value (Residential)	Assessed Value (Commercial)
Ethan	0	\$0	\$0
Mitchell	27	\$1,966,940	\$1,562,070
Mt Vernon	23	\$1,461,720	\$486,375

Sources: HAZUS; FEMA Flood Insurance Rate Maps; Davison County Director of Equalization

Development Trends and Future Vulnerability

As **Table 2.3** showed, the population of Davison County has been increasing at a moderate rate, and this trend is expected to continue. Most of the growth is expected to occur in and near Mitchell, especially around Lake Mitchell, and in the vicinity of the Wild Oak Golf Course on the eastern edge of the city. This growth does not appear likely to increase the county's vulnerability to flooding, as it is not occurring in areas prone to flooding.

However, one factor that could increase the county's vulnerability to flooding is the conversion of wetlands and other marginal land to agricultural production that has been occurring over the last several years as prices for corn, soybeans, and other commodities have increased. Farming these marginal lands may increase the probability and severity of flooding in certain areas as the land's natural capacity to absorb excess surface water is decreased. This development generally is happening far from built-up areas, but there could be negative impacts on rural roads and infrastructure.

Drought

Without question, Davison County is vulnerable to drought. The biggest impact of drought in Davison County is in the agricultural sector. This is not surprising, given the county's heavy reliance on farming. Data on indemnity payouts for crop loss in Davison County due to drought and heat between 2000 and 2013 was obtained from the Risk Management Agency, and is presented in the following table. As the table shows, the drought in 2012 was particularly severe, with Davison County ranking 12th among South Dakota counties in drought losses that year. For the 2000 through 2013 period of analysis, drought-related payouts accounted for almost 69% of all indemnity payouts in Davison County, far higher than any other type of payout. Much of this was due to the huge drought payouts of 2012, and it is not known if such a high percentage would be reflected over a longer period of analysis. Regardless, it is safe to say that drought is one of the costliest natural hazards facing Davison County farmers ⁶.

Table 3.12 – Crop Loss Due to Drought and Heat

Year	Drought	Heat	Year	Drought	Heat
2000	\$626,697	\$8,672	2007	\$739,937	\$72,042
2001	\$1,365,562	\$3,467	2008	\$1,594,127	\$30,629
2002	\$7,885,578	\$35,898	2009	\$2,561	\$0
2003	\$382,096	\$28,118	2010	\$0	\$0
2004	\$319,419	\$0	2011	\$244,581	\$119,391
2005	\$3,012,178	\$275,131	2012	\$30,199,836	\$845,036
2006	\$7,539,421	\$398,925	2013	\$478,045	\$6,849

Source: USDA Risk Management Agency (www.rma.usda.gov/data/cause.html)

⁶ Drought also appears to be the costliest natural hazard statewide for South Dakota farmers. From 2000 through 2013, drought payouts accounted for just under 50% of all indemnity payouts in the state. The next highest type of payout was from excess moisture/precipitation, representing about 30% of payouts.

Following the lead of the South Dakota Hazard Mitigation Plan, vulnerability also was assessed by reviewing information from the National Drought Mitigation Center's Drought Impact Reporter. As described on the Center's website, the Drought Impact Reporter is an interactive mapping tool designed to compile and display drought impact information across the United States from a variety of sources, such as media, government agencies, and the public. It considers impacts in a broad range of categories, including the social, economic, and environmental realms. A summary of impacts from the Drought Impact Reporter for the period 1950 through 2013 is presented in the following table.

Table 3.13 – Drought Impacts in Davison County

Agriculture	Business & Industry	Energy	Fire	Plants & Wildlife	Relief, Response, Restrictions	Society & Public Health	Tourism & Recreation	Water Supply	TOTAL
97	12	5	9	10	47	19	2	12	213

Source: National Drought Mitigation Center's Drought Impact Reporter (drought.unl.edu/MonitoringTools/DroughtImpactReporter.aspx)

For some perspective on what these figures mean, it is useful to review the drought assessment section of the South Dakota Hazard Mitigation Plan, which assessed drought vulnerability among all counties in South Dakota. According to the plan, Davison is tied for 37th in total number of impacts among the state's 66 counties, indicating that the county may be somewhat less vulnerable to drought than most other counties in the state.

Development Trends and Future Vulnerability

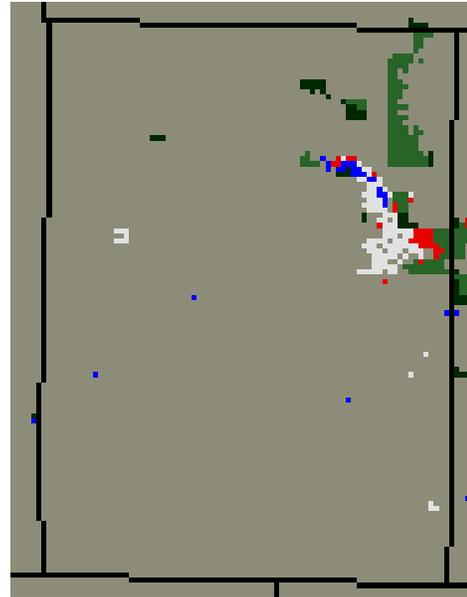
The county's vulnerability to drought is certain to continue for the foreseeable future. If anything, it may increase in coming years if current land use trends continue and more marginal land is brought into agricultural production. It also should be noted that climate change may increase the frequency and severity of droughts in the future, according to many climate prediction models.

Wildfire

The historical evidence shows that Davison County is not especially vulnerable to wildfires. In addition to looking at the records of wildfires that have occurred in the county, risk also can be analyzed using data from the SILVIS Lab at the University of Wisconsin. The SILVIS data is classified into various categories based on the density of housing and vegetation in specific areas. Areas are classified as High, Moderate, or Low Risk threat zones. High Risk zones are areas of moderate to high density housing within heavily vegetated areas, Moderate Risk zones are areas of lower housing unit density within areas of high vegetation, and Low Risk zones have either no vegetation, or very low density housing.

The map presented here, from the SILVIS website, shows the areas of greatest wildfire risk in the county. Following is an explanation of the colors:

- Gray (no shading): Areas with little vegetation other than crops. There is little to no wildfire vulnerability in these areas.
- Dark green: Vegetated areas with no housing. Since these areas are not populated, there is no wildfire vulnerability.
- Green: Vegetated areas with low-density housing. The wildfire risk in these areas is low.
- Yellow: Wildland-urban interface areas. Here the risk is generally moderate, except in areas with very high density housing, where the risk is high.
- Red: Intermix communities, defined as places where housing and wildland vegetation intermingle, the vegetation being continuous and occupying more than 50 percent of the land, and the housing density being greater than one house per 40 acres. Here the wildfire risk is high.



The map shows small that only a very small percentage of the Davison County land base is in the High (red) or Moderate (yellow) risk zones. The total population living in these risk zones is summarized in the table below, which is based on 2010 Census Block data.

Table 3.14 – Population in Wildfire Risk Zones in Davison County

Housing Units	Total Population	Median Home Value	Total Home Value
277	661	\$108,800	\$30,137,600

Source: State of South Dakota Hazard Mitigation Plan, based on data from the SILVIS Lab at the University of Wisconsin–Madison

The population of 661 living in a High or Moderate Risk threat zone ranks Davison County 34th among South Dakota counties, representing about three percent of the county's population. Putting things in perspective, in the state of South Dakota as a whole about 26 percent of the population is living in a High or Moderate Risk threat zone (most of them in the heavily forested Black Hills region), and the median number of people living in a High or Moderate Risk threat zone among the state's counties is 745. The overall vulnerability to wildfire in Davison County appears to be fairly low.

This is not to say that there is no threat. Even in areas of the county without much woody vegetation, wildfires are possible. They can occur in pastures and other types of grassland, wetlands (many of which dry out in the summer), and wildlife production areas. The loss potential from these fires is generally slight, although occasional damage has been reported. Wildfire impacts on the county's agricultural producers are insignificant; data on

indemnity payouts between 2000 and 2013 showed \$1,510 for crop loss due to wildfire in 2011.

Development Trends and Future Vulnerability

The development occurring in Davison County may marginally increase the county's future vulnerability to wildfires, but probably not to any significant degree.

Risk Assessment Summary

In this section, the vulnerability of Davison County to each of the hazards profiled is summarized. The summary is presented starting with a general county-level overview, and then looking specifically at each of the communities. Maps are presented at the end of the section to augment the analysis, showing areas in the county and within each community where vulnerability to flooding exists; the graphic on page 46 showed areas most vulnerable to wildfire.

Vulnerability to winter storms, summer storms, and drought is not mapped, as those hazards are likely to occur in all areas of the county more or less equally. Because of this, the vulnerability summaries for the communities are similar, although differences in the built environment within each community do affect their vulnerability to these hazards.

- **Davison County**

Winter storms: All areas of the county are highly vulnerable to winter storms. People living in the rural areas of the county are especially vulnerable to winter storms because they are dependent on miles of exposed power lines for electricity. Major winter storms accompanied by heavy snow or freezing rain contribute to the vulnerability of the rural areas by making roads dangerous for travel. Winter storms accompanied by very high winds have the potential to damage residential and commercial property in the county, but damage to infrastructure (especially to power lines) is of much greater concern. In summary, it is a certainty that the county will remain quite vulnerable to winter storms no matter what mitigation actions are taken.

Summer storms: All areas of the county are vulnerable to summer storms, and are highly vulnerable to summer storms that are accompanied by tornadoes or hail. Violent summer weather is not uncommon in this part of the country (see "tornado alley" graphic on page 22). Although the county's land base is rather small, most of the land in the county outside the Mitchell area is devoted to raising crops, which are quite vulnerable to the effects of hail and other violent summer weather. The lack of building codes in the county impacts the county's vulnerability to summer storms accompanied by high winds.

Flooding: Certain areas of the county are vulnerable to flooding, especially along the James River. Most of the vulnerability is to cropland and to rural county and township roads. Flood damage to rural residences generally is not a major concern, but three residential properties located near the river just east of Mitchell were nearly flooded in 2010 (see **Figure 3.4a**). As discussed on page 42, the area downstream of the Lake Mitchell Dam just north of Mitchell also is vulnerable to flooding.

Drought: All areas of the county are vulnerable to drought. Drought's impact in the county is primarily to the agricultural sector, as the water supply throughout the county to residential and commercial users appears to be secure at this time. Each water provider - Davison Rural Water System, Hanson Rural Water System, and Aurora-Brule Water System - gets water from the Missouri River, and none have ever had difficulty delivering sufficient water to their customers.

Wildfire: The overall vulnerability to wildfire in the county is fairly low.

- **Town of Ethan**

Winter storms: The town is vulnerable to winter storms; business and school closings, power outages, and traffic disruptions are all possible in the town as the result of severe winter storms. The town has equipment to adequately handle most snowfall events, but temporary travel inconveniences are inevitable during especially heavy snowfalls. Winter storms accompanied by very high winds have the potential to damage residential and commercial property in the town, but tree damage (and property damage from falling trees) is more typical. There are no building codes in the town to mitigate risk to winter storms.

Summer storms: The town is vulnerable to summer storms accompanied by high winds, tornadoes, or hail. In terms of potential property loss, Ethan is somewhat more vulnerable to summer storms than the rural parts of the county. However, the value of a typical house in Ethan is fairly modest, and the overall housing stock is fairly old - only 18 percent of homes in Ethan have been built since 1990 (the state figure is 30%), whereas 45 percent of homes were built before 1950 (the state figure is 25%). The lack of building codes in the town impacts the local vulnerability to summer storms accompanied by high winds.

Flooding: There appears to be little vulnerability to flooding in the community, although the HAZUS software did identify a small area prone to flooding on the northwest edge of town.

Drought: The town is somewhat vulnerable to drought. However, its water supply through the Davison Rural Water System is secure. Davison has never had difficulty delivering enough water to the town.

Wildfire: There is essentially no vulnerability to wildfire in the town.

- **City of Mitchell**

Winter storms: All areas of Davison County are vulnerable to winter storms, but the loss potential is much greater in Mitchell, given its concentration of population, buildings, and critical infrastructure. Business and school closings, power outages, and traffic disruptions are all possible in the city as the result of severe winter storms. The city has equipment to adequately handle most snowfall events, but temporary travel inconveniences are inevitable during especially heavy snowfalls. Winter storms accompanied by very high winds have the potential to damage residential and commercial property in the city, but tree damage (and property damage from falling trees) is more typical. Risk is mitigated somewhat because Mitchell enforces National Building Code standards, which mandates that all new structures built in the city must be constructed with a minimum level of structural integrity to withstand high winds.

Summer storms: The city is vulnerable to summer storms accompanied by high winds, tornadoes, or hail. Given its much higher concentration of residential, commercial, and public property, Mitchell is much more vulnerable to summer storms than any other part of the county in terms of potential property loss. Also, as shown in **Table 3.8**, the typical house in Mitchell is much more valuable than elsewhere in the county, and the housing stock is newer overall, so the city is more vulnerable to property loss in relative terms as well. Property risk is mitigated somewhat because Mitchell enforces National Building Code standards, which mandates that all new structures built in the city must be constructed with a minimum level of structural integrity to withstand high winds.

Flooding: The city is quite vulnerable to flooding, as both the historical evidence and the potential flood loss tables (**Tables 3.10** and **3.11**) indicate. Dry Run Creek runs through the heart of the community, while Firesteel Creek and Enemy Creek flow through areas just north and south of the city (see **Figures 3.4a** and **3.4b**). A total of over \$3.5 million of residential and commercial property is vulnerable to flooding in Mitchell, as is some important infrastructure. The city's water treatment plant is partially located in the floodplain below the Lake Mitchell Dam (see **Figure 3.4a**). Two major businesses - a cement plant and a car dealership - are located in the Dry Run Creek flood hazard area (**Figure 3.4b**).

Drought: The city is somewhat vulnerable to drought. However, its water supply through the Davison Rural Water System is secure. Davison has never had difficulty delivering enough water to the town. In the past, prior to joining Davison Rural Water, Mitchell's water source was Lake Mitchell. When the water level in the lake was low, the city would ask its residents to cut back on non-essential water use.

Wildfire: There is little vulnerability to wildfire in the city itself, but wooded areas on the outskirts of Mitchell may be somewhat vulnerable (see figure on page 46).

- **City of Mount Vernon**

Winter storms: The city is vulnerable to winter storms; business and school closings, power outages, and traffic disruptions are all possible in the city as the result of severe winter storms. The city has equipment to adequately handle most snowfall events, but temporary travel inconveniences are inevitable during especially heavy snowfalls. Winter storms accompanied by very high winds have the potential to damage residential and commercial property in the city, but tree damage (and property damage from falling trees) is more typical. There are no building codes in the city to mitigate risk to winter storms.

Summer storms: The city is vulnerable to summer storms accompanied by high winds, tornadoes, or hail. In terms of potential property loss, Mount Vernon is somewhat more vulnerable to summer storms than the rural parts of the county. However, the value of a typical house in Mount Vernon is modest, and the overall housing stock is fairly old - although 25 percent of homes in Mount Vernon have been built since 1990 (near the state figure of 30%), almost 47 percent of homes were built before 1950 (the state figure is 25%). The lack of building codes in the city impacts the local vulnerability to summer storms accompanied by high winds.

Flooding: The city is definitely vulnerable to flooding, as **Table 3.10** and **Table 3.11** both clearly indicate. A total of over \$1.9 million of residential and commercial property is at risk, or about \$4,216 on a per capita basis. In addition to the many residential

properties located in the flood hazard zone, several commercial properties (including one block in the downtown area), and two public properties - the fire hall and the Mount Vernon Public School - are affected.

Drought: The town is somewhat vulnerable to drought. However, its water supply through the Davison Rural Water System is secure. Davison has never had difficulty delivering enough water to the town.

Wildfire: There is essentially no vulnerability to wildfire in the city.

Figure 3.1 - Residential Building Permits Issued in Davison County (2010 - 2015)

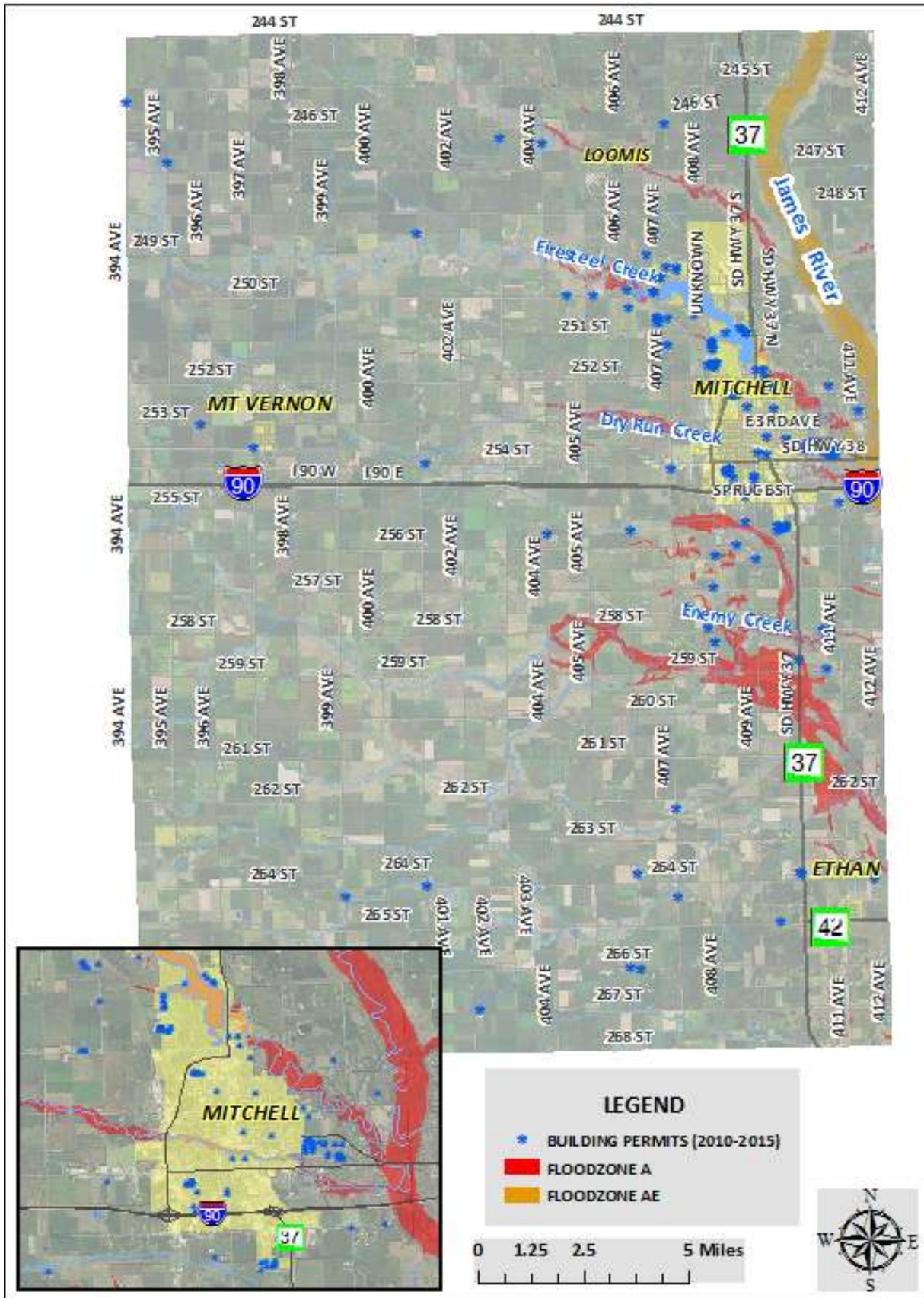


Figure 3.2 - Davison County

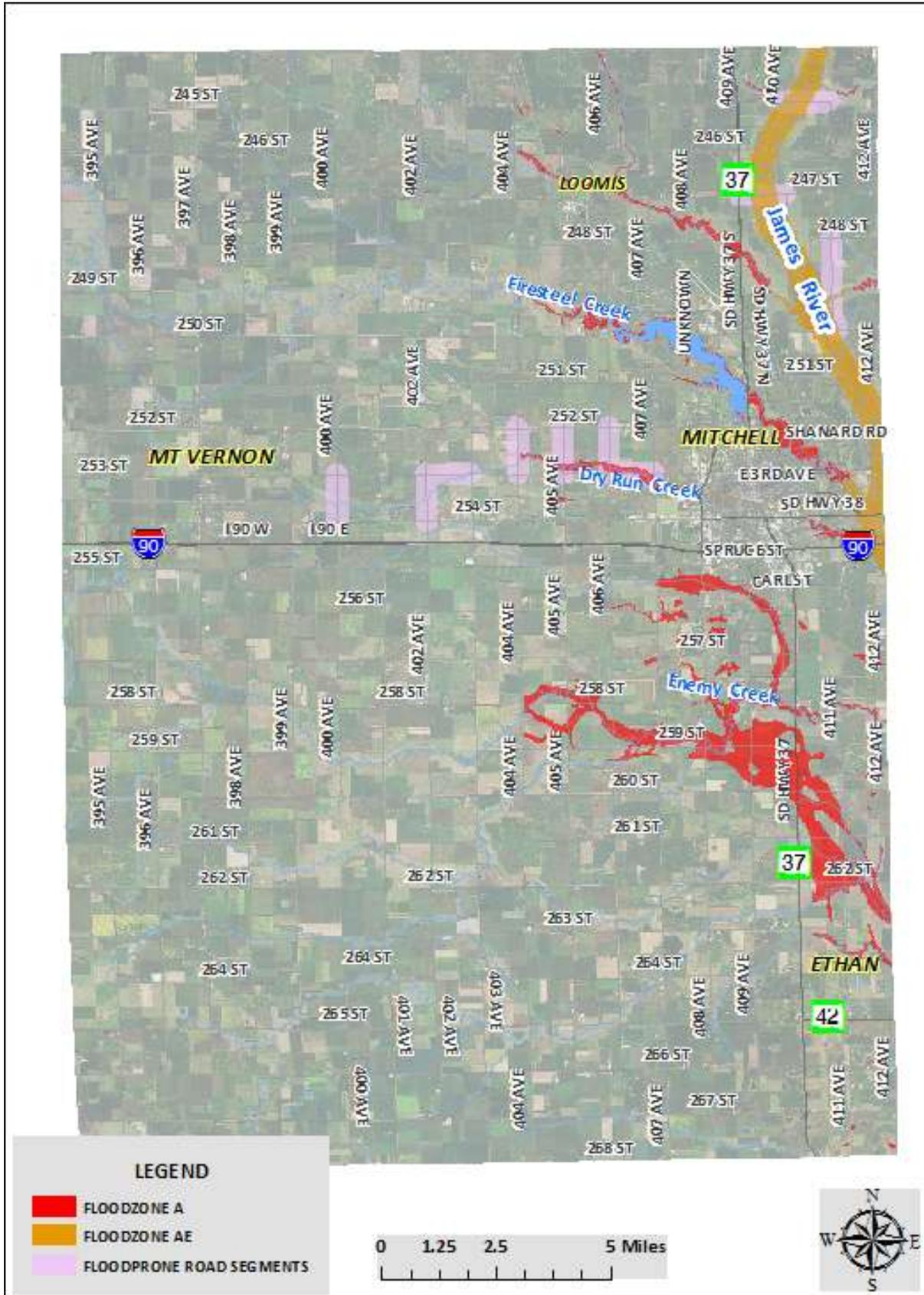
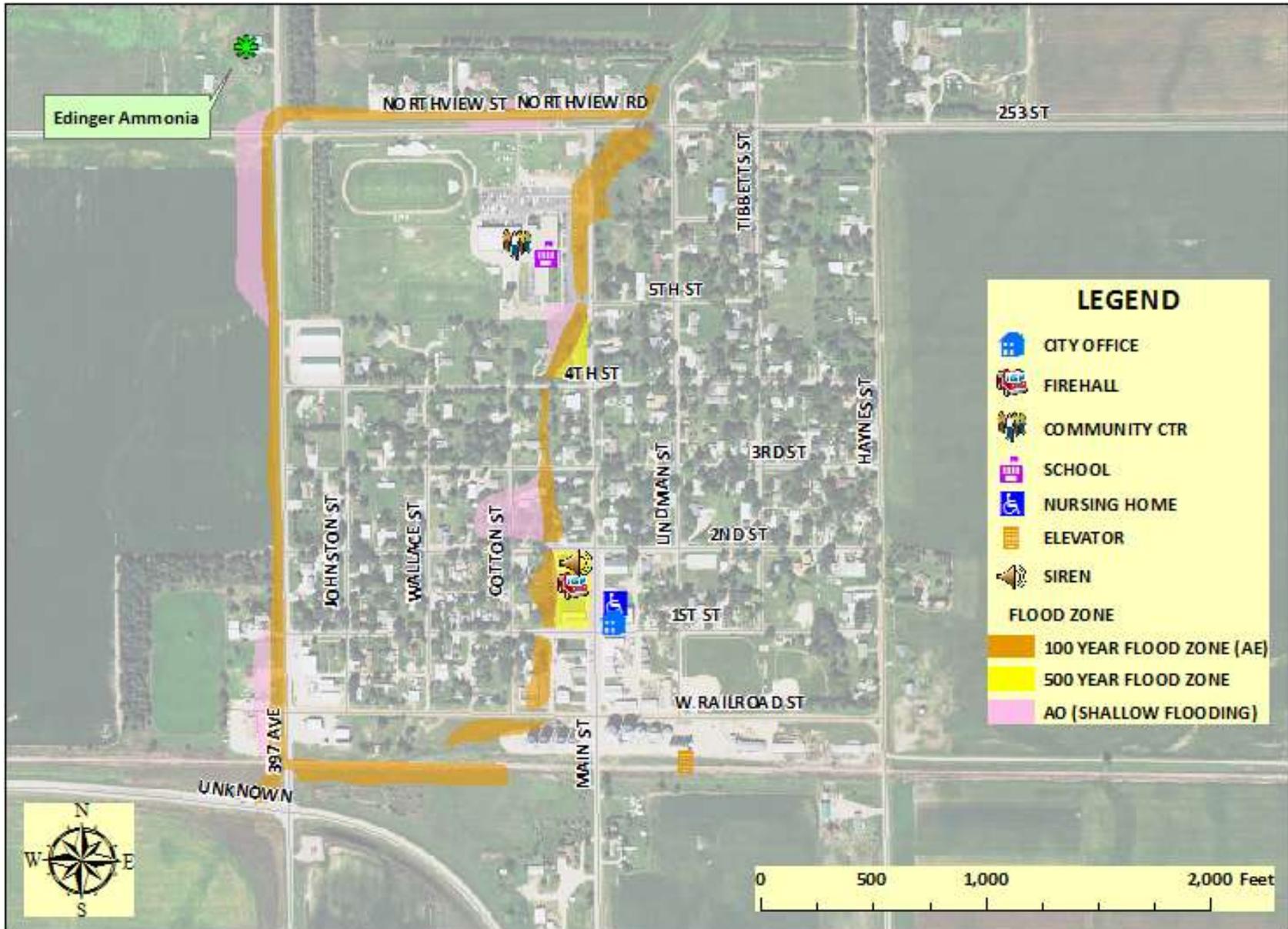


Figure 3.3 - Ethan



Figure 3.5 - Mount Vernon



CHAPTER IV

RISK MITIGATION STRATEGY

Background

The previous chapter described the types of hazards most likely to impact Davison County, and discussed the county's vulnerability to each of the hazards. This chapter identifies the hazard mitigation goals and objectives that the planning team decided upon, and then focuses on a presentation of the mitigation actions proposed to achieve the goals and objectives. A table showing all of the proposed actions is included. The chapter concludes with a discussion about how the proposed actions were prioritized.

Mitigation Goals and Objectives

With the risk assessment completed, the planning team turned its attention to identifying the goals and objectives it wanted to achieve. The team began by reviewing the goals listed on pages 49 and 50 of the county's current plan. The team also wanted to ensure that its goals were consistent with and supported the priorities of the other planning documents that were reviewed as this plan was being developed (a list of the documents is provided on page 63). In the end, the team decided to essentially follow the goals stated in the State of South Dakota hazard mitigation plan. Here are the general goals that the team decided upon:

- Minimize loss of life and injuries from hazards.
- Minimize damage to existing and future structures within hazard areas.
- Reduce losses to critical facilities, utilities, and infrastructure from hazards.
- Reduce impacts to the economy and the environment from hazards.

After the team had settled on the goals, they began to focus more narrowly on each hazard by reviewing the results of the risk assessment and analyzing each jurisdiction's vulnerability to the hazards, and the severity of the threat posed by the hazards. Much of the discussion focused on damage caused by past hazard events, and what could be done to lessen or eliminate damage from future events. The planning team also considered how future development might affect the jurisdictions' vulnerability to each of the hazards faced.

Following are the specific mitigation objectives for each of the hazards:

Winter storm

- Reduce property and infrastructure losses due to winter storms.
- Ensure that people are adequately protected from the effects of winter storms.
- Minimize disruptions to the power distribution system.

Summer storm

- Reduce property and infrastructure losses due to summer storms.
- Ensure that people are adequately protected from the effects of summer storms.
- Ensure that people have adequate warning when violent weather is imminent.

Flooding

- Reduce property and infrastructure losses due to flooding.
- Minimize development in areas that are prone to flooding.
- Maintain the natural and man-made systems that protect people and property from floods.

Drought

- Reduce economic and environmental impacts due to drought.

Wildfire

- Reduce property and infrastructure losses due to wildfires.

Mitigation Actions

With the goals and objectives identified, the planning team began the process of identifying specific mitigation actions that could be taken to accomplish the goals. The team began by reviewing the actions listed in the county's current disaster mitigation plan and discussing the progress that had been made to implement the actions. A list of the actions and a summary of the implementation status of each action is shown in the following table.

Table 4.1 – Progress on Implementing Previously Proposed Actions

Mitigation Action	Hazard	Current Status
DAVISON COUNTY		
Ensure continued NFIP compliance and implement policies that will reduce risk exposure to flooding. Improve level of communication with State NFIP coordinator.	Flooding	County still compliant
Encourage people in flood-prone areas to buy flood insurance.	Flooding	Continuing on a case by case basis. County flood ordinance is being updated at this time.
Continue working with the James River Water Development District regarding James River management.	Flooding	Continuing
Elevate 500 ft of 405 Ave between 252nd and 253rd Streets.	Flooding	No progress - the township does not have sufficient funds
Gather data to create a more precise loss estimate for winter storms.	Winter storm	No progress

Mitigation Action	Hazard	Current Status
Gather data to create a more precise loss estimate for summer storms.	Summer storm	No progress
Adopt and enforce National Building Code standards.	Summer storm	No progress yet, but county commission is considering adopting standards.
Develop disaster mitigation public awareness program.	All disasters	Outreach efforts are being made to educate the public about disaster mitigation.
Aggressively enforce burn bans as conditions warrant.	Wildfire	Continuing
TOWN OF ETHAN		
Ensure continued NFIP compliance and implement policies that will reduce risk exposure to flooding. Improve level of communication with State NFIP coordinator.	Flooding	Town still compliant
Upgrade storm water infrastructure.	Flooding	Some progress - the town's sanitary and storm sewer systems have been separated.
Build a tornado safe room or community shelter.	Summer storm	No progress
Reimbursement for firefighter training and certifications.	Wildfire	Completed
CITY OF MITCHELL		
Ensure continued NFIP compliance and implement policies that will reduce risk exposure to flooding. Improve level of communication with State NFIP coordinator.	Flooding	City still compliant
Encourage people in flood-prone areas to buy flood insurance.	Flooding	Continuing on a case by case basis.
Upgrade storm water infrastructure.	Flooding	Some progress has been made, including a detention pond to prevent flooding at Queen of Peace Hospital.
Initiate study to determine degree of vulnerability to flooding below Lake Mitchell Dam, including predicted area of inundation if the dam failed.	Flooding	No progress
Reimbursement for firefighter training and certifications.	Wildfire	Completed
CITY OF MOUNT VERNON		
Ensure continued NFIP compliance and implement policies that will reduce risk exposure to flooding. Improve level of communication with State NFIP coordinator.	Flooding	City still compliant
Engineering study of storm water flow, including development of storm water runoff map.	Flooding	No further progress
Upgrade storm water infrastructure, including curbing and guttering of city streets.	Flooding	No progress
Upgrade wastewater infrastructure.	Flooding	Mostly completed
Generator purchase.	Winter storm	Completed - a generator has been installed in fire hall, and sewage lift station.
Reimbursement for firefighter training and certifications.	Wildfire	Completed
CENTRAL ELECTRIC COOPERATIVE		
Project #1 - Replace 3 miles of overhead line with underground line.	Winter storm	Completed

Mitigation Action	Hazard	Current Status
Project #2 - Replace 6 miles of overhead line with underground line.	Winter storm	Completed
Project #3 - Replace 4.5 miles of overhead line with underground line.	Winter storm	Completed
Project #4 - Replace 2 miles of overhead line with underground line.	Winter storm	Completed

Following this review, the team looked at a list of potential mitigation actions based on FEMA's guidance document *Mitigation Ideas: A Resource for Reducing Risk to Natural Hazards* that had been previously provided to the team members. The actions on the list can be grouped into the following general categories:

- **Prevention:** Government administrative or regulatory actions or processes that influence the way land and buildings are developed and built. Examples include:
 - Adopting zoning regulations.
 - Preserving open space.
 - Reviewing and strengthening local flood ordinances.
 - Adopting stormwater management regulations.
 - Adopting National Building Code standards.
 - Developing ordinances to restrict the use of public water resources for non-essential usage.

- **Education and Outreach:** Actions to inform and educate elected officials, stakeholders, property owners, and the general public about potential risks from hazards and potential ways to mitigate them. Examples include:
 - Developing a disaster mitigation public awareness program.
 - Participating in the StormReady program.
 - Participating in the Firewise Communities program.
 - Making presentations to school groups or neighborhood organizations.
 - Mailings to residents in hazard-prone areas.
 - Encouraging people to take various water-saving measures.

- **Property Protection:** Actions that modify existing buildings or infrastructure to protect them from a hazard or remove them from the hazard area. Examples include:
 - Property acquisition, elevation, or relocation (includes elevating roads in flood-prone areas).
 - Making structural retrofits to facilities.
 - Replacing overhead utility lines with underground lines.

- **Natural Resource Protection:** Actions that, in addition to minimizing hazard losses, also preserve or restore the functions of natural systems. Examples include:

- Using low-lying areas as natural water retention ponds.
 - Restoring and preserving wetlands.
 - Restoring stream corridors.
 - Forest and vegetation management.
 - Providing incentives for xeriscaping.
- Structural Projects: Actions that involve the construction of new structures to reduce the impact of a hazard. Examples include:
 - Upgrading stormwater infrastructure, such as culverts and storm sewer piping.
 - Building floodwalls.
 - Building tornado safe rooms.

It was explained to the planning team that hazard mitigation is defined as *sustained action* taken to reduce or eliminate the long-term risk to people and property from hazards, as opposed to preparedness planning. Still, some actions to enhance disaster preparedness were discussed. Actions considered in this category included installation of warning sirens in areas currently not well served, acquisition of emergency power generators for critical facilities, and purchasing communications equipment for emergency responders.

The final list of mitigation actions identified by the planning team is shown in **Table 4.2**, which lists the actions in the priority order agreed upon by the planning team. Prioritizing the actions is important because it is unlikely that jurisdictions proposing multiple actions will be able to undertake all of them at once, especially when costly projects are being considered. Those actions providing the most overall benefit in terms of cost are likely to be pursued first, while some lower priority actions may never be implemented.

The prioritization process was informal and somewhat subjective, but a methodology did help guide the process. This framework, which was suggested by the Planning & Development District III office, is based on the following criteria:

- Overall benefit - how many lives or how much property will be protected, and how much disruption will be prevented? Are there any critical facilities or important public infrastructure that will be protected?
- Financial feasibility - how expensive will the action be? Could the action qualify for grant or loan funding?
- Political feasibility – will the public support the action? Are there any groups or interests that may be opposed to the action and thus prevent it from being implemented?
- Technical feasibility – does the technology exist for the action to be implemented? Is the action likely to function as intended?
- Environmental feasibility - does the action have the potential to have an adverse impact on the environment?

- Legal feasibility – are there any legal issues that might prevent the action from being implemented?

Guesswork was kept to a minimum. For instance, in determining the potential benefit of a given action, the amount of property that would be protected by the action could in some cases be estimated with a fair amount of certainty. Assessing the proposed actions in relation to the other criteria was sometimes more difficult. Determining the political feasibility of the actions may have been the most subjective part of the process, but the planning team members generally had a good idea of how the public and vested interests would support the actions.

In addition to the priority rating assigned by the planning team to each proposed action ("High" or "Medium"), **Table 4.2** also includes the following information about the actions:

- The party(s) primarily responsible for implementing the action.
- The estimated time frame needed to accomplish the action. Short term actions are those that can be completed within a few years, while Long term actions may take several years or more to accomplish due to cost or other factors.
- The estimated cost to implement the action.
- Resources that may be available to help fund the action.

Particular attention should be paid to funding resources, because, given the reality of tight local budgets, some of the actions realistically cannot be implemented without substantial grant assistance. With such assistance, it is possible that many of the more expensive projects can be undertaken without placing too high a burden on local budgets. Following are some of the potential sources of funding to help accomplish the mitigation actions identified in this plan:

FEMA grant programs

- Hazard Mitigation Grant Program (HMGP) ⁷
- Pre-Disaster Mitigation (PDM)
- Flood Mitigation Assistance (FMA)
- FEMA Assistance to Firefighters Grant program

Other federal and state grant and loan programs/sources

- US Economic Development Administration
- US Department of Agriculture Rural Development grant/loan program
- South Dakota Community Development Block Grant program
- South Dakota State Homeland Security Program
- South Dakota Dept of Environment and Natural Resources
- South Dakota Dept of Transportation Community Access grant program

⁷ To date, one project within the county has been awarded HMGP funds. The City of Mitchell was awarded HMGP funding to implement a project to protect the Avera Queen of Peace Hospital from flooding. The project was completed in 2015.

Local resources

- James River Water Development District
- Local revenue bonds
- Tax Increment Financing (TIF) districts

Mitigation Action Plan

The Davison County Hazard Mitigation Plan is the backbone for disaster mitigation planning within the county. To remain useful, the plan cannot exist in a vacuum – it is designed to work with other local planning and development tools and mechanisms, and local officials and policy makers need to be familiar with it. This section first describes how the mitigation plan will be incorporated into existing planning mechanisms, and concludes by describing how the mitigation strategy will be implemented.

Plan Incorporation

It is important that the goals and actions included in this plan be integrated with the governmental operations of each of the participating jurisdiction. To achieve this integration, this plan should reflect and build on local plans and policies, such as comprehensive development plans, capital improvement plans, and economic development plans. Future updates of this plan should not be made without reviewing these planning tools, nor should they be modified without first consulting this plan. This integration is important, because neither this plan nor any of the others will work effectively if they contain contrary goals or policy recommendations.

Following are some of the local planning and policy documents this plan is designed to work with, each of which was reviewed as this plan was being developed:

- Davison County Comprehensive Plan
- Davison County Local Emergency Operations Plan
- Davison County Drainage Plan
- Davison County Master Transportation Plan
- Davison County Hazardous Materials Plan
- City of Mitchell Comprehensive Plan and Zoning Ordinance
- Central Electric Cooperative construction work plan
- Lake Mitchell Dam Emergency Preparedness Plan

The plan also needs to work in conjunction with the local flood ordinances in each community to reduce future flood risk. As discussed earlier, these ordinances are in place at the county level, and in Mitchell and Mount Vernon.

Table 4.2 - Proposed Mitigation Actions

DAVISON COUNTY ACTIONS	PRIORITY	PARTY	TIME	COST	RESOURCES
Implement building code standards.	HIGH	County Commission; Planning Director	SHORT	Minimal	N/A
Siren installation at Loomis.	HIGH	County EMD	MID	\$30,000	HMGP; OEM
Siren installation at Enemy Creek development.	HIGH	County EMD	MID	\$30,000	HMGP; OEM
Siren installation at Davison County fairgrounds.	HIGH	County EMD	MID	\$30,000	HMGP; OEM
Ensure continued National Flood Insurance Program compliance. County will work to encourage more people to acquire flood insurance.	HIGH	County Floodplain Administrator	SHORT	Minimal	N/A
Continue working with the James River Water Development District regarding management of the James River.	HIGH	County Commission	SHORT	Minimal	N/A
Make improvements to Kibbee Ditch.	HIGH	County Commission	LONG	\$4,500,000	HMGP; DENR; JRWDD
Make improvements to Firesteel Creek.	HIGH	County Commission	LONG	\$6,000,000	HMGP; DENR; JRWDD
Make drainage improvements to county roads to mitigate against flooding.	HIGH	County Commission; Hwy Superintendent	MID/ LONG	\$1,000,000	HMGP
Participate in reverse 911 emergency notification system (e.g. Code Red).	MED	County EMD	MID	≈\$30,000	OEM
Renew status in StormReady Program, and contact National Weather Service to maintain program requirements.	MED	County EMD	SHORT	Minimal	N/A
Update county burning ordinance to require people doing open burns to contact authorities.	MED	County Commission	SHORT	Minimal	N/A
Generator acquisition for Ethan public school.	MED	County EMD; Ethan School Board	MID	\$50,000	HMGP
Generator acquisition for Mount Vernon public school.	MED	County EMD; Mt Vernon School Board	MID	\$50,000	HMGP
Install emergency storm shelter in Ethan	MED	County EMD; Ethan Town Board	MID	≈\$65,000	HMGP
Install emergency storm shelter in Mount Vernon.	MED	County EMD; Mt Vernon City Council	MID	≈\$65,000	HMGP
MITCHELL ACTIONS	PRIORITY	PARTY	TIME	COST	RESOURCES
Install emergency storm shelters at soccer complex and at city campground.	HIGH	City Council; Public Works Director	MID	\$750,000	HMGP

Ensure continued NFIP compliance by contacting state NFIP coordinator for more information about NFIP program.	HIGH	City Council; City Floodplain Admin	SHORT	Minimal	N/A
Make improvements to Dry Run Creek, including lowering box culvert at Minnesota Street.	HIGH	City Council; Public Works Director	LONG	\$9,500,000	HMGP; DENR; JRWDD
Require groups with over 200 participants coming into Mitchell to have an emergency response plan in case emergency shelter is needed.	HIGH	City Council; Planning Director	SHORT	Minimal	N/A
Continue participation in StormReady Program.	MED	City Council	SHORT	Minimal	N/A

Potential Resources for Funding Assistance:

CDBG Community Development Block Grant
 DOT South Dakota Department of Transportation
 AFG FEMA Assistance to Firefighters Grant program
 JRWDD James River Water Development District
 OEM SD Office of Emergency Management

DENR South Dakota Dept of Environment and Natural Resources
 EDA Economic Development Administration
 HMGP FEMA Hazard Mitigation Grant Program
 USDA RD US Department of Agriculture Rural Development

To ensure that this plan functions smoothly with local priorities, the Davison County Emergency Management Director, as well as other individuals responsible for implementing aspects of this plan, should be familiar with these planning documents. To help encourage the flow of information, the director will appear at least annually at a city council meeting in each jurisdiction participating in this plan to provide an update on plan implementation and to obtain additional input on local mitigation priorities. These visits will occur in conjunction with the director's annual visit to each municipality to update them on Davison County Emergency Management's activities for the previous year.

Plan Implementation

Each jurisdiction participating in this plan will play a critical role in carrying out the plan's mitigation strategy. It is anticipated that the governing body of each jurisdiction will appoint a person or form a committee responsible for ensuring this happens. The individual/committee will be responsible for understanding the mitigation plan, and would represent the jurisdiction at the Davison County Local Emergency Planning Committee's annual mitigation plan review meeting (see **Plan Monitoring and Evaluation** section of **Chapter V**).

The mitigation strategy must be considered during the budgetary process, at both the county and local levels. Each of the jurisdictions prepares an annual budget, and the proposed actions listed in **Table 4.2** should be reflected in the local budgets. In this way, the plan will not become a mere "wish list" of ideas for which there is no practical funding mechanism. For those jurisdictions that lack planning tools and mechanisms, this may be the only practical way for the plan to be implemented.

Determining which projects in each community may be submitted for federal funds will be based on a FEMA-approved benefit/cost method, in which the proposed action must have a positive benefit-cost ratio. Projects also will be prioritized and selected for implementation based on other considerations, including planning objectives, community support, funding availability, and environmental concerns.

For additional details about how the mitigation strategy will be implemented, please refer back to **Table 4.2**. The table includes basic information regarding the party(s) primarily responsible for implementing the mitigation actions, the estimated time frame needed to accomplish the actions, and resources that may be available to help accomplish the actions.

CHAPTER V

PLAN MAINTENANCE

Background

Plan maintenance is a continuous process, which involves monitoring, evaluating, and updating the plan. It provides the foundation for an ongoing mitigation program and helps ensure that the plan remains relevant and effective. This chapter addresses how Davison County officials intend to ensure that the plan will remain a dynamic, useful tool for mitigating against the impact of future disaster events.

Plan Monitoring and Evaluation

The primary responsibility for monitoring the plan and evaluating its effectiveness lies with the Davison County Emergency Management Director. The director will work with the support of the Davison County Local Emergency Planning Committee (LEPC). The LEPC meets on a monthly basis, and it includes representation from all municipalities within the county, including Ethan and Mount Vernon, which chose not to participate in the development of this plan.

It is anticipated that the LEPC will review the plan annually. Major points of discussion would include whether the risk assessment remains valid, whether the mitigation goals and objectives identified in the plan remain sound, and progress being made on implementing the mitigation actions identified in the plan. An opportunity would be provided to add additional mitigation actions to the plan as needed, and to discuss whether development or other factors are affecting any of the jurisdictions' vulnerability to any hazards.

After the LEPC's plan review meeting, the Emergency Management Director will compile a plan evaluation report, which will describe whether or not the plan is achieving its goals and purposes, whether expected outcomes are occurring, and whether the parties responsible for implementing the mitigation strategy are participating as expected. The report will be presented to the Davison County Commission and to each of the participating jurisdictions so that all parties understand the progress being made on implementing the plan. The LEPC will use the report to determine whether the implementation strategy needs to be revised and whether the plan itself may need to be updated.

For the plan to remain effective, evaluation needs to be an ongoing process. This will help ensure that the plan remains relevant and able to meet local conditions and priorities, which can change. Following are some of the factors that can have a major impact on mitigation plans:

- Occurrence of a significant disaster event – Serious events can reveal flaws in local jurisdictions’ disaster preparedness plans. The 9/11 terrorist strikes are a dramatic example of this type of event.
- Change in the nature or magnitude of risks – Changing environmental conditions, increased development in sensitive areas, and other factors can be significant enough to cause localities to rethink their mitigation strategies. As discussed earlier, climate change may increase the county's vulnerability to drought, and possibly other hazards.
- Change in funding availability – The availability of money often determines whether an action can be implemented. For example, local budget cuts can delay, or prevent altogether, a mitigation project’s implementation. On the other hand, grant opportunities for specific types of mitigation actions may argue for their implementation.
- Change in local priorities – Local priorities regarding mitigation projects can change for a number of reasons. Regular meetings between the Davison County commission and the local township boards are one way in which the county stays current on the townships’ needs regarding their roads, bridges, and other infrastructure.
- Legal factors – Laws and regulatory requirements may change, which may make certain mitigation actions more or less feasible or desirable.
- Technological change – Advances in technology may make it possible in the future to address certain types of hazards more effectively or at lower cost.
- Other factors – There are many other factors that can have an impact on local disaster mitigation priorities and strategies. For example, a detailed engineering analysis may indicate that a proposed mitigation action may be much costlier than first estimated, which could make the action unpractical to pursue.

Updating the Plan

Updating the plan may occur at any time in response to the factors identified above. Otherwise, it is expected that the County will begin the process of updating the plan approximately 12 to 18 months prior to the plan's expiration date. Plan updates will reflect changes in growth and development, changing mitigation priorities, and progress in implementing the plan. Led by the Emergency Management Director, the process will consist of the following general steps:

- Obtain funding assistance
- Hire contractor to write the plan
- Organize planning team
- Begin soliciting public participation and input
- Hold meetings of planning team to develop the plan
- Make draft of the plan available for public review and comment
- Submit plan for State review

- Revise plan as needed based on reviewer comments
- Plan submitted by State to FEMA
- Revise plan as needed based on reviewer comments
- Jurisdictional adoption of approved plan

Public Involvement

Throughout the development of this plan update, a sustained effort was made to involve the general public in the plan. Outreach included press releases that were published in the *Mitchell Daily Republic* and information posted on the Davison County website. Looking forward, the outreach strategy will evolve over time as different methods are used to get greater public participation in the mitigation planning process. Once approved, the plan will be available for the public to see at the emergency management office, and on the Davison County website. Other outreach activities may include:

- Community visits by the Emergency Management Director to discuss the plan (local schools, civic meetings, etc)
- Press releases and articles about the plan published in the local newspapers.
- Information about the plan included with utility billing statements.

Another way for the public to participate in the mitigation planning process will be through the mitigation plan review meeting of the Davison County LEPC. The meeting will be made known to the public through a notice in the *Mitchell Daily Republic* stating that the plan will be reviewed at the meeting and that comments from the public are encouraged.

All comments and suggestions received from the public through any of the forums described above will be included in a public comment section in the plan's appendix.

APPENDICES

Appendix A	Outreach Effort
Appendix B	Planning Meeting Items
Appendix C	History of Previous Hazard Occurrences
Appendix D	References

APPENDIX A: Outreach Effort

This section documents the outreach effort that was used to solicit input into the plan. The effort included an email that was sent prior to the first meeting to emergency management directors in several nearby counties, and another message that was sent to prospective planning team members prior to the first planning team meeting.

Press releases about the plan were placed in the Mitchell *Daily Republic* following the first two planning meetings and a notice was published in the paper after the final meeting. Information about the plan update also was made available on the Davison County website, as well as the Planning & Development District III website.

The remainder of this section shows the public outreach items, including reproductions of some of the emails that were sent, screenshots of the Davison County website, and the articles as they appeared in the *Daily Republic*.

Email to Emergency Management Directors:



Email sent prior to Meeting #1:

From: Jeff Bathke [jeffb@davisoncounty.org] Sent: Thu 9/3/2015 5:13
To: Bathke, Michelle; Brett Scott; Bruce Sparks; Gene Dainert; John Claggett; John Clem; John Vermeulen; Kathy Goetsch; kens@centralec.coop; MtVernonCity; nputnam@cityofmitchell.org; Tim McGannan; Town of Ethan ~ Sonya Hespe; Andy Mentele; Becky Pitz; Brian McLure; Carey Brenner; Dan Nuck; David Baker (aurcoemng@goldenwest.net); Dennis Walz; Denny Kiner Sr.; Ernie Anderson; J. P. Skelly (jornneis@kornq107.com); Jackie Horton; Jeff Bathke; Jerry Toomey (toomey@cityofmitchell.org); Kevin Kayser; Logan Teut; Lyndon Overweg; Major Gary Cole; Major Vickie Cole; Marius Laurson; Marlene Hanes; Moyer, Sgt. Robert (Robert.J.Mayer@state.sd.us);
Cc:
Subject: LEPC Meeting

Message | LEPC Minutes 8-12-15.pdf (113 KB) | LEPC Agenda 9-9-15.pdf (106 KB) | Disaster Mitigation Plan Agenda Meeting .pdf (197 KB)

LEPC Members and Pre-Disaster Mitigation Planning Members,

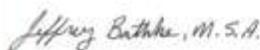
The next LEPC Meeting will be September 9, 2015 at 10:30 AM in the Emergency Operation Center (EOC) in the courthouse. We will have a very brief LEPC Meeting, then turn the meeting over to John Clem from District III, who is updating the Davison County Pre-Disaster Mitigation Plan (PDM), which was last completed in 2003-2004. The plan is developed to prevent or reduce the cost incurred by businesses, property owners, and governmental entities from disasters that may occur in Davison County. The plan identifies and analyzes the hazards that occur in the county, and proposes a mitigation strategy to minimize future damage caused by those hazards.

Representation from Davison County, Mitchell, Mt. Vernon, and Ethan are highly encouraged to attend the strategic planning meetings. Local Emergency Planning Committee (LEPC) members, as well as others who will respond to an emergency situation, should be in attendance. The plan will assess risks in the county, present the county's mitigation strategy, and discuss how the county will implement the plan.

If everyone shows up it may be crowded, but we will fit. Please let me know if you are not able to make the meeting, if you have not already done so. Please be thinking of any areas the county can address to mitigate severe damage.

Attached you will find (copies will be provided at the meeting):

1. August LEPC Minutes
2. September LEPC Agenda
3. Disaster Mitigation Plan Agenda



Jeff Bathke
Director of Planning & Zoning and Emergency Management
Davison County

From Davison County website:

DISASTER MITIGATION MEETING

Blizzards, tornadoes, and floods are a few of the natural hazards that strike this part of the country. Events like these have the potential of causing thousands of dollars annually in damage to property. To lessen the impact of these disasters in the future, Davison County is beginning the process of updating its current Disaster Mitigation Plan.

A series of public meetings will occur this year to obtain input as the plan is developed. These meetings are open to everyone. If you have an idea about what can be done to prepare for future disaster events occurring in Davison County, you are urged to attend the meetings.

The first meeting will be held September 9, 2015 at 10:30 AM in the Davison County Emergency Operations Center on the first floor of the courthouse. Agenda items for the initial meeting include why the plan is being updated, and identifying and profiling the hazards that impact the county. We will also review the county's current disaster mitigation plan.

Additional information about the meeting can be obtained by calling the Davison County Emergency Management Office at 605 995-8615 or by email @ jeffb@davisoncounty.org. You can also call John Clem at (800) 952-3562, or email him @ John.Clem@districtiii.org. This is an excellent opportunity for your voice to be heard.

Article published after Meeting #1 in Mitchell Daily Republic Sept 10, 2015:

County opens discussions for a disaster relief plan

By JAKE SHAMA
The Daily Republic

Mitchell officials are working to ensure Davison County continues to receive aid from the Federal Emergency Management Agency.

John Clem, community development specialist from Planning & Development District III, based in Yankton, led a discussion Wednesday in the Davison County Courthouse to create a relief plan, which will ensure Davison County is eligible for all FEMA aid. It was the first of three meetings that will take place.

Although FEMA does not require the update, the national disaster relief organization requests all counties to update disaster relief plans every five years.

"Technically, the county doesn't have to do it," Clem said, "but if they don't, then they aren't eligible for certain types of FEMA funding."

Without this update, FEMA would continue to provide emergency services after a disaster such as a tornado or flood, but Davison County would lose access to FEMA's disaster mitigation funds, which can

be used for development projects before a disaster takes place.

"Instead of being reactionary after a disaster happens, these funds are to do a project to make the situation better," Clem said.

Clem said the funds are often used to bury power lines. He said Central Electric has submitted requests for funding before to bury lines in rural areas of Davison County.

The plan will cost \$10,000 to implement, the cheapest in the state, Clem said. However, this can be

See **DISASTER**, Page A6



A board of officials representing organizations and departments throughout Mitchell Wednesday to discuss the creation of a new disaster relief plan for Davison County.



Today's forecast: Intervals of clouds and sunshine. North-northeast winds 6-12 mph. Details, Page 2.

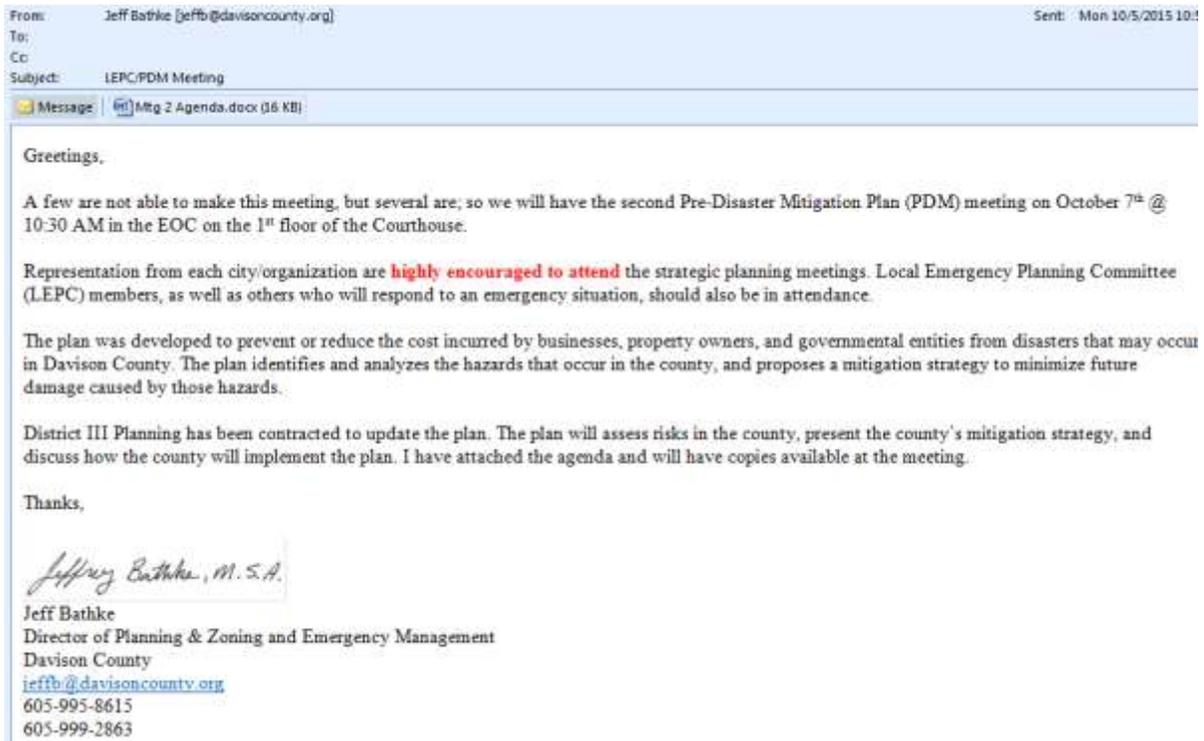


High **Low**
70° **42°**

Delivery questions?
Circulation: 996-5514
Story tips?
Newsroom: 996-5516

Classified	B5	Life
Comics	B4	TV guide
Sports	B1	Obituaries
Business	A4	Opinion

Email sent prior to Meeting #2:



Article published after Meeting #2 in Mitchell Daily Republic Oct 8, 2015:



Email sent prior to Meeting #3:

From: Jeff Bathe [mailto:jeff@daivisoncounty.org] Sent: Mon 11/9/2015 5:53
To: Bathe, Michelle; Brett Scott; Bruce Spaña; Dale Wilson; Dan Schroeder; Davis Barick; Gena Deibert; Jake Dhama; John Caggatt; (johncaggatt@ent-hl.net); John Clark; John Harmsen (jharmsen@cityofmitchell.org); Kathy Goetsch; kate@centralia.com; Miamonochy; rgatzow@cityofmitchell.org; Tim McGinnis; Town of Ethel - Sonya Hepp; Andy Henkle; Becky Pitt; Berlema, Dave (Dave.Berlema@state.sd.us); Brian McClure; Carey Brenner; Dan Pugh; David Baker (darcleming@quidevest.net); Dennis Wiley; Denny Kiser Sr.; Ernie Anderson; J. P. Shady; Sonneveld@comcast.net; Jodie Horton; Jeff Bathe; Jerry Toomey (jtoomey@cityofmitchell.org); Kevin Kayser; Logan Teft; Lyndal Overveg; Major Gary Cole; Major Nicole Cole; Marko Laurson; Mark Jennings; Marlene Haines; Mayor, Sgt. Robert (Robert.L.Navar@state.sd.us); Michelle Carpenter (m.carpenter@lakotacounting.net); Mike Kistler
Cc:
Subject: November LEPC/PDM Meeting
Message: 1-LEPC Agenda 11-18-15.pdf (337 KB); 6-Disaster Mitigation Plan Agenda-Meeting #3.pdf (155 KB); 7-Disaster Mitigation Plan-Meeting #3 Questions.pdf (165 KB); LEPC Unsigned Minutes 10-7-15.pdf (114 KB)

Greetings,

The third and final Pre-Disaster Mitigation Plan (PDM) meeting will be November 18th @ 10:30 AM in the EOC on the 1st floor of the Courthouse. Note this is a week later than our normal meeting due to Veterans Day.

Representation from each city/organization are **highly encouraged to attend** the strategic planning meetings. Local Emergency Planning Committee (LEPC) members, as well as others who will respond to an emergency situation, should also be in attendance.

The plan was developed to prevent or reduce the cost incurred by businesses, property owners, and governmental entities from disasters that may occur in Davison County. The plan identifies and analyzes the hazards that occur in the county, and proposes a mitigation strategy to minimize future damage caused by those hazards.

District III Planning has been contracted to update the plan. The plan will assess risks in the county, present the county's mitigation strategy, and discuss how the county will implement the plan.

I have attached the following documents, have placed them on the County website, and will have copies available at the meeting.

1. LEPC Agenda
2. PDM Agenda
3. PDM Questions for discussion items.
4. Minutes from October 7th Meeting.

Thanks,



Jeff Bathe
Director of Planning & Zoning and Emergency Management
Davison County
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605-995-8615
605-999-2863

Notice published in Mitchell Daily Republic following Meeting #3:



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200 E. 4th Ave.
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TO: The Public of Davison County

Davison County Disaster Mitigation Plan Update

The Davison County Disaster Mitigation Planning Team has just completed updating the County's disaster mitigation plan. The plan includes a profile and risk assessment of the various natural hazards that affect the county, such as blizzards, tornadoes, flooding, and droughts; and it presents a disaster mitigation strategy designed to lessen the impacts of the hazards.

The plan is available for public review at the Davison County Emergency Management Office, on the Davison County website (<http://www.davisoncounty.org/wp-content/uploads/2014/03/0-Davison-Narrative-FOR-REVIEW.pdf>), and on the Planning & Development District III website (<http://www.districtiii.org>). Comments and suggestions regarding the plan can be sent to the Davison County Emergency Management Office at "jeffb@davisoncounty.org" or by calling (605) 995-8640. Comments also can be sent to John Clem at "John.Clem@districtiii.org" or by calling (800) 952-3562. It is expected that the plan will be submitted to the South Dakota Office of Emergency Management approximately one month from now.

Dated this 23rd day of November, 2015.

Jeffrey Bathke, M.S.A.

Jeff Bathke
Emergency Management Director

Published once at the total approximate cost of \$_____

APPENDIX B: Planning Meeting Items

This section consists of items from the planning meetings, including agendas, signup sheets, and minutes. The agendas were distributed to the planning team prior to each meeting, and the minutes were sent out immediately following each meeting. Team members were asked to sign in at each meeting.

Meeting #1 Agenda

September 9, 2015 at 10:30 AM at the Davison County Courthouse

Davison County is beginning the process of updating its disaster mitigation plan. A series of planning meetings will be held this year to gather information for the plan. We are looking for input from the cities and towns within the county, as well as the rural utility providers and certain other organizations, which is why you are receiving this message. Proposed agenda items for the meeting are as follows:

1. Introduction

- Introduction of team members
- Discuss disaster mitigation planning process, including why the plan is being updated
- Discuss steps to complete plan (identify hazards, assess vulnerabilities, develop mitigation strategy)

2. Discuss information that will be needed to develop plan

- Information/data about past disasters (damage amounts, areas affected, etc)
- Identification of hazard prone areas (flood hazard zones, wildfire areas, etc)
- Development trends (demographics, housing starts)
- Current disaster mitigation resources and capabilities

3. Outreach discussion

- Encouraging public input
- Participation by other stakeholders

4. Identify Hazards

- Review hazards profiled in SD Mitigation Plan
- Review hazards profiled in county's current mitigation plan
- Determine which hazards to address in plan

5. Profile Hazards

- Location - area of county impacted by each hazard
- Extent - scope of possible impact for each hazard
- History - discuss history of each hazard's impact on county, especially major events
- Existing resources and capabilities

6. Identify Community Assets

- Critical community assets and facilities in each town
- Other important local assets
- Vulnerable populations

District III will complete the risk assessment prior to Meeting #2. A summary of the results of the risk assessment will be distributed to the planning team prior to the next meeting.

Meeting #1 Minutes

Sept 9, 2015

Meeting began at 10:30

Introductions – John Clem of Planning District III to update the Pre-Disaster Mitigation Plan

FEMA requires plan to apply for hazard mitigation funding. City rec'd funds for flooding at Queen of Peace Hospital. Will have three meetings and then submit plan for approval to FEMA. This meeting is to assess risks, next meeting to propose projects to address risk. Mr Clem said he would like building permits issued since 2010 to track growth. Also needs copies of flood ordinances, open burning ordinance.

How to encourage public participation. Was article run in paper – legal notice section? Paper to run article following this meeting.

Hazard review – reviewed current Mitigation Plan. Blizzards, tornados, drought, flooding are important. Clem noted drought not included in current plan, but probably should have been. Hazardous material incidents covered by hazmat plan, just been updated by District III.

Hazard impact – Flood areas noted, Dry Run Creek included. James River is still a major problem. Winter storms are a major threat, powerline burial is a popular mitigation type. Central Electric has rec'd these funds before. Water supply not a problem now that Mitchell buys bulk water from Davison Water System; Lake Mitchell now a backup source only.

Review history of events – some info available online. Info better for more recent events. James River flooding in 2010 closed every bridge north of I-90 for six weeks. Drought impact in 2012 was tremendous.

Need details on shelters. Is county still in Storm Ready program? Mitchell has updated to 2012 Intl Building Code this year. Map of siren coverage in each city looked at. Mitchell stormwater regs require detention ponds to reduce 100 yr flood to 5 yr flood. Mt Vernon did a hazard mitigation project many years ago to help reduce flooding.

Reviewed city maps and added missing info. Nursing homes identified.

Next meeting is Oct 14. Mr Clem will contact county for building permit info, ordinances and other info after this meeting.

Meeting adjourned.

Meeting #2 Agenda

October 7, 2015 at 10:30 AM at the Davison County EOC

Davison County is in the process of updating its disaster mitigation plan. A series of planning meetings is being held this year to gather information for the plan. The first meeting was held last month. This meeting will focus on developing a mitigation strategy to address the hazards that were identified at the first meeting. Agenda items for the meeting are as follows:

- 1. Review Results of Risk Assessment**
 - Winter storm vulnerability
 - Summer storm vulnerability
 - Flood vulnerability (look at maps and tables)
 - Drought vulnerability
 - Wildfire vulnerability (look at maps and tables)

- 2. Identify Mitigation Goals and Priorities**

- 3. Identify Mitigation Actions**
 - Review list of mitigation actions in current plan, including progress on implementation
 - Determine which mitigation actions to include in this plan
 - Gather information about each mitigation action (cost, responsibility for implementation, etc.)
 - Prioritize mitigation actions

Prior to Meeting #3, a draft copy of the completed plan will be distributed to the planning team. The draft will be reviewed at the next meeting, at which time comments and suggestions will be considered. There will also be an opportunity to include additional mitigation actions. Comments also can be sent prior to the meeting to the Davison County Emergency Management Office (jeffb@davisoncounty.org) or to John Clem (John.Clem@districtiii.org).

Meeting #2 Minutes

October 8, 2015

Meeting began at 10:30.

John Clem from District III continued to gather information from the group to complete the Pre-Disaster Mitigation Plan.

Clem has questions from meeting 1. Mitchell stormwater – effects developments of at least 5 acres. There may be an update of Lake Mitchell dam plan – Jeff to check.

Davison Rural Water gets water from Missouri river.

Risk assessment results went over, tables looked at. Drought damages very high. Looked at flood maps, FEMA revised in 2012 – many people now in floodzone along Dry Run Creek and don't know it.

Clem then went over goals and objectives of this plan.

Clem went over projects in current plan. Encouraging people to buy flood insurance: Jeff is working on this and says he can get info about NFIP onto county website. Jeff will check with Rusty about 405 Avenue project. Generator for Mt Vernon – has been done for fire hall and sewage system.

Clem then asked what projects should be put in the new plan. Looked at list of actions.

Storm Ready program should continue.

Warning sirens in Loomis, Enemy Creek and fairground.

Dry Run Creek, Shannard Road need work to prevent flooding.

Commissioner Kiner says Kibbee ditch work needed. Jeff will discuss with Rusty other roads that may need improvements.

Generators needed for Mt Vernon and Ethan schools.

Should update county's burning ordinance.

Lyndon Overweg brought up reverse 911 emergency notification system, such as Code Red, cost about \$10,000. Is their FEMA funding for this – Clem to check with state.

Tornado shelters possibly for soccer complex. Divine Concrete makes small ones and we could place multiple ones there. Not sure how many.

Clem will complete a first draft of the plan and send to Jeff when finished. Next meeting we will go over draft and talk about how the plan will work. Next meeting is Nov 18 at 10:30.

Meeting adjourned.

Meeting #3 Agenda

November 18, 2015 at 10:30 AM at the Davison County Courthouse

The Davison County Disaster Mitigation Planning Team has just completed a first draft of the County's updated disaster mitigation plan. A final meeting of the planning team will be held to review the draft before it is submitted to the South Dakota Office of Emergency Management. Agenda items for the meeting are as follows:

1. Review Plan Draft

- Identify any additional mitigation actions and finalize the proposed list of actions
- Identify information lacking for any of the proposed mitigation actions
- Review other parts of plan as needed

2. Discuss Plan Implementation

- How will the plan be implemented at the county and community levels?
- How will the plan be incorporated into existing planning documents and processes?

3. Discuss Plan Maintenance

- How will the plan be monitored and evaluated?
- How will the plan be updated?
- How can we get broader public input into the planning process?

District III will complete the plan after this meeting, and then there will be a public review period of approximately one month before the plan is submitted to the SD Office of Emergency Management (SDOEM). Any comments or suggestions received during the review period will be included in the plan. Please contact the Davison County Emergency Management Office (jeffb@davisoncounty.org) or John Clem (John.Clem@districtiii.org) if you have any further questions. Thank you.

Meeting #3 Minutes

November 18, 2015

Meeting began at 10:30.

John Clem from District III continued to gather information from the group to complete the Pre-Disaster Mitigation Plan.

Guests were Dan Schroeder and Dale Wilson.

John had a few questions. North Western does provide gas service to Ethan. Implementing the uniform building code standards for county discussed. This is a goal, but will take additional staff to complete. John requested info on Mt Vernon Fire Dept (Jeff will send).

Looked at draft of plan. Jeff found emergency storm shelters for Ethan and Mt Vernon to hold about 120 people each, cost is about \$65,000. Tornado shelters will need to be FEMA approved. For Firesteel Creek and Dry Run Creek improvements, work could occur in various locations. Dry Run Creek will include culvert at Minnesota Street.

Discussion on the rural water supply. Dan feels they are well prepared for a power outage.

John said the LEPC will be responsible for plan implementation. John said this is important and that the cities need to be aware of the plan. Ethan is represented on LEPC by a council member, Mt Vernon by public works director.

Jeff meets each year with the council in each city, and was there in September. Ethan and Mt Vernon didn't have any projects for the plan. Jeff will send John his presentation to the cities.

Plan must be reviewed by LEPC each year, and then updated every 5 yrs. Public must be aware of this. Jeff says all info about county emergency mgmt is on County's website.

John will complete the plan. Jeff will publish a final notice in the paper requesting input into the plan. John will send the plan to OEM in Pierre for approval. The state will send the plan to Denver FEMA for final approval.

We may be short on match, due to Mt. Vernon and Ethan not participating in the meetings. Mt. Vernon and Ethan will not adopt the plan, as they did not attend the meetings.

Meeting adjourned.

APPENDIX C: History of Previous Hazard Occurrences

This appendix provides details about hazard events that have impacted Davison County in the past. **Table C.1** below lists all of the events since 1970 that resulted in a major disaster declaration in which Davison County was part of the designated area. Records from FEMA were consulted for federal assistance provided to the county following each disaster through FEMA's Public Assistance program (information is lacking for most of the events). The table includes public assistance provided to the Central Electric Cooperative for its infrastructure located within Davison County.

Table C.1 – Major Disaster Declarations Affecting Davison County

Dec #	Date Disaster Declared	Type	Public Assistance To County	Public Assistance To Central Electric Coop
3015	Jun 1976	Drought		
717	Jul 1984	Severe storms; Flooding		
999	Jul 1993	Severe storms; Tornado		
1052	May 1995	Severe storms; Flooding		
1075	Jan 1996	Ice storm		
1156	Feb 1997	Severe winter storm; Blizzard		
1173	Apr 1997	Severe storms; Flooding		
1620	Dec 2005	Severe winter storm	\$265,781	\$3,218,744
1702	May 2007	Severe storms; Tornado; Flooding		
1759	May 2008	Severe winter storm		\$283,500
4115	May 2013	Severe winter storm		\$122,651

Sources: www.fema.gov/disasters/grid/state-tribal-government/72; www.fema.gov/data-feeds/openfema-dataset-public-assistance-funded-projects-summaries-v1; Central Electric Cooperative

Table C.2 is a comprehensive list of the most significant hazard events reported for Davison County from 1950 through 2014, as recorded in the National Climatic Data Center's Storm Events Database. The National Climatic Data Center receives storm data from the National Weather Service, which gets its information from a variety of sources, including county, state and federal emergency management officials, local law enforcement officials, National Weather Service damage surveys, the insurance industry, and the general public.

The Storm Events Database is useful, but it does have limitations. One problem is that records for certain hazard events, including winter storms and blizzards, only go back to the 1990s. Another issue is that damage amounts in most cases are estimates, especially for events that impacted multiple counties. Also note that the database contains a preponderance of records from recent times for many of the event types. This is likely due to an inconsistency in how the data was reported, rather than an actual increase in the frequency of events affecting the county.

The table includes the following information about the events:

- Date - multiple events may be shown for a single day because a storm system may contain many specific storm events affecting different locations.
- Type of event
- Descriptive information - details are provided for some of the more noteworthy events back to the 1990s.
- Magnitude - the magnitude of tornadoes, hail, thunderstorm winds, and high wind events is given. For events occurring since 2000 the speed is represented by either the highest measured wind gust (M) or the highest estimated wind gust (E). Note that speeds are shown in knots - multiply figure by 1.15 to get approximate speed in miles per hour.
- Property and crop damage - the National Weather Service uses all available data from the sources identified above in compiling the damage amounts, but the figures should be considered as broad estimates. In many cases, damage amounts are unknown.

Table C.2 – History of Significant Hazard Events in Davison County

DATE	EVENT TYPE	DESCRIPTION	MAG	PROP DAMAGE (\$1,000s)	CROP DAMAGE (\$1,000s)
6/7/1953	Tornado		F0		
6/14/1953	Tornado		F2	25	
5/27/1954	Tornado		F2	25	
8/10/1958	Hail		1.75 in.		
7/14/1961	Thunderstorm Wind		60 kts.		
4/26/1962	Tornado		F2	25	
5/14/1962	Tornado		F3		
5/14/1962	Hail		4.00 in.		
5/21/1962	Tornado		F3	2500	
6/20/1968	Tornado		F3		
8/8/1969	Tornado		F2	25	
7/18/1970	Thunderstorm Wind		85 kts.		
7/9/1971	Thunderstorm Wind		62 kts.		
7/1/1973	Thunderstorm Wind		65 kts.		
6/21/1974	Hail		1.75 in.		
6/21/1974	Thunderstorm Wind		61 kts.		
5/22/1975	Thunderstorm Wind		65 kts.		
6/19/1975	Thunderstorm Wind		69 kts.		
6/21/1975	Tornado		F0		
8/11/1975	Thunderstorm Wind		65 kts.		
8/10/1976	Thunderstorm Wind		61 kts.		

DATE	EVENT TYPE	DESCRIPTION	MAG	PROP DAMAGE (\$1,000s)	CROP DAMAGE (\$1,000s)
6/10/1977	Thunderstorm Wind		62 kts.		
7/29/1979	Hail		1.50 in.		
8/31/1979	Thunderstorm Wind		61 kts.		
8/18/1980	Thunderstorm Wind		68 kts.		
7/2/1982	Thunderstorm Wind		61 kts.		
7/20/1982	Thunderstorm Wind		61 kts.		
7/21/1982	Thunderstorm Wind		61 kts.		
6/30/1983	Thunderstorm Wind		61 kts.		
7/18/1983	Thunderstorm Wind		69 kts.		
4/19/1985	Tornado		F1	25	
4/19/1985	Thunderstorm Wind		65 kts.		
5/11/1985	Tornado		F0		
5/11/1985	Tornado		F0		
5/11/1985	Hail		1.50 in.		
6/29/1986	Tornado		F0		
5/28/1989	Thunderstorm Wind		0 kts.		
5/12/1991	Tornado		F0		
6/16/1992	Tornado		F2	2.5	
6/16/1992	Tornado		F2	2.5	
6/16/1992	Hail		1.75 in.		
6/7/1995	Thunderstorm Wind		60 kts.	50	30
1/17/1996	Blizzard	A blizzard spread across the area from the west. Snow 3 to 12 inches deep was accompanied by 50 to 60 mph winds and very cold temperatures. The wind chill dropped to around -70. Roads and many businesses and schools were shut down. The total destruction of at least 3 homes by fire was due in part to the inability of firefighters to travel across blocked roads. Several accidents occurred and other vehicles slid into ditches or became stranded.			
1/24/1996	Heavy Snow				
1/29/1996	Extreme cold	Wind chill readings as cold as 80 below zero occurred as winds over 30 mph combined with temperatures of 10 below to 30 below zero. Many vehicles failed to start, but the main impact was financial with greatly increased heating energy use, and purchase of supplies and services to ensure furnace operation.			
2/10/1996	High Wind		58 kts.	30	
3/24/1996	Blizzard	Snow accumulating 3 to 8 inches was accompanied by winds over 50 mph at times, producing widespread whiteout conditions. Numerous vehicles slid into ditches and many people were stranded in vehicles. There were some rollovers and other accidents.		20	
4/25/1996	High Wind		62 kts.	10	
5/24/1996	High Wind		50 kts.		
6/20/1996	Hail		2.00 in.		

DATE	EVENT TYPE	DESCRIPTION	MAG	PROP DAMAGE (\$1,000s)	CROP DAMAGE (\$1,000s)
6/20/1996	Hail		1.75 in.		
10/29/1996	High Wind		57 kts.	30	
11/14/1996	Ice Storm	Several periods of freezing rain caused widespread damage and paralyzed travel. Widespread damage occurred to electrical poles and lines, leaving thousands without power for up to four days. Numerous accidents occurred. Tree damage was widespread with tree debris blocking several roads and sidewalks. Some farm buildings and other small structures were damaged by the weight of ice and snow on roofs.		100	
12/14/1996	Heavy Snow				
12/16/1996	Blizzard				
1/4/1997	Blizzard				
1/9/1997	Blizzard				
1/15/1997	Extreme cold	Temperatures a few degrees below zero accompanied by wind gusts over 40 mph created wind chills as cold as 70 below zero. Drifting snow and areas of low visibility in blowing snow also occurred in open areas.			
2/3/1997	Heavy Snow				
3/12/1997	Flood	Widespread snowmelt flooding began in March and continued through the end of the month. Record flooding occurred on the James River. Widespread flooding of farmland and other lowlands occurred, both near and away from major river basins. Many roads, farm buildings, and some homes and businesses were flooded. Many basements were flooded just from groundwater seepage. Travel was severely hampered by flooded roads in some areas. Farmland flooding was severe and widespread.			
4/1/1997	Flood				
4/6/1997	High Wind		63 kts.	10	
4/9/1997	Heavy Snow				
5/1/1997	Flood				
6/20/1997	Thunderstorm Wind	Thunderstorm winds caused widespread damage to trees, power lines, farm structures, and homes. Five people were injured at Ethan when a mobile home was destroyed.	78 kts.	500	
7/16/1997	Lightning			1	
7/24/1997	Hail		1.75 in.		
7/24/1997	Lightning			4	
12/30/1997	High Wind		50 kts.	3	
3/31/1998	Heavy Snow	Snowfall of 6 to 16 inches occurred over a large area, causing some damage to power lines resulting in power outages.		100	
5/14/1998	Hail		1.75 in.		
5/23/1998	Flood				
7/6/1998	Hail		1.75 in.		
7/18/1998	Thunderstorm Wind		52 kts.	10	
8/24/1998	Hail		1.75 in.		
11/10/1998	Blizzard	Up to 14 inches of snow combined with winds as high as 60 mph caused damage to trees and power lines. Power outages of up to 2 days resulted. Many roads were closed.		20	

DATE	EVENT TYPE	DESCRIPTION	MAG	PROP DAMAGE (\$1,000s)	CROP DAMAGE (\$1,000s)
1/1/1999	Winter Storm				
1/20/1999	Winter Weather				
5/12/1999	Flood				
6/7/1999	Tornado		F0		
11/1/1999	Drought	Generally dry weather that began in August continued through November. Dry surface and soil conditions became quite pronounced in November. Water levels fell, especially in small streams and lakes. Damage to winter wheat crops was feared. The area experienced the third driest fall (September through November) period on record. Unusually warm weather during the month contributed to the drying. The most noticeable manifestation of the dry conditions was the large number of grass fires across the area. While damage was mainly limited to the grasslands, considerable manpower and expense was needed to fight the fires.			
12/1/1999	Drought				
1/10/2000	High Wind		52 kts. M	3	
2/1/2000	Drought	Dry weather that prevailed during the fall continued in February, Dry surface and soil conditions remained quite pronounced. Water levels continued to fall slowly. especially in wetlands, small streams, and lakes. Above normal temperatures contributed to further drying. Grass fires were again a problem in some areas.			
3/1/2000	Drought				
4/1/2000	Drought				
4/5/2000	High Wind		56 kts. M	30	
4/19/2000	Hail		1.75 in.		
6/9/2000	Thunderstorm Wind		61 kts. M	60	
8/5/2000	Tornado	A brief tornado damaged several structures.	F1	100	
8/5/2000	Thunderstorm Wind	A wet microburst with winds estimated at 120 mph caused heavy damage in and around Mitchell. Apartments and several mobile homes were destroyed, vehicles were overturned, and other damage occurred to buildings and vehicles. Widespread tree and power line damage also occurred. Ten people were injured, although most of the injuries were minor. The damage path was approximately a mile and a half long and a mile wide, extending over the southwest part of Mitchell.	104 kts. E	8000	
8/7/2000	Tornado	An F1 tornado damaged several farm buildings, caused tree damage, and blew down at least one power line.	F1	30	
11/6/2000	Winter Storm				
11/11/2000	Winter Storm				
12/16/2000	Blizzard				
12/28/2000	High Wind		52 kts. E		
1/29/2001	Blizzard	Over 10 inches of snow with winds up to 45 mph produced widespread blizzard conditions. Visibilities were often near zero, and roads were blocked by the falling and drifting snow. Travel became impossible as many roads were closed to travel, including Interstate 90. Many businesses, government offices, and schools were closed. During the storm, the roof of a dairy barn collapsed north of Mt. Vernon, killing at least 10 cows, and injuring several others.		50	

DATE	EVENT TYPE	DESCRIPTION	MAG	PROP DAMAGE (\$1,000s)	CROP DAMAGE (\$1,000s)
2/7/2001	Winter Storm				
2/24/2001	Winter Storm				
4/1/2001	Flood				
4/29/2001	High Wind		53 kts. M	10	
5/1/2001	Flood				
6/13/2001	Hail		1.75 in.		
11/26/2001	Heavy Snow	Most areas of southeast South Dakota received at least 8 inches of snow, with Mitchell receiving 16 inches. The snowfall closed many schools and businesses, closed some government offices, and severely hampered transportation. The wet and heavy nature of the snow made it difficult to clear away.			
2/11/2002	High Wind		50 kts. M		
3/14/2002	Winter Storm				
7/24/2002	Hail	Large hail caused severe damage to numerous vehicles, including many at car dealerships. Damage also occurred to windows, siding, and shingles on buildings. The hail caused damage to greens at a municipal golf course.	2.50 in.	3000	
7/24/2002	Hail		1.75 in.		
8/6/2002	Flash Flood				
8/11/2002	Thunderstorm Wind		58 kts. M	30	
8/20/2002	Hail		1.75 in.		
8/20/2002	Flash Flood				
2/11/2003	High Wind		50 kts. M		
2/14/2003	Winter Weather				
4/6/2003	Winter Weather				
6/24/2003	Tornado	A tornado damaged crops, trees, and numerous buildings on several farms. On one farm the northeast corner of a home was heavily damaged, and several buildings including a barn, a granary, and a machine shed were destroyed. Large trees were blown down.	F2	500	
6/24/2003	Tornado		F0		
6/24/2003	Hail		1.75 in.		
6/24/2003	Hail		1.75 in.		
6/24/2003	Thunderstorm Wind		61 kts. E	10	
6/24/2003	Thunderstorm Wind		61 kts. E	10	
6/24/2003	Thunderstorm Wind		61 kts. E		
7/4/2003	Hail		1.75 in.		
7/4/2003	Thunderstorm Wind		61 kts. E	20	
7/4/2003	Thunderstorm Wind		65 kts. E		
11/3/2003	Winter Weather				
11/22/2003	Winter Storm				
12/2/2003	Winter Weather				

DATE	EVENT TYPE	DESCRIPTION	MAG	PROP DAMAGE (\$1,000s)	CROP DAMAGE (\$1,000s)
12/8/2003	Winter Weather				
2/11/2004	Winter Weather				
3/15/2004	Winter Weather				
5/16/2004	Flash Flood				
7/20/2004	Hail		1.75 in.	50	
7/20/2004	Hail		1.75 in.		
7/21/2004	Thunderstorm Wind		61 kts. E		
8/31/2004	Lightning	Lightning struck and damaged the brick chimney at the public safety building.		10	
9/4/2004	Lightning			2	
1/4/2005	Heavy Snow				
3/10/2005	High Wind		54 kts. M	100	
3/17/2005	Winter Weather				
6/4/2005	Flash Flood	Heavy rainfall of up to four inches caused widespread street flooding, especially on the west side of Mitchell. At least 10 vehicles stalled in high water. At least 12 homes and businesses were flooded, as well as several lower level apartments. The basement of one apartment building was flooded by 10 feet of water, knocking out boilers and a hot water heater.		20	
6/9/2005	Flash Flood				
6/12/2005	Flood				
6/20/2005	Flash Flood	Heavy rain caused flooding of streets.			
6/24/2005	Thunderstorm Wind		63 kts. M		
8/3/2005	Hail		2.50 in.		
8/3/2005	Hail		1.75 in.		
11/8/2005	High Wind		52 kts. E	5	
11/27/2005	Ice Storm	Heavy freezing rain coated roads, and power lines with ice up to 3 inches thick throughout SE South Dakota. Many roads were shut down for extended periods. Most schools and businesses were forced to close. Many miles of power lines and thousands of poles were brought down, resulting in power outages to thousands of households. In some rural areas, power was out for more than two weeks. Many people took shelter wherever they could. Damage to power poles and lines was so great that repairs required assistance from crews from eight states.		1000	
11/28/2005	Blizzard	Snowfall from 4 to 15 inches combined with winds gusting over 50 mph to produce blizzard conditions. Heaviest snowfall was near and west of the James River, in the area where a severe ice storm immediately preceded the blizzard. Several reports of 6 to 8 foot drifts were received. Travel was made impossible in many areas as roads were closed for extended periods. Most schools and businesses not already closed because of the ice storm were forced to close. The winds during the blizzard continued to bring down power lines and poles, most of which had been coated and weighted down by ice in the area hit by the ice storm.		100	
11/30/2005	Winter Weather				

DATE	EVENT TYPE	DESCRIPTION	MAG	PROP DAMAGE (\$1,000s)	CROP DAMAGE (\$1,000s)
1/1/2006	Winter Weather				
3/12/2006	Winter Storm				
7/18/2006	Drought				
8/1/2006	Drought				
12/20/2006	Winter Weather				
12/29/2006	Winter Storm	Freezing rain caused heavy icing of roads, trees, and power lines, and was accompanied by 2 to 5 inches of snow, with most of the snow preceding the freezing rain. Travel was brought to a standstill at places. Many vehicles slid off roads, and 13 were injured in 3 accidents. Ice accumulation was a quarter to a half inch over much of the area. The ice brought down tree branches and power lines, causing power outages.		100	
1/8/2007	High Wind		52 kts. M		
2/12/2007	Winter Weather				
2/24/2007	Winter Storm	Rain changed to freezing rain, causing light icing before the precipitation quickly changed to snow. Snow accumulated 5 to 7 inches. The icing and subsequent snow accumulation made travel very difficult, with several vehicle accidents and numerous vehicles sliding into ditches.			
2/28/2007	Heavy Snow				
3/1/2007	Blizzard				
3/12/2007	Flood				
4/10/2007	Winter Weather				
5/5/2007	Tornado		EFO		
5/5/2007	Tornado		EFO		
5/5/2007	Hail		1.75 in.		
5/5/2007	Flood	Heavy rainfall caused flooding of low areas including fields, homes, businesses, schools, roads, streams, and bridges. The flooding was a longer term event than flash flooding. Long term major flooding of the James River also resulted, with the river peaking at 7.4 feet above flood stage near Mitchell on May 10th. Some parks and other recreation areas were affected, especially in and near Mitchell. A few roads and bridges were washed out by the high water. The flooding delayed planting of crops in some areas.		200	
5/22/2007	Flash Flood				
6/1/2007	Flood				
8/10/2007	High Wind		56 kts. M		
12/1/2007	Winter Weather				
2/11/2008	Winter Weather				
3/31/2008	Winter Weather				
4/10/2008	Blizzard				
4/25/2008	Heavy Snow				
6/5/2008	Thunderstorm Wind		61 kts. E		
6/5/2008	Flash Flood				

DATE	EVENT TYPE	DESCRIPTION	MAG	PROP DAMAGE (\$1,000s)	CROP DAMAGE (\$1,000s)
6/6/2008	Flood				
7/6/2008	Flash Flood				
7/27/2008	Hail		2.75 in.		
7/27/2008	Hail		2.00 in.		
7/27/2008	Hail		1.75 in.		
7/27/2008	Hail		1.75 in.		
11/6/2008	Blizzard				
11/7/2008	Winter Weather				
12/14/2008	Blizzard				
12/20/2008	Winter Weather				
1/12/2009	Winter Weather				
2/26/2009	Winter Weather				
3/24/2009	Flood				
3/31/2009	Blizzard				
4/1/2009	Flood				
4/4/2009	Blizzard				
5/1/2009	Flood				
6/1/2009	Flood				
6/16/2009	Tornado		EF0		
6/16/2009	Hail		1.75 in.		
6/16/2009	Hail		1.75 in.		
7/1/2009	Flood				
7/9/2009	Hail		2.50 in.		
7/9/2009	Hail		1.75 in.		
7/9/2009	Hail		1.75 in.		
7/9/2009	Thunderstorm Wind		61 kts. E		
7/9/2009	Thunderstorm Wind		65 kts. M		
7/13/2009	Hail		1.75 in.		
8/1/2009	Flood				
8/2/2009	Thunderstorm Wind		61 kts. E	10	
8/2/2009	Thunderstorm Wind		61 kts. E		
8/8/2009	Hail		4.00 in.		
12/8/2009	Winter Weather				
12/23/2009	Blizzard	Prolonged snowfall produced heavy accumulations over southeast South Dakota, ranging up to over 20 inches in several areas. The snowfall took place from two days before to the day after Christmas. The snowfall was accompanied by increasing north to northwest winds which caused widespread blizzard conditions on Christmas day and the start of the next day.			

DATE	EVENT TYPE	DESCRIPTION	MAG	PROP DAMAGE (\$1,000s)	CROP DAMAGE (\$1,000s)
1/6/2010	Blizzard	Snowfall of 3 to 6 inches, previously existing snow cover, and northwest winds gusting to over 40 mph produced widespread blizzard conditions, with visibilities less than a quarter mile. New snowfall included 5 inches at Mitchell. Schools and businesses were closed, and travel became impossible in much of the area. The wind combined with cold temperatures to produce wind chills colder than 35 below zero during the latter part of the storm. This extreme cold continued into the next day, Friday, January 8th.			
1/7/2010	Extreme cold	Persistent north/northwest winds combined with very cold air to produce wind chill values that dropped to 35 below zero.			
1/25/2010	Winter Weather				
2/13/2010	Winter Weather				
3/11/2010	Flood				
3/12/2010	Flood				
4/1/2010	Flood				
5/1/2010	Flood				
6/1/2010	Flash Flood				
6/1/2010	Flood				
6/5/2010	Flood				
6/11/2010	Thunderstorm Wind		52 kts. E	5	
6/11/2010	Flash Flood	Heavy rainfall of at least 3 inches caused Enemy Creek to overflow and flood nearby roads. The rainfall also caused flooding of roads and basements in Mitchell. A motorcycle business was flooded, resulting in damage to merchandise, although little damage to the motorcycles was reported.		75	
6/12/2010	Flash Flood	Heavy rain caused flash flooding of several roads, including Interstate 90.			
7/1/2010	Flood				
7/10/2010	Hail		1.25 in.		
7/10/2010	Thunderstorm Wind		56 kts. E	10	
7/10/2010	Flash Flood				
7/21/2010	Flash Flood	Heavy rainfall of over 4 inches caused widespread flash flooding of streets, yards, basements, and some homes and businesses in and near Mitchell. Water was up to two feet deep in some streets. Flooded businesses included the Queen of Peace Hospital, where flooding was reported in the emergency department and in a corridor.		100	
7/23/2010	Thunderstorm Wind		61 kts. E	25	
7/23/2010	Thunderstorm Wind		61 kts. E	10	
7/23/2010	Thunderstorm Wind		61 kts. E	10	
7/23/2010	Thunderstorm Wind		61 kts. E		
7/31/2010	Flood				
8/1/2010	Flood				
8/1/2010	Flood				
8/30/2010	Thunderstorm Wind		61 kts. E		

DATE	EVENT TYPE	DESCRIPTION	MAG	PROP DAMAGE (\$1,000s)	CROP DAMAGE (\$1,000s)
9/20/2010	Flood				
10/26/2010	High Wind		52 kts. E		
11/20/2010	Winter Weather				
12/10/2010	Blizzard				
12/20/2010	Winter Weather				
12/31/2010	Blizzard	Snowfall of 6 to 10 inches and winds gusting to over 40 mph produced widespread blizzard conditions. Roads were closed and many businesses were forced to close as travel became difficult to impossible.			
1/1/2011	Blizzard				
1/9/2011	Winter Weather				
1/31/2011	Winter Weather				
2/1/2011	Extreme cold	North/northwest winds averaging 15 to 30 mph combined with temperatures dropping below zero to produce wind chills of 35 to 40 below zero.			
2/20/2011	Heavy Snow				
3/16/2011	Flood				
4/1/2011	Flood	Major flooding of the James River, as well as flooding of small streams and lakes in the county, continued through April. Much farmland remained flooded, both near to and away from the James River. The James River was 6.7 feet above flood stage near Mitchell on April 1st, and fell very slowly during the month. A large area of land and numerous roads were flooded at the start of the month. Water was running over other roads, from flooded streams, creeks, and fields as well as from the James River. Many roads were heavily damaged. Some homes and businesses were also flooded, with the flooding of these places slowly alleviating through the month. High water and groundwater levels from record precipitation in the year 2010, a main reason the flooding onset was so fast in March, was also a main reason that the flooding subsided so slowly during April.		1000	
5/1/2011	Flood				
6/1/2011	Flood	Moderate to major flooding of the James River, ongoing since the snowmelt season in March, continued through June. Farmland and other lowlands near the river remained flooded, with the water level first falling slowly, then rising due to runoff from heavy rain. The highest stage near Mitchell was 4.9 feet above flood stage at the end of the month, though this was still almost a foot below the peak stage in May.			
6/13/2011	Hail		1.75 in.		
6/13/2011	Flash Flood	Heavy rainfall produced flash flooding which flooded fields, a few roads, and washed out a bridge.		30	
6/21/2011	Flood				
7/1/2011	Flood	Moderate to major flooding of the James River, ongoing since the snowmelt season in March, continued through July. Farmland and other lowlands near the river remained flooded, with the water level varying slightly up and down due to sporadic heavy rainfall. The highest stage near Mitchell was 4.9 feet above flood stage on July 3rd, slightly higher than the peak stage of June, but not as high as peak levels earlier in the Spring.			

DATE	EVENT TYPE	DESCRIPTION	MAG	PROP DAMAGE (\$1,000s)	CROP DAMAGE (\$1,000s)
7/15/2011	Excessive Heat				
8/1/2011	Flood	Moderate to major flooding of the James River, ongoing since the snowmelt season in March, continued into early August, with the flooding continuing but very slowly abating through the month. Flooding of farmland and other lowlands near the river very slowly abated. The highest stage near Mitchell was 4.6 feet above flood stage on August 1st.			
8/11/2011	Thunderstorm Wind		61 kts. E	10	
9/1/2011	Flood	Flooding of the James River, ongoing since the snowmelt season in March, abated very slowly through September. Flooding of farmland and other lowlands steadily decreased, and very few roads continued to be affected. The highest stage near Mitchell was 2.3 feet above flood stage on September 2nd.			
2/13/2012	Winter Weather				
2/29/2012	Winter Weather				
4/15/2012	High Wind		53 kts. M		
5/5/2012	Hail	Large hail caused widespread damage to vehicles, buildings, and structures in and near Mitchell. In addition to dented vehicles and broken windows, the hail damaged the roofs and siding of homes and businesses. Two of the highest individual damage amounts included \$175,000 to the Corn Palace, the roof of which needed replacing, and \$100,000 damage to the roof of the Central Electric Cooperative Building. The roofs of numerous homes suffered lesser damages, and siding was also damaged. Damaged vehicles included several law enforcement and other city and county government vehicles.	2.50 in.	2000	
5/5/2012	Hail		2.50 in.		
5/5/2012	Thunderstorm Wind		68 kts. M	1	
5/6/2012	Flood				
6/26/2012	Excessive Heat				
7/1/2012	Drought	Drought conditions became established over the area. Stress on crops increased with no relief during the month. Hot weather added to the stress. Crop damage became certain. Severe non-ag water supply problems were not observed, but the long term dry conditions raised fears for the future.			
7/2/2012	Excessive Heat				
7/15/2012	Excessive Heat				
7/18/2012	Excessive Heat				
8/1/2012	Excessive Heat				
8/1/2012	Drought	Drought was generally listed as severe to extreme for the area, and was being compared to the worst of the dust bowl years, though not yet over as long a time period. Stress on crops continued, even though August was less hot than July. Crop damage was quite evident. Many local governments had water use restrictions in place.			
8/3/2012	Thunderstorm Wind		69 kts. M	15	
9/1/2012	Drought	Drought continued over southeast South Dakota. Rainfall for the month varied from around half to less than a quarter of normal. Stress on crops that prevailed over the growing season became more evident with the start of harvest. Local governments continued to use water use restrictions.			

DATE	EVENT TYPE	DESCRIPTION	MAG	PROP DAMAGE (\$1,000s)	CROP DAMAGE (\$1,000s)
10/1/2012	Drought	Drought conditions continued over all of southeast South Dakota in October with well below normal rainfall keeping soil and vegetation dry.			
10/17/2012	High Wind		53 kts. M		
11/1/2012	Drought	Drought conditions continued over all of southeast South Dakota in November.			
12/1/2012	Drought	Drought conditions continued over all of southeast South Dakota in December. Although precipitation was generally normal to above normal, the amount of excess over the low winter normals was not enough to relieve the dry conditions. The effects of the drought on farmers and ranchers continued. Hunting was also affected, with low pheasant numbers, and disease in the deer population.			
12/9/2012	Blizzard				
12/18/2012	Winter Weather				
12/27/2012	Winter Weather				
1/1/2013	Drought				
2/1/2013	Drought				
2/10/2013	Blizzard	Variable snowfall of 2 to 8 inches, northwest winds gusting to 45 mph, and snow cover existing before the storm in part of the area, produced blizzard conditions with visibilities below a quarter mile in blowing snow in many areas. The low visibilities and drifting snow forced some businesses to close, and also forced several school closings on Monday February 11th.			
3/1/2013	Drought				
4/1/2013	Drought				
4/9/2013	Winter Storm	An extended period of precipitation began with freezing rain and freezing drizzle producing light to moderate ice accumulations, then changing to sleet and then snow, with sleet and snow accumulations reaching 10 inches near Mitchell. Several branches and power lines were downed by the weight of ice and accompanying wind. The winter precipitation made travel very difficult to impossible, resulting in schools and businesses being forced to close.			
12/3/2013	Winter Storm	Snow, heavy in areas, accumulated up to 8 inches from the evening of December 3rd through the afternoon of December 4th. Difficult travel conditions forced delayed openings or early closings of some schools and businesses on December 4th.			
1/16/2014	High Wind		56 kts. M		
1/26/2014	High Wind		50 kts. E		
8/23/2014	Thunderstorm Wind		61 kts. E	20	

Source: www.ncdc.noaa.gov/stormevents/choosedates.jsp?statefips=46,SOUTH DAKOTA

APPENDIX D: References

PRINT REFERENCES

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- Davison County Master Transportation Plan. HRGreen. 2015.
- Davison County Hazardous Materials Plan. Planning & Development District III. 2014.
- City of Mitchell Comprehensive Plan. Planning & Development District III. 1990.
- Central Electric Cooperative construction work plan.
- Lake Mitchell Dam Emergency Preparedness Plan. South Dakota Dept of Environment and Natural Resources. 2003.
- Electrical Transmission and Distribution Mitigation: Loss Avoidance Study Nebraska and Kansas FEMA-1674-DR-KS and FEMA-1675-DR-NE. Federal Emergency Management Agency. 2008.
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- South Dakota's Five-Year Floodplain Management Work Plan. South Dakota Office of Emergency Management. 2005.
- South Dakota Electric Cooperatives Mutual Aid Plan. South Dakota Rural Electric Association. 2008.

ELECTRONIC REFERENCES

- Census data: <http://factfinder2.census.gov/faces/nav/jsf/pages/index.xhtml>
- Land cover information: <http://www.mrlc.gov/index.php>
- Climate data summaries: <http://www.hprcc.unl.edu/data/historical/>
- Major disaster declarations and emergency declarations in South Dakota: <http://www.fema.gov/disasters/grid/state-tribal-government/>
- Public assistance amounts following declared disasters: <https://www.fema.gov/data-feeds/openfema-dataset-public-assistance-funded-projects-summaries-v1>
- Storm records: <http://www.ncdc.noaa.gov/stormevents/choosedates.jsp?statefips=46,SOUTHDAKOTA>

- Crop loss records: (<http://www.rma.usda.gov/data/cause.html>)
- Flood insurance reports and information: <http://ww2.nfipstat.com/?folio=566258416&bkt=9699>
- Flood loss data: <http://bsa.nfipstat.fema.gov/reports/1040.htm>
- National Flood Insurance Program participation: <http://www.fema.gov/cis/SD.html>
- Drought impact: <http://drought.unl.edu/MonitoringTools/DroughtImpactReporter.aspx>
- Wildfire vulnerability: http://silvis.forest.wisc.edu/maps/wui_main
- Earthquake history in South Dakota: <http://www.sdgs.usd.edu/publications/maps/earthquakes/earthquakes.htm>
- Earthquake magnitude: http://en.wikipedia.org/wiki/Richter_magnitude_scale
- Landslide information: <http://landslides.usgs.gov/hazards/nationalmap/>
- Precipitation data: <http://climate.sdstate.edu/coop/monthly.asp>
- Social vulnerability: <http://webra.cas.sc.edu/hvri/products/sovi.aspx>

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

Stephanie Ellwein, City Administrator

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

n/a

Agenda Item:

Resolution giving approval to the issuance of TIF refunding bonds

Explanation/Background of Agenda Item Requested:

Earlier this month the City distributed request for proposals (RFP) to local banks to inquire about refinancing TIF #8 (highland conference center). The suggestion came during our work with Toby Morris on the debt overview report given to the council. Based on the responses to the RFP, we are asking for the Council approve the scheduled refinancing resolution in order to realize a savings for the City of Mitchell.

The resolution would authorize the refinancing of the bonds and reduce the City's debt service costs. The resolution also states that the bonds will be sold to First Dakota National Bank which was the bank that responded with the greatest savings to the RFP that was issued. By refinancing the bonds with First Dakota, the City will save a net amount of \$367,190.16 over the remaining 9.5 years. The City was fortunate that we received five competitive responses to the RFP; and the resulting savings are indicative of that.

Michelle Bathke

From: TMorris@doughertymarkets.com
Sent: Thursday, March 10, 2016 2:55 PM
To: Stephanie Ellwein
Cc: Michelle Bathke
Subject: Final Analysis
Attachments: Placement Agent Agreement City of Mitchell.doc; Ref16 Mitchell TIF Ser07 3 10 16 First Dakota.xls

Please find attached the final analysis showing the savings (net of all costs) as well as taking into account the prepayment penalty. The net savings is \$367,190.16. This is assuming a closing date of April 15th. Prior to the closing we need to verify what you have in the TIF / BID account to determine if we apply at closing or wait until the first payment date.

I am also attaching a Placement Agreement contract for our services. If you could review and please let me know if you have any questions or concerns. When we first discussed the costs of issuance I had estimated it to be in the high end around \$25k. However after talking with bond counsel and drafting a lot of the documents the total COI is \$20,000 or roughly 1.2%. This includes all out of pocket expenses, travel etc. The break out is \$4,000 for legal and \$16k Dougherty. Once completed we will also send you a final transcript for your records and the auditors.

Any questions please let me know.

Thanks

T

Tobin J. Morris, Senior VP

DOUGHERTY & COMPANY LLC

215 W. Sioux Ave

Pierre, SD 57501

605.224.5557 (w) 605.280.5559 (c)

605.224.9554 (f)

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Member SIPC/FINRA

\$1,553,083.89

City of Mitchell, South Dakota

Tax Increment Revenue - Business Improvement Bonds, Series 2016

Current Refunding of Series 2007 - First Dakota

Refunding Summary

Dated 04/20/2016 | Delivered 04/20/2016

Sources Of Funds

Par Amount of Bonds	\$1,553,083.89
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Total Sources	\$1,553,083.89
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Uses Of Funds

Costs of Issuance	27,500.00
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Deposit to Current Refunding Fund	1,525,583.89
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Total Uses	\$1,553,083.89
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Flow of Funds Detail

State and Local Government Series (SLGS) rates for
Date of OMP Candidates

Current Refunding Escrow Solution Method	Gross Funded
Total Cost of Investments	\$1,525,583.89
Total Draws	\$1,525,583.89

Issues Refunded And Call Dates

Mitchell TIF Series 2007	4/20/2016
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PV Analysis Summary (Net to Net)

Net PV Cashflow Savings @ 2.860%(AIC)	318,726.92
Net Present Value Benefit	\$318,726.92

Net PV Benefit / - Refunded Principal	-
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Bond Statistics

Average Life	5.461 Years
Average Coupon	2.5000000%

Net Interest Cost (NIC)	2.5000000%
Bond Yield for Arbitrage Purposes	2.5002731%
True Interest Cost (TIC)	2.5002731%
All Inclusive Cost (AIC)	2.8604039%

\$1,553,083.89

City of Mitchell, South Dakota

Tax Increment Revenue - Business Improvement Bonds, Series 2016

Current Refunding of Series 2007 - First Dakota

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Net New D/S
06/01/2016	31,055.95	2.500%	4,421.97	35,477.92	35,477.92
06/01/2017	135,756.47	2.500%	37,207.49	172,963.96	172,963.96
06/01/2018	139,172.48	2.500%	33,792.36	172,964.84	172,964.84
06/01/2019	142,673.49	2.500%	30,291.31	172,964.80	172,964.80
06/01/2020	146,261.93	2.500%	26,702.18	172,964.11	172,964.11
06/01/2021	149,942.21	2.500%	23,022.76	172,964.97	172,964.97
06/01/2022	153,713.38	2.500%	19,250.80	172,964.18	172,964.18
06/01/2023	157,580.08	2.500%	15,383.94	172,964.02	172,964.02
06/01/2024	161,544.17	2.500%	11,419.82	172,963.99	172,963.99
06/01/2025	165,608.42	2.500%	7,355.98	172,964.40	172,964.40
06/01/2026	169,775.31	2.500%	3,189.88	172,965.19	172,965.19
Total	\$1,553,083.89	-	\$212,038.49	\$1,765,122.38	\$1,765,122.38

\$1,553,083.89

City of Mitchell, South Dakota

Tax Increment Revenue - Business Improvement Bonds, Series 2016

Current Refunding of Series 2007 - First Dakota

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Net New D/S
06/01/2016	31,055.95	2.500%	4,421.97	35,477.92	35,477.92
12/01/2016	67,456.58	2.500%	19,025.35	86,481.93	86,481.93
06/01/2017	68,299.89	2.500%	18,182.14	86,482.03	86,482.03
12/01/2017	69,153.71	2.500%	17,328.39	86,482.10	86,482.10
06/01/2018	70,018.77	2.500%	16,463.97	86,482.74	86,482.74
12/01/2018	70,893.63	2.500%	15,588.74	86,482.37	86,482.37
06/01/2019	71,779.86	2.500%	14,702.57	86,482.43	86,482.43
12/01/2019	72,676.88	2.500%	13,805.32	86,482.20	86,482.20
06/01/2020	73,585.05	2.500%	12,896.86	86,481.91	86,481.91
12/01/2020	74,505.59	2.500%	11,977.04	86,482.63	86,482.63
06/01/2021	75,436.62	2.500%	11,045.72	86,482.34	86,482.34
12/01/2021	76,379.18	2.500%	10,102.77	86,481.95	86,481.95
06/01/2022	77,334.20	2.500%	9,148.03	86,482.23	86,482.23
12/01/2022	78,300.44	2.500%	8,181.35	86,481.79	86,481.79
06/01/2023	79,279.64	2.500%	7,202.59	86,482.23	86,482.23
12/01/2023	80,270.30	2.500%	6,211.60	86,481.90	86,481.90
06/01/2024	81,273.87	2.500%	5,208.22	86,482.09	86,482.09
12/01/2024	82,289.64	2.500%	4,192.30	86,481.94	86,481.94
06/01/2025	83,318.78	2.500%	3,163.68	86,482.46	86,482.46
12/01/2025	84,360.29	2.500%	2,122.19	86,482.48	86,482.48
06/01/2026	85,415.02	2.500%	1,067.69	86,482.71	86,482.71
Total	\$1,553,083.89	-	\$212,038.49	\$1,765,122.38	\$1,765,122.38

\$1,553,083.89

City of Mitchell, South Dakota

Tax Increment Revenue - Business Improvement Bonds, Series 2016

Current Refunding of Series 2007 - First Dakota

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
06/01/2016	35,477.92	35,477.92	52,963.21	17,485.29
06/01/2017	172,963.96	172,963.96	207,934.52	34,970.56
06/01/2018	172,964.84	172,964.84	207,935.41	34,970.57
06/01/2019	172,964.80	172,964.80	207,935.36	34,970.56
06/01/2020	172,964.11	172,964.11	207,934.69	34,970.58
06/01/2021	172,964.97	172,964.97	207,935.55	34,970.58
06/01/2022	172,964.18	172,964.18	207,934.74	34,970.56
06/01/2023	172,964.02	172,964.02	207,934.59	34,970.57
06/01/2024	172,963.99	172,963.99	207,934.55	34,970.56
06/01/2025	172,964.40	172,964.40	207,934.96	34,970.56
06/01/2026	172,965.19	172,965.19	207,935.76	34,970.57
Total	\$1,765,122.38	\$1,765,122.38	\$2,132,313.34	\$367,190.96

PV Analysis Summary (Net to Net)

Net PV Cashflow Savings @ 2.860%(AIC)	318,726.92
Net Present Value Benefit	\$318,726.92
Net PV Benefit / - Refunded Principal	-
Average Annual Cash Flow Savings	36,305.62

Refunding Bond Information

Refunding Dated Date	4/20/2016
Refunding Delivery Date	4/20/2016

\$1,553,083.89

City of Mitchell, South Dakota

Tax Increment Revenue - Business Improvement Bonds, Series 2016

Current Refunding of Series 2007 - First Dakota

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
06/01/2026	Term 1 Coupon	2.500%	2.500%	1,553,083.89	100.000%	1,553,083.89
Total	-	-	-	\$1,553,083.89	-	\$1,553,083.89

Bid Information

Par Amount of Bonds	\$1,553,083.89
Gross Production	\$1,553,083.89
Bid (100.000%)	1,553,083.89
Total Purchase Price	\$1,553,083.89
Bond Year Dollars	\$8,481.54
Average Life	5.461 Years
Average Coupon	2.5000000%
Net Interest Cost (NIC)	2.5000000%
True Interest Cost (TIC)	2.5002731%

\$1,461,054

City of Mitchell, South Dakota

Tax Increment Revenue - Business Improvement Bonds, Series 2007

Debt Service To Maturity And To Call

Date	Refunded Bonds	Premium	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S
04/20/2016	1,461,054.00	29,221.08	40,899.37	1,531,174.45	-	-	-	-
06/01/2016	-	-	-	-	-	-	52,963.21	52,963.21
12/01/2016	-	-	-	-	51,004.00	7.250%	52,963.21	103,967.21
06/01/2017	-	-	-	-	52,853.00	7.250%	51,114.31	103,967.31
12/01/2017	-	-	-	-	54,769.00	7.250%	49,198.39	103,967.39
06/01/2018	-	-	-	-	56,755.00	7.250%	47,213.02	103,968.02
12/01/2018	-	-	-	-	58,812.00	7.250%	45,155.65	103,967.65
06/01/2019	-	-	-	-	60,944.00	7.250%	43,023.71	103,967.71
12/01/2019	-	-	-	-	63,153.00	7.250%	40,814.49	103,967.49
06/01/2020	-	-	-	-	65,442.00	7.250%	38,525.20	103,967.20
12/01/2020	-	-	-	-	67,815.00	7.250%	36,152.92	103,967.92
06/01/2021	-	-	-	-	70,273.00	7.250%	33,694.63	103,967.63
12/01/2021	-	-	-	-	72,820.00	7.250%	31,147.23	103,967.23
06/01/2022	-	-	-	-	75,460.00	7.250%	28,507.51	103,967.51
12/01/2022	-	-	-	-	78,195.00	7.250%	25,772.08	103,967.08
06/01/2023	-	-	-	-	81,030.00	7.250%	22,937.51	103,967.51
12/01/2023	-	-	-	-	83,967.00	7.250%	20,000.18	103,967.18
06/01/2024	-	-	-	-	87,011.00	7.250%	16,956.37	103,967.37
12/01/2024	-	-	-	-	90,165.00	7.250%	13,802.22	103,967.22
06/01/2025	-	-	-	-	93,434.00	7.250%	10,533.74	103,967.74
12/01/2025	-	-	-	-	96,821.00	7.250%	7,146.76	103,967.76
06/01/2026	-	-	-	-	100,331.00	7.250%	3,637.00	103,968.00
Total	\$1,461,054.00	\$29,221.08	\$40,899.37	\$1,531,174.45	\$1,461,054.00	-	\$671,259.34	\$2,132,313.34

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	4/20/2016
Average Life	5.951 Years
Average Coupon	7.2500000%
Weighted Average Maturity (Par Basis)	5.951 Years

Refunding Bond Information

Refunding Dated Date	4/20/2016
Refunding Delivery Date	4/20/2016

\$1,461,054

City of Mitchell, South Dakota

Tax Increment Revenue - Business Improvement Bonds, Series 2007

Total Refunded Debt Service

Date	Principal	Coupon	Interest	Total P+I
06/01/2016	-	-	52,963.21	52,963.21
06/01/2017	103,857.00	7.250%	104,077.52	207,934.52
06/01/2018	111,524.00	7.250%	96,411.41	207,935.41
06/01/2019	119,756.00	7.250%	88,179.36	207,935.36
06/01/2020	128,595.00	7.250%	79,339.69	207,934.69
06/01/2021	138,088.00	7.250%	69,847.55	207,935.55
06/01/2022	148,280.00	7.250%	59,654.74	207,934.74
06/01/2023	159,225.00	7.250%	48,709.59	207,934.59
06/01/2024	170,978.00	7.250%	36,956.55	207,934.55
06/01/2025	183,599.00	7.250%	24,335.96	207,934.96
06/01/2026	197,152.00	7.250%	10,783.76	207,935.76
Total	\$1,461,054.00	-	\$671,259.34	\$2,132,313.34

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	4/20/2016
Average Life	5.951 Years
Average Coupon	7.2500000%
Weighted Average Maturity (Par Basis)	5.951 Years

Refunding Bond Information

Refunding Dated Date	4/20/2016
Refunding Delivery Date	4/20/2016

\$1,553,083.89

City of Mitchell, South Dakota

Tax Increment Revenue - Business Improvement Bonds, Series 2016

Current Refunding of Series 2007 - First Dakota

Summary Of Bonds Refunded

Issue	Maturity	Type	of Bond	Coupon	Maturity Value	Call Date	Call Price
Dated 12/01/2015 Delivered 12/01/2015							
Mitchell TIF Series 2007	12/01/2016	Term 1	Coupon	7.250%	51,004	04/20/2016	102.000%
Mitchell TIF Series 2007	06/01/2017	Term 1	Coupon	7.250%	52,853	04/20/2016	102.000%
Mitchell TIF Series 2007	12/01/2017	Term 1	Coupon	7.250%	54,769	04/20/2016	102.000%
Mitchell TIF Series 2007	06/01/2018	Term 1	Coupon	7.250%	56,755	04/20/2016	102.000%
Mitchell TIF Series 2007	12/01/2018	Term 1	Coupon	7.250%	58,812	04/20/2016	102.000%
Mitchell TIF Series 2007	06/01/2019	Term 1	Coupon	7.250%	60,944	04/20/2016	102.000%
Mitchell TIF Series 2007	12/01/2019	Term 1	Coupon	7.250%	63,153	04/20/2016	102.000%
Mitchell TIF Series 2007	06/01/2020	Term 1	Coupon	7.250%	65,442	04/20/2016	102.000%
Mitchell TIF Series 2007	12/01/2020	Term 1	Coupon	7.250%	67,815	04/20/2016	102.000%
Mitchell TIF Series 2007	06/01/2021	Term 1	Coupon	7.250%	70,273	04/20/2016	102.000%
Mitchell TIF Series 2007	12/01/2021	Term 1	Coupon	7.250%	72,820	04/20/2016	102.000%
Mitchell TIF Series 2007	06/01/2022	Term 1	Coupon	7.250%	75,460	04/20/2016	102.000%
Mitchell TIF Series 2007	12/01/2022	Term 1	Coupon	7.250%	78,195	04/20/2016	102.000%
Mitchell TIF Series 2007	06/01/2023	Term 1	Coupon	7.250%	81,030	04/20/2016	102.000%
Mitchell TIF Series 2007	12/01/2023	Term 1	Coupon	7.250%	83,967	04/20/2016	102.000%
Mitchell TIF Series 2007	06/01/2024	Term 1	Coupon	7.250%	87,011	04/20/2016	102.000%
Mitchell TIF Series 2007	12/01/2024	Term 1	Coupon	7.250%	90,165	04/20/2016	102.000%
Mitchell TIF Series 2007	06/01/2025	Term 1	Coupon	7.250%	93,434	04/20/2016	102.000%
Mitchell TIF Series 2007	12/01/2025	Term 1	Coupon	7.250%	96,821	04/20/2016	102.000%
Mitchell TIF Series 2007	06/01/2026	Term 1	Coupon	7.250%	100,331	04/20/2016	102.000%
Subtotal	-	-	-	-	\$1,461,054	-	-
Total	-	-	-	-	\$1,461,054	-	-

\$1,553,083.89

City of Mitchell, South Dakota

Tax Increment Revenue - Business Improvement Bonds, Series 2016

Current Refunding of Series 2007 - First Dakota

Detail Costs Of Issuance

Dated 04/20/2016 | Delivered 04/20/2016

COSTS OF ISSUANCE DETAIL

Origination Fee	\$7,500.00
Placement Agent	\$16,000.00
Bond Counsel	\$4,000.00
TOTAL	\$27,500.00

\$1,553,083.89

City of Mitchell, South Dakota

Tax Increment Revenue - Business Improvement Bonds, Series 2016

Current Refunding of Series 2007 - First Dakota

Derivation Of Form 8038 Yield Statistics

Maturity	Issuance Value	Price	Issuance Price	Exponent	Bond Years
04/20/2016	-	-	-	-	-
06/01/2016	31,055.95	100.000%	31,055.95	0.1138889x	3,536.93
12/01/2016	67,456.58	100.000%	67,456.58	0.6138889x	41,410.84
06/01/2017	68,299.89	100.000%	68,299.89	1.1138889x	76,078.49
12/01/2017	69,153.71	100.000%	69,153.71	1.6138889x	111,606.40
06/01/2018	70,018.77	100.000%	70,018.77	2.1138889x	148,011.90
12/01/2018	70,893.63	100.000%	70,893.63	2.6138889x	185,308.07
06/01/2019	71,779.86	100.000%	71,779.86	3.1138889x	223,514.51
12/01/2019	72,676.88	100.000%	72,676.88	3.6138889x	262,646.17
06/01/2020	73,585.05	100.000%	73,585.05	4.1138889x	302,720.72
12/01/2020	74,505.59	100.000%	74,505.59	4.6138889x	343,760.51
06/01/2021	75,436.62	100.000%	75,436.62	5.1138889x	385,774.49
12/01/2021	76,379.18	100.000%	76,379.18	5.6138889x	428,784.23
06/01/2022	77,334.20	100.000%	77,334.20	6.1138889x	472,812.71
12/01/2022	78,300.44	100.000%	78,300.44	6.6138889x	517,870.41
06/01/2023	79,279.64	100.000%	79,279.64	7.1138889x	563,986.55
12/01/2023	80,270.30	100.000%	80,270.30	7.6138889x	611,169.15
06/01/2024	81,273.87	100.000%	81,273.87	8.1138889x	659,447.15
12/01/2024	82,289.64	100.000%	82,289.64	8.6138889x	708,833.82
06/01/2025	83,318.78	100.000%	83,318.78	9.1138889x	759,358.10
12/01/2025	84,360.29	100.000%	84,360.29	9.6138889x	811,030.45
06/01/2026	85,415.02	100.000%	85,415.02	10.1138889x	863,878.02
Total	\$1,553,083.89	-	\$1,553,083.89	-	\$8,481,539.63

IRS Form 8038

Weighted Average Maturity = Bond Years/Issue Price	5.461 Years
Total Interest from Debt Service	212,038.49
Total Interest	212,038.49
NIC = Interest / (Issue Price * Average Maturity)	2.5000000%
Bond Yield for Arbitrage Purposes	2.5002731%

PLACEMENT AGENT AGREEMENT

City of Mitchell, South Dakota

and

Dougherty & Company LLC

This Agreement made and entered into by and between the City of Mitchell, South Dakota (hereinafter "City") and Dougherty & Company LLC, Pierre, and Sioux Falls, South Dakota and Minneapolis, Minnesota (hereinafter "Dougherty").

WITNESSETH

WHEREAS, the City desires to use the placement services of Dougherty relating to the issuance of the Refunding Tax Increment District #8, Series 2016A (hereinafter "Bonds") with a bank located within the County,

WHEREAS, Dougherty desires to furnish services to the City as hereinafter described,

NOW, THEREFORE, it is agreed by and between the parties as follows:

SERVICES TO BE PROVIDED BY DOUGHERTY

Serve as the City's placement agent for the issuance of the Bonds. Dougherty shall provide all services necessary to analyze, structure, and close the Bonds. Examples of the services to be provided shall include, but not be limited to the following:

- Assemble and distribute RFP to local institutions
- Analyze and report findings and results to City Council
- Verify outstanding debt and call existing bonds with local institutions
- Prepare call notices and pay off existing TIF Bond Holders
- Prepare financial analysis on existing bond for the prepayment penalty and distribute to bond holders.
- Coordinate the preparation of legal documentation and disclosure materials by the bond counsel and other involved counsel.

Dougherty will **not** serve as an Underwriter or Financial Advisor on the Bonds.

COMPENSATION AND COSTS

For the proposed issuance by the City in 2016 of its approximate \$1,550,000 Bonds, Dougherty's fee will be 1% of the par amount or **\$15,500**. The fee due to Dougherty shall be payable by the City upon the closing of the Bonds from the proceeds of the Bonds or other City funds for the above services and time and knowledge of the bond issuing process.

- Dougherty agrees to pay the following expenses from its fee:
 - * All of it's out of pocket expenses such as travel, long distance phone, and copy costs.
- The City agrees to pay all other expenses related to the processing of the Bond transaction including, but not limited to, the following:
 - * Publication of legal notices, if any.
 - * Bond counsel and local attorney fees, if any.
 - * City staff expenses.
 - * Bond registration and related fees.

TERM OF THIS AGREEMENT

This Agreement may be terminated by thirty (30) days written notice by either the City or Dougherty and it shall terminate sixty (60) days following the closing date related to the issuance of the Bonds.

Dated this ____ day of _____, 2016.

Dougherty & Company LLC

By: _____
Tobin J Morris, Senior Vice President

City of Mitchell, South Dakota

Attest: _____
Stephanie Ellwein, City Administrator

RESOLUTION NO. 3340

RESOLUTION GIVING APPROVAL TO THE ISSUANCE OF TAX INCREMENT REFUNDING BONDS, SERIES 2016, RETENTION OF PROFESSIONALS AND AUTHORIZING THE SALE OF SAID TAX INCREMENTAL REVENUE BONDS AND THE TERMS THEREOF.

NOW, THEREFORE, BE IT RESOLVED AND RESOLVED by the City Council of the City of Mitchell as follows:

SECTION 1. AUTHORITY, FINDINGS, AUTHORIZATION.

1.01 Authority. The City is authorized pursuant to SDCL Chapter 11-9 and §§ 6-8B-30 through 6-8B-52 to issue Tax Increment Revenue Refunding Bonds, Series 2016 (the “Bonds”), the proceeds of which will refund the outstanding Tax Increment Revenue (TIF District #8) – Business Improvement Bonds, Series 2007 (“Refunded Bonds”) and pay for costs of issuance.

1.02 Findings. The City Council hereby finds and determines as follows:

- (a) It is in the best interests of the City to refund the Tax Increment Revenue (TIF District #8) – Business Improvement Bonds, Series 2007; and
- (b) That the Tax Incremental Revenue Bonds are payable only solely out of the special fund created herein and that it does not constitute a general indebtedness of the City or a charge against its general taxing power.

1.03 Authorization to issue the Bonds. It is hereby determined to be necessary and in the best interests of the City and its inhabitants that this City Council authorize, issue and sell the Bonds in order refinance the Refunded Bonds for the purpose of reducing debt service costs. The Mayor of the City Council and the City Finance Officer are authorized to negotiate the sale and terms of the Bonds subject to the limitations of the law and this Resolution. The City Council hereby finds and determines that it is necessary and in the best interest of the City to refund and refinance the Refunded Bonds in full compliance with §§6-8B-30 to 6-8B-52. The Bonds may be issued by the City without an election pursuant to SDCL §11-9-33.

SECTION 2. SALE, BOND PURCHASE AGREEMENT, OFFICIAL STATEMENT AND CONTINUING DISCLOSURE.

2.01 Sale. The Bonds authorized by this Resolution shall be issued in an aggregate principal amount not exceeding \$1,550,000 and shall be sold to First Dakota National Bank (the “Purchaser”), all upon such final terms as are set forth in the bond purchase agreement. The Bonds will bear interest at a rate or rates per annum and will mature over a period set forth in the bond purchase agreement or similar document.

2.02 Bond Purchase Agreement. The execution of a bond purchase agreement or similar document setting forth the final terms of the Bonds is hereby approved and authorized. The execution of said document by the Mayor of the City Council and City Finance Officer shall be conclusive evidence of such agreement and shall be binding upon the City.

2.03 Retention of Bond Counsel. Meierhenry Sargent LLP is hereby designated as bond counsel for the Bonds.

2.04. Placement Agent. The Mayor and Finance Officer, individually or jointly, are authorized to retain Dougherty & Company LLC, as Placement Agent upon such terms as they approve.

SECTION 3. TERMS OF BONDS.

3.01 Date, Amount, Maturities and Interest Rates. The Bonds will be dated in 2016. The aggregate principal of the Bonds shall not exceed \$1,550,000. Principal shall be payable on December 1 and June 1 starting December 1, 2016 and ending on June 1, 2026. The unpaid principal balance on the Bonds shall bear interest at 2.5% and interest is payable on June 1 and December 1, commencing December 1, 2016.

3.02 Execution. The Bonds shall be signed by the manual or facsimile signatures of the Mayor of the City Council and Finance Officer and countersigned by the manual or facsimile signature of an attorney resident in the State of South Dakota and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

3.03 Redemption, Escrow Agreement and retention of Escrow Agent and Verification Agent. The Bonds are subject to optional redemption in whole or in part on any date with notice as required by SDCL § 6-8B-23.

3.04 Appointment of Initial Registrar. The City hereby appoints First Dakota National Bank, Mitchell, South Dakota, as Bond registrar, transfer agent and paying agent (the "Registrar") for the Bonds. The Mayor and Finance Officer are authorized to execute a paying agent agreement.

3.05 Authentication and Delivery. No Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on such Bond has been duly executed by the Registrar by the manual signature of its authorized representative. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on each Bond shall be conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been so prepared, executed and authenticated, the City Finance Officer shall deliver the same to the Purchaser thereof upon payment of the purchase price in accordance with the provisions of the Bond Purchase Agreement and the Purchaser shall not be obligated to see to the application of the purchase price. Upon delivery of the Bonds to the Purchaser, the City Finance Officer shall file with the Secretary of State, on the form provided by the Secretary of State, the information required by SDCL, Section 6-8B-19.

SECTION 4. SECURITY PROVISIONS; FUNDS AND ACCOUNTS AND OTHER COVENANTS AND DETERMINATIONS.

4.01 Pledge Tax Increments. Pursuant to the Act, the City shall receive tax increments for Tax Increment District #8. All Tax Increments shall be placed in the Tax Incremental Revenue Bond Fund. The Tax Increment is irrevocably pledged and appropriated to the payment of the Bonds.

4.02 Tax Incremental Revenue Bond Fund. The City Finance Officer is hereby authorized and directed to establish and shall maintain a special fund, the Tax Incremental Revenue Bond Fund, as a separate and special fund in the financial records of the City until all Bonds issued and made payable therefrom, and interest due thereon, have been duly paid or discharged. All collections of the Tax Increments shall be credited, as received, to the Tax Incremental Revenue Bond Fund. Within the Tax Incremental Revenue Bond Fund are various separate accounts to be maintained by the City. There is hereby created and established as an account of the Tax Incremental Revenue Bond Fund, a "Principal and Interest Account." Immediately upon delivery of the Bonds, there shall be credited to the Principal and Interest Account the amount of any accrued interest received from the Purchaser. Periodically, as needed there shall be withdrawn from the Tax Incremental Revenue Bond Fund and credited to the Principal and Interest Account an amount which will equal at least the next principal and interest payment. In all events there shall be credited to the Principal and Interest Account amounts sufficient to pay the principal of and interest on the Outstanding Bonds as the same become due.

4.03 Pledge of State of South Dakota. Pursuant to SDCL 11-9-39.1, the State of South Dakota does pledge to and agree with the bond holders of any issued under SDCL 11-9 that the state will not alter the rights vested in the bond holders until such bonds, together with the interest thereon, with interest on any unpaid installments of interest, and all costs and expenses in connection with any action or proceeding by or on behalf of such holders, are fully met and discharged.

4.04 Covenants of the City. The City hereby irrevocably covenants and agrees with each and every holder of the Bonds that so long as any of the Bonds remain outstanding:

- (a) It will not amend or repeal the Tax Increment or the allocation of revenues thereof to the Tax Incremental Revenue Bond Fund, or in any way that would adversely affect the amount of Tax Incremental Revenues which would otherwise be collected and deposited to the Tax Incremental Revenue Bond Fund.
- (b) It will administer, enforce, and collect, or cause to be administered, enforced or collected, the real property taxes and shall take such necessary action to collect delinquent payments in accordance with law.
- (c) It will keep or cause to be kept such books and records showing the proceeds of the Tax Incremental, in which complete entries shall be made in accordance with standard principles of accounting, and any owner of any Bond shall have the right at all reasonable times to inspect the records and accounts relating to the collection and receipts of such Tax Incremental.

- (d) In the event the real property taxes of the City is replaced and superseded by the state collected-locally shared tax or taxes, or is replaced and superseded in some other manner from other source or sources, the revenues derived by the City from the replacement source or sources, as received by the City shall be appropriated in the same manner as if the City had levied and imposed a real property tax. From and after the date of a replacement, the Outstanding Bonds shall have a first and prior lien, but not necessarily an exclusive lien, upon such replacement revenues to the extent therein specified.
- (e) In the event that at any time there are insufficient funds in the Tax Increment Fund to make payments of principal or interest on the Bonds, that it shall, subject to city common council appropriation and approval, inter-fund loan to the Tax Increment Fund such amounts as may be necessary to pay the principal or interest on the Bonds when due. The finance officer pursuant to SDCL § 11-9-31 may deposit additional moneys in the Tax Increment Fund pursuant to the appropriation of the Common Council.

4.05 Defeasance. When all the Bonds issued have been discharged as provided in this section, all pledges, covenants, and other rights granted by this Resolution to the registered owners of the Bonds shall cease. The City may discharge its obligations with respect to any Bonds which are due on any date by providing to the Paying Agent on or before that date a sum sufficient for the payment thereof in full; or, if any Bond should not be paid when due, it may nevertheless be discharged by providing to the Paying Agent a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also discharge its liability with reference to all Bonds which are called for redemption on any date in accordance with their terms by depositing funds with the Paying Agent on or before that date in accordance with their terms by depositing funds with the Paying Agent on or before that date, in an amount equal to the principal, interest, and premium, if any, which are then due thereon, provided that notice of such redemption has been duly given. The City may also at any time discharge this issue of Bonds in its entirety, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a bank qualified by law as an escrow agent for this purpose, cash or United States government obligations which are authorized by law to be so deposited, bearing interest payable at such times and at such rates and maturing on such dates as shall be required to provide funds (without an reinvestment) sufficient to pay all principal, interest and premiums, if any, to become due on all Bonds on and before maturity, or, if a Bond has been duly called for redemption, on or before the designated redemption date.

4.06 Certification of Proceedings. The officers of the City are authorized and directed to prepare and furnish to the purchasers of the Bonds certified copies of all proceedings and records of the City relating to the authorization and issuance of the Bonds and such other affidavits and certificates as may reasonably be required to show the facts relating to the legality and marketability of the Bonds as such facts appear from the officer's books and records or are otherwise known to them. All such certified copies, certificates and affidavits, including any heretofore furnished, shall constitute representations of the City as to the correctness of the facts recited therein and the action stated therein to have been taken.

SECTION 5. TAX MATTERS; CERTIFICATION OF PROCEEDINGS AND MISCELLANEOUS.

5.01 Tax Matters. The City covenants and agrees with the registered owners from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and applicable Treasury Regulations (the "Regulations"), and covenants to take any and all actions within its powers to ensure that the interest on the Bonds will not become subject to taxation under the Code and the Regulations.

- (a) Private Activity Bonds. It is hereby determined that the Bonds are not and will not be "private activity bonds" as defined in Section 141(a) of the Code.
- (b) Bank Qualification. The City reasonably anticipates that the amount of tax exempt obligations which will be issued by the City and all entities subordinate to, or treated as one issuer with, the City during calendar year 2016 will not exceed \$10,000,000. The Bonds are hereby designated as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code. The City will not designate, or cause any subordinate entity or request any other governmental entity to designate on its behalf, more than \$10,000,000 of its obligations as "qualified tax-exempt obligations" in calendar year 2016.
- (c) Arbitrage. The Mayor and the City Finance Officer, being the officers of the City charged with the responsibility for issuing the Bonds pursuant to this Resolution are hereby authorized and directed to execute a certificate in accordance with the provisions of Section 148 of the Code, and Section 1.148-2(b) of the Regulations, stating that on the basis of facts, estimates and circumstances in existence on the date of issue and delivery of the Bonds, it is reasonably expected that the proceeds of the Bonds will be used in a manner that would not cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code and the Regulations.
- (d) Information Filing. The City shall file with the Secretary of the Treasury a statement concerning the Bonds containing the information required by Section 149(e) of the Code.

SECTION 6. INTERPRETATION, AUTHORIZATION OF OFFICERS AND RESOLUTION CONSTITUTES CONTRACT.

6.01 Interpretation. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

6.02 Authorization of Officers. The Mayor of the City Council, officers of the City and the City Finance Officer of Mitchell, South Dakota are authorized and directed to prepare and furnish to the purchasers of said Bonds, and to the attorneys passing on the legality of said Bond issue, copies of all proceedings relating to Bonds and other certificates and affidavits showing the

facts affecting the legality thereof as shown by the books and records of the City under their custody and control or as otherwise known to them and such copies, certificates and affidavits, including any heretofore furnished, shall constitute representations of the City as to the facts therein recited. The officers of the City are hereby authorized and directed to take all other action necessary or appropriate to effectuate the provisions of this Resolution, including without limiting the generality of the foregoing, the printing of the Bonds, and the execution of such certificates as may reasonably be required by the Purchaser, including, without limitation, certification relating to the signing of the Bonds, the tenure and identity of the City's officials, the exemption of interest on the Bonds from federal income taxation, the receipt of the Bond purchase price and, if in accordance with the facts, the absence of litigation affecting the validity thereof.

6.03 Resolution Constitutes Contract. After the Bonds have been issued, this Resolution shall constitute a contract between the City and the holder or holders of the Bonds, and shall be and remain irrevocable and unalterable until the Bonds and the interest accruing thereon shall have been duly paid, satisfied and discharged.

6.04 Rules of Construction. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution. The title or caption of each paragraph are for convenience purposes only and do not define scope or intent of paragraph.

6.06. Severability and Partial Invalidity If any one or more of the covenants, agreements or provisions herein contained shall be held contrary to any express provision of law or contrary to the policy of express law, though not expressly prohibited or against public policy, or shall for any reason whatsoever be held invalid, then such covenants, agreements or provisions shall be null and void and shall be deemed separable from the remaining covenants, agreements or provisions and shall in no way affect the validity of any of the other provisions hereof.

ATTEST:

Mayor

City Finance Officer

Adopted: _____, 2016
Approved: _____, 2016
Published: _____, 2016

The motion for adoption of the foregoing Resolution was duly seconded by Council Member _____ and upon vote being taken thereof, the following voted YEA:

And the following voted NAY:

Whereupon said Resolution was declared duly passed and adopted.

ATTEST:

Mayor

City Finance Officer

STATE OF SOUTH DAKOTA

)

SS

CITY OF DAVISON

)

I, the undersigned, being the duly qualified and acting City Finance Officer of Mitchell, South Dakota, do hereby certify that the attached and foregoing is a full, true and complete transcript of the Minutes of a meeting of the City Council held on the _____ day of _____, 2016, insofar as the original meeting relates to proceedings for the Resolution Authorizing the Sale of Said Tax Incremental Revenue Refunding Bonds.

WITNESS my hand and official seal of this said City this _____ day of _____ 2016.

City Finance Officer
Mitchell, South Dakota

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

Tim McGannon/prepared by Cindy Roth

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Ordinance Amending the City Code on Snow Fall

Explanation/Background of Agenda Item Requested:

Requested by Department of Public Works.

An Ordinance Amending the Mitchell, S.D City Code by Changing the Time for Snow Removal from Sidewalks from Fifteen Hours to 24 Hours following Snowfall.

ORDINANCE NO. 2530

AN ORDINANCE AMENDING THE MITCHELL S.D. CITY CODE BY CHANGING THE TIME FOR SNOW REMOVAL FROM SIDEWALKS FROM FIFTEEN HOURS TO 24 HOURS FOLLOWING SNOW FALL.

BE IT ORDAINED BY THE CITY OF MITCHELL, SOUTH DAKOTA AS FOLLOWS:

Section 1.

Section 1. A. of TITLE 8, CHAPTER 1, of the Mitchell SD City Code shall be amended to read as follows:

- A. **Responsibility for Removal:** The occupant or owner of any premises in the city adjacent to any sidewalk shall, within twenty-four (24) hours after the fall of snow or the formation of ice on the sidewalk, remove the snow and ice from so much of the sidewalk as adjoins the premises.

Section 2. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 3. The City Finance Officer shall cause notice of adoption of this ordinance to be published in the official newspaper, and twenty days after the completed publication, unless the referendum shall be invoked, this ordinance shall be effective.

Adopted this 4th day of April, 2016

Jerry Toomey – Mayor

Attest:

Michelle Bathke – City Finance Officer

1st Reading: March 21st, 2016

2nd Reading: April 4th, 2016

Adoption: April 4th, 2016

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/07/2016

Requested By:

Stephanie Ellwein

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

\$0

Agenda Item:

Ordinance amending section 1-6-1 of Title 1, appointments of city officials

Explanation/Background of Agenda Item Requested:

This ordinance would change the appointment of city officials from one year terms to three year terms.

Background:

This ordinance is being recommend by the Mayor as a result of conversations we had after his election. Currently, State law says that terms are to be one year, or any other interval set by the governing body. When a new Mayor is elected there is a tremendous amount of learning to be done about current city issues; including staff performance; asking a newly elected Mayor to make decisions about appointments within a month of being elected didn't seem to be the easiest way for decisions to be made. The suggestion of three year terms would change the appointment process so that city appointed officials would have one year working with a newly elected Mayor prior to that Mayor being asked to make recommendations for appointment. This would give the newly elected Mayor a year to evaluate performance, and the appointed officials one year to demonstrate performance under the change in Mayoral leadership. Current appointed officials are up for appointment this summer. If this ordinance is adopted by council, those officials would be considered for a three year appointment vs an annual appointment (as was done previously). That will make those appointments carry through the end of Mayor Toomey's term and one year of the next Mayoral term of office.

This ordinance comes with a recommendation of approval by both Mayor Jerry Toomey, and City Administrator Stephanie Ellwein.

ORDINANCE NO. 2531

AN ORDINANCE AMENDING SECTION 1-6-1, of Title 1, Chapter 6, CITY OFFICIALS, Subsection B. Qualifications and Appointments: Subparagraph 2., by modifying the term of appointments from one year to three years for appointive officers.

BE IT ORDAINED BY THE CITY OF MITCHELL, SOUTH DAKOTA AS FOLLOWS:

Section 1.

That Section 1-6-1 Appointment Provisions; subsection B: Qualifications and Appointments; subparagraph 2: be amended by substituting the words:

“term of office of three years or until a successor is appointed and qualified”

in the place of the words:

“term of office of one year or until a successor is appointed and qualified;”

Section 2.

All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 3.

The City Finance Officer shall cause notice of adoption of this ordinance to be published in the official newspaper and twenty (20) days after the completed publication, unless the referendum is invoked, this ordinance shall become effective.

Adopted by majority vote of the Mitchell SD City Council in regular session this 21st day of March, 2016.

Jerry Toomey – Mayor

Attest:

Michelle Bathke – City Finance Officer

(seal)

First Reading: March 7th, 2016

Second Reading: March 21st, 2016

Adoption: March 21st, 2016

Published:

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: Requested By:

Desired Action of City Council
 Authorization Approval Resolution
 Ordinance Citizen Request Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

This ordinance will amend current city code that states that the starting time of city council meetings will be at 7:30 PM. State law does not require that the starting time need to be adopted by ordinance; just the day of the meetings. After the ordinance is adopted, the council can then take action to set the meeting time for future meetings.

It was discussed most recently, to set the starting time of the meetings to be 6:30 pm whether it be for committees, or council. But, the council will have the final decision to make on the starting time once the ordinance changing city code is adopted.

ORDINANCE NO. 2532

AN ORDINANCE AMENDING SECTION 1-5-4, of Title 1, Chapter 5, MAYOR AND CITY COUNCIL, by altering the provisions for regular meeting start times and the methods and requirements for providing notice of special meetings.

BE IT ORDAINED BY THE CITY OF MITCHELL, SOUTH DAKOTA AS FOLLOWS:

Section 1.

That Section 1-5-4 City Council Meetings; be amended to read as follows:

- A. **Regular Meetings:** The regular meetings of the city council shall be held on the first and third Mondays in each month of the year at such hour as the city council shall fix from time to time. Regular meetings shall be held in the city hall, unless another site shall be specified. Any regular meeting falling on a legal holiday shall be deemed scheduled on the Tuesday immediately following such Monday holiday.
- B. **Special Meetings:** Special meetings of the city council may be called by the mayor or, in his absence, by the acting mayor. Special meetings may also be called by the finance officer upon written request of three (3) members of the city council. Special meetings of the council shall encompass only such matters as are mentioned in the notice for each special meeting.
 - 1. Notice of special meetings shall include a proposed agenda with the date, time, and location of the meeting. The notice shall be posted and provided in accordance with SDCL 1-25-1.1 at least 24 hours prior to the meeting or as far in advance as the circumstances permit.
 - 2. Notice of special meetings shall be provided, in any manner authorized by SDCL 1-25-1.1, to each council member and to local news outlets requesting notice.

Section 2.

All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 3.

The City Finance Officer shall cause notice of adoption of this ordinance to be published in the official newspaper and twenty (20) days after the completed publication, unless the referendum is invoked, this ordinance shall become effective.

Adopted by majority vote of the Mitchell SD City Council in regular session this 21st day of March, 2016.

Jerry Toomey – Mayor

Attest:

Michelle Bathke – City Finance Officer

(seal)

First Reading: March 7th, 2016

Second Reading: March 21st, 2016

Adoption: March 21st, 2016

Published: _____

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

Stephanie Ellwein, City Administrator

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

n/a

Agenda Item:

Action to set starting time for council meetings

Explanation/Background of Agenda Item Requested:

Following the adoption of #2532- the Council will need to set a meeting time for council meetings. In a previous meeting, it was discussed setting 6:00 PM as the regular start time regardless if it was for committee meetings or council meetings. Once the council acts on the start time, we will implement the change for the April meeting.

If the Council finds the time isn't working, you can direct staff at a future meeting to change the time to a new regular start time. This would also be true if the earlier start time doesn't work for future board members. By removing the start time from City Code it gives the council the flexibility to adjust that time in future years without having to go through a formal ordinance amendment.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: Requested By:

Desired Action of City Council
 Authorization Approval Resolution
 Ordinance Citizen Request Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

In the 2016 legislative session, SDCL 35-4-14.1 was amended to remove the population restrictions and the change and was put into effect immediately. As we looked at how this might impact options available to the Corn Palace, we also noted that City Code 4-2-7 refers to a section of SDCL that has been repealed (SDCL 35-4-14.2). This ordinance will update City Code to refer to the applicable SDCL that would allow the Corn Palace to apply for a liquor license in compliance with the restrictions in that state law (see below).

The Corn Palace would like to have this option available as a way to offer more diverse events and look for additional sources of operational revenue. Currently, anytime alcohol is to be served at the corn palace, the service club applies for a special permit for each event. If the Corn Palace held a license, they could still contract with a group to help do the sales; but the Corn Palace would have flexibility in generating additional revenue. It would also allow the Corn Palace to be more involved in events such as the downtown Thursdays in partnership with Mitchell Main Street & Beyond. The state law already incorporates restrictions that would limit when alcohol could be sold, for what types of events, and during what time frames; and the Corn Palace would need to comply with those State Law Restrictions.

new SDCL 35-4-14.1
35-4-14.1. Notwithstanding the provisions of § 35-4-11, any municipality may issue an on-sale license pursuant to subdivision 35-4-2(4) to a municipal auditorium operated pursuant to chapter 9- 52 or to a public convention hall operated pursuant to chapter 9-53 for use during a convention activity or an entertainment event, including any theatrical or musical performance, rodeo, sporting event, or show. The selling, serving, or dispensing of any alcoholic beverage at the municipal auditorium may not occur more than one hour before the commencement of the event or at any time after the event is concluded. A license issued pursuant to this section may not be transferred.

The ordinance will also update the City Code that refers to how the City issues Special Event Licenses which was also updated in State Law but had not been updated in City Code.

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 4-2-7, of Title 4, Chapter 2, LIQUOR CONTROL, by revising the provisions relating to Corn Palace Liquor Licenses.

BE IT ORDAINED BY THE CITY OF MITCHELL, SOUTH DAKOTA AS FOLLOWS:

Section 1.

That Section 4-2-7 Corn Palace Liquor Licenses; be amended to read as follows:

4-2-7: CORN PALACE AND SPECIAL EVENT ALCOHOLIC BEVERAGE LICENSES:

A. Corn Palace On-Sale License: The Corn Palace, through its director or board, may apply for an on-sale liquor license pursuant to SDCL 35-4-14.1 and, if granted, may use and renew the on-sale liquor license as provided by law.

B. Special Event Alcoholic Beverage Licenses: Special event alcoholic beverage licenses, under SDCL 35-4-124, may be issued by the City Council in conjunction with special events held within the City of Mitchell. Any license issued pursuant to this section may be issued for a period of time established by the City Council, not to exceed 15 consecutive days. The license shall be applied for and issued in the same manner as other alcohol licenses issued by the City of Mitchell, except as further provided in this section.

1. Special Application Requirements: Any application for a special event alcoholic beverage license shall include the class of special alcoholic beverage license applied for and contain a map of the intended location for use of the special event alcoholic beverage license.

2. Effect of Boundaries for Licenses: The sale of alcoholic beverages pursuant to a special event alcoholic beverage license shall not take place beyond the boundaries shown on the map. Alcoholic beverages sold pursuant to an off-sale special event alcoholic beverage license shall not be consumed at the location of the sale. Consumption of alcoholic beverages sold pursuant to an on-sale special event alcoholic beverage license may occur within the same boundaries set for the sale of alcoholic beverages and may only occur outside of those boundaries in conjunction with a consumption permit issued by the City Council pursuant to section 4-2-4(B)(1) of this code and SDCL 35-1-5.5.

3. Hours of Effect: The City Council, when granting a special event alcoholic beverage license, shall set the hours for which the special event alcoholic beverage license shall be effective with such hours never to exceed those for an on-sale alcoholic beverage dealer.

3. Fees set by City Council: The fees for each special event alcoholic beverage license shall be set by the City Council by resolution.

4. Hearing Requirement: A public hearing shall be required for special event alcoholic beverage licenses in the same manner as for other alcohol licenses. However, no public hearing shall be required for an event held on publicly owned property by an applicant for a special event alcoholic beverage license who already holds the corresponding class of permanent alcohol license issued by the City of Mitchell.

5. Limits on Issuance: No person may be issued more than twenty (20) special event alcoholic beverage licenses within any calendar year. For calculation purposes, any combination of licenses issued to the same person, at the same place, for the same time, and for the same special event, shall be counted only as one (1) license for purposes of the twenty (20) license limit.

C. Types of Special Event Alcoholic Beverage Licenses and Classes of Eligibility: The following types of special event alcoholic beverage licenses are available to the corresponding classes of applicants for use in conjunction with a special event in the City of Mitchell:

1. Special malt beverage retailers license: Available to any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to SDCL 35-4-2(4), (6), or (16).

2. Special on-sale wine retailers license: Available to any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to SDCL 35-4-2(4), (6), or (12) or SDCL Chapter 35-12.

3. Special on-sale license: Available to any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to SDCL 35-4-2(4) or (6).

4. Special off-sale package wine dealers license: Special off-sale package wine dealers licenses are available in the following situations:

a. Any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to SDCL 35-4-2(3), (5), (12), (17A), or (19) or SDCL Chapter 35-12. A special off-sale package wine dealers licensee may only sell wine manufactured by a farm winery that is licensed pursuant to SDCL Chapter 35-12; or

b. Any civic, charitable, educational, fraternal, or veterans organization in conjunction with a special event conducted pursuant to 4-2-7(C)(7).

5. Special off-sale package malt beverage dealers license: Available to any civic, charitable, educational, fraternal, or veterans organization in conjunction with a special event, conducted pursuant to 4-2-7(C)(7).

6. Special off-sale package dealers license: Available to any civic, charitable, educational, fraternal, or veterans organization in conjunction with a special event, conducted pursuant to 4-2-7(C)(7).

7. Special off-sale restrictions: A civic, charitable, educational, fraternal, or veterans organization holding a special event license pursuant to 4-2-7(C) subsections (4)(b), (5), and (6) shall only sell wine, malt beverages, or alcoholic beverages, as applicable to the license, that have been donated by members of the public. Any donated alcoholic beverage must have been purchased by the donor from a licensed South Dakota retailer

Section 2.

All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 3.

The City Finance Officer shall cause notice of adoption of this ordinance to be published in the official newspaper and twenty (20) days after the completed publication, unless the referendum is invoked, this ordinance shall become effective.

Adopted by majority vote of the Mitchell SD City Council in regular session this ____ day of _____, 20____.

Jerry Toomey – Mayor

Attest:

Michelle Bathke – City Finance Officer

(seal)

First Reading: _____

Second Reading: _____

Adoption: _____

Published: _____

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

Terry Johnson

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Sidewalk Special Assessment and Misc concrete repair budgets

Agenda Item:

Award Bids for 200-400 Blocks of North Rowley #2016-3

Explanation/Background of Agenda Item Requested:

Bid Opening on March 14, 2016 at 1:30 PM

We had bid opening for North Rowley Utility Improvement project and had 6 bidders. Recommending awarding to Menning Backhoe for \$161,244.25. We will not be recommending the alternates to go with PVC pipe because it is not much of a difference in price.

We will be rebuilding Rowley from 2nd to 5th this summer. City crews to do the demo of the street, Menning to come in and replace utilities, city to install gravel base and city bid contractor to install curb and asphalt.

There is enough in the budgeted accounts to cover the bid.

BID TABULATION FOR 200-400 BLOCKS OF NORTH ROWLEY CITY PROJECT #2016-3
BID OPENING: 1:30 PM, MARCH 14, 2016 - CITY HALL, MITCHELL, SOUTH DAKOTA

MENNING BACKHOE, LLC
 25462 Cornerstone Ave.
 Mitchell, SD 57301

B&B CONTRACTING, INC.
 711 392nd Avenue South
 Aberdeen, SD 57401

FIRST RATE EXCAVATION INC.
 1509 East 39th St. N.
 Sioux Falls, SD 57104

ITEM	DESCRIPTION	UNIT	QUANTITY	MENNING BACKHOE, LLC		B&B CONTRACTING, INC.		FIRST RATE EXCAVATION INC.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
WATER									
1.	Mobilization	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 14,758.60	\$ 14,758.60	\$ 36,989.64	\$ 36,989.64
2.	8" Service Saddle with 1" Corp	EA	8	\$ 355.00	\$ 2,840.00	\$ 400.00	\$ 3,200.00	\$ 428.00	\$ 3,424.00
3.	1" Copper Water Service	LF	136	\$ 25.25	\$ 3,434.00	\$ 24.00	\$ 3,264.00	\$ 26.00	\$ 3,536.00
4.	1" Service Curb Box with Valve	EA	8	\$ 295.00	\$ 2,360.00	\$ 325.00	\$ 2,600.00	\$ 268.00	\$ 2,144.00
5.	6" MJ Gate Valve with Box	EA	2	\$ 925.00	\$ 1,850.00	\$ 1,400.00	\$ 2,800.00	\$ 974.00	\$ 1,948.00
6.	8" MJ Gate Valve with Box	EA	3	\$ 1,325.00	\$ 3,975.00	\$ 1,850.00	\$ 5,550.00	\$ 1,348.00	\$ 4,044.00
7.	6" MJ 45 deg bend	EA	4	\$ 310.00	\$ 1,240.00	\$ 385.00	\$ 1,540.00	\$ 309.00	\$ 1,236.00
8.	8" MJ 45 deg bend	EA	10	\$ 350.00	\$ 3,500.00	\$ 485.00	\$ 4,850.00	\$ 327.00	\$ 3,270.00
9.	8" x 6" MJ Cross	EA	1	\$ 645.00	\$ 645.00	\$ 780.00	\$ 780.00	\$ 574.00	\$ 574.00
10.	6" x 4" MJ Reducer	EA	2	\$ 255.00	\$ 510.00	\$ 450.00	\$ 900.00	\$ 256.00	\$ 512.00
11.	Tracer Wire Boxes next to Curb Stop	EA	8	\$ 125.00	\$ 1,000.00	\$ 150.00	\$ 1,200.00	\$ 98.00	\$ 784.00
12.	8" C-900 Dr18 PVC Watermain	LF	1007	\$ 34.25	\$ 34,489.75	\$ 30.00	\$ 30,210.00	\$ 35.00	\$ 35,245.00
13.	6" C-900 Dr18 PVC Watermain	LF	71	\$ 30.25	\$ 2,147.75	\$ 28.00	\$ 1,988.00	\$ 32.00	\$ 2,272.00
14.	Connect to Existing Water Service	EA	8	\$ 200.00	\$ 1,600.00	\$ 200.00	\$ 1,600.00	\$ 719.00	\$ 5,752.00
15.	Connect to Existing 8" DIP Watermain	EA	2	\$ 890.00	\$ 1,780.00	\$ 1,000.00	\$ 2,000.00	\$ 1,290.00	\$ 2,580.00
16.	Connect to Existing 8" Gate Valve	EA	4	\$ 710.00	\$ 2,840.00	\$ 750.00	\$ 3,000.00	\$ 658.00	\$ 2,632.00
17.	Connect to Existing 4" Watermain	EA	2	\$ 660.00	\$ 1,320.00	\$ 750.00	\$ 1,500.00	\$ 1,159.00	\$ 2,318.00
SANITARY SEWER									
18.	48" Sanitary Sewer Manhole 8' Depth	EA	2	\$ 3,265.00	\$ 6,530.00	\$ 3,600.00	\$ 7,200.00	\$ 2,453.00	\$ 4,906.00
19.	10" SDR-26 PVC Sanitary Sewer	LF	980	\$ 42.50	\$ 41,650.00	\$ 36.00	\$ 35,280.00	\$ 38.00	\$ 37,240.00
20.	8" SDR-26 PVC Sanitary Sewer	LF	36	\$ 39.25	\$ 1,413.00	\$ 34.00	\$ 1,224.00	\$ 36.00	\$ 1,296.00
21.	10" x 4" Sewer Wye	EA	8	\$ 330.00	\$ 2,640.00	\$ 250.00	\$ 2,000.00	\$ 403.00	\$ 3,224.00
22.	4" PVC Sanitary Sewer Service	LF	264	\$ 25.00	\$ 6,600.00	\$ 24.00	\$ 6,336.00	\$ 28.00	\$ 7,392.00
23.	Tracer wire Box next to Sewer Service Connection	EA	8	\$ 125.00	\$ 1,000.00	\$ 150.00	\$ 1,200.00	\$ 100.00	\$ 800.00
24.	Connect to Existing Sewer Service	EA	8	\$ 310.00	\$ 2,480.00	\$ 200.00	\$ 1,600.00	\$ 804.42	\$ 6,435.36
25.	Connect to Existing 10" Sanitary Sewer	EA	6	\$ 730.00	\$ 4,380.00	\$ 750.00	\$ 4,500.00	\$ 1,078.00	\$ 6,468.00
26.	Connect to Existing 8" Sanitary Sewer	EA	1	\$ 660.00	\$ 660.00	\$ 750.00	\$ 750.00	\$ 1,060.00	\$ 1,060.00
27.	Remove existing 10" Sanitary Sewer	LF	980	\$ 1.00	\$ 980.00	\$ 4.00	\$ 3,920.00	\$ 4.00	\$ 3,920.00
28.	Remove existing 8" Sanitary Sewer	LF	36	\$ 1.00	\$ 36.00	\$ 4.00	\$ 144.00	\$ 4.00	\$ 144.00

STORM SEWER

29 .	Remove 12" Storm Sewer	LF	325	\$ 1.00	\$ 325.00	\$ 4.00	\$ 1,300.00	\$ 5.00	\$ 1,625.00
30 .	12" RCP Storm Sewer	LF	325	\$ 42.75	\$ 13,893.75	\$ 34.00	\$ 11,050.00	\$ 33.00	\$ 10,725.00
31 .	12" x 12" RCP Tee	EA	1	\$ 700.00	\$ 700.00	\$ 650.00	\$ 650.00	\$ 554.00	\$ 554.00
32 .	30" Catch Basin with Lid (HDPE) Structure, Conc Floor	EA	1	\$ 1,100.00	\$ 1,100.00	\$ 1,800.00	\$ 1,800.00	\$ 2,500.00	\$ 2,500.00
33 .	Tracer Wire Box next to catch basin	EA	1	\$ 125.00	\$ 125.00	\$ 150.00	\$ 150.00	\$ 100.00	\$ 100.00
34 .	Connect to Existing RCP Storm Sewer	EA	2	\$ 600.00	\$ 1,200.00	\$ 750.00	\$ 1,500.00	\$ 800.00	\$ 1,600.00
TOTAL BID				\$ _____	\$ 161,244.25	\$ _____	\$ 162,344.60	\$ _____	\$ 199,250.00
STORM SEWER(ALTERNATE)									
ALT 1A .	12" PVC C-900 Storm Sewer	LF	325	\$ 42.00	\$ 13,650.00	\$ 35.00	\$ 11,375.00	\$ 48.00	\$ 15,600.00
ALT 1B .	12" x 12" PVC Tee	EA	1	\$ 830.00	\$ 830.00	\$ 600.00	\$ 600.00	\$ 1,153.00	\$ 1,153.00

Prepared by Deb Hanson-Sudbeck

BID TABULATION CONTINUED FOR 200-400 BLOCKS OF NORTH ROWLEY CITY PROJECT #2016-3

				H&W CONTRACTING, LLC 3416 W. Hovland Drive Sioux Falls, SD 57107		THORSTAD COMPANIES INC. 108 West 4th St., Suite #201 Dell Rapids, SD 57022		SCHOENFELDER CONSTRUCT. 3131 West Havens Mitchell, SD 57301	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
WATER									
1 .	Mobilization	LS	1	\$ 23,000.00	\$ 23,000.00	\$ 11,615.00	\$ 11,615.00	\$ 37,000.00	\$ 37,000.00
2 .	8" Service Saddle with 1" Corp	EA	8	\$ 400.00	\$ 3,200.00	\$ 325.00	\$ 2,600.00	\$ 500.00	\$ 4,000.00
3 .	1" Copper Water Service	LF	136	\$ 30.00	\$ 4,080.00	\$ 38.75	\$ 5,270.00	\$ 40.00	\$ 5,440.00
4 .	1" Service Curb Box with Valve	EA	8	\$ 300.00	\$ 2,400.00	\$ 370.00	\$ 2,960.00	\$ 400.00	\$ 3,200.00
5 .	6" MJ Gate Valve with Box	EA	2	\$ 1,100.00	\$ 2,200.00	\$ 1,385.00	\$ 2,770.00	\$ 1,562.00	\$ 3,124.00
6 .	8" MJ Gate Valve with Box	EA	3	\$ 1,550.00	\$ 4,650.00	\$ 1,965.00	\$ 5,895.00	\$ 2,105.00	\$ 6,315.00
7 .	6" MJ 45 deg bend	EA	4	\$ 400.00	\$ 1,600.00	\$ 310.00	\$ 1,240.00	\$ 540.00	\$ 2,160.00
8 .	8" MJ 45 deg bend	EA	10	\$ 450.00	\$ 4,500.00	\$ 518.00	\$ 5,180.00	\$ 660.00	\$ 6,600.00
9 .	8" x 6" MJ Cross	EA	1	\$ 650.00	\$ 650.00	\$ 815.00	\$ 815.00	\$ 1,020.00	\$ 1,020.00
10 .	6" x 4" MJ Reducer	EA	2	\$ 300.00	\$ 600.00	\$ 400.00	\$ 800.00	\$ 580.00	\$ 1,160.00

11	Tracer Wire Boxes next to Curb Stop	EA	8	\$ 100.00	\$ 800.00	\$ 250.00	\$ 2,000.00	\$ 160.00	\$ 1,280.00
12	8" C-900 Dr18 PVC Watermain	LF	1007	\$ 42.00	\$ 42,294.00	\$ 45.00	\$ 45,315.00	\$ 45.00	\$ 45,315.00
13	6" C-900 Dr18 PVC Watermain	LF	71	\$ 38.00	\$ 2,698.00	\$ 73.50	\$ 5,218.50	\$ 40.00	\$ 2,840.00
14	Connect to Existing Water Service	EA	8	\$ 300.00	\$ 2,400.00	\$ 250.00	\$ 2,000.00	\$ 510.00	\$ 4,080.00
15	Connect to Existing 8" DIP Watermain	EA	2	\$ 500.00	\$ 1,000.00	\$ 1,275.00	\$ 2,550.00	\$ 2,780.00	\$ 5,560.00
16	Connect to Existing 8" Gate Valve	EA	4	\$ 500.00	\$ 2,000.00	\$ 1,050.00	\$ 4,200.00	\$ 2,875.00	\$ 11,500.00
17	Connect to Existing 4" Watermain	EA	2	\$ 500.00	\$ 1,000.00	\$ 945.00	\$ 1,890.00	\$ 2,675.00	\$ 5,350.00
SANITARY SEWER									
18	48" Sanitary Sewer Manhole 8' Depth	EA	2	\$ 2,350.00	\$ 4,700.00	\$ 4,345.00	\$ 8,690.00	\$ 3,100.00	\$ 6,200.00
19	10" SDR-26 PVC Sanitary Sewer	LF	980	\$ 46.00	\$ 45,080.00	\$ 51.90	\$ 50,862.00	\$ 55.85	\$ 54,733.00
20	8" SDR-26 PVC Sanitary Sewer	LF	36	\$ 44.00	\$ 1,584.00	\$ 47.00	\$ 1,692.00	\$ 51.75	\$ 1,863.00
21	10" x 4" Sewer Wye	EA	8	\$ 240.00	\$ 1,920.00	\$ 290.00	\$ 2,320.00	\$ 429.00	\$ 3,432.00
22	4" PVC Sanitary Sewer Service	LF	264	\$ 36.00	\$ 9,504.00	\$ 42.70	\$ 11,272.80	\$ 31.50	\$ 8,316.00
23	Tracer wire Box next to Sewer Service Connection	EA	8	\$ 100.00	\$ 800.00	\$ 175.00	\$ 1,400.00	\$ 160.00	\$ 1,280.00
24	Connect to Existing Sewer Service	EA	8	\$ 300.00	\$ 2,400.00	\$ 880.00	\$ 7,040.00	\$ 513.50	\$ 4,108.00
25	Connect to Existing 10" Sanitary Sewer	EA	6	\$ 500.00	\$ 3,000.00	\$ 970.00	\$ 5,820.00	\$ 900.00	\$ 5,400.00
26	Connect to Existing 8" Sanitary Sewer	EA	1	\$ 500.00	\$ 500.00	\$ 945.00	\$ 945.00	\$ 878.00	\$ 878.00
27	Remove existing 10" Sanitary Sewer	LF	980	\$ 2.00	\$ 1,960.00	\$ 6.55	\$ 6,419.00	\$ 25.00	\$ 24,500.00
28	Remove existing 8" Sanitary Sewer	LF	36	\$ 2.00	\$ 72.00	\$ 12.50	\$ 450.00	\$ 25.00	\$ 900.00

200-400 BLOCKS NORTH ROWLEY BID TABULATION - PAGE 2

STORM SEWER

29	Remove 12" Storm Sewer	LF	325	\$ 5.00	\$ 1,625.00	\$ 8.85	\$ 2,876.25	\$ 26.00	\$ 8,450.00
30	12" RCP Storm Sewer	LF	325	\$ 41.00	\$ 13,325.00	\$ 43.40	\$ 14,105.00	\$ 48.15	\$ 15,648.75
31	12" x 12" RCP Tee	EA	1	\$ 500.00	\$ 500.00	\$ 758.00	\$ 758.00	\$ 1,145.00	\$ 1,145.00
32	30" Catch Basin with Lid (HDPE) Structure, Conc Floor	EA	1	\$ 2,900.00	\$ 2,900.00	\$ 880.00	\$ 880.00	\$ 1,985.00	\$ 1,985.00
33	Tracer Wire Box next to catch basin	EA	1	\$ 100.00	\$ 100.00	\$ 29.60	\$ 29.60	\$ 160.00	\$ 160.00
34	Connect to Existing RCP Storm Sewer	EA	2	\$ 400.00	\$ 800.00	\$ 575.00	\$ 1,150.00	\$ 760.00	\$ 1,520.00
TOTAL BID				\$ _____	\$ 189,842.00	\$ _____	\$ 219,028.15	\$ _____	\$ 286,462.75
STORM SEWER(ALTERNATE)									
ALT 1A	12" PVC C-900 Storm Sewer	LF	325	\$ 46.75	\$ 15,193.75	\$ 46.40	\$ 15,080.00	\$ 49.00	\$ 15,925.00
ALT 1B	12" x 12" PVC Tee	EA	1	\$ 930.00	\$ 930.00	\$ 1,510.00	\$ 1,510.00	\$ 2,500.00	\$ 2,500.00

Prepared by Deb Hanson-Sudbeck

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

Terry Johnson

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Sidewalk Special Assessment and Misc concrete repair budgets

Agenda Item:

Award Bids for Sidewalk Project #2016-4

Explanation/Background of Agenda Item Requested:

Bid Opening on March 14, 2016 at 1:30 PM

Bid Schedule A for New Sidewalk on N Langdon Sidewalk. We had 4 bidders, recommend awarding to Top Grade Concrete for \$46,799.55. Top Grade has not been awarded any bids in the past with the City of Mitchell. Top Grade has done work for property owners that we have inspected in the past. Sidewalk unit price is \$3.60 per square foot and we estimated \$4.50 per square foot on the Assessment Letters to Property Owners.

Bid Schedule B for New Sidewalk on S Rowley Sidewalk. We had 3 bidders, recommend awarding to Big O Concrete Concrete for \$88,687.75. Big O Concrete has been awarded sidewalk bids in the past with the City of Mitchell. Sidewalk unit price is \$3.75 per square foot and we estimated \$4.50 per square foot on the Assessment Letters to Property Owners.

Bid Schedule C for New Sidewalk on Ninde and Minnesota Sidewalk. We had 4 bidders, recommend awarding to Big O Concrete Concrete for \$48,034.00. Sidewalk unit price is \$3.75 per square foot and we estimated \$4.50 per square foot on the Assessment Letters to Property Owners.

Bid Schedule D for Misc. Sidewalk in misc locations all over town. These are misc excavations or repairs that are done thru the summer. We had 3 bidders, recommend awarding to Top Grade Concrete for \$17,142.00. Sidewalk unit price is \$3.90 per square foot. This comes out of different budgeted amounts depending on the type of excavation or type of repair.

BID TABULATION FOR CITY OF MITCHELL SIDEWALK PROJECT #2016-4
BID OPENING: 1:30 PM, MARCH 14, 2016 - CITY HALL, MITCHELL, SD

Schedule A: New Sidewalk on N Langdon Street from 9th to 12th				Top Grade Concrete 641 1st Avenue Emery, SD 57332		Big "O" Concrete, LLC 416 West 4th Avenue Mitchell, SD 57301		Big Al's Contracting Inc. 1605 East Cedar Lane Sioux Falls, SD 57103-4552		Thorstad Companies 108 West 4th - Suite 203 Dell Rapids, SD 57022	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1A	Concrete and Asphalt removal for New Sidewalk Areas	S.F.	2411	\$ 0.65	\$ 1,567.15	\$ 1.00	\$ 2,411.00	\$ 1.25	\$ 3,013.75	\$ 2.55	\$ 6,148.05
2A	Curb & Gutter Removal	L.F.	105	\$ 4.00	\$ 420.00	\$ 5.00	\$ 525.00	\$ 11.50	\$ 1,207.50	\$ 12.90	\$ 1,354.50
3A	Curb and Gutter Replacement	L.F.	105	\$ 20.00	\$ 2,100.00	\$ 20.00	\$ 2,100.00	\$ 45.00	\$ 4,725.00	\$ 36.30	\$ 3,811.50
4A	4" Concrete Surfacing for New Sidewalk Areas	S.F.	10272	\$ 3.60	\$ 36,979.20	\$ 3.75	\$ 38,520.00	\$ 5.41	\$ 55,571.52	\$ 9.60	\$ 98,611.20
5A	6" Concrete Surfacing for New Sidewalk Areas	S.F.	1124	\$ 4.30	\$ 4,833.20	\$ 5.00	\$ 5,620.00	\$ 5.93	\$ 6,665.32	\$ 9.65	\$ 10,846.60
6A	Erosion Control	L.F.	100	\$ 5.00	\$ 500.00	\$ 10.00	\$ 1,000.00	\$ 4.00	\$ 400.00	\$ 16.80	\$ 1,680.00
7A	Sump Opening in Curb	Each	8	\$ 50.00	\$ 400.00	\$ 20.00	\$ 160.00	\$ 50.00	\$ 400.00	\$ 71.20	\$ 569.60
TOTAL SCHEDULE "A"					\$ 46,799.55		\$ 50,336.00		\$ 71,983.09		\$ 123,021.45

Schedule B: New Sidewalk on S Rowley Street from Norway to Havens Street and Hurst Street from Rowley to Duff				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1B	Concrete and Asphalt removal for New Sidewalk Areas	S.F.	2843	\$ -	\$ -	\$ 1.00	\$ 2,843.00	\$ 1.25	\$ 3,553.75	\$ 3.10	\$ 8,813.30
2B	Curb & Gutter Removal	L.F.	418	\$ -	\$ -	\$ 5.00	\$ 2,090.00	\$ 11.00	\$ 4,598.00	\$ 11.00	\$ 4,598.00
3B	Curb and Gutter Replacement	L.F.	418	\$ -	\$ -	\$ 20.00	\$ 8,360.00	\$ 41.65	\$ 17,409.70	\$ 31.30	\$ 13,083.40
4B	4" Concrete Surfacing for New Sidewalk Areas	S.F.	19123	\$ -	\$ -	\$ 3.75	\$ 71,711.25	\$ 5.41	\$ 103,455.43	\$ 9.00	\$ 172,107.00
5B	6" Concrete Surfacing for New Sidewalk Areas	S.F.	218	\$ -	\$ -	\$ 5.00	\$ 1,090.00	\$ 5.95	\$ 1,297.10	\$ 9.75	\$ 2,125.50
6B	6" Reinforced Fillet Sections	S.F.	199	\$ -	\$ -	\$ 6.50	\$ 1,293.50	\$ 8.25	\$ 1,641.75	\$ 75.30	\$ 14,984.70
7B	Erosion Control	L.F.	100	\$ -	\$ -	\$ 10.00	\$ 1,000.00	\$ 4.00	\$ 400.00	\$ 14.50	\$ 1,450.00
8B	Sump Opening in Curb	Each	15	\$ -	\$ -	\$ 20.00	\$ 300.00	\$ 50.00	\$ 750.00	\$ 33.00	\$ 495.00
TOTAL SCHEDULE "B"					NO BID		\$ 88,687.75		\$ 133,105.73		\$ 217,656.90

CITY OF MITCHELL SIDEWALK PROJECT #2016-4- BID TABULATION - PAGE 2

Schedule C: New Sidewalk on W Ninde Avenue from Miller Street to W University Blvd. and on S Minnesota Street from Ninde to McCabe				Top Grade Concrete 641 1st Avenue Emery, SD 57332		Big "O" Concrete, LLC 416 West 4th Avenue Mitchell, SD 57301		Big Al's Contracting Inc. 1605 East Cedar Lane Sioux Falls, SD 57103-4552		Thorstad Companies 108 West 4th - Suite 203 Dell Rapids, SD 57022	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1C	Concrete and Asphalt removal for New Sidewalk Areas	S.F.	3069	\$ 0.80	\$ 2,455.20	\$ 1.00	\$ 3,069.00	\$ 1.35	\$ 4,143.15	\$ 2.75	\$ 8,439.75
2C	Curb & Gutter Removal	L.F.	225	\$ 4.00	\$ 900.00	\$ 5.00	\$ 1,125.00	\$ 11.50	\$ 2,587.50	\$ 11.60	\$ 2,610.00
3C	Curb and Gutter Replacement	L.F.	225	\$ 18.00	\$ 4,050.00	\$ 20.00	\$ 4,500.00	\$ 43.15	\$ 9,708.75	\$ 31.00	\$ 6,975.00
4C	4" Concrete Surfacing for New Sidewalk Areas	S.F.	9600	\$ 3.90	\$ 37,440.00	\$ 3.75	\$ 36,000.00	\$ 5.95	\$ 57,120.00	\$ 9.60	\$ 92,160.00
5C	6" Concrete Surfacing for New Sidewalk Areas	S.F.	440	\$ 4.20	\$ 1,848.00	\$ 5.00	\$ 2,200.00	\$ 6.45	\$ 2,838.00	\$ 13.95	\$ 6,138.00
6C	Erosion Control	L.F.	100	\$ 50.00	\$ 5,000.00	\$ 10.00	\$ 1,000.00	\$ 4.00	\$ 400.00	\$ 16.50	\$ 1,650.00
7C	Sump Opening in Curb	Each	7	\$ 70.00	\$ 490.00	\$ 20.00	\$ 140.00	\$ 50.00	\$ 350.00	\$ 42.00	\$ 294.00
TOTAL SCHEDULE "C"					\$ 52,183.20		\$ 48,034.00		\$ 77,147.40		\$ 118,266.75

Schedule D: Miscellaneous areas and repair miscellaneous locations around town.				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1D	Concrete Removal	S.F.	3000	\$ 1.00	\$ 3,000.00	\$ 1.65	\$ 4,950.00	\$ 2.25	\$ 6,750.00		\$ -
2D	Curb & Gutter Removal	L.F.	40	\$ 6.00	\$ 240.00	\$ 8.00	\$ 320.00	\$ 15.00	\$ 600.00		\$ -
3D	Curb and Gutter Replacement	L.F.	40	\$ 24.00	\$ 960.00	\$ 26.00	\$ 1,040.00	\$ 51.50	\$ 2,060.00		\$ -
4D	4" Concrete Surfacing	S.F.	2720	\$ 3.90	\$ 10,608.00	\$ 4.50	\$ 12,240.00	\$ 8.45	\$ 22,984.00		\$ -
5D	6" Concrete Surfacing	S.F.	280	\$ 4.30	\$ 1,204.00	\$ 6.50	\$ 1,820.00	\$ 8.95	\$ 2,506.00		\$ -
6D	6" Reinforced Fillet Section	S.F.	105	\$ 6.00	\$ 630.00	\$ 7.50	\$ 787.50	\$ 10.00	\$ 1,050.00		\$ -
6E	Erosion Control	L.F.	100	\$ 5.00	\$ 500.00	\$ 25.00	\$ 2,500.00	\$ 4.00	\$ 400.00		\$ -
TOTAL SCHEDULE "D"					\$ 17,142.00		\$ 23,657.50		\$ 36,350.00	no bid	\$ -

Prepared by Deb Hanson-Sudbeck

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

Terry Johnson

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

\$275,000 which includes Cadwell Sunshades, Backstops and Netting

Agenda Item:

Award Bids for Cadwell Park Sunshades #2016-23

Explanation/Background of Agenda Item Requested:

Bid Opening on March 14, 2016 at 1:30 PM

We had one bid, Shade Systems Inc. This is the same company that was the low bid on the Sun Shade Project from last year. We sent bid requests to both companies along with advertise in newspaper and Builders Exchange.

This is a specialty item where there are not many manufacturers / suppliers.

Recommending awarding to Shade Systems Inc. for \$62,333.16

We will not recommend awarding the alternate which was to furnish and install and city staff will install the sun shades.

BID TABULATION FOR CADWELL PARK WEST 4-PLEX SUNSHADES CITY PROJECT #2016-23
BID OPENING: 1:30 PM - MARCH 14, 2016 - CITY HALL, MITCHELL, SD

Shade Systems Inc.
 4150 Southwest 19 Street
 Ocala, FL 34474

BIDDER SHALL NOTE ITEMS #1 THRU #5 IS TO FURNISH EQUIPMENT ONLY

ITEM #	DESCRIPTION	NUMBER	UNITS	PRICE	AMOUNT	PRICE	AMOUNT	PRICE	AMOUNT	PRICE	AMOUNT
1	33' x 45.3' Super Span Hip Roof	2	EACH	\$ 12,426.52	\$ 24,853.04		\$ -		\$ -		\$ -
	Color is to be Red										
2	34' x 25.97' Hip Roof color	1	EACH	\$ 9,066.02	\$ 9,066.02		\$ -		\$ -		\$ -
	to be Blue										
3	34' x 25.84' Hip Roof color	1	EACH	\$ 9,066.02	\$ 9,066.02		\$ -		\$ -		\$ -
	to be Blue										
4	12' x 21.65' Full Cantilever	4	EACH	\$ 4,837.02	\$ 19,348.08		\$ -		\$ -		\$ -
	Roof color to be silver										
5	Quick Release Unit	8	EACH		\$ -		\$ -		\$ -		\$ -
	TOTAL BID				\$ 62,333.16		\$ -		\$ -		\$ -

ALTERNATE #1 - CONTRACTOR TO FURNISH AND INSTALL ALL EQUIPMENT

ALTERNATE #1 IS TO FURNISH AND INSTALL ALL ITEMS.

ITEM #	DESCRIPTION	NUMBER	UNITS	PRICE	AMOUNT	PRICE	AMOUNT	PRICE	AMOUNT	PRICE	AMOUNT
A1	33' x 45.3' Super Span Hip Roof	2	EACH	\$ 22,641.52	\$ 45,283.04		\$ -		\$ -		\$ -
	Color is to be Red										
A2	34' x 25.97' Hip Roof color	1	EACH	\$ 19,281.02	\$ 19,281.02		\$ -		\$ -		\$ -
	to be Blue										
A3	34' x 25.84' Hip Roof color	1	EACH	\$ 19,281.02	\$ 19,281.02		\$ -		\$ -		\$ -
	to be Blue										
A4	12' x 21.65' Full Cantilever	4	EACH	\$ 11,052.02	\$ 44,208.08		\$ -		\$ -		\$ -
	Roof color to be silver										
A5	Quick Release Unit	8	EACH		\$ -		\$ -		\$ -		\$ -
	TOTAL BID				\$ 128,053.16		\$ -		\$ -		\$ -

PREPARED BY DEB HANSON-SUDBECK

THE CITY OF MITCHELL RESERVES THE RIGHT TO ACCEPT OR REJECT ANY AND/OR ALL BIDS.
 THE CITY RESERVES THE RIGHT TO ACCEPT BIDS IN THE CITY'S BEST INTERESTS.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: Requested By:

Desired Action of City Council
 Authorization Approval Resolution
 Ordinance Citizen Request Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

Bid Opening on March 14, 2016 at 1:30 PM

We had two bids for Schedule A, Cadwell West 4 Plex Backstops and concrete surfacing. Recommending awarding to Rexwinkle Concrete for \$116,072.31. Last years price was \$119,271.25. The project is a little different from last year we will not be extending the concrete backstops thru the dugouts and will be stopping before the dugouts and we are dealing with poor soil conditions which will mean more excavation and rock added to stabilize the footings of the backstops.

Schedule B, Cadwell west 4 Plex Netting and misc hardware. This is a specialty item that Cadwell Park Staff came up with and we put together a bid specification on. Only one bidder and this is just to supply the materials and city staff will install. This was sent to other suppliers, advertised and in Builders Exchange. Recommending awarding to Beacon Athletics for \$47,560.00

BID PROPOSAL FOR CADWELL WEST 4-PLEX BACKSTOPS & NETTING CITY PROJECT #2016-25
BID OPENING: 1:30 PM, MARCH 14, 2016 - CITY HALL, MITCHELL, SOUTH DAKOTA

				Rexwinkel Concrete , LLC P.O. Box 43 Corsica, SD 57328		Big "O" Concrete, LLC 416 West 4th Mitchell, SD 57301		Beacon Athletics 8233 Forsythia Street, Ste 120 Middleton, WI 53562					
SCHEDULE "A"													
SCHEDULE A	ITEM #	DESCRIPTION	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
	A1	Furnish & install 6" Concrete backstop wall	4 EACH	\$ 12,895.00	\$ 51,580.00	\$ 10,000.00	\$ 40,000.00		0				
	A2	Furnish & Install 6" Concrete Surfacing with #4 Rebar 24" O.C. With gravel cushion	16579 S.F.	\$ 3.89	\$ 64,492.31	\$ 4.60	\$ 76,263.40		0				
TOTAL BID SCHEDULE "A"					\$ 116,072.31		\$ 116,263.40		0				
SCHEDULE "B"													
SCHEDULE B	ITEM #	DESCRIPTION	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
	B1	Furnish Baseball Netting, poles, cables, eyebolts and miscellaneous hardware for each field as per specs.	4 EACH		0			\$ 11,890.00	\$ 47,560.00				
TOTAL BID SCHEDULE "B"													

Prepared by Deb Hanson-Sudbeck

THE BID SCHEDULES WILL BE AWARDED SEPARATELY
 THE CITY OF MITCHELL RESERVES THE RIGHT TO ACCEPT OR REJECT ANY AND/OR ALL BIDS.
 THE CITY RESERVES THE RIGHT TO ACCEPT BIDS IN THE CITY'S BEST INTERESTS.

CITY OF MITCHELL

City Council Meeting Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting



Meeting Date Requested:

03/21/2016

Requested By:

Stephanie Ellwein, City Administrator

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

\$250,000

Agenda Item:

Consider action to approve additional funding request for the Tennis Court Project

Explanation/Background of Agenda Item Requested:

Bids were opened for the tennis court project on Monday, March 14th. The total cost of the project ended up coming in approximately \$55,000 over budget; bringing the total cost to \$305,000. Steve Roth and Terry Johnson met with the tennis association and they have a few recommendations to lower the price slightly. The tennis association will be at Monday's meeting to discuss the request and that they believe they can raise the additional funds; keeping the City's contribution request at \$125,000. If the council is okay with the request after hearing from the association; we will schedule the action to award the bid at the April 5th meeting, and we will schedule a supplemental appropriation hearing to cover the difference in the cost of the project versus the approved budget. The April 5th date will still be within the required 30 days allowed to award the bid.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

Palace Transit

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

\$97,300

Agenda Item:

Capital Grant Funds

Explanation/Background of Agenda Item Requested:

We are requesting the City Council approval to accept funds from South Dakota Department of Transportation's Capital Grant funding.

Items in which Equipment funds are requested for include:

*Software cost 2016

Shah Software \$11,938

City Funds \$2,387

Grey Hawk Maintenance \$7,129

City Funds \$3,813

Amount Budgeted =\$22,000

*Vehicle Diagnostic Tool for vehicles.

Total Cost \$2,618

City Match \$523

Amount Budgeted=\$9,000

*Two new CB Radios for transit buses

Total Cost \$5,730

City Match \$1,146

Amount Budgeted =\$5,700

Items in which Transportation funds are requested for include:

*Two new 20 passenger & 2 wheelchair passenger buses to replace two that have surpassed their useful life expectancy. Both buses are over 13 years old with one having 240,223 miles and the other having over 209,147 miles.

Total Cost \$178,000

City Match \$35,600

Amount Budgeted =\$35,600

Continued

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

Palace Transit

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Capital Grant Funds

Explanation/Background of Agenda Item Requested:

Items in which Facility funds are requested for include:

*New lighting in car wash facility to replace obsolete lighting.

Total Cost \$3,400

City Match \$680

*Overhead garage doors and motors in car wash facility. These items are deteriorating and are not car wash approved.

Total Cost \$8,402

City Match \$1,680

*Walk in door at car wash facility. Handle is broken beyond repair.

Total Cost \$358

City Match \$72

*Clean & Repaint walls inside car wash bay.

Total Cost \$3,112

City Match \$622

*Security Cameras for James Valley Community Center and Transit Bus Facility

Total Cost \$4,233

City Match \$847

Amount Budgeted=JVCC \$20,000

Bus Garage \$5,000

Includes car wash lighting, garage doors, walk in door, paint walls & security cameras

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

Stephanie Ellwein, City Administrator

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

\$426,083

Agenda Item:

Approval of Professional Services Contract

Explanation/Background of Agenda Item Requested:

After reviewing proposals received for the 6th Avenue project, and internal interviews; we are recommending approval of a professional services agreement with SPN/Confluence for the Corn Palace Plaza Project. The agreement would include the necessary engineering and architectural design, as well as master planning of the Corn Palace Plaza and adjacent areas. The architectural design will look at the areas shaded in blue and green and develop a long term master plan for the area, including linking the features of the plaza to the 5th & main parking lot and 5th street improvements. Included in the cost of the master planning are public input sessions, conceptual plans, and 3D perspective illustrations, and a final conceptual plan & study for the identified areas.

The total cost for the planning & design for the entire area is \$50,850.



Schmucker, Paul, Nohr and Associates
2100 North Sanborn Blvd — PO Box 398
Mitchell SD 57301-0398
Phone (605) 996-7761
Wats (800) 952-3598
Fax (605) 996-0015
www.spn-assoc.com

March 11, 2016

Tim McGannon, Public Works Director
City of Mitchell
612 North Main Street
Mitchell SD 57301

RE: Proposed Scope of Services
6th Avenue Plaza
Mitchell, South Dakota

A) 32,600 6500
B) 8,250 500

A) 41,600

B)

A+B) \$50,350

Dear Tim:

As per our discussion, the firms of Schmucker, Paul, Nohr and Associates and CONFLUENCE are offering the following Proposal for professional services to be rendered in connection with the Planning/Conceptual Design Phase for the 6th Avenue Plaza Project, hereinafter referred to as the Project. The general work related thereto is included in this Proposal and is described herein and in the attached draft scope of services from CONFLUENCE.

SPN Scope of Work: SPN will perform professional engineering services, serve as the Client's professional engineering representative and provide professional consultation and advice as requested (verbally or in writing) by you or another official representative as designated by the City in connection with the Project. Specifically, the scope of services that we would intend to provide in connection with this Project includes the following:

Topographic Survey:

1. SPN will complete a topographic survey of the site shown in CONFLUENCE'S scope of services as Part A. The survey will include the collection of field data to show the location of all above-ground structures, underground utilities as located by others and edges of existing hard surfaces (including gravel surfaces). SPN will prepare a drawing of the area surveyed showing the locations of the information described. The drawing will show existing buildings, trees, fences, curb and gutter, other appropriate physical features on the site and spot elevations of the existing surfaces and existing ground contours at one-foot intervals within the limits of the proposed project area.
2. SPN will provide benchmark information for future construction and elevation of existing finished floor.
3. SPN will provide to the City and CONFLUENCE a copy of the drawing on electronic file version (prepared using Civil 3D software Version 2015 or older) and two (2) signed paper copies of the topographic survey drawing.

Utility (Water and Sanitary Sewer) and Storm Water Evaluation:

1. SPN will evaluate the existing water main and sanitary sewer mains within the project area and provide a recommendation as to necessary improvements along with cost estimates of the recommended improvements.
2. SPN will work closely with CONFLUENCE and the City to coordinate a storm water collection and/or drainage plan(s) that match the conceptual design that is ultimately selected. SPN will provide a cost estimate of the recommended storm water plan.

SPN intends to render the services included in this Proposal in accordance with generally accepted professional practices for the intended use of the Project and makes no warranty either expressed or implied.

Compensation: It is proposed that compensation for services as described above shall be as follows:

1. For the topographic survey services as described above, compensation shall be a lump sum of \$6,500 plus applicable state and local taxes. If Part B as shown in CONFLUENCE'S scope of services is included as part of the project, there shall be an additional compensation of \$500.
2. For the Utility and Storm Water Evaluation as described above, compensation shall be a lump sum of \$2,500, plus applicable state and local taxes.

Per CONFLUENCE's draft scope of services the total fees for the development of the conceptual design as proposed are \$41,600 for the area shown as Part A and \$50,850 for both Part A and Part B.

Please let us know of any questions and/or any proposed changes to the draft scopes of work as provided and we can make the necessary adjustments. If you would like to meet to review the scope of services, we can do that as well. Once we are all in agreement on the scope of services, a formal agreement will be provided.

Thank you for the opportunity to provide these proposals.

Sincerely,

SCHMUCKER, PAUL, NOHR & ASSOCIATES


Terry L. Aaker, P.E.
Principal

March 2nd, 2016

Terry Aaker, PE
SPN & Associates
2100 N Sanborn Blvd
Mitchell, SD 57301
taaker@spn-assoc.com

Re: A Proposal for the Provision of Professional Services
100 Block E. 6th Avenue Plaza and Streetscape Study, City of Mitchell, SD: Confluence #16015SF

Terry:

Per our conversations, we have tailored the following proposal to provide design and planning services for the study of a new pedestrian plaza and streetscape improvements in the area of the 100 Block along 6th Avenue (see Exhibit A). The current budget amount for design and improvements is approximately \$426,000. Thanks again for presenting Confluence the opportunity to be involved with this project.

PROJECT DESCRIPTION/SCOPE OF SERVICES:

Part A: Provide the Owner and SPN with planning and conceptual design services for the area highlighted in Blue (See Exhibit A). It is assumed that the existing street will be closed for development of the plaza and improvements to underground utilities will also be made. Typically, Confluence would suggest the formation of a 'Steering Committee' made up of important stakeholders as the Owner see fit to work with throughout the planning process.

Analysis & Synthesis:

1. Steering Committee/City Staff Kick-off Meeting #1 – This meeting is to establish communication paths, identify critical dates, review initial availability of base information, etc. 16 hours.
2. Collect existing planning and site data from City - CONFLUENCE will meet with all relevant City departments to review available information. Both above ground mapping and underground utility information will be required. SPN will be conducting a topographic survey for the primary project area. 6 hours.
3. Field review and photographic inventory of study area – walk study area for mapping verification and provide a photographic inventory of the area. 10 hours.
4. Compile collected information into base maps – prepare digital (AutoCAD 2015) and hard copy base maps for use in concept preparation. 12 hours.
5. Review Opportunities and Constraints – CONFLUENCE will review the study area and identify those areas within the study area that provide or limit opportunities for a successful plan. 12 hours.
6. Public Meeting #1: Information gathering meeting to discuss program elements and design ideas for the plaza and streetscape. This could involve having separate meetings the same day to discuss these issues with interested groups such as Mitchell Main St. & Beyond, the Corn Palace, etc. as the Owner see fit. Confluence will coordinate with the Owner on developing the best way to get feedback from the Public (Clickers, Survey Monkey, Program Exercises, etc.). 30 hours.
7. Steering Committee/City Staff Meeting #2– This meeting is to review project goals, opportunities and constraints and information received from Public Meeting #1. 16 hours.

Development of Conceptual Plans:

8. Conceptual Plan Preparation – CONFLUENCE team will prepare preliminary design plan alternatives based upon the information gathered in the Analysis & Synthesis portion of this agreement. These plans shall be in the form of plan graphics and support images. 60 hours.
9. Prepare preliminary budgets based concept plans – CONFLUENCE shall prepare preliminary cost opinions and recommend phasing options based upon funding options proposed by the City. 12 hours.
10. Steering Committee/City Staff Meeting #3 – CONFLUENCE team will meet with the Steering Committee to review design plan alternatives. 16 hours.
11. CONFLUENCE will revise conceptual plans and programs based on Steering Committee feedback. 8 hours.
12. Public Meeting #2: Conceptual Design Review meeting to discuss program elements and design ideas for the plaza and streetscape. This could involve having separate meetings the same day to discuss these issues with interested groups such as Mitchell Main St. & Beyond, the Corn Palace, etc. as the Owner see fit. Confluence will coordinate with the Owner on developing the best way to get feedback from the Public (Clickers, Survey Monkey, Program Exercises, etc.). 30 hours.
13. Steering Committee/City Staff Meeting #4 – CONFLUENCE team will meet with the Steering Committee to review public input on design plans and establish the direction of the final design plan. 16 hours.
14. 3D Perspective Illustrations – CONFLUENCE will generate 3D illustrations of the typical streetscape improvements. 55 hours.

Final Conceptual Plan & Study:

15. Master Plan Finalization- CONFLUENCE team will incorporate Steering Committee, City Staff and public comments into a final concept plan and report. 40 hours.
16. Prepare preliminary budget based on final concept plan – CONFLUENCE shall prepare preliminary cost opinions and recommend phasing options based upon funding options proposed by the City. 12 hours.
17. Steering Committee/City Staff Meeting #5 – CONFLUENCE team will meet with the Steering Committee to review Draft of Final Plan and Report. 12 hours.
18. Concept Presentation to City Council Meeting. 16 hours.

We propose to perform the services described in the Scope of Services, Part A, on a lump sum basis for Thirty-Two Thousand Six Hundred Dollars (\$32,600.00), plus applicable taxes and reimbursable expenses.

Part B: Provide the Owner with additional planning and design services for the area highlighted in Green (See Exhibit A). CONFLUENCE believes that this area offers mutual and beneficial program enhancements that should tie in with the proposed plaza and streetscape improvements in order to make a more cohesive public space. The proposed fee cost for Part B is based on completing this work in conjunction with part A.

1. Analysis and synthesis for additional area per process outlined in Part A. 16 hours.
2. Development of Conceptual Plans for additional area per process outlined in Part A. 45 hours.
3. Final Conceptual Plan and Study for additional area per process outlined in Part A. 34 hours.

We propose to perform the services described in the Scope of Services, Part B, on a lump sum basis for Eight Thousand Seven Hundred Fifty Dollars (\$8,750.00), plus applicable taxes and reimbursable expenses.

Total Proposal (Parts A – B): Forty-One Thousand Three Hundred Fifty Dollars (\$41,350.00), plus applicable taxes and reimbursable expenses.

This proposal does not include surveying, geotechnical, civil engineering, traffic studies, financial feasibility assessments, construction documents and construction administration services. I have enclosed our hourly rate schedule for any potential additional services, etc. (See Exhibit B). If you have any questions, please give me a call to discuss. Thanks again for your time and this opportunity.

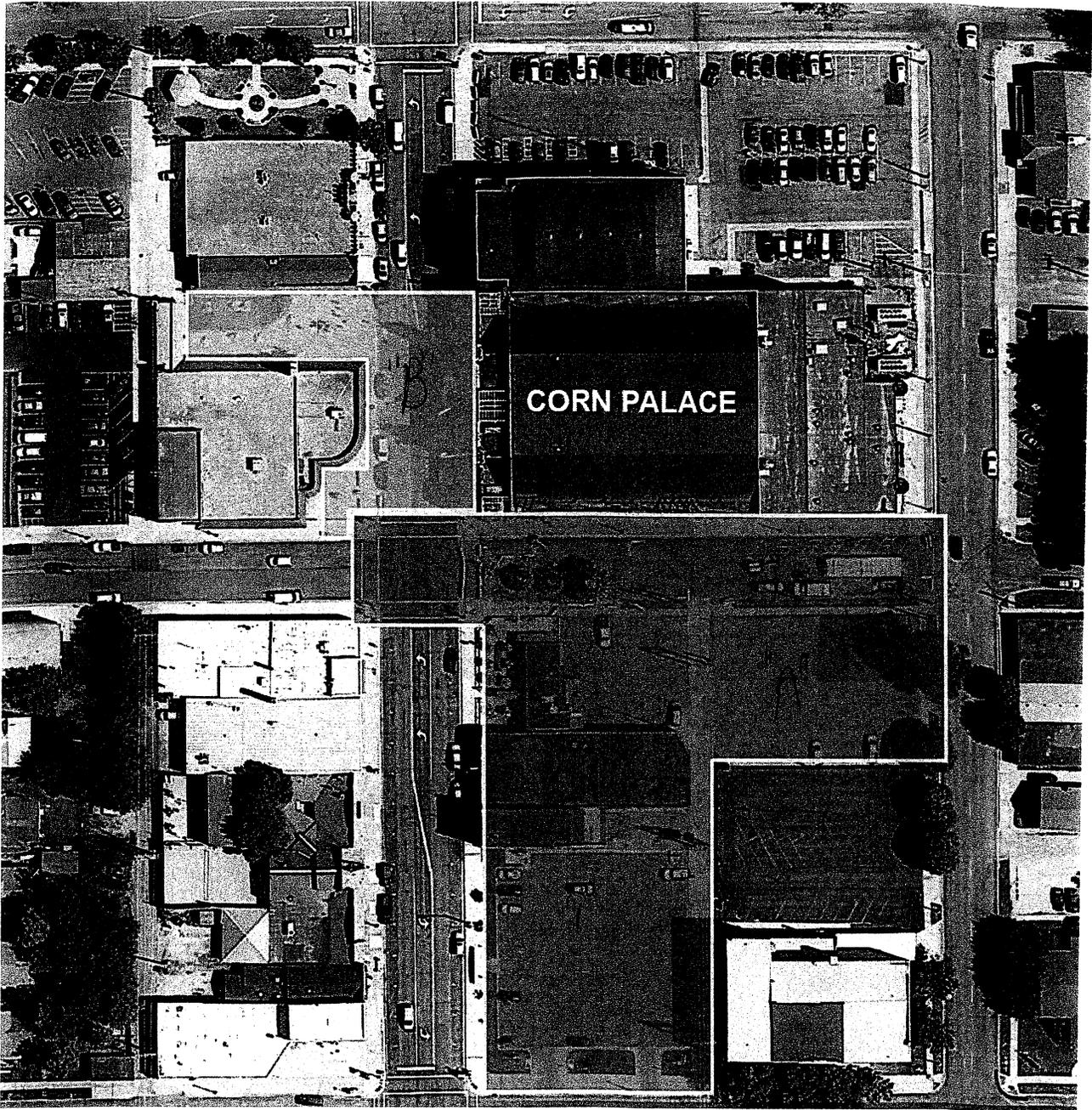
Respectfully,
Confluence



Jon E. Jacobson, ASLA
Principal

Cc: Lyle Pudwill – Confluence

EXHIBIT A:



Proposed Areas of Study (Blue: Primary Study Area, Green: Additional Study Area)

EXHIBIT B:

CONFLUENCE

STANDARD HOURLY RATES

Senior Principal	\$150.00 - \$190.00 per hour
Principal	\$135.00 - \$175.00 per hour
Associate Principal	\$130.00 - \$155.00 per hour
Associate	\$120.00 - \$145.00 per hour
Senior Project Manager	\$100.00 - \$130.00 per hour
Project Manager	\$90.00 - \$105.00 per hour
Project Landscape Architect II	\$80.00 - \$95.00 per hour
Project Landscape Architect I	\$70.00 - \$85.00 per hour
Project Planner II	\$80.00 - \$95.00 per hour
Project Planner I	\$70.00 - \$85.00 per hour
Landscape Architect Intern II	\$65.00 - \$80.00 per hour
Landscape Architect Intern I	\$60.00 - \$75.00 per hour
Draftsperson	\$50.00 - \$70.00 per hour
Clerical Staff	\$42.00 - \$50.00 per hour

REIMBURSABLE EXPENSES

Filing Fees	1.15 x cost
Long Distance Telephone Calls	1.15 x cost
Materials and Supplies	1.15 x cost
Meals and Lodging	1.15 x cost
Mileage	\$.54 per mile
Postage	1.15 x cost
Printing by Vendor	1.15 x cost
B/W Photocopies/Prints 8½ x 11	\$.05 each
B/W Photocopies/Prints 11x17	\$.09 each
Color Photocopies/Prints 8½ x 11	\$.65 each
Color Photocopies/Prints 11x17	\$1.50 each
Large Format Plotting – Bond	\$2.50/SF
Large Format Plotting - Mylar	\$4.50/SF
Large Format Plotting - Photo	\$5.00/SF
Compact Discs	\$2.50 each
Booklet Binding (cover, coil, back)	\$4.50 each
Foam Core	\$8.00 each
Easel Pads	\$32.75 each
Electronic Files	\$50.00 Each
On-Line Meeting Service	\$35.00 Each

Effective 1/1/2016

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

McGanno

Desired Action of City Council

- Authorization Approval Resolution
 Ordinance Citizen Request Discussion

Amount budgeted in current fiscal year for this item (if applicable):

160,000

Agenda Item:

Approve Contract for AES; Geotechnical Exploration on Sanborn #2016-22

Explanation/Background of Agenda Item Requested:

Estimated to be \$8,175
American Engineering Testing, Inc.



· CONSULTANTS
· ENVIRONMENTAL
· GEOTECHNICAL
· MATERIALS
· FORENSICS

February 19, 2016

City of Mitchell
612 North Main Street
Mitchell, South Dakota 57301

\$ 8175

Attn: Tim McGannon, Public Works Director

Subj: Cost Proposal
Geotechnical Exploration Program
Proposed Sanborn Boulevard Street & Utilities Improvements
Havens Street to 15th Avenue
Mitchell, South Dakota

Introduction

American Engineering Testing, Inc. (AET) appreciates the opportunity to present you a proposal to conduct a geotechnical exploration program for the above referenced project. This proposal outlines our work scope and provides you with a schedule and cost information for our services.

Project Information

We understand the project will consist of the reconstruction of approximately 8,000 feet of Sanborn Boulevard in Mitchell, South Dakota. The project will include sanitary sewer, storm sewer and water main replacement as appropriate.

Purpose of Study

The purpose of our services is to gather data on the subsurface conditions, review these conditions and furnish you with a detailed soils report specific to the site.

Scope of Services

Based on our knowledge of the project, we understand you require nineteen (19) SPT soil borings to be advanced at the project site. The borings will be placed at the approximate locations identified by SPN and will be extended to a depth of approximately 15' below existing grade.

During extension of the SPT borings, soil sampling will be performed using primarily 2" split spoon (ASTM: D1586) and 3" thin walled tube (ASTM: D1587) sampling methods. Blow counts ("N" values) will be obtained using the split spoon sampling method. One to two split spoon or thin walled tube samples will be taken within each 5' depth of the borings. The split spoon and thin walled tube sampling methods provide reliable boring data especially for detecting soft or inferior soils that may exist within the subgrade for the street reconstruction. In addition, these sampling methods provide high quality soil samples for laboratory testing.

As soil samples are obtained during the drilling operations, they will be visually and manually classified by the crew chief in accordance with ASTM:D2487 and ASTM:D2488. Representative portions of samples will be returned to the laboratory for further examination and verification of the field classification. A log of the boring indicating the depth and identification of various strata, water level information and pertinent information regarding the method of maintaining and advancing the borings will be prepared. Several soil samples will be selected for nominal laboratory tests to aid in identifying the engineering and index properties.

Upon completion of laboratory tests, we will prepare for you a formal written report containing the results of the field and laboratory tests as well as recommendations relating to reconstruction of the roadway. The effects of any soft or poor soil conditions as well as groundwater levels will also be discussed.

Experience

An experienced geotechnical team from the Sioux Falls office of AET will work on your project. The fieldwork (borings) will be headed up by a crew chief having over 40 years of drilling experience. The written report will be prepared and reviewed by a geotechnical engineer in the Sioux Falls office having over 35 years of geotechnical experience. Additional knowledge and experience can be drawn from numerous geotechnical engineers in AET offices throughout the region representing hundreds of years of experience on thousands of different projects.

Fees

The fees for our services will be charged on unit cost basis relative to our current Schedule of Fees and "Terms and Conditions". A copy of the "Terms and Conditions" is attached with this proposal. For the scope of work discussed, the cost of our services is estimated to be **\$8,175.00**. A breakdown of the costs for this proposal is shown in the table below.

<i>ITEM</i>	<i>QUANTITY</i>	<i>UNIT FEE</i>	<i>ESTIMATED FEE</i>
Mobilization and Per Diem	1	\$ 900.00	\$ 900.00
Field Work			
Standard Penetration Borings (SPT)	285 ft	\$ 15.00/ft	\$ 4,275.00
Lab Tests			
Moisture	60	\$ 15.00	\$ 900.00
Density	5	\$ 35.00	\$ 175.00
Standard Proctor	3	\$ 150.00	\$ 450.00
Atterberg Limits	3	\$ 75.00	\$ 225.00
Reporting and Administration	1	\$ 1,250.00	\$ 1,250.00
		Estimated Total	\$ 8,175.00

Note: If additional borings are added at a later date, the cost will be \$450.00 for a trip charge and \$15.00/ft of drilling.



If services in addition to the work scope outlined above are required, additional authorization would be needed. Any additional work would be charged at the rates specified in the referenced Fee Schedule. This cost estimate is valid for 30 days from the issue date of this proposal.

This proposal assumes that all "Rights of Entry" will be acquired by others prior to performance of the drilling services.

Performance Schedule

Weather permitting; we will be able to perform the fieldwork within two weeks of receiving written authorization. A written report for the project will be submitted within two weeks of completion of the field work.

Locating Utilities

AET will notify "South Dakota One Call" for general utility locations on the property. However, any private utilities should be marked by the owner prior to our work being performed at the site.

Terms and Conditions

All AET services are provided subject to the Terms and Conditions set forth in the enclosed Service Agreement – Terms and Conditions, which, upon acceptance of this proposal, are binding upon you as the Client requesting services, and your successors, assignees, joint venturers and third party beneficiaries. Please be advised that additional insured status is granted upon acceptance of the proposal.

Acceptance

AET requests written acceptance of this proposal in the Proposal Acceptance box below, but the following actions shall constitute your acceptance of this proposal together with the Terms and Conditions and Amendments: 1) issuing an authorizing purchase order for any of the Services described above, 2) authorizing AET's presence on site or 3) written or electronic notification for AET to proceed with any of the Services described in this proposal. Please indicate your acceptance of this proposal by signing below and returning a copy to us. When you accept this proposal, you represent that you are authorized to accept on behalf of the Client.



Geotechnical Exploration Program
Proposed Sanborn Boulevard Street & Utilities Improvements
Mitchell, South Dakota
March 2, 2016
Page 4

Remarks

If you have any questions or require additional information, please feel free to contact our office.

Respectfully submitted:

AMERICAN ENGINEERING TESTING, INC.



Bruce W. Card, PE
Office Manager

r:\data\wpfiles\bc\pro\2016\SPN - Sanborn Blvd, Mitchell, SD

Attachment - Terms and Conditions

cc: SPN & Associates

ACCEPTANCE:

Client: (Company) _____
Authorized Signature: _____
Typed (or printed) Name: _____
Title: _____
Address: (if different) _____
Phone: _____
Date: _____
Tax ID# or Tax Exempt #: _____



SECTION 1 - RESPONSIBILITIES

1.1 - This Service Agreement – Terms and Conditions (“terms and conditions”) is applicable to all Services provided by American Engineering Testing, Inc. (AET). As used herein “Services” refers to the scope of services described in the proposal submitted by AET to Client. The proposal, these terms and conditions and any appendices attached hereto shall comprise the Agreement between AET and Client for Services described in the proposal and are binding upon the Client, its successors, assignees, joint ventures and third-party beneficiaries. AET requests written acceptance of the Agreement, but the following actions shall also constitute Client’s acceptance of the Agreement: 1) issuing an authorizing purchase order for any of the Services, 2) authorizing AET’s presence on site, or 3) written or electronic notification for AET to proceed with any of the Services.

1.2 – Prior to AET performing Services, Client will provide AET with all information that may affect the cost, progress, safety and performance of the Services. This includes, but is not limited to, information on proposed and existing construction, all pertinent sections of contracts between Client and property owner, site safety plans or other documents which may control or affect AET’s Services. If new information becomes available during AET’s Services, Client will provide such information to AET in a timely manner. Failure of Client to timely notify AET of changes to the project including, but not limited to, location, elevation, loading, or configuration of the structure or improvement will constitute a release of any liability or indemnity obligations of AET for loss or damages related to such changes. Client will provide a representative for timely answers to project-related questions by AET.

1.3 - AET is responsible only for performance of the Services. AET will not be held responsible for work or omissions by Client or any other party working on the project. The Services do not include construction management, general contracting or surveying services. AET will not be responsible for directing or supervising the work of other parties, unless specifically authorized and agreed to in writing.

1.4 – Client acknowledges the limitations inherent in sampling to characterize buried subsurface conditions. Variations in soil conditions occur between and beyond sampled/tested locations. The passage of time, natural occurrences and direct or indirect human activities at the site or distant from it may alter the actual conditions. Client assumes all risks associated with such variations in soil and subsurface conditions.

1.5 - AET is not responsible for interpretations or modifications of AET’s recommendations by other persons.

1.6 - Should changed conditions be alleged, Client agrees to notify AET before evidence of alleged change is no longer accessible for evaluation.

1.7 – Pricing in the proposal assumes use of these terms and conditions. AET reserves the right to amend pricing if Client requests modifications to the Agreement or use of Client’s alternate contract format. Any contract amendments made after Client has authorized the Services shall be applicable only to Services performed after the effective date of such amendment. The proposal and these terms and conditions, including terms of payment, shall apply to all Services performed prior to the effective date of such amendment.

1.8 - The AET proposal accompanying these terms and conditions is valid for sixty (60) days after the proposal issuance date to the Client. Any attempt to authorize Services after the expiration date is subject to AET’s right to revise the proposal as necessary.

SECTION 2 - SITE ACCESS AND RESTORATION

2.1 - Client will furnish AET safe and legal site access.

2.2 Client acknowledges that in the normal course of its Services, AET may unavoidably alter existing site conditions or affect the environment in the area being studied. AET will take reasonable precautions to minimize alterations to the site or existing materials. Restoration of the site is the responsibility of the Client.

SECTION 3 - UNDERGROUND UTILITY AND STRUCTURE CLEARANCE

3.1 - Borings, excavations and other penetrations must be located at safe distances from underground utilities or other man-made objects. Client shall advise AET of all utilities that service or are located on the site, and any underground improvements located on the site. Prior to drilling, AET will contact state notification centers, where available, or individual utility owners where a state notification center is not available. AET shall be entitled to rely on the location information provided by locating vendors.

3.2 – If Public utility owners do not provide the locating service on private property or the property owner has private underground improvements which cannot be cleared through the state notification center or public utility owners, Client shall be responsible for location of such utilities prior to drilling, or for payment of a private utility clearance subcontractor.

3.3 - AET will not be responsible for any damages to underground utilities/improvements not located or incorrectly identified by the foregoing location methods.

SECTION 4 - CONTAMINATION

4.1 - Client acknowledges and accepts all contamination risks which may be associated with the Services. Risks include, but are not limited to, cross contamination created by linking contaminated zones to uncontaminated zones during the drilling process; containment and proper disposal of known or suspected hazardous materials, drill cuttings and drill fluids; and decontamination of equipment and disposal and replacement of contaminated consumables. Discovery of actual or suspected hazardous materials shall entitle AET to take immediate measures it deems necessary in its sole discretion, including regulatory notification, to protect human health and safety, and/or the environment. Further, discovery of such materials constitutes a changed condition for which Client agrees to pay associated additional cost.

4.2 - Client shall indemnify and hold AET harmless from all liability, damages, claims or costs resulting from contaminants on the site.

SECTION 5 - SAFETY

5.1 - Client shall inform AET of any known or suspected hazardous materials or unsafe conditions at the site. If, during the course of AET’s Services, such materials or conditions are discovered, AET reserves the right to take measures to protect AET personnel and equipment or to immediately terminate Services. Client shall be responsible for payment of such additional protection costs.

5.2 - AET shall only be responsible for safety of AET employees at the site; the safety of all others shall be Client’s or other persons’ responsibility.

SECTION 6 – SAMPLES

6.1 - Client shall inform AET of any known or suspected hazardous materials prior to submittal to AET. All samples obtained by or submitted to AET remain the property of the Client during and after the Services. Any known or suspected hazardous material samples will be returned to the Client at AET’s discretion.

6.2 - Non-hazardous samples will be held for thirty (30) days and then discarded unless, within thirty (30) days of the report date, the Client requests in writing that AET store or ship the samples. Storage and shipping costs shall be borne solely by Client.

SECTION 7 - PROJECT RECORDS

The original project records prepared by AET will remain the property of AET. AET shall retain these original records for a minimum of three years following submission of the report, during which period the project records can be made available to Client at AET's office at reasonable times.

SECTION 8 - STANDARD OF CARE

AET performs its Services consistent with the level of care and skill normally performed by other firms in the profession at the time of this service and in this geographic area, under similar budgetary constraints.

SECTION 9 - INSURANCE

AET maintains insurance with coverage and limits shown below. AET will furnish certificates of insurance to Client upon request.

9.1 – AET maintains the following insurance coverage and limits of liability:

Workers' Compensation Employer's Liability	Statutory Limits \$100,000 each accident \$500,000 disease policy limit \$100,000 disease each employee
Commercial General Liability	\$1,000,000 each occurrence \$1,000,000 aggregate
Automobile Liability	\$1,000,000 each accident
Professional Liability Insurance	\$1,000,000 per claim \$1,000,000 aggregate

9.2 - Commercial General Liability insurance will include coverage for Products/Completed Operations extending one (1) year after final acceptance of the Project by Owner, Property Damage including Completed Operations, Personal Injury, and Contractual Liability insurance applicable to AET's indemnity obligations under this Agreement.

9.3 - Automobile Liability insurance shall include coverage for all owned, hired and non-owned automobiles.

9.4 - Professional Liability Insurance is written on a claims-made basis and coverage will be maintained for one (1) year after final acceptance of the Project by Owner. Renewal policies during this period shall maintain the same retroactive date.

9.5 - To the extent permitted by applicable state law, and only upon Client's signing of the proposal and return of the same to AET, Client and Owner shall be named an "additional insured" on AET's Commercial General Liability Policy (Form CG D4 14 04 08, which includes blanket coverage for Products/Completed Operations and on a Primary and Non-Contributory basis) and Automobile Liability Policy. Client and Owner shall be extended "waiver of subrogation" status for applicable coverages. Any other endorsement, coverage or policy requirement shall result in additional charges.

9.6 - AET will maintain in effect all insurance coverage required by this Agreement at its sole expense, provided such insurance is reasonably available, with insurance carriers licensed to do business in the state in which the project is located and having a current A.M. Best rating of no less than A minus (A-). Such insurance shall provide for thirty (30) days prior written notice to Client for notice of cancellation or material limitations for the policy or ten (10) days' notice for non-payment of premium.

9.7 - AET reserves the right to charge Client for AET's costs for additional coverage requirements unknown on the date of the proposal, e.g., coverage limits or policy modification including waiver of subrogation, additional insured endorsements and other project specific requirements.

SECTION 10 - DELAYS

If delays to AET's Services are caused by Client or Owner, work of others, strikes, natural causes, weather, or other items beyond AET's control, a reasonable time extension for performance of work shall be granted, and AET shall receive an equitable fee adjustment.

SECTION 11 - PAYMENT, INTEREST, AND BREACH

11.1 - Invoices are due net thirty (30) days. Client will inform AET of invoice questions or disagreements within fifteen (15) days of invoice date; unless so informed, invoices are deemed correct.

11.2 – Client agrees to pay interest on unpaid invoice balances at a rate of one and a half percent (1.5%) per month, or the maximum allowed by law, whichever is less, beginning thirty (30) days after invoice date.

11.3 – Invoices remaining unpaid for sixty (60) days shall constitute a material breach of this Agreement, permitting AET, in its sole discretion and without limiting any other legal or equitable remedies for such breach, to terminate performance of this Agreement and be relieved of any associated duties to the Client or other persons. Further, AET may withhold from Client data and reports in AET's possession. If Client fails to cure such breach, all reports associated with the unpaid invoices shall immediately upon demand be returned to AET and Client may neither use nor rely upon such reports or the Services.

11.4 - Client will pay all AET expenses and attorney fees relating to collection of past due invoices.

SECTION 12 - MEDIATION

12.1 - Except for enforcement of AET's rights to payment for Services rendered or to assert and/or enforce its lien rights, including without limitation assertion and enforcement of mechanic's lien rights and foreclosure of the same, Client and AET agree that any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to arbitration or the institution of legal or equitable proceedings by either party; provided however that if either party fails to respond to a request for mediation within sixty (60) days, the party requesting

mediation may without further notice, proceed to arbitration or the institution of legal or equitable proceedings.

12.2 - Mediation shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association. Request for mediation shall be in writing and the parties shall share the mediator's fee and any filing fees equally. The mediator shall be acceptable to both parties and shall have experience in commercial construction matters.

SECTION 13 - LITIGATION REIMBURSEMENT

Except for matters relating to non-payment of fees, which is governed by Section 9.4 hereof, payment of attorney's fees and costs associated with lawsuits or arbitration of disputes between AET and Client, which are dismissed or are judged substantially in either party's favor, shall be paid by the non-prevailing party. Applicable costs include, but are not limited to, attorney and expert witness fees, court costs, and AET costs.

SECTION 14 - MUTUAL INDEMNIFICATION

14.1 - Subject to the limitations contained in Sections 13 and 14, AET agrees to indemnify Client from and against damages and costs to the extent caused by AET's intentional acts or negligent performance of the Services.

14.2 - Client agrees to indemnify AET from and against damages and costs to the extent caused by the intentional acts or negligence of the Client, Owner, Client's contractors and subcontractors or other third parties.

14.3 - If Client has an indemnity agreement with other persons or entities relating to the project for which AET's Services are performed, the Client shall include AET as a beneficiary.

14.4 - AET's indemnification to the Client, including any indemnity required or implied by law, is limited solely to losses or damages caused by its failure to meet the standard of care and only to the extent of its negligence or intentional acts.

SECTION 15- WAIVER OF CONSEQUENTIAL DAMAGES

NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY CONSEQUENTIAL, SPECIAL, INDIRECT, INCIDENTAL OR PUNITIVE DAMAGES INCURRED EVEN IF THE POSSIBILITY OF SUCH DAMAGES WAS FORESEEABLE. CONSEQUENTIAL DAMAGES INCLUDE, BUT ARE NOT LIMITED TO LOSS OF USE AND LOSS OF INCOME OR PROFIT.

SECTION 16 - LIMITATION OF LIABILITY

Client agrees to limit AET's liability to Client resulting from AET's negligent acts, errors or omissions, such that **the total liability of AET shall not exceed \$50,000.**

SECTION 17 – UNIONIZATION

AET reserves the right to negotiate an appropriate fee increase or to terminate its contract on three (3) days written notice to Client without incurring penalties or costs from Client, Owner and their successors, assignees, joint-venturers, contractors and subcontractors, or any other parties involved with the project for claims, liabilities, damages or consequential damages, directly or indirectly related to AET being required to provide unionized personnel on the project. Reservation of this right on the part of AET represents neither approval nor disapproval of unions in general or the use of collective bargaining agreements.

SECTION 18 - POSTING OF NOTICES ON EMPLOYEE RIGHTS

Effective June 21, 2010, prime contracts with a value of \$100,000 or more and signed by federal contractors on projects with any agency of the United States government must comply with 29 CFR Part 471, which requires physical posting of a notice to employees of their rights under Federal labor laws. The required notice may be found at [29 Code of Federal Regulations Part 471, Appendix A to Subpart A](#). The regulation also has a "flow-down" requirement for subcontractors under the prime agreement for subcontracts with a value of \$10,000 or more. AET requires strict compliance of its subcontractors working on federal contracts subject to this regulation. The regulation has specific requirements for location of posting and language(s) for the poster.

SECTION 19 - TERMINATION

After 7 days written notice, either party may elect to terminate this Agreement for justifiable reasons. In this event, the Client shall pay AET for all work performed, including demobilization and reporting costs to complete the file.

SECTION 20 - SEVERABILITY

Any provisions of this Agreement later held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force. However, Client and AET will in good faith attempt to replace an invalid or unenforceable provision with one that is valid and enforceable, and which comes as close as possible to expressing the intent of the original provision.

SECTION 21 - GOVERNING LAW

This Agreement shall be construed in accordance with the Laws of the State of South Dakota without regard to its conflicts of law provisions.

SECTION 22 - ENTIRE AGREEMENT

This Agreement, including these terms and conditions and attached proposal and appendices, is the entire agreement between AET and Client. Regardless of method of acceptance of this Agreement by the Client, this Agreement supersedes any previous written or oral agreements, including purchase/work orders or other Client agreements submitted to AET after the start of our Services. Any modifications to this Agreement must be mutually acceptable to both parties and accepted in writing. No considerations will be given to revisions to AET's terms and conditions or alternate contract format submitted by the Client as a condition for payment of AET's accrued Services.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

03/21/2016

Requested By:

McGannon

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

\$800,000

Agenda Item:

Approve Easement Agreement for Phase II Forcemain

2016-12

Explanation/Background of Agenda Item Requested:

\$6,000 payable to Margaret and Gary Schlaffman for the use of their land to re-direct a Sewer Forcemain in the area of Dakota Fest, on Schlaffman land.

EASEMENT PURCHASE AGREEMENT

This Easement Purchase Agreement (“Agreement”) is between Gary W. Schlaffman, aka Gary Schlaffman, aka G. W. Schlaffman, and Margaret Schlaffman, aka Marge Schlaffman, husband and wife, and Trustees of the Gary W. Schlaffman and Margaret A. Schlaffman Joint Revocable Living Trust dated the 13th day of May, 2015, being authorized to do so as such Trustees, of Davison County, South Dakota, hereinafter referred to as “Sellers”, and the City of Mitchell, South Dakota, a municipal corporation, hereinafter referred to as “Buyer”, and Sellers and Buyers hereby agree as follows:

1. **PURCHASE OF EASEMENT.** Sellers agree to grant an easement to Buyer and Buyer agrees to purchase said easement with respect to real property located in Davison County, South Dakota, and as described in the attached exhibit titled “Utility Easement”. The easement has both temporary and permanent aspects as described in the Utility Easement exhibit.
2. **PURCHASE PRICE.** The total purchase price for the easement as described in the Utility Easement exhibit shall be \$6,000.00.
3. **CONDITIONS OF SALE.**
 - a. Sellers agree that any maintenance or use of lands subject to this easement shall not interfere with or endanger the construction, operation, or maintenance of Buyer’s improvements.
 - b. Buyer agrees to use reasonable efforts to return lands subject to this easement back to their same or similar conditions upon completion of utility construction efforts.
 - c. Buyer agrees to abandon and release the prior permanent utility easement filed for record as discussed in the Utility Easement exhibit.
 - d. In the event that the purchase herein contemplated or the expenditure of funds for said sale is not approved by the city council for Mitchell, South Dakota, this Agreement will be deemed void.
4. **CLOSING.** Buyer and Sellers agree to close on this Agreement as soon as all necessary authorizations are obtained in compliance with Buyer’s municipal operation and payment from Buyer to Sellers may be made.
5. **TIME OF THE ESSENCE.** The parties agree that time is of the essence in the performance of this Agreement and all Parties shall use their best efforts in completing this transaction as soon as possible.
6. **MERGER CLAUSE.** This Agreement, with attached exhibits which are hereby incorporated by reference, contains the entire agreement between Sellers and Buyer. This Agreement, including exhibits hereto, may not be amended or modified except in writing signed and agreed to by all Parties to this Agreement.

DOCUMENT PREPARED BY:

Carl J. Koch, Attorney
P.O. Box 546, 200 E. 5th Ave
Mitchell, SD 57301
(605) 999-6546

UTILITY EASEMENT

Gary W. Schlaffman, aka Gary Schlaffman, aka G. W. Schlaffman, and Margaret A. Schlaffman, aka Margaret Schlaffman, aka Marge Schlaffman, husband and wife, and Trustees of the Gary W. Schlaffman and Margaret A. Schlaffman Joint Revocable Living Trust dated the 13th day of May, 2015, being authorized to do so as such Trustees, of Davison County, South Dakota, and for and in consideration, do hereby grant and convey unto the City of Mitchell, South Dakota, a municipal corporation, utility easement for the installation, maintenance, operation and replacement of sanitary sewer line (force main) and facilities associated therewith upon and through the following described real estate situated in Davison County, South Dakota, described as follows:

Permenant and temporary easement as shown on the surveyors depiction and affidavit attached hereto as Exhibit A and by reference made a part hereof upon that part of the SE1/4 of Section 26, T 103 N, R 60 W. of the 5th P.M., Davison County, South Dakota, lying south of Interstate 90.

Upon the granting of this UTILITY EASEMENT and the completed construction of the sewer line to be constructed therein, City of Mitchell shall abandon and release the previously existing permanent utility easement filed for record upon the property in book 38 of miscellaneous records and on page 224 thereof in the records of the Davison County SD Register of Deeds.

The Utility Easement shall run with the and shall be binding upon the successors in interest of the parties hereto.

Dated this _____ day of _____, 2016

Gary W. Schlaffman and Mararet A. Schlaffman
Revocable Living Trust dated May 13, 2015.

By: *Gary W. Schlaffman*
Gary W. Schlaffman, Trustee

Margaret A. Schlaffman
Margaret A. Schlaffman, Trustee

City of Mitchell, SD, a municipal corporation

By: _____
Jerry Toomey - Mayor

Attest:

Michelle Bathke - Finance Officer
(seal)

STATE OF SOUTH DAKOTA

SS

COUNTY OF DAVISON

On this 9th day of March, 2016, before me, the undersigned officer, personally appeared Gary W. Schlaffman, Trustee, and Margaret A. Schlaffman, Trustee, as trustees of the Gary W. Schlaffman and Margaret A. Schlaffman Revocable Living Trust dated May 13, 2015, both of Davison County, South Dakota, and as such Trustees, known to me to be the persons described in the foregoing instrument; and being authorized to do so, acknowledged that they executed the same in the capacity therein stated and for the purposes therein contained.

In witness whereof I have set my hand and official seal.



Cathy M. Krall
Notary Public - South Dakota
My Commission Expires: 04-10-18

STATE OF SOUTH DAKOTA

SS

COUNTY OF DAVISON

On this ____ day of _____, 2016, before me, the undersigned officer, personally appeared Jerry Toomey and Michelle Bathke, known to me to be respectively the mayor and finance officer of the City of Mitchell, South Dakota, a municipal corporation; and being authorized to do so, acknowledged that they executed the forgoing instrument in their respective capacities as such mayor and finance officer for the purposes therein contained.

In witness whereof I have set my hand and official seal.

(seal)

Notary Public - South Dakota
My Commission Expires: _____

LEGAL DESCRIPTION

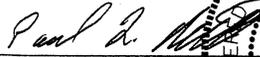
A PORTION OF THE SE 1/4 OF SECTION 26, T 103 N, R 60 W OF
THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA.

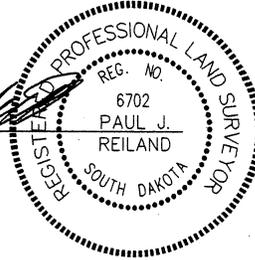
SURVEYOR'S AFFIDAVIT

I, Paul J. Reiland, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. This exhibit was prepared under my direct supervision to depict the 25', 30' and 40' Wide Permanent Utility Easement and 40' Wide Temporary Construction Easement in A PORTION OF THE SE 1/4 OF SECTION 26, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, this drawing correctly shows the location of the described property.

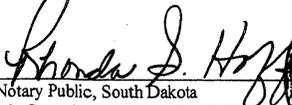
Dated this 17th day of February, 2016.


Registered Land Surveyor #SD6702



STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the 17th day of February, 2016, before me, the undersigned Notary Public in and for said county and state, personally appeared Paul J. Reiland, well known to me to be the person described in and who executed the foregoing instrument and duly acknowledged that he executed the same in his official capacity as a Registered Land Surveyor for the purposes therein set forth.
IN WITNESS WHEREOF, I have hereunto set my hand and official seal.


Notary Public, South Dakota
My Commission Expires: 11/22/19



SURVEYOR'S AFFIDAVIT

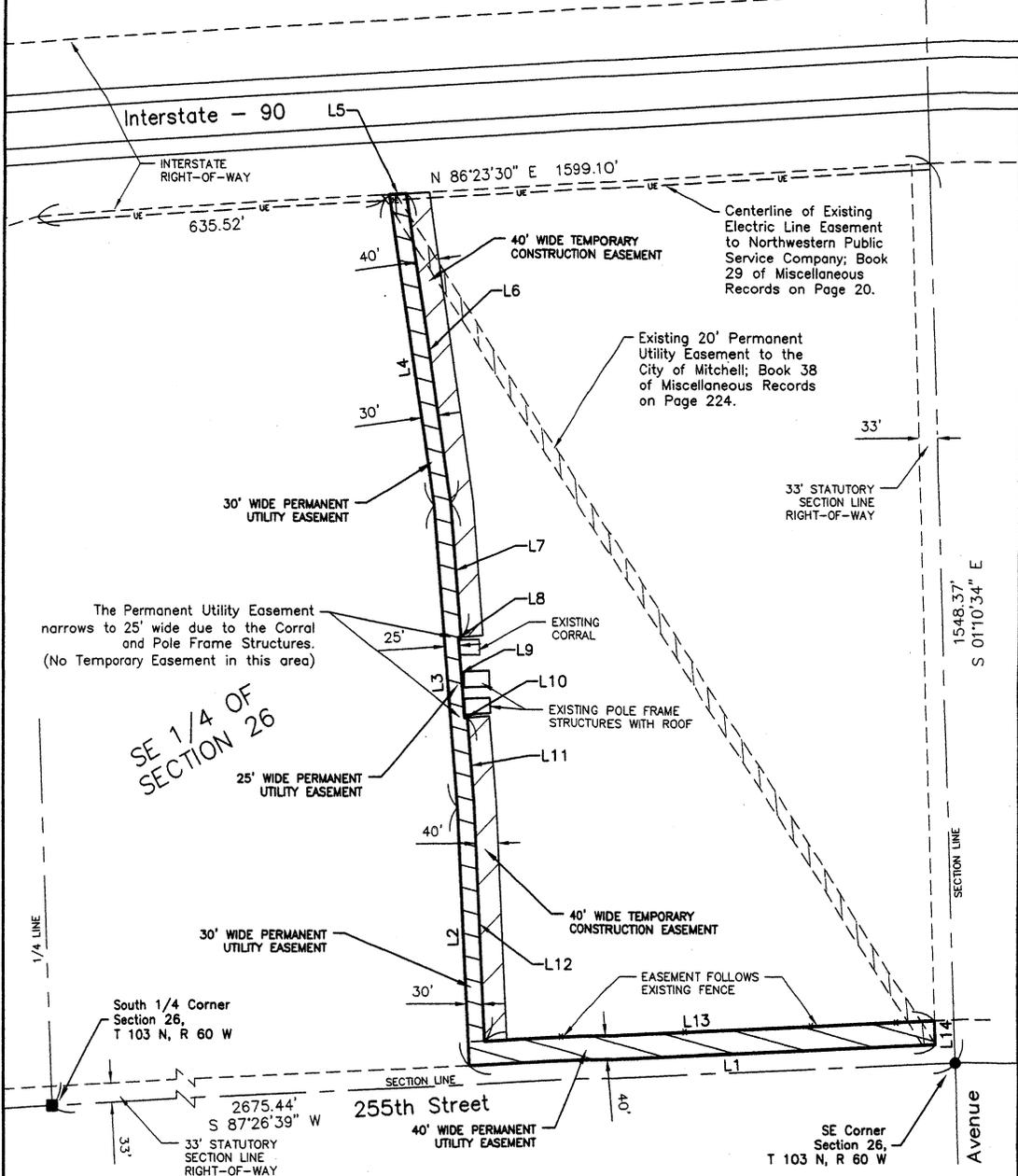
PROJECT NO. 16-14558



SCALE: 1" = 200'

LEGEND

- ▲ = SET 3" SURVEY SPIKE
- = SET 5/8" X 18" REBAR WITH CAP NO. 6702
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- ⊠ = SET NAIL
- = FOUND IRON MONUMENT
- = FOUND NAIL



The Permanent Utility Easement narrows to 25' wide due to the Corral and Pole Frame Structures. (No Temporary Easement in this area)

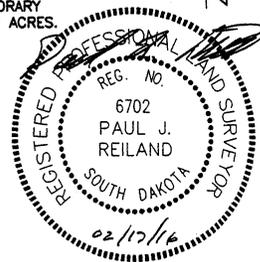
SE 1/4 OF SECTION 26

Line #	Direction	Length
L1	S 87°26'39" W	830.39'
L2	N 02°08'01" W	443.78'
L3	N 04°10'39" W	518.86'
L4	N 08°07'16" W	537.33'
L5	N 86°23'30" E	30.09'
L6	S 08°07'16" E	535.95'
L7	S 04°10'39" E	230.34'

Line #	Direction	Length
L8	S 85°49'21" W	5.00'
L9	S 04°10'39" E	138.14'
L10	N 85°49'21" E	5.00'
L11	S 04°10'39" E	152.06'
L12	S 02°08'01" E	404.03'
L13	N 87°26'39" E	801.06'
L14	S 01°10'34" E	40.01'

THE TOTAL AREA OF THE PERMANENT UTILITY EASEMENT IS 1.75 ACRES.

THE TOTAL AREA OF THE TEMPORARY CONSTRUCTION EASEMENT IS 1.22 ACRES.



SPN & Associates
 Engineers, Planners and Surveyors
 2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
 Phone: (605) 996-7761 Fax: (605) 996-0015

**CITY OF MITCHELL
CITY PLANNING COMMISSION
MINUTES, March 14, 2016**

NOT APPROVED

Chairman Larson called to order the March 14, 2016 City Planning Commission Meeting at 12:00 pm in the Council Chambers, City Hall, Mitchell, South Dakota.

Members Present: Larson, Everson, Griffith, Meyers, Molumby, and Allen

Members Absent: Fergen, Schmucker

Others Present: Putnam, McGannon, Ellwein, J. Johnson, T. Johnson, London, Overweg, Laursen, and Mayor Toomey.

Approval of Agenda: Motion by Everson, seconded by Griffith to approve the agenda as presented. All members present voting aye, motion carried.

Minutes: Motion by Griffith, seconded by Everson to approve the minutes of the February 22, 2016 meeting. All members present voting aye, motion carried.

Next Meeting: Motion by Griffith, seconded by Molumby to schedule the next meeting for March 28, 2016. All members present voting aye, motion carried.

Plat: Lot 2, Block 7 of Westwood First Addition, a subdivision of the SW ¼ of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. Putnam reported this plat is for the new Coca-Cola plant to be located on Commerce Street. Motion by Molumby, seconded by Everson, to approve the plat. All members present voting aye, motion carried.

Plat: Lot 12, Block 2 of the Woods First Addition, a subdivision of the East ½ of the SW ¼ of Section 23, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. Putnam indicated this plat follows the master plan. Motion by Everson, seconded by Griffith to approve the plat. All members present voting aye, motion carried.

Discussion: Delvin and Delana Schelske, rezoning of Lots 3-8, Knollwood Heights 2nd Subdivision, City of Mitchell, Davison County, SD. Ms. Schelske and Nicki Letcher presented a proposal to rezone 6 lots from its current zoning of R2 to R4. They would like to construct a retail building that could be converted to a residence. The commissioners previously did not support rezoning only two lots. They applicants will also be securing a conditional use permit on lots 5 & 6. The applicants presented material explaining their request. No action was taken as no application has been submitted.

Chairman Larson adjourned the meeting at 12:15 pm.

Chairman

Date