

1. Agenda

Documents: [FEBRUARY 16, 2016 CITY COUNCIL AGENDA.PDF](#)

2. Packet

Documents: [FEBRUARY 16 2016 CITY COUNCIL PACKET.PDF](#)

3. Corn Palace Sound System Bid

Documents: [FEBRUARY 16, 2016 CORN PALACE SOUND SYSTEM BID.PDF](#)

City Council Agenda

City Council Chambers
612 North Main Street
Mitchell, SD 57301

February 16, 2016

1. 7:20 p.m. **TRAFFIC**
2. 7:30 p.m. **CALL TO ORDER**
3. **PLEDGE OF ALLEGIANCE**
4. **INVOCATION** First Presbyterian
5. **ROLL CALL**
6. **APPOINT CITY ATTORNEY:** Mayor Toomey to recommend the appointment of Justin Johnson as City Attorney
7. **APPROVAL OF CONSENT AGENDA:** Items appearing on the Consent Agenda may be removed by a City Council member for discussion at the beginning of the formal agenda items.
 - a. City Council Agenda
 - b. Minutes from Prior Meeting:
 1. City Council Minutes February 1, 2016
 - c. Committee Minutes:
 1. Planning Commission January 25, 2016
 2. Sidewalk February 1, 2016
 - d. Department Reports:
 1. Fire (December)
 2. Mitchell Regional Ambulance (December)
 3. Building Permits (January)
 4. Airport (January)
 5. Historic Preservation Commission (January)
 6. Palace Transit (January)
 7. Mitchell Park & Recreation (December)
 8. Lake Mitchell Advisory (December)
 9. Lakeview Golf Course (January)
 10. Water (January)
 - e. Raffle Requests:
 1. American Legion Post #18 with the drawing to be held on April 23, 2016
 2. Rotary International-District #5610 with the drawing to be held on April 15, 2016
 - f. Approve Property Tax Abatements for 2015 Taxes Payable in 2016 as listed:
 1. CJM Consulting Inc., All that Portion of Southwest ¼ Lying West of Highway 37 in the amount of \$405.46 for Tax Calculated on Wrong Levy
 - g. Set date of 03-14-16 to receive and consider bids for:
 1. 200-400 North Rowley Utilities-City Project #2016-3
 2. Sidewalk-City Project #2016-4
 3. Cadwell Park Sun Shades-City Project #2016-23
 4. Hitchcock Park New Tennis Court-City Project #2016-24

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5. Cadwell West 4-Complex Backstops & Netting-City Project #2016-25
- h. Hearing on the application to transfer Retail (on/off sale) Malt Beverage License RB-20236 from Leader Sporting Goods/Ken Blaalid, at 515 East Spruce Street, Mitchell, South Dakota to Leader Sporting Goods/Jeanne Blaalid at 515 East Spruce Street, Mitchell, South Dakota
- i. Hearing on the application to transfer Retail (on/off sale) Wine License RW-20237 from Leader Sporting Goods/Ken Blaalid, at 515 East Spruce Street, Mitchell, South Dakota to Leader Sporting Goods/Jeanne Blaalid at 515 East Spruce Street, Mitchell, South Dakota
- j. Hearing on the applications of Palace City Lions Club for a Special Event
 1. Malt Beverage and Wine License, located at the Corn Palace and City Hall, Mitchell, on May 20th, 2016 for the Mickey Gilley Concert
 2. Liquor License, located at the Corn Palace and City Hall, Mitchell on April 9th, 2016 for the Hair Ball Concert
- k. Hearing on the applications of Mitchell Elks Lodge #1059 for a Special Event
 1. Liquor License, located at the Masonic Lodge, 112 East 5th Avenue, Mitchell, on March 5th, 2016 for a wedding dance
 2. Liquor License, located at the Masonic Lodge, 112 East 5th Avenue, Mitchell, on March 12th, 2016 for the Wingapoloza
- l. Gas & Diesel Fuel Competitive Quotations
- m. Pay Estimates
- n. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer

Motion to Approve, Request Public Comment, Roll Call

8. **CITIZENS INPUT:** If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
9. **COMMITTEE REPORT:** Entertain a motion to approve the Committee Report
 - a. Traffic
10. **BOARD OF ADJUSTMENT:** Entertain a motion of the City Council to recess and sit as the board of adjustment.
11. **SET DATE:** Entertain a motion to set date for 03-07-2016 for Board of Adjustment Hearing as listed below:

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Hearing on the application of Tawny Williams for a conditional use permit to operate a family residential day care center located at 404 East 2nd Avenue, legally described as Lot 8, Block 35, Lawler's First Addition, City of Mitchell, Davison County, South Dakota

Hearing on the application of Devon & Ann Long for an oversize variance of 9,600 vs 2,000 square feet and a height variance of 31 feet vs 22 feet for construction of an accessory building located at 1926 Bridle Drive, legally described as Lot 2, of D. & D. Long's First Addition, a Subdivision of Irregular Tract No. 3 in the Northeast ¼ of Section 23, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota

Hearing on the application of Daren & Lisa Long for an oversize variance of 4,800 vs 2,000 square feet for construction of an accessory building located at 1920 Bridle Drive, legally described as Lot 1, Block 2, Roselander Ridge Addition, Irregular Tract #3, Northwest ¼ of Section 23, Township 103 North, Range 60 West, Davison County, South Dakota

12. HEARING:

Hearing on the application of Lyndsyae Sloan for a conditional use permit to operate a family residential day care center located at 908 East 3rd Avenue, legally described as Lot 13, Block 13, F.M. Greene Addition, City of Mitchell, Davison County, South Dakota

13. RECONVENE AS CITY COUNCIL: Entertain a motion for the Board of Adjustment to Adjourn and the City Council to Reconvene in Regular Session

14. ACTION ON RESOLUTION #3331: A Plat of Lots One and Two of L.M. Thue First Addition in the East ½ of the Northeast ¼ of Section 30, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota

15. ACTION ON RESOLUTION #3332: A Plat of Lot 14 in the Replat of Tract A, Wild Oak Golf Club Addition to the City of Mitchell, Davison County, South Dakota

16. ACTION ON RESOLUTION #3333: A Plat of Tract A Thru C and Lot 4A, Backlund Addition, in the Northwest ¼ and Southwest ¼ of Section 24, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota

17. ACTION ON RESOLUTION #3334: A Plat of Tracts K Thru O, Tract B1 and Tract B2, Wild Oak Golf Club Addition in the Southeast ¼ of Section 23, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota

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18. ACTION ON RESOLUTION #3335: A Plat of Lot 2 of D. & D. Longs First Addition, A Subdivision of Irregular Tract #3 in the Northeast ¼ of Section 23, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota

19. ACTION TO APPROVE: Purchase of a Fire Truck from the NJPA Contract

20. ACTION TO APPROVE: Medicare/Medicade Billing Rates for Avera at Home (Hospice)

21. 2nd READING & ADOPTION: Ordinance #2528, An Ordinance Amending the City of Mitchell Municipal Code, Title Eight, Public Ways and Property, Chapter One, Streets, Sidewalks and Public Ways, Article C, Street Names and Building Numbers, and Changing the Name of a Portion of South Langdon Street to Grassland Drive

Motion to Approve, Request Public Comment, Roll Call

22. 1st READING ORDINANCE #2529: Supplemental Appropriations

23. ACTION TO APPROVE: Demolition of the Rectory at 321 East 3rd Avenue

24. ACTION TO APPROVE BIDS:

- a. Demolition of 205 North Duff-City Project #2016-27
- b. 5th Street from Main to Burr Utilities Improvement-City Project #2016-19
- c. Corn Palace Sound System Upgrade-City Project #2016-20

25. ACTION TO APPROVE: The Core Sampling for the Lake Committee Study

26. MOTION TO ADJOURN

NEXT REGULAR COUNCIL MEETING DATE: Monday, March 7th, 2016
COUNCIL AGENDA DEADLINE IS WEDNESDAY NOON PRIOR TO CITY COUNCIL MEETING

FOR COUNCIL INFORMATION: Planning Commission Minutes-February 8th, 2016
Historic Preservation Commission-February 9, 2016

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COMMITTEE MEETING

FEBRUARY 16, 2016

(Detailed agendas follow)

7:20 P.M.

TRAFFIC

Committee meeting agendas are scheduled based on an estimated time of completion. If a meeting concludes prior to its scheduled time the next committee may start its proceedings early.

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REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA

February 1, 2016
7:30 P.M.

PRESENT: Dan Allen, Marty Barington, Mel Olson, Steve Rice, Bev Robinson,
Jeffrey Smith, Susan Tjarks, Dave Tronnes,

ABSENT:

PRESIDING: Mayor Jerry Toomey

OATH OF OFFICE:

Mayor Jerry Toomey issued the Oath of Office to Corn Palace Director Scott Schmidt.

AGENDA:

Mayor Toomey removed Item n. Approve Advertising Specifications for Fire Truck from the consent agenda as the specifications were not ready.

Moved by Tronnes, seconded by Tjarks, to approve the following items on the consent agenda:

- a. City Council Agenda
- b. Minutes from Prior Meeting:
 1. City Council Minutes January 18, 2016.
- c. Committee Minutes:
 1. Planning Commission December 14, 2015, and
 2. Finance January 18, 2016.
- d. Approve Property Tax Abatements for 2015 Taxes Payable in 2016 as listed:
 1. Dakota Wesleyan University, Leased Site-East ½ of Block 2 in Morningview Additions in the amount of \$674.08 for Structures that have been removed after the assessment date,
 2. Puetz Development, On Leased Site-Lot 2B of MTI Foundation Housing Addition in the amount of \$30,742.18 for City Council Approved Amendment in TIF #13 Agreement,
 3. Kevin Roth, Lot 3 in Block 8 of Justs Addition in the amount of \$809.46 for loss occurred because of fire,
 4. Mitchell Christian Education Association, Lot 2 in Block 3 of Mitchell Christian Addition in the amount of \$211.90 lot owned by an Exempt Entity,
 5. Todd Long & Dawn Stevens, Lot 7 in Block 2 of F.M. Greene Addition in the amount of \$532.50 for loss occurred because of fire,

6. Koupal Brothers, Lot 1 EX IT #1 in Northeast ¼ of 27-103-60 in the amount of \$224.50 for loss occurred because of fire,
 7. CK Property Group LLC, Lot 1 in Block 3 of Mitchell Christian Addition in the amount of \$680.50 purchased from an Exempt Entity, and
 8. Chesterman Properties Inc., Lot 7, 8, 9, 10, and 11 in Block 24 of Original Addition in the amount of \$3,141.32 for loss occurred because of fire.
- e. Change Order to the West Side Water Tower Painting Project #2016-16 contracted to Central Divers, LLC as follows:
 1. C.O. #1 increasing the contract amount by \$2,720.00 for repairs, adjust contract amount to \$14,470.00.
 - f. Raffle Requests:
 1. Davison County Republicans with the drawing to be held on March 31, 2016,
 2. Mitchell Special Olympics with the drawings to be held on February 3, 6, and 17th 2016, and
 3. MSHA-Mitchell Marlins Hockey with the drawing to be held on March 6, 2016.
 - g. Set date of 02-11-16 to receive and consider bids for:
 1. 5th Avenue-City Project #2016-19.
 - h. Set date of 02-16-16 to receive and consider bids for:
 1. Corn Palace Sound System Upgrade-City Project #2016-20.
 - i. Set date for February 16, 2016 on the application to transfer Retail (on/off sale) Malt Beverage License RB-20236 from Leader Sporting Goods/Ken Blaalid, at 515 East Spruce Street, Mitchell, South Dakota to Leader Sporting Goods/Jeanne Blaalid at 515 East Spruce Street, Mitchell, South Dakota.
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 2. Liquor License, located at the Masonic Lodge, 112 East 5th Avenue, Mitchell, on March 12th, 2016 for the Wingapoloza.
 - m. Hearing on the application to transfer Retail (on/off sale) Malt Beverage License RB-3833 from Freedom Valu Centers Inc., dba GoldMine at 512 South Sanborn Avenue, Mitchell, South Dakota to LAB, LLC at 501 South Sanborn Street, Mitchell, South Dakota.
 - o. Gas & Diesel Fuel Competitive Quotations:

Meyers Oil	Requested	Bid	Price per	Total Bid
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	<u>Gallons</u>	<u>Gallons</u>	<u>Product</u>	
On Road Diesel-#2	1,000	1,000	\$1.3069	\$1,306.90*
On Road Diesel-#1	1,000	1,000	\$1.5369	\$1,536.90*
Unleaded Gas- 10% Ethanol	5,000	5,000	\$1.3150	\$6,575.00*
		Total Bid:		\$ 9,418.80*

Country Pride	<u>Requested Gallons</u>	<u>Bid Gallons</u>	<u>Price per Product</u>	Total Bid
On Road Diesel-#2	1,000	1,000	\$1.298	\$1,298.00
On Road Diesel-#1	1,000	1,000	\$1.507	\$1,507.00
Unleaded Gas	5,000	5,000	\$1.438	\$5,001.44
Unleaded Gas- 10% Ethanol	5,000	5,000	\$1.336	\$6,680.00
		Total Bid:		\$ 9,485.00

Meyers Oil was the low bidder and was awarded the bid for the items marked with an asterisk.

p. Pay Estimates:

Pay Estimate #1 in the amount of \$79,614.26 for Havens from Burr to Sanborn Project #2012-7 contracted to the South Dakota Department of Transportation,

Pay Estimate #17 in the amount of \$25,512.10 for the West End Bridge Repair (2011-2) Project #2015-2 contracted to the South Dakota Department of Transportation,

Pay Estimate #2-Final in the amount of \$8,595.00 for West Side Water Tower Project #2016-16 contracted to Central Divers, LLC, and

Pay Estimate #1 in the amount of \$7,500.00 for 5th from Main to Burr Utilities Project #2016-19 contracted to the SPN & Associates.

q. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer

PAYROLL JANUARY 3, 2016 – JANUARY 16, 2016: City Council \$2,913.84, Mayor \$1,212.23, City Administrator \$4,434.00, Attorney \$2,357.81, Finance \$11,947.44, Human Resources \$3,031.27, Municipal Building \$2,873.79, Information Technology \$1,957.21, Police \$60,962.10, Traffic \$3,575.52, Fire \$40,578.70, Street \$24,766.16, Public Works \$17,594.57, Cemetery \$3,217.27, Animal Control \$1,446.24, Emergency Medical Services \$9,809.21, Library \$11,841.13, Recreation & Aquatics \$5,423.29, Recreation Center \$10,877.23, Sports Complexes \$8,933.37, Parks \$7,761.13, Supervision \$6,266.55, E911 \$21,867.41, RSVP \$5,588.73, Palace Transit \$17,661.61, Nutrition \$1,101.00, Water \$5,047.34, Water Distribution \$6,604.61, Sewer \$11,811.17, Airport \$2,828.72, Waste Collection \$9,398.98, Landfill \$7,357.25, Corn Palace Maintenance \$21,493.99, Golf Course \$4,945.51.

SALARY ADJUSTMENTS:

FINANCE: Sheila Loecker-\$16.643.

FIRE: Derek Fahey-\$17.146.

SPORTS COMPLEX: Teaya Vandenhoeck-\$8.55.

RECREATION CENTER: Ryland DeVries-\$8.55.

PALACE TRANSIT: Thomas Ellis-\$14.261.

CORN PALACE: Betty Anderson-\$10.80, Janice Anderson-\$10.30, Deb Bartscher-\$10.80, Alexis Boddicker-\$9.30, Patti Brewster-\$10.80, Kristin Carter-\$8.80, Trina Frey-\$9.30, Mary Johnson-\$9.80, Haley Jonnassen-\$9.30, Katie Juhnke-\$8.80, Kamber Muilenburg-\$9.30, Tiffany Watembach-\$8.80, Olivia Olson-\$9.30, Kaylynn Schutte-\$8.80, Katherine Stern-\$10.30, Olivia Vermuelen-\$8.80, Donna Wagner-\$10.05.

NEW HIRES:

CORN PALACE: Sheyanne Brodkorb-\$9.50, Allie Jenkins-\$8.55, Kyle Larson-\$9.50, Jade Miller-\$10.00, Eric Zepp-\$9.50.

GOLF: Trevor Krogman-\$9.50.

RECREATION & AQUATICS: Hayden Adams-\$10.00, Tevyn Waddell-\$9.00.

RECREATION CENTER: Roxi Brown-\$15.00, Jordyn Cranny-\$8.55.

WARRANTS: A & B Business Solutions, Contract-\$1,462.10; A-OX Welding Supply, Supplies-\$75.89; AAA Collections, Service-\$55.00; Adam Fenski, Boulevard Tree Program-\$142.50; Adam Fosness, Contract Services-\$850.00; Advance Auto Parts, Parts-\$52.06; AFLAC, Aflac Withholding-\$4,371.84; Aflac Group, Critical Care-\$818.02; AFACME Council 65, Union Dues-\$950.40; Al's Engraving, Supplies-\$67.40; Alice Training Institute, Travel-\$595.00; Ameripride Services, Supplies-\$301.78; Anthem Sports, Supplies-\$4,723.67; Aqua-Pure, Supplies-\$1,300.00; Argus Leader, Advertising-\$300.00; Arrow International, Supplies-\$550.00; Avera Queen of Peace Hospital, Service-\$729.86; AVI Systems, Repairs-\$2,572.00; Bailey Metal Fabricators, Service-\$59.62; Baker Bros Electric, Repairs-\$664.83; BBBB's of South Dakota, Supplies-\$175.90; Ben Vanden Hoek, Travel-\$49.00; Big Daddy D's, Contract Services-\$6,180.00; Blackburn Manufacturing, Supplies-\$50.33; Bomar Soft Playgrounds, Supplies-\$1,964.00; Bound Tree Medical, Supplies-\$3,282.18; Break Time Portables, Rental-\$100.00; Brenda Schroeder, Repairs-\$128.00; Brown & Saenger, Supplies-\$2,536.73; Campbell Supply, Supplies-\$435.72; Carquest Auto Parts,

Parts-\$311.53; Catholic Family Services, Services-\$231.00; CDW Government, Parts-\$6,769.65; Central Divers, 2016-16 P.E. #2 Final-\$8,595.00; Central Electric, Utilities-\$1,601.22; Century Link, Utilities-\$1,311.65; Chad Colwell, Travel-\$91.00; CHR Solutions, December Billing-\$3,174.20; City of Woonsocket, Utilities-\$30.50; Claims Associates, Service-\$35.00; Coca Cola Bottling, Supplies-\$1,512.85; County Fair, Supplies-\$69.90; County Fair, Contract Services-\$150.00; Creative Safety Supply, Supplies-\$2,019.88; Dakota Fluid Power, Parts-\$50.22; Dakota Transit, Membership-\$320.00; Danko Emergency Equipment, Parts-\$577.00; Department of Environment and Natural Resources, Renewal-\$72.00; Department of Social Services, Child Support-\$1,407.26; Dillon Gamber, Travel-\$91.00; Doug's Custom Paint & Body, Trailer-\$1,600.00; Dug Out, Contract Services-\$1,895.25; Dakota Wesleyan University Athletics, Dakota Wesleyan University Farmers Classic-\$2,500.00; ELO Professionals, Professional Services-\$9,000.00; Emsar Midwest, Repairs-\$708.41; Eric Hieb, Contract Services-\$3,985.04; Ethan School District, Corn Palace Games-\$911.45; Evident, Supplies-\$587.00; Express 2, Supplies-\$28.00; Farmers Alliance, Supplies-\$1,743.48; Farner-Bocken, Supplies-\$2,265.03; Fastenal, Parts-\$427.04; First National Bank Omaha, Loan Amount-\$8,129.35; Fisher Scientific, Supplies-\$3.15; Frito-Lay, Supplies-\$176.96; GF Advertising Services, Supplies-\$12.00; Golden West Technologies, Repairs-\$213.38; Graham Tire, Repairs-\$54.10; Great Lakes Higher Education, Travel-\$208.79; Hanson School District, Girls Hanson Classic-\$26,123.75; Harve's Sport Shop, Supplies-\$350.45; Haug Implement, Supplies-\$5,900.00; Henry Schein, Supplies-\$5,452.88; Hilton Garden Inn, Travel-\$1,002.96; Honda of Mitchell, Parts-\$50.22; International Association of Chiefs of Police, Membership-\$150.00; Integrity Transcription, Service-\$503.55; Interstate Office Products, Supplies-\$345.56; Iverson Chrysler Center, Parts-\$111.00; Jacki Larson, Travel-\$11.00; JCL Solutions-Janitors Closet, Supplies-\$270.91; Jessica Pickett, Travel-\$22.00; Jim Piper, Service-\$373.75; Jones Supplies, Supplies-\$1,733.22; Josh Harvey, Reimbursement-\$107.97; Justin Adams, Travel-\$49.00; K-Mart, Supplies-\$201.88; Kimball-Midwest, Supplies-\$333.74; Larry's I-90 Service, Repairs-\$498.51; Lori Schmidt, Contract Services-\$75.00; Lynn Peavey, Parts-\$155.95; McFarland Supply, Parts-\$199.15; McGrath/North Attorneys, Professional Service-\$1,449.33; McLeod's Printing, Supplies-\$1,097.46; Menard's, Supplies-\$2,173.20; Meyers Oil, Supplies-\$11,361.95; Michelle Bathke, Travel-\$54.68; Microsoft, Service-\$669.00; Mid-State Equipment, Supplies-\$5,000.00; Midwest Tire & Muffler, Repairs-\$37.08; Mitchell Advisory Council, 2016 Allocation-\$1,500.00; Mitchell Aquatics Club, 2016 Allocation-\$12,000.00; Mitchell Area Chamber of Commerce, 2015 Funding-December-\$8,566.83; Mitchell Area Convention Visitors, 2015 Funding-December-\$59,968.86; Mitchell Area Development, 2015 Funding-December-\$17,134.20; Mitchell Park & Recreation, Wrestling Revenue-\$300.00; Mitchell School District, Utilities-\$1,381.66; Mitchell Senior Center, Supplies-\$73.46; Mitchell Telecom, Utilities-\$68.06; Mitchell United Way, United Way Deductions-\$595.42; Mitchell Wrestling, Wrestling Revenue-\$2,482.50; Muth Electric, Supplies-\$857.24; Napa Auto Parts, Parts-\$43.29; Nebraska Salt & Grain, Supplies-\$1,678.88; Neve's Uniforms, Supplies-\$512.82;

Northwestern Energy & Communications, Utilities-\$22,031.69; Olinger Carpet Service, Repairs-\$280.00; Palace Cleaners, Service-\$42.50; Palace Transit, Contract-\$7,000.00; Pat Dockendorf, Contract Service-\$75.00; Pepsi Cola, Supplies-\$1,189.94; Perfect Touch Auto Detailing, Equipment-\$320.00; Powerphone, Training-\$129.00; Pro-Build, Supplies-\$268.00; Qualified Presort, Mailing Service-\$480.76; Ramkota Hotel-Pierre, Travel-\$182.00; Reporting Systems, Computer Software-\$2,124.00; River Cities Public Transit, Utilities-\$204.00; Rob Parker, Travel-\$75.00; Roger Prewett, Travel-\$91.00; Romeo Entertainment Group, Reimbursement-\$303.60; Ron's Bicycle and Locksmith, Service-\$149.00; S & M Printing, Supplies-\$309.00; Santel Communications, Utilities-\$791.90; Schmucker Paul & Nohr, 2016-19 P.E. #1-\$7,500.00; Scott Supply, Parts-\$555.19; South Dakota Airports Conference, Travel-\$84.00; South Dakota Chapter American Public Works, Registration-\$100.00; South Dakota Department of Health, Service-\$238.00; South Dakota Department of Labor and Regulations, Unemployment-\$6,954.00; South Dakota Department of Transportation, 2012-7 P.E. #1-\$105,451.63; South Dakota Federal Property, Supplies-\$569.00; South Dakota Retirement System, South Dakota Retirement Systems-\$43,018.92; South Dakota-Supplemental Retirement, Supplemental Retirement-\$4,996.66; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$350.00; Sherwin-Williams, Supplies-\$66.12; SHI, Software-\$51,885.70; Shopko Stores Operating, Supplies-\$129.99; Sign Pro, Repairs-\$156.00; Sioux Falls Two-Way Radio, Repairs-\$88.48; Sirchie Finger Print Labor, Supplies-\$367.40; Standard Insurance Company, Life Insurance Deduct-\$1,104.67; State Disbursement Unit, Child Support-\$200.00; State of South Dakota, Utilities-\$6.13; Sturdevant's Auto Parts, Parts-\$1,837.79; Sun Gold Sports, Supplies-\$6.20; Tapco, Supplies-\$39.40; Taser International, Supplies-\$3,031.86; Tessier's, Repairs-\$281.12; Thune True Value Hardware, Supplies-\$130.80; TK Electric, Parts-\$16.24; Tractor Supply Credit Plan, Supplies-\$212.98; Trittech's Respond Solution, Software-\$4,429.48; Trizetto Provider Solution, Claims-\$66.10; Troy Kokesh, Reimbursement-\$33.00; True North Steel, Parts-\$9,893.50; Tyler Vetch, Travel-\$91.00; United States Postal Service, Postage-\$34.54; Variety Foods, Supplies-\$675.26; Verizon Wireless, Utilities-\$163.08; Village Bowl, 2016 Agreement-\$2,500.00; Walgreens, Supplies-\$351.96; Walmart, Supplies-\$182.60; Ward Diesel Filter Systems, Supplies-\$385.00; Wheelco Brake & Supply, Parts-\$166.55; Wholesale Electronics, Supplies-\$291.89; B-Y Water, Utilities-\$35,113.50; Country Club Landscaping & Equipment Repairs, Equipment-\$11,661.00; Dakota Pump, Supplies-\$2,700.16; Davison County Register of Deeds, Supplies-\$288.00; Delta Dental Plan of South Dakota, Dental Insurance-\$12,847.92; Headsets Direct, Supplies-\$747.14; South Dakota Department of Revenue, Supplies-\$14.00; Standard Insurance Company, Life Insurance-\$408.78; Sterling Codifiers, 2016 Hosting Fee-500.00; City of Mitchell, Health Insurance Fund-\$173,283.00; First National Bank, 2009 I-90 Water Tower SRF Loan Payment-\$27,733.56; First National Bank, 2003 Landfill Construction-SRF-\$23,071.40; First National Bank, 2002 B-Y Drinking Water SRF Loan Payment-\$51,934.64; First National Bank, 2009 Foster Street Lift Station SRF Loan Payment-\$23,315.66; Department of Revenue, Sales Tax

Payment-\$13,229.53; DakotaCare, Flex Expense-\$3,511.70; DakotaCare, Health Insurance Expenses-\$107,367.53; First National Bank, Gabion-NPS Payment-\$2,296.23; Corn Palace, Harland Checks-\$141.76; Park Department, Harland Checks-\$79.36.

Members present voting aye: Allen, Barington, Olson, Rice, Robinson, Smith, Tjarks, Tronnes.
Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Mayor Jerry Toomey congratulated City Administrator Stephanie Ellwein on receiving the International City/County Management Association (ICMA)'s Credentialed Manager designation. The Credentialing Program is based on the ICMA Practices for Effective Local Government Management.

City Administrator Stephanie Ellwein spoke on behalf of City Council Members to move the City Council meeting from 7:30 p.m. to 6:30 p.m.

City Administrator Stephanie Ellwein spoke in regards to the following items:

- City Website, there are 25 employees developing the new website and will plan on releasing it to the public the beginning of June,
- An on-site meeting has been scheduled for February 17, 2016 to meet with all the employees regarding the Classification and Compensation Study for the City of Mitchell,
- Schedule a Work Session in February or March to review the revenue for the City of Mitchell including the 3rd penny sales tax and the Enterprise Funds.

Council Member Tjarks questioned the Request for Proposals (RFP) for the indoor swimming pool. City Administrator Stephanie Ellwein advised the City Council that the RFP's from the architect are due on February 12th, 2016.

Council Member Dan Allen questioned Mitchell Area Development Executive Director Bryan Hisel when the completion date of the new Visitor Center is expected. Hisel advised the City Council that no date has been set for the opening. Hisel also informed the City Council that there is a financial disagreement between the developers Kelly and Emily Hohn and the Mitchell Area Chamber of Commerce due to increase space and adding restrooms to the Visitors Center.

COMMITTEE REPORT:

Sidewalk:

The Sidewalk Committee met on February 1, 2016 at 6:40 p.m. Code Enforcement Officer Wade London gave an update on the process of snow removal on sidewalks. London informed the committee that the snow removal policy is published twice in the newspaper and printed on the water bills. Residential sidewalks not cleaned within 15 hours after the snow fall are tagged with a notice on their door and if the sidewalks are not cleaned the following day, the City of Mitchell will

clean the sidewalk and charge the property owner. The City of Mitchell charges \$75.00 for the first 50' and an additional \$1.00 per foot thereafter.

Deputy Director of Public Works Terry Johnson presented a plan of the City of Mitchell dated back to the 1990's, and compared it to a current map of the City of Mitchell that shows the current sidewalks as it exists today. Johnson informed the committee that a good code enforcement area to repair sidewalk is Roselander Court, then move up to the Farm Services building on North Langdon and complete North Langdon from Green Drive to Fair Oaks and Wildwood from Kimball going thru the intersection of Langdon to fill in the empty lot on the North East corner. Johnson will estimate the cost and bring it back to a future sidewalk committee.

Moved by Allen, seconded by Smith, to approve the committee report. Motion carried.

BOARD OF ADJUSTMENT:

Moved by Olson, seconded by Rice, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

Moved by Tronnes, seconded by Olson, to set date for 02-16-2016 for Board of Adjustment Hearing as listed:

Hearing on the application of Lyndsyae Sloan for a conditional use permit to operate a family residential day care center located at 908 East 3rd Avenue, legally described as Lot 13, Block 13, F.M. Greene Addition, City of Mitchell, Davison County, South Dakota.

Moved by Rice, seconded by Tjarks, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried

DISCUSSION:

YMCA President & CEO Eric Tucker spoke to the City Council regarding the possibilities of program collaborations with the City of Mitchell. Tucker informed the City Council of all the available programs offered by the YMCA, 20 million members, a non-profit association, 6 million children participating in programs and would appreciate the potential partnership with the City of Mitchell.

CONSIDER APPROVAL:

Moved by Allen, seconded by Barington, to approve and authorize the Mayor to sign the 3-year contract with the Mitchell Area Chamber of Commerce and the City of Mitchell for the Mitchell Corn Palace Service Agreement in the amount of \$120,000.00 per summer season. Motion carried.

RESOLUTIONS:

Moved by Smith, seconded by Rice, to adopt Resolution #3328, A Plat of Lot 57 of Maui Farms Second Addition, a Subdivision of the Southeast ¼ of Section 31, Township 104 North, Range 60 West of the 5th P.M., City of Mitchell, Davison County, South Dakota as follows:

**RESOLUTION #3328
RESOLUTION OF CITY COUNCIL**

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 25th day of January, 2016; and

WHEREAS, it appears from an examination of the plat of LOT 57 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE ¼ OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Paul J. Reiland a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOT 57 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE ¼ OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Paul J. Reiland, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by Smith, seconded by Rice, to adopt Resolution #3329, A Resolution Providing for Release of Drainage Easement as follows:

RESOLUTION NO. 3329

A RESOLUTION PROVIDING FOR RELEASE OF DRAINAGE EASEMENT (WHICH SERVES NO PUBLIC PURPOSE BY QUIT CLAIM DEED TO PROPERTY OWNER. BE IT RESOLVED BY THE CITY COUNSEL OF THE CITY OF MITCHELL SD that:

1. The Mayor and Finance Officer of the City of Mitchell, SD are authorized to execute and deliver, for title clearance purposes, and specifically for the release of drainage easement platted upon the real property hereafter described as such drainage easement serves no public purpose; and
2. The real property to which this resolution relates is described as:
Lot Four (4) Block Five (5), MLC Addition, in the Northeast Quarter (NE1/4) of the Southwest Quarter (SW1/4) of Section Twenty-eight (28), Township On

Hundred Three (103) North, Range Sixty (60) West of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Adopted February 1, 2016, by majority vote of the Mitchell SD City Council in regular meeting session, with 8 votes cast in favor of adoption, 0 cast against adoption, and 0 votes abstaining.

Motion carried and resolution declared duly adopted.

HEARING:

Moved by Rice, seconded by Tjarks, that it was advised that this is the time and place set for hearing on the on the Modification of Proposed BID #2. Motion carried.

CONDUCT HEARING:

No Discussion took place on the Modification of Proposed BID #2.

CLOSE HEARING:

Moved by Robinson, seconded by Rice, to close the hearing on the Modification of Proposed BID #2. Motion carried.

RESOLUTION:

Moved by Tjarks, seconded by Allen, to adopt Resolution #3330, Expanding Boundaries of BID #2 as follows:

RESOLUTION NO. 3330

A RESOLUTION PROVIDING FOR EXPANSION OF THE BOUNDARIES OF BID NO. 2.

WHEREAS The City Counsel of the City of Mitchell did on December 21, 2015 adopt its Resolution of Intent (amended resolution 3325) to expand the boundaries of existing BID (Business Improvement District) No. 2; and

WHEREAS notice of hearing upon matter of the expansion of BID No. 2 has been given to all owners and occupants of properties affected by such expansion and hearing has been held thereon, all as provided by law, and no written objections there to were made to the City Council as of the close of such hearing; accordingly, it is

RESOLVED BY THE CITY COUNSEL OF THE CITY OF MITCHELL SD that:

1. the boundaries of BID No. 2 are by these presents expanded to include

- A. North Minnesota Street from West 11th Avenue to the intersection of 12th Avenue, and 12th Avenue from the intersection of North Minnesota Street and West 12th Avenue to North Main Street;
 - B. Irregular Tract No. 5 in the SW1/4 of Section 15, T. 103 N., R. 60 W. of the 5th P.M, City of Mitchell, Davison County, S.D.;
 - C. Such portion of North Main Street including the intersection with West 12th Street, which adjoins Irregular Tract No. 5 as described in the preceding subparagraph B; and
 - D. East 12th Street from the intersection with North Main Street to the intersection of North Lawler Street.
2. In all other respects, the existing boundaries of BID No. 2 shall remain unchanged.

Adopted by majority vote of the Mitchell SD City Council in regular meeting session on the date of February 1, 2016, with 8 votes cast in favor of adoption and with 0 votes cast against adoption and 0 votes abstaining.

Motion carried and resolution declared duly adopted.

ORDINANCES:

Moved by Olson, seconded by Tjarks, to place Ordinance #2521, An Ordinance to amend BID #2 by Adjusting Hotel/Motel Tax and Adjusting Application of Proceeds Provision on second reading. Motion carried. Moved by Smith, seconded by Rice, to adopt Ordinance #2521.

Members present voting aye: Allen, Barington, Olson, Rice, Robinson, Smith, Tjarks, Tronnes. Members present voting nay: none. Motion carried and ordinance declared duly adopted.

This ordinance will be published separately from these proceedings.

Moved by Olson, seconded by Allen, to amend and to place Ordinance #2528, An Ordinance Amending the City of Mitchell Municipal Code, Title Eight, Public Ways and Property, Chapter One, Streets, Sidewalks and Public Ways, Article C, Street Names and Building Numbers, and Changing the Name of a Portion of South Langdon Street to South Grassland Drive on first reading by removing "South" from Grassland Drive. Motion carried.

AWARD BIDS:

Bids were opened and read on the Sanitary CIPP Liner with PVC Alternate-City Project #2016-8 on the 25th day of January, 2016 at 1:30 p.m. in the Council Chambers of City Hall. Moved by Tjarks, seconded by Rice, to award the project, as follows:

SANITARY CIPP LINER WITH PVC ALTERNATE

CITY PROJECT#2016-8

Hydro Klean, LLC, 333 Northwest 49th Place, Des Moines, Iowa 50313.

1. Mobilization	1 L.S.	\$ 2,870.55	\$ 2,870.55
2. Clean 10" Clay Sewer	700 L.F.	\$ 2.77	\$ 1,939.00
3. Clean 12" Clay Sewer	2,150 L.F.	\$ 2.77	\$ 5,955.50
4. Pre-televis 10" Sewer	700 L.F.	\$ 1.79	\$ 1,253.00
5. Pre-televis 12" Sewer	2,150 L.F.	\$ 1.79	\$ 3,848.50
6. Post-televis 10" Sewer	700 L.F.	\$ 1.79	\$ 1,253.00
7. Post-televis 12" Sewer	2,150 L.F.	\$ 1.79	\$ 3,848.50
8. Cut Protrusion in Sewer	20 EACH	\$ 125.00	\$ 2,500.00
9. Cured-in-place CIPP Liner for 10" Pipe	700 L.F.	\$ 17.60	\$12,320.00
10. Cured-in-place CIPP Liner for 12" Pipe	2,150 L.F.	\$ 20.50	\$44,075.00
11. Service Tap Cut-Out	50 EACH	\$ 75.00	\$ 3,750.00
12. Service by-pass pumping	1 L.S.	\$ 500.00	\$ 500.00

Total Bid for Alternate #1: \$84,113.05

Motion carried.

Bids were opened and read on the City Hall Waste Pipe Installation-City Project #2015-33A. on the 26th day of January, 2016 at 1:30 p.m. in the Council Chambers of City Hall. Moved by Tjarks, seconded by Smith, to award the project, as follows:

**CITY HALL WASTE PIPE INSTALLATION
CITY PROJECT#2015-33A**

Krohmer Plumbing, P.O. Box 1264, Mitchell, South Dakota 57301.

Base Bid	\$ 62,195.00
Alternate #1-Add for Sump Pump #2	\$ 12,340.00
Alternate #2-Add for Sump Pump #3	\$ 22,022.00
Alternate #3-Add for Sump Pump #4	\$ 5,126.00
Alternate #4-Add for 2 Light Fixtures	\$ 1,068.00

Total Bid: \$102,751.00

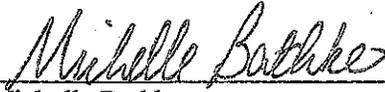
Motion carried.

CONSIDER APPROVAL:

Moved by Allen, seconded by Olson, to approve and authorize the Mayor to sign the contract with SPN for the Wastewater Forcemain from I-90 to 411th Avenue Project 2016-12 in the amount of \$40,050.00. Motion carried.

ADJOURN:

There being no further business to come before the meeting, it was moved by Olson and seconded by Tronnes to adjourn the meeting. Motion carried.



Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.

**CITY OF MITCHELL
CITY PLANNING COMMISSION
MINUTES, January 25, 2016**

Call to Order: Chairman Larson called the January 25, 2016 meeting to order at 12:00 pm, Council Chambers, City Hall, 612 N Main St, Mitchell, SD.

Members Present: Larson, Everson, Molumby, Meyers and Allen

Members Absent: Griffith, Fergen and Schmucker

Others Present: Putnam, Ellwein, McGannon, London, Hegg

Agenda: Motion by Molumby, seconded by Everson to approve the agenda as presented. All members present voting aye, motion carried.

Minutes: Motion by Everson, seconded by Meyers to approve the minutes of the December 14, 2015 meeting. All members present voting aye, motion carried.

Next Meeting: Motion by Everson, seconded by Molumby to schedule the next meeting for February 8, 2016. All members present voting aye, motion carried.

Plat: Lot 57 of Maui Farms Second Addition, a subdivision of the SE ¼ of Section 31, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, SD. Putnam stated this appears to follow the master plan and a new home is to be placed on the lot. Motion by Everson, seconded by Molumby to approve the plat. All members present voting aye, motion carried.

Adjournment: Chairman Larson adjourned the meeting at 12:05 pm.



Chairman

02-08-16

Date

SIDEWALK MINUTES

February 1st, 2016
6:40 PM to 7:20 P.M.

Attending Committee Members: Mel Olson, Jeff Smith, Bev Robinson, Marty Barrington
Terry Johnson (Chairman)

Non Committee Members Present: Steve Rice, Dave Tronnes, Dan Allen, Susan Tjarks and
Mayor Toomey

1.) CALL TO ORDER

Meeting was called to order by Terry Johnson

2.) APPROVE AGENDA

Motion by Marty Barrington and Seconded by Jeff Smith to approve agenda

3.) SNOW REMOVAL OF SIDEWALKS

Terry Johnson, Deputy Director of Public Works asked Wade London, Code Enforcement Officer to give an update on the process of Code Enforcement for the removal of snow on sidewalks. Wade commented that we publish our policy notices twice in the newspaper and on water bills. We start cleaning sidewalks 15 hours after the snow storm is done and the street department is done plowing the streets. We inspect the sidewalks, tag the door if the sidewalk needs to be shoveled, comeback the following day and if the sidewalk is not shoveled the city will clean the sidewalk and bill the property owner. We have contacted the Post Office to have them let us know of any sidewalk locations that need to be cleaned. So far we have received 3 phone complaints and 1 on the hotline. As of November 23 - 2015, 413 properties have been tagged, 51 properties have been cleaned and billed to the property owners. We charge \$75 for the first 50' and an additional \$1 per foot thereafter. Steve Rice commented that he has noticed a couple of City Properties that didn't have clean sidewalks. Patton Young Park, the old Jitters on North Main. Bev Robinson commented that Burr Street between the bridge and Havens is bad at times. Wade said the park department cleans the sidewalk at the parks and a lot of the city owned properties and we would get ahold of them to let them know. Mel Olson said that just because you only get a small amount of complaints doesn't mean that the complaints aren't out there. This is a public safety issue with not having people clean their sidewalks. Jeff Smith said that one of the things the Mayor

wants to have the new City Attorney to look at our current code in relation to code enforcement.

Next Terry Johnson showed the committee a plan that shows what the sidewalks looked like back in the 1990's and then turned on a map that shows the current sidewalk as it exists today. It shows how well the city has done adding new sidewalks in Mitchell since the 1990's. From the last meeting Terry showed a plan that would fill in the entire neighborhood including the code enforcement or would look at adding a small area to the 2017 proposed sidewalk plan. Terry said that a good code enforcement area is Roselander Court then move up by the Farm Services building on North Langdon and complete North Langdon from Green Drive to Fair Oaks and Wildwood from Kimball going thru the intersection of Langdon to fill in the empty lot on the NE corner. Terry told the committee that he would look at the extra costs for this area to see if we want to add this to next years plan. Terry will gather figures and bring it back to a future sidewalk committee.

***Jeff Smith motioned to adjourn the Sidewalk Committee / Mel Olson Seconded
Adjourned at 7:20 PM***

Minutes were prepared by Terry Johnson

Mitchell Fire

December, 2015

<u>TYPE</u>	<u># CALLS</u>	<u>\$ LOSS</u>
Fire:	1	\$1,600
Rescue or EMS Incident	24	\$0
Hazardous Condition	5	\$0
Service Call	1	\$0
Good Intent Call	4	\$0
False Alarm/Call	7	\$0
TOTAL	42	\$1,600

Comparative Call Volume for Month

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
49	50	49	50	36	42

Comparative Call Volume for Year

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
506	544	611	489	494	601

Mitchell Regional Ambulance

December, 2015

Incident Location by Municipality

Municipality	Count	Frequency
Beulah Township	4	2.27 %
Emery	2	1.14 %
Ethan	4	2.27 %
Fulton	1	.57 %
Hanson County	1	.57 %
Hanson Township	1	.57 %
Loomis	1	.57 %
Mitchell Township	2	1.14 %
Mitchell	150	91.72 %
Mount Vernon Township	2	1.14 %
Mount Vernon	2	1.14 %
Prosper Township	1	.57 %
Rosedale Township	1	.57 %
Sanborn County	2	1.14 %
Wayne Township	1	.57 %
White Lake	1	.57 %
Total	176	100.00 %

Comparative Call Volume for Month

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
160	158	171	151	174	176

Comparative Call Volume for Year

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
1761	1851	1806	1822	1898	1981

Airport Report January 2016

Snow removal operations were completed for the month. All equipment received regular scheduled maintenance , repairs and inspections. Airfield lighting repairs, inventories , runway inspections , and winter weather advisories (NOTAMS) were maintained throughout the month.

Arrangements are underway for the proposed 2016 Air Venture Cup race launch. Some concerns have been noted regarding a change in scheduling for the Sioux Falls airshow , potentially putting it on the same dates as the Air Venture. A grant request will be sent to the Department of Aeronautics to fund the majority of associated costs. Conversations with the Department of Aeronautics indicate that they will participate with some grant funding.

Discussions will begin next board meeting regarding the AIP parking lot project. No word on a starting date , but most likely early spring. A memo will be sent out to all airport users to invite any interested to a pre-construction meeting. We will be discussing parking and general airport (local-detours) during the project. Traffic will need to be directed through the terminal building gate, with morning and nightly closures. Signage responsibility will also be determined at the pre-con meeting.

CITY OF MITCHELL
HISTORIC PRESERVATION COMMISSION

January 19, 2016, MINUTES

Call to Order: Chairman Logan called the January 19, 2016 meeting to order at 12:00 pm in the meeting room of the Mitchell Public Library, Mitchell, SD

Members Present: Jeff Logan, Jim Buechler, Pat Clark, Jordan Metzger, Neil Putnam, Mayor Toomey

Guests: Kate Nelson and Liz Almlie, SD SHPO

Minutes: Motion by Buechler, seconded by Clark to approve the minutes October 13, 2016. All members present voting aye.

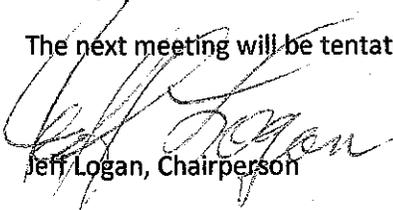
Agenda: The agenda was approved with the addition of an update (not an action item)

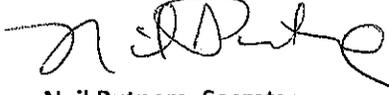
Logan indicated that the property owners at 217 N Main Street may be seeking state historic funding and Main Street Beyond Revolving loan funds for various improvements to their building. They may be seeking a recommendation from the HPC at a later date.

Representatives of SHPO provided the commission an overview of various programs and grants available from the state. They provided a summary of the roles and responsibilities of the Certified Local Governments and historic preservation commissions. The commission discussed sending people to, or hosting, workshops and seminars on historic rehabilitation. The SHPO lists most of the upcoming workshops around the state. They also reviewed the 11-1 review process. They provided suggestions for future programing.

Logan recommended that once a new Main Street Coordinator is named SHPO, HPC and MMSB may collaborate on downtown projects that promote the downtown business district and celebrate its history.

The next meeting will be tentatively the week of February 8, 2016.


Jeff Logan, Chairperson


Neil Putnam, Secretary

PALACE TRANSIT**TOTAL RIDERSHIP**

Fiscal Year October 1, 2015 to September 30, 2016

	ACTUAL		CUMULATIVE	
SPECIAL EMPHASIS	Jan FY 2015	Jan FY 2016	Jan FY 2015	Jan FY 2016
ELDERLY RIDERS	1,174	1,333	5,080	5,177
HANDICAP RIDERS	2,478	2,897	9,778	10,317
GENERAL PUBLIC	353	387	1,471	2,129
SCHOOL-AGE	2,089	2,676	8,540	9,763
UNDUPLICATE 59 & under	38	31	454	328
ELDERLY UNDUPLICATE 60 & over	31	46	361	518
TOTAL RIDERS	6,094	7,293	24,869	27,386
MILES	14,062	13,911	55,132	54,065
		MONTHLY	YEARLY	
TOTAL RIDES AHEAD		1,199	2,517	
TOTAL MILES AHEAD		-151	-1,067	

OFFICIAL-MINUTES OF THE
MITCHELL PARK, RECREATION & FORESTRY BOARD
DECEMBER 10, 2015

A regular meeting of the Parks and Recreation Board was held Thursday, December 10, 2015. The meeting was called to order by Ryan Tupper, President at 4:00 p.m., at the Recreation Center Conference Room.

The following members of the Board were present: Ryan Tupper, Brian Johnson, Melanie Mullenmeister, Jean Koehler, Mary Ellen Jepsen, Scott Kroger. Council Liaison: Marty Barington. Absent: Randy Seppala. Staff present: Dusty Rodiek, Kevin DeVries, Angel DeWaard, Steve Roth, Dan Dobesh.

A delegation from Mitchell Baseball Association, represented by Dean Sadler and Luke Norden were present. Dean Sadler, on behalf of the Mitchell Baseball Association, requested Board consideration on leasing a section of land at Cadwell in which they would construct and indoor baseball facility, which would remain the property of the City, but the Association would incur all costs run the facility. After some discussion the Board directed the Association to work with Director Rodiek to gather more information on location, costs and bring back to the Board at a future meeting.

Minutes of the November 12, 2015 meeting were reviewed. Motion Koehler, Second Jepsen to approve the Minutes of the November 12, 2015 meeting as read. Motion approved.

Motion Johnson, Second Mullenmeister to approve the Bills as submitted. Motion approved.

Discussion was held on the vote earlier in the week which passed in favor of building a new indoor pool which will be attached the existing Recreation Center.

Kevin DeVries reviewed the Recreation Center Report. Our youth basketball program ended on November 21st. We are currently taking registration for upcoming winter programs. In December and January we will be starting our youth wrestling program for boys & girls ages 5-12, youth volleyball for grades 3-6, little Kernel Basketball camps for boys & girls grades 1-6 and a safe sitter babysitting course for ages 11-14. We will be finishing up indoor youth tennis lessons at the 4H building on December 17th as well as our indoor pickle ball, however, we have decided to extend the pickle ball in January & February on Wednesday mornings at the Rec Center for 9:00-10:00. We are getting up to 15 people, depending on the day in our Burn classes which run Monday-Friday at noon & 12:45 and Tuesday & Thursday evening, as well as Monday & Wednesday mornings.

Steve Roth reviewed the Parks & Forestry Report. Projects we are working on or have completed are: Closed road at Kibbee Park that went from the bottom up to Hwy 37; Put up Christmas tree and lights; Graveled the road and bottom at Sandy Beach, the road at Kibbee Park that goes down to the bottom off of N. Harmon Dr. and the south part of the Amphitheater that goes back to the southeast; Winterized equipment at shop and put away for winter; Cleaned up yard at shop; Clean and picking up in the shops; Put away trash cans in parks and around the lake; Put straw bales out at Amphitheater for sledding; Pulled out West end boat dock; Took down backstop at Northridge Park; Got snow removal equipment serviced and ready; Snow removal as needed.

Dan Dobesh reviewed the Sports Complex Report. Projects we are working on:

MAC:

- Daily maintenance on the ice, building
- Cleaning compressor rooms/storage rooms
- Created checklist for everyone to complete on 1st of every month

Cadwell Complex:

- Trimmed trees
- In process of removing asphalt/concrete on west softball complex
- Cleaning storage areas under Cadwell Stadium/other storage areas
- Ordered and received new foul poles for all eight softball fields
- All sports fields have been mapped for acreages
- Working with Terry Johnson on sunshade/backstop project so we're ready to place bids on Jan. 1st

Pepsi Complex:

- Tree trimming continues
- Cleaning storage areas

Parks:

- Tree trimming continues
- Daily maintenance, thorough cleaning of Patton Young shelter

The Board held a discussion on refining the Recreation Center Vision at the request of Director Rodiek, which encompassed the following: Role in the Community; 3 Primary focus areas; Amenities and programs provided; Explore the "why?" The Board agreed the Rec Center should balance the multigenerational wellness/fitness needs, expand family and youth areas to provide a safe, social, active, fun and educational environment.

Board member Koehler requested the January board meeting include a tour of the facility and to highlight any expansion/renovations that will come about due to the building of the new indoor pool facility. Board member Johnson requested a tour of all parks and recreation facilities be done during a meeting in the upcoming spring/summer.

Board President Tupper opened the floor up for nominations for Vice-President of the Board due to the resignation of Jarrid DeBoer from the Board. Motion Ryan, Second Koehler to nominate Melanie Mullenmeister as Vice-President of the Park Board. Motion approved and carried.

There being no further business the Board adjourned at 5:27 p.m., noting Thursday, January 14, 2016 as the date of the next regular meeting of the Mitchell Park, Recreation and Forestry Board.

**OFFICIAL-SPECIAL MINUTES OF THE
MITCHELL PARK, RECREATION & FORESTRY BOARD
DECEMBER 30, 2015**

A special meeting of the Parks and Recreation Board was held on Wednesday, December 30, 2015. The meeting was called to order by Brian Johnson, Secretary/Treasurer at 12:03 p.m., at the Recreation Center Conference Room.

The following members of the Board were present: Brian Johnson, Jean Koehler, Mary Ellen Jepsen, Randy Seppala. Staff present: Kevin Thurman, Kevin DeVries.

The Board reviewed the agreement outlining the new membership package rates which include the Recreation facilities and Lakeview golf course. It was noted the agreement would not be ready before the first Council meeting in 2016, but would like to start advertising. Motion Seppala, Second Koehler to approve the City of Mitchell-Recreation and Fun pass agreement and contents with-in and approval of other recreation packages with Lakeview Golf Course and Recreation Department. Motion approved and carried.

There being no further business the Board adjourned at 12:26 p.m.

Official Lake Mitchell Advisory Committee

December 8, 2015; Mitchell Recreation Center Conference Room

Present: Mayor Toomey, Joe Kippes, John McLeod, Mike Kuchera, Chad Nemec, Brian Temple, Gary, Bussmus, Dave Allen, Dusty Rodiek, Steve Roth, Evan Hendershot Mitchell Daily Republic

Meeting started at 4:00 p.m.

Motion Brian Temple, Second Chad Nemec to approve the November 10, 2015 Minutes as read. Motion approved and carried.

Public Input

Chad Nemec informed the Committee he has had several citizens question him on draining Lake Mitchell and where that came from. Joe Kippes reviewed with the Committee that earlier in the year there were some guests from SDSU that attended the meeting and they had mentioned draining Lake Mitchell and that the Committee has never stated it was their position to look at doing so.

Old Business

Solar Bee – The Committee held a brief discussion on the Solar Bee, an algae-reduction tool that anchors itself to the bottom of the lake and circulates water to obstruct algal blooms, which was purchased in 2010 at a cost of \$27,000. Dusty Rodiek shared water clarity data with the Committee. The compiled data showed that the east samples locations were better than the west, noting that the west side of the lake happens to be where Firesteel Creek drains into the lake. Question was raised if the Solar Bee should be retained and moved to the west end or if it should be sold. The Committee tabled further discussion on the Solar Bee until after they hear the recommendations and cost estimates for cleaning up the lake from Omaha-based Fyra Engineering.

The Committee reviewed an email from Fyra requesting additional information for water budget analysis; lake operation and management; all water quality data for lake and Firesteel Creek.

There being no further business the meeting was adjourned at 4:50 p.m., noting the next meeting of the Lake Mitchell Advisory Committee to be January 12, 2016 at the Recreation Center Conference Room at 4:00 p.m.

Submitted by: Angel DeWaard

**GOLF & CEMETERY BOARD MINUTES
JANUARY 2016 MEETING**

The regular Golf & Cemetery Department Board meeting was called to order by Board President Terry Kirby at 5:45 PM on January 11th at the Golf & Cemetery Department Offices.

Present: Steve Rice City Council Liaison, Board Members Terry Kirby, Jeff McEntee, Jerry Bertsch, Bart Frederick, Dean Weiss and Terry Reitveldt. Absent- Jason Bradley
Staff present- Department Director Kevin Thurman, Clubhouse Manager Eric Hieb.

Motion to approve the December 2015 minutes by McEntee, second by Weiss- motion carried

Agenda Items

- 1) Motion to approve the Cemetery Fees for 2016 with adjustment to research fees as presented
Motion by Weiss, second by Reitveldt motion carried
- 2) 2016 proposed events were discussed and approved as presented by Hieb.
- 3) Golf, Bowling and Rec Center package was discussed. After several requests from Public and discussion with Kevin DeVries from Parks & Rec, the following was added to rate schedule:

BASIC FUN PACKAGE

Single Adult- Golf, Rec Center & Bowling	\$ 73.08 monthly (\$ 876.96 annually)
Couple- Golf, Rec Center & Bowling	\$ 91.91 monthly (\$ 1,102.92 annually)
Family- Golf, Rec Center & Bowling	\$ 109.25 monthly (\$ 1,311.00 annually)

- 4) Thurman gave Golf & Cemetery Department update.
- 5) Hieb presented plans for the following programs for 2016:
 - A. Youth program flier was handed out for in depth youth golf camp and lessons
 - B. Parent Child event being researched
 - C. Beginner golf tips program for those purchasing range packages
 - D. Newsletter format handed

Hieb reported 28 children in the 2015- 7 to 10 age group in golf camp
23 children in the 2015- 11 to 14 age group in golf camp

- 6) Thurman gave update on new technology being worked on by the City. It includes new security system for buildings, research being done on a City Wide POS system for fee collection and reporting, a new City website rollout in coming weeks,

No further business meeting adjourned, motion by McEntee second by Reitveldt motion carried at 6:45 PM

City of Mitchell

January, 2016 - Water Dept. Report

February 1st, 2016

*From: Richard Pollreisz
Water Superintendent
City of Mitchell*

*To: Tim McGannon
Director of Public Works*

The month of January was a little colder; we did get some rains & snow. We receive 0.71 inches of rain in January. On 01/26/2016, the Lake was down 18.0 inches from being full. The water consumption for January, 2016 was less, than in December, 2015. We didn't pump any water from Lake Mitchell during the month of January. All of the water that went to the water towers in January was from the B-Y- Rural Water System. We brought in approximately 43.036 MG. of water from the B-Y Rural Water system for the month of January. The daily average we brought in from the B-Y Rural Water System for the month of January was 1.39 MGD. The peak day, for the water we brought in from the B-Y- Rural Water System for January was 1.535 MGD. The total we pumped into the water towers (effluent) was 44.209 MG of water for the month of January. The average daily usage of water for the City of Mitchell for January was 1.42 MGD. The maximum peak day of water consumption for the month of January, was 1.633 MGD. The month of July, 2012 was the biggest month, for water we have ever taken from B-Y Water, which was 117.068 MG. We started getting water from B-Y Water, on November 4th, 2003. The chemical cost for the month of January, 2016 was \$877.90 or \$20.40 per MG. of water, which equates to .015 cents per unit (750 gallons). The chemical cost was lower in January, because we didn't use as much chemical. The chlorine residual is ok in the water towers. We didn't run the Water Plant in January. When we don't run the plant we exercise everything & make sure that all the equipment works. All of the water basins are full and ready to treat water, if and when we need to. We also have some chemicals contracted with Aqua-Pure. We paid a monthly lease charge of \$250.00 for the use of the Chlorine Dioxide Generator equipment for the month of January. We renewed our chemical contract on 01/09/2015 with Aqua-Pure for two years. The contract will go from January 1st, 2015 to January 1st, 2017.

The rates will stay the same:

- Raw Water treatment rates: .255/1,000 Gals. of Raw Water.
- Poly-Phosphate treatment for B-Y Water: \$1.75/lb. of bagged chemical.
- CLo2 lease: \$250/Month.

The SCADA telemetry in the water towers is working well. When we run the water plant, we run approximately 2 to 3-hour's, every week to keep fresh water in the basins and to make sure that everything is kept in working order. This is usually done when there is no algae in the Lake. We operated the B-Y Rural Water 100% of the time in January. When we operate the plant, we run one side at 1100 gpm. We can run both sides if we need to. The only Activated Carbon we are going to use now is the better quality Activated Carbon. This better Carbon costs more, but it does a better job for the taste and odor problem and we can use less of it. Our Filter Monitoring

System is working very well. We calibrated our Turbidity Analyzers and will send a copy of the Calibration Data Sheet to Pierre quarterly to verify that we done it for the months throughout the year. There is an alarm system on the SCADA program. Most of the problems are worked out of the SCADA system. There may be some changes from time to time.

Water tests-

. TOC'S & Chlorite for January wasn't done, because we didn't operate the Water Plant enough.

. We still do our daily water tests as follows:

- | | |
|-------------|--------------------|
| -Alkalinity | - Total Hardness |
| - PH | - Calcium Hardness |
| - Turbidity | - Fluoride |
| - Chlorine | |

. Fluoride test for January wasn't required by the State, but we sent one sample to Pierre just to see how it compared to our fluoride tester in the Laboratory. The test came back with a good result.

. Bacteriological Tests for January-----TESTED---OK---Pierre, S.D.

. B-Y WATER tests for January - OK.

All our other water tests for the month of January were good and we were in compliance.

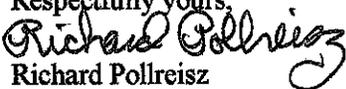
Well, that is all I have for the month of January, and I hope everyone has a good next month.

P.S. -----Attached to this letter is Lake Mitchell information and chemical costs for the month of January.

Water Distribution has been busy with:

- .Locates for Water
- .Service Calls
- .Meter upgrade
- .Meter reading
- .Fire Hydrant Repair

Respectfully yours,


Richard Pollreisz
Water Superintendent

CITY OF MITCHELL

MONTHLY WATER TREATMENT CHEMICAL CONSUMPTION REPORT MONTH / YEAR—January, 2016— Richard Pollreisz – Water Superintendent

Coagulant Aid- (2187)	=	<u>0-Gals.</u>	X	CONTRACT	=	\$0.00
Lime	=	<u>0# or 0- TON'S</u>	X	\$192.39/TON	=	\$0.00
Sodium Chlorite	=	<u>0-GAL</u>	X	CONTRACT	=	\$0.00
Fluoride	=	<u>0-GAL</u>	X	\$1.99/GAL	=	\$0.00
Polymer (2386)	=	<u>0-GAL</u>	X	CONTRACT	=	\$0.00
Activated Carbon	=	<u>0# or 0- TON'S</u>	X	\$1,936.25/TON	=	\$0.00
Chlorine	=	<u>2# or .001- TON'S</u>	X	\$1.45/LB.	=	\$2.90
Poly Phosphate	=	<u>500# or .25 TON</u>	X	\$1.75/LB.	=	\$875.00
Carbon Dioxide	=	<u>0# or 0- TON'S</u>	X	\$178.00/TON	=	\$0.00
Ammonia	=	<u>0# or 0- TON'S</u>	X	\$2.17 /LB.	=	\$0.00
Pristine Contract	=	<u>0 -MG of WATER</u>	X	<u>.255/1000 GALS. RAW WATER</u>	=	\$0.00
TOTAL =						<u>\$877.90</u>

Raw Water Treated (LAKE) 0 MG—-or— 0 MGD—-or—- PEAK DAY 0 MG
 Finished Water (EFFLUENT) 44.209 MG—-or— 1.42 MGD—-or—- PEAK DAY 1.633 MG
 B-Y- Water (INFLUENT) 43.036 MG—-or— 1.39 MGD—-or—- PEAK DAY 1.535 MG
 B-Y & RAW WATER TREATED – TOTAL= 43.036 MG — or 1.39 MGD — or — PEAK DAY 1.535 MG

Chemical cost = \$877.90 = \$20.40 per MG or .015 cents per Unit (750 GALLONS).

CHEMICAL FEED RATES IN Mg/L

Coagulant Aid- (2187)	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Lime	=	<u>0</u> Mg/L	<u>0</u> lbs. / 7 lbs. Per Gallon/ Raw Water
Sodium Chlorite	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Fluoride	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Polymer (2386)	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Activated Carbon	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 4 lbs. Per Gallon / Raw Water
Chlorine	=	<u>3.40</u> Mg/L --	<u>2</u> lbs. / 11.75 lbs. per Gallon / Raw Water
Poly Phosphate	=	<u>1.11</u> Mg/L--	<u>500</u> lbs. / 10.5 lbs. per Gallon / Raw Water
Carbon Dioxide	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 8.50 lbs. per Gallon / Raw Water
Ammonia	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 5.15 lbs. per Gallon / Raw Water
Polymer	=	<u>0</u> Mg/L --	<u>0</u>

CITY OF MITCHELL

Monthly - Chemical Inventory at the Water Treatment Plant

Month: January

Date: 02/01/2016

Coagulant – (AF-1102) 83 Gallon's

Lime 159,855 lbs. or 79.93- Ton's

Fluoride 814 Gallon's

Sodium Chlorite – (PHI-3125) 80 Gallon's

Polymer-(PHI-2386) 5 Gallon's

Activated Carbon 6,800 lbs. or 3.4 Ton's

Chlorine 651 lbs. or .33 Ton's

Poly-phosphate 2500 lbs. or 1.25-- Tons

Carbon Dioxide 21,000 Lbs. or 10.5 Ton's

Ammonia 379 lbs. or .19 Ton's

MONTHLY -- B-Y WATER- GALLON AND CHEMICAL USAGE REPORT

MONTH --- January, YEAR - 2016

Influent ----- 43.036 -- Million Gallon's

Effluent ----- 44.209 -- Million Gallon's

Chemical costs for B-Y Water:

Chlorine usage ----- 2- lbs. @ \$1.45 per lb. ----- = \$2.90

Ammonia usage ----- 0-lbs. @ \$2.17 per lb. ----- = \$0.00

Poly -phosphate----- 500 lbs. @ \$1.75 per lb. ----- = \$875.00

Total = \$877.90

Cost per Unit (750 gallon) = \$0.015

Cost per 1,000 gallons of water = \$0.020

CITY OF MITCHELL

MONTHLY GALLON & CHEMICAL REPORT

E-mail address-(rpollreisz@cityofmitchell.org)

Water Dept. ---- 605-995-8449

Fax: 605-995-8410

January, 2016 Water Production

TO: Aqua-Pure

Lake Mitchell

GALLONS TREATED (Raw Water) -----	<u>0</u> MG
Contract Cost per 1,000 Gallons-----	<u>\$0.235</u>
Subtotal, Lake Mitchell-----	<u>\$0.00</u>

Poly-Phosphate Usage

Poly-phosphate (PO4) usage= 500 lbs. @ \$1.75 per lb. = ----\$875.00

Generator Lease-----\$250.00

Total-----\$1,125.00

REPORTED BY: -----Richard Pollreisz

REPORT RETURNED ON-----02/01/2016

JANUARY- 2016 - WATER CONSUMPTION

DATE	Lake Mitchell Influent	B-Y Rural Water Influent	Effluent to Water Towers
1/1/2016	0-MG	1.301-MG	1.204-MG
1/2/2016	0-MG	1.310-MG	1.375-MG
1/3/2016	0-MG	1.354-MG	1.518-MG
1/4/2016	0-MG	1.433-MG	1.633-MG
1/5/2016	0-MG	1.488-MG	1.531-MG
1/6/2016	0-MG	1.459-MG	1.498-MG
1/7/2016	0-MG	1.458-MG	1.496-MG
1/8/2016	0-MG	1.351-MG	1.389-MG
1/9/2016	0-MG	1.241-MG	1.214-MG
1/10/2016	0-MG	1.329-MG	1.431-MG
1/11/2016	0-MG	1.535-MG	1.578-MG
1/12/2016	0-MG	1.419-MG	1.418-MG
1/13/2016	0-MG	1.464-MG	1.459-MG
1/14/2016	0-MG	1.469-MG	1.463-MG
1/15/2016	0-MG	1.390-MG	1.382-MG
1/16/2016	0-MG	1.255-MG	1.128-MG
1/17/2016	0-MG	1.322-MG	1.306-MG
1/18/2016	0-MG	1.432-MG	1.566-MG
1/19/2016	0-MG	1.520-MG	1.567-MG
1/20/2016	0-MG	1.341-MG	1.394-MG
1/21/2016	0-MG	1.351-MG	1.405-MG
1/22/2016	0-MG	1.440-MG	1.496-MG
1/23/2016	0-MG	1.229-MG	1.278-MG
1/24/2016	0-MG	1.297-MG	1.350-MG
1/25/2016	0-MG	1.532-MG	1.590-MG
1/26/2016	0-MG	1.465-MG	1.506-MG
1/27/2016	0-MG	1.474-MG	1.516-MG
1/28/2016	0-MG	1.395-MG	1.454-MG
1/29/2016	0-MG	1.434-MG	1.473-MG
1/30/2016	0-MG	1.210-MG	1.166-MG
1/31/2016	0-MG	1.338-MG	1.425-MG
TOTALS	0-MG	43.036-MG	44.209-MG

Prepared by Water Superintendent--Richard Pollreisz

FILTER	# 1	TURBIDITY ANALYZER CALIBRATION		
MONTH	November		Calibrate-Quarterly	Last done ----11/05/2015
YEAR	2015			Due next-----02/05/2016
DATE	INITIAL'S	VALUE	STANDARD	COMMENT'S
11/05/15	R.P.	10.06	10	Cell-A
"	"	0.06	0.02	Cell-A
"	"	8.78	10	Cell-B
"	"	0.01	0.02	Cell-B
"	"	8.553	10	Cell-C
"	"	0.01	0.02	Cell-C
"	"	9.94	10	Cell-D
"	"	0.01	0.02	Cell-D
FILTER	# 2	TURBIDITY ANALYZER CALIBRATION		
MONTH	November		Calibrate-Quarterly	Last done --- 11/05/2015
YEAR	2015			Due next-----02/05/2016
DATE	INITIAL'S	VALUE	STANDARD	COMMENT'S
11/05/2015	R.P.	9.914	10	Cell-A
"	"	0.01	0.02	Cell-A
"	"	10.48	10	Cell-B
"	"	0.014	0.02	Cell-B
"	"	9.99	10	Cell-C
"	"	0.01	0.02	Cell-C
"	"	10.04	10	Cell-D
"	"	0.01	0.02	Cell-D
"	"	10.58	10	Lab. (B-Y)
"	"	0.025	0.02	Lab. (B-Y)
"	"	9.64	10	Lab. (FINISH)
"	"	0.06	0.02	Lab. (FINISH)

January, 2016 -- LAKE INFORMATION

DATE	Measurement	WATER TEMP.	Rainfall
01/04/16	--Lake down -20 inches	-----Lake frozen	-----0.00 inch
01/08/16	-----	-----	-----0.11 inch
01/11/16	--Lake down- 20 inches	-----Lake frozen	-----0.00 inch
01/17/16	-----	-----	-----0.16 inch
01/20/16	-----	-----	-----0.09 inch
01/22/16	-----	-----	-----0.07 inch
01/26/16	--Lake down -18 inches	-----Lake frozen	-----0.28 inch

Total rainfall for January was -----0.71 inches

Respectfully yours
Richard Pollreisz
Water Superintendent

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: Feb 1, 2016

Organization: American Legion Post 18

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category: _____

- | | |
|--|--|
| <input checked="" type="checkbox"/> Chartered veterans' organization | <input type="checkbox"/> Religious organization |
| <input type="checkbox"/> Charitable organization | <input type="checkbox"/> Educational organization |
| <input type="checkbox"/> Fraternal organization | <input type="checkbox"/> Local civic or service club |
| <input type="checkbox"/> Political party | <input type="checkbox"/> Volunteer fire department |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office | |

Contact Information:

Name: Hugh W. Holmes

Address: 700 S. Montana Str

Phone #: 605-299-6314

Email: hugh.holmes@icloud.com

501(c) 3 - (Non-Profit): yes 8 no _____ eligible _____

Dates of Ticket Sales: March 7 - April 23, 2016

Date of Raffle Drawing: April 23, 2016

Value of Raffle Prize: \$600.00

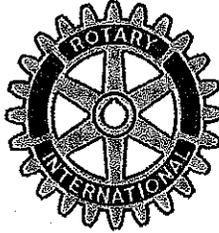
Proceeds Benefitting: Post 18 Boys State Fund

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Office



January 28, 2016

City Clerk's Office
Mitchell City Hall
612 North Main
Mitchell, SD 57301

Dear City Clerk,

Pursuant to approval from the South Dakota Secretary of State, District 5610 of Rotary International is selling raffle tickets across South Dakota. The raffle is being conducted as a fundraising activity for District 5610 and includes various prizes donated by individual South Dakota Rotary chapters. This letter is to inform the City that during the District 5610's annual President Elect Training Seminar (PETS) training convention at the Hampton Inn in Mitchell, SD on April 15, 2016, the District wishes to conduct a drawing to award the raffle prizes.

Please present this information during the next City Council meeting for approval.

Please feel free to contact me if any further information is needed.

Sincerely,

Joe Mauss
District Raffle Chair
Rotary International – District 5610
7126 W. Rosemont Lane
Sioux Falls, SD 57106
(605)610-5035

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: Requested By:

Desired Action of City Council
 Authorization Approval Resolution
 Ordinance Citizen Request Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

Set date at 1:30 PM on 3/14/2016 for #2016-3 200-400 Block North Rowley Utility Improvements in City Council Chambers.

This will be the bid on the replacement of Water, Sanitary and Storm Sewer Utility Improvements on the 200 to 400 blocks of North Rowley Utility Improvements from 2nd to 5th Avenue on North Rowley Street.

Amount Budgeted for the Storm Sewer is \$25,000, Water Distribution \$120,000 and Waste Water Collection \$80,000.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/16/2016

Requested By:

Terry Johnson

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

See Below

Agenda Item:

Set Date at 1:30 PM on 3/14/2016 for #2016-4 Sidewalk Project in City Council Chambers

Explanation/Background of Agenda Item Requested:

Set date at 1:30 PM on 3/14/2016 for #2016-4 Sidewalk Project in City Council Chambers.

This will be the bid on the construction of new sidewalks that were approved by city council and misc. locations that are both hazardous and due to maintenance repairs.

This will come out of Sidewalk Assessment Account, Sidewalk Construct (City Share) and Hazardous Sidewalk Repair.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting.

Meeting Date Requested:

02/16/2016

Requested By:

Terry Johnson

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

See Below

Agenda Item:

Set Date at 1:30 PM on 3/14/2016 for #2016-23 Cadwell West 4 Plex Complex Sun

Explanation/Background of Agenda Item Requested:

Set date at 1:30 PM on 3/14/2016 for #2016-23 Cadwell West 4 Plex Complex Sunshades in City Council Chambers.

This will be the bid on the construction of new sunshades for the west 4 plex at the Cadwell Park Sports Complex.

Amount Budgeted for the Sunshades, Backstops, Concrete Surfacing and Netting is \$275,000.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/16/2016

Requested By:

Terry Johnson

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

See Below

Agenda Item:

Set Date at 1:30 PM on 3/14/2016 for #2016-24 Hitchcock Park New Tennis Courts

Explanation/Background of Agenda Item Requested:

Set date at 1:30 PM on 3/14/2016 for #2016-24 Hitchcock Park New Tennis Court Construction in City Council Chambers.

This will be the bid on the construction of New Tennis Courts that will be located where the current east ball field is located at Hitchcock Park.

The amount budgeted is \$250,000. \$50,000 is reserved to relocate the ball park at Northridge Park and \$200,000 is to construct the New Tennis Courts at the current location of the east ball field at Hitchcock Park. The agreement with the Tennis Association is to share the cost by 50%, to relocate the ball field and build new tennis courts.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/16/2016

Requested By:

Terry Johnson

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

See Below

Agenda Item:

Set Date at 1:30 PM on 3/14/2016 for #2016-25 Cadwell West 4 Plex Complex Back

Explanation/Background of Agenda Item Requested:

Set date at 1:30 PM on 3/14/2016 for #2016-25 Cadwell West 4 Plex Complex Backstops and Netting in City Council Chambers.

This will be the bid on the construction of new concrete backstops, backstop netting and new concrete surfacing for the west 4 plex at Cadwell Park Sports Complex.

Amount Budgeted for the Sunshades, Backstops, Concrete Surfacing and Netting is \$275,000.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/16/2016

Requested By:

CINDY ROTH

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Hearing on applications of Liquor License

Explanation/Background of Agenda Item Requested:

On the application to transfer Retail (on/off sale) Malt Beverage License RB-20236 from Leader Sporting Goods/Ken Blaaid, at 515 East Spruce Street, Mitchell, South Dakota to Leader Sporting Goods/Jeanne Blaaid at 515 East Spruce Street, Mitchell, South Dakota

On the application to transfer Retail (on/off sale) Wine License RW-20237 from Leader Sporting Goods/Ken Blaaid, at 515 East Spruce Street, Mitchell, South Dakota to Leader Sporting Goods/Jeanne Blaaid at 515 East Spruce Street, Mitchell, South Dakota

Completed Background Check
Property Taxes are Current

On the applications of Palace City Lions Club for a Special Event

1. Malt Beverage and Wine License, located at the Corn Palace and City Hall, Mitchell, on May 20th, 2016 for the Mickey Gilley Concert

2. Liquor License, located at the Corn Palace and City Hall, Mitchell on April 9th, 2016 for the Hair Ball Concert

On the applications of Mitchell Elks Lodge #1059 for a Special Event

1. Liquor License, located at the Masonic Lodge, 112 East 5th Avenue, Mitchell, on March 5th, 2016 for a wedding dance

2. Liquor License, located at the Masonic Lodge, 112 East 5th Avenue, Mitchell, on March 12th, 2016 for the Wingapoloza

City of Mitchell

612 NORTH MAIN STREET • MITCHELL, SOUTH DAKOTA 57301 • (605) 995-8420 • FAX (605) 995-8410
 ENGINEER (605) 995-8435 • WATER PLANT (605) 995-8449 • STREET (605) 995-8465 • WASTE WATER (605) 995-8446
 WATER/UTILITIES (605) 995-8498 • PUBLIC WORKS/PLANNING/ZONING/INSPECTOR (605) 995-8433
 www.cityofmitchell.org

February 8, 2016

TO: MAYOR & CITY COUNCIL

RE: On Road & Off Road Diesel Fuel

A Transport load quantity bid was taken for 1,400 gallons of blended "on road" diesel and 6,100 gallons of blended "off road" diesel. The bids were as follows:

Farmers Alliance	Requested Gallons	Bid	Price per Gallon	Total Bid	Per Product
On Road Diesel- #2	700	0	\$0	\$0	
On Road Diesel- #1	700	0	\$0	\$0	
					Sub Total: \$0
Off Road Diesel- #2	3,050	0	\$0	\$0	
Off Road Diesel- #1	3,050	0	\$0	\$0	
Unleaded Gas	0	0	\$0	\$0	
Unleaded Gas-10% Ethanol	0	0	\$0	\$0	
					Total Bid: \$0
Meyers Oil Co.					
On Road Diesel- #2	700	700	\$1.4399	\$ 1,007.93	
On Road Diesel- #1	700	700	\$1.6470	\$ 1,152.90	
					Sub Total: \$2,160.83
Off Road Diesel- #2	3,050	3,050	\$1.1599	\$ 3,537.70	
Off Road Diesel- #1	3,050	3,050	\$1.3670	\$ 4,169.35	
					Sub Total: \$7,707.05
Unleaded Gas	0	0	\$0	\$0	
Unleaded Gas-10% Ethanol	0	0	\$0	\$0	
					Total Bid: \$9,867.88
Country Pride Coop					
On Road Diesel- #2	700	700	\$1.436	\$ 1,005.20*	
On Road Diesel- #1	700	700	\$1.644	\$ 1,150.80*	
					Sub Total: \$2,156.00*
Off Road Diesel- #2	3,050	3,050	\$1.156	\$ 3,525.80*	
Off Road Diesel- #1	3,050	3,050	\$1.364	\$ 4,160.20*	
					Sub Total: \$7,686.00*
Unleaded Gas	0	0	\$0	\$0	
Unleaded Gas-10% Ethanol	0	0	\$0	\$0	
					Total Bid: \$9,482.00

Country Pride was the low bidder for items marked with asterisk.

Sincerely,



Kevin Roth
 Street & Sanitation Superintendent

cc: Farmers Alliance
 Meyers Oil Co.
 Country Pride Coop

2-8-16

FAXED
 2-8-16

PAY ESTIMATES FOR FEBRUARY 16, 2016

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
Leggette, Brashears & G	#2015-28 Old Landfill Leachate Monitori	#9	\$ 1,848.71	\$ 15,772.49	\$ 19,737.00
SPN & Associates	#2016-22 Sanborn Design	#1	\$ 8,000.00	\$ 8,000.00	\$ 160,000.00
			\$ 9,848.71	\$ 23,772.49	\$ 179,737.00

Prepared by Deb-Hanson-Sudbeck

2/10/2016 2:51 PM
PACKET: 04038 2/16/16 MEETING
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 1110 CITY COUNCIL
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00140	AL'S ENGRAVING					
		I-13001	101-41110-42600	SUPPLIES & MA NAME PLATE	160975	5.90
01-01370	MITCHELL AREA CHAMBER O					
		I-11976	101-41110-42700	TRAVEL, CONF J OLSON;M OLSON;S RICE	161072	114.00
01-01374	DOMINO'S PIZZA					
		I-814626	101-41110-42700	TRAVEL, CONF MEALS 2/8 - PLANNING COMM	161018	36.50
01-03114	SUBWAY					
		I-131096	101-41110-42700	TRAVEL, CONF MEALS 1/25 - PLANNING COMM	161151	67.50
01-05984	CORN PALACE CONCESSIONS					
		I-11916	101-41110-42600	SUPPLIES & MA WATER	161003	52.00
		I-2416	101-41110-42600	SUPPLIES & MA CASES WATER/5 GAL WATER JUG	161003	59.00
				DEPARTMENT 1110 CITY COUNCIL	TOTAL:	334.90

2/10/2016 2:51 PM
PACKET: 04038 2/16/16 MEETING
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 1210 MAYOR'S OFFICE
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01370	MITCHELL AREA CHAMBER O	I-11976	101-41210-42700	TRAVEL, CONFE J TOOMEY;D TOOMEY	161072	76.00
01-01518	VERIZON WIRELESS	I-JANUARY 2016	101-41210-42800	UTILITIES-TEL ACCT #886931646-00001	161166	54.14
01-06750	MITCHELL TELECOM	I-10506918	101-41210-42800	UTILITIES-TEL ACCT #223662-2	161082	0.18
DEPARTMENT 1210 MAYOR'S OFFICE					TOTAL:	130.32

2/10/2016 2:51 PM
PACKET: 04038 2/16/16 MEETING
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 1220 CITY ADMINISTRATOR
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01370	MITCHELL AREA CHAMBER O	I-11976	101-41220-42700	TRAVEL, CONF, S ELLWEIN	161072	38.00
01-01518	VERIZON WIRELESS	I-JANUARY 2016	101-41220-42800	UTILITIES-TEL ACCT #886931646-00001	161166	64.14
01-06750	MITCHELL TELECOM	I-10506918	101-41220-42800	UTILITIES-TEL ACCT #223662-2	161082	6.90
01-09060	MITCHELL ROTARY CLUB	I-1ST 1/4 DUES	101-41220-42200	PROFESSIONAL DUES 1/1-3/31 - S ELLWEIN	161079	120.00
DEPARTMENT 1220 CITY ADMINISTRATOR					TOTAL:	229.04

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1410 ATTORNEY'S OFFICE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06700	SWIFTEL COMMUNICATIONS	I-2489309	101-41410-42200	PROFESSIONAL ACCT #1315128	161153	328.60
DEPARTMENT 1410 ATTORNEY'S OFFICE					TOTAL:	328.60

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1420 FINANCE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01590	MCLEOD'S PRINTING					
		I-60228	101-41420-42600	SUPPLIES & MA SUPPLIES	161061	37.59
		I-60433	101-41420-42600	SUPPLIES & MA #10 SELF SEAL ENVELOPES	161061	174.50
		I-60540	101-41420-42600	SUPPLIES & MA TONER	161061	209.00
01-05195	A & B BUSINESS SOLUTION					
		I-256179	101-41420-42500	REPAIRS CONTRACT #15155-01	160972	244.40
		I-257100	101-41420-42500	REPAIRS CONTRACT #CT3202-01	160972	54.10
01-06750	MITCHELL TELECOM					
		I-10506918	101-41420-42800	UTILITIES - T ACCT #223662-2	161082	1.93
DEPARTMENT 1420 FINANCE					TOTAL:	721.52

01/10/2016 2:51 PM
 PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 1440 HUMAN RESOURCES
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-JANUARY 2016	101-41440-42800	UTILITIES - T ACCT #886931646-00001	161166	54.14
01-02984	BROWN & SAENGER					
		I-2046872-0	101-41440-42600	SUPPLIES & MA VERTICAL FILE	160992	304.00
01-03678	INTERSTATE OFFICE PRODU					
		C-01CN8917	101-41440-42600	SUPPLIES & MA CREDIT	161045	491.00-
		I-01CN6274	101-41440-42600	SUPPLIES & MA SUPPLIES	161045	33.94
		I-01CN6275	101-41440-42600	SUPPLIES & MA POST IT FLAGS	161045	45.38
		I-01CN6724	101-41440-42600	SUPPLIES & MA POST IT FLAGS	161045	5.75
		I-01CN7345	101-41440-42600	SUPPLIES & MA BINDER	161045	2.38
		I-01CN7434	101-41440-42600	SUPPLIES & MA SUPPLIES	161045	51.03
		I-01CN7435	101-41440-42600	SUPPLIES & MA 4 TIER TRAY	161045	74.45
		I-01CN7564	101-41440-42600	SUPPLIES & MA HANGING FOLDERS	161045	15.99
		I-01CN8487	101-41440-42600	SUPPLIES & MA STORAGE CABINET	161045	491.00
01-04779	AVERA QUEEN OF PEACE					
		I-29194-00	101-41440-42231	EMPLOYEE PHYS SERVICE	160985	739.90
01-06750	MITCHELL TELECOM					
		I-10506918	101-41440-42800	UTILITIES - T ACCT #223662-2	161082	0.32
01-07267	MALONEY & MALONEY					
		I-2216	101-41440-42210	PROFESSIONAL JANUARY FEES	161058	250.00
DEPARTMENT 1440 HUMAN RESOURCES					TOTAL:	1,577.28

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1920 MUNICIPAL BUILDINGS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY & C					
		I-2830632-2-1/16	101-41920-42810	UTILITIES-STO 5951 AIRPORT RD	161093	155.12
		I-2955717-0-1/16	101-41920-42811	UTILITIES-CIT 500 N MAIN	161093	20.00
		I-3025538-4-1/16	101-41920-42810	UTILITIES-STO 512 N MAIN ST	161093	224.76
		I-3025539-2-1/16	101-41920-42810	UTILITIES-STO 512 1/2 N MAIN ST	161093	6.00
DEPARTMENT 1920 MUNICIPAL BUILDINGS					TOTAL:	405.88

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1930 DATA PROCESSING

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-00356	QUALIFIED PRESORT						
		I-2279-10032	101-41930-42610	POSTAGE MAILING SERVICE	161115	439.11	
		I-357447	101-41930-42610	POSTAGE EZ FLATS	161115	20.85	
01-01590	MCLEOD'S PRINTING						
		C-60454	101-41930-42620	COMPUTER SUPP CREDIT ON RECEIPT TICKETS	161061	75.00-	
01-05195	A & B BUSINESS SOLUTION						
		I-257099	101-41930-42500	REPAIR & MAIN CONTRACT #CT3201-01	160972	54.10	
					DEPARTMENT 1930 DATA PROCESSING	TOTAL:	439.06

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-JANUARY 2016	101-41935-42850	UTILITIES/TEL ACCT #886931646-00001	161166	64.14
01-06750	MITCHELL TELECOM					
		I-10506918	101-41935-42850	UTILITIES/TEL ACCT #223662-2	161082	2,074.66
		I-10506918	101-41935-42850	UTILITIES/TEL ACCT #223662-2	161082	6.88
01-06894	TYLER TECHNOLOGIES					
		I-25-146045	101-41935-42920	COMPUTER SOFT SOFTWARE	161161	375.00
		I-25-146638	101-41935-42920	COMPUTER SOFT SOFTWARE	161161	218.75
DEPARTMENT 1935 INFORMATION TECHNOLOGY					TOTAL:	2,739.43

2/10/2016 2:51 PM
 PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 2110 POLICE DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR	I-42514	101-42110-42940	EMERGENCY RES LABOR	160987	2.50
01-00424	CAMPBELL SUPPLY INC.	I-112-2/5/16	101-42110-42201	BUILDING MAIN SPREADER	160996	69.99
01-00538	DALE'S A-1 TRANSMISSION	I-25980	101-42110-42980	VEHICLE TOWIN POLICE TOW	161010	170.00
		I-26035	101-42110-42500	REPAIRS TOW	161010	45.00
01-00559	DICK'S TOWING LLC	I-7242	101-42110-42980	VEHICLE TOWIN POLICE TOW	161017	90.00
		I-7289	101-42110-42980	VEHICLE TOWIN POLICE TOW	161017	135.00
01-00654	NATIONAL PEN CO LLC	C-600822	101-42110-42600	SUPPLIES CREDIT	161088	139.62-
		I-108346686	101-42110-42600	SUPPLIES KEY RINGS	161088	186.98
01-00737	NEVE'S UNIFORMS INC	I-FA-0014829	101-42110-42600	SUPPLIES CR123 BATTERIES	161090	35.74
		I-RP-036749	101-42110-43402	MINOR EQUIPME NIGHT SIGHT	161090	77.84
01-01020	CENTRAL ELECTRIC COOPER	I-14579002-2/16	101-42110-42820	UTILITIES-SHO MONTHLY SERVICE	161000	141.28
01-01050	IVERSON CHRYSLER CENTER	I-15677/001	101-42110-42902	ALCOHOL TASK CAR RENTAL	161046	49.95
01-01117	WHEELCO BRAKE & SUPPLY	I-2260390003	101-42110-42500	REPAIRS SUPPLIES	161170	31.25
01-01199	STURDEVANT'S AUTO PARTS	I-15-014578	101-42110-42500	REPAIRS PARTS	161149	170.55
		I-15-30936	101-42110-42500	REPAIRS PARTS	161149	593.50
01-01322	LARRY'S I-90 SERVICE IN	I-56916	101-42110-42610	GAS OIL TIRES TIRES	161053	269.22
01-01518	VERIZON WIRELESS	I-9758406651	101-42110-42800	TELEPHONE ACCT #786752327-00002	161166	480.20
		I-JANUARY 2016	101-42110-42800	TELEPHONE ACCT #886931646-00001	161166	519.65
01-01639	CALIFORNIA CONTRACTORS	I-T16095	101-42110-42600	SUPPLIES SUPPLIES	160995	305.60
01-01830	NORTHWESTERN ENERGY & C	I-2949839-1-2/16	101-42110-42810	UTILITIES-PS 122 S ROWLEY ST	161093	356.20
01-01849	DAVISON SHOOTING CLUB					

PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 2110 POLICE DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01849	DAVISON SHOOTING CLUB		continued			
		I-111915	101-42110-42650	SHOOTING SUPP CITY SHARE INSURANCE COVERAGE	161014	1,409.98
01-01964	DAKOTA SUPPLY GROUP					
		I-B909186	101-42110-42201	BUILDING MAIN PARTS	161009	19.68
01-02484	DARRINGTON WATER COND					
		I-33456-1/16	101-42110-42200	PROFESSIONAL RENTAL	161012	21.00
01-02540	SHOPKO STORES OPERATING					
		I-3898	101-42110-42600	SUPPLIES SUPPLIES	161144	20.97
		I-3898	101-42110-42640	UNIFORM ALLOW SHIRTS W/LOGO	161144	44.97
01-02679	MENARD'S INC					
		C-91769	101-42110-42201	BUILDING MAIN CREDIT	161063	47.20-
		I-91925	101-42110-42201	BUILDING MAIN SUPPLIES	161063	5.96
		I-91986	101-42110-42201	BUILDING MAIN SUPPLIES	161063	24.70
01-02804	MIDWEST TIRE & MUFFLER					
		I-41414	101-42110-42980	VEHICLE TOWIN POLICE TOW	161070	170.00
01-02811	JONES SUPPLIES					
		I-102465	101-42110-42201	BUILDING MAIN SUPPLIES	161049	57.60
01-03267	WALMART COMMUNITY/RFCSL					
		I-3066	101-42110-42600	SUPPLIES SUPPLIES	161169	19.33
01-03307	MEGA WASH					
		I-34792	101-42110-42500	REPAIRS CAR WASHES	161062	6.00
01-03360	WHOLESALE ELECTRONICS I					
		I-B60320020	101-42110-42902	ALCOHOL TASK WATCH/CALCULATOR BATTERY	161171	3.08
		I-B60320230	101-42110-42600	SUPPLIES SUPPLIES	161171	13.67
		I-B60320250	101-42110-42600	SUPPLIES SUPPLIES	161171	62.54
		I-B60350160	101-42110-42600	SUPPLIES CARD READER	161171	16.32
01-04313	FEDEX					
		I-5-308-16070	101-42110-42200	PROFESSIONAL TRANSPORTATION CHARGES	161026	26.01
01-04352	UPS STORE #4227					
		I-8101	101-42110-42200	PROFESSIONAL SHIPPING	161164	23.20
		I-8155	101-42110-42200	PROFESSIONAL SHIPPING	161164	60.24
		I-8172	101-42110-42200	PROFESSIONAL SHIPPING	161164	22.87
		I-8196	101-42110-42200	PROFESSIONAL SHIPPING	161164	16.65
01-04459	ALCOPRO					
		I-190834	101-42110-42600	SUPPLIES SUPPLIES	160976	212.00
01-04758	TASER INTERNATIONAL					

PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 2110 POLICE DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04758	TASER INTERNATIONAL		continued			
		I-SI1425788	101-42110-43411	BODY CAMERA S LICENSING	161154	6,591.00
		I-SI1427251	101-42110-43402	MINOR EQUIPME WALL MOUNT BRACKET	161154	82.96
01-05195	A & B BUSINESS SOLUTION					
		I-253811	101-42110-42500	REPAIRS CONTRACT #12583-01	160972	88.05
		I-256178	101-42110-42500	REPAIRS CONTRACT #14635-01	160972	40.33
01-06750	MITCHELL TELECOM					
		I-10506918	101-42110-42800	TELEPHONE ACCT #223662-2	161082	42.64
01-07002	INTEGRITY TRANSCRIPTION					
		I-3837	101-42110-42200	PROFESSIONAL TRANSCRIBING SERVICE	161043	502.20
01-07717	VERN EIDE FORD					
		I-75321	101-42110-42500	REPAIRS PARTS	161168	536.36
01-08014	VERN EIDE CHEVROLET BUI					
		I-GMCB141058	101-42110-42980	VEHICLE TOWIN POLICE TOW	161167	145.00
		I-GMCB144420	101-42110-42980	VEHICLE TOWIN POLICE TOW	161167	182.00
01-08281	AMERIPRIDE SERVICES INC					
		I-2800591893	101-42110-42201	BUILDING MAIN MATS	160980	69.77
01-08900	THOMAS L PRICE INC					
		I-2116	101-42110-42200	PROFESSIONAL SCREENING EVALUATION	161157	350.00
01-08906	AURORA COUNTY AUDITOR'S					
		I-JANUARY 2016	101-42110-42902	ALCOHOL TASK ALCOHOL COMPLIANCE CHECKS WAGE	160984	37.50
01-08992	MITCHELL TECHNICAL INST					
		I-20916	101-42110-42960	BOAT/PATROL/S REPAIRS	161081	94.74
DEPARTMENT 2110 POLICE DEPARTMENT					TOTAL:	14,562.95

PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 2130 TRAFFIC DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-014626	101-42130-42500	REPAIRS PARTS	161149	14.44
01-01518	VERIZON WIRELESS					
		I-JANUARY 2016	101-42130-42820	TELEPHONE ACCT #886931646-00001	161166	128.28
01-01830	NORTHWESTERN ENERGY & C					
		I-2573393-2-2/16	101-42130-42810	UTILITIES-TRA E 1ST AND GAMBLE ST	161093	16.86
		I-2573626-5-2/16	101-42130-42810	UTILITIES-TRA 1030 E 1ST AVE	161093	11.29
		I-2581243-9-1/16	101-42130-42835	UTILITIES-STR STREET LIGHTS	161093	15,130.76
		I-2581251-2-1/16	101-42130-42520	EMERGENCY SIR 1221 S MINNESOTA ST	161093	22.90
		I-2582741-1-1/16	101-42130-42835	UTILITIES-STR I 90 AND OHLMAN	161093	907.41
		I-2583138-9-1/16	101-42130-42810	UTILITIES-TRA W UNIV AND NORWAY	161093	11.82
		I-2583139-7-1/16	101-42130-42810	UTILITIES-TRA 1309 W UNIVERSITY AVE	161093	11.11
		I-2583145-4-1/16	101-42130-42810	UTILITIES-TRA 1522 W UNIVERSITY AVE	161093	10.98
		I-2583147-0-1/16	101-42130-42810	UTILITIES-TRA 310 W NORWAY	161093	11.40
		I-2583319-5-1/16	101-42130-42810	UTILITIES-TRA HAVENS AND MINN ST	161093	95.32
		I-2583840-0-1/16	101-42130-42810	UTILITIES-TRA S SANBORN AND HAVEN ST	161093	113.10
		I-2585321-9-1/16	101-42130-42810	UTILITIES-TRA E HAVENS AND BURR ST	161093	150.98
		I-2585410-0-1/16	101-42130-42835	UTILITIES-STR 1101 S BURR ST	161093	344.06
		I-2585416-7-1/16	101-42130-42810	UTILITIES-TRA 700 E NORWAY AVE	161093	120.38
		I-2585432-4-1/16	101-42130-42810	UTILITIES-TRA 1700 S BURR ST	161093	618.90
		I-2585457-1-1/16	101-42130-42810	UTILITIES-TRA 700 E KAY AVE	161093	95.05
		I-2585833-3-1/16	101-42130-42810	UTILITIES-TRA 1909 N MAIN ST	161093	121.35
		I-2586693-0-1/16	101-42130-42810	UTILITIES-TRA 112 W 2ND AVE	161093	135.77
		I-2586929-8-1/16	101-42130-42810	UTILITIES-TRA 111 W 5TH AVE	161093	164.10
		I-2586966-0-1/16	101-42130-42810	UTILITIES-TRA 111 W 7TH AVE	161093	279.97
		I-2747912-0-1/16	101-42130-42810	UTILITIES-TRA .5 BLK S SPRUCE HWY 37	161093	10.84
		I-2748243-9-1/16	101-42130-42810	UTILITIES-TRA I 90 AND HWY 37	161093	133.94
		I-2748245-4-1/16	101-42130-42810	UTILITIES-TRA SALEBARN RD AND HWY 37	161093	129.36
		I-2748246-2-1/16	101-42130-42810	UTILITIES-TRA N I 90 LITES	161093	174.98
		I-2778164-0-2/16	101-42130-42810	UTILITIES-TRA 1ST AND SANBORN ST	161093	120.04
		I-2781011-8-2/16	101-42130-42520	EMERGENCY SIR 1001 E BIRCH AVE SIREN	161093	23.28
		I-2793476-9-2/16	101-42130-42810	UTILITIES-TRA 1ST AND BURR ST	161093	63.02
		I-2812391-7-1/16	101-42130-42520	EMERGENCY SIR 5861 TOWER RD	161093	32.72
		I-2860182-1-1/16	101-42130-42810	UTILITIES-TRA MINNESOTA AND 16 AVE	161093	10.56
		I-2860183-9-1/16	101-42130-42810	UTILITIES-TRA MINNESOTA AND 18 AVE	161093	10.56
		I-2942176-5-2/16	101-42130-42810	UTILITIES-TRA 809 E 1ST AVE	161093	10.99
		I-2980768-2-1/16	101-42130-42810	UTILITIES-TRA 121 W HAVENS	161093	158.73
		I-3045379-9-2/16	101-42130-42810	UTILITIES-TRA 800 N CAPITAL	161093	10.56
		I-3045401-1-2/16	101-42130-42810	UTILITIES-TRA 921 N CAPITAL	161093	10.56
01-09118	MOBOTREX					
		I-209149	101-42130-42530	TRAFFIC LIGHT PARTS	161083	1,639.50
DEPARTMENT 2130 TRAFFIC DEPARTMENT					TOTAL:	21,055.87

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 2200 FIRE DEPARTMENT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00532	A-OX WELDING SUPPLY CO	I-913160	101-42200-42550	REPAIR-SELF-C SUPPLIES	160973	50.00
01-01199	STURDEVANT'S AUTO PARTS	I-15-015000	101-42200-42610	GAS & OIL SUPPLIES	161149	47.96
		I-15-015217	101-42200-42500	VEHICLE MAINT PARTS	161149	3.89
01-01490	MUELLER LUMBER CO. INC.	I-236831	101-42200-42600	SUPPLIES SUPPLIES	161085	2.54
01-01518	VERIZON WIRELESS	I-JANUARY 2016	101-42200-42800	TELEPHONE ACCT #886931646-00001	161166	152.37
01-01675	NFPA	I-2730760-2016	101-42200-42700	TRAVEL, CONF RENEWAL-M LAURSEN	161091	175.00
01-02570	DANKO EMERGENCY EQUIPME	I-72555	101-42200-42550	REPAIR-SELF-C SUPPLIES	161011	212.98
		I-72559	101-42200-42660	MINOR EQUIPME EXTINGUISHERS	161011	195.41
01-06750	MITCHELL TELECOM	I-10506918	101-42200-42800	TELEPHONE ACCT #223662-2	161082	2.71
01-08688	DAKOTA SCUBA	I-16-007	101-42200-43501	SCUBA EQUIPME EQUIPMENT	161008	1,837.00
DEPARTMENT 2200 FIRE DEPARTMENT					TOTAL:	2,679.86

PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 3100 STREET DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR					
		I-42493	101-43100-43419	DUMP TRUCK REPAIRS	160987	305.04
		I-42513	101-43100-42600	SUPPLIES REPAIRS	160987	105.30
01-00424	CAMPBELL SUPPLY INC.					
		I-9-2/1/16	101-43100-42600	SUPPLIES SUPPLIES	160996	2.26
01-00436	FARMERS ALLIANCE					
		I-46222	101-43100-42600	SUPPLIES LP BULK	161023	34.65
		I-IQ2576	101-43100-42500	REPAIRS MOUNT TIRES	161023	30.00
01-00532	A-OX WELDING SUPPLY CO					
		I-911695	101-43100-42600	SUPPLIES SUPPLIES	160973	93.38
01-01117	WHEELCO BRAKE & SUPPLY					
		I-2260290032	101-43100-42600	SUPPLIES SUPPLIES	161170	101.44
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-014576	101-43100-42600	SUPPLIES PARTS	161149	102.17
		I-15-014577	101-43100-42600	SUPPLIES PARTS	161149	31.07
		I-15-014997	101-43100-42600	SUPPLIES PARTS	161149	200.78
		I-15-015363	101-43100-42600	SUPPLIES PARTS	161149	187.07
01-01490	MUELLER LUMBER CO. INC.					
		I-237003	101-43100-42600	SUPPLIES SUPPLIES	161085	4.93
01-01578	KEVIN HUGHES					
		I-19493	101-43100-42650	UNIFORMS JEANS	161040	21.99
		I-7129	101-43100-42650	UNIFORMS JEANS	161040	24.95
01-01805	FASTENAL COMPANY					
		I-SDMIT113292	101-43100-42600	SUPPLIES PARTS	161025	33.55
01-02489	NORTHERN TRUCK EQUIP CO					
		I-24037	101-43100-42600	SUPPLIES PARTS	161092	406.84
01-02527	SHEEHAN MACK SALES &					
		I-C14089	101-43100-42600	SUPPLIES PARTS	161143	5,450.55
01-02984	BROWN & SAENGER					
		I-2059410-0	101-43100-42600	SUPPLIES TONER	160992	79.99
01-03099	LAWSON PRODUCTS INC					
		I-9303825644	101-43100-42600	SUPPLIES SUPPLIES	161054	297.98
01-06750	MITCHELL TELECOM					
		I-10506918	101-43100-42800	UTILITIES ACCT #223662-2	161082	4.57
01-08108	JOSHUA D REMPFER					

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3100 STREET DEPARTMENT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08108	JOSHUA D REMPFER			continued		
		I-1281635201	101-43100-42600	SUPPLIES TOOLS	161119	194.80
01-08594	MAKE IT MINE DESIGNS					
		I-3469	101-43100-42600	SUPPLIES DOOR & TAILGATE LOGOS	161057	236.02
01-08856	MARCO INC					
		I-3104316	101-43100-42500	REPAIRS CONTRACT #CN128819-02	161059	14.37
DEPARTMENT 3100 STREET DEPARTMENT					TOTAL:	7,963.70

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 PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 3110 PUBLIC WORKS ADMIN
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00263	TIM MCGANNON					
		I-4816	101-43110-42700	TRAVEL CONF D PIERRE 2/3-4 MEALS	161060	28.00
01-00510	SD BUILDING OFFICIALS A					
		I-2016 REG-HEGG/LOND	101-43110-42700	TRAVEL CONF D REG.-J HEGG/W LONDON	161134	150.00
01-00993	SD PLANNERS ASSOCIATION					
		I-2016 DUES	101-43110-42700	TRAVEL CONF D DUES-N PUTNAM	161140	25.00
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-014574	101-43110-42600	SUPPLIES PARTS	161149	5.45
01-01370	MITCHELL AREA CHAMBER O					
		I-11976	101-43110-42700	TRAVEL CONF D T MCGANNON	161072	38.00
01-01518	VERIZON WIRELESS					
		I-JANUARY 2016	101-43110-42800	UTILITIES ACCT #886931646-00001	161166	278.01
01-01703	SD NEWSPAPER SERVICES I					
		I-2435	101-43110-42600	SUPPLIES EMPLOYMENT PKG-ENGINEER TECH	161138	1,864.75
01-01781	GOVERNOR'S INN					
		I-1600GT	101-43110-42700	TRAVEL CONF D ROOM 123-T MCGANNON	161033	85.00
		I-1600GV	101-43110-42700	TRAVEL CONF D ROOM 131-T JOHNSON	161033	85.00
01-02880	THUNE TRUE VALUE HARDWA					
		I-A295580	101-43110-42600	SUPPLIES 1.5V WATCH BATTERY	161158	11.97
01-03678	INTERSTATE OFFICE PRODU					
		I-01CN9679	101-43110-42600	SUPPLIES BINDER CLIPS	161045	13.43
01-06750	MITCHELL TELECOM					
		I-10500986	101-43110-42916	NUISANCE ABAT ACCT #19259-0	161082	5.62
		I-10506918	101-43110-42800	UTILITIES ACCT #223662-2	161082	4.47
01-06997	TERRY JOHNSON					
		I-2916	101-43110-42700	TRAVEL CONF D PIERRE 2/3-4 MEALS	161048	28.00
01-08594	MAKE IT MINE DESIGNS					
		I-3469	101-43110-42600	SUPPLIES DOOR & TAILGATE LOGOS	161057	101.15
DEPARTMENT 3110 PUBLIC WORKS ADMIN					TOTAL:	2,723.85

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3120 STREET & SIDEWALK CONST

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02480	SCHMUCKER PAUL & NOHR					
		I-2016-22 P.E .#1	101-43120-42200	PROF SERVICES 2016-22 P.E. #1	161130	8,000.00
DEPARTMENT 3120 STREET & SIDEWALK CONST TOTAL:						8,000.00

1/10/2016 2:51 PM
PACKET: 04038 2/16/16 MEETING
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3130 SNOW REMOVAL
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	CAMPBELL SUPPLY INC.					
		I-18-2/8/16	101-43130-42600	SUPPLIES & MA TOOLS	160996	43.93
01-00677	NEBRASKA SALT & GRAIN C					
		I-38239	101-43130-42600	SUPPLIES & MA ICE CONTROL SALT	161089	1,640.76
01-01404	MITCHELL IRON & SUPPLY					
		I-43031	101-43130-42600	SUPPLIES & MA PARTS	161077	2,384.88
01-03019	KENNY SCHLADWEILER					
		I-10-2016	101-43130-42600	SUPPLIES & MA TONS OF SAND	161129	5,892.00
01-07325	BUMBLEBEE-GIBSON INC					
		I-2-5257	101-43130-42600	SUPPLIES & MA LIQUID ICE MELT	160994	8,327.28
01-09116	MILLS & MILLER INC DBA					
		I-18875	101-43130-42600	SUPPLIES & MA DEICING SALT	161071	1,748.50
		I-18900	101-43130-42600	SUPPLIES & MA DEICING SALT	161071	1,711.45
				DEPARTMENT 3130 SNOW REMOVAL	TOTAL:	21,748.80

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3150 STORM DRAINAGE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01777	ROBY QUINTAL & EVERSON, I-2816		101-43150-42200	PROF FEES/SER WASTE PIPE INSTALLATION BID	161123	780.00
DEPARTMENT 3150 STORM DRAINAGE					TOTAL:	780.00

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-10032	101-43700-42600	SUPPLIES & MA MAILING SERVICE	161115	0.49
01-00424	CAMPBELL SUPPLY INC.					
		I-71-2/5/16	101-43700-42600	SUPPLIES & MA SUPPLIES	160996	7.98
01-00532	A-OX WELDING SUPPLY CO					
		I-473837-00	101-43700-42600	SUPPLIES & MA SUPPLIES	160973	16.17
01-00712	NAPA AUTO PARTS					
		I-620841	101-43700-42600	SUPPLIES & MA PARTS	161087	35.96
		I-620842	101-43700-42600	SUPPLIES & MA SUPPLIES	161087	23.94
01-01404	MITCHELL IRON & SUPPLY					
		I-42971	101-43700-42600	SUPPLIES & MA SUPPLIES	161077	34.16
		I-43048	101-43700-42600	SUPPLIES & MA SUPPLIES	161077	12.89
01-01518	VERIZON WIRELESS					
		I-JANUARY 2016	101-43700-42800	UTILITIES ACCT #886931646-00001	161166	67.92
01-02880	THUNE TRUE VALUE HARDWA					
		I-A295584	101-43700-42600	SUPPLIES & MA SUPPLIES	161158	17.97
01-02984	BROWN & SAENGER					
		I-2056514-0	101-43700-42500	REPAIR & MAIN LAMINATING	160992	7.00
		I-2057124-0	101-43700-42600	SUPPLIES & MA SUPPLIES	160992	118.67
		I-2059829-0	101-43700-42600	SUPPLIES & MA MARKERS	160992	7.49
01-05195	A & B BUSINESS SOLUTION					
		I-257101	101-43700-42500	REPAIR & MAIN CONTRACT #CT3203-01	160972	54.10
01-08281	AMERIPRIDE SERVICES INC					
		I-2800591997	101-43700-42500	REPAIR & MAIN MATS	160980	15.06
DEPARTMENT 3700 CEMETERY					TOTAL:	419.80

2/10/2016 2:51 PM
PACKET: 04038 2/16/16 MEETING
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 4120 ANIMAL CONTROL
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01210	LAKEVIEW VETERINARY CLI					
		I-271114	101-44120-42900	IMPOUNDING DO MARCH RENT/DOG POUND	161052	1,083.93
01-01518	VERIZON WIRELESS					
		I-JANUARY 2016	101-44120-42800	UTILITIES-NEW ACCT #886931646-00001	161166	34.67
01-02017	DAVISON RURAL WATER SYS					
		I-4837-2/16	101-44120-42800	UTILITIES-NEW FEBRUARY	161013	31.45
01-02679	MENARD'S INC					
		I-91574	101-44120-42600	SUPPLIES SUPPLIES	161063	46.01
		I-91925	101-44120-42600	SUPPLIES SUPPLIES	161063	8.79
				DEPARTMENT 4120 ANIMAL CONTROL	TOTAL:	1,204.85

7/10/2016 2:51 PM
 PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 4600 EMERGENCY MEDICAL SERV
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00532	A-OX WELDING SUPPLY CO	I-911683	101-44600-42600	SUPPLIES SUPPLIES	160973	248.56
01-00894	AVERA QUEEN OF PEACE HO	I-MIT.REG.AM-2/16	101-44600-42600	SUPPLIES SUPPLIES	160986	432.91
01-01199	STURDEVANT'S AUTO PARTS	I-15-014575	101-44600-42530	VEHICLE REPAI PARTS	161149	31.45
01-01322	LARRY'S I-90 SERVICE IN	I-56934	101-44600-42530	VEHICLE REPAI REPAIRS	161053	1,451.50
01-01518	VERIZON WIRELESS	I-JANUARY 2016	101-44600-42800	TELEPHONE & I ACCT #886931646-00001	161166	135.70
01-01910	PALACE CLEANERS INC.	I-64062	101-44600-42900	LINEN CLEANIN LAUNDRY	161105	47.25
01-02555	SIOUX FALLS TWO-WAY RAD	I-100773	101-44600-43410	RADIO SYSTEM RADIO UPGRADE	161147	3,754.89
01-02790	SUN GOLD SPORTS	I-65819	101-44600-42640	UNIFORMS NAVY T-SHIRTS	161152	1,003.00
01-03468	JOEY DEGEN	I-1916	101-44600-42710	TRAINING SIOUX FALLS 1/6,7,8 MEALS/MILE	161015	152.20
01-04352	UPS STORE #4227	I-8102	101-44600-42661	POSTAGE SHIPPING	161164	17.09
01-06201	HENRY SCHEIN INC	I-26580434	101-44600-42600	SUPPLIES SUPPLIES	161039	373.20
		I-27505717	101-44600-42600	SUPPLIES SUPPLIES	161039	428.45
01-06750	MITCHELL TELECOM	I-10506918	101-44600-42800	TELEPHONE & I ACCT #223662-2	161082	0.51
01-07326	EMERGENCY EDUCATION ASS	I-145382	101-44600-42710	TRAINING CPR CLASS	161021	105.00
01-08156	PREMIER SPECIALTY VEHIC	I-4303	101-44600-42650	MINOR EQUIPME PARTS	161113	1,956.00
01-08689	DAKOTA GAMBER	I-11716	101-44600-42710	TRAINING SIOUX FALLS 1/6,7,8 MEALS/MILE	161028	131.20
01-08779	TRIZETTO PROVIDER SOLUT	I-2Z3P021600	101-44600-42510	SERVICE CONTR FEBRUARY CLAIMS	161160	66.64

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 4600 EMERGENCY MEDICAL SERV

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09108	REPORTING SYSTEMS INC	I-2016-0810	101-44600-42693	COMPUTER SOFT RENEWAL	161120	2,856.00
					DEPARTMENT 4600 EMERGENCY MEDICAL SERV TOTAL:	13,191.55

PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 5000 CULTURE & RECREATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03069	HANSON SCHOOL DISTRICT	I-12616	101-45000-42920	SPORTS AUTHOR HANSON CLASSICS 1/16 & 1/23	161036	1,000.00
01-03947	MITCHELL SKATING & HOCK	I-12516	101-45000-42920	SPORTS AUTHOR SD DEVELOPMENTAL CAMP 4/22-24	161080	2,000.00
DEPARTMENT 5000 CULTURE & RECREATION					TOTAL:	3,000.00

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 5500 LIBRARY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00141	OCCLC INC	I-435584	101-45500-42690	MINITEX FEES MONTHLY SERVICE	161102	308.15
01-00335	PENWORTHY COMPANY	I-18192	101-45500-43420	BOOKS BOOKS	161109	180.00
01-00616	PENGUIN RANDOM HOUSE IN	I-1086167047	101-45500-43421	AUDIO-VISUAL CD'S	161108	63.75
		I-1086324946	101-45500-43420	BOOKS CD'S	161108	33.75
		I-1186116872	101-45500-43421	AUDIO-VISUAL CD'S	161108	48.75
01-00891	EBSCO INFORMATION SERVI	I-30014	101-45500-42692	PERIODICALS SUBSCRIPTION ADJUSTMENT	161019	42.33
01-01015	INGRAM LIBRARY SERVICES	C-91620669	101-45500-43420	BOOKS CREDIT	161041	175.65-
		I-91256807	101-45500-43420	BOOKS BOOKS	161041	257.37
		I-91277962	101-45500-43420	BOOKS BOOKS	161041	24.79
		I-91309626	101-45500-43420	BOOKS BOOKS	161041	114.22
		I-91347577	101-45500-43420	BOOKS BOOKS	161041	49.10
		I-91421199	101-45500-43420	BOOKS BOOKS	161041	672.82
		I-91442908	101-45500-43420	BOOKS BOOKS	161041	79.71
		I-91467873	101-45500-43420	BOOKS BOOKS	161041	96.46
		I-91492718	101-45500-43420	BOOKS BOOKS	161041	44.75
		I-91497588	101-45500-43420	BOOKS BOOKS	161041	20.55
		I-91497589	101-45500-43420	BOOKS BOOKS	161041	18.22
		I-91497590	101-45500-43420	BOOKS BOOKS	161041	21.31
		I-91497591	101-45500-43420	BOOKS BOOKS	161041	12.22
		I-91497592	101-45500-43420	BOOKS BOOKS	161041	9.67
		I-91644779	101-45500-43420	BOOKS BOOKS	161041	78.36
		I-91644780	101-45500-43420	BOOKS BOOKS	161041	18.53
		I-91644781	101-45500-43420	BOOKS BOOKS	161041	8.64
		I-91644782	101-45500-43420	BOOKS BOOKS	161041	20.74
		I-91644783	101-45500-43420	BOOKS BOOKS	161041	229.36
		I-91674978	101-45500-43420	BOOKS BOOKS	161041	25.44
		I-91721240	101-45500-43420	BOOKS BOOKS	161041	185.10
01-01167	LONG RIDER BOOKS	C-103393	101-45500-43420	BOOKS CREDIT	161056	58.41-
		I-103390	101-45500-43420	BOOKS BOOKS	161056	1,201.23
01-01270	SCHOLASTIC LIBRARY	I-11459927	101-45500-43420	BOOKS BOOKS	161131	152.10
		I-12427336	101-45500-43420	BOOKS BOOKS	161131	108.00
01-01449	SD STATE HISTORICAL SOC	I-6004	101-45500-42310	NEWSPAPERS MICROFILM 9/1-1/31/15	161141	28.80
01-01457	MIDWEST FIRE & SAFETY					

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 5500 LIBRARY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01457	MIDWEST FIRE & SAFETY		continued			
		I-34086	101-45500-42500	REPAIR & MAIN SERVICE CALL	161069	30.00
01-01590	MCLEOD'S PRINTING					
		I-59992	101-45500-42600	SUPPLIES & MA #10 SELF SEAL ENVELOPES	161061	229.80
01-01596	RECORDED BOOKS INC					
		I-75269356	101-45500-43421	AUDIO-VISUAL CD'S	161118	34.75
		I-75274073	101-45500-43421	AUDIO-VISUAL CD'S	161118	102.58
		I-75276349	101-45500-43421	AUDIO-VISUAL CD'S	161118	64.60
01-01810	GALE					
		I-57001424	101-45500-43420	BOOKS BOOKS	161027	77.97
		I-57002174	101-45500-43420	BOOKS BOOKS	161027	165.83
		I-57002549	101-45500-43420	BOOKS BOOKS	161027	119.65
		I-57002795	101-45500-43420	BOOKS BOOKS	161027	98.21
		I-57193078	101-45500-43420	BOOKS BOOKS	161027	60.72
01-01830	NORTHWESTERN ENERGY & C					
		I-2585828-3-1/16	101-45500-42800	UTILITIES 221 N DUFF ST	161093	3,257.48
01-02008	QUALITY BOOKS INC					
		I-191294	101-45500-43420	BOOKS BOOKS	161116	416.34
		I-191313	101-45500-43420	BOOKS BOOKS	161116	978.65
01-02040	QUILL CORP					
		I-2247547	101-45500-42600	SUPPLIES & MA TONER	161117	143.98
01-02406	AMERICAN LIBRARY ASSOCI					
		I-1691-2016	101-45500-42700	TRAVEL, CONF MEMBERSHIP RENEWAL	160979	300.00
01-02811	JONES SUPPLIES					
		I-102077	101-45500-42600	SUPPLIES & MA SUPPLIES	161049	121.34
		I-102283	101-45500-42600	SUPPLIES & MA SUPPLIES	161049	276.43
01-02880	THUNE TRUE VALUE HARDWA					
		I-B136872	101-45500-42600	SUPPLIES & MA PLANT FOOD	161158	4.99
01-02984	BROWN & SAENGER					
		I-2051313-0	101-45500-42600	SUPPLIES & MA SUPPLIES	160992	150.27
		I-2051318-0	101-45500-42600	SUPPLIES & MA MAGIC TAPE	160992	35.88
		I-2051327-0	101-45500-42600	SUPPLIES & MA FILAMENT TAPE	160992	16.80
		I-2051956-0	101-45500-42600	SUPPLIES & MA SUPPLIES	160992	110.51
		I-2054231-0	101-45500-42600	SUPPLIES & MA SUPPLIES	160992	203.66
		I-2054282-0	101-45500-42600	SUPPLIES & MA PAPER	160992	344.50
		I-2055437-0	101-45500-42600	SUPPLIES & MA BLACK RIBBON	160992	15.90
01-03483	BETTER CONTAINERS MFG C					
		I-224395	101-45500-42600	SUPPLIES & MA SUPPLIES	160988	266.65

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 5500 LIBRARY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03733	MICROMARKETING LLC					
		I-405420	101-45500-43421	AUDIO-VISUAL CD'S	161067	29.95
01-05088	BLACKSTONE AUDIO INC					
		I-800126	101-45500-43421	AUDIO-VISUAL EBOOKS	160990	224.98
		I-805722	101-45500-43421	AUDIO-VISUAL EBOOKS	160990	90.00
		I-805723	101-45500-43421	AUDIO-VISUAL EBOOKS	160990	45.00
01-05195	A & B BUSINESS SOLUTION					
		I-251911	101-45500-42600	SUPPLIES & MA CONTRACT #CT1733-01	160972	285.48
01-06026	CENTER POINT LARGE PRIN					
		I-1346576	101-45500-43420	BOOKS BOOKS	160999	84.48
01-06750	MITCHELL TELECOM					
		I-10506918	101-45500-42800	UTILITIES ACCT #223662-2	161082	0.91
01-06993	PARACLETE PRESS INC					
		I-591406	101-45500-43421	AUDIO-VISUAL CD'S	161106	54.46
01-07089	SHOWCASES					
		I-290682	101-45500-42600	SUPPLIES & MA DVD CASES	161145	37.64
		I-290735	101-45500-42600	SUPPLIES & MA DVD CASES	161145	183.60
01-08223	OVERDRIVE INC					
		I-12716	101-45500-42693	E-BOOKS/AUDIO EBOOKS	161104	1,217.42
		I-12816	101-45500-42693	E-BOOKS/AUDIO EBOOKS	161104	595.97
		I-H-0032549	101-45500-42693	E-BOOKS/AUDIO 2016 MAINTENANCE FEE	161104	3,000.00
					DEPARTMENT 5500 LIBRARY	TOTAL: 17,397.54
					FUND 101 GENERAL	TOTAL: 121,634.80

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-10032	201-45110-42600	SUPPLIES & MA MAILING SERVICE	161115	37.24
01-06750	MITCHELL TELECOM					
		I-10506918	201-45110-42800	UTILITIES ACCT #223662-2	161082	2.29
DEPARTMENT 5110 RECREATION & AQUATICS					TOTAL:	39.53

2/10/2016 2:51 PM
 PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 201 PARK FUND
 DEPARTMENT: 5140 RECREATION CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-10032	201-45140-42600	SUPPLIES & MA MAILING SERVICE	161115	20.58
01-00462	COCA COLA BOTTLING CO					
		I-1180912	201-45140-42601	CONCESSION SU SUPPLIES	161002	57.00
		I-1180974	201-45140-42601	CONCESSION SU SUPPLIES	161002	57.00
01-00824	GLOBAL EQUIPMENT COMPAN					
		I-108995062	201-45140-42600	SUPPLIES & MA SUPPLIES	161032	29.76
01-01830	NORTHWESTERN ENERGY & C					
		I-2580493-1-1/16	201-45140-42800	UTILITIES 1300 N MAIN	161093	2,851.32
01-02225	RON'S BICYCLE AND LOCKS					
		I-41645	201-45140-42500	REPAIR & MAIN REPAIR 3 OUTSIDE DOOR LOCKS	161124	85.00
01-02602	SD DEPT OF HEALTH					
		I-10569752	201-45140-42500	REPAIR & MAIN LAB	161136	60.00
01-02679	MENARD'S INC					
		I-91676	201-45140-42600	SUPPLIES & MA SUPPLIES	161063	117.88
01-02694	PUSH PEDAL & PULL INC					
		I-151873	201-45140-42600	SUPPLIES & MA REPAIRS	161114	313.22
01-02880	THUNE TRUE VALUE HARDWA					
		I-B136867	201-45140-42600	SUPPLIES & MA WALL MOUNT	161158	7.99
		I-B136868	201-45140-42600	SUPPLIES & MA SUPPLIES	161158	11.68
01-06750	MITCHELL TELECOM					
		I-10506918	201-45140-42800	UTILITIES ACCT #223662-2	161082	2.98
01-08628	NUSTEP					
		I-143802	201-45140-43400	CAPITAL EQUIP CROSS TRAINER	161101	4,086.00
01-08669	AM DISTRIBUTING LLC					
		I-25633627	201-45140-42601	CONCESSION SU SUPPLIES	160978	102.40
01-09044	INTELLIPRO SECURITY LLC					
		I-1298	201-45140-42500	REPAIR & MAIN HARDWARE	161044	448.48
		I-1298	201-45140-42600	SUPPLIES & MA HARDWARE	161044	448.48
		I-1298	201-45140-43200	CAPITAL BUILD HARDWARE	161044	10,000.00
		I-1302	201-45140-42600	SUPPLIES & MA PROXIMITY KEY FOBS	161044	247.50
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	18,947.27

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-10032	201-45160-42600	SUPPLIES & MA MAILING SERVICE	161115	13.23
01-00436	FARMERS ALLIANCE					
		I-35075	201-45160-42600	SUPPLIES & MA 33# PROPANE	161023	48.00
		I-35087	201-45160-42600	SUPPLIES & MA 33# PROPANE	161023	48.00
		I-35100	201-45160-42600	SUPPLIES & MA 33# PROPANE	161023	72.00
01-01518	VERIZON WIRELESS					
		I-JANUARY 2016	201-45160-42800	UTILITIES ACCT #886931646-00001	161166	33.98
01-01830	NORTHWESTERN ENERGY & C					
		I-2582639-7-1/16	201-45160-42800	UTILITIES PATTON YOUNG	161093	147.11
		I-2585121-3-1/16	201-45160-42800	UTILITIES 313 N HARMON DR	161093	63.55
		I-2718054-6-1/16	201-45160-42800	UTILITIES 5825 TOWER RD	161093	835.63
		I-2825237-7-1/16	201-45160-42800	UTILITIES 1301 N MINNESOTA	161093	203.75
		I-2991007-2-1/16	201-45160-42800	UTILITIES 1001 N MINNESOTA GMTR	161093	1,182.60
01-02679	MENARD'S INC					
		I-90849	201-45160-42600	SUPPLIES & MA SUPPLIES	161063	39.96
		I-90913	201-45160-42600	SUPPLIES & MA SUPPLIES	161063	6.93
		I-91633	201-45160-42600	SUPPLIES & MA SUPPLIES	161063	15.36
01-02811	JONES SUPPLIES					
		I-102346	201-45160-42600	SUPPLIES & MA SUPPLIES	161049	116.24
01-02840	TESSIER'S INC					
		I-TES012283	201-45160-42500	REPAIR & MAIN REPAIRS @ ACTIVITIES CENTER	161155	660.12
01-02880	THUNE TRUE VALUE HARDWA					
		I-A294020	201-45160-42600	SUPPLIES & MA SHELF BRACKETS	161158	19.96
01-02984	BROWN & SAENGER					
		I-2056402-0	201-45160-42600	SUPPLIES & MA PENS	160992	1.80
01-08925	BRIAN ANDERSEN					
		I-12616	201-45160-42700	TRAVEL, CONF SIOUX FALLS 1/19-20 MEALS	160981	26.00
01-09114	SDARA					
		I-216	201-45160-42700	TRAVEL, CONF REG-ANDERSON/GATES/HAYES/	161142	129.00
		I-292	201-45160-42700	TRAVEL, CONF 2015 DUES-ROTH/ANDERSEN/GATES	161142	35.00
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	3,698.22

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-10032	201-45210-42600	SUPPLIES & MA MAILING SERVICE	161115	16.17
01-00424	CAMPBELL SUPPLY INC.					
		C-85-1/29/16	201-45210-42650	UNIFORMS CREDIT	160996	65.00-
		I-105-1/18/16	201-45210-42600	SUPPLIES & MA HITCH BAR	160996	26.99
		I-78-1/20/16	201-45210-42600	SUPPLIES & MA LOCK PIN	160996	2.59
		I-79-1/20/16	201-45210-42650	UNIFORMS BOOTS	160996	65.00
		I-96-1/15/16	201-45210-42900	MOSQUITO PROG TOOLBOX	160996	219.00
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-132457	201-45210-42600	SUPPLIES & MA PARTS	160998	40.67
01-00532	A-OX WELDING SUPPLY CO					
		I-163828	201-45210-42600	SUPPLIES & MA CYLINDER RENTAL	160973	65.47
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-014573	201-45210-42500	REPAIR & MAIN PARTS	161149	165.20
01-01329	MICHAEL TODD & CO INC					
		I-150175	201-45210-42600	SUPPLIES & MA CATALOG	161066	12.00
01-01490	MUELLER LUMBER CO. INC.					
		I-236779	201-45210-42600	SUPPLIES & MA SUPPLIES	161085	151.71
		I-236820	201-45210-42600	SUPPLIES & MA SUPPLIES	161085	17.82
		I-237073	201-45210-42600	SUPPLIES & MA SUPPLIES	161085	10.80
01-01518	VERIZON WIRELESS					
		I-JANUARY 2016	201-45210-42800	UTILITIES ACCT #886931646-00001	161166	36.02
01-01805	FASTENAL COMPANY					
		I-SDMIT112940	201-45210-42600	SUPPLIES & MA STORAGE CABINET FOR GAS CANS	161025	764.00
01-01830	NORTHWESTERN ENERGY & C					
		I-2573053-2-2/16	201-45210-42800	UTILITIES 421 S FOSTER ST SHOP	161093	444.79
		I-2580826-2-1/16	201-45210-42800	UTILITIES 800 E 11TH AVE	161093	6.59
		I-2581610-9-1/16	201-45210-42800	UTILITIES PUBLIC BEACH	161093	25.94
		I-2581644-8-2/16	201-45210-42800	UTILITIES KIWANIS WOODLOT	161093	34.73
		I-2581648-9-1/16	201-45210-42800	UTILITIES ACCESS LOT LITE	161093	6.59
		I-2583204-9-1/16	201-45210-42800	UTILITIES 1201 S MINNESOTA PARK	161093	13.32
		I-2584526-4-1/16	201-45210-42800	UTILITIES DRY RUN RESTROOM 20	161093	6.59
		I-2787841-2-2/16	201-45210-42800	UTILITIES 421 S FOSTER SHOP	161093	270.08
		I-2967874-5-1/16	201-45210-42800	UTILITIES 3100 INDIAN VILLAGE RD	161093	45.21
		I-2973566-9-1/16	201-45210-42800	UTILITIES 621 N MAIN ST	161093	12.29
		I-3045799-8-1/16	201-45210-42800	UTILITIES 311 1/2 N HARMON	161093	99.28
01-02495	SCOTT SUPPLY CO.					
		I-82866P	201-45210-42500	REPAIR & MAIN PARTS	161133	92.60

PACKET: 04038 2/16/16 MEETING
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02679	MENARD'S INC					
		I-90847	201-45210-42600	SUPPLIES & MA SUPPLIES	161063	30.45
		I-91348	201-45210-42600	SUPPLIES & MA SUPPLIES	161063	446.49
		I-91577	201-45210-42600	SUPPLIES & MA SUPPLIES	161063	50.97
01-02811	JONES SUPPLIES					
		I-102118	201-45210-42600	SUPPLIES & MA SUPPLIES	161049	72.19
01-02880	THUNE TRUE VALUE HARDWA					
		I-A294146	201-45210-42600	SUPPLIES & MA SUPPLIES	161158	2.64
01-07041	STEVE ROTH					
		I-120169	201-45210-42700	TRAVEL, CONF. SIOUX FALLS 1/19-20 MEALS	161125	32.00
01-07572	UNITED ROTARY BRUSH COR					
		I-CI180783	201-45210-42500	REPAIR & MAIN PARTS	161162	585.23
01-08371	BRAD GATES					
		I-12216	201-45210-42700	TRAVEL, CONF. SIOUX FALLS 1/19-20 MEALS	161030	26.00
01-08459	MATTHEW HAYES					
		I-12016	201-45210-42700	TRAVEL, CONF. SIOUX FALLS 1/19-20 MEALS	161037	26.00
01-09111	DILLON GAMBER					
		I-86-1/29/16	201-45210-42650	UNIFORMS BOOTS	161029	32.50
01-09114	SDARA					
		I-216	201-45210-42700	TRAVEL, CONF. ROTH	161142	387.00
		I-292	201-45210-42700	TRAVEL, CONF. HAYES	161142	55.00
DEPARTMENT 5210 PARKS					TOTAL:	4,332.92

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5220 SUPERVISION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02984	BROWN & SAENGER	I-2055650-0	201-45220-42600	SUPPLIES & MA SUPPLIES	160992	60.05
01-06750	MITCHELL TELECOM	I-10506918	201-45220-42800	UTILITIES ACCT #223662-2	161082	0.09
					DEPARTMENT 5220 SUPERVISION	TOTAL: 60.14
					FUND 201 PARK FUND	TOTAL: 27,078.08

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 211 ENTERTAINMENT TAX

DEPARTMENT: 6311 ENTERTAINMENT TAX

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01370	MITCHELL AREA CHAMBER O					
		I-FEBRUARY 2016	211-46311-42962	REGIONAL MARK 2016 FUNDING-FEBRUARY	161072	3,125.00
01-01396	MITCHELL AREA CONVENTIO					
		I-FEBRUARY 2016	211-46311-42960	CONV VISITORS 2016 FUNDING-FEBRUARY	161073	21,875.00
01-01400	MITCHELL AREA DEVELOPME					
		I-FEBRUARY 2016	211-46311-42961	MITCHELL AREA 2016 FUNDING-FEBRUARY	161074	6,250.00
					DEPARTMENT 6311 ENTERTAINMENT TAX	TOTAL: 31,250.00
					FUND 211 ENTERTAINMENT TAX	TOTAL: 31,250.00

PACKET: 04038 2/16/16 MEETING
VENDOR SET: 01
FUND : 214 E-911 EMERGENCY
DEPARTMENT: 3500 E-911
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-01518	VERIZON WIRELESS	I-JANUARY 2016	214-43500-42800	UTILITIES - T ACCT #886931646-00001	161166	54.14	
01-02484	DARRINGTON WATER COND	I-33456-1/16	214-43500-42600	SUPPLIES & MA RENTAL	161012	21.00	
01-04308	SANTEL COMMUNICATIONS C	I-10504505	214-43500-42800	UTILITIES - T ACCT #212623-2	161128	106.16	
01-06750	MITCHELL TELECOM	I-10506918	214-43500-42800	UTILITIES - T ACCT #223662-2	161082	19.04	
01-08252	CORPORATE TRANSLATION S	I-85280	214-43500-42200	PROFESSIONAL LANGUAGE TRANSLATION SERVICE	161004	28.02	
					DEPARTMENT 3500 E-911	TOTAL:	228.36
					FUND 214 E-911 EMERGENCY	TOTAL:	228.36

PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 218 COMMUNITY SERVICES
 DEPARTMENT: 5140 RSVP
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-JANUARY 2016	218-45140-42800	UTILITIES ACCT #886931646-00001	161166	16.03
01-02984	BROWN & SAENGER					
		I-2055946-0	218-45140-42600	SUPPLIES & MA SUPPLIES	160992	9.92
01-04265	UNITED WAY & VOLUNTEER					
		I-3317	218-45140-42300	PRINTING COPIES	161163	3.65
01-08931	VAST BROADBAND					
		I-FEBRUARY 2016	218-45140-42800	UTILITIES ACCT #1256801	161165	63.80
		I-JANUARY 2016	218-45140-42800	UTILITIES ACCT #1256801	161165	53.61
DEPARTMENT 5140 RSVP					TOTAL:	147.01

PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 218 COMMUNITY SERVICES
 DEPARTMENT: 5150 PALACE TRANSIT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-014579	218-45150-42500	REPAIR AND MA PARTS	161149	17.09
		I-15-015385	218-45150-42500	REPAIR AND MA PARTS	161149	15.96
01-01518	VERIZON WIRELESS					
		I-JANUARY 2016	218-45150-42800	UTILITIES ACCT #886931646-00001	161166	49.95
01-02804	MIDWEST TIRE & MUFFLER					
		I-41571	218-45150-42610	GAS OIL TIRES MOUNT/BALANCE TIRES	161070	61.80
		I-41625	218-45150-42610	GAS OIL TIRES MOUNT/BALANCE TIRES	161070	185.40
01-02984	BROWN & SAENGER					
		C-C2055946-0	218-45150-42600	SUPPLIES & MA CREDIT	160992	5.69-
		I-2055946-0	218-45150-42600	SUPPLIES & MA SUPPLIES	160992	15.61
01-05195	A & B BUSINESS SOLUTION					
		I-254615	218-45150-42600	SUPPLIES & MA WASTE TONER BOTTLE	160972	53.00
		I-257104	218-45150-42600	SUPPLIES & MA CONTRACT #CT3206-01	160972	54.10
01-05458	RIVER CITIES PUBLIC TRA					
		I-3237	218-45150-42920	COMPUTER SOFT PHONE LINES	161122	204.00
01-06750	MITCHELL TELECOM					
		I-10506918	218-45150-42800	UTILITIES ACCT #223662-2	161082	1.36
DEPARTMENT 5150 PALACE TRANSIT					TOTAL:	652.58

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5160 RSVP-THRIFT STORE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-JANUARY 2016	218-45160-42800	UTILITIES ACCT #886931646-00001	161166	23.47
DEPARTMENT 5160 RSVP-THRIFT STORE					TOTAL:	23.47

PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 218 COMMUNITY SERVICES
 DEPARTMENT: 5170 SANBORN CO TRANSIT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-01518	VERIZON WIRELESS						
		I-JANUARY 2016	218-45170-42800	UTILITIES ACCT #886931646-00001	161166	16.04	
01-08512	EXPRESS STOP						
		I-836761	218-45170-42610	GAS OIL TIRES DIESEL	161022	60.00	
		I-836762	218-45170-42610	GAS OIL TIRES UNLEADED	161022	28.00	
01-08546	SANBORN COUNTY						
		I-12716	218-45170-42810	UTILITIES-GAR PROPANE	161127	44.04	
					DEPARTMENT 5170 SANBORN CO TRANSIT	TOTAL:	148.08
					FUND 218 COMMUNITY SERVICES	TOTAL:	971.14

1/10/2016 2:51 PM
 PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 219 NUTRITION
 DEPARTMENT: 5140 NUTRITION
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01221	MT VERNON SCHOOL DISTRI	I-JANUARY 2016	219-45140-42911	CONTRACT SERV JANUARY, NUTRITION	161084	67.10
01-01518	VERIZON WIRELESS	I-JANUARY 2016	219-45140-42800	UTILITIES ACCT #886931646-00001	161166	16.04
01-02984	BROWN & SAENGER	I-2055946-0	219-45140-42600	SUPPLIES & MA SUPPLIES	160992	9.92
01-06115	JAMES VALLEY COMMUNITY	I-121615	219-45140-42911	CONTRACT SERV MEALS 12/16	161047	30.00
01-06235	PONY CREEK STEAKHOUSE	I-JANUARY 2016	219-45140-42911	CONTRACT SERV JANUARY, NUTRITION	161111	1,890.00
01-06642	COUNTY FAIR	I-JANUARY 2016	219-45140-42911	CONTRACT SERV SENIOR DINE CARD FOR JANUARY	161006	85.00
01-06750	MITCHELL TELECOM	I-10506918	219-45140-42800	UTILITIES ACCT #223662-2	161082	2.01
01-08569	RITA'S PLACE	I-JANUARY 2016	219-45140-42911	CONTRACT SERV SENIOR DINE CARD FOR JANUARY	161121	903.00
01-08594	MAKE IT MINE DESIGNS	I-3522	219-45140-42320	ADVERTISING SENIOR MEAL DECALS	161057	121.00
		I-3522	219-45140-42530	VEHICLE MAINT SENIOR MEAL DECALS	161057	100.00
01-09069	BIG DADDY D'S INC	I-17	219-45140-42911	CONTRACT SERV SENIOR MEALS 1/25-29	160989	2,700.00
		I-19	219-45140-42911	CONTRACT SERV SENIOR MEALS 2/1-5	160989	2,620.00
					DEPARTMENT 5140 NUTRITION	TOTAL: 8,544.07
					FUND 219 NUTRITION	TOTAL: 8,544.07

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 602 WATER

DEPARTMENT: 3330 WATER TREATMENT PLANT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-JANUARY 2016	602-43330-42800	UTILITIES ACCT #886931646-00001	161166	36.84
01-01830	NORTHWESTERN ENERGY & C					
		I-2585902-6-1/16	602-43330-42800	UTILITIES 2800 N MAIN ST	161093	7,516.09
		I-2586002-4-1/16	602-43330-42800	UTILITIES N LAKE MITCHELL	161093	171.58
		I-2958403-4-1/16	602-43330-42800	UTILITIES 1800 VAN DYKE DR	161093	447.21
01-02679	MENARD'S INC					
		I-91918-1	602-43330-42600	SUPPLIES & MA SUPPLIES	161063	25.66
		I-91973	602-43330-42600	SUPPLIES & MA SUPPLIES	161063	10.98
01-04352	UPS STORE #4227					
		I-8107	602-43330-42600	SUPPLIES & MA SHIPPING	161164	13.77
		I-8116	602-43330-42600	SUPPLIES & MA SHIPPING	161164	13.13
		I-8184	602-43330-42600	SUPPLIES & MA SHIPPING	161164	13.13
01-06750	MITCHELL TELECOM					
		I-10506918	602-43330-42800	UTILITIES ACCT #223662-2	161082	0.72
01-07598	AQUA-PURE INC					
		I-MITSD1602	602-43330-42620	CHEMICAL SERV JANUARY CONTRACT/CHEMICALS	160982	1,125.00
01-08281	AMERIPRIDE SERVICES INC					
		I-2800592811	602-43330-42600	SUPPLIES & MA MOPS/MATS	160980	22.68
01-08594	MAKE IT MINE DESIGNS					
		I-3469	602-43330-42600	SUPPLIES & MA DOOR & TAILGATE LOGOS	161057	50.57
DEPARTMENT 3330 WATER TREATMENT PLANT					TOTAL:	9,447.36

PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 602 WATER
 DEPARTMENT: 3340 WATER DISTRIBUTION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-10032	602-43340-42660	POSTAGE MAILING SERVICE	161115	2.94
01-00786	SD ONE CALL					
		I-SD16-0056	602-43340-42200	LOCATES MESSAGE FEES FOR JANUARY	161139	17.85
01-01518	VERIZON WIRELESS					
		I-JANUARY 2016	602-43340-42800	UTILITIES ACCT #886931646-00001	161166	155.94
01-01590	MCLEOD'S PRINTING					
		I-60433	602-43340-42910	BILLING OFFIC #10 SELF SEAL ENVELOPES	161061	174.50
		I-60434	602-43340-42910	BILLING OFFIC DELINQUENT NOTICES	161061	126.64
01-01805	FASTENAL COMPANY					
		I-SDMIT113304	602-43340-43409	WATER METERS PARTS	161025	21.63
01-02470	HD SUPPLY WATERWORKS LT					
		I-F065002	602-43340-42600	SUPPLIES & MA PARTS	161038	52.20
01-02679	MENARD'S INC					
		I-91748	602-43340-42600	SUPPLIES & MA SUPPLIES	161063	42.97
		I-91972	602-43340-42600	SUPPLIES & MA SUPPLIES	161063	13.76
01-08304	THOMAS SCHUMAN					
		I-12916	602-43340-42700	TRAVEL, CONF SPEARFISH 1/28	161132	56.69
01-08594	MAKE IT MINE DESIGNS					
		I-3469	602-43340-42600	SUPPLIES & MA DOOR & TAILGATE LOGOS	161057	50.58
					DEPARTMENT 3340 WATER DISTRIBUTION	TOTAL: 715.70
					FUND 602 WATER	TOTAL: 10,163.06

PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 604 SEWER
 DEPARTMENT: 3200 WASTE WATER TREATMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-10032	604-43200-42660	POSTAGE MAILING SERVICE	161115	3.43
01-00525	DAKOTA PUMP INC					
		I-9710	604-43200-43427	SEWAGE PUMPS/ REPAIRS	161007	1,790.82
01-01020	CENTRAL ELECTRIC COOPER					
		I-12550001-2/16	604-43200-42800	UTILITIES MONTHLY SERVICE	161000	10,644.00
01-01198	SIGN PRO					
		I-58129	604-43200-42650	UNIFORMS T-SHIRTS W/LOGO	161146	40.50
01-01404	MITCHELL IRON & SUPPLY					
		I-42688	604-43200-42600	SUPPLIES PARTS	161077	268.85
01-01518	VERIZON WIRELESS					
		I-JANUARY 2016	604-43200-42800	UTILITIES ACCT #886931646-00001	161166	88.06
01-01830	NORTHWESTERN ENERGY & C					
		I-2581292-6-1/16	604-43200-42800	UTILITIES 2141 E HAVENS ST	161093	5,253.79
01-02679	MENARD'S INC					
		I-89217	604-43200-42600	SUPPLIES SUPPLIES	161063	66.94
		I-91640	604-43200-42600	SUPPLIES SUPPLIES	161063	67.37
		I-91746	604-43200-42600	SUPPLIES SUPPLIES	161063	8.49
01-04308	SANTEL COMMUNICATIONS C					
		I-10504823	604-43200-42800	UTILITIES ACCT #208282-0	161128	69.95
01-04858	ALIGNMENT X-PERTS, INC.					
		I-37173	604-43200-42600	SUPPLIES TIRES	160977	818.44
DEPARTMENT 3200 WASTE WATER TREATMENT					TOTAL:	19,120.64

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 604 SEWER

DEPARTMENT: 3250 WASTE WATER COLLECTION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00712	NAPA AUTO PARTS	I-621284	604-43250-42600	SUPPLIES PARTS	161087	119.00
01-00786	SD ONE CALL	I-SD16-0056	604-43250-42200	CONTRACT SERV MESSAGE FEES FOR JANUARY	161139	17.85
01-01020	CENTRAL ELECTRIC COOPER	I-12552001-2/16	604-43250-42800	UTILITIES MONTHLY SERVICE	161000	212.00
01-01199	STURDEVANT'S AUTO PARTS	I-15-014998	604-43250-42600	SUPPLIES PARTS	161149	11.84
		I-15-015366	604-43250-42600	SUPPLIES PARTS	161149	9.16
01-01590	MCLEOD'S PRINTING	I-60433	604-43250-42910	BILLING OFFIC #10 SELF SEAL ENVELOPES	161061	174.50
		I-60434	604-43250-42910	BILLING OFFIC DELINQUENT NOTICES	161061	126.63
01-01830	NORTHWESTERN ENERGY & C	I-2579460-3-1/16	604-43250-42800	UTILITIES N SANBORN AND 13TH AVE	161093	109.15
		I-2581214-0-1/16	604-43250-42800	UTILITIES N FOSTER ST	161093	1,248.89
		I-2581590-3-1/16	604-43250-42800	UTILITIES N HARMON DR	161093	175.58
		I-2581650-5-1/16	604-43250-42800	UTILITIES KIPPES CV	161093	46.69
		I-2581719-8-1/16	604-43250-42800	UTILITIES S HARMON AND OHLMAN	161093	106.00
		I-2581747-9-1/16	604-43250-42800	UTILITIES S HARMON DR	161093	70.88
		I-2582035-8-1/16	604-43250-42800	UTILITIES 1500 W 23RD AVE	161093	161.30
		I-2585907-5-1/16	604-43250-42800	UTILITIES AIRPORT RD WST WTR	161093	124.44
		I-2705160-6-1/16	604-43250-42800	UTILITIES 1100 N HARMON DR	161093	206.67
		I-2828568-2-1/16	604-43250-42800	UTILITIES 5709 ISLAND CT	161093	21.38
01-02607	SD FEDERAL PROPERTY AGE	I-55374250	604-43250-42600	SUPPLIES TOOLS	161137	126.50
01-02679	MENARD'S INC	I-92379	604-43250-42600	SUPPLIES SUPPLIES	161063	25.88
01-07430	ELLIOTT EQUIPMENT CO	I-133020	604-43250-42600	SUPPLIES PARTS	161020	1,311.50
01-08594	MAKE IT MINE DESIGNS	I-3469	604-43250-42600	SUPPLIES DOOR & TAILGATE LOGOS	161057	101.15
					DEPARTMENT 3250 WASTE WATER COLLECTION	TOTAL: 4,506.99
					FUND 604 SEWER	TOTAL: 23,627.63

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 606 AIRPORT

DEPARTMENT: 3500 AIRPORT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	CAMPBELL SUPPLY INC.	I-19-1/18/16	606-43500-42600	SUPPLIES & MA SUPPLIES	160996	61.12
01-01325	MEYERS OIL CO	I-17350	606-43500-42601	AIR VENTURE C DELVAC	161065	332.64
01-01518	VERIZON WIRELESS	I-JANUARY 2016	606-43500-42800	UTILITIES ACCT #886931646-00001	161166	54.14
01-01805	FASTENAL COMPANY	I-SDMIT113235	606-43500-42600	SUPPLIES & MA PARTS	161025	209.78
01-01830	NORTHWESTERN ENERGY & C	I-2585924-0-1/16	606-43500-42800	UTILITIES MITCHELL AIRPORT	161093	137.60
		I-2585926-5-1/16	606-43500-42800	UTILITIES AIRPORT SECURITY GATE	161093	10.84
		I-2585934-9-1/16	606-43500-42800	UTILITIES MITCHELL AIRPORT 5	161093	764.37
		I-2585936-4-1/16	606-43500-42800	UTILITIES MITCHELL AIRPORT 6	161093	172.91
		I-2585992-7-1/16	606-43500-42800	UTILITIES 6601 N MAIN	161093	874.79
		I-2830030-9-1/16	606-43500-42800	UTILITIES NG RD AND HWY 37 AP SIGN	161093	17.06
01-02984	BROWN & SAENGER	I-2050624-0	606-43500-42800	UTILITIES SUPPLIES	160992	71.97
01-03100	CENTURY LINK	I-605 996-3589-1/16	606-43500-42800	UTILITIES MONTHLY SERVICE 1/22-2/21	161001	51.73
01-03394	WRIGHT BROTHERS AVIATIO	I-60922	606-43500-42501	AIRPORT MAINT AIRPORT ADM-JANUARY	161172	500.00
					DEPARTMENT 3500 AIRPORT	TOTAL: 3,258.95
					FUND 606 AIRPORT	TOTAL: 3,258.95

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 612 SANITATION

DEPARTMENT: 3220 RECYCLING PROGRAM

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01193	KROHMER PLUMBING INC	I-17691	612-43220-42600	SUPPLIES REPAIRS	161051	142.89
01-03869	DEPENDABLE SANITATION I	I-32920	612-43220-42503	CONTRACT-DEPE JANUARY FEE	161016	19,880.00
DEPARTMENT 3220 RECYCLING PROGRAM					TOTAL:	20,022.89

PACKET: 04038 2/16/16 MEETING
VENDOR SET: 01
FUND : 612 SANITATION
DEPARTMENT: 3230 WASTE COLLECTION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-10032	612-43230-42660	POSTAGE MAILING SERVICE	161115	2.45
01-01117	WHEELCO BRAKE & SUPPLY					
		C-2260330015	612-43230-42600	SUPPLIES CREDIT	161170	30.22-
		I-2260320038	612-43230-42600	SUPPLIES SUPPLIES	161170	10.65
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-014572	612-43230-42600	SUPPLIES PARTS	161149	74.58
		I-15-014999	612-43230-42600	SUPPLIES PARTS	161149	253.12
01-01518	VERIZON WIRELESS					
		I-JANUARY 2016	612-43230-42800	UTILITIES ACCT #886931646-00001	161166	54.14
01-01590	MCLEOD'S PRINTING					
		I-60433	612-43230-42910	BILLING OFFIC #10 SELF SEAL ENVELOPES	161061	174.50
		I-60434	612-43230-42910	BILLING OFFIC DELINQUENT NOTICES	161061	126.63
01-01805	FASTENAL COMPANY					
		I-SDMIT113029	612-43230-42600	SUPPLIES PARTS	161025	34.66
01-08594	MAKE IT MINE DESIGNS					
		I-3469	612-43230-42600	SUPPLIES DOOR & TAILGATE LOGOS	161057	236.01
DEPARTMENT 3230 WASTE COLLECTION					TOTAL:	936.52

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 PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 612 SANITATION
 DEPARTMENT: 3240 LANDFILL
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00262	GREAT WESTERN TIRE CO	I-1-475665	612-43240-42600	SUPPLIES TIRES	161035	5,990.00
01-00531	PAULSON SHEET METAL INC	I-42952	612-43240-42600	SUPPLIES FILTERS	161107	309.96
01-01020	CENTRAL ELECTRIC COOPER	I-13061001-2/16	612-43240-42800	UTILITIES MONTHLY SERVICE	161000	1,046.28
01-01199	STURDEVANT'S AUTO PARTS	I-15-014571	612-43240-42600	SUPPLIES PARTS	161149	34.12
01-02017	DAVISON RURAL WATER SYS	I-5095-2/16	612-43240-42800	UTILITIES FEBRUARY	161013	36.90
01-02484	DARRINGTON WATER COND	I-49197-1/16	612-43240-42500	REPAIR AND MA COOLER RENT	161012	12.00
		I-800168673	612-43240-42500	REPAIR AND MA SUPPLIES	161012	11.90
		I-800169002	612-43240-42500	REPAIR AND MA SUPPLIES	161012	11.90
01-02527	SHEEHAN MACK SALES &	I-C13840	612-43240-42600	SUPPLIES PARTS	161143	3,695.30
01-02607	SD FEDERAL PROPERTY AGE	I-55374312	612-43240-42600	SUPPLIES SUPPLIES	161137	93.00
01-02679	MENARD'S INC	I-92155	612-43240-42600	SUPPLIES SUPPLIES	161063	166.83
01-02840	TESSIER'S INC	I-TES011546	612-43240-42500	REPAIR AND MA REPAIRS	161155	165.28
01-02939	SD DEPT OF ENVIRONMENT	I-JANUARY 2016	612-43240-42210	STATE GARBAGE JANUARY FEES	161135	3,481.10
01-04296	LEGGETTE BRASHEARS & GR	I-2015-28 P.E. #9	612-43240-42205	MONITOR GROUN 2015-28 P.E. #9	161055	1,848.71
01-04308	SANTEL COMMUNICATIONS C	I-10504939	612-43240-42800	UTILITIES ACCT #260507-2	161128	49.95
01-08281	AMERIPRIDE SERVICES INC	I-2800594496	612-43240-42500	REPAIR AND MA MATS	160980	32.75
01-08594	MAKE IT MINE DESIGNS	I-3469	612-43240-42600	SUPPLIES DOOR & TAILGATE LOGOS	161057	236.02
01-08856	MARCO INC	I-3104435	612-43240-42500	REPAIR AND MA CONTRACT #CN128821-02	161059	4.27

DEPARTMENT 3240 LANDFILL TOTAL: 17,226.27

FUND 612 SANITATION TOTAL: 38,185.68

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 613 CORN PALACE

DEPARTMENT: 5600 CORN PALACE MAINTENANCE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-JANUARY 2016	613-45600-42800	UTILITIES ACCT #886931646-00001	161166	40.01
DEPARTMENT 5600 CORN PALACE MAINTENANCE TOTAL:						40.01

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 613 CORN PALACE

DEPARTMENT: 5620 CORN PALACE SHOWS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-JANUARY 2016	613-45620-42800	UTILITIES ACCT #886931646-00001	161166	174.82
01-06750	MITCHELL TELECOM					
		I-10506918	613-45620-42800	UTILITIES ACCT #223662-2	161082	1.66
DEPARTMENT 5620 CORN PALACE SHOWS					TOTAL:	176.48

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 613 CORN PALACE

DEPARTMENT: 5630 CORN PALACE CONCESSIONS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06750	MITCHELL TELECOM	I-10506918	613-45630-42800	UTILITIES-TEL ACCT #223662-2	161082	4.03
DEPARTMENT 5630 CORN PALACE CONCESSIONS TOTAL:						4.03

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 613 CORN PALACE

DEPARTMENT: 5650 CORN PALACE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00462	COCA COLA BOTTLING CO					
		I-1180856	613-45650-42610	COST OF GOODS SUPPLIES	161002	144.00
		I-1180927	613-45650-42610	COST OF GOODS SUPPLIES	161002	457.70
01-00483	COUNTY FAIR					
		I-12516	613-45650-42610	COST OF GOODS DELI-MUNSEN'S FUNERAL	161005	180.00
01-00532	A-OX WELDING SUPPLY CO					
		I-912476	613-45650-42610	COST OF GOODS SUPPLIES	160973	84.20
01-00850	GRAHAM TIRE CO					
		I-404096853-1	613-45650-42500	REPAIRS & MAI ATV/MOWER FLAT REPAIR	161034	15.52
01-01370	MITCHELL AREA CHAMBER O					
		I-11976	613-45650-42700	TRAVEL, CONFE J MICKELSON	161072	38.00
01-01601	ARCTIC REFRIGERATION IN					
		I-31417	613-45650-42500	REPAIRS & MAI REPAIRS ON SOUTH ICE MACINE CP	160983	300.43
01-01830	NORTHWESTERN ENERGY & C					
		I-2587291-2-2/16	613-45650-42800	UTILITIES 600 N MAIN ST	161093	2,381.22
		I-2587292-0-1/16	613-45650-42800	UTILITIES 600 N MAIN ST	161093	4,675.28
		I-3219913-5-1/16	613-45650-42800	UTILITIES 617 N MAIN	161093	10.00
01-01910	PALACE CLEANERS INC.					
		I-67542	613-45650-42500	REPAIRS & MAI SHIRTS/JACKETS	161105	54.50
		I-67582	613-45650-42500	REPAIRS & MAI TABLECLOTHS	161105	34.00
01-02560	PEPSI COLA COMPANY					
		I-9733756	613-45650-42610	COST OF GOODS SUPPLIES	161110	318.60
01-02679	MENARD'S INC					
		I-91624	613-45650-42600	SUPPLIES & MA SUPPLIES	161063	100.57
		I-91909	613-45650-42600	SUPPLIES & MA SUPPLIES	161063	63.37
01-02811	JONES SUPPLIES					
		I-102268	613-45650-42600	SUPPLIES & MA SUPPLIES	161049	312.93
		I-102269	613-45650-42600	SUPPLIES & MA SUPPLIES	161049	161.40
		I-102330	613-45650-42600	SUPPLIES & MA SUPPLIES	161049	30.63
01-02880	THUNE TRUE VALUE HARDWA					
		I-A294939	613-45650-42600	SUPPLIES & MA CASTERS	161158	29.98
01-02984	BROWN & SAENGER					
		I-2056979-0	613-45650-42600	SUPPLIES & MA SUPPLIES	160992	15.92
01-03360	WHOLESALE ELECTRONICS I					
		I-B60340030	613-45650-42600	SUPPLIES & MA SUPPLIES	161171	96.30

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 613 CORN PALACE

DEPARTMENT: 5650 CORN PALACE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03700	FARNER-BOCKEN COMPANY					
		C-4548172	613-45650-42610	COST OF GOODS CREDIT	161024	32.78-
		I-4566669	613-45650-42610	COST OF GOODS SUPPLIES	161024	2,147.43
		I-4583334	613-45650-42610	COST OF GOODS SUPPLIES	161024	994.59
01-03738	MID STATES AUDIO INC					
		I-28094	613-45650-42500	REPAIRS & MAI SERVICE CALL - REPAIRS	161068	325.00
01-04300	KELLY INN & SUITES					
		I-122115	613-45650-42905	ENTERTAINMENT ROOM 304-P POTTER	161050	68.00
		I-12212015	613-45650-42905	ENTERTAINMENT ROOM 302-D LERDAL	161050	156.00
01-05892	GAYLEN'S HOMEGROWN POPC					
		I-3382	613-45650-42610	COST OF GOODS YELLOW POPCORN	161031	400.00
01-06656	PREMIER PEST CONTROL					
		I-9852	613-45650-42500	REPAIRS & MAI JANUARY PEST CONTROL @ CP	161112	175.00
01-08397	TICKETFORCE, LLC					
		I-9465	613-45650-42600	SUPPLIES & MA TICKET STOCK	161159	655.41
		I-9482	613-45650-42900	TICKETING FEE USAGE FEE	161159	801.40
01-09117	CANVASWORKS INC					
		I-3246	613-45650-42600	SUPPLIES & MA 2 WHEEL TRAILER COVER	160997	265.00
					DEPARTMENT 5650 CORN PALACE	TOTAL: 15,459.60
					FUND 613 CORN PALACE	TOTAL: 15,680.12

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 PACKET: 04038 2/16/16 MEETING
 VENDOR SET: 01
 FUND : 614 GOLF COURSE
 DEPARTMENT: 5250 GOLF COURSE
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-00356	QUALIFIED PRESORT						
		I-2279-10032	614-45250-42600	SUPPLIES & MA MAILING SERVICE	161115	6.86	
01-00436	FARMERS ALLIANCE						
		I-IQ2638	614-45250-42500	REPAIR & MAIN TIRE REPAIRS	161023	30.00	
01-01370	MITCHELL AREA CHAMBER O						
		I-11976	614-45250-42700	TRAVEL, CONF. K THURMAN;L THURMAN	161072	76.00	
01-01518	VERIZON WIRELESS						
		I-JANUARY 2016	614-45250-42800	UTILITIES ACCT #886931646-00001	161166	114.59	
01-02567	S & M PRINTING COMPANY						
		I-65295	614-45250-42500	REPAIR & MAIN REPRINT REC & FUN PASS FORMS	161126	20.00	
01-08645	BLUE RIDGE TECHNOLOGIES						
		I-12219	614-45250-42500	REPAIR & MAIN YEARLY PHONE PLAN	160991	1,018.95	
01-08909	ONTOGOLF, LLC						
		I-2944	614-45250-42500	REPAIR & MAIN ANNUAL SUPPORT CONTRACT	161103	600.00	
					DEPARTMENT 5250 GOLF COURSE	TOTAL:	1,866.40
					FUND 614 GOLF COURSE	TOTAL:	1,866.40

PACKET: 04038 2/16/16 MEETING
VENDOR SET: 01
FUND : 652 HEALTH INSURANCE
DEPARTMENT: 1970 HEALTH INSURANCE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08850	STOREY KENWORHTY/MATT P	I-PINV363174	652-41970-42140	HI TRUST-SUPP SUPPLIES	161148	155.20
					DEPARTMENT 1970 HEALTH INSURANCE	TOTAL: 155.20
					FUND 652 HEALTH INSURANCE	TOTAL: 155.20

PACKET: 04038 2/16/16 MEETING

VENDOR SET: 01

FUND : 700 AGENCY FUNDS

DEPARTMENT: 5300 AGENCY FUNDS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00956	MITCHELL PARK & REC						
		I-12816	700-45300-42902	PARK	KERNEL CAMP	161078	200.38
		I-335.00	700-45300-42902	PARK	GIRLS VOLLEYBALL REVENUE	161078	335.00
01-02679	MENARD'S INC						
		I-92307	700-45300-42909	JVCC	LYSOL	161063	4.97
01-05108	NAEIR						
		I-H633874	700-45300-42909	JVCC	SUPPLIES	161086	83.75
01-05454	AIA CORPORATION						
		I-SSC1844721	700-45300-42902	PARK	KERNEL CAMP T-SHIRTS	160974	290.62
01-08126	MITCHELL GIRLS BASKETBA						
		I-12816	700-45300-42902	PARK	KERNEL CAMP	161076	474.50
01-08377	MITCHELL BOYS BASKETBAL						
		I-12816	700-45300-42902	PARK	KERNEL CAMP	161075	474.50
01-08840	DEB THILL						
		I-12816	700-45300-42902	PARK	GIRLS VOLLEYBALL PROGRAM	161156	1,915.00
						DEPARTMENT 5300 AGENCY FUNDS	TOTAL: 3,778.72
						FUND 700 AGENCY FUNDS	TOTAL: 3,778.72
						REPORT GRAND TOTAL:	286,422.21

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016-2017	101-41110-42600	SUPPLIES & MATERIALS	116.90	2,000	1,876.10		
	101-41110-42700	TRAVEL, CONF & DUES	218.00	3,000	2,782.00		
	101-41210-42700	TRAVEL, CONFERENCE, DUES	76.00	4,500	4,404.00		
	101-41210-42800	UTILITIES-TELEPHONE	54.32	900	844.26		
	101-41220-42200	PROFESSIONAL FEES/SERVICES	120.00	2,500	2,230.00		
	101-41220-42700	TRAVEL, CONF, DUES	38.00	3,000	2,942.00		
	101-41220-42800	UTILITIES-TELEPHONE	71.04	500	421.25		
	101-41410-42200	PROFESSIONAL SERVICES	328.60	8,000	7,671.40		
	101-41420-42500	REPAIRS	298.50	500	37.73-	Y	
	101-41420-42600	SUPPLIES & MATERIALS	421.09	12,500	11,506.76		
	101-41420-42800	UTILITIES - TELEPHONE	1.93	0	4.99-	Y	
	101-41440-42210	PROFESSIONAL SERVICES	250.00	62,000	60,265.67		
	101-41440-42231	EMPLOYEE PHYSICALS, DRUG TE	739.90	35,600	34,130.24		
	101-41440-42600	SUPPLIES & MATERIALS	532.92	3,000	2,141.93		
	101-41440-42800	UTILITIES - TELEPHONE	54.46	500	443.21		
	101-41920-42810	UTILITIES-STORAGE BLDG	385.88	2,000	1,614.12		
	101-41920-42811	UTILITIES-CITY HALL	20.00	18,000	17,980.00		
	101-41930-42500	REPAIR & MAINTENANCE	54.10	0	54.10-	Y	
	101-41930-42610	POSTAGE	459.96	0	755.49-	Y	
	101-41930-42620	COMPUTER SUPP, TIMESHEETS, V	75.00-	0	75.00		
	101-41935-42850	UTILITIES/TELEPHONE	2,145.68	55,900	51,766.63		
	101-41935-42920	COMPUTER SOFTWARE	593.75	91,400	31,991.55		
	101-42110-42200	PROFESSIONAL SERVICES	1,022.17	18,000	16,404.51		
	101-42110-42201	BUILDING MAINT/CLEANING SU	200.50	24,000	22,680.60		
	101-42110-42500	REPAIRS	1,511.04	20,000	15,077.32		
	101-42110-42600	SUPPLIES	733.53	25,000	21,046.65		
	101-42110-42610	GAS OIL TIRES	269.22	60,000	57,137.03		
	101-42110-42640	UNIFORM ALLOWANCE	44.97	13,000	12,298.21		
	101-42110-42650	SHOOTING SUPPLIES	1,409.98	15,000	13,590.02		
	101-42110-42800	TELEPHONE	1,042.49	13,000	11,787.48		
	101-42110-42810	UTILITIES-PS STORAGE BLDG	356.20	2,750	2,393.80		
	101-42110-42820	UTILITIES-SHOOTING RANGE B	141.28	1,400	1,158.25		
	101-42110-42902	ALCOHOL TASK FORCE	90.53	15,500	15,409.47		
	101-42110-42940	EMERGENCY RESPONSE UNIT	2.50	7,500	6,999.36		
	101-42110-42960	BOAT/PATROL/STORAGE	94.74	300	205.26		
	101-42110-42980	VEHICLE TOWING	892.00	5,000	4,108.00		
	101-42110-43402	MINOR EQUIPMENT	160.80	17,000	15,979.70		
	101-42110-43411	BODY CAMERA SYSTEM	6,591.00	10,000	377.14		
	101-42130-42500	REPAIRS	14.44	5,000	4,982.55		
	101-42130-42520	EMERGENCY SIREN UTILITIES	78.90	2,000	1,745.38		
	101-42130-42530	TRAFFIC LIGHTS MAINT	1,639.50	10,000	8,360.50		
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	2,812.52	25,000	21,298.81		
	101-42130-42820	TELEPHONE	128.28	1,800	1,671.72		
	101-42130-42835	UTILITIES-STREET LIGHTS	16,382.23	185,000	167,408.50		
	101-42200-42500	VEHICLE MAINT	3.89	7,500	7,207.11		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-42200-42550	REPAIR-SELF-CONT BREATH AP	262.98	7,000	6,139.70		
	101-42200-42600	SUPPLIES	2.54	8,000	7,828.80		
	101-42200-42610	GAS & OIL	47.96	12,000	11,212.68		
	101-42200-42660	MINOR EQUIPMENT	195.41	7,000	6,804.59		
	101-42200-42700	TRAVEL, CONF & DUES	175.00	2,500	1,391.00		
	101-42200-42800	TELEPHONE	155.08	4,000	3,837.28		
	101-42200-43501	SCUBA EQUIPMENT	1,837.00	16,235	14,398.00		
	101-43100-42500	REPAIRS	44.37	18,000	17,871.23		
	101-43100-42600	SUPPLIES	7,562.78	145,000	134,224.21		
	101-43100-42650	UNIFORMS	46.94	3,900	3,853.06		
	101-43100-42800	UTILITIES	4.57	16,000	14,964.82		
	101-43100-43419	DUMP TRUCK	305.04	160,000	159,694.96		
	101-43110-42600	SUPPLIES	1,996.75	9,500	6,980.66		
	101-43110-42700	TRAVEL CONF DUES	439.00	7,000	6,216.00		
	101-43110-42800	UTILITIES	282.48	4,000	3,714.50		
	101-43110-42916	NUISANCE ABATEMENT	5.62	13,000	12,971.77		
	101-43120-42200	PROF SERVICES-SANBORN DESI	8,000.00	0	8,000.00-	Y	
	101-43130-42600	SUPPLIES & MATERIALS	21,748.80	80,000	44,769.09		
	101-43150-42200	PROF FEES/SERVICES	780.00	0	780.00-	Y	
	101-43700-42500	REPAIR & MAINTENANCE	76.16	5,000	4,702.73		
	101-43700-42600	SUPPLIES & MATERIALS	275.72	21,000	19,033.77		
	101-43700-42800	UTILITIES	67.92	3,500	3,119.89		
	101-44120-42600	SUPPLIES	54.80	1,600	1,545.20		
	101-44120-42800	UTILITIES-NEW POUND	66.12	2,700	2,398.21		
	101-44120-42900	IMPOUNDING DOGS	1,083.93	16,000	13,505.93		
	101-44600-42510	SERVICE CONTRACT	66.64	4,000	3,867.26		
	101-44600-42530	VEHICLE REPAIR & MAINTENAN	1,482.95	10,000	7,452.92		
	101-44600-42600	SUPPLIES	1,483.12	22,000	13,886.20		
	101-44600-42640	UNIFORMS	1,003.00	5,000	1,342.62		
	101-44600-42650	MINOR EQUIPMENT	1,956.00	7,500	5,544.00		
	101-44600-42661	POSTAGE	17.09	500	482.91		
	101-44600-42693	COMPUTER SOFTWARE/SUPPORT	2,856.00	13,200	5,914.52		
	101-44600-42710	TRAINING	388.40	10,000	9,611.60		
	101-44600-42800	TELEPHONE & INTERNET	136.21	2,000	1,793.22		
	101-44600-42900	LINEN CLEANING	47.25	400	352.75		
	101-44600-43410	RADIO SYSTEM UPGRADE	3,754.89	10,000	6,245.11		
	101-45000-42920	SPORTS AUTHORITY PROMOTION	3,000.00	50,000	40,020.00		
	101-45500-42310	NEWSPAPERS	28.80	680	651.20		
	101-45500-42500	REPAIR & MAINTENANCE	30.00	14,050	14,020.00		
	101-45500-42600	SUPPLIES & MATERIALS	2,427.43	20,000	17,481.30		
	101-45500-42690	MINITEX FEES	308.15	5,500	5,191.85		
	101-45500-42692	PERIODICALS	42.33	11,443	11,400.67		
	101-45500-42693	E-BOOKS/AUDIO BOOKS	4,813.39	21,120	16,306.61		
	101-45500-42700	TRAVEL, CONF & DUES	300.00	2,000	1,700.00		
	101-45500-42800	UTILITIES	3,258.39	31,000	27,739.67		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-45500-43420	BOOKS	5,430.23	60,000	54,394.10		
	101-45500-43421	AUDIO-VISUAL	758.82	25,000	24,241.18		
	201-45110-42600	SUPPLIES & MATERIALS	37.24	24,000	24,323.96		
	201-45110-42800	UTILITIES	2.29	45,700	45,696.54		
	201-45140-42500	REPAIR & MAINTENANCE	593.48	15,500	14,541.71		
	201-45140-42600	SUPPLIES & MATERIALS	1,197.09	30,750	27,890.79		
	201-45140-42601	CONCESSION SUPPLIES	216.40	10,000	9,650.58		
	201-45140-42800	UTILITIES	2,854.30	67,000	62,594.95		
	201-45140-43200	CAPITAL BUILDINGS	10,000.00	125,000	115,000.00		
	201-45140-43400	CAPITAL EQUIPMENT	4,086.00	14,000	9,914.00		
	201-45160-42500	REPAIR & MAINTENANCE	660.12	32,500	31,815.87		
	201-45160-42600	SUPPLIES & MATERIALS	381.48	64,800	63,679.30		
	201-45160-42700	TRAVEL, CONF & DUES	190.00	2,400	1,383.00		
	201-45160-42800	UTILITIES	2,466.62	116,000	105,665.28		
	201-45210-42500	REPAIR & MAINTENANCE	843.03	35,000	34,107.47		
	201-45210-42600	SUPPLIES & MATERIALS	1,710.96	80,500	78,371.49		
	201-45210-42650	UNIFORMS	32.50	1,850	1,577.51		
	201-45210-42700	TRAVEL, CONF. & DUES	526.00	3,000	1,472.00		
	201-45210-42800	UTILITIES	1,001.43	25,000	23,979.29		
	201-45210-42900	MOSQUITO PROGRAM	219.00	20,000	18,181.00		
	201-45220-42600	SUPPLIES & MATERIALS	60.05	3,500	3,182.64		
	201-45220-42800	UTILITIES	0.09	600	599.81		
	211-46311-42960	CONV VISITORS BUR- 35%	21,875.00	262,500	201,714.29		
	211-46311-42961	MITCHELL AREA DEV-10%	6,250.00	75,000	57,632.65		
	211-46311-42962	REGIONAL MARKETING-5%	3,125.00	37,500	28,816.32		
	214-43500-42200	PROFESSIONAL SERVICES	28.02	4,000	3,971.98		
	214-43500-42600	SUPPLIES & MATERIALS	21.00	2,000	1,979.00		
	214-43500-42800	UTILITIES - TELEPHONE	179.34	18,200	16,655.10		
	218-45140-42300	PRINTING	3.65	1,200	1,104.73		
	218-45140-42600	SUPPLIES & MATERIALS	9.92	2,000	1,980.92		
	218-45140-42800	UTILITIES	133.44	2,500	2,366.01		
	218-45150-42500	REPAIR AND MAINTENANCE	33.05	18,000	17,854.32		
	218-45150-42600	SUPPLIES & MATERIALS	117.02	9,000	7,785.30		
	218-45150-42610	GAS OIL TIRES	247.20	85,000	81,113.92		
	218-45150-42800	UTILITIES	51.31	1,500	1,447.91		
	218-45150-42920	COMPUTER SOFTWARE/SUPPORT	204.00	22,000	21,592.00		
	218-45160-42800	UTILITIES	23.47	0	23.47- Y		
	218-45170-42610	GAS OIL TIRES	88.00	4,000	3,884.00		
	218-45170-42800	UTILITIES	16.04	500	483.69		
	218-45170-42810	UTILITIES-GARAGE	44.04	3,000	2,867.89		
	219-45140-42320	ADVERTISING	121.00	200	79.00		
	219-45140-42530	VEHICLE MAINTENANCE	100.00	500	400.00		
	219-45140-42600	SUPPLIES & MATERIALS	9.92	2,000	1,951.43		
	219-45140-42800	UTILITIES	18.05	500	480.81		
	219-45140-42911	CONTRACT SERVICES-MEALS	8,295.10	201,025	181,829.65		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	602-43330-42600	SUPPLIES & MATERIALS	149.92	13,000	12,476.59		
	602-43330-42620	CHEMICAL SERVICE CONTRACT	1,125.00	17,000	14,575.00		
	602-43330-42800	UTILITIES	8,172.44	95,000	86,420.80		
	602-43340-42200	LOCATES	17.85	1,500	1,482.15		
	602-43340-42600	SUPPLIES & MATERIALS	159.51	65,000	63,876.65		
	602-43340-42660	POSTAGE	2.94	9,500	9,448.22		
	602-43340-42700	TRAVEL, CONF & DUES	56.69	1,000	790.31		
	602-43340-42800	UTILITIES	155.94	3,000	2,844.06		
	602-43340-42910	BILLING OFFICE	301.14	7,500	4,556.19		
	602-43340-43409	WATER METERS	21.63	0	21.63-	Y	
	604-43200-42600	SUPPLIES	1,230.09	27,000	25,616.85		
	604-43200-42650	UNIFORMS	40.50	1,500	1,385.51		
	604-43200-42660	POSTAGE	3.43	10,000	9,947.73		
	604-43200-42800	UTILITIES	16,055.80	175,000	148,925.22		
	604-43200-43427	SEWAGE PUMPS/CONTROLS	1,790.82	0	1,790.82-	Y	
	604-43250-42200	CONTRACT SERVICES	17.85	1,500	1,482.15		
	604-43250-42600	SUPPLIES	1,705.03	38,000	30,379.06		
	604-43250-42800	UTILITIES	2,482.98	30,000	26,803.52		
	604-43250-42910	BILLING OFFICE	301.13	8,500	5,556.20		
	606-43500-42501	AIRPORT MAINT CONTRACT	500.00	6,000	5,500.00		
	606-43500-42600	SUPPLIES & MATERIALS	270.90	11,500	11,229.10		
	606-43500-42601	AIR VENTURE CUP RACE	332.64	0	332.64-	Y	
	606-43500-42800	UTILITIES	2,155.41	15,000	12,780.70		
	612-43220-42503	CONTRACT-DEPENDABLE SANIT	19,880.00	240,000	220,120.00		
	612-43220-42600	SUPPLIES	142.89	2,000	1,857.11		
	612-43230-42600	SUPPLIES	578.80	35,000	34,000.22		
	612-43230-42660	POSTAGE	2.45	10,000	9,948.71		
	612-43230-42800	UTILITIES	54.14	1,250	1,064.42		
	612-43230-42910	BILLING OFFICE	301.13	7,500	4,556.20		
	612-43240-42205	MONITOR GROUND WATER-OLD L	1,848.71	25,000	23,151.29		
	612-43240-42210	STATE GARBAGE FEES	3,481.10	32,000	28,518.90		
	612-43240-42500	REPAIR AND MAINTENANCE	238.10	20,000	19,472.46		
	612-43240-42600	SUPPLIES	10,525.23	55,000	40,517.75		
	612-43240-42800	UTILITIES	1,133.13	11,000	8,746.90		
	613-45600-42800	UTILITIES	40.01	0	40.06-	Y	
	613-45620-42800	UTILITIES	176.48	0	180.28-	Y	
	613-45630-42800	UTILITIES-TELEPHONE	4.03	0	5.78-	Y	
	613-45650-42500	REPAIRS & MAINTENANCE	904.45	43,000	39,401.45		
	613-45650-42600	SUPPLIES & MATERIALS	1,731.51	72,000	67,981.85		
	613-45650-42610	COST OF GOODS SOLD	4,693.74	150,000	138,442.15		
	613-45650-42700	TRAVEL, CONFERENCES, DUES	38.00	8,000	7,962.00		
	613-45650-42800	UTILITIES	7,066.50	90,000	77,857.46		
	613-45650-42900	TICKETING FEES	801.40	22,000	21,198.60		
	613-45650-42905	ENTERTAINMENT	224.00	450,000	449,472.40		
	614-45250-42500	REPAIR & MAINTENANCE	1,668.95	12,000	10,331.05		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	614-45250-42600	SUPPLIES & MATERIALS	6.86	30,000	29,769.19		
	614-45250-42700	TRAVEL, CONF. & DUES	76.00	700	624.00		
	614-45250-42800	UTILITIES	114.59	12,000	11,236.47		
	652-41970-42140	HI TRUST-SUPPLIES & MATERI	155.20	12,000	11,844.80		
	700-45300-42902	PARK	3,690.00	12,000	3,947.50		
	700-45300-42909	JVCC	88.72	0	1,117.15-	Y	
**	2016-2017 YEAR TOTALS	**	286,422.21				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	334.90
101-1210	MAYOR'S OFFICE	130.32
101-1220	CITY ADMINISTRATOR	229.04
101-1410	ATTORNEY'S OFFICE	328.60
101-1420	FINANCE	721.52
101-1440	HUMAN RESOURCES	1,577.28
101-1920	MUNICIPAL BUILDINGS	405.88
101-1930	DATA PROCESSING	439.06
101-1935	INFORMATION TECHNOLOGY	2,739.43
101-2110	POLICE DEPARTMENT	14,562.95
101-2130	TRAFFIC DEPARTMENT	21,055.87
101-2200	FIRE DEPARTMENT	2,679.86
101-3100	STREET DEPARTMENT	7,963.70
101-3110	PUBLIC WORKS ADMIN	2,723.85
101-3120	STREET & SIDEWALK CONST	8,000.00
101-3130	SNOW REMOVAL	21,748.80
101-3150	STORM DRAINAGE	780.00
101-3700	CEMETERY	419.80
101-4120	ANIMAL CONTROL	1,204.85
101-4600	EMERGENCY MEDICAL SERV	13,191.55
101-5000	CULTURE & RECREATION	3,000.00
101-5500	LIBRARY	17,397.54
101 TOTAL	GENERAL	121,634.80

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
201-5110	RECREATION & AQUATICS	39.53
201-5140	RECREATION CENTER	18,947.27
201-5160	SPORTS COMPLEXES	3,698.22
201-5210	PARKS	4,332.92
201-5220	SUPERVISION	60.14

201 TOTAL	PARK FUND	27,078.08
211-6311	ENTERTAINMENT TAX	31,250.00

211 TOTAL	ENTERTAINMENT TAX	31,250.00
214-3500	E-911	228.36

214 TOTAL	E-911 EMERGENCY	228.36
218-5140	RSVP	147.01
218-5150	PALACE TRANSIT	652.58
218-5160	RSVP-THRIFT STORE	23.47
218-5170	SANBORN CO TRANSIT	148.08

218 TOTAL	COMMUNITY SERVICES	971.14
219-5140	NUTRITION	8,544.07

219 TOTAL	NUTRITION	8,544.07
602-3330	WATER TREATMENT PLANT	9,447.36
602-3340	WATER DISTRIBUTION	715.70

602 TOTAL	WATER	10,163.06
604-3200	WASTE WATER TREATMENT	19,120.64
604-3250	WASTE WATER COLLECTION	4,506.99

604 TOTAL	SEWER	23,627.63

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
606-3500	AIRPORT	3,258.95

606 TOTAL	AIRPORT	3,258.95
612-3220	RECYCLING PROGRAM	20,022.89
612-3230	WASTE COLLECTION	936.52
612-3240	LANDFILL	17,226.27

612 TOTAL	SANITATION	38,185.68
613-5600	CORN PALACE MAINTENANCE	40.01
613-5620	CORN PALACE SHOWS	176.48
613-5630	CORN PALACE CONCESSIONS	4.03
613-5650	CORN PALACE	15,459.60

613 TOTAL	CORN PALACE	15,680.12
614-5250	GOLF COURSE	1,866.40

614 TOTAL	GOLF COURSE	1,866.40
652-1970	HEALTH INSURANCE	155.20

652 TOTAL	HEALTH INSURANCE	155.20
700-5300	AGENCY FUNDS	3,778.72

700 TOTAL	AGENCY FUNDS	3,778.72

	** TOTAL **	286,422.21

NO ERRORS

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/22/2016

Requested By:

APPLICANT

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Board of Adjustment: Set Date for Hearing 3/7/2016

Explanation/Background of Agenda Item Requested:

Tawny Williams is applying for a conditional use to operate a family residential child care center in her home at 404 E 2nd Ave legally described at Lot 8, Block 35, Lawler's First Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned (R2) Single Family Residential District.

NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED, that Tawny Williams is applying for a conditional use to operate a family residential child care center in her home at 404 E 2nd Ave legally described at Lot 8, Block 35, Lawler's First Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned (R2) Single Family Residential District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the Planning Commission on February 22, 2016, 12:00 P.M and the Board of Adjustment on March 7, 2016 at 7:30 P.M., at the Council Chambers, Mitchell City Hall. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

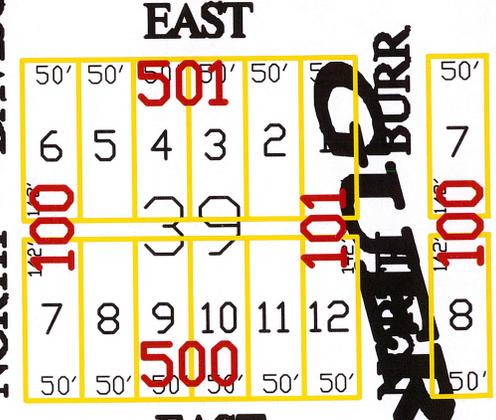
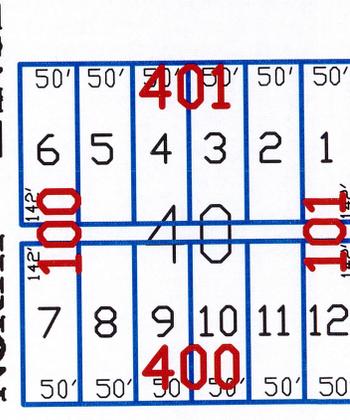
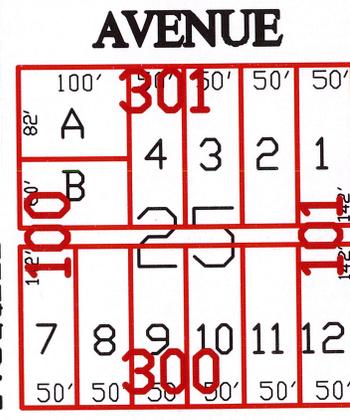
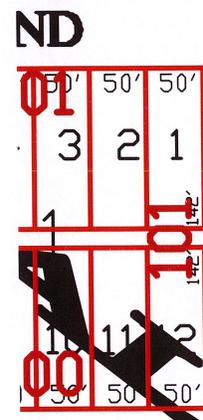
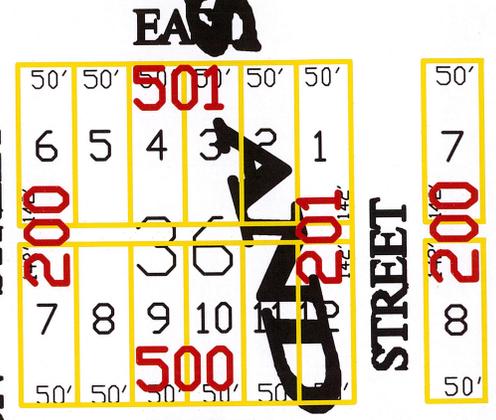
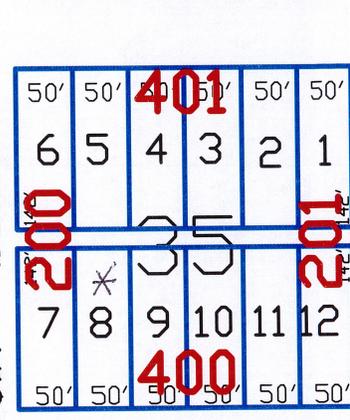
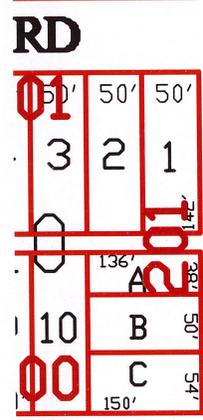
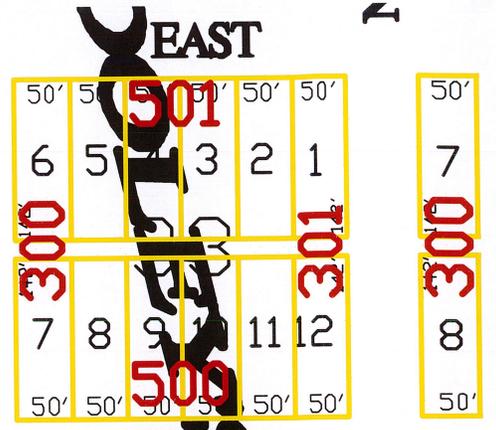
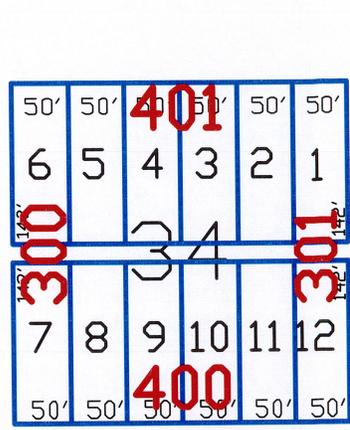
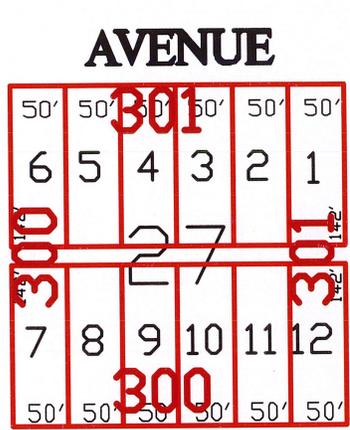
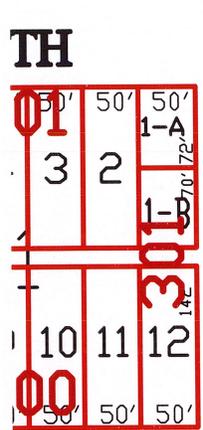
Dated at Mitchell, South Dakota, this 4th day of February, 2016.

Michelle Bathke

FINANCE OFFICER

Publish twice: February 11 & February 25, 2016

Approximate Cost:



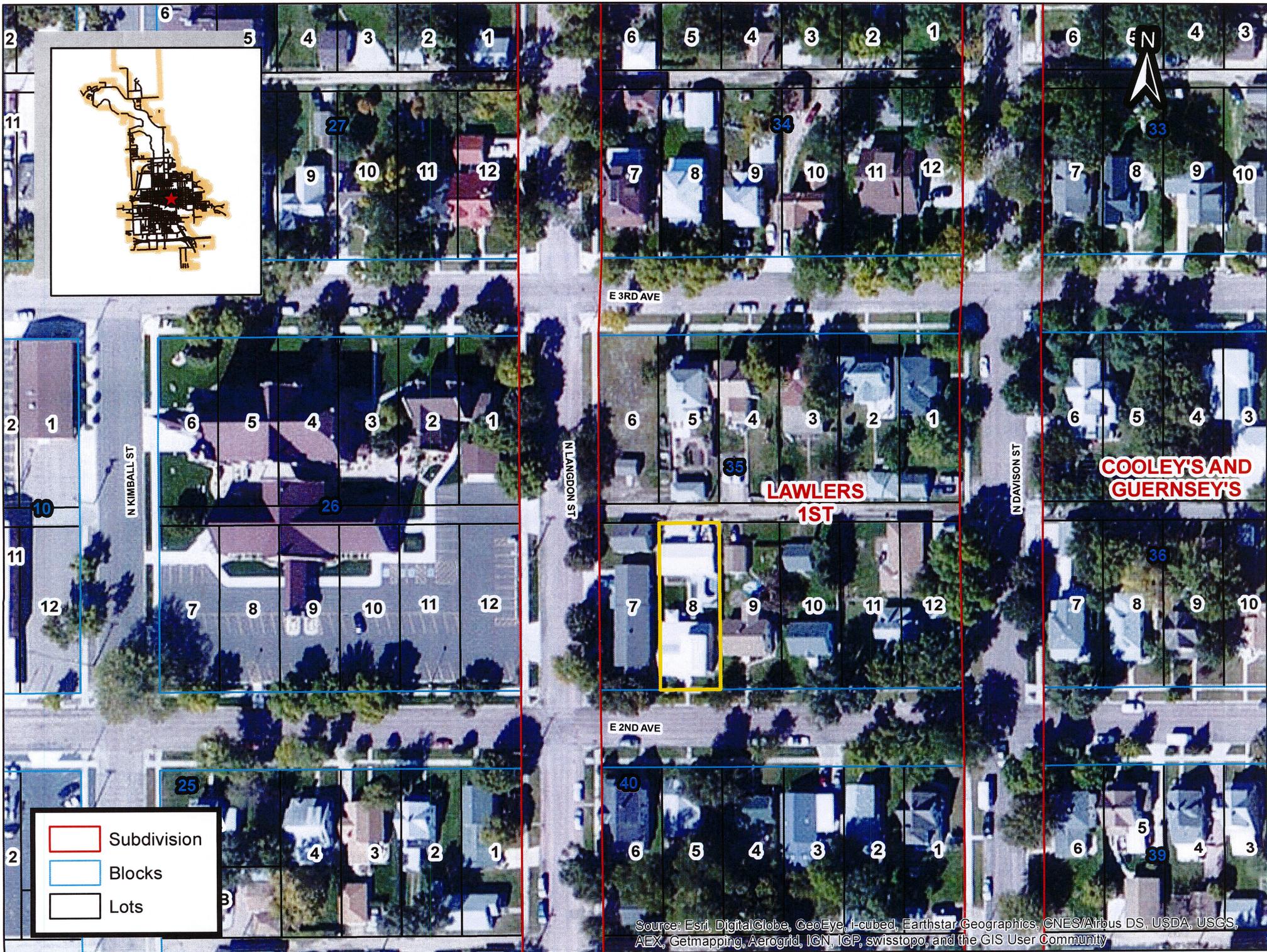
NORTH KIMBALL STREET

NORTH LANGDON STREET

NORTH DAVISON STREET

NORTH BURR STREET

301 HOLY
26
FAMILY
300



Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/22/2016

Requested By:

applicant

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Board of Adjustment: Set Date for Hearing 3/7/2016

Explanation/Background of Agenda Item Requested:

Devon & Ann Long are applying for an oversize variance of 9,600 vs 2,000 square feet and a height variance of 31 feet vs. 22 feet for construction of an accessory building to be located at 1926 Bridle Drive, legally described as Lot 2 of D. & D. Long's First Addition, a Subdivision of Irregular Tract No. 3 in the NE ¼ of Section 23, T 103 N, R 60 W of the 5th PM., Davison County, South Dakota. The said real property is zoned (R4) High Density Residential District.

NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED, that Devon & Ann ~~X~~ Long are applying for an oversize variance of 9,600 vs 2,000 square feet and a height variance of 31 feet vs. 22 feet for construction of an accessory building to be located at 1926 Bridle Drive, legally described as Lot 2 of D. & D. Long's First Addition, a Subdivision of Irregular Tract No. 3 in the NE ¼ of Section 23, T 103 N, R 60 W of the 5th PM., Davison County, South Dakota. The said real property is zoned (R4) High Density Residential District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the Planning Commission on February 22, 2016, 12:00 P.M and the Board of Adjustment on March 7, 2016 at 7:30 P.M., at the Council Chambers, Mitchell City Hall. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated at Mitchell, South Dakota, this 4th day of February, 2016.

Michelle Bathke

FINANCE OFFICER

Publish twice: February 11 & February 25, 2016

Approximate Cost:

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/22/2016

Requested By:

applicant

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Board of Adjustment: Set Date for Hearing 3/7/2016

Explanation/Background of Agenda Item Requested:

Daren & Lisa Jo Long are applying for an oversize variance of 4,800 vs 2,000 square feet for construction of an accessory building to be located at 1920 Bridle Drive, legally described as Lot 1, Block 2, Roselander Ridge Addition, IT # 3, NW ¼ of Section 23, T 103 N, R 60 W, Davison County, South Dakota. The said real property is zoned (R4) High Density Residential District.

NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED, that Daren & Lisa Jo Long are applying for an oversize variance of 4,800 vs 2,000 square feet for construction of an accessory building to be located at 1920 Bridle Drive, legally described as Lot 1, Block 2, Roselander Ridge Addition, IT # 3, NW ¼ of Section 23, T 103 N, R 60 W, Davison County, South Dakota. The said real property is zoned (R2) Single Family Residential District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the Planning Commission on February 22, 2016, 12:00 P.M and the Board of Adjustment on March 7, 2016 at 7:30 P.M., at the Council Chambers, Mitchell City Hall. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated at Mitchell, South Dakota, this 4th day of February, 2016.

Michelle Bathke

FINANCE OFFICER

Publish twice: February 11 & February 25, 2016

Approximate Cost:

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/16/2016

Requested By:

applicant

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Board of Adjustment: Hearing February 16, 2016

Explanation/Background of Agenda Item Requested:

Lyndsyae Sloan has applied for a conditional use permit to conduct a family residential child care facility in her residence at 908 E. 3rd Avenue, legally described as Lot 13, Block 13, F.M. Greene Addition, City of Mitchell, Davison County, SD. The property is zoned R2 Single Family Residential District.

Planning Commission recommend approval with conditions see 2/8/2016 minutes:

1. non transferable
2. if the business ceases operation for a period of 6 months or longer then a new application must be secured.

NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED, that Lyndsyae Sloan has applied for a conditional use to operate a family residential child care center in their home at 908 E 3rd Ave, legally described at Lot 13, Block 13 F.M. Greene Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned (R2) Single Family Residential District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the Planning Commission on February 8, 2016, 12:00 P.M and the Board of Adjustment on February 16, 2016 at 7:30 P.M., at the Council Chambers, Mitchell City Hall. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

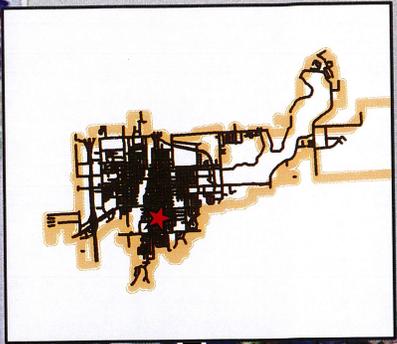
Dated at Mitchell, South Dakota, this 25th day of January, 2016.

Michelle Bathke

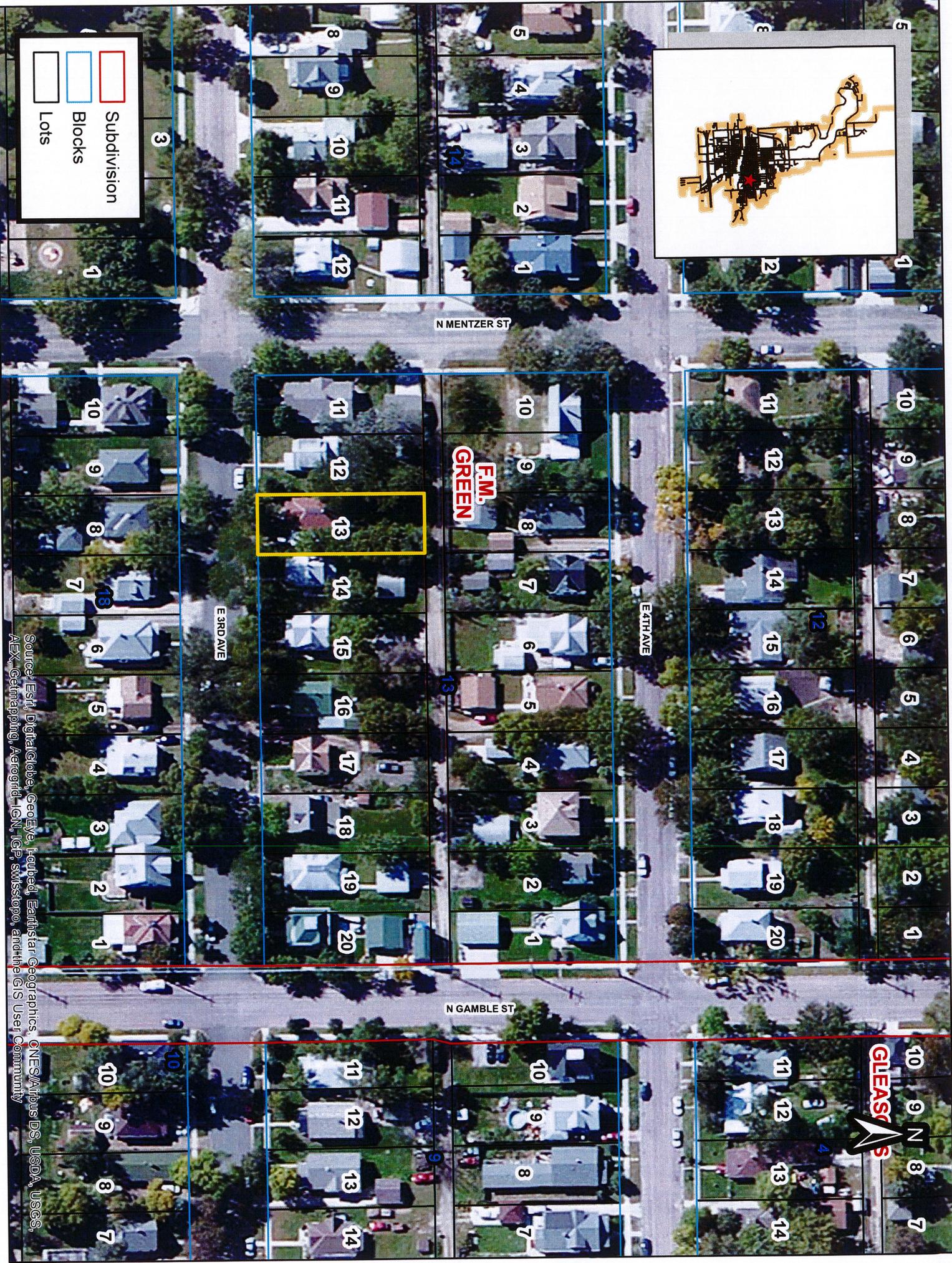
FINANCE OFFICER

Publish twice: January 29 & February 4, 2016

Approximate Cost:



Subdivision
 Blocks
 Lots



N MENTZER ST

E 4TH AVE

E 3RD AVE

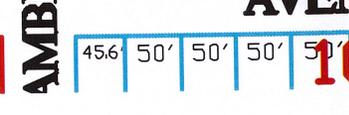
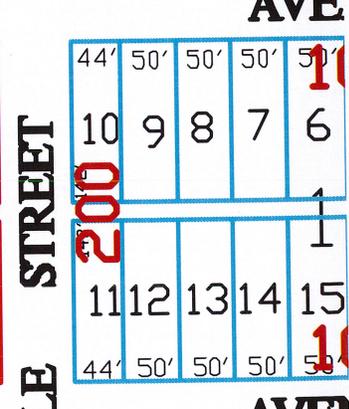
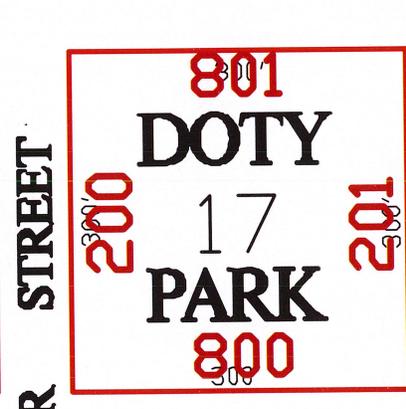
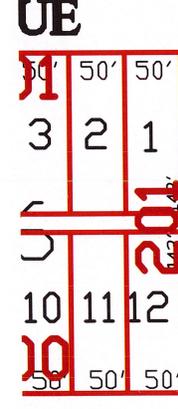
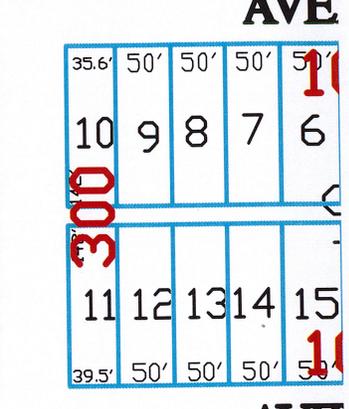
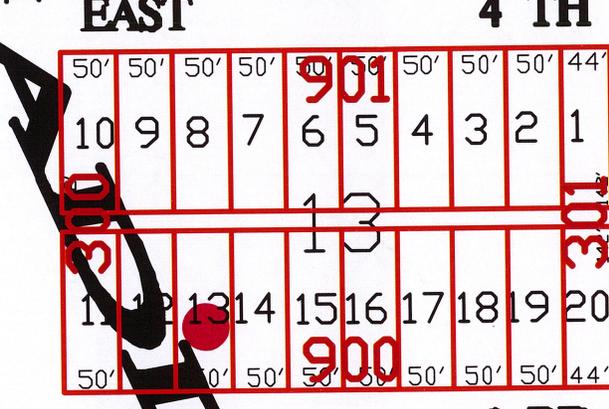
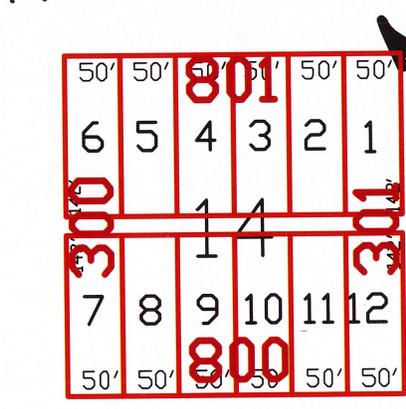
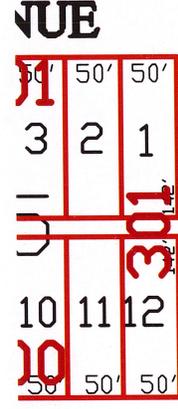
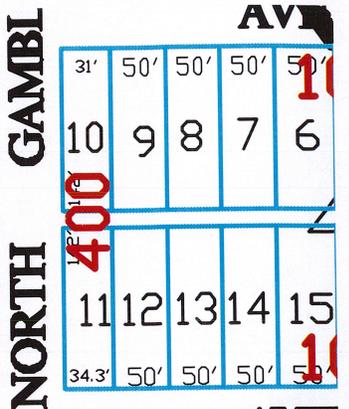
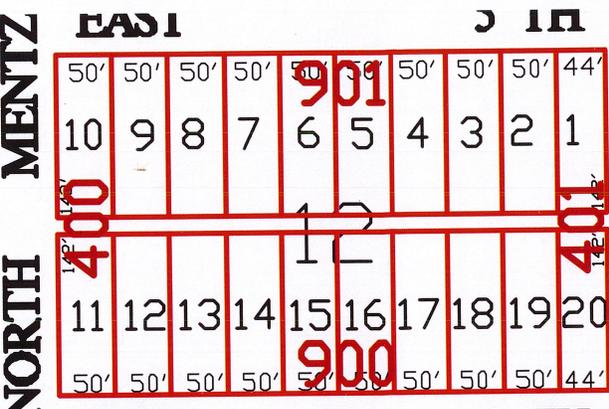
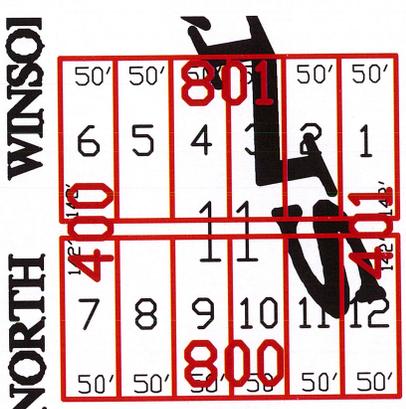
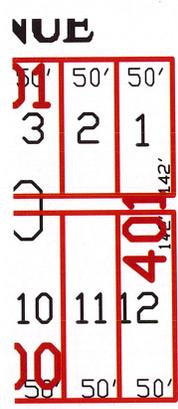
N GAMBLE ST

**F.M.
GREEN**

GLEASER



Source: Esri, DigitalGlobe, GeoEye, iSat, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aergrid, IGN, IGP, swisstopo, and the GIS User Community



DAVID BOOS
821 E 4TH AVE
MITCHELL SD 57301

JAMES & MARY WILLEMS
820 E 3RD AVE
MITCHELL SD 57301

MARK KUNKEL
25420 420TH AVE
FULTON SD 57340

SHAWN & JONI HIRSCH
917 E 4TH AVE
MITCHELL SD 57301

JODI ALTSTEIL
911 E 4TH AVE
MITCHELL SD 57301

DARRYL GRAHAM
909 E 4TH AVE
MITCHELL SD 57301

JORDAN & MASONDRA METZGER
901 E 4TH AVE
MITCHELL SD 57301

PAULA LARSON
900 E 3RD AVE
MITCHELL SD 57301

ADAM & JULIA KAUS
902 E 3RD AVE
MITCHELL SD 57301

LELAND & LINDA JAMES
40534 254TH ST
MITCHELL SD 57301

RICK HOHN
912 E 3RD AVE
MITCHELL SD 57301

RANDALL & NANCY BIGGERSTAFF
916 E 3RD AVE
MITCHELL SD 57301

GEORGE & SHERRY MORGAN
940 N HARMON DR
MITCHELL SD 57301

MICHAEL & BECKY ROSE
25805 ENEMY CREEK LP
MITCHELL SD 57301

LARRY WEISSER
612 S LANGDON ST
MITCHELL SD 57301

BEVERLY NUEBEL
909 E 3RD AVE
MITCHELL SD 57301

LISA GORRELL
907 E 3RD AVE
MITCHELL SD 57301

ELLIS RENTALS LLC
1523 S MILLER
MITCHELL SD 57301

DENNIS & CORINE HAUGE
901 E 3RD AVE
MITCHELL SD 57301

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/16/2016

Requested By:

applicant

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Plat Res # 3331

Explanation/Background of Agenda Item Requested:

LOTS ONE AND TWO OF L. M. THUE FIRST ADDITION, EAST 1/2 OF THE NE 1/4 OF SECTION 30, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

Planning Commission recommends approval. See 2/8/2016 minutes

RESOLUTION #3331
RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 8th day of February 2016; and

WHEREAS, it appears from an examination of LOTS ONE AND TWO OF L. M. THUE FIRST ADDITION, EAST ½ OF THE NE ¼ OF SECTION 30, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA as prepared by Paul J. Reiland a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat as LOTS ONE AND TWO OF L. M. THUE FIRST ADDITION, EAST ½ OF THE NE ¼ OF SECTION 30, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA prepared by Paul J. Reiland of a duly licensed Land Surveyor in and for the State of South Dakota, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the 16th of February, 2016.

Mayor

Finance Officer

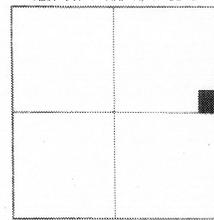
GRAPHIC SCALE



(IN FEET)
1 inch = 100 ft.



SEC. 30, T 103 N, R 60 W



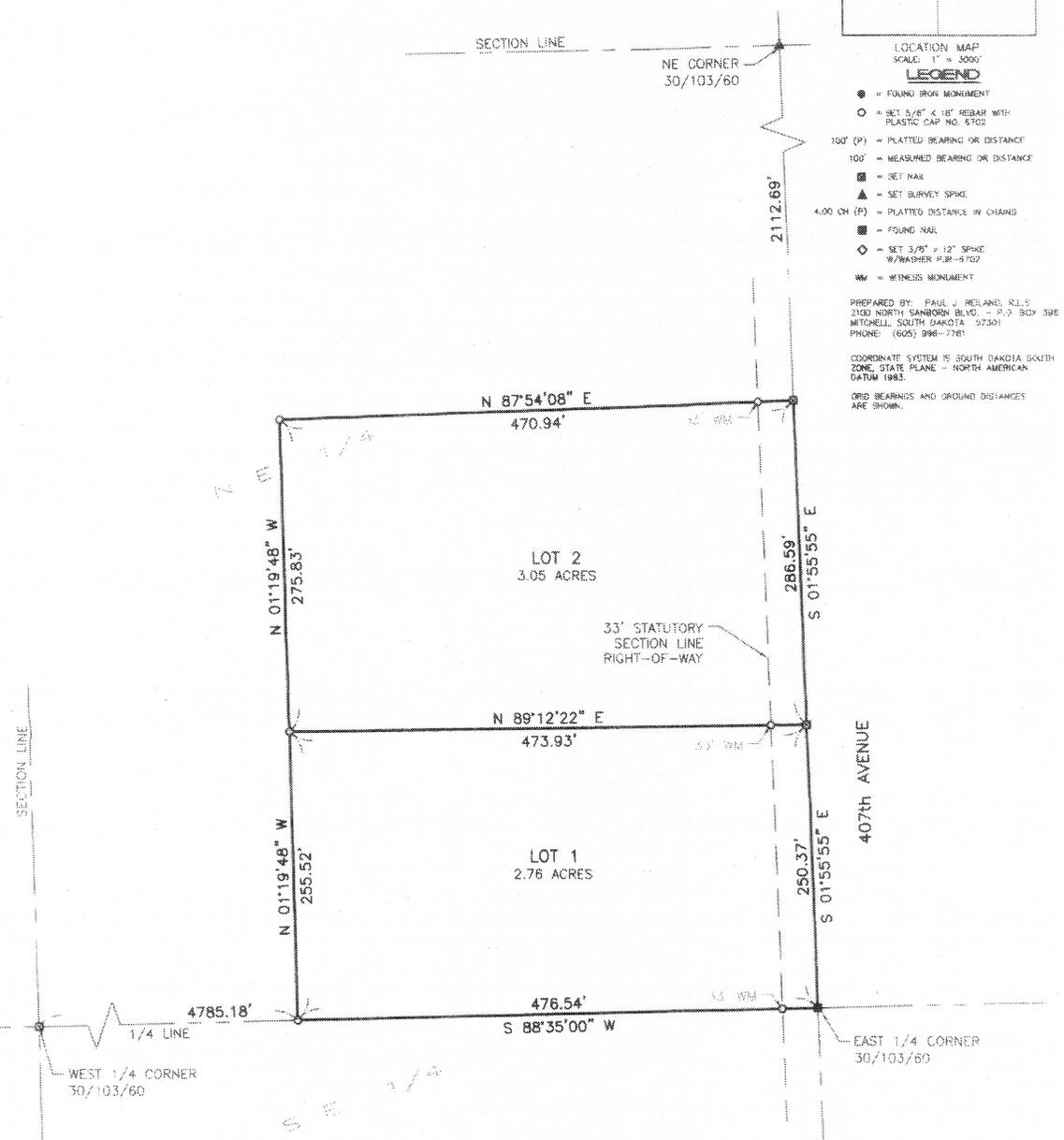
LOCATION MAP
SCALE: 1" = 500'

- LEGEND**
- = FOUND IRON MONUMENT
 - = SET 5/8" x 18" REBAR WITH PLASTIC CAP NO. 6702
 - 100' (P) = PLATTED BEARING OR DISTANCE
 - 100' (M) = MEASURED BEARING OR DISTANCE
 - = SET NAIL
 - ▲ = SET SURVEY SPIKE
 - 4.00 CM (P) = PLATTED DISTANCE IN CHAINS
 - = FOUND NAIL
 - ◇ = SET 3/8" x 12" SPIKE W/ WASHER PLR-6702
 - WM = WITNESS MONUMENT

PREPARED BY: PAUL J. REILAND, S.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 396
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

COORDINATE SYSTEM IS SOUTH DAKOTA SOUTH ZONE, STATE PLANE - NORTH AMERICAN DATUM 1983.

GRID BEARINGS AND GROUND DISTANCES ARE SHOWN.



A PLAT OF LOTS 1 AND 2 OF L.M. THUE FIRST ADDITION IN THE EAST 1/2 OF THE NE 1/4 OF SECTION 30, T 103 N, R 60 W OF THE 5th P.M., DAVISON COUNTY, SOUTH DAKOTA.

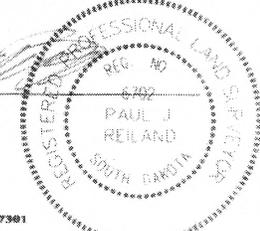
SURVEYOR'S CERTIFICATE

I, Paul J. Reiland, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of Lillian M. Thue, and under her direction for purposes indicated therein, I did on or prior to January 21, 2016, survey those parcels of land described as follows: LOTS 1 AND 2 OF L.M. THUE FIRST ADDITION IN THE EAST 1/2 OF THE NE 1/4 OF SECTION 30, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct, and was done on the ground in accordance with the most recent South Dakota laws relating to rural boundary surveys.

Dated this 29th day of January, 2016

Paul J. Reiland
Registered Land Surveyor #SD6702



A PLAT OF LOTS 1 AND 2 OF L.M. THUE FIRST ADDITION IN THE EAST 1/2 OF THE NE 1/4 OF SECTION 30, T 103 N, R 60 W OF THE 5th P.M., DAVISON COUNTY, SOUTH DAKOTA.

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that I, the undersigned, hereby certify that I am the absolute and unqualified owner of all of the land included in the within and foregoing plat, the plat is of a parcel of ground located in THE EAST 1/2 OF THE NE 1/4 OF SECTION 30, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at my request and under my direction for the purposes indicated herein, which said property as so surveyed and platted shall hereafter be known as LOTS 1 AND 2 OF L.M. THUE FIRST ADDITION IN THE EAST 1/2 OF THE NE 1/4 OF SECTION 30, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and I hereby dedicate to the public, for public use forever as such, the streets, alleys and easements, if any, as shown and marked on said plat, and that development of the land included within the boundaries of said Lots 1 and 2 of L.M. Thue First Addition shall conform to all existing applicable zoning, subdivision, and erosion and sediment control regulations; further that there now exists 407th Avenue. Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections conform to and follow all regulations of the South Dakota Department of Environment and Natural Resources relating to the same. Additionally the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2016

Lillian M. Thue

STATE OF SOUTH DAKOTA
COUNTY OF DAVISON

On this the _____ day of _____, 2016, before me, _____, the undersigned, personally appeared Lillian M. Thue, known to me or satisfactorily proven to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission Expires: _____

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOTS 1 AND 2 OF L.M. THUE FIRST ADDITION IN THE EAST 1/2 OF THE NE 1/4 OF SECTION 30, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota, and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOTS 1 AND 2 OF L.M. THUE FIRST ADDITION IN THE EAST 1/2 OF THE NE 1/4 OF SECTION 30, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota is hereby recommended

_____, Chairman of the City Planning Commission for the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2016

CITY PLANNING COMMISSION --- BY: _____

RESOLUTION OF CITY COUNCIL

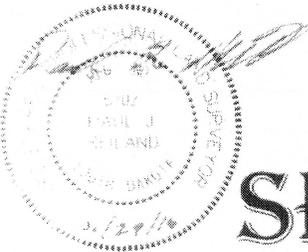
WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the _____ day of _____, 2016; and

WHEREAS, it appears from an examination of the plat of LOTS 1 AND 2 OF L.M. THUE FIRST ADDITION IN THE EAST 1/2 OF THE NE 1/4 OF SECTION 30, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul J. Reiland, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOTS 1 AND 2 OF L.M. THUE FIRST ADDITION IN THE EAST 1/2 OF THE NE 1/4 OF SECTION 30, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

_____, Finance Officer of the City of Mitchell, South Dakota, hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the _____ day of _____, 2016

FINANCE OFFICER --- BY: _____



SPN

& Associates

Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOTS 1 AND 2 OF L.M. THUE FIRST ADDITION IN THE EAST 1/2 OF THE NE 1/4 OF SECTION 30, T 103 N, R 60 W OF THE 5th P.M., DAVISON COUNTY, SOUTH DAKOTA.

RESOLUTION OF COUNTY PLANNING COMMISSION

WHEREAS, the plat of LOTS 1 AND 2 OF L.M. THUE FIRST ADDITION IN THE EAST 1/2 OF THE NE 1/4 OF SECTION 30, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the County Auditor of Davison County, South Dakota, has been submitted to the County Planning Commission of the said County of Davison, South Dakota; and

WHEREAS, the County Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the County of Davison, South Dakota, heretofore adopted by this Commission.

NOW THEREFORE, be it resolved by the County Planning Commission of Davison County, South Dakota, that the plat of LOTS 1 AND 2 OF L.M. THUE FIRST ADDITION IN THE EAST 1/2 OF THE NE 1/4 OF SECTION 30, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, a Land Surveyor, be and the same is hereby approved and its adoption by the Board of Commissioners of the County of Davison, South Dakota, is hereby recommended.

I, _____ of the County Planning Commission for the County of Davison, South Dakota, do hereby certify that the foregoing resolution was passed by the County Planning Commission of Davison County, South Dakota, at a meeting thereof held on the _____ day of _____, 2016.

COUNTY PLANNING COMMISSION --- BY: _____

RESOLUTION BY BOARD OF COUNTY COMMISSIONERS

Be it resolved by the Board of County Commissioners of Davison County, South Dakota, that the plat of LOTS 1 AND 2 OF L.M. THUE FIRST ADDITION IN THE EAST 1/2 OF THE NE 1/4 OF SECTION 30, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, which has been submitted for examination pursuant to law, is hereby approved and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this _____ day of _____, 2016.

Chairperson, Board of County Commissioners
Davison County

AUDITOR'S CERTIFICATE

I, _____, do hereby certify that I am the duly elected, qualified, and acting County Auditor of Davison County, South Dakota, and that the above resolution was adopted by the Board of County Commissioners of Davison County, South Dakota, at a regular meeting held on _____, 2016, approving the above named plat.

Auditor, Davison County

CERTIFICATE OF HIGHWAY AUTHORITY

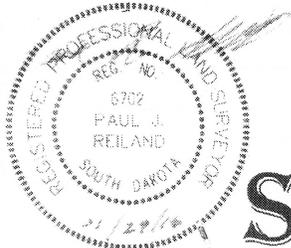
The location of the existing approach is hereby approved. Any change in the location of the existing approach shall require additional approval.

By: _____ Title: _____ Date: _____
Highway Authority

CERTIFICATE OF COUNTY TREASURER

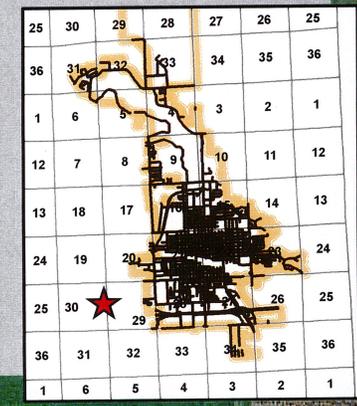
I, _____, hereby certify that I am the duly elected, qualified, and acting Treasurer of Davison County, South Dakota, and I hereby certify that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of my office, have been fully paid.

Treasurer, Davison County



SPN

& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015



Legend:

-  Subdivision
-  Blocks
-  Lots

Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/16/2016

Requested By:

applicant

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal
year for this item (if applicable):

Agenda Item:

Plat Res # 3332

Explanation/Background of Agenda
Item Requested:

LOT 14 IN THE REPLAT OF TRACT A, WILDOAK GOLF CLUB ADDITION TO THE
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

Planning Commission recommends approval. See 2/8/2016 minutes

RESOLUTION #3332
RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 8th day of February 2016; and

WHEREAS, it appears from an examination of the plat of LOT 14 IN THE REPLAT OF TRACT A, WILDOAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Myron K. Adam a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

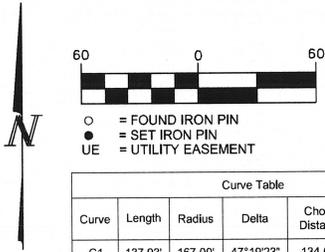
THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOT 14 IN THE REPLAT OF TRACT A, WILDOAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Myron K. Adam a duly licensed Land Surveyor in and for the State of South Dakota, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the 16th of February, 2016.

Mayor

Finance Officer

PLAT OF
LOT 14 IN THE REPLAT OF TRACT A
WILD OAK GOLF CLUB ADDITION
 TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

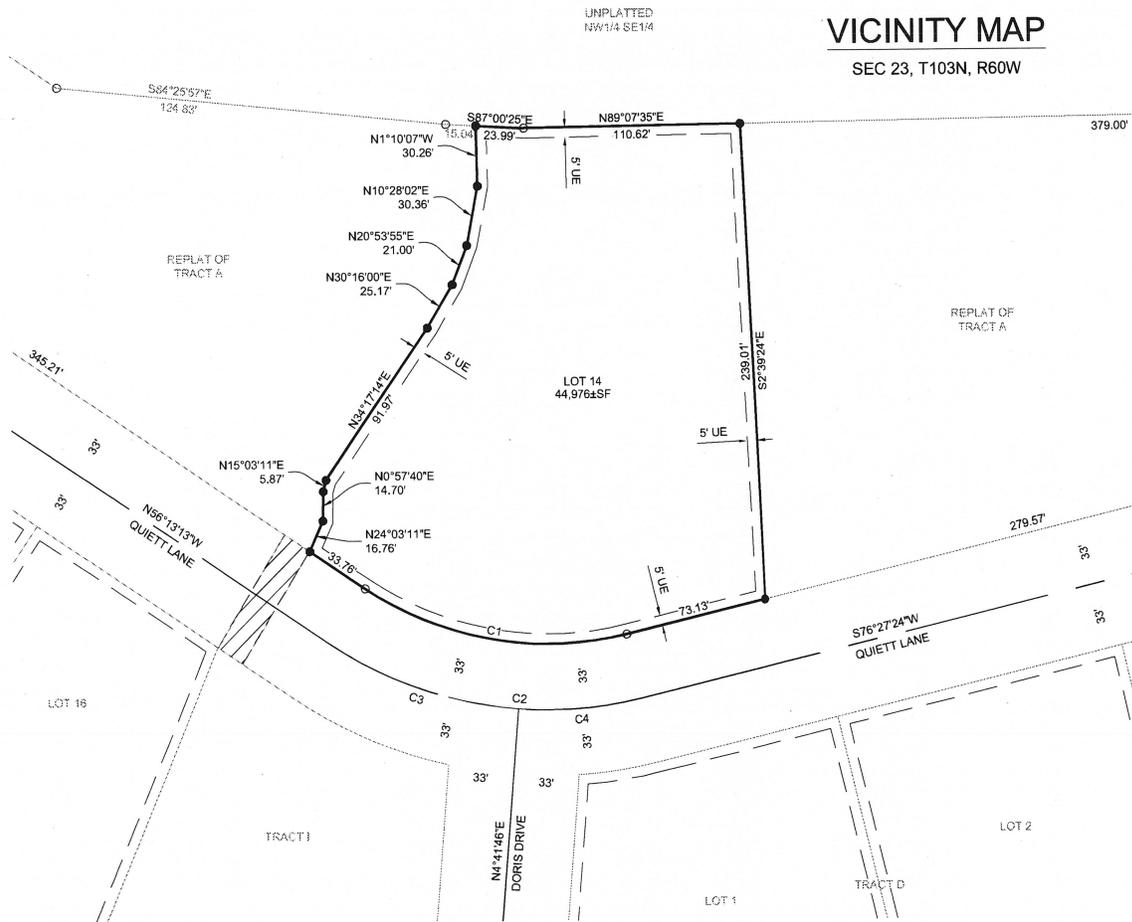


- = FOUND IRON PIN
- = SET IRON PIN
- UE = UTILITY EASEMENT

Curve Table					
Curve	Length	Radius	Delta	Chord Distance	Chord Bearing
C1	137.93'	167.00'	47°19'23"	134.05'	N79°52'55"W
C2	165.19'	200.00'	47°19'23"	160.53'	N79°52'55"W
C3	101.52'	200.00'	29°05'01"	100.43'	N70°45'44"W
C4	63.67'	200.00'	18°14'22"	63.40'	S85°34'35"W



VICINITY MAP
 SEC 23, T103N, R60W



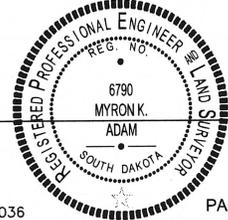
SURVEYOR'S CERTIFICATE

I, MYRON K. ADAM, OF JSA CONSULTING ENGINEERS/LAND SURVEYORS, INC., A REGISTERED LAND SURVEYOR IN THE STATE OF SOUTH DAKOTA, DO HEREBY CERTIFY THAT I DID, ON OR BEFORE FEBRUARY 2, 2016 SURVEY A PORTION OF THE REPLAT OF TRACT A WILD OAK GOLF CLUB ADDITION, IN THE SE 1/4 OF SECTION 23, T103N, R60W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA AS SHOWN ON THE ABOVE PLAT. THAT PORTION OF LAND SHALL HEREAFTER BE KNOWN AND DESCRIBED AS LOT 14 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, CONTAINING 1.03 ACRES±.

I FURTHER CERTIFY THAT TO THE BEST OF MY KNOWLEDGE THE ABOVE PLAT CORRECTLY REPRESENTS THE SAME, IS TRUE AND CORRECT AND THAT IT WAS MADE UNDER MY DIRECT SUPERVISION.

DATED THIS _____ DAY OF _____, 201_____.

MYRON K. ADAM, RLS 6790



PLAT OF
LOT 14 IN THE REPLAT OF TRACT A
WILD OAK GOLF CLUB ADDITION
TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

OWNER'S CERTIFICATE

I, THE UNDERSIGNED, DO HEREBY CERTIFY THAT WE ARE THE OWNERS OF ALL LAND INCLUDED IN THE ABOVE PLAT AND THAT SAID PLAT HAS BEEN MADE AT OUR REQUEST AND IN ACCORDANCE WITH OUR INSTRUCTIONS FOR THE PURPOSE OF TRANSFER, AND THAT THE DEVELOPMENT OF THIS LAND SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING, SUBDIVISION, EROSION AND SEDIMENT CONTROL REGULATIONS.

WE HEREBY DEDICATE TO THE PUBLIC FOR PUBLIC USE FOREVER THE STREETS, ROADS AND ALLEYS, PARKS AND PUBLIC GROUNDS, IF ANY, AS SHOWN ON SAID PLAT, INCLUDING ALL SEWERS, CULVERTS, BRIDGES, WATER DISTRIBUTION LINES, SIDEWALKS AND OTHER IMPROVEMENTS ON OR UNDER THE STREETS, ALLEYS, PARKS AND PUBLIC GROUNDS WHETHER SUCH IMPROVEMENTS ARE SHOWN OR NOT. WE ALSO HEREBY GRANT EASEMENTS TO RUN WITH THE LAND FOR GOLF PATH STREET CROSSINGS, WATER, DRAINAGE, SEWER, GAS, ELECTRIC, TELEPHONE OR OTHER PUBLIC UTILITY LINES OR SERVICES UNDER, ON OR OVER THOSE STRIPS OF LAND DESIGNATED HEREON AS EASEMENTS.

DATED THIS _____ DAY OF _____, 201__.

DAVID A. BACKLUND, PARTNER
FIRESTEEL LINKS, LLC, OWNER

STATE OF SOUTH DAKOTA

COUNTY OF _____

ON THIS _____ DAY OF _____, 201__, BEFORE ME, THE UNDERSIGNED OFFICER, APPEARED DAVID A. BACKLUND, WHO ACKNOWLEDGED HIMSELF TO BE AN AUTHORIZED PARTNER OF FIRESTEEL LINKS LLC, OWNER OF THE ABOVE SHOWN PROPERTY, AND KNOWN TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSES THEREIN CONTAINED.

IN WITNESS THEREOF, I HAVE HEREUNTO SET MY HAND AND OFFICIAL SEAL

THIS _____ DAY OF _____, 201__.

MY COMMISSION EXPIRES: _____, 201__.

NOTARY PUBLIC

_____ COUNTY, SOUTH DAKOTA

PLAT OF
LOT 14 IN THE REPLAT OF TRACT A
WILD OAK GOLF CLUB ADDITION
TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, THE PLAT OF LOT 14 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, HERETOFORE FILED IN THE OFFICE OF THE CITY FINANCE OFFICER OF MITCHELL, SOUTH DAKOTA, HAS BEEN SUBMITTED TO THE CITY PLANNING COMMISSION OF THE SAID CITY OF MITCHELL, SOUTH DAKOTA; AND

WHEREAS, THE CITY PLANNING COMMISSION, IN REGULAR MEETING ASSEMBLED, HAD DULY CONSIDERED SAID PLAT AND FINDS AS A FACT THAT SAID PLAT IS IN CONFORMITY AND DOES NOT CONFLICT WITH THE MASTER PLAN FOR THE CITY OF MITCHELL, SOUTH DAKOTA, HERETOFORE ADOPTED BY THIS COMMISSION;

NOW THEREFORE, BE IT RESOLVED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF LOT 14 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, BE AND THE SAME IS HEREBY APPROVED AND ITS ADOPTION BY THE CITY COUNCIL OF THE CITY OF MITCHELL, SOUTH DAKOTA, IS HEREBY RECOMMENDED.

I, _____, CHAIRMAN OF THE CITY PLANNING COMMISSION FOR THE CITY OF MITCHELL, SOUTH DAKOTA, DO HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS PASSED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE

_____ DAY OF _____, 201_____.

CHAIRMAN CITY PLANNING COMMISSION

RESOLUTION OF CITY COUNCIL

WHEREAS, IT APPEARS THAT THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, DID DULY CONSIDER AND DID RECOMMEND THE APPROVAL AND ADOPTION OF THE HERINAFTER DESCRIBED PLAT, AT ITS MEETING HELD ON THE _____ DAY OF _____, 201_____; AND

WHEREAS, IT APPEARS FROM AN EXAMINATION OF THE PLAT OF LOT 14 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, THAT SAID PLAT IS IN ACCORDANCE WITH THE SYSTEM OF STREETS AND ALLEYS SET FORTH IN THE MASTER PLAN ADOPTED BY THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, AND THAT SUCH PLAT HAS BEEN PREPARED ACCORDING TO LAW;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF LOT 14 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA BE AND THE SAME IS APPROVED AND THE DESCRIPTION SET FORTH THEREIN AND THE ACCOMPANYING SURVEYOR'S CERTIFICATE SHALL PREVAIL.

I, _____, FINANCE OFFICER OF THE CITY OF MITCHELL, SOUTH DAKOTA, HEREBY CERTIFY THAT THE FORGOING RESOLUTION WAS PASSED BY THE CITY OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE _____ DAY OF _____, 201_____.

FINANCE OFFICER

COUNTY TREASURER'S CERTIFICATE

I, TREASURER OF DAVISON COUNTY, SOUTH DAKOTA, HEREBY CERTIFY THAT ALL TAXES WHICH ARE LIENS UPON ANY LAND SHOWN IN THE ABOVE PLAT AS SHOWN BY THE RECORDS OF MY OFFICE, HAVE BEEN PAID IN FULL.

TREASURER, DAVISON COUNTY, SD

DIRECTOR OF EQUALIZATION

I, DIRECTOR OF EQUALIZATION OF DAVISON COUNTY, SOUTH DAKOTA, DO HEREBY CERTIFY THAT A COPY OF THE ABOVE PLAT HAS BEEN FILED AT MY OFFICE.

DIRECTOR OF EQUALIZATION, DAVISON COUNTY, SD

REGISTER OF DEEDS

FILED FOR RECORD THIS _____ DAY OF _____, 201_____, AT _____ O'CLOCK, _____ M., AND RECORDED IN BOOK

_____ OF PLATS ON PAGE _____ THEREIN AND RECORDED ON MICROFILM NUMBER _____.

REGISTER OF DEEDS, DAVISON COUNTY, SD

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/16/2016

Requested By:

applicant

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Plat Res # 3333

Explanation/Background of Agenda Item Requested:

TRACT A THRU C AND LOT 4A, BACKLUND ADDITON, NW1/4 IN THE SW ¼ OF SECTION 24, T 103 N, R 60 W, OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

Planning Commission recommends approval. See 2/8/2016 minutes

RESOLUTION #3333
RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 8th day of February 2016; and

WHEREAS, it appears from an examination of the plat TRACT A THRU C AND LOT 4A, BACKLUND ADDITON, NW1/4 IN THE SW ¼ OF SECTION 24, T 103 N, R 60 W, OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA as prepared by Robert D. Kummer a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat TRACT A THRU C AND LOT 4A, BACKLUND ADDITON, NW1/4 IN THE SW ¼ OF SECTION 24, T 103 N, R 60 W, OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA as prepared by Robert D. Kummer of a duly licensed Land Surveyor in and for the State of South Dakota, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the 16th of February, 2016.

Mayor

Finance Officer



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/16/2016

Requested By:

applicant

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Plat Res # 3334

Explanation/Background of Agenda Item Requested:

TRACTS K THRU O, TRACT B1 AND TRACT B2, WILD OAK GOLF CLUB ADDITION IN THE SE1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA.

Planning Commission recommends approval. See 2/8/2016 minutes

RESOLUTION #3334
RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 8th day of February 2016; and

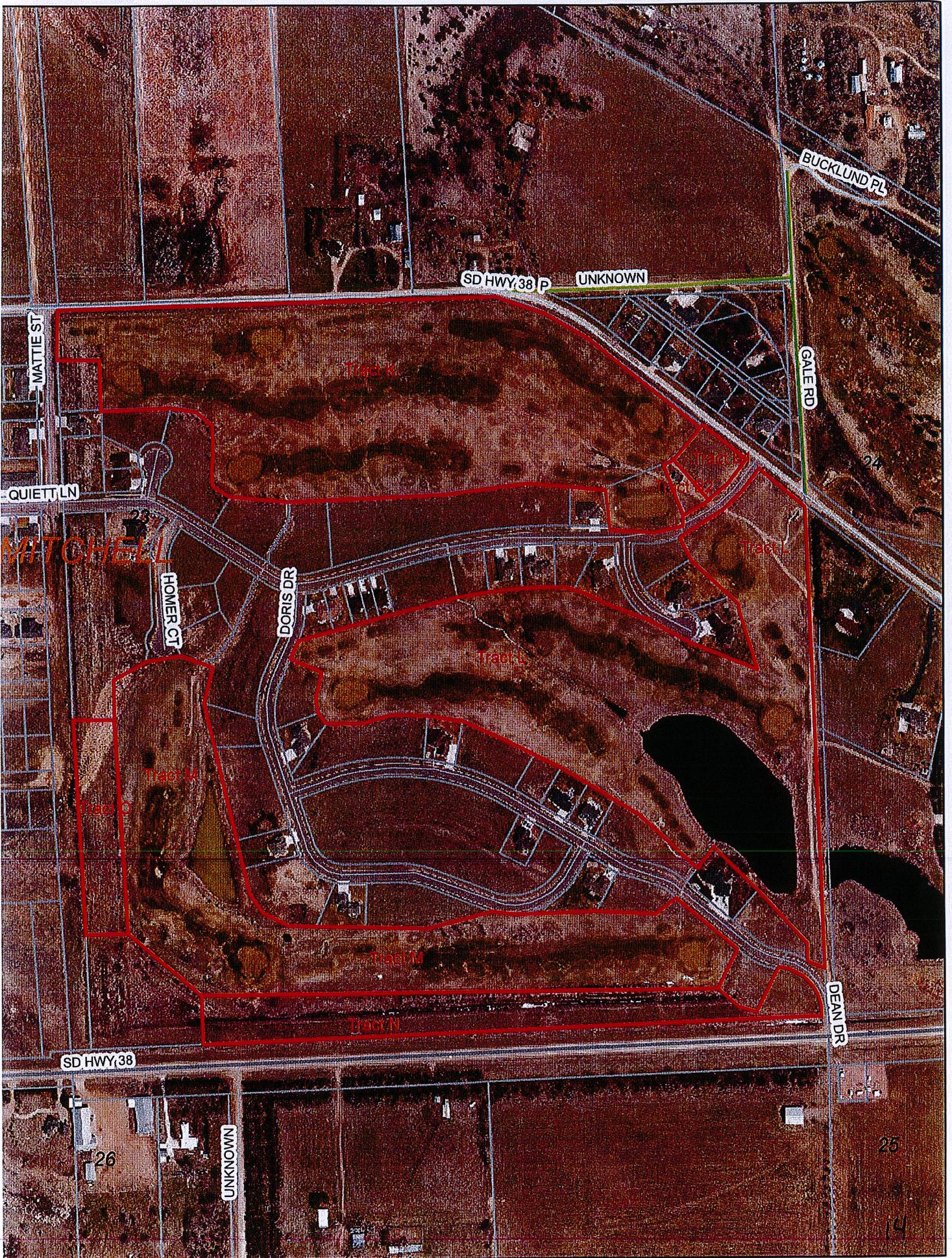
WHEREAS, it appears from an examination of the plat TRACTS K THRU O, TRACT B1 AND TRACT B2, WILD OAK GOLF CLUB ADDITION IN THE SE1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA as prepared by Robert D. Kummer a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat TRACTS K THRU O, TRACT B1 AND TRACT B2, WILD OAK GOLF CLUB ADDITION IN THE SE1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA as prepared by Robert D. Kummer of a duly licensed Land Surveyor in and for the State of South Dakota, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

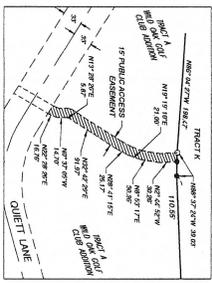
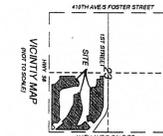
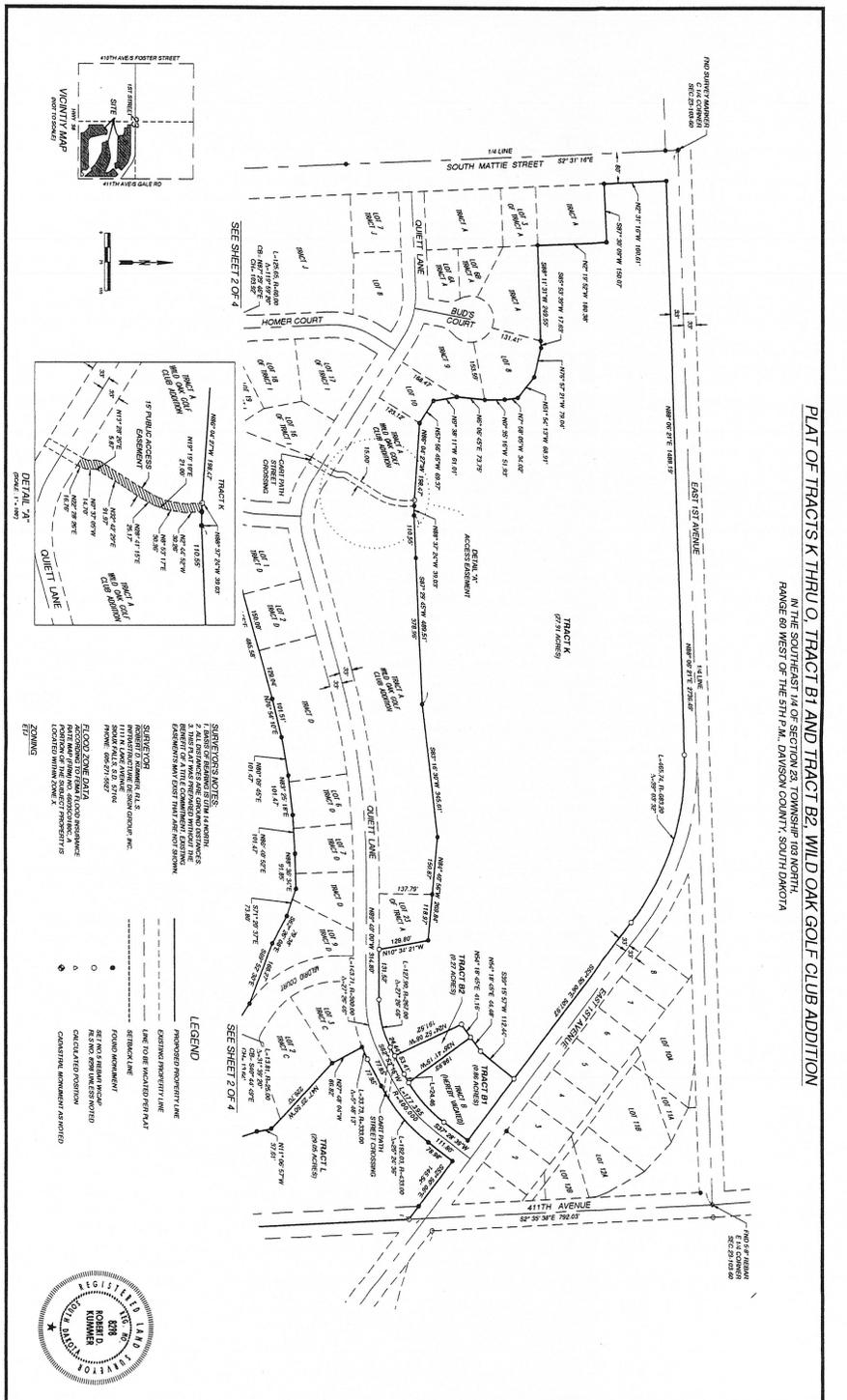
I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the 16th of February, 2016.

Mayor

Finance Officer



PLAT OF TRACTS K THRU O, TRACT B1 AND TRACT B2, WILD OAK GOLF CLUB ADDITION
 IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH,
 RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA



QUADRECTION NOTES:
 1. THESE QUADRECTION NOTES AND THE BOUNDARIES SHOWN THEREON ARE THE RESULT OF A VISUAL INSPECTION OF THE BOUNDARIES OF THE QUADRECTION PROPERTY BY THE SURVEYOR.
 2. THIS IS A VISUAL INSPECTION AND DOES NOT CONSTITUTE A MEASUREMENT OF THE BOUNDARIES OF THE QUADRECTION PROPERTY.
 3. THE SURVEYOR DOES NOT WARRANT THE ACCURACY OF THE QUADRECTION NOTES OR THE BOUNDARIES SHOWN THEREON.
 4. THE SURVEYOR DOES NOT WARRANT THE ACCURACY OF THE QUADRECTION NOTES OR THE BOUNDARIES SHOWN THEREON.

LEGEND
 - - - - - PROPOSED PROPERTY LINE
 - - - - - EXISTING PROPERTY LINE
 - - - - - LINE TO BE MATCHED WITH PLAT
 - - - - - SETBACK LINE
 - - - - - FOUND MONUMENT
 - - - - - SET MONUMENT
 - - - - - SET MONUMENT
 - - - - - CALCULATED POSITION
 - - - - - CONVEYED MONUMENT AS SHOWN

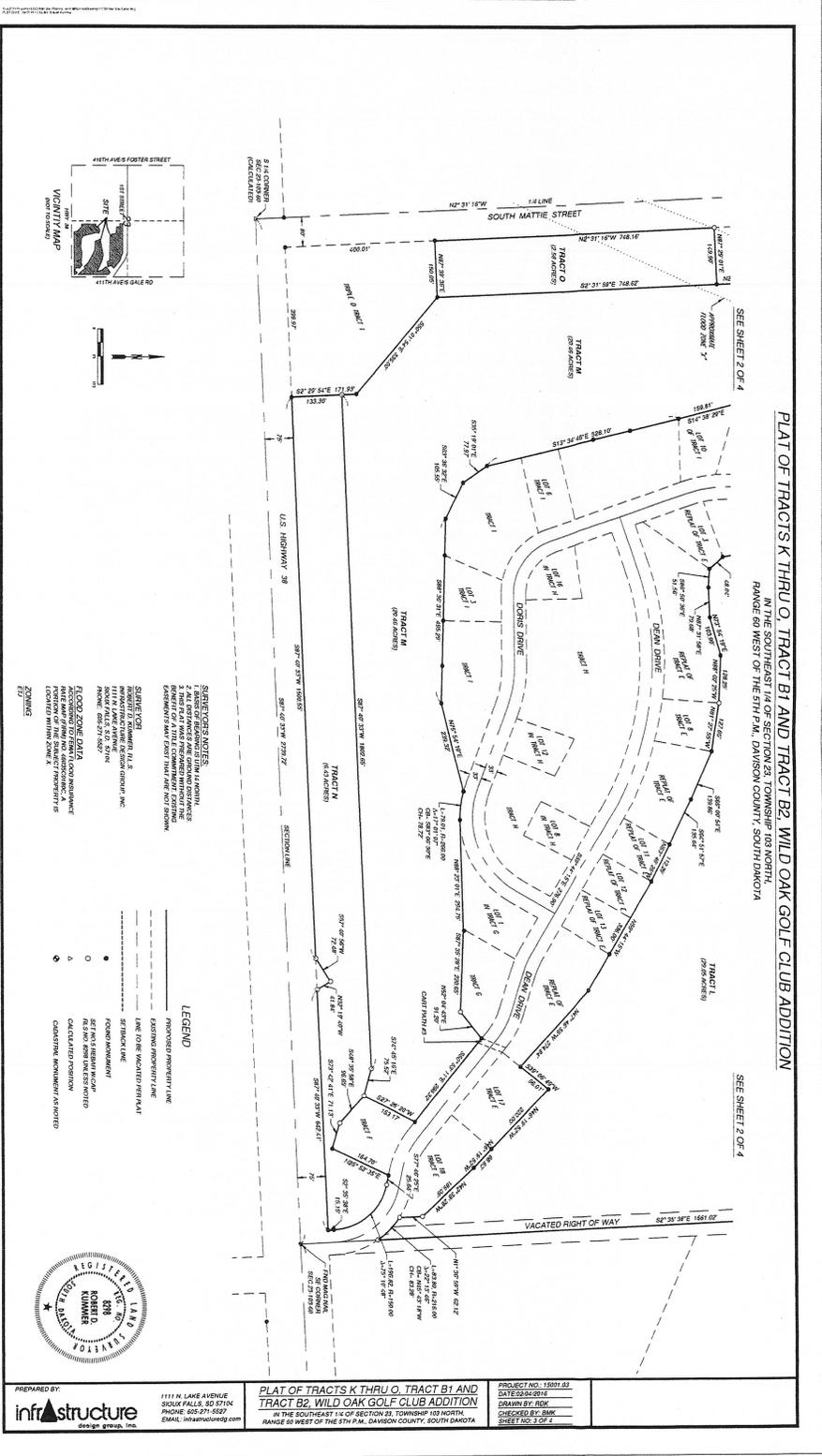


PREPARED BY:
infrastructure
 design + build, llc
 1111 N. LAKE AVENUE
 SIOUX FALLS, SD 57104
 PHONE: 605.471.0557
 EMAIL: info@infrastructure.com

PLAT OF TRACTS K THRU O, TRACT B1 AND TRACT B2, WILD OAK GOLF CLUB ADDITION
 IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH,
 RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

PROJECT NO.: 15001-02
 DATE: 08/06/2016
 DRAWN BY: ROK
 CHECKED BY: ROK
 SHEET NO. 1 OF 2

2/1/16



PLAT OF TRACTS K THRU O, TRACT B1 AND TRACT B2, WILD OAK GOLF CLUB ADDITION

IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH,
RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

SEE SHEET 2 OF 4

SEE SHEET 7 OF 4

REVISIONS

NO.	DATE	DESCRIPTION
1	08/27/2012	ISSUED FOR PERMIT
2	09/10/2012	REVISED PER COMMENTS
3	09/10/2012	REVISED PER COMMENTS
4	09/10/2012	REVISED PER COMMENTS
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98	09/10/2012	REVISED PER COMMENTS
99	09/10/2012	REVISED PER COMMENTS
100	09/10/2012	REVISED PER COMMENTS

LEGEND

- EXISTING PROPERTY LINE
- PROPOSED PROPERTY LINE
- SETBACK LINE
- LINE TO BE VACATED PER MAT
- FOUND MONUMENT
- SET POINT BEHIND MONUMENT
- REASON FOR DISCREPANCY
- CALCULATED MONUMENT POSITION
- MONUMENT POSITION AS SHOWN



infrastucture
SIOUX FALLS, SD 57104
PHONE: 605.271.5557
EMAIL: info@infrastucture.com

PLAT OF TRACTS K THRU O, TRACT B1 AND TRACT B2, WILD OAK GOLF CLUB ADDITION
IN THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 103 NORTH,
RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

PROJECT NO.: 18889-03
DATE: 08/27/2012
DRAWN BY: RDK
CHECKED BY: DRK
SHEET NO. 3 OF 4

2/11/13

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/16/2016

Requested By:

applicant

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal
year for this item (if applicable):

Agenda Item:

Plat Res # 3335

Explanation/Background of Agenda
Item Requested:

LOT 2 OF D. & D. LONG'S FIRST ADDTION, A SUBDIVISION OF IRREGULAR TRACT #3 IN THE NE ¼ OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

Planning Commission recommends approval. See 2/8/2016 minutes

RESOLUTION #3335
RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 8th day of February 2016; and

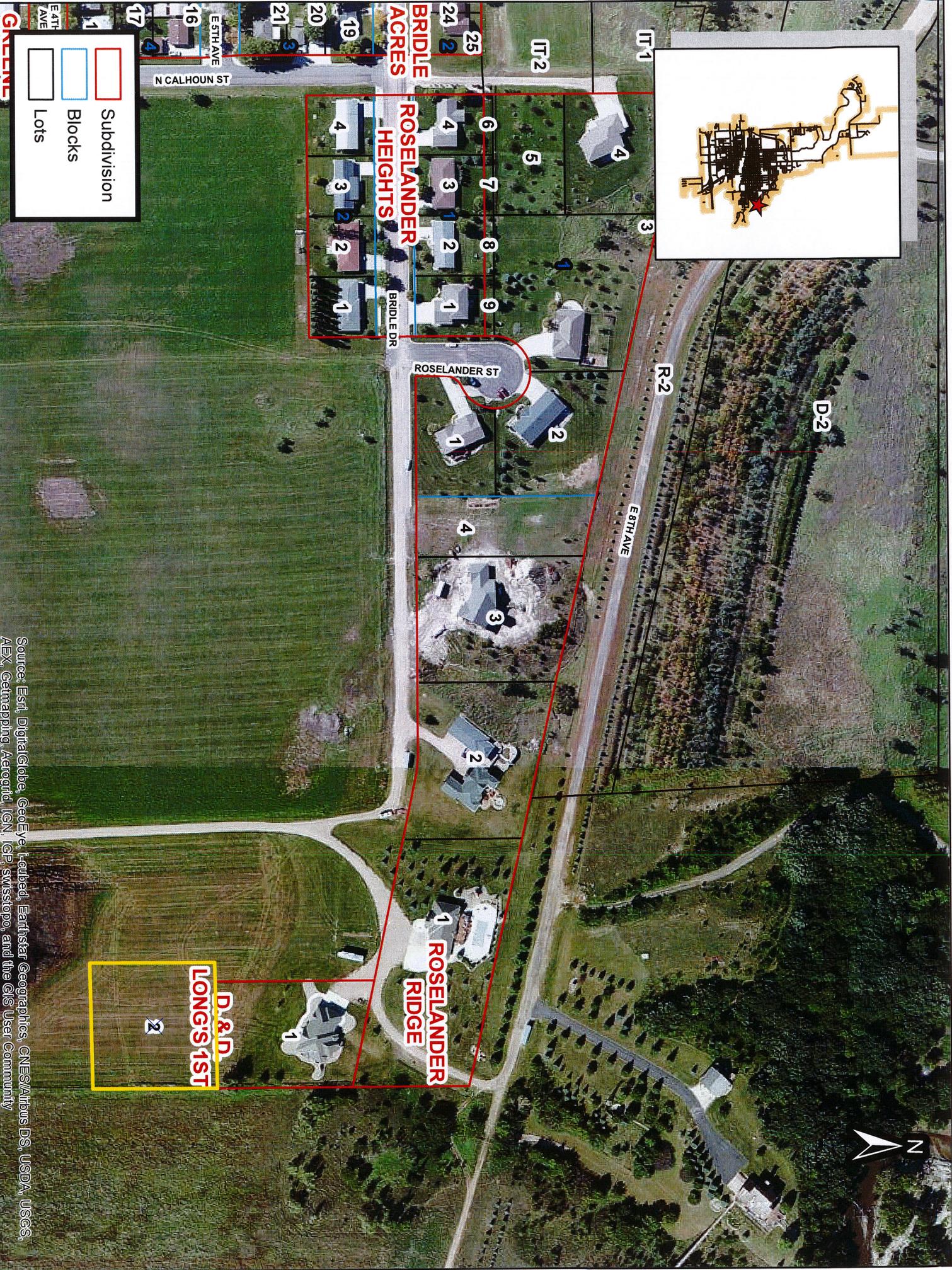
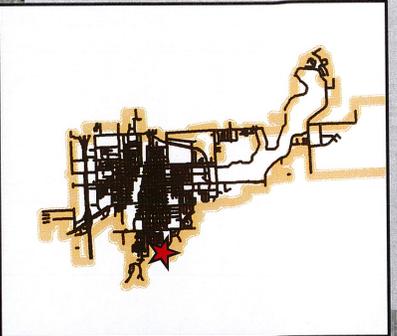
WHEREAS, it appears from an examination of the LOT 2 OF D. & D. LONG'S FIRST ADDTION, A SUBDIVISION OF IRREGULAR TRACT #3 IN THE NE ¼ OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA as prepared by Paul J. Reiland a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat as LOT 2 OF D. & D. LONG'S FIRST ADDTION, A SUBDIVISION OF IRREGULAR TRACT #3 IN THE NE ¼ OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA prepared by Paul J. Reiland of a duly licensed Land Surveyor in and for the State of South Dakota, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the 16th of February, 2016.

Mayor

Finance Officer



Legend

- Subdivision
- Blocks
- Lots

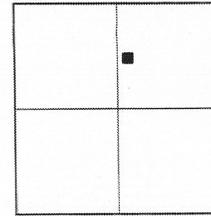
Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community



GRAPHIC SCALE



(IN FEET)
1 inch = 200 ft.



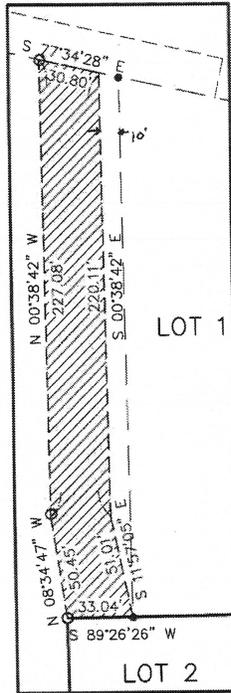
LOCATION MAP
SCALE: 1" = 3000'

LEGEND

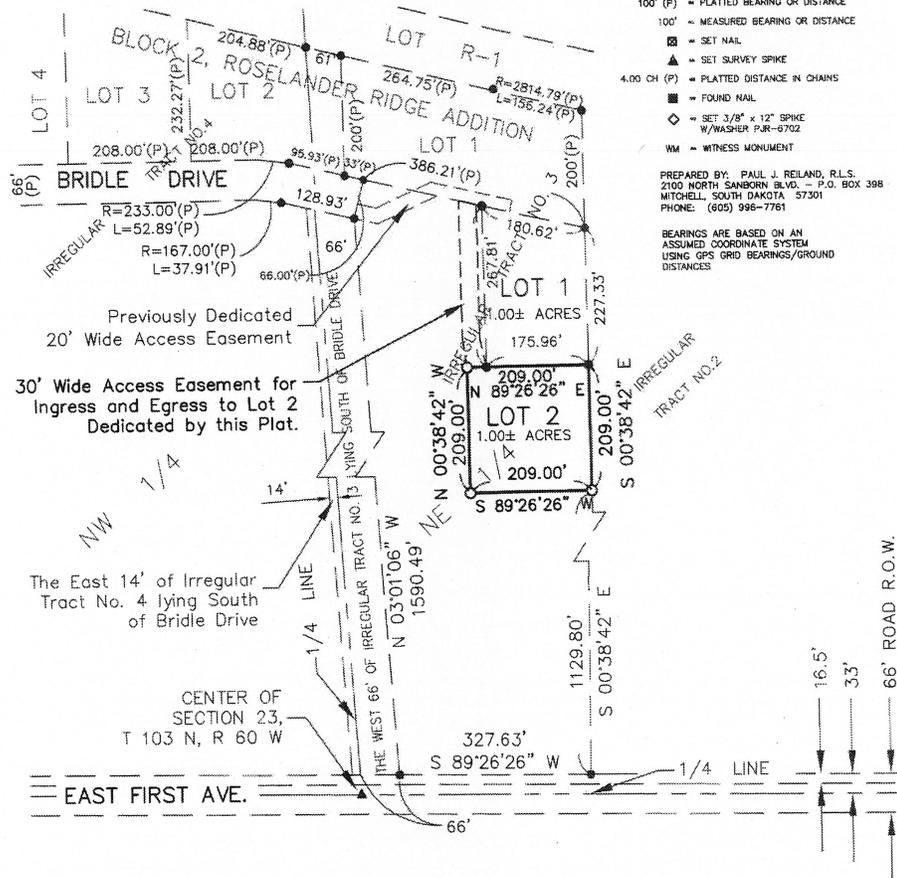
- = FOUND IRON MONUMENT
- = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 6702
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- ⊠ = SET NAIL
- ▲ = SET SURVEY SPIKE
- 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
- = FOUND NAIL
- ◇ = SET 3/8" X 12" SPIKE WITH WASHER P/N-6702
- WM = WITNESS MONUMENT

PREPARED BY: PAUL J. REILAND, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

BEARINGS ARE BASED ON AN ASSUMED COORDINATE SYSTEM USING GPS GRID BEARINGS/GROUND DISTANCES



ACCESS EASEMENT DETAIL
SCALE: 1"=60'



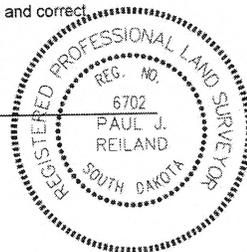
A PLAT OF LOT 2 OF D. & D. LONG'S FIRST ADDITION, A SUBDIVISION OF IRREGULAR TRACT NO. 3 IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA.

SURVEYOR'S CERTIFICATE

I, Paul J. Reiland, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of Daren Dale Long, Lisa Jo Long, Devon J. Long and Ann L. Long, as owners, and under their direction for purposes indicated therein, I did on or prior to January 27, 2016, survey those parcels of land described as follows: LOT 2 OF D. & D. LONG'S FIRST ADDITION, A SUBDIVISION OF IRREGULAR TRACT NO. 3 IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.
Dated this _____ day of February, 2016.

Registered Land Surveyor #SD6702



SPN

& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 2 OF D. & D. LONG'S FIRST ADDITION, A SUBDIVISION OF IRREGULAR TRACT NO. 3 IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA.

RESOLUTION OF COUNTY PLANNING COMMISSION

WHEREAS, the plat of LOT 2 OF D. & D. LONG'S FIRST ADDITION, A SUBDIVISION OF IRREGULAR TRACT NO. 3 IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the County Auditor of Davison County, South Dakota, has been submitted to the County Planning Commission of the said County of Davison, South Dakota; and

WHEREAS, the County Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the County of Davison, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the County Planning Commission of Davison County, South Dakota, that the plat of LOT 2 OF D. & D. LONG'S FIRST ADDITION, A SUBDIVISION OF IRREGULAR TRACT NO. 3 IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, a Land Surveyor, be and the same is hereby approved and its adoption by the Board of Commissioners of the County of Davison, South Dakota, is hereby recommended.

I, _____, of the County Planning Commission for the County of Davison, South Dakota, do hereby certify that the foregoing resolution was passed by the County Planning Commission of Davison County, South Dakota, at a meeting thereof held on the _____ day of _____, 2016.

COUNTY PLANNING COMMISSION --- BY: _____

RESOLUTION BY BOARD OF COUNTY COMMISSIONERS

Be it resolved by the Board of County Commissioners of Davison County, South Dakota, that the plat of LOT 2 OF D. & D. LONG'S FIRST ADDITION, A SUBDIVISION OF IRREGULAR TRACT NO. 3 IN THE NE 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, which has been submitted for examination pursuant to law, is hereby approved and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this _____ day of _____, 2016.

Chairperson, Board of County Commissioners
Davison County

AUDITOR'S CERTIFICATE

I, _____, do hereby certify that I am the duly elected, qualified, and acting County Auditor of Davison County, South Dakota, and that the above resolution was adopted by the Board of County Commissioners of Davison County, South Dakota, at a regular meeting held on _____, 2016, approving the above named plat.

Auditor, Davison County

CERTIFICATE OF HIGHWAY AUTHORITY

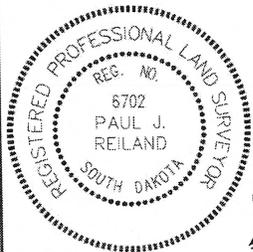
The location of the existing approach is hereby approved. Any change in the location of the existing approach shall require additional approval.

By: _____ Title: _____ Date: _____
Highway Authority

CERTIFICATE OF COUNTY TREASURER

I, _____, hereby certify that I am the duly elected, qualified, and acting Treasurer of Davison County, South Dakota, and I hereby certify that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of my office, have been fully paid.

Treasurer, Davison County



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: Requested By:

Desired Action of City Council
 Authorization Approval Resolution
 Ordinance Citizen Request Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

Fire Division is requesting to purchase a 2016 pumper fire truck, off the NFPA (National Joint Powers Alliance) contract, from Rosenbauer, a South Dakota based fire truck manufacturing business. The price of the truck is \$442,447 if purchased from the NJPA contract.

The NJPA is a corporation serving as a municipal contracting agency for government and education agencies. The NFPA receives bids from several businesses and allows government entities to purchase directly from businesses that meet the specifications required. This allows government entities to purchase equipment at the lowest price without going through another bidding process. The State of South Dakota and the City of Mitchell are members of the NJPA. This process is authorized by SD codified law 5-18-1 and 5-18A-37.

Because the amount of this item exceeds the amount budgeted, I would request that the \$42,447 be added as a potential contingency transfer item, in the event that the Fire Division needs the transfer at the end of the year. The transfer would only be done if the overall fire budget requires it. If the council approves the purchase at the council meeting, they will also be approving the \$42,447 to be added as a potential contingency transfer.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/16/2016

Requested By:

Lyndon Overweg

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

N/A

Agenda Item:

Authorize Medicare/Medicade billing rates for Avera at Home (hospice)

Explanation/Background of Agenda Item Requested:

Avera at Home (a hospice provider) is requesting to pay Medicare/Medicaid ambulance rates for all ambulance transfers provided to patients under their hospice care that are currently covered under medicare/medicaid.

They currently pay full rates for all medicare/medicaid patients because they are responsible for the patients bills under their current Medicare/Medicaid agreement, regardless if the patient qualifies for medicare/medicaid. Avera at Home itself does not qualify as a recipient to receive medicare/medicaid.

Patients that have private insurance will be billed at the Mitchell Regional Ambulance rate and will not be affected by this action.

See attached sheet for current rates, medicare/medicaid rates, and past run numbers and financial impact.

**AOOP Hospice
Transports**

<u>Year</u>	<u>\$ Amt Paid</u>	<u># of Transports</u>	<u>Medicare Rate</u>
2010	\$7,346.00	8	\$3,819.92
2011	\$0.00	0	\$0.00
2012	\$2,312.80	4	\$1,202.66
2013	\$2,638.00	4	\$1,460.39
2014	\$576.40	1	\$305.35
2015	\$2,144.40	4	\$1,115.09
	\$15,017.60	21	\$7,903.41
		Difference of	
		\$7,114.19	

**Mitchell Regional
Ambulance Rates**

BLS Transports \$550.00
ALS Transports \$1000.00
Mileage \$12.00/mile

Medicare Rates

BLS Transports \$286.36
ALS Transports \$340.04
Mileage \$8.63/mile

Medicare pays 52% of MRA
rate
Medicare pays 34% of MRA
rate
Medicare pays 72% of MRA
rate

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/16/2016

Requested By:

applicant

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Ordinance # 2528 2nd Reading & Adoption

Explanation/Background of Agenda Item Requested:

Amending Title 8, Renaming a portion of S. Landgon Street

Avera Queen of Peace would like to change the name of a portion of South Landgon Street to Grassland Drive and change the numbering system for their new campus. This requires an amendment to the municipal code.

See letter from Tom Clark, Avera Queen of Peace and maps.

This ordinance has been amended since first reading. 1. Deleted " South" from Grassland Ave. 2. Section 4. Modified the address range language to address a campus setting.

ORDINANCE NO. 2528

AN ORDINANCE AMENDING THE CITY OF MITCHELL MUNICIPAL CODE, TITLE EIGHT, PUBLIC WAYS AND PROPERTY, CHAPTER ONE, STREETS, SIDEWALKS AND PUBLIC WAYS, ARTICLE C, STREET NAMES AND BUILDING NUMBERS, AND CHANGING THE NAME OF A PORTION OF SOUTH LANGDON STREET TO GRASSLAND DRIVE

Be it ordained by the City Council, City of Mitchell, Davison County, South Dakota;

Section 1. That Subsection 8-1C-1A: Baselines, to be amended by adding the following introduction sentence, "The following are street names parallel to Main Street unless otherwise referenced in this section."

Section 2. That Subsection 8-1C-1B: Baselines, to be amend by adding the following introduction sentence, "The following street names parallel to First Avenue unless otherwise referenced in this section."

Section 3. That Subsection 8-1C-2E Street Name Changes, be amended by adding thereto the following,

7. That portion of South Langdon Street extending south of Cabela Drive and north of Spruce Street as referenced in the plat of Lot 5-A and South Langdon Street, being a portion of originally Platted Lot 5 of Cabela's First Addition to the City of Mitchell, Davison County, South Dakota that is filed with the Davison County Register of Deeds in Book 24, Page 34 and any future extension of said street is hereby changed from South Langdon Street to Grassland Drive.

Section 4. That Subsection 8-1C-3C Building Numbers, Exceptions; Other Designations be amended by adding thereto the following,

4. That portion of South Langdon Street extending south of Cabela Drive and north of Spruce Street as referenced in the plat of Lot 5-A and South Langdon Street, being a portion of originally Platted Lot 5 of Cabela's First Addition to the City of Mitchell, Davison County, South Dakota that is filed with the Davison County Register of Deeds in Book 24, Page 34 and any future extension of said street is hereby changed from South Langdon Street to Grassland Drive is an exception to the numbering set forth in 8-1C-3A and B. The address range in this street shall be the 1900/1901 Block; however individual buildings may be numbered to accommodate a campus complex.

Section 5. The City Finance Officer shall publish notice of this ordinance and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Passed and approved the 16th day of February, 2016.

MAYOR

ATTEST:

FINANCE OFFICER

1ST Reading February 1, 2016
2nd Reading February 16, 2016
Adoption February 16, 2016



Queen of Peace Hospital

525 N Foster Street
Mitchell, SD 57301-2999
(605) 995-2000
Fax (605) 995-2441

www.AveraQueenofPeace.org

January 20, 2016

Mayor Jerry Toomey and
Mitchell City Council
612 N. Main Street
Mitchell, SD 57301

Dear Mayor Toomey and City Council Members,

It is an exciting time for Avera and this community as we rapidly approach the opening of our first project, a medical office building, on the Grassland Health Campus. This is the culmination of over three years of planning and construction and we hope you are pleased with the outcome as it relates to the impression it makes as part of the front door to our community along I-90.

There is some unfinished business that we will complete when the weather breaks in the spring. Most notably is our desire to extend what is now a dead-end South Langdon Street across our campus, creating another entry point on Spruce Street. It is our desire and intent to construct this extension at our cost and to city specifications, then granting ownership to the City.

We have two very special requests of the City. First, we would like the City to approve renaming of this street, which would ultimately extend from Cabela Drive to Spruce Street, as Grassland Drive. Using the name Grassland ties the road to the name of the campus, and using Drive would be consistent with other Avera addresses created by greenfield project development (i.e.: Avera Drive in Sioux Falls).

Secondly, we would like to be able to number the projects as they occur in a way that can also be used as identification tags. We would request that this current project be labeled as 100 Grassland Drive. We would then address a phase-two project as 200 Grassland Drive, etc. In this way, as the campus develops, it will be easier to direct patients to the proper building to receive services (i.e.: "We are located in the 100 building").

Our vision is to become a recognizable icon at the entrance to our community, just as Cabela's has become. We feel these two changes will help create the presence we desire. New patients will quickly be able to find us with an Internet search and the new name will give a more cohesive feel to our campus as we continue to develop that area. I appreciate your attention to our requests. I am always available to answer questions or concerns.

Warmest Regards,

Tom Clark
Regional President and CEO
Avera Queen of Peace Health Services

OWNER'S CERTIFICATE AND DEDICATION

KNOW ALL MEN BY THESE PRESENTS that the City of Mitchell, South Dakota, a South Dakota municipal corporation, hereby certifies that it is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in A PORTION OF ORIGINALLY PLATTED LOT 5 OF CABELA'S FIRST ADDITION, A SUBDIVISION OF LOT 3, AND LOT 4 LESS LOT 4A, ALL IN THE SW 1/4 OF SECTION 27; AND THAT PORTION OF THE SW 1/4 OF SECTION 27 LYING SOUTH OF I-90 INTERSTATE RIGHT-OF-WAY EXCEPT LOTS 1, 2, 3, 4 AND 4A, ALL IN T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at the request of the City of Mitchell, a South Dakota municipal corporation, and under its direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOT 5-A AND SOUTH LANGDON STREET, BEING A PORTION OF ORIGINALLY PLATTED LOT 5 OF CABELA'S FIRST ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and the City of Mitchell, a South Dakota municipal corporation, hereby dedicates to the public, for public use forever as such, the streets and alleys, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lot 5-A and South Langdon Street shall conform to all existing applicable zoning, subdivision, and erosion and sediment control regulations; further that there now exists Cabela Drive.

IN WITNESS WHEREOF, I have hereunto set my hand this 18 day of November, 2008.



The City of Mitchell, a South Dakota municipal corporation

Lou Sebert, Mayor

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the 17 day of November, 2008, before me, Michelle Bathke, the undersigned officer, personally appeared Lou Sebert, of the City of Mitchell, a South Dakota municipal corporation, and that he, as such Mayor, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the municipal corporation by himself as Mayor.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Michelle Bathke
Notary Public, South Dakota
My Commission Expires: 3-2-10

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOT 5-A AND SOUTH LANGDON STREET, BEING A PORTION OF ORIGINALLY PLATTED LOT 5 OF CABELA'S FIRST ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 5-A AND SOUTH LANGDON STREET, BEING A PORTION OF ORIGINALLY PLATTED LOT 5 OF CABELA'S FIRST ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

I, Don Wray, Chairman of the City Planning Commission for the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the 10 day of NOVEMBER, 2008.

CITY PLANNING COMMISSION --- BY: Don Wray

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 10 day of November, 2008, and

WHEREAS, it appears from an examination of the plat of LOT 5-A AND SOUTH LANGDON STREET, BEING A PORTION OF ORIGINALLY PLATTED LOT 5 OF CABELA'S FIRST ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul J. Reiland, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

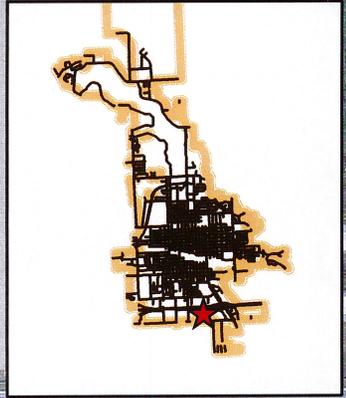
THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOT 5-A AND SOUTH LANGDON STREET, BEING A PORTION OF ORIGINALLY PLATTED LOT 5 OF CABELA'S FIRST ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Deputy Finance Officer of the City of Mitchell, South Dakota, hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the 17 day of November, 2008.

Deputy FINANCE OFFICER --- BY: Michelle Bathke

Paul J. Reiland

SYNCOM



B

C-1

MC

4

190 W2

190 W

190 E

190 E1

CABELAS 1ST

1 CABELAS 1ST

100

200

300

400

500

600

700

800

6

S LANGDON ST

5-A

CABELAS 1ST

5

1900

2000

2100

1

2

- Subdivision
- Blocks
- Lots

SPRUCE ST

CAPITAL ST

1

URBANA DR

23

STARBUCKS ADDITION

MENARD'S

Source: Esri, DigitalGlobe, GeoEye, iCubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/16/2016

Requested By:

[Empty box for Requested By]

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

\$0

Agenda Item:

Supplemental Appropriation Ordinance

Explanation/Background of Agenda Item Requested:

Listed below is an explanation of the items included on the supplemental appropriation list:

General Fund Items:

Attorney's Office: The supplies will allow for us to purchase office furnishings for the new Full Time attorney. The west law database has not been renewed for several years and was omitted from the budget. And the travel/conference education is at similar levels to other department head travel. These items were discussed by the council when you made the decision to move this position to a full time position.

Street: This purchase was not completed in 2015, so the funds were unspent in the 2015 budget.

Storm Drainage: Again, this work was not completed in 2015, so the funds were unspent in the 2015 budget.

Enterprise Funds

Water Fund-Distribution: Professional fees are to pay for the study that is underway regarding the drainage issues on the west end of the City. The study was authorized by the Council and is being conducted in conjunction with the County. Water meters is to complete the water meter upgrades. These funds were unspent in 2015.

Sewer- Waste Water Treatment: this is for work started but not completed in 2015.

Sanitation- Waste Collection: this item was budgeted in 2015 and ordered in 2015 but was not received until 2016, so it must be paid from the 2016 budget. The funds were unspent in 2015.

General Fund (restricted cash for STP purposes):

Traffic- The City has received billing for the Havens/Rowley Street lights. This item has been carried forward for at least 3 budget years. The Council agreed to take it out of the 2016 budget and to list it as a potential contingency item. With it being included in the supplemental appropriation ordinance it will be removed from the contingency list. These funds were unspent in the 2015 budget.

Street & Sidewalk- These items are for matching funds for projects started in 2015.

ORDINANCE NO. 2529
SUPPLEMENTAL APPROPRIATION ORDINANCE
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2016 according to statute:

GENERAL FUND
ATTORNEY'S OFFICE

101-41410-42600	Supplies	\$4,500.00
101-41410-42610	West Law Database	\$7,800.00
101-41410-42700	Travel/Conference & Dues	\$3,000.00

STREET

101-43100-43419	Dump Truck	\$29,536.00
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STORM DRAINAGE

101-43150-43324	Cabela Pond	\$12,975.00
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The funding will come from the General Fund cash balance.

ENTERPRISE FUND
WATER FUND
WATER DISTRIBUTION

602-43340-42225	Professional Fees	\$49,125.00
602-43340-43409	Water Meters	\$50,000.00

The funding will come from the Water Fund cash balance.

SEWER
WASTE WATER TREATMENT

604-43200-43427	Sewage Pumps/Controls	\$5,000.00
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The funding will come from the Sewer Fund cash balance.

SANITATION
WASTE COLLECTION

612-43230-43410	Garbage Truck	\$29,566.00
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The funding will come from the Sanitation Fund cash balance.

**GENERAL FUND
TRAFFIC**

101-42130-43341	Havens/Rowley Street Lights	\$57,900.00
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STREET & SIDEWALK

101-43120-42526	Bridge Inspection	\$325.00
101-43120-43312	West End Bridge Local Share	\$25,512.00
101-43120-43321	Havens St Local Share	\$18,714.00

The funding will come from the General Fund-Restricted Cash-STP Purposes.

First Reading: February 16, 2016
Second Reading: March 7, 2016
Adoption: March 7, 2016

Attest:

Mayor

Finance Officer

[Seal]

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

Requested By: Holy Family Parish

Desired Action of City Council

- Authorization Approval Resolution
 Ordinance Citizen Request Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Demolition of the Rectory at 321 E 3rd Ave

Explanation/Background of Agenda Item Requested:

The Holy Family Catholic Church is requesting the demolition of the rectory located on their property, that is located within a historic district.

The case report, MHPC minutes, and correspondence from SHPO is included. You may also refer to the flowchart explaining the process set forth by state law and state administrative rules.

The MHPC has reviewed the request a required by SHPO and have found the church as explored all feasible alternatives and the case report provides sufficient documentation to come to this conclusion. The letter dated February 10, 2016 from the State Historical Society confirms they also concluded with this determination.

Demolition of this structure requires a SDCL 1-19A-11.1 review, so the City is responsible for the final determination; however the council should consider if the church has explored all feasible and prudent alternatives to demolition.



south dakota
STATE HISTORICAL SOCIETY
DEPARTMENT OF EDUCATION



February 10, 2016

Neil Putnam
City of Mitchell
612 N Main St
Mitchell SD 57301

RE: SDCL 1-19A-11.1 Consultation

Project: 160128002S – Demolition of Old Rectory at Holy Family Catholic Church,
321 E 3rd Ave, Mitchell
Location: Davison County
(COM)

Dear Mr. Putnam:

On February 10, 2016, the South Dakota Office of the State Historic Preservation Officer (SHPO) received the case report and comments from the Mitchell Historic Preservation Commission (MHPC) regarding the proposed demolition of the old rectory at Holy Family Catholic Church in Mitchell. This property is listed on the National and State Registers of Historic Places. State law (SDCL 1-19A-11.1) outlines a specific process that must be followed prior to any governmental action that may damage, destroy, or encroach upon any historic property that is included on the State Register of Historic Places.

Based on the information provided in the case report and the comments of the MHPC, the SHPO has made the following determination. The demolition of this building will encroach upon, damage, or destroy a historic property which is included in the National and State Registers of Historic Places; however, based upon the information submitted, it appears that there are no feasible and prudent alternatives to the proposal and that the proposal includes all possible planning to minimize harm to the historic resource.

As you take these comments into consideration, please remember that the City of Mitchell will be responsible for determining the fate of this historic structure. The decision must be based on consideration of all feasible and prudent alternatives and whether the proposal includes all possible planning to minimize harm to the historic property. Please note that, pursuant to SDCL 1-19A-11.1, if the City

proceeds with the issuance of the demolition permits, ten days' notice by certified mail is required with the City's final determination prior to issuance of any permits. Such notice must include a written determination, based on the consideration of all relevant factors, that there is no feasible and prudent alternative to the proposal and that all possible planning to minimize harm to the historic property has been considered. A complete record of factors considered shall be included with such notice.

Should you require any additional information, please contact Kate Nelson at (605) 773-6005. Your concern for the non-renewable cultural heritage of South Dakota is appreciated.

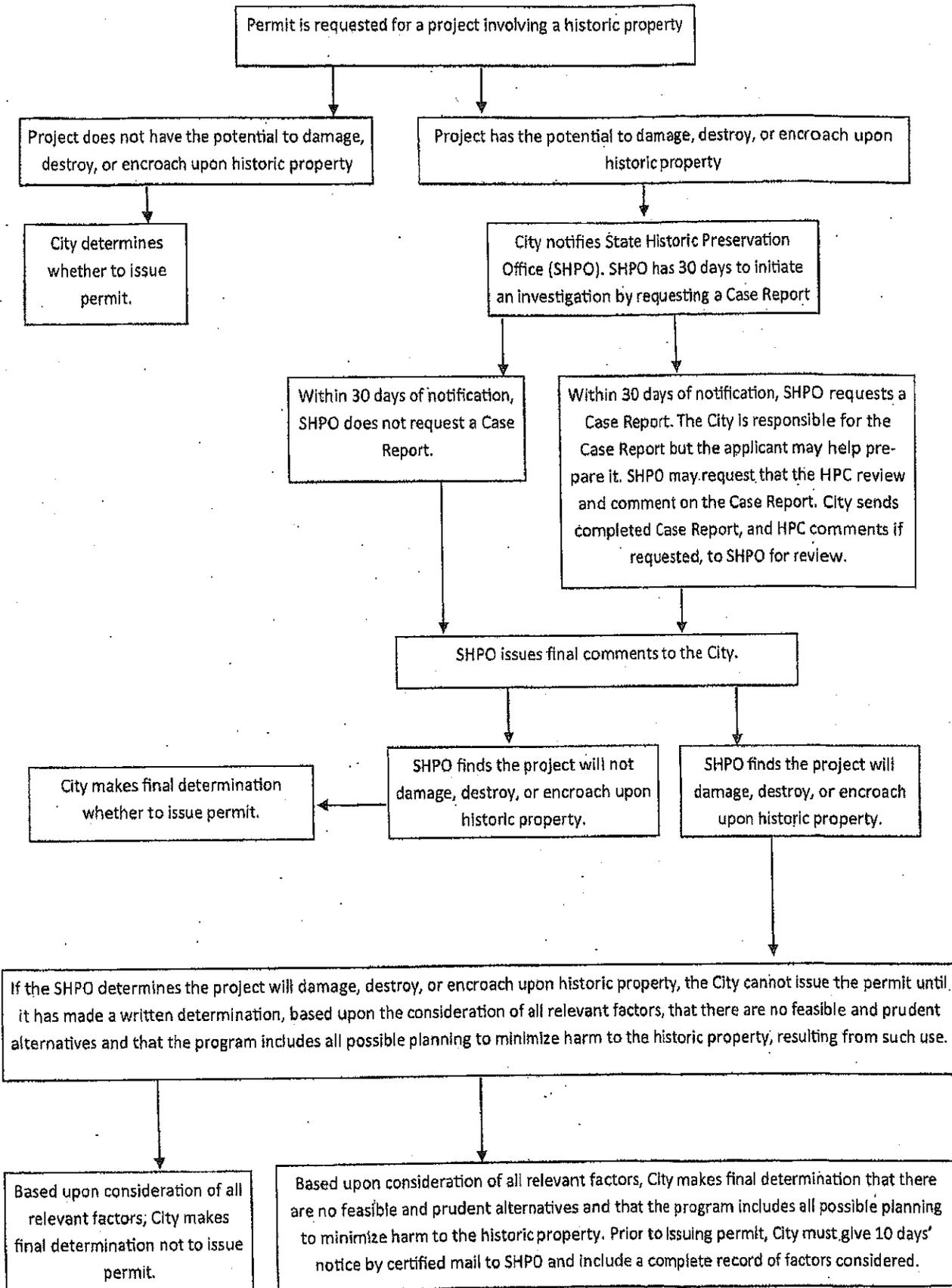
Sincerely,

Jay D. Vogt
State Historic Preservation Officer

A handwritten signature in cursive script that reads "Kate Nelson".

Kate Nelson
Restoration Specialist

Summary of SDCL 1-19A-11.1 Review Process





south dakota
STATE HISTORICAL SOCIETY

DEPARTMENT OF EDUCATION



January 28, 2016

Neil Putnam
City of Mitchell
612 N Main St
Mitchell SD 57301

RE: SDCL 1-19A-11.1 Consultation

Project: 160128002S – Demolition of Old Rectory at Holy Family Catholic Church, 321 E 3rd Ave,
Mitchell
Location: Davison County
(COM)

Dear Mr. Putnam:

Thank you for the opportunity to comment on the above referenced project pursuant to South Dakota Codified Law (SDCL) 1-19A-11.1. The South Dakota Office of the State Historic Preservation Officer (SHPO) would like to provide the following comments concerning effect of the proposed undertaking on the non-renewable cultural resources of South Dakota.

On January 28, 2016, we received notification of the above-referenced project to demolish the old rectory at Holy Family Catholic Church, which is listed on the National Register of Historic Places. SDCL 1-19A-11.1 outlines a specific process that must be followed prior to any governmental action that may harm any historic property that is included on the National or State Registers of Historic Places.

Based on the information provided, the proposed project has the potential to encroach upon, damage or destroy historic property that is included in the National Register of Historic Places or the State Register of Historic Places. Therefore, the SHPO is requesting a case report in accordance with ARSD 24:52:07:03. Consistent with item #10, please have the Mitchell Historic Preservation Commission review and comment on the case report at their February 9, 2016, meeting before submitting the case report to SHPO.

If you have any questions or concerns, please contact Kate Nelson at Kate.Nelson@state.sd.us or at (605) 773-6005. Your concern for the non-renewable cultural heritage of South Dakota is appreciated.

Sincerely,

Jay D. Vogt
State Historic Preservation Officer

Kate Nelson
Restoration Specialist

H Holy Family Church

F

222 North Kimball
Mitchell, SD 57301-3486
605-996-3639

January 26, 2016

City of Mitchell
City of Mitchell Council
612 N. Main St.
Mitchell, SD 57301

Re: Request for Demolition Permit - Holy Family Rectory

By this letter the Holy Family Parish requests a demolition permit to raze the "old" rectory located on the Holy Family campus at 321 E. 3rd Ave, Mitchell, SD. Although the structure is listed on the national historic registry, the parish is concerned that it will continue to deteriorate and become a safety hazard.

Executive Summary:

Over the last 15 years the parish has undertaken many serious reviews of the rectory and each time it has come away with the same conclusion – a use cannot be found for the structure that justifies the investment required to keep the building usable.

In the early 2000's there was a realization that the condition of the rectory was deteriorating but a larger priority also needed attention. The main church structure had leaking problems that could cause major damage to the walls and interior finish. In addition the church was in desperate need of more space. The gathering space was built to match the church as close as practical and the tuck-pointing and work on the church towers continued. Now nearly 15 years later, work continues on the church to preserve its majesty. The many stained glass windows are being re-leaded and repaired with a protective glass placed on the exterior of each. More interior work and tuck-pointing remains to ensure its heritage is preserved.

Just prior to that time when a new school was needed for the Mitchell Catholic community, various options were discussed to open up the space currently occupied by the rectory to site the school. A building mover was contacted to look at the possibility of moving the rectory across the street. After extensive review it was determined that due to the condition of the brick face and the wall behind it, the overall weight and overall size of the structure it could not be moved even across the street, much less across town.

About 2012, feasibility research was carried out to determine what could be done for living quarters for our priests. The parish office had recently been moved from the rectory to the new church addition. The renovation option was reviewed and detailed. Lack of accessibility to the ground floor was not conducive to the aging priest population and also that of the parish members that visit. In addition, the growing cost of needed repairs became overwhelming. The layout no longer fit the needs of the parish or the priests that would live within it. The mold and leaks made the rectory virtually uninhabitable, consequently, the parish was desperate to get the priest into different living quarters.

Due to these factors, the parish concluded that it was not feasible to repair the rectory. The parish began a capital campaign in September of 2012 to fund the building of a new rectory and additional repairs needed on the church. The parish held informational meetings on September 11th and 12th, 2012 to initiate the capital campaign, provide an opportunity for input and feedback, and to discuss the rectory. Prior to the meetings, parishioners were made aware of the deplorable condition of the rectory as well additional work needed to maintain the church. Communications with parishioners occurred through a direct mailing from the pastor and 3 weekly "Frequently Asked Questions" document inserts in the weekly bulletin (see attached letter and documents). During and following the meetings the consensus of parish members was that the new rectory should be built and additional funds invested in preserving the church building. Subsequent to the informational meetings an additional "Frequently Asked Questions" document was shared with parishioners in the weekly bulletin (see attached). Upon the successful completion of the capital campaign a new parish rectory was built as a living facility for our priest.

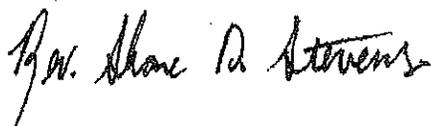
During 2015, while further repairs continued on the main church, it was determined that the rectory needed to be addressed before it becomes a safety hazard. The idea of moving the structure was reviewed again and found not to be a viable solution. Developing the rectory for residential / commercial rental property is not consistent with the church's mission nor is such a use conducive on church grounds. In addition, due to the high cost of renovations the necessary rental fee would make finding a tenant very unlikely.

A parish meeting was held on December 10, 2015 to gain input on the future of the rectory. Notice of the meeting was provided in the church bulletin (see attached). Approximately 30 parishioners were present and the consensus of those present was that there was no feasible use that could be found for the structure and that it should be razed to make the church campus more functional. The reclaimed space would enhance the view of the historic church and would serve the parish's mission better as "green space" with possible grotto and / or reflection area included.

It is our desire to gain approval for the Holy Family parish to raze the rectory building. We hope you see that we have done extensive research into alternatives and have found no practical use for the building. We also hope you recognize that our first priority is to continue our restoration efforts to the majestic church structure to ensure it is a viable church for our parish for 100's of years to come.

Thank you.

Sincerely,



Father Shane D. Stevens

ATTACHMENTS:

1. Holy Family Church – Letter to Parishioners, September 1, 2012
2. Holy Family Parish Bulletin Insert:
 - a. Frequently Asked Questions - August 18-19, 2012
 - b. Frequently Asked Questions (Part 2) - August 25-26, 2012
 - c. Frequently Asked Questions (Part 3) - September 1-2, 2012
3. Holy Family Parish Bulletin Insert:
 - a. Frequently Asked Questions (Part 4) - Questions From Informational Meetings
4. Holy Family Parish Bulletin – Meeting Notice December 10, 2015

H Holy Family Church

F

222 North Kimball
Mitchell, SD 57301-3486
605-996-3639

September 1, 2012

Dear Parishioners of Holy Family Church:

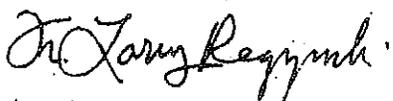
In 2015, Holy Family Church will celebrate 135 years since the founding of our parish. In that time, we have gone through floods, droughts, wars, economic booms and depressions, changing technology and social upheavals. And yet, through it all, Holy Family Church is still here, thanks to the love, sweat, tears and prayers of many faithful Catholics in the Mitchell area.

We have accomplished so much in the past few years: the remodeling of the church, the construction of the John Paul II School with Holy Spirit Parish, the addition of our new gathering space and offices, and the fixing of the towers of the church. If someone would have asked me ten years ago if it was all possible, I would have laughed. But you did it!

The Capital Campaign which is being launched today continues the path that we began years ago when we resolved to restore the church and its properties after many years of neglect. We are planning to raise \$1.3 million in order to build a new rectory, restore and preserve the stained-glass windows to their original glory, finish the mortar work on the church, fix other areas of the church that were not restored when the church nave was done, and secure the future financial and maintenance needs of the church for years to come. This goal is reachable. We raised the same amount in the past when we built the school. We raised the same amount when we built the new addition. And God willing, I know we will reach it again.

We will be holding informational meetings on September 11th and 20th at 7:00 P.M. and on September 12th at 8:30 A.M. in the church. I hope you will feel free to stop by and share your questions. We will have more news about this campaign in the weeks ahead. We can't do this without you! Please consider prayerfully how you can contribute to our capital campaign with your time, talent, and treasure. May God bless you and your families who make Holy Family Church a real family.

Sincerely yours in Christ,



Fr. Larry Regynski, Pastor

Frequently Asked Questions

August 18-19, 2012

THIS WEEK: TUCKPOINTING

Q. What is tuckpointing?

- A. Although common in the United States for people to use the term "tuckpointing" when referring to the process of replacement of bad mortar between bricks and stones, the more correct term is "repointing." What we have been doing on the church this past year is repointing, although I will continue to refer to it as tuckpointing. As Wikipedia says so well, "Over time, weathering and decay cause voids in the joints between masonry units (usually bricks), allowing the undesirable entrance of water. Water entering through these voids can cause significant damage through frost weathering and from salt dissolution and deposition." In the case of Holy Family Church, these voids are large enough in some cases to insert an entire hand!

Q. Is the tuckpointing done on the front of the church?

- A. Yes. The two side steeples and the main steeple on the west side of the church are completed. These were the worst areas on the church.

Q. Does the rest of the church need to be tuckpointed?

- A. Yes. Some tuckpointing was done on the north transept of the church above the large stained-glass window of the Transfiguration to fix some serious leaks that were causing moisture damage to the interior of the church. However, the rest of the church, i.e. the north, east and south side still needs tuckpointing.

Q. Why was the lawn not repaired after the work on the front of the church was done?

- A. Tuckpointing requires heavy machinery and scaffolding in order to do the job. This equipment exacts a heavy toll on lawn, sprinkler systems, sidewalks and landscaping. The cost of landscaping is not cheap. Re-landscaping could easily cost \$20,000. If the lawn was re-landscaped now, it would be damaged again when we begin the next round of tuckpointing. The parish council, finance council and I thought it would not be a prudent use of parish monies to landscape the lawn at this time.

Q. Couldn't the tuckpointing on the north side have been finished so that the lawn could have been repaired this year?

A. That was our plan. As the tuckpointing on the main steeple was concluding this spring, the parish asked the Diocese of Sioux Falls for a loan so that we could finish the north side and have it done so that we could landscape the yard. Unfortunately, we asked just as the Diocese was revamping their policies regarding building/construction projects, and those new policies did not allow the parish to borrow the money at that time. As a result, we couldn't continue with the tuckpointing.

Q. What are those new policies from the Diocese for construction projects?

A. In a nutshell, any construction project that a parish wishes to engage in more than \$10,000 needs the permission of the Bishop of Sioux Falls. If that amount exceeds \$100,000, the permission of the Diocesan Presbyteral Council is needed. If a loan is needed, the permission of the Diocesan Finance Council is also required. For any project to be approved, regardless of cost, the parish must have at least 50% of the project cost on hand in the form of cash, and the remaining 50% of the project cost must be pledged. From what the diocese has told me, the pledged half is actually looked at in great detail. In the past, the Diocese has seen parishes get into financial trouble because the pledged portion of their project did not come through as expected. This has caused the Diocese to re-examine their criteria for the approval of construction projects by parishes. No project can begin until these criteria are met.

Q. It was mentioned this last spring that Holy Family Church would have to have another capital campaign. Is this to provide funds to finish the tuckpointing?

A. Yes, but there is more to it than tuckpointing. When this phase of our restoration of the church was being planned, the Pastoral Council and the Finance Council thought it best if we could have one campaign for the multiple needs that the parish will have in the next ten years. Rather than having a separate campaign for each need, it was deemed prudent to have one sizable campaign to deal with multiple issues.

Q. What are some of those other issues that the parish has to plan for?

A. The rectory is old and in bad shape. The stained-glass windows in the church need to be restored. Old, yellowing plastic that protects the stained-glass windows need to be replaced with clear, insulated and double-paned protective glass. The sacristies in the church were never refurbished when the church was restored back in 2002. We may need to do some work in the church rafters in a few years. The parish still has a \$250,000 debt from the construction of the new addition. And of course, we need to fix the landscaping after the tuckpointing is complete.

NEXT WEEK: The Rectory.

Frequently Asked Questions (Part 2)

-From the desk of Fr. Larry

The Rectory

Q. When was the rectory built?

- A. The rectory was built in the 1920's. The east addition to the rectory was added in the 1960's when Msgr. Kolbeck was pastor because he could not climb the 15 steps to get upstairs where the pastor's quarters are located.

Q. When was the rectory remodeled last?

- A. The rectory had the last major remodel in the early 1970's when Fr. Al Krzyzopolski was pastor. Fr. Ed Pierce replaced some carpeting and painting around the year 2000. Sometime around that time, I believe some tuck-pointing was done and new shingles were put on the rectory. Nothing has been done to my knowledge since 2000. I remember when I first came to Holy Family some parishioners told me that Fr. Al put in gold faucets and such in the bathrooms of the rectory. I still haven't found them. The faucets are rusty, if that counts.

Q. How many bedrooms are in the rectory?

- A. There are 5 bedrooms in the rectory. There is one on the first level, as I said, which Fr. Kolbeck built. It is simply a bedroom and a bathroom. The sink in the bathroom is out of order and the only way to fix it is to dig into the wall behind the tile, so that sink is simply abandoned at this point. That room does not seem to be well-insulated as it's always cold in there. There is the pastor's quarters upstairs, which includes a bedroom, a bathroom, and a sitting room. There is the guest room/associate pastor's quarters which has the same arrangement. There are another two bedrooms, but these have no bathroom except in the hallway upstairs.

Q. What are the extra rooms on the main level being used for?

- A. Storage. We have Christmas, fall and Easter decorations for the church stored in these empty rooms.

Q. What is the current condition of the Holy Family rectory?

- A. I'm not going to mince words: The current rectory is in bad shape. There is black mold in the basement. The mold levels are above normal limits in the basement. In the first floor, mold levels are within normal limits, but elevated. In the second floor where I live, the mold levels are safe. Therefore, as long as I stay upstairs, I'm fine. However, the house does have a moldy smell all the time. The smell is worse in the summer than in the winter. When it rains, water comes through the walls of the basement. This tells me that the foundation is not in the best shape. The plaster on the walls in parts of the house are cracking and bowing inwards. Water is starting to come into the house at the juncture of the roof and walls, especially at the corners of the building. In the guest room, this is causing the interior walls to deteriorate and fall apart. The windows are rotting, and our insurance company has told us that they need replacing. They are simple panes of glass and not energy-efficient. When a strong rain occurs, water comes in the window from the frame.

4. Is it safe to live in the rectory?

A. Probably not. I don't think living there has made me sick...yet.

Q. Is the rectory handicapped accessible?

A. No. There is no ramp on the outside of the rectory, and since it is a two-story structure, there is no way to make the upstairs or basement accessible.

Q. Is the rectory on the National Register of Historic Places?

A. Yes. This was done in the 1970's by someone who was not affiliated with the church without the consent or knowledge of the parish or the Diocese of Sioux Falls.

Q. Is there anything in good shape in the rectory?

A. There is nice oak trim in the house. The water heater and the TV are new. The stove works, but the priest doesn't know how to cook! The furniture is an eclectic mix of 70's, 80's, and 90's. (Sounds like a radio station!)

Q. Can I see the condition of the rectory for myself?

A. If you are pregnant, a child, an elderly person or have respiratory problems, I would advise you not to take a tour of the rectory because of mold levels. I do not let priests or family who are visiting stay overnight at the rectory because I don't want them to get sick. If I had annoying relatives, this might be a good thing! ;-) We will have some public information meetings in September, and at that time if you want a tour of the rectory you can do so at that time.

Q. Do you think the rectory should be remodeled?

A. A construction manager once told me on another project that you can do whatever you want if you have enough money. The question is: Is it a good use of parish resources to sink half a million dollars into an old rectory and at the end of the day you still have a rectory that does not meet current living requirements for priests? Can a silk purse be made out of a sow's ear? Any solution to the rectory situation will have to look forward, not backwards. The days of three priests living in the rectory is a thing of the past that will never come back. Secondly, if, ten years from now, a new Bishop were to decide that he wants all of the priests in Mitchell living at a house in a different location in Mitchell, we've got a refurbished rectory with no use or resale value. If a new rectory is built or acquired nearby with resale value, the church has a rectory close to the church which is an asset that can be sold in the future if things change.

Next Week: The church windows

Frequently Asked Questions (Part 3)

-From the desk of Fr. Larry

The Stained Glass Windows

Q. Are the beautiful stained glass windows of the church original with the Church?

A. Yes. The windows were manufactured by the Ford Brothers Glass Company of Minneapolis, MN. They did a number of stained glass windows for churches and city buildings in the Midwest before going out of business in the Depression in the 1930s. You can still see the name of the company in the large window on the south side of the church.

Q. What is the current condition of the stained glass windows?

A. The windows have held up pretty well for being over 100 years old. Just think of all the South Dakota weather they have had to endure! However, time and wear are taking their toll. The lead strips between each piece of glass (called "comes") are beginning to sag under the weight of 100 years. Lead is a metal that expands and contracts with temperature, and this weakens the comes over time. There is putty that seals the stained glass windows which has a lifespan of about 25 to 75 years. Over time, this gets hard and crumbles and contributes to sagging in old stained glass windows. This is most pronounced in one of the windows on the south side of the church which depicts St. Thomas the Apostle. If you notice the bottom of the window above the vent, the glass is bowing. This is probably the window in the worst shape. All windows have metal support bracing or bars which are broken or have come free of the window. These braces give horizontal support to the window. There are also small pieces of glass missing from some windows. Some of the glass has paint which has flaked off over time.

Q. There are large vent openings to let in fresh air in some windows. Are these original?

A. No. From the information that we have been able to collect, the window openings at the bottom of each window are not original. These were added to the windows later. My guess is that it got awful hot in the church during the summer without air conditioning, so they added these to the windows at a later date.

Q. What will happen to these large vents?

A. These will be closed up and the original window restored. These vents have damaged the integrity of the window. Secondly, climate control is very important for keeping the existing interior paint job in good shape. Cycles of humidity and temperature can decrease the lifespan of a coat of paint in short order. Secondly, these vents allow for much heat loss in the winter and cause the air conditioner to work harder in the summer.

Q. How are these windows restored?

A. The company which restores windows can only do about one stained glass window per year due to the detailed work which goes into the restoration. The glass is separated from the lead comes, and new lead is used to hold the pieces together. This means that during the restoration, one window will be restored per year. With as many windows as the church has, this is a long, multi-year project. The company will come and remove one window, take it to their shop, restore it, and return the window for reinstallation. During this time, the window will have its protective exterior glass to seal the window.

Q. How will the windows be protected?

A. Glazing is the term used to describe covering a stained glass window with a protective cover to protect the window against water, sunlight, vandalism, storms, and pollution. It doesn't make any sense to restore the windows and not protect them from the elements or vandalism. Glazing is important protection for windows, but it is not a replacement for proper window maintenance.

Currently, the stained glass windows are covered with a polycarbonate (Lexan) glazing. These have small round vents on them so that heat which builds up from the sun shining through them can escape to the outside. Heat trapped between the windows could cause the lead to overheat and stretch further under the heavy weight of the glass. Since they are vented, they provide no insulation.

Julie Sloan of the New York Landmarks Conservancy said, "Generally speaking, glass looks better than plastic. Clear glass does not scratch or yellow and will not affect the color or amount of light that enters through the stained glass. Glass is fragile, however, and will provide little protection against vandalism, unless unbreakable glass is used (i.e., tempered or laminated glass). In addition, since glass is heavy, any glass protective system will increase the stress placed on the window frame, which must be strong and sound enough to support it. There are two basic types of rigid plastic material used for protective glazing: acrylic and Polycarbonate. Acrylics, which are best known by the trade names Plexiglas (R), Lucite (R), and Persex (R), are initially less resistant to breakage, yellowing and scratching than are polycarbonates. For the first several years of its life, polycarbonate sheet, best known by its trade name Lexan (R), is stronger than acrylic. However, this initial high impact strength declines rapidly on exposure to the elements; after about five years, acrylic and polycarbonate have similar impact strength. Both materials are available with an ultraviolet filter to decrease yellowing, but they still tend to scratch and become opaque. Neither material has an expected life span of more than ten to twenty years. In most installations, both materials age quite poorly, yellowing and becoming opaque due to scratches caused by wind abrasion. An additional disadvantage is their high rate of expansion, which leads to bowing if the frames have not been designed to accommodate this expansion."

In our case, the Lexan covering would be replaced with two panes of tempered insulated protective glass. There would be no vent in the glass and the glass would cover the entire window, so the window would be sealed to the outside elements. How would the window be vented? It would be vented to the inside of the church instead of the outside. Small vents would be placed in the stained glass window exterior frame that would allow the window to vent but not cover any stained glass. This process allows a particular stained glass window to be pulled out for restoration and leaving the window intact to the elements. It also means we would not have to board up a window when that window is being restored. The window would be clear glass as that particular window was being restored.

Q. Will there be naming opportunities?

A. Yes. If you look carefully at the stained glass windows at the very bottom, there is the name of the original window donor. (Hint: It looks like black scrollwork.) While we obviously cannot add a name to the window itself, there are opportunities for restoration naming for each window. This would go on a plaque below each window.

Q. How much will the amount be for the naming opportunities to sponsor the restoration of a window?

A. This information is still being compiled, but we will have that information ready by the informational meetings. There will be two amounts depending on whether it is a large or small window.

Frequently Asked Questions (Part 4)

-From the desk of Fr. Larry

QUESTIONS FROM THE INFORMATIONAL MEETINGS

Q. How many windows are there in total that need work?

A. The windows are of various shapes, sizes, and complexity. There are three large windows, two color-glazed windows in the sacristies, eight saint windows, four tower half-windows, and the arched window above the west entrance. As of this writing, sponsors have stepped forward to help fix one large window and one saint window.

Q. How much are the windows insured for and/or valued?

A. I don't know. It is hard to say. Everybody knows that the current church windows are irreplaceable if something should happen to them. In that sense, they are priceless. The insurance company would only pay replacement value on the windows. What makes it difficult to determine is that Catholic Mutual, our insurance underwriter, insures the windows, but it does not insure the windows as a separate item from the rest of the church.

Q. Do we have property across the street that is already owned by the parish that could be used for rectory property?

A. The parish does own a strip of property to the east of the rectory on Langdon and East Third Avenue where the old Baptist Church used to be. The lot is quite small, only 50 feet wide. We did some exploration as to what type of residence could be placed on that small of an area, and our results showed something that would never pass muster with the Diocese. The diocesan requirement for number of bedrooms, parking garage, etc. was not even met. If you recall, the old Baptist Church was built close to the sidewalk, which is not permissible today. Setbacks and zoning ordinances severely restrict the usable footprint for a rectory. We are looking at our options near the church at this time with that property and other properties in mind.

Q. What about the convent in Mitchell? The three Franciscan Sisters live there in such a big place. Could the priests live there?

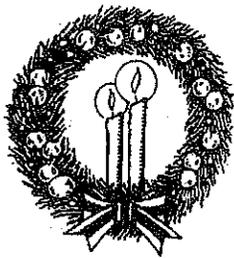
A. Canon 533 of the Code of Canon Law says, "A pastor is obliged to reside in a rectory near the church. Nevertheless, in particular cases and if there is a just cause, the local ordinary can permit him to reside elsewhere, especially in a house shared by several presbyters; provided that the performance of parochial functions is properly and suitably provided for." Notice how the law says "a house shared by several presbyters" and not "a house shared with religious women". The Church has wisely discerned the inappropriateness of priests and vowed religious women living together. In any case, the convent in Mitchell is not even in the Holy Family Church parish boundaries. There is a benefit having the rectory close to the parish church. Many times I can look out and see a light left on in the church, unlock the church quickly for an unforeseen reason, chase hoodlums off the parking lot, keep an eye out on the property, etc. Such work that I do is an unseen benefit that often goes unrecognized but which I consider part of my duties as pastor. I can't do that if I'm on the other side of town.

Q. Some rectories in our Diocese look extravagant. Will the new rectory be extravagant?

A. No. I guess extravagance depends on what one is comparing it to some extent. I would consider the current rectory with the mold and water damage to be rather extravagant compared with the motel I stayed in during Clergy Days. My mother would consider a dishwasher extravagant, because as she always told us kids, "Why would I get a dishwasher? I have four of them already!" Extravagance has both an interior and/or interior component. One can have an extravagant building but normal furnishings, and one can have a normal building with extravagant furnishings. Or, one can have both or neither. Extravagant rectories can be a source of scandal to parishioners, many of whom just scrape by trying to pay bills. The current Cardinal Chaput of Philadelphia recently sold the rectory he inherited after becoming Archbishop for \$10 million. The good Cardinal recognized what many already knew: Did Jesus intend his Apostles to live in such dwellings while outside the window people live in squalor? In my opinion, such extravagant rectories do nothing for evangelization.

The building we are looking at for the rectory is along the lines of a Custom Touch Homes, Inc. building. These buildings come in a variety of styles, are reasonable for residential use and quite affordable. Most homeowners who own one of these homes would not call them extravagant, but affordable and functional.

Whatever we decide to go with will have to pass the vetting process with the Diocese of Sioux Falls. They want to ensure that the house has the functional requirements for various living situations with their priests as well as resale value. For example, when Holy Spirit Parish in Mitchell built their rectory, the Presbyteral Council did insist on some changes to the plan before it met their approval. The rectory needs to do its job but not be a source of resentment for those who live in poverty. Priests should follow the example of Jesus and live a simple life in accord with their vocation.



Second Sunday of Advent

December 6, 2015

2nd Sunday in Advent

Father, in the wilderness of the Jordan you sent a messenger to prepare people's hearts for the coming of your Son. Help me to hear his words and repent of my sins, so that I may clearly see the way to walk, the truth to speak, and the life to live for Him, our Lord Jesus Christ. Amen.



NO EUCHARISTIC ADORATION ON TUESDAY, DECEMBER 8TH

Mass times for the IMMACULATE CONCEPTION (HOLY DAY OF OBLIGATION) are as follows:

Monday, December 7th - 5:30 PM

Tuesday, December 8th - 12:10 & 5:30 PM

THE PARISH OFFICE WILL BE CLOSED THIS TUESDAY, DECEMBER 8th IN OBSERVANCE OF THE HOLY DAY.

THIS WEEKS ADVENT CONFESSION SCHEDULE AT HOLY FAMILY

- DEC 9 (Wed.) 7:00pm
- DEC 10 (Thu.) 7:00pm
- DEC 11 (Fri.) 7:00pm
- DEC 12 (Sat.) 3:30pm



UPCOMMING COMMUNAL PENCE SERVICES

- DEC 13 (Sun.) Sts. Peter & Paul Church, Dimock - 3:00pm
- DEC 20 (Sun.) Holy Spirit Church, Mitchell - 3:00pm

Holy Family Parish Meeting

An informational parish meeting will be held on December 10th at 7:00 PM in the gathering space to update parishioners on the status of the "old rectory" and to discuss future projects at Holy Family. All parishioners are encouraged to attend.



Plan to attend the Annual National Night of Prayer to be held at Holy Family Church on Tuesday, December 8th beginning at 9:00 PM. The Rosary will begin at 11:00 PM. It will be said at the same time by Catholics in all four time zones in the United States praying for an end to abortion. This is a beautiful, prayerful event and a wonderful way to prepare for Christmas.



MEMORIAL DONATIONS for Christmas flowers and decorations are now being accepted. If you wish to make a contribution in memory or honor of your loved one(s), you may use the designated envelope that is included in your church support packet. Just indicate whom the memorial is for and place it in the collection basket or bring it to the parish office by noon on Monday, December 18th to be listed in our Christmas bulletin.

PARISH COLLECTION



Envelopes:	\$ 9,608.00	(268 parishioners)
Loose:	\$ 1,414.76	
Children:	\$ 140.90	

Total collected last week: \$11,163.66 **Thank You!**
An average of \$13,000 in weekly contributions is needed to offset the cost of living increase for parish expenses, etc. **Thank you!**

CAPITAL CAMPAIGN: (Restoration/Development)

Our Goal:	\$1,300,000	
Collected thus far:	\$1,101,521	(84%)
Parishioner response:	268	(26%)

AUTOMATIC WITHDRAWALS FOR CONTRIBUTIONS (ACH):

If you would like to have your church contributions automatically deducted from your bank account each month, call the parish office at 996-3639. Forms can also be found on our website at www.holyfamilymitchell.com (under FORMS) that you can fill out and return to the parish office.

NEW TO THE AREA? MOVING? Please contact the parish office at 996-3639.



School News from John Paul II

Robin Cahoy - Principal
1510 W Elm Ave, Mitchell, SD 57301
(605) 996-2365 - Website: www.johnpaul2.org

Our Advent theme this year is "The Wise Still Seek Him". There are several school-wide activities that we partake in each day beginning with a task that is read on the morning announcements. At lunch time we read short readings from the Bible and talk about their meaning. The classroom also has a challenge each morning to see where the wise men from their nativity set will appear as they are searching out the baby Jesus. We also await the treats that Saint Nicholas will leave in our shoes when we celebrate his feast day.

Our weekly 9:00 All School Mass will be on Tuesday, December 8th this week as we celebrate the Feast Day of the Immaculate Conception of Mary. We will also learn about the Feast Day of Our Lady of Guadalupe on December 12th. There will be no school mass on Friday, December 11th.

The 3rd - 6th grade students will share in the Sacrament of Reconciliation this week. It is a great time to rid ourselves of the "sludge" that we carry and open ourselves up for the celebration of the season.

Please remember to write the dates on the calendar for the upcoming concerts: K - 2nd will be on December 7th, 3rd - 6th will be on December 15th, both at 7:00 at the high school. Our Pre 3 class will hold their concert on December 14th at 5:30 in Holy Spirit Church. The music around the school sounds so festive at this time of year!

ADOPT-A-STUDENT: As the end of the year approaches, please consider making a yearend tax deductible contribution to the John Paul II Adopt-A-Student Fund. This fund allows families to attend John Paul II School who might otherwise not be able to because of financial restraints. For more information please call the school at 996-2365. **Thank you!**



19th Annual Christmas at the Cathedral

December 17, 18, 19 & 20.

"Love Came Down at Christmas"

Tickets: Sioux Falls HyVee stores, on-line at www.cfesd.org, Phone 605.988.3765, Email bkuyper@cfecatholic.org, or stop by the Catholic Community Foundation Office (523 N Duluth Ave).



We Welcome through the Living Waters of Baptism: EMERY MAE, daughter of Nicholas & Laura (Osterloo) Wenande. May God shower you with an abundance of His grace and blessings.

SOUTH DAKOTA CODIFIED LAW 1-19A-11.1 - ARSD 24:52:07:03 CASE REPORT FORM



SOUTH DAKOTA STATE HISTORICAL SOCIETY
STATE HISTORIC PRESERVATION OFFICE (SHPO)
SOUTH DAKOTA CODIFIED LAW 1-19A-11.1 CASE REPORT

If a state entity or political subdivision of the state is required by law or rule to report possible threats to the historical integrity of a property listed in the National Register of Historic Places or the State Register of Historic Places, the threat must be reported by means of a case report.

Case reports must provide the State Historic Preservation Office (SHPO) with sufficient information for the office to make an independent review of effects on the historical integrity of historic properties and shall be the basis for informed comments to state entities and the public. Case reports shall thoroughly examine all relevant factors involved in a preservation question. Abbreviated case reports may be requested at the discretion of the SHPO if less than a comprehensive view is needed. (ARSD 24:52:07:03 - Standards for Case Report)

SHPO reserves the right to request more information if needed. Typed forms are preferred. Submittal of this form without all requested information will cause review delays.

This is a new submittal. This is information relating to SHPO project number:

PROJECT LOCATION

Address

City

County

The responsible state entity or political subdivision of the state (cities, counties, etc.) must sign and date this form here prior to submitting it to the SHPO. Projects received without an original signature will cause review delays.

Signature: _____

Date: _____

Name

Title

Agency

FOR SHPO USE ONLY. DO NOT WRITE OR INSERT ANYTHING HERE.

**STATE, CITY, COUNTY, OR OTHER GOVERNING BODY
PERMITTING, FUNDING, LICENSING, OR ASSISTING THE PROJECT**

STATE ENTITY, CITY, COUNTY, OR OTHER GOVERNING BODY

Agency Name

Agency Contact Person

Mailing Address

City, State, ZIP

Email Address

Phone Number

APPLICANT OR CONSULTANT CONTACT PERSON, IF APPLICABLE

Company Name

Contact Person

Mailing Address

City, State, ZIP

Email Address

Phone Number

PROPERTY OWNER, IF DIFFERENT FROM ABOVE

Name

Mailing Address, City, State, ZIP

Email Address

Phone Number

STANDARDS FOR CASE REPORT AS OUTLINED IN ARSD 24:52:07:03

1 & 2. Project Description. Describe the project. Include photographs and maps showing the existing project site and details of the proposed project. Where applicable, drawings, three-dimensional models, or accurate computer-generated representations of proposed construction may be included. The models or representations must clearly show the visual impacts of new construction on the surrounding neighborhood or landscape. Photographs, maps, drawings, and other supplemental materials should be submitted with this form as separate documents.

Holy Family Catholic Parish proposes to demolish the residential structure known as the "Rectory" located at 321 E. 3rd Ave., Mitchell, South Dakota. Upon completion of the demolition of the Rectory, the site will be reclaimed as "green space". The "green space" may include a reflection garden, a meditation area, and / or construction of a grotto (See Architectural Drawing - Attachment 1).

Holy Family parish began a long term planning exercise beginning in the mid 1990's to address the needs of the parish as well as the immediate need to address aging and deteriorating historic structures on the Holy Family campus. At that time a thorough inspection was done to determine overall condition of the historic structures, necessary repairs, and estimated cost. Those efforts culminated in a long term master plan which addressed the long term needs of the parish in relation to its historic facilities. Since 1998, the parish has completed multiple fundraising drives in an effort to upgrade and maintain its historic facilities. In all, the parish has raised approximately \$3,000,000 for needed repairs and improvements. The bulk of these funds have been spent on the Holy Family Church structure addressing needed repairs, remodeling the interior, and an addition which provides needed handicapped accessibility and additional gathering space.

The historic Rectory was and continues to be in need of substantial repair and upgrading, details of which will be explained later in this report. The parish's property committee reviewed the Rectory, the cost to complete the necessary repairs and improvements and determined that upgrading the historic rectory was not feasible. Further, an original plan to move the Rectory east to a lot purchased by the parish was also determined not to be feasible (see attached letter). As a result of extreme unsafe living hazards, the parish committee then developed a plan to replace the rectory with a new residence to be built across the street. The "new" rectory was completed in 2013 and provides the required living space for the parish's clergy.

3. What is the planning and approval schedule for this project?

It is the desire of Holy Family Catholic parish to demolish the Rectory as soon as practical. The parish anticipates the time necessary to obtain approvals and demolition permit to take approximately 30 to 60 days from the date of this filing.

In anticipation of the necessary approvals, the building has been inspected for asbestos and an abatement process will begin immediately upon issuance of a demolition permit (See Attachments 2). Quotations from several asbestos abatement companies have been requested (See Attachments 3 & 4). A local contractor has been contacted about the potential to demolish the building, remove the rubble, and backfill the area. Demolition will begin subsequent to an approved demolition permit from the City of Mitchell and upon completion of the asbestos abatement process. For safety reasons, the buildings utilities (electricity, water, telephone, etc.) are currently disconnected.

Estimated Schedule of Activities:

• January, 2016

o Prepare Case Report - File with City of Mitchell in conjunction with request for demolition permit

4. How was this project brought to the attention of the state or political subdivision (city, county, etc.)?

Demolition Permit

Building Permit

Other - Please explain:

5. Include a physical description of the affected historic property. Economic or situational information relevant to the affected property may be included if applicable.

The Holy Family rectory has been in need of significant upgrades and improvements for more than 10 years (See Pictures - Attachment 5). However, the improvements have not been undertaken due to the parish's ongoing substantial commitment to preserving the historic church as its primary place of worship and gathering.

Significant interior needs include:

- Seepage in the basement creating extensive mold issues throughout the entire area.
- Required asbestos abatement in wall texture and floor tiles before any further work can be completed.
- Due to water leaking in, a number of walls and ceiling area need repair.
- Addition of insulation in walls and ceilings.
- Most windows have extensive damage and require replacement.
- The floor coverings are worn and outdated requiring replacement.
- The kitchen requires major renovation.
- The heating, plumbing and electrical systems are outdated and in need of major replacements.

Significant exterior needs include:

6. Describe the potential effects of the proposed project on the historic property, including but not limited to physical and visual effects, alterations to the property, moving the property to another location, or change of use.

It is assumed that the demolition of the rectory will end its listing on the National Historic Register. As mentioned above substantial efforts have been undertaken to preserve and enhance the historic church structure. This includes intensive replacement of the mortar joints on the rock surface of the structure. The building has been plagued with moisture leaking into walls and risking structure damage. It is anticipated that more funds will be necessary to do additional repairs to the church to finish the stained glass repair and additional mortar replacement. Those funds can be committed to preserve the historic church if there is not a worry of necessary repairs or renovation to be completed on the large rectory building.

Removal of the rectory will substantially enhance the view of the east side of the Holy Family Church structure. The east wall contains a large stained glass window in the church. This large beautiful stained glass is last of the many stained glass windows in the church to be releaded and cleaned. This work is scheduled to be completed in 2016 and will restore it to its original beauty. The public that travel by every day will have a much better view of this large window once the rectory is removed.

7. Provide a description of the feasible and prudent alternatives that were considered and rejected based on factors relevant to the project. Relevant factors should be supported by facts. Include the reason(s) for rejection of feasible and prudent alternatives. Describe other efforts undertaken to minimize harm to the historic property. Provide as much detail as possible when explaining consideration of alternatives and mitigation measures. Questions to be considered when reviewing the project include:

- (a) How were decisions based on the consideration of factual reports, research, tried methods, and/or professional and lay preservation advice?
- (b) How were alternatives beyond the immediate project explored, taking into account broad community or regional issues in which the historic resource may play a contributing role?
- (c) How was the impact of potentially adverse effects on surrounding historic resources, community preservation plans, and long-range community opportunities taken into account, if applicable?
- (d) Were decisions based on professional assessment(s) of the value and basic structural condition of the affected property and estimates of a range of rehabilitation or mitigative options prepared by people experienced in historic preservation work?
- (e) Were adequate periods of time provided for information to be prepared and for preservation options to be attempted?

Alternative #1 – Move the Rectory

In 2013, Holy Family Parish reviewed the condition of the rectory and studied feasible alternatives, and made the determination at that time to build a new rectory instead of renovating the existing rectory. The new rectory was completed in January, 2014 and since that time the old rectory has been abandoned. The parish no longer has a use for the structure.

The parish had contacted a professional moving company in 1998 to explore the option of moving the rectory across the street to a vacant lot the Parish owned. The company evaluated the structure and provided estimated cost to move the rectory. At the time, the company estimated the cost to be \$150,000 and stated that it could not guarantee the structural integrity of the rectory during the moving process. The estimated cost did not factor in moving the rectory a significant distance. It is anticipated that an interested party would incur substantially more costs due to distance, utility obstructions, and permits and fees.

The parish recently contacted Robinson Moving Company, an experienced Mitchell area structure moving business, to provide its opinion of the viability of moving the rectory (see Attachment 6).

At this time no parties have expressed interest in moving the building or saving the structure for other alternative uses. Moving the rectory was rejected as a viable alternative.

Alternative #2 – Renovate the Rectory

Holy Family properties committee sought cost estimates from 2 local construction firms to address the items as described in item 5 above. See estimates attached (Attachment 7 & 8). Due to the extensive needs the cost is extremely high rendering the option infeasible.

If the rectory structure were renovated its possible use as a rental residential property was analyzed and with 2050 sq ft on the main floor and 1722 sq ft on the 2nd floor the annual rent would need to be approximately \$50,000 or \$4,200 per month plus taxes and ongoing maintenance and there just is not sufficient space to justify rent of that amount. In addition, the basement 1700 sq ft area does not have sufficient egress options to render it inhabitable so that area would be useless except for utilities.

Also, insurance and other rules do not allow for a commercial rental use of the building area.

8. Provide a copy of correspondence with SHPO. Correspondence should include the identification and evaluation of historic properties, assessment of effects, and any consideration of alternatives or mitigation measures. Copies of this information should be submitted with this form as separate documents.

9. Describe efforts made to consider the views of affected and interested parties.

The most affected and interested parties are the parishioners of Holy Family Parish. In addition to being stakeholders of the facilities, they are the party that is financially responsible for the facilities and operations of Holy Family Parish. The meetings and opportunities in which members of the parish have had the opportunity to express their views are highlighted below. The Mitchell Historical Preservation Commission has met and has discussed the matter in detail.

Holy Family began a capital campaign in 2012 to continue needed repairs on the Church as well as the need to address conditions at the rectory. Parishioners were informed through planning meetings, capital campaign fundraising efforts, regular updates provided through parish bulletins, as well as direct correspondence from the pastor (See Attachment 10). The priority of the capital campaign was to address needed updates to the church first and foremost, but secondarily, to address the substandard living conditions at the rectory. Throughout this process parishioners were invited to participate and encouraged to provide input. The deplorable and unsafe living conditions of the rectory building were discussed at that time and the decision was made to build a new rectory. No parties interested in the rectory building came forward as a result of those meetings.

10. If applicable, the Historic Preservation Commission (HPC) in the community where this project is located should review and comment on this case report prior to its submittal to SHPO:

- The HPC agreed with the findings of the case report.
- The HPC disagreed with the findings of the case report.
- The HPC declined to comment on the findings of the case report.

In addition to the above findings, please include official comments from the HPC, if applicable.

11. Provide copies of written views submitted by the public to the state entity, city, county, or other governing body concerning the potentially adverse effects of projects on historic properties and alternatives to reduce or avoid those effects. Copies should be submitted with this form as separate documents.

**Please print this entire form, sign and date the first page,
and mail completed form with any additional documentation to:**

Review and Compliance Coordinator
South Dakota State Historical Society
900 Governors Drive
Pierre, SD 57501

Questions about South Dakota Codified Law 1-19A-11.1 can be directed to:

Review and Compliance Coordinator
(605) 773-6004

Restoration Specialist
(605) 773-6005

Project information submitted to SHPO cannot be returned. This documentation is kept on file at the South Dakota State Historical Society. We review faxed and electronic submissions in the same manner as any other submission and with the same considerations for clarity and completeness. However, original documents with original signature must follow all faxed and electronic submissions. The submission of incomplete, unclear, or confusing information may result in unnecessary delays in the review process until adequate information is obtained.

Additional Resources:

South Dakota State Historic Preservation Office: <http://history.sd.gov/Preservation/>
Link to National and State Register Listed Properties: <http://history.sd.gov/Preservation/NatReg/NatReg.aspx>
Historic Contexts: <http://history.sd.gov/Preservation/OtherServices/SHPODocs.aspx>

National Park Service: <http://www.nps.gov/nr/>
Publications (National Register Bulletins, Preservation Briefs, etc.): <http://www.nps.gov/history/publications.htm>

SOUTH DAKOTA CODIFIED LAW 1-19A-11.1 - ARSD 24:52:07:03 CASE REPORT FORM

SOUTH DAKOTA STATE HISTORICAL SOCIETY

STATE HISTORIC PRESERVATION OFFICE (SHPO)

SOUTH DAKOTA CODIFIED LAW 1-19A-11.1 CASE REPORT



If a state entity or political subdivision of the state is required by law or rule to report possible threats to the historical integrity of a property listed in the National Register of Historic Places or the State Register of Historic Places, the threat must be reported by means of a case report.

Case reports must provide the State Historic Preservation Office (SHPO) with sufficient information for the office to make an independent review of effects on the historical integrity of historic properties and shall be the basis for informed comments to state entities and the public. Case reports shall thoroughly examine all relevant factors involved in a preservation question. Abbreviated case reports may be requested at the discretion of the SHPO if less than a comprehensive view is needed. (ARSD 24:52:07:03 - Standards for Case Report)

SHPO reserves the right to request more information if needed. Typed forms are preferred. Submittal of this form without all requested information will cause review delays.

- This is a new submittal. This is information relating to SHPO project number: _____

PROJECT LOCATION

Address: 321 East 3rd Avenue

City: Mitchell, SD

County: Davison

The responsible state entity or political subdivision of the state (cities, counties, etc.) must sign and date this form here prior to submitting it to the SHPO. Projects received without an original signature will cause review delays.

Signature: _____

Date: _____

Name _____

Title _____

Agency _____

FOR SHPO USE ONLY. DO NOT WRITE OR INSERT ANYTHING HERE.

**STATE, CITY, COUNTY, OR OTHER GOVERNING BODY
PERMITTING, FUNDING, LICENSING, OR ASSISTING THE PROJECT**

STATE ENTITY, CITY, COUNTY, OR OTHER GOVERNING BODY

Agency Name

Agency Contact Person

Mailing Address

City, State, ZIP

Email Address

Phone Number

APPLICANT OR CONSULTANT CONTACT PERSON, IF APPLICABLE

Company Name

Contact Person

Mailing Address

City, State, ZIP

Email Address

Phone Number

PROPERTY OWNER, IF DIFFERENT FROM ABOVE

Name

Mailing Address,

City, State, ZIP

Email Address

Phone Number

STANDARDS FOR CASE REPORT AS OUTLINED IN ARSD 24:52:07:03

1 & 2. PROJECT DESCRIPTION. DESCRIBE THE PROJECT. INCLUDE PHOTOGRAPHS AND MAPS SHOWING THE EXISTING PROJECT SITE AND DETAILS OF THE PROPOSED PROJECT. WHERE APPLICABLE, DRAWINGS, THREE-DIMENSIONAL MODELS, OR ACCURATE COMPUTER-GENERATED REPRESENTATIONS OF PROPOSED CONSTRUCTION MAY BE INCLUDED. THE MODELS OR REPRESENTATIONS MUST CLEARLY SHOW THE VISUAL IMPACTS OF NEW CONSTRUCTION ON THE SURROUNDING NEIGHBORHOOD OR LANDSCAPE. PHOTOGRAPHS, MAPS, DRAWINGS, AND OTHER SUPPLEMENTAL MATERIALS SHOULD BE SUBMITTED WITH THIS FORM AS SEPARATE DOCUMENTS.

Holy Family Catholic Parish proposes to demolish the residential structure known as the "Rectory" located at 321 E. 3rd Ave., Mitchell, South Dakota. Upon completion of the demolition of the Rectory, the site will be reclaimed as "green space". The "green space" may include a reflection garden, a meditation area, and / or construction of a grotto (See Architectural Drawing - Attachment 1).

Holy Family parish began a long term planning exercise beginning in the mid 1990's to address the needs of the parish as well as the immediate need to address aging and deteriorating historic structures on the Holy Family campus. At that time a thorough inspection was done to determine overall condition of the historic structures, necessary repairs, and estimated cost. Those efforts culminated in a long term master plan which addressed the long term needs of the parish in relation to its historic facilities. Since 1998, the parish has completed multiple fundraising drives in an effort to upgrade and maintain its historic facilities. In all, the parish has raised approximately \$3,000,000 for needed repairs and improvements. The bulk of these funds have been spent on the Holy Family Church structure addressing needed repairs, remodeling the interior, and an addition which provides needed handicapped accessibility and additional gathering space.

The historic Rectory was and continues to be in need of substantial repair and upgrading, details of which will be explained later in this report. The parish's property committee reviewed the Rectory, the cost to complete the necessary repairs and improvements and determined that upgrading the historic rectory was not feasible. Further, an original plan to move the Rectory east to a lot purchased by the parish was also determined not to be feasible (see attached letter). As a result of extreme unsafe living hazards, the parish committee then developed a plan to replace the rectory with a new residence to be built across the street. The "new" rectory was completed in 2013 and provides the required living space for the parish's clergy.

3. WHAT IS THE PLANNING AND APPROVAL SCHEDULE FOR THIS PROJECT?

It is the desire of Holy Family Catholic parish to demolish the Rectory as soon as practical. The parish anticipates the time necessary to obtain approvals and demolition permit to take approximately 30 to 60 days from the date of this filing.

In anticipation of the necessary approvals, the building has been inspected for asbestos and an abatement process will begin immediately upon issuance of a demolition permit (See Attachments 2). Quotations from several asbestos abatement companies have been requested (See Attachments 3 & 4). A local contractor has been contacted about the potential to demolish the building, remove the rubble, and backfill the area. Demolition will begin subsequent to an approved demolition permit from the City of Mitchell and upon completion of the asbestos abatement process. For safety reasons, the buildings utilities (electricity, water, telephone, etc.) are currently disconnected.

Estimated Schedule of Activities:

- January, 2016
 - Prepare Case Report - File with City of Mitchell in conjunction with request for demolition permit
 - File copy and request for comment from local historic preservation office.
 - City of Mitchell - Files Case Report with SD State Historic Preservation Office (SHPO) for Comment
 - Receive comments from SHPO
- February, 2016
 - Demolition permit is approved by City of Mitchell
- March, 2016
 - Asbestos Abatement is completed
 - Demolition work is completed
- April - July, 2016
 - Planning continues regarding reclamation of site
- August - October, 2016
 - Final plan for reclaimed area is implemented

4. HOW WAS THIS PROJECT BROUGHT TO THE ATTENTION OF THE STATE OR POLITICAL SUBDIVISION (CITY, COUNTY, ETC.)?

Demolition Permit - Request for Demolition permit was made to the City of Mitchell

Building Permit

Other - Please explain:

5. INCLUDE A PHYSICAL DESCRIPTION OF THE AFFECTED HISTORIC PROPERTY. ECONOMIC OR SITUATIONAL INFORMATION RELEVANT TO THE AFFECTED PROPERTY MAY BE INCLUDED IF APPLICABLE.

The Holy Family rectory has been in need of significant upgrades and improvements for more than 10 years (See Pictures - Attachment 5). However, the improvements have not been undertaken due to the parish's ongoing substantial commitment to preserving the historic church as its primary place of worship and gathering.

Significant interior needs include:

- Seepage in the basement creating extensive mold issues throughout the entire area.
- Required asbestos abatement in wall texture and floor tiles before any further work can be completed.
- Due to water leaking in, a number of walls and ceiling area need repair.
- Addition of insulation in walls and ceilings.
- Most windows have extensive damage and require replacement.
- The floor coverings are worn and outdated requiring replacement.
- The kitchen requires major renovation.
- The heating, plumbing and electrical systems are outdated and in need of major replacements.

Significant exterior needs include:

- The exterior brick facade of the rectory have begun to separate from the structure and have been reinforced with plate steel on all 4 sides at the gable ends of the second story and is connected in the attic by a steel rod.
- Masonry joints between the bricks is in fair condition with significant tuck-pointing repair needed around exterior doors and windows.
- All windows show significant deterioration. Window jambs and sills are rotting.
- Roof shingles are curling up and in need of replacement.
- Rain gutter system is in need of replacement.
- Exterior excavation would be needed to install a full sub-surface drainage system to prevent further water intrusion into basement.

In addition due to the fact that the main floor is approximately 5 ft above ground level there is definitely a lack of handicapped accessibility to the structure for aging priests and anyone else that would be utilizing the facility.

6. DESCRIBE THE POTENTIAL EFFECTS OF THE PROPOSED PROJECT ON THE HISTORIC PROPERTY, INCLUDING BUT NOT LIMITED TO PHYSICAL AND VISUAL EFFECTS, ALTERATIONS TO THE PROPERTY, MOVING THE PROPERTY TO ANOTHER LOCATION, OR CHANGE OF USE.

It is assumed that the demolition of the rectory will end its listing on the National Historic Register. As mentioned above substantial efforts have been undertaken to preserve and enhance the historic church structure. This includes intensive replacement of the mortar joints on the rock surface of the structure. The building has been plagued with moisture leaking into walls and risking structure damage. It is anticipated that more funds will be necessary to do additional repairs to the church to finish the stained glass repair and additional mortar replacement. Those funds can be committed to preserve the historic church if there is not a worry of necessary repairs or renovation to be completed on the large rectory building.

Removal of the rectory will substantially enhance the view of the east side of the Holy Family Church structure. The east wall contains a large stained glass window in the church. This large beautiful stained glass is last of the many stained glass windows in the church to be releaded and cleaned. This work is scheduled to be completed in 2016 and will restore it to its original beauty. The public that travel by every day will have a much better view of this large window once the rectory is removed.

7. PROVIDE A DESCRIPTION OF THE FEASIBLE AND PRUDENT ALTERNATIVES THAT WERE CONSIDERED AND REJECTED BASED ON FACTORS RELEVANT TO THE PROJECT. RELEVANT FACTORS SHOULD BE SUPPORTED BY FACTS. INCLUDE THE REASON(S) FOR REJECTION OF FEASIBLE AND PRUDENT ALTERNATIVES. DESCRIBE OTHER EFFORTS UNDERTAKEN TO MINIMIZE HARM TO THE HISTORIC PROPERTY. PROVIDE AS MUCH DETAIL AS POSSIBLE WHEN EXPLAINING CONSIDERATION OF ALTERNATIVES AND MITIGATION MEASURES. QUESTIONS TO BE CONSIDERED WHEN REVIEWING THE PROJECT INCLUDE:

- (a) How were decisions based on the consideration of factual reports, research, tried methods, and/or professional and lay preservation advice?
- (b) How were alternatives beyond the immediate project explored, taking into account broad community or regional issues in which the historic resource may play a contributing role?
- (c) How was the impact of potentially adverse effects on surrounding historic resources, community preservation plans, and long-range community opportunities taken into account, if applicable?
- (d) Were decisions based on professional assessment(s) of the value and basic structural condition of the affected property and estimates of a range of rehabilitation or mitigative options prepared by people experienced in historic preservation work?
- (e) Were adequate periods of time provided for information to be prepared and for preservation options to be attempted?

Alternative #1 - Move the Rectory

In 2013, Holy Family Parish reviewed the condition of the rectory and studied feasible alternatives, and made the determination at that time to build a new rectory instead of renovating the existing rectory. The new rectory was completed in January, 2014 and since that time the old rectory has been abandoned. The parish no longer has a use for the structure.

The parish had contacted a professional moving company in 1998 to explore the option of moving the rectory across the street to a vacant lot the Parish owned. The company evaluated the structure and provided estimated cost to move the rectory. At the time, the company estimated the cost to be \$150,000 and stated that it could not guarantee the structural integrity of the rectory during the moving process. The estimated cost did not factor in moving the rectory a significant distance. It is anticipated that an interested party would incur substantially more costs due to distance, utility obstructions, and permits and fees.

The parish recently contacted Robinson Moving Company, an experienced Mitchell area structure moving business, to provide its opinion of the viability of moving the rectory (see **Attachment 6**).

At this time no parties have expressed interest in moving the building or saving the structure for other alternative uses. Moving the rectory was rejected as a viable alternative.

Alternative #2 – Renovate the Rectory

Holy Family properties committee sought cost estimates from 2 local construction firms to address the items as described in item 5 above. See estimates attached (**Attachment 7 & 8**). Due to the extensive needs the cost is extremely high rendering the option infeasible.

If the rectory structure were renovated its possible use as a rental residential property was analyzed and with 2050 sq ft on the main floor and 1722 sq ft on the 2nd floor the annual rent would need to be approximately \$50,000 or \$4,200 per month plus taxes and ongoing maintenance and there just is not sufficient space to justify rent of that amount. In addition, the basement 1700 sq ft area does not have sufficient egress options to render it inhabitable so that area would be useless except for utilities.

Also, insurance and other rules do not allow for a commercial rental use of the building area.

8. PROVIDE A COPY OF CORRESPONDENCE WITH SHPO. CORRESPONDENCE SHOULD INCLUDE THE IDENTIFICATION AND EVALUATION OF HISTORIC PROPERTIES, ASSESSMENT OF EFFECTS, AND ANY CONSIDERATION OF ALTERNATIVES OR MITIGATION MEASURES. COPIES OF THIS INFORMATION SHOULD BE SUBMITTED WITH THIS FORM AS SEPARATE DOCUMENTS.

No Correspondence at this time.

9. DESCRIBE EFFORTS MADE TO CONSIDER THE VIEWS OF AFFECTED AND INTERESTED PARTIES.

The most affected and interested parties are the parishioners of Holy Family Parish. In addition to being stakeholders of the facilities, they are the party that is financially responsible for the facilities and operations of Holy Family Parish. The meetings and opportunities in which members of the parish have had the opportunity to express their views are highlighted below. The Mitchell Historical Preservation Commission has met and has discussed the matter in detail.

Holy Family began a capital campaign in 2012 to continue needed repairs on the Church as well as the need to address conditions at the rectory. Parishioners were informed through planning meetings, capital campaign fundraising efforts, regular updates provided through parish bulletins, as well as direct correspondence from the pastor (See Attachment 10). The priority of the capital campaign was to address needed updates to the church first and foremost, but secondarily, to address the substandard living conditions at the rectory. Throughout this process parishioners were invited to participate and encouraged to provide input. The deplorable and unsafe living conditions of the rectory building were discussed at that time and the decision was made to build a new rectory. No parties interested in the rectory building came forward as a result of those meetings.

The parish held an additional informational meeting on December 10, 2015, to update parishioners on the work completed as a result of the 2012 capital campaign and to discuss the future of the rectory building (See Parish Bulletin - Attachment 9). The meeting was published in the weekly bulletin prior to the meeting. Approximately 30 interested parish members attended the meeting. A presentation was given of the current condition and estimated cost to bring the structure to a habitable status. There was near unanimous support for demolishing the rectory building. Again, no parties expressed interest in moving the building or investing substantial funds into the structure to save it for other alternative uses.

The Holy Family properties committee continues to plan for the future development and use of the reclaimed space presently occupied by the Rectory. The current plan is to reclaim the former rectory site as "green space". The "green space" may include a reflection garden, a meditation area, and / or construction of a grotto to enhance the historical and beautiful church structure (See architectural drawing included – Attachment 1). Discussions have also included the possibility of placing a historical marker or commemorative plaque to recognize the former site of the rectory.

Current and former members, fittingly, view the 110 year old Holy Family Church with emotional and sentimental attachment as they recall the "historic" events that have taken place in the church. Baptisms, first communions, confirmations, weddings, and funerals are all historic events families have celebrated in this historic building. However, the rectory does not carry the same emotional or sentimental value. The rectory has been the residence for the parish's priests over the years and as the parish office for a portion of its history. Most parishioners have had no reason to visit the rectory on a regular basis. Consequently, the structure does not carry the same degree of historical significance or prominence with the church members.

10. IF APPLICABLE, THE HISTORIC PRESERVATION COMMISSION (HPC) IN THE COMMUNITY WHERE THIS PROJECT IS LOCATED SHOULD REVIEW AND COMMENT ON THIS CASE REPORT PRIOR TO ITS SUBMITTAL TO SHPO.

- The HPC agreed with the findings of the case report.
- The HPC disagreed with the findings of the case report.
- The HPC declined to comment on the findings of the case report.

In addition to the above findings, please include official comments from the HPC, if applicable.

[Waiting for comments from local historic preservation committee]

11. PROVIDE COPIES OF WRITTEN VIEWS SUBMITTED BY THE PUBLIC TO THE STATE ENTITY, CITY, COUNTY, OR

OTHER GOVERNING BODY CONCERNING THE POTENTIALLY ADVERSE EFFECTS OF PROJECTS ON HISTORIC PROPERTIES AND ALTERNATIVES TO REDUCE OR AVOID THOSE EFFECTS. COPIES SHOULD BE SUBMITTED WITH THIS FORM AS SEPARATE DOCUMENTS.

No written views have been submitted concerning the adverse effects of the removal of the deteriorating rectory structure.

Please print this entire form, sign and date the first page,
and mail completed form with any additional documentation to:

Review and Compliance Coordinator
South Dakota State Historical Society
900 Governors Drive
Pierre, SD 57501

Questions about South Dakota Codified Law 1-19A-11.1 can be directed to:

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Additional Resources:

South Dakota State Historic Preservation Office: <http://history.sd.gov/Preservation/>
Link to National and State Register Listed Properties: <http://history.sd.gov/Preservation/NatReg/NatReg.aspx>
Historic Contexts: <http://history.sd.gov/Preservation/OtherServices/SHPODocs.aspx>

National Park Service: <http://www.nps.gov/nr/>
Publications (National Register Bulletins, Preservation Briefs, etc.): <http://www.nps.gov/history/publications.htm>

H Holy Family Church

F

222 North Kimball
Mitchell, SD 57301-3486
605-996-3639

September 1, 2012

Dear Parishioners of Holy Family Church:

In 2015, Holy Family Church will celebrate 135 years since the founding of our parish. In that time, we have gone through floods, droughts, wars, economic booms and depressions, changing technology and social upheavals. And yet, through it all, Holy Family Church is still here, thanks to the love, sweat, tears and prayers of many faithful Catholics in the Mitchell area.

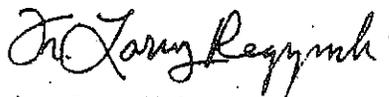
We have accomplished so much in the past few years: the remodeling of the church, the construction of the John Paul II School with Holy Spirit Parish, the addition of our new gathering space and offices, and the fixing of the towers of the church. If someone would have asked me ten years ago if it was all possible, I would have laughed.

But you did it!

The Capital Campaign which is being launched today continues the path that we began years ago when we resolved to restore the church and its properties after many years of neglect. We are planning to raise \$1.3 million in order to build a new rectory, restore and preserve the stained-glass windows to their original glory, finish the mortar work on the church, fix other areas of the church that were not restored when the church nave was done, and secure the future financial and maintenance needs of the church for years to come. This goal is reachable. We raised the same amount in the past when we built the school. We raised the same amount when we built the new addition. And God willing, I know we will reach it again.

We will be holding informational meetings on September 11th and 20th at 7:00 P.M. and on September 12th at 8:30 A.M. in the church. I hope you will feel free to stop by and share your questions. We will have more news about this campaign in the weeks ahead. We can't do this without you! Please consider prayerfully how you can contribute to our capital campaign with your time, talent, and treasure. May God bless you and your families who make Holy Family Church a real family.

Sincerely yours in Christ,



Fr. Larry Regynski, Pastor

Frequently Asked Questions

August 18-19, 2012

THIS WEEK: TUCKPOINTING

Q. What is tuckpointing?

- A. Although common in the United States for people to use the term "tuckpointing" when referring to the process of replacement of bad mortar between bricks and stones, the more correct term is "repointing." What we have been doing on the church this past year is repointing, although I will continue to refer to it as tuckpointing. As Wikipedia says so well, "Over time, weathering and decay cause voids in the joints between masonry units (usually bricks), allowing the undesirable entrance of water. Water entering through these voids can cause significant damage through frost weathering and from salt dissolution and deposition." In the case of Holy Family Church, these voids are large enough in some cases to insert an entire hand!

Q. Is the tuckpointing done on the front of the church?

- A. Yes. The two side steeples and the main steeple on the west side of the church are completed. These were the worst areas on the church.

Q. Does the rest of the church need to be tuckpointed?

- A. Yes. Some tuckpointing was done on the north transept of the church above the large stained-glass window of the Transfiguration to fix some serious leaks that were causing moisture damage to the interior of the church. However, the rest of the church, i.e. the north, east and south side still needs tuckpointing.

Q. Why was the lawn not repaired after the work on the front of the church was done?

- A. Tuckpointing requires heavy machinery and scaffolding in order to do the job. This equipment exacts a heavy toll on lawn, sprinkler systems, sidewalks and landscaping. The cost of landscaping is not cheap. Re-landscaping could easily cost \$20,000. If the lawn was re-landscaped now, it would be damaged again when we begin the next round of tuckpointing. The parish council, finance council and I thought it would not be a prudent use of parish monies to landscape the lawn at this time.

Q. Couldn't the tuckpointing on the north side have been finished so that the lawn could have been repaired this year?

A. That was our plan. As the tuckpointing on the main steeple was concluding this spring, the parish asked the Diocese of Sioux Falls for a loan so that we could finish the north side and have it done so that we could landscape the yard. Unfortunately, we asked just as the Diocese was revamping their policies regarding building/construction projects, and those new policies did not allow the parish to borrow the money at that time. As a result, we couldn't continue with the tuckpointing.

Q. What are those new policies from the Diocese for construction projects?

A. In a nutshell, any construction project that a parish wishes to engage in more than \$10,000 needs the permission of the Bishop of Sioux Falls. If that amount exceeds \$100,000, the permission of the Diocesan Presbyteral Council is needed. If a loan is needed, the permission of the Diocesan Finance Council is also required. For any project to be approved, regardless of cost, the parish must have at least 50% of the project cost on hand in the form of cash, and the remaining 50% of the project cost must be pledged. From what the diocese has told me, the pledged half is actually looked at in great detail. In the past, the Diocese has seen parishes get into financial trouble because the pledged portion of their project did not come through as expected. This has caused the Diocese to re-examine their criteria for the approval of construction projects by parishes. No project can begin until these criteria are met.

Q. It was mentioned this last spring that Holy Family Church would have to have another capital campaign. Is this to provide funds to finish the tuckpointing?

A. Yes, but there is more to it than tuckpointing. When this phase of our restoration of the church was being planned, the Pastoral Council and the Finance Council thought it best if we could have one campaign for the multiple needs that the parish will have in the next ten years. Rather than having a separate campaign for each need, it was deemed prudent to have one sizable campaign to deal with multiple issues.

Q. What are some of those other issues that the parish has to plan for?

A. The rectory is old and in bad shape. The stained-glass windows in the church need to be restored. Old, yellowing plastic that protects the stained-glass windows need to be replaced with clear, insulated and double-paned protective glass. The sacristies in the church were never refurbished when the church was restored back in 2002. We may need to do some work in the church rafters in a few years. The parish still has a \$250,000 debt from the construction of the new addition. And of course, we need to fix the landscaping after the tuckpointing is complete.

NEXT WEEK: The Rectory.

Frequently Asked Questions (Part 2)

-From the desk of Fr. Larry

The Rectory

Q. When was the rectory built?

A. The rectory was built in the 1920's. The east addition to the rectory was added in the 1960's when Msgr. Kolbeck was pastor because he could not climb the 15 steps to get upstairs where the pastor's quarters are located.

Q. When was the rectory remodeled last?

A. The rectory had the last major remodel in the early 1970's when Fr. Al Krzyzopolski was pastor. Fr. Ed Pierce replaced some carpeting and painting around the year 2000. Sometime around that time, I believe some tuck-pointing was done and new shingles were put on the rectory. Nothing has been done to my knowledge since 2000. I remember when I first came to Holy Family some parishioners told me that Fr. Al put in gold faucets and such in the bathrooms of the rectory. I still haven't found them. The faucets are rusty, if that counts.

Q. How many bedrooms are in the rectory?

A. There are 5 bedrooms in the rectory. There is one on the first level, as I said, which Fr. Kolbeck built. It is simply a bedroom and a bathroom. The sink in the bathroom is out of order and the only way to fix it is to dig into the wall behind the tile, so that sink is simply abandoned at this point. That room does not seem to be well-insulated as it's always cold in there. There is the pastor's quarters upstairs, which includes a bedroom, a bathroom, and a sitting room. There is the guest room/associate pastor's quarters which has the same arrangement. There are another two bedrooms, but these have no bathroom except in the hallway upstairs.

Q. What are the extra rooms on the main level being used for?

A. Storage. We have Christmas, fall and Easter decorations for the church stored in these empty rooms.

Q. What is the current condition of the Holy Family rectory?

A. I'm not going to mince words: The current rectory is in bad shape. There is black mold in the basement. The mold levels are above normal limits in the basement. In the first floor, mold levels are within normal limits, but elevated. In the second floor where I live, the mold levels are safe. Therefore, as long as I stay upstairs, I'm fine. However, the house does have a moldy smell all the time. The smell is worse in the summer than in the winter. When it rains, water comes through the walls of the basement. This tells me that the foundation is not in the best shape. The plaster on the walls in parts of the house are cracking and bowing inwards. Water is starting to come into the house at the juncture of the roof and walls, especially at the corners of the building. In the guest room, this is causing the interior walls to deteriorate and fall apart. The windows are rotting, and our insurance company has told us that they need replacing. They are simple panes of glass and not energy-efficient. When a strong rain occurs, water comes in the window from the frame.

Q. Is it safe to live in the rectory?

A. Probably not. I don't think living there has made me sick...yet.

Q. Is the rectory handicapped accessible?

A. No. There is no ramp on the outside of the rectory, and since it is a two-story structure, there is no way to make the upstairs or basement accessible.

Q. Is the rectory on the National Register of Historic Places?

A. Yes. This was done in the 1970's by someone who was not affiliated with the church without the consent or knowledge of the parish or the Diocese of Sioux Falls.

Q. Is there anything in good shape in the rectory?

A. There is nice oak trim in the house. The water heater and the TV are new. The stove works, but the priest doesn't know how to cook! The furniture is an eclectic mix of 70's, 80's, and 90's. (Sounds like a radio station!)

Q. Can I see the condition of the rectory for myself?

A. If you are pregnant, a child, an elderly person or have respiratory problems, I would advise you not to take a tour of the rectory because of mold levels. I do not let priests or family who are visiting stay overnight at the rectory because I don't want them to get sick. If I had annoying relatives, this might be a good thing! ;-) We will have some public information meetings in September, and at that time if you want a tour of the rectory you can do so at that time.

Q. Do you think the rectory should be remodeled?

A. A construction manager once told me on another project that you can do whatever you want if you have enough money. The question is: Is it a good use of parish resources to sink half a million dollars into an old rectory and at the end of the day you still have a rectory that does not meet current living requirements for priests? Can a silk purse be made out of a sow's ear? Any solution to the rectory situation will have to look forward, not backwards. The days of three priests living in the rectory is a thing of the past that will never come back. Secondly, if, ten years from now, a new Bishop were to decide that he wants all of the priests in Mitchell living at a house in a different location in Mitchell, we've got a refurbished rectory with no use or resale value. If a new rectory is built or acquired nearby with resale value, the church has a rectory close to the church which is an asset that can be sold in the future if things change.

Next Week: The church windows

Frequently Asked Questions (Part 3)

-From the desk of Fr. Larry

The Stained Glass Windows

Q. Are the beautiful stained glass windows of the church original with the Church?

A. Yes. The windows were manufactured by the Ford Brothers Glass Company of Minneapolis, MN. They did a number of stained glass windows for churches and city buildings in the Midwest before going out of business in the Depression in the 1930s. You can still see the name of the company in the large window on the south side of the church.

Q. What is the current condition of the stained glass windows?

A. The windows have held up pretty well for being over 100 years old. Just think of all the South Dakota weather they have had to endure! However, time and wear are taking their toll. The lead strips between each piece of glass (called "comes") are beginning to sag under the weight of 100 years. Lead is a metal that expands and contracts with temperature, and this weakens the comes over time. There is putty that seals the stained glass windows which has a lifespan of about 25 to 75 years. Over time, this gets hard and crumbles and contributes to sagging in old stained glass windows. This is most pronounced in one of the windows on the south side of the church which depicts St. Thomas the Apostle. If you notice the bottom of the window above the vent, the glass is bowing. This is probably the window in the worst shape. All windows have metal support bracing or bars which are broken or have come free of the window. These braces give horizontal support to the window. There are also small pieces of glass missing from some windows. Some of the glass has paint which has flaked off over time.

Q. There are large vent openings to let in fresh air in some windows. Are these original?

A. No. From the information that we have been able to collect, the window openings at the bottom of each window are not original. These were added to the windows later. My guess is that it got awful hot in the church during the summer without air conditioning, so they added these to the windows at a later date.

Q. What will happen to these large vents?

A. These will be closed up and the original window restored. These vents have damaged the integrity of the window. Secondly, climate control is very important for keeping the existing interior paint job in good shape. Cycles of humidity and temperature can decrease the lifespan of a coat of paint in short order. Secondly, these vents allow for much heat loss in the winter and cause the air conditioner to work harder in the summer.

Q. How are these windows restored?

A. The company which restores windows can only do about one stained glass window per year due to the detailed work which goes into the restoration. The glass is separated from the lead comes, and new lead is used to hold the pieces together. This means that during the restoration, one window will be restored per year. With as many windows as the church has, this is a long, multi-year project. The company will come and remove one window, take it to their shop, restore it, and return the window for reinstallation. During this time, the window will have its protective exterior glass to seal the window.

Q. How will the windows be protected?

- A. Glazing is the term used to describe covering a stained glass window with a protective cover to protect the window against water, sunlight, vandalism, storms, and pollution. It doesn't make any sense to restore the windows and not protect them from the elements or vandalism. Glazing is important protection for windows, but it is not a replacement for proper window maintenance.

Currently, the stained glass windows are covered with a polycarbonate (Lexan) glazing. These have small round vents on them so that heat which builds up from the sun shining through them can escape to the outside. Heat trapped between the windows could cause the lead to overheat and stretch further under the heavy weight of the glass. Since they are vented, they provide no insulation.

Julie Sloan of the New York Landmarks Conservancy said, "*Generally speaking, glass looks better than plastic. Clear glass does not scratch or yellow and will not affect the color or amount of light that enters through the stained glass. Glass is fragile, however, and will provide little protection against vandalism, unless unbreakable glass is used (i.e., tempered or laminated glass). In addition, since glass is heavy, any glass protective system will increase the stress placed on the window frame, which must be strong and sound enough to support it. There are two basic types of rigid plastic material used for protective glazing: acrylic and Polycarbonate. Acrylics, which are best known by the trade names Plexiglas (R), Lucite (R), and Persex (R), are initially less resistant to breakage, yellowing and scratching than are polycarbonates. For the first several years of its life, polycarbonate sheet, best known by its trade name Lexan (R), is stronger than acrylic. However, this initial high impact strength declines rapidly on exposure to the elements; after about five years, acrylic and polycarbonate have similar impact strength. Both materials are available with an ultraviolet filter to decrease yellowing, but they still tend to scratch and become opaque. Neither material has an expected life span of more than ten to twenty years. In most installations, both materials age quite poorly, yellowing and becoming opaque due to scratches caused by wind abrasion. An additional disadvantage is their high rate of expansion, which leads to bowing if the frames have not been designed to accommodate this expansion.*"

In our case, the Lexan covering would be replaced with two panes of tempered insulated protective glass. There would be no vent in the glass and the glass would cover the entire window, so the window would be sealed to the outside elements. How would the window be vented? It would be vented to the inside of the church instead of the outside. Small vents would be placed in the stained glass window exterior frame that would allow the window to vent but not cover any stained glass. This process allows a particular stained glass window to be pulled out for restoration and leaving the window intact to the elements. It also means we would not have to board up a window when that window is being restored. The window would be clear glass as that particular window was being restored.

Q. Will there be naming opportunities?

- A. Yes. If you look carefully at the stained glass windows at the very bottom, there is the name of the original window donor. (Hint: It looks like black scrollwork.) While we obviously cannot add a name to the window itself, there are opportunities for restoration naming for each window. This would go on a plaque below each window.

Q. How much will the amount be for the naming opportunities to sponsor the restoration of a window?

- A. This information is still being compiled, but we will have that information ready by the informational meetings. There will be two amounts depending on whether it is a large or small window.

Frequently Asked Questions (Part 4)

-From the desk of Fr. Larry

QUESTIONS FROM THE INFORMATIONAL MEETINGS

Q. How many windows are there in total that need work?

A. The windows are of various shapes, sizes, and complexity. There are three large windows, two color-glazed windows in the sacristies, eight saint windows, four tower half-windows, and the arched window above the west entrance. As of this writing, sponsors have stepped forward to help fix one large window and one saint window.

Q. How much are the windows insured for and/or valued?

A. I don't know. It is hard to say. Everybody knows that the current church windows are irreplaceable if something should happen to them. In that sense, they are priceless. The insurance company would only pay replacement value on the windows. What makes it difficult to determine is that Catholic Mutual, our insurance underwriter, insures the windows, but it does not insure the windows as a separate item from the rest of the church.

Q. Do we have property across the street that is already owned by the parish that could be used for rectory property?

A. The parish does own a strip of property to the east of the rectory on Langdon and East Third Avenue where the old Baptist Church used to be. The lot is quite small, only 50 feet wide. We did some exploration as to what type of residence could be placed on that small of an area, and our results showed something that would never pass muster with the Diocese. The diocesan requirement for number of bedrooms, parking garage, etc. was not even met. If you recall, the old Baptist Church was built close to the sidewalk, which is not permissible today. Setbacks and zoning ordinances severely restrict the usable footprint for a rectory. We are looking at our options near the church at this time with that property and other properties in mind.

Q. What about the convent in Mitchell? The three Franciscan Sisters live there in such a big place. Could the priests live there?

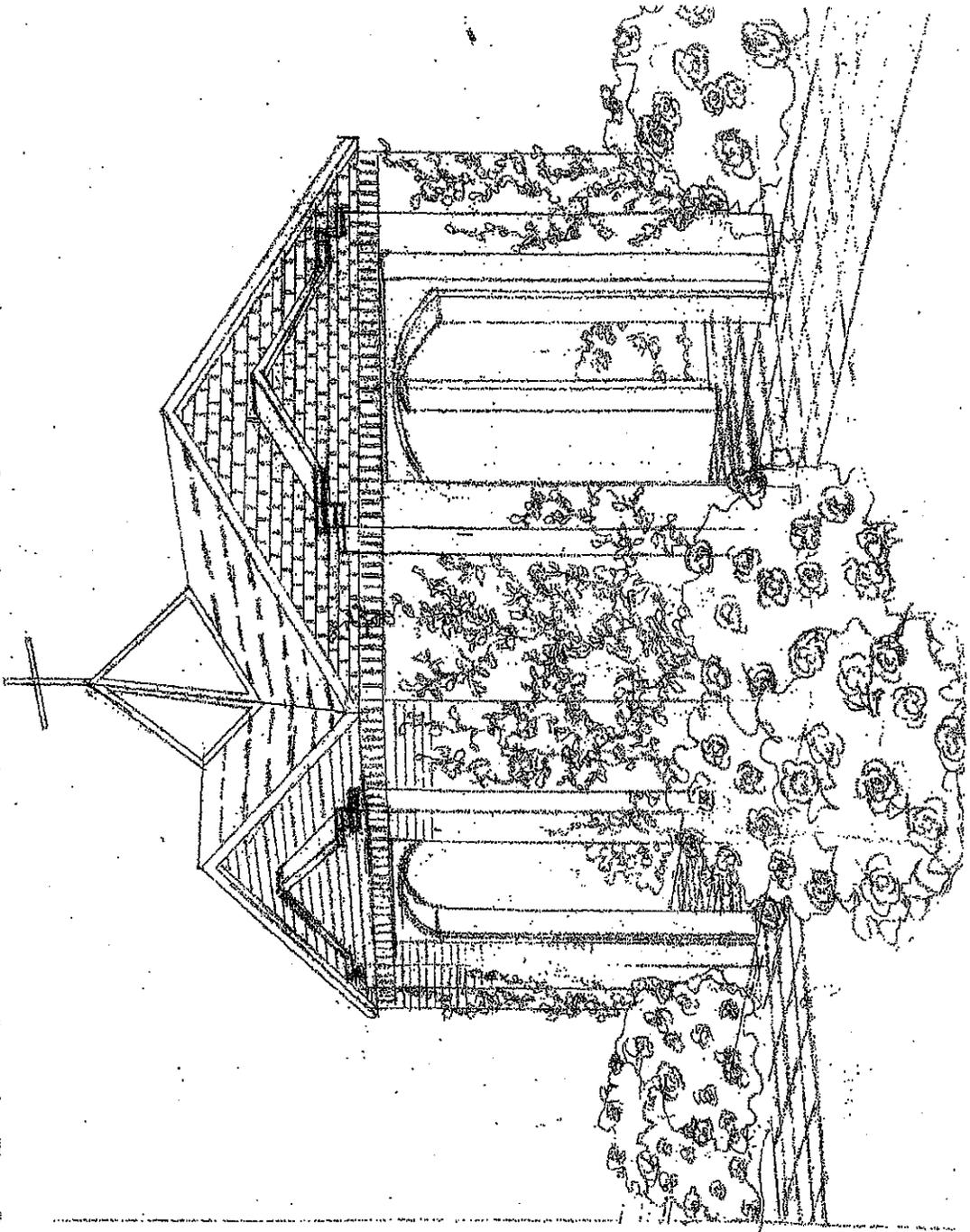
A. Canon 533 of the Code of Canon Law says, "*A pastor is obliged to reside in a rectory near the church. Nevertheless, in particular cases and if there is a just cause, the local ordinary can permit him to reside elsewhere; especially in a house shared by several presbyters, provided that the performance of parochial functions is properly and suitably provided for.*" Notice how the law says "a house shared by several presbyters" and not "a house shared with religious women". The Church has wisely discerned the inappropriateness of priests and vowed religious women living together. In any case, the convent in Mitchell is not even in the Holy Family Church parish boundaries. There is a benefit having the rectory close to the parish church. Many times I can look out and see a light left on in the church, unlock the church quickly for an unforeseen reason, chase hoodlums off the parking lot, keep an eye out on the property, etc. Such work that I do is an unseen benefit that often goes unrecognized but which I consider part of my duties as pastor. I can't do that if I'm on the other side of town.

Q. Some rectories in our Diocese look extravagant. Will the new rectory be extravagant?

- A. No. I guess extravagance depends on what one is comparing it to some extent. I would consider the current rectory with the mold and water damage to be rather extravagant compared with the motel I stayed in during Clergy Days. My mother would consider a dishwasher extravagant, because as she always told us kids, "Why would I get a dishwasher? I have four of them already!" Extravagance has both an interior and/or exterior component. One can have an extravagant building but normal furnishings, and one can have a normal building with extravagant furnishings. Or, one can have both or neither. Extravagant rectories can be a source of scandal to parishioners, many of whom just scrape by trying to pay bills. The current Cardinal Chaput of Philadelphia recently sold the rectory he inherited after becoming Archbishop for \$10 million. The good Cardinal recognized what many already knew: Did Jesus intend his Apostles to live in such dwellings while outside the window people live in squalor? In my opinion, such extravagant rectories do nothing for evangelization.

The building we are looking at for the rectory is along the lines of a Custom Touch Homes, Inc. building. These buildings come in a variety of styles, are reasonable for residential use and quite affordable. Most homeowners who own one of these homes would not call them extravagant, but affordable and functional.

Whatever we decide to go with will have to pass the vetting process with the Diocese of Sioux Falls. They want to ensure that the house has the functional requirements for various living situations with their priests as well as resale value. For example, when Holy Spirit Parish in Mitchell built their rectory, the Presbyteral Council did insist on some changes to the plan before it met their approval. The rectory needs to do its job but not be a source of resentment for those who live in poverty. Priests should follow the example of Jesus and live a simple life in accord with their vocation.





**GEO TEK ENGINEERING
& TESTING SERVICES, INC.**
908 East 50th Street North
Sioux Falls, South Dakota 57104
605-335-5512 Fax 605-335-0773

COPY

October 30, 2014

Holy Family Catholic Church
222 N. Kimball, St.
Mitchell, SD 57301

Attn: Rev. Larry Regynski

Subj: Limited Asbestos Survey
Rectory Building (Holy Family Church)
321 E. 3rd Ave.
Mitchell, SD
GeoTek# 14-C84

Dear Father Regynski,

This correspondence summarizes GeoTek's site visit and limited asbestos building survey conducted on October 22, 2014 at the referenced site.

The report references the asbestos building survey and laboratory results. We understand the survey was requested prior to possible future demolition of the referenced structures. Rules, regulations, guidelines, and demolition forms can be viewed and downloaded from the State DENR web page.

<http://denr.sd.gov/des/wm/asb/asbhomepage.aspx>

We appreciate your business. Please let us know if you have any questions or if we may be of further assistance. 605/335-5512

GEO TEK ENGINEERING & TESTING SERVICES, INC.

A handwritten signature in black ink, appearing to read "Jason Cook".

Jason Cook, CIH
Senior Project Manager
SD Asbestos Building Inspector #6264

LIMITED ASBESTOS BUILDING SURVEY

**Rectory Building
Holy Family Catholic Church
Mitchell, South Dakota**

Client:

**Holy Family Catholic Church
222 N. Kimball St.
Mitchell, South Dakota**

*Contact Fr. Shane Stevens
605/996-3639*

GeoTek Project No.: 14-C84

Survey Date: October 22, 2014

Prepared by:

**Jason Cook, CIH - SD Asbestos Building Inspector
GEOTEK ENGINEERING & TESTING SERVICES, INC.
909 East 50th Street North
Sioux Falls, South Dakota 57104
605/335-5512**



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APPENDICES

- A. Laboratory Analytical Results
- B. List of Samples
- C. Building Inspector Certification

1.0 INTRODUCTION

GeoTek Engineering & Testing Services, Inc. (GeoTek) was retained to perform a limited building survey for asbestos-containing materials (ACM). The site surveyed per our scope of work was Holy Family Church Rectory structure located at 321 E. 3rd Ave. in central Mitchell, SD. We understand that demolition of the building is being considered.

1.1 Purpose of Work

GeoTek conducted the survey on October 22, 2014. The survey was completed by a GeoTek certified South Dakota Asbestos Building Inspector, Mr. Jason Cook, CIH (certification in Appendix C).

The purpose of this survey was to identify friable and non-friable asbestos-containing materials (ACM). A total of seventeen (17) bulk samples were collected and analyzed. Samples were analyzed by EMC Labs, Inc. (Phoenix, AZ), a National Voluntary Laboratory Accreditation Program (NVLAP) and American Industrial Hygiene Association (AIHA) accredited laboratory.

1.2 Site Description

The site consists of a two-story masonry structure with pitched roof (asphalt shingles). The site is located in central Mitchell, SD. The structure was formerly a Rectory for Holy Family Church (residence & office space).

2.0 METHODS

The asbestos survey was conducted in accordance with 29 CFR 1926.1101, 40 CFR Part 61 and federal, state or local requirements. The asbestos survey included identifying friable and non-friable asbestos-containing building materials (ACBM) and assessment of current conditions or type of material, on an area-by-area basis.

GeoTek identified and categorized suspect materials into three groups: 1) thermal system insulation (T) including pipe, HVAC insulation and fitting insulation; 2) sprayed-on or trowelled-on surfacing material (S) including acoustical plaster, soundproofing, fireproofing, and decorative materials; and 3) miscellaneous materials (M) including ceiling tiles and floor tiles.

Suspect asbestos-containing materials were analyzed by a NVLAP and AIHA accredited laboratory using the Environmental Protection Agency (EPA) recommended polarized light microscopy (PLM) with dispersion staining analytical technique.

The Environmental Protection Agency (EPA) requires that any friable sample with an asbestos content estimated to be less than 10 percent by a method other than point counting, such as visual estimation, shall be repeated using the point counting technique with PLM. However, if the laboratory detects asbestos in the samples and estimates the amount by visual estimation to be less

than 10 percent, the owner or operator of the building may elect to treat the material as asbestos containing. A sample in which no asbestos is detected does not require repeat analysis using point-counting techniques with PLM.

The materials were categorized as friable or non-friable. Suspect friable and non-friables with potential to become friable were sampled. Destructive sampling methods (making holes to check enclosed areas for concealed materials) were not utilized. There is potential that additional suspect materials could be present within concealed locations.

3.0 FEDERAL AND STATE GUIDELINES

Federal

The EPA's NESHAP (40 CFR Part 61, Subpart M) requires building owners to inspect for ACM in areas of a building where renovation projects, demolitions, and training fires will take place. EPA also requires the removal of regulated friable ACM and non-friable ACM that may become friable during renovations. Prior to demolition of a building, all regulated *friable* ACM must be removed from the affected area. In addition, non-friable materials, which are in a damaged or significantly damaged condition or are likely to become friable during the process of demolition, also require removal.

Category I non-friable materials (packings, gaskets, resilient floor covering, asphalt roofing products), which are in good condition at the time of inspection and most likely will not become friable during demolition, do not have to be removed prior to demolition. Category II non-friable materials (stucco, transite siding, etc.), which are likely to become crumbled, pulverized, or reduced to powder during demolition or renovation, must be properly removed. EPA and OSHA define any building material which contains greater than one percent asbestos to be asbestos-containing material (ACM).

The Occupational Safety and Health Administration (OSHA) construction and general industry standards also regulate ACM during removal and maintenance activities. In 1995, OSHA adopted asbestos regulations that, for the first time, may extend to many previously unregulated commercial and industrial buildings. The regulations lower the permissible asbestos exposure level in the workplace. They also make a number of technical changes both in the way various regulated activities are classified and in the practices required when asbestos is used, removed, managed, or disturbed. The biggest change, however, is to afford regulatory protection to more workers in more workplaces.

State

In a conversation with the Asbestos Coordinator in the South Dakota Department of Environment and Natural Resources (DENR) asbestos division (605-773-3153), there are rules and regulations regarding asbestos during demolition and renovation activities in the state of South Dakota. The state complies with the latest requirement of the Federal National Emissions Standards for Hazardous Air Pollutants (NESHAP) when planning and performing demolition or renovation work.

INSPECTION: Prior to the commencement of any demolition or renovation, the affected facility or part of the facility where the work is to take place must be thoroughly inspected by a qualified inspector for the presence of asbestos. This report should be made available to contractors regarding materials containing asbestos for any future renovations or demolition purposes.

EMISSIONS CONTROL: All regulated asbestos containing materials must be removed from a facility being demolished or renovated before any activities are carried out that would break up, dislodge or similarly disturb the materials.

ASBESTOS ABATEMENT: To comply with EPA and South Dakota rules, a certified and reputable firm or persons are required to be used during asbestos abatement activities (NESHAP quantities pending).

The SD Department of Environmental and Natural Resources (DENR) must be notified 10 working days prior to demolition (including those where no friable asbestos is present), and prior to removal of certain friable asbestos materials. The demolition and/or asbestos removal contractor should be able to fill out and submit the notification form. Rules, regulations, guidelines, and demolition forms can be viewed and downloaded from the SD DENR web page at <http://denr.sd.gov/des/wrm/ash/ashhomepage.aspx>. The SD DENR does not require notification if the quantities to be removed are less than 260 linear feet and/or 160 ft² of asbestos containing materials unless it is to facilitate demolition of the building.

4.0 RESULTS

4.1 Asbestos-Containing Materials (>1% Asbestos)

Seventeen (17) materials were sampled within the site structure and submitted to our contract laboratory (EMC Labs, Phoenix, AZ). Four (4) of the submitted samples returned results indicating asbestos content greater than 1%. The following table summarizes the asbestos containing materials (asbestos content > 1%), location, estimated quantity and friability.

Item #	Material	Location	Asbestos Content	Notes	Friable
4	Ceiling Texture	1 st Floor South Office	8%	*see note	Y
6	Sheet Flooring	1 st Floor NW Office (reception)	15%	≈200ft ²	N
10	Sink Undercoating	Kitchen	5%	1 unit	N
11	Ceiling Texture	2 nd Floor Hallway	3%	*see note	Y

*Note: Ceiling texture in dining room and stairwell (on the 1st floor) did not contain asbestos. All remaining rooms with textured ceilings should be considered asbestos containing.
 Note: Roofing materials are assumed to contain asbestos.

5.0 CONCLUSIONS AND RECOMMENDATIONS

5.1 Conclusions

On October 22, 2014 GeoTek (Jason Cook, CIH) conducted a limited asbestos building survey of the building located at 321 3rd Ave. in central Mitchell, SD. The purpose of this survey was to identify suspect friable and non-friable ACM prior to building demolition. Samples of seventeen (17) building materials were forwarded to our contract laboratory EMC Labs (Phoenix, AZ) and analyzed for asbestos content. Asbestos was detected in concentrations greater than 1% in four (4) of the collected samples.

5.2 Recommendations

Based on the results of this investigation, GeoTek recommends the following:

- The asbestos containing ceiling texture on the 1st and 2nd floor should be removed prior to building demolition or renovation by a licensed asbestos abatement contractor.
- The asbestos containing sheet flooring located in the 1st floor NW office and kitchen sink (undercoating) may remain in place during demolition provided they are not made friable during demolition. (Category I non-friable asbestos materials (i.e. asphalt roofing products, resilient flooring etc.) that are not in poor condition and not friable, and Category II non-friable asbestos materials have a low probability of being crumbled, pulverized, or reduced to powder during demolition do not need to be removed (abated) before demolition/renovation. However, we recommend the building and debris be adequately wetted to ensure that no visible emissions occur from asbestos containing debris during demolition. The ability of the debris disposal facility to accept non-friable asbestos materials within building debris should be verified.)

- If concealed items (building materials) are encountered during demolition/removation activities, we recommend that demolition cease until these materials can be sampled and analyzed for asbestos content etc.
- We recommend that employees & contractors who are likely to work with or around any of the listed materials receive asbestos awareness training in accordance with EPA regulations and be made aware of the results of this report.

6.0 STANDARD OF CARE

The services performed by GeoTek Engineering & Testing Services, Inc. (GeoTek) on this project have been conducted with that level of care and skill ordinarily exercised by reputable members of the profession, practicing in the same locality under similar budget and time constraints. No other warranty is expressed or implied.

GeoTek Engineering & Testing Services, Inc.



Jason Cook, CIH
Senior Project Manager
SD Asbestos Building Inspector #6264

Reviewed By:


Tracy Michel, PE
Senior Project Manager

APPENDIX A

LABORATORY ANALYTICAL REPORTS

EMC LABS, INC.

9830 S. 51st Street, Suite B109, Phoenix, AZ 85044
Phone: 800-362-3373 or 480-940-5294 - Fax: (480) 893-1726

Laboratory Report

0147873

Bulk Asbestos Analysis by Polarized Light Microscopy

NVLAP#101926-0

Client: GEOTEK ENGINEERING Job# / P.O. #: 14-C84
Address: 909 E. 50TH STREET NORTH Date Received: 10/23/2014
SIOUX FALLS, SD 57104 Date Analyzed: 10/27/2014
Collected: 10/22/2014 Date Reported: 10/27/2014
Project Name: HOLY FAMILY CATHOLIC CHURCH EPA Method: EPA 600/R-83/116
Address: Submitted By: JASON COOK
Collected By:

Lab ID Client ID	Sample Location	Layer Name / Sample Description	Asbestos Detected	Asbestos Type (%)	Non-Asbestos Constituents
0147873-001 1		LAYER 1 Sheet Flooring, Off White	No	None Detected	Cellulose Fiber 15% Fibrous Glass 5% Gypsum Carbonates Quartz Binder/Filler 80%
		LAYER 2 Mastic, Yellow	No	None Detected	Cellulose Fiber 5% Fibrous Glass 2% Gypsum Quartz Binder/Filler 93%
0147873-002 2		Ceiling Texture, Off White	No	None Detected	Cellulose Fiber 5% Carbonates Gypsum Perlite Quartz Binder/Filler 95%
0147873-003 3		Ceiling Texture, Off White	No	None Detected	Cellulose Fiber 5% Carbonates Gypsum Perlite Quartz Binder/Filler 95%
0147873-004 4		Ceiling Texture, Off White/ Beige	Yes	Chrysotile 8%	Gypsum Carbonates Mica Binder/Filler 92%
0147873-005 5		1x1 Ceiling Tile, White/ Yellow	No	None Detected	Cellulose Fiber 85% Carbonates Gypsum Mica Binder/Filler 15%

EMC LABS, INC.

Laboratory Report

0147873

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 Phone: 800-362-3373 or 480-940-5294 - Fax: (480) 883-1728

Bulk Asbestos Analysis by Polarized Light Microscopy

NVLAP#101926-0

Client:	GEOTEK ENGINEERING	Job# / P.O. #:	14-C84
Address:	909 E. 50TH STREET NORTH	Date Received:	10/23/2014
	SIoux FALLS, SD 57104	Date Analyzed:	10/27/2014
Collected:	10/22/2014	Date Reported:	10/27/2014
Project Name:	HOLY FAMILY CATHOLIC CHURCH	EPA Method:	EPA 600/R-93/116
Address:		Submitted By:	JASON COOK
		Collected By:	

Lab ID Client ID	Sample Location	Layer Name / Sample Description	Asbestos Detected	Asbestos Type (%)	Non-Asbestos Constituents
0147873-006 6		Sheet Flooring, Brown/ Gray	Yes	Chrysotile 15%	Cellulose Fiber 3% Carbonates Gypsum Mica Binder/Filler 82%
0147873-007 7		1x1 Ceiling Tile, White/ Yellow	No	None Detected	Cellulose Fiber 85% Carbonates Gypsum Binder/Filler 15%
0147873-008 8		Insulation, Beige/ Gray	No	None Detected	Cellulose Fiber 95% Carbonates Gypsum Binder/Filler 5%
0147873-009 9A		LAYER 1 Plaster-Scratch Coat, Beige/ Gray	No	None Detected	Cellulose Fiber <1% Gypsum Carbonates Quartz Mica 99%
		LAYER 2 Plaster-Finish Coat, White/ Off White	No	None Detected	Gypsum Carbonates Mica Binder/Filler 100%
0147873-010 9B		LAYER 1 Plaster-Scratch Coat, Beige/ Gray	No	None Detected	Cellulose Fiber <1% Gypsum Quartz Perlite Carbonates Binder/Filler 99%
		LAYER 2 Plaster-Finish Coat, White/ Off White	No	None Detected	Gypsum Carbonates Perlite Quartz Binder/Filler 100%

EMC LABS, INC.

8830 S. 51st Street, Suite B109, Phoenix, AZ 85044
 Phone: 800-362-3373 or 480-840-5294 - Fax: (480) 893-1726

Laboratory Report
0147873

Bulk Asbestos Analysis by Polarized Light Microscopy

NVLAP#101928-0

Client:	GEOTEK ENGINEERING	Job# / P.O. #:	14-C84
Address:	909 E. 60TH STREET NORTH	Date Received:	10/23/2014
	SIoux FALLS, SD 57104	Date Analyzed:	10/27/2014
Collected:	10/22/2014	Date Reported:	10/27/2014
Project Name:	HOLY FAMILY CATHOLIC CHURCH	EPA Method:	EPA 600/R-93/116
Address:		Submitted By:	JASON COOK
		Collected By:	

Lab ID Client ID	Sample Location	Layer Name / Sample Description	Asbestos Detected	Asbestos Type (%)	Non-Asbestos Constituents
0147873-011 9C		LAYER 1 Plaster-Scratch Coat, Beige/ Gray	No	None Detected	Cellulose Fiber 1% Gypsum Carbonates Quartz Mica 99%
		LAYER 2 Plaster-Finish Coat, White/ Off White	No	None Detected	Gypsum Mica Carbonates Binder/Filler 100%
0147873-012 9D		LAYER 1 Plaster-Scratch Coat, Beige/ Gray	No	None Detected	Cellulose Fiber 1% Gypsum Carbonates Quartz Mica 99%
		LAYER 2 Plaster-Finish Coat, White/ Off White	No	None Detected	Gypsum Mica Carbonates Binder/Filler 100%
0147873-013 9E		LAYER 1 Plaster-Scratch Coat, Beige/ Gray	No	None Detected	Cellulose Fiber 1% Gypsum Carbonates Quartz Mica 99%
		LAYER 2 Plaster-Finish Coat, White/ Off White	No	None Detected	Gypsum Mica Carbonates Quartz Binder/Filler 100%

EMC LABS, INC.

9830 S. 51st Street, Suite B109, Phoenix, AZ 85044
 Phone: 800-362-3373 or 480-940-5294 - Fax: (480) 893-1726

Laboratory Report
0147873

Bulk Asbestos Analysis by Polarized Light Microscopy

NVLAP#101926-0

Client:	GEOTEK ENGINEERING	Job# / P.O. #:	14-C84
Address:	909 E. 50TH STREET NORTH	Date Received:	10/23/2014
	SIOUX FALLS, SD 57104	Date Analyzed:	10/27/2014
Collected:	10/22/2014	Date Reported:	10/27/2014
Project Name:	HOLY FAMILY CATHOLIC CHURCH	EPA Method:	EPA 600/R-93/116
Address:		Submitted By:	JASON COOK
		Collected By:	

Lab ID Client ID	Sample Location	Layer Name / Sample Description	Asbestos Detected	Asbestos Type (%)	Non-Asbestos Constituents
0147873-014 9F		LAYER 1 Plaster-Scratch Coat, Beige/ Gray	No	None Detected	Cellulose Fiber. 1% Gypsum Carbonates Quartz Mica 99%
		LAYER 2 Plaster-Finish Coat, White/ Off White	No	None Detected	Gypsum Mica Carbonates Quartz Binder/Filler 100%
0147873-015 9G		LAYER 1 Plaster-Scratch Coat, Beige/ Gray	No	None Detected	Cellulose Fiber 1% Gypsum Carbonates Quartz Mica 99%
		LAYER 2 Plaster-Finish Coat, White/ Off White	No	None Detected	Gypsum Mica Carbonates Quartz Binder/Filler 100%
0147873-016 10		Sink Undercoating, Pink	Yes	Chrysotile 5%	Gypsum Mica Quartz Carbonates Binder/Filler 95%
0147873-017 11		Ceiling Texture, Off White/ Beige	Yes	Chrysotile 3%	Gypsum Carbonates Mica Binder/Filler 97%

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Laboratory Report
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Bulk Asbestos Analysis by Polarized Light Microscopy

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	SIoux FALLS, SD 57104	Date Analyzed:	10/27/2014
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Project Name:	HOLY FAMILY CATHOLIC CHURCH	EPA Method:	EPA 600/R-93/116
Address:		Submitted By:	JASON COOK
		Collected By:	

Lab ID	Sample	Layer Name /	Asbestos	Asbestos	Non-Asbestos
Client ID	Location	Sample Description	Detected	Type (%)	Constituents



Analyst - Kurt Kettler



Signatory - Lab Manager - Ken Schoske

Discard only when necessary. Only separate layers of samples are analyzed as subsamples of the whole and are reported separately for each discernible layer. All analysis are derived from unaltered, unaltered samples and measured in each percent unless otherwise noted. The report applies to the standards or procedure identified and to the sample(s) tested. The test results are not necessarily indicative or representative of the condition of the lot from which the sample was taken or of apparently identical or similar products, nor do they represent an ongoing quality assurance program unless so noted. These reports are for the exclusive use of the addressed client and that they will not be reproduced wholly or in part for advertising or other purposes over our signature or in connection with our name without special written permission. The report shall not be reproduced except in full, without written approval by our laboratory. The samples not destroyed by testing are retained a maximum of 90 days. The laboratory measurement of uncertainty for the test method is approximately less than 1 by one percent. Accredited by the National Institute of Standards and Technology Voluntary Laboratory Accreditation Program for asbestos test method for asbestos. The accreditation or any reports generated by this laboratory in no way constitutes or implies product certification, approval, or endorsement by the National Institute of Standards and Technology. The report must not be used by the client to claim product certification, approval, or endorsement by NVLAP, NIST, or any agency of the Federal Government. Polarized Light Microscopy may not be consistently reliable in detecting asbestos in floor coverings and similar nonfibrous organically bound materials.

CHAIN OF CUSTODY

EMC Laboratories
 8830 S. 51ST St., Ste B-100
 Phoenix, AZ 85044
 (800) 362-3373 Fax (480) 893-1726

LAB#: 147873
 TAT: 2 day
 Rec'd: OCT 23 PM
 BMC USE ONLY

COMPANY NAME: GeoTek Engineering & Testing Services, Inc.
809 E. 50TH St North
Sioux Falls, SD 57104
 CONTACT: Jason Cook
 Phone/Fax: (605) 335-8512 / (605) 335-0773
 Email: jcook@geotekeng.com

BILL TO: _____

Now Accepting: VISA - MASTERCARD Price Quoted: \$ _____ / Sample \$ _____ / Layers

COMPLETE ITEMS 1-4: (Failure to complete any items may cause a delay in processing or analyzing your samples)

- 1. TURNAROUND TIME:** [4hr rush] [8hr rush] [1-Day] [2-Day] [3-Day] [5-Day] [6-10 Day]
Prior confirmation of turnaround time is required
 Additional charges for rush analysis (please call marketing department for pricing details)
 Laboratory analysis may be subject to delay if credit terms are not met
- 2. TYPE OF ANALYSIS:** [Bulk-PLM] [Air-PCM] [Lead] [Point Count] [Fungi: AOC, W-C, Bulk, Swab, Tape]
- 3. DISPOSAL INSTRUCTIONS:** [Dispose of samples at EMC] / [Return samples to me at my expense]
(If you do not indicate preference, EMC will dispose of samples 60 days from analysis.)

17

4. Project Name: Holy Family Catholic Church
 P.O. Number: _____ Project Number: 14-C84

EMC SAMPLE #	CLIENT SAMPLE #	DATE & TIME SAMPLED	LOCATION/MATERIAL TYPE	Samples Accepted Yes / No	AIR SAMPLE INFO / COMMENTS		
					ON	OFF	FLOW RATE
1	1	10/22/14	sheet flooring	Y N			
2	2		ceiling texture	Y N			
3	3		ceiling texture	Y N			
4	4		ceiling texture	Y N			
5	5		1'x1' ceiling tile	Y N			
6	6		sheet flooring	Y N			
7	7		1'x1' ceiling tile	Y N			
8	8		loose insulation	Y N			
9	9A		plaster	Y N			
10	9B		plaster	Y N			
11	9C		plaster	Y N			
12	9D		plaster	Y N			
13	9E		plaster	Y N			
14	9F		plaster	Y N			
15	9G		plaster	Y N			

SPECIAL INSTRUCTIONS:
 Sample Collector: (Print) Jason Cook (Signature) [Signature]
 Relinquished by: [Signature] Date/Time: 10/22/14 Received by: Diana Federico Date/Time: 10/23/14
 Relinquished by: Diana Federico Date/Time: 10/23/14 Received by: [Signature] Date/Time: 11/2/14
 Relinquished by: _____ Date/Time: _____ Received by: _____ Date/Time: _____

** In the event of any dispute between the above parties for these services or otherwise, parties agree that jurisdiction and venue will be in Phoenix, Arizona and prevailing party will be entitled to attorney's fees and court costs.

CHAIN OF CUSTODY

EMC Laboratories
 9830 S. 51ST St., Ste B-108
 Phoenix, AZ 85044
 (800) 362-3373 Fax (480) 893-1726

LAB#: _____
 TAT: 147873
 Rec'd: _____
 EMC USE ONLY

COMPANY NAME: GeoTek Engineering & Testing Services, Inc.
909 E. 50TH St North
Sioux Falls, SD 57104
 CONTACT: Jason Cook
 Phone/Fax: (805) 335-5512 / (805) 335-0773
 Email: jcook@getekeng.com

BILL TO: _____
 (If Different Location)

Now Accepting: VISA - MASTERCARD Price Quoted: \$ _____ / Sample \$ _____ / Layers

COMPLETE ITEMS 1-4: (Failure to complete any items may cause a delay in processing or analyzing your samples)

- TURNAROUND TIME:** (4hr rush) (8hr rush) (1-Day) (2-Day) (3-Day) (5-Day) (6-10 Day)
*** Price confirmation of turnaround time is required
 *** Additional charges for rush analysis (please call marketing department for pricing details)
 *** Laboratory analysis may be subject to delay if credit terms are not met
- TYPE OF ANALYSIS:** (Bulk-PCM) (Air-PCM) (Lead) (Point Count) (Fungi; AOC, W-C, Bulk, Swab, Tape)
- DISPOSAL INSTRUCTIONS:** (Dispose of samples at EMC) / (Return samples to me at my expense)
(If you do not indicate preference, EMC will dispose of samples 90 days from analysis.)

4. Project Name: Holy Family Catholic Church
 P.O. Number: _____ Project Number: 14-C84

EMC SAMPLE #	CLIENT SAMPLE #	DATE & TIME SAMPLED	LOCATION/MATERIAL TYPE	Sample Accepted Yes / No	AIR SAMPLE INFO / COMMENTS		
					ON	OFF	FLOW RATE
<u>16</u>	<u>10</u>	<u>10/22/14</u>	<u>sink under coating</u>	<u>Y</u> N			
<u>17</u>	<u>11</u>	<u>?</u>	<u>ceiling texture</u>	<u>Y</u> N			
				Y N			
				Y N			
				Y N			
				Y N			
				Y N			
				Y N			
				Y N			
				Y N			
				Y N			
				Y N			
				Y N			
				Y N			

SPECIAL INSTRUCTIONS: _____
 Sample Collector: (Print) Jason Cook (Signature) [Signature]
 Relinquished by: [Signature] Date/Time: 10/22/14 Received by: Diana Feduzio Date/Time: 10/23/14
 Relinquished by: Diana Feduzio Date/Time: 10/23/14 Received by: [Signature] Date/Time: 10/23/14
 Relinquished by: _____ Date/Time: _____ Received by: _____ Date/Time: _____

*** In the event of any dispute between the above parties for these services or otherwise, parties agree that jurisdiction and venue will be in Phoenix, Arizona and prevailing party will be entitled to attorney's fees and court costs.

APPENDIX B

LIST OF SAMPLES

Bulk Samples

Sample ID	Description	Location	Asbestos Detected	Friable
1	Sheet Flooring	Kitchen	N	N
2	Ceiling Texture	Dining Room	N	Y
3	Ceiling Texture	Stairwell (1 st floor)	N	Y
4	Ceiling Texture	South Office (1 st floor)	Y	Y
5	1'x1' Ceiling Tile	NE Office (1 st floor)	N	Y
6	Sheet Flooring (dk brown)	NW Office (1 st floor)	Y	N
7	1'x1' Ceiling Tile	East Room (basement)	N	Y
8	Loose Insulation	Attic	N	Y
9A	Plaster	Kitchen (1 st floor)	N	N
9B	Plaster	South Entry (1 st floor)	N	N
9C	Plaster	Reception Office (1 st floor)	N	N
9D	Plaster	NE Office (1 st floor)	N	N
9E	Plaster	Stair Landing	N	N
9F	Plaster	SE Room (2 nd floor)	N	N
9G	Plaster	NW Room (2 nd floor)	N	N
10	Sink Undercoating	Kitchen	Y	N
11	Ceiling Texture	2 nd Floor Hallway	Y	Y

Note: **Bold** print indicates a sample containing >1% asbestos.

APPENDIX C

BUILDING INSPECTOR CERTIFICATION



State of South Dakota
Department of Environment & Natural Resources

ASBESTOS CERTIFICATION

This is to certify that

JASONE COOK

has successfully completed the appropriate training in accordance with
ANSI Z39.31 and is certified in South Dakota as a(n):

<input checked="" type="checkbox"/> Inspector	Expires: 5/1/2015
<input type="checkbox"/> Management Planner	Expires:
<input type="checkbox"/> Accredited Designer	Expires:
<input type="checkbox"/> Consultant/Supervisor	Expires:
<input type="checkbox"/> Worker	Expires:

Certificate No. 6264

PHONE: (605) 348 - 4012

FAX: (605) 343 - 0936

PROPOSAL

L & L INSULATION, INC.

P.O. Box 1258
Rapid City, SD 57709

Jan. 5, 2016

To: Puetz Corporation
Attn: Jerry Claseman

Re: Asbestos Removal
Holy Family Rectory
Mitchell, SD

We hereby propose to provide the materials and labor for the above-referenced project as specified and quoted herein:

SECTION: Asbestos Abatement

Including:

Scope: Remove accessible Friable asbestos containing materials identified
- within Geotek's report dated Oct. 22, 2014:
- Ceiling (scrape - not demo.)

Air Monitoring: as required by OSHA

Disposal: in an EPA approved landfill

Certifications: State & EPA Asbestos Training Certificates

Insurance: True Environmental Occurrence Insurance - our limits apply

Schedule: to be coordinated - can begin following EPA required notification

Note: Owner to provide power & water

NOT Including: Removal of Category I & II materials - Sheet Flooring & Sink which can remain
Moving or storing of any movable items located within area.
Any abatement beyond the work area.
Replacement materials or adhesion of new materials.

TOTAL PROJECT QUOTE: \$ 19,630.00

Proposal terms, conditions and price will be valid for 30 days from date listed above.

Limits of Liability: Limited to claims or losses arising out of L & L Insulation's sole negligence or omission.

Terms of Payments: Periodic Invoices due within 30 days. Finance charge of 1 1/2% based on an annual percentage rate of 18% will apply after.

OUR PROPOSAL IS BASED ON THE NON-DISCRIMINATION OF EMPLOYEES

Accepted by _____

Submitted by

Steve Ventreska
L & L Insulation, Inc.

Date _____

PHONE: (605) 348 - 4012

Date

1-5-2016

FAX: (605) 343 - 0936

Mid-States Asbestos Removal, Inc.

28172 463rd Avenue
 Davis, SD 57021
 Phone: 605-647-1270
 Fax: 605-647-1271
 Email: midstatesasbestos@gmail.com



Handwritten initials/signature

Proposal

Proposal submitted to: Puetz Corporation	Should be: Holy Family Church	Date:	January 5, 2016
Street 800 N. Kimball	222 North Kimball	Phone/Fax: email: clascmanj@puetzcorp.com	(605) 996-2276
City, State, Zip Mitchell, SD 57301		Job Name:	Holy Family Catholic Church Rectory
Contact: Jery Clascman		Job Location:	Mitchell, SD

We hereby submit specifications and estimates for:

Removal and disposal of asbestos containing ceiling texture on the 1st and 2nd floor of rectory located at 321 3rd Avenue, Mitchell, SD, as per GeoTek's survey.

Prices Includes:

- 1.) All notifications as required by federal, state, and local governments.
- 2.) Final submittal package with all documentation required by law.
- 3.) \$1,000,000 occurrence insurance.
- 4.) Personal air monitoring as required by OSHA.
- 5.) Disposal of ACM at EPA approved landfill.

We Propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of:
 Four thousand two hundred sixty-five dollars and no/100-----Dollars (\$ 4,265.00)

Payment to be made as follows:
 Upon completion in full.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

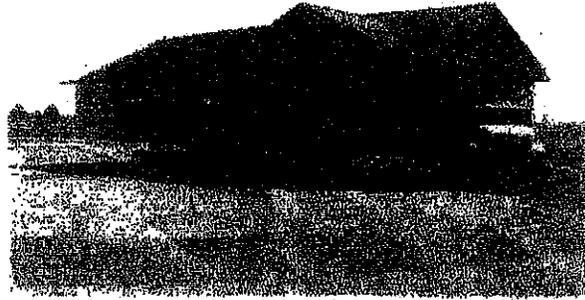
Authorized Signature: *Brian Salmon*
 Title: Brian Salmon / Owner
 Note: This estimate may be withdrawn by us if not accepted within _____ days

Acceptance of Estimate -- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date of Acceptance: _____

Signature: _____



ROBINSON HOUSEMOVING INC.
40611 247TH STREET
MITCHELL, SD 57301

605-996-9231

January 8, 2016

Fr. Shane Stevens
Holy Family Parish
222 North Kimball
Mitchell, SD 57301

RE: Holy Family Rectory

Dear Fr. Stevens,

Robinson House Moving, Inc. is a leading structural moving company in South Dakota. We relocate houses and buildings to prevent wasteful demolition and reduce materials to landfills. Our service is also a feasible way to preserve historic structures and increase opportunities for affordable housing.

Our company was contacted to provide our professional opinion concerning the feasibility of moving the historic Rectory structure to a location either within the City of Mitchell or to a location outside of Mitchell. We provide the following considerations based on our review:

- Width Restrictions – The Rectory, as it currently stands, could not be moved to another location due to width restrictions. The structure is too wide to fit down the narrow streets in this older part of town. Width issues may be remedied by removing the east addition, however, mature trees fill the boulevard presenting additional obstructions.
- Structural Integrity – When considering whether a structure is feasible to be moved, its current structural integrity must be considered. The rectory's brick began to separate from the roof requiring the addition of steel plates and metal bracing to prevent further damage. The structural integrity could not be guaranteed during the raising and moving of the building due to these existing issues.



Consulting • Development
Architecture • Construction

"From Concept to Completion...Your full Circle Building Solution"

December 15, 2015

**FEASIBILITY REVIEW
HOLY FAMILY RECTORY
MITCHELL, SD**

<u>Description of Work</u>	<u>Cost Estimate</u>
Sidewalk repairs	10,000
Exterior Surface and sub-surface excavation and drainage work with related foundation repairs	35,000
Demolition of non-matching rectory addition	20,000
Tuck pointing including related brick repair after demolition of rectory addition	55,000
Repair facades that are separating from roof	10,000
Roof and rain gutter replacement	30,000
Yard and landscaping improvements	10,000
Total exterior renovations	<u>170,000</u>
Demolition/Renovation of black mold in basement	10,000
Demolition/Asbestos abatement - paint and insulation	20,000
Unforeseen structural repairs	25,000
Demolition of walls/sheetrock and re-sheetrock (includes tape and texture work)	70,000
Painting interior walls and finishing of woodwork/trim boards	20,000
Removal and replacement of windows	40,000
Installation of insulation - walls and ceiling	25,000
Removal and replacement of interior and exterior doors	40,000
Removal and replacement of base flooring and floor coverings	50,000
Kitchen renovation/replacement (cupboards, appliances, etc.)	40,000
Basement and attic repairs	50,000
Total demolition/remediation activities and related replacement work	<u>390,000</u>
Mechanical Heating, ventilation, and air conditioning upgrades	50,000
New electrical work throughout	50,000
New plumbing work throughout including necessary fixtures (sinks, toilets, etc.)	50,000
Total mechanical, electrical, and plumbing renovations	<u>150,000</u>
ADA access requirements	810,000
Sub-total	81,000
Contingency allowance - 10% of sub-total	48,600
Construction general conditions - 6% of sub-total	48,600
Architects, engineers, and other professional services - 6% of sub-total	<u>988,200</u>
Final total	



FROM: PROBUILD #648 MITCHELL SD

TO: HOLY FAMILY CHURCH

DATE: 1-15-16

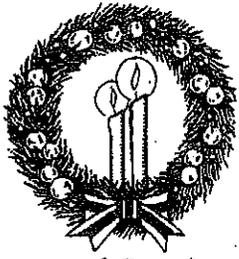
PROBUILD

SUBJECT: HOLY FAMILY CHURCH RECTORY RESTORATION

RECTORY RESTORATION ESTIMATE
LOCATED AT - 321 EAST 3RD AVE.
MITCHELL SD, 57301

DEMOLITION O RECTORY ADDITION	\$20,000
CONCRETE - SIDEWALKS/BRICK REPAIR	57,000
REPAIR/REPLACE ROOF & GUTTER	25,000
REPAIR FACADES	10,000
LANDSCAPING, DRAINAGE, YARD REPAIR	42,000
HVAC - REPAIR/REPLACE	46,000
ELECTRICAL - REWIRE, REPLACE, FIXTURES	42,000
PLUMBING - REPAIR, REPLACE, FIXTURES	45,000
DEMOLITION WORK - WALLS, SHEETROCK, TAPE & TEXTURE	65,000
ATTIC REPAIR	22,000
BASEMENT REPAIRS	25,000
REMOVAL/DISPOSAL - BLACK MOLD, ASBESTOS, PAINT, ETC	30,000
INTERIOR FINISH WORK - MILLWORK, TRIM, FINISHING, & PAINTING	20,000
WINDOWS - REMOVE, REPLACE, AND INSTALL	38,000
INSULATION - WALLS AND CEILING	20,000
EXTERIOR/INTERIOR DOORS - REMOVAL & REPLACE	38,000
FLOOR COVERINGS - REMOVE & REPLACE	50,000
KITCHEN - REMOVE AND REPLACE, APPLIANCES	38,000
ADA REQUIREMENTS	92,000
MISC - UNFORESEEN ISSUES	20,000
 SUB TOTAL	 745,000
 **MAY REQUIRE ENGINEER/ARCHITECT SERVICES	 40,000
**PLUS ALL APPLICABLE TAXES	45,000
**FEE TO GENERAL PROJECT	40,000
 TOTAL ESTIMATE	 \$870,000

PROBUILD
MITCHELL SD
DEAN SADLER MGR
605-630-3191



Second Sunday of Advent

December 6, 2015

2nd Sunday in Advent

Father, in the wilderness of the Jordan you sent a messenger to prepare people's hearts for

the coming of your Son. Help me to hear his words and repent of my sins, so that I may clearly see the way to walk, the truth to speak, and the life to live for Him, our Lord Jesus Christ. Amen.



NO EUCHARISTIC ADORATION ON TUESDAY, DECEMBER 8TH

Mass times for the IMMACULATE CONCEPTION

(HOLY DAY OF OBLIGATION) are as follows:

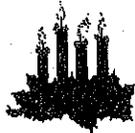
Monday, December 7th - 5:30 PM

Tuesday, December 8th - 12:10 & 5:30 PM

THE PARISH OFFICE WILL BE CLOSED THIS TUESDAY, DECEMBER 8th IN OBSERVANCE OF THE HOLY DAY.

THIS WEEKS ADVENT CONFESSION SCHEDULE AT HOLY FAMILY

- DEC 9 (Wed.) 7:00pm
- DEC 10 (Thu.) 7:00pm
- DEC 11 (Fri.) 7:00pm
- DEC 12 (Sat.) 3:30pm



UPCOMING COMMUNAL Penance SERVICES

- DEC 13 (Sun.) Sts. Peter & Paul Church, Dimock - 3:00pm
- DEC 20 (Sun.) Holy Spirit Church, Mitchell - 3:00pm

Holy Family Parish Meeting

An informational parish meeting will be held on December 10th at 7:00 PM in the gathering space to update parishioners on the status of the "old rectory" and to discuss future projects at Holy Family. All parishioners are encouraged to attend.



Plan to attend the Annual National Night of Prayer to be held at Holy Family Church on Tuesday, December 8th beginning at 9:00 PM. The Rosary will begin at 11:00 PM. It will be said at the same time by Catholics in all four time zones in the United States praying for an end to abortion. This is a beautiful, prayerful event and a wonderful way to prepare for Christmas.



MEMORIAL DONATIONS for Christmas flowers and decorations are now being accepted. If you wish to make a contribution in memory or honor of your loved one(s), you may use the designated envelope that is included in your church support packet. Just indicate whom the memorial is for and place it in the collection basket or bring it to the parish office by noon on Monday, December 18th to be listed in our Christmas bulletin.

PARISH COLLECTION



Envelopes:	\$ 9,608.00	(268 parishioners)
Loose:	\$ 1,414.76	
Children:	\$ 140.90	

Total collected last week: \$11,163.66 Thank You!

An average of \$13,000 in weekly contributions is needed to offset the cost of living increase for parish expenses, etc. Thank you!

CAPITAL CAMPAIGN: (Restoration/Development)

Our Goal:	\$1,300,000	
Collected thus far:	\$1,101,521	(84%)
Parishioner response:	268	(26%)

AUTOMATIC WITHDRAWALS FOR CONTRIBUTIONS (ACH):

If you would like to have your church contributions automatically deducted from your bank account each month, call the parish office at 996-3639. Forms can also be found on our website at www.holyfamilymitchell.com (under FORMS) that you can fill out and return to the parish office.

NEW TO THE AREA? MOVING? Please contact the parish office at 996-3639.



School News from John Paul II

Robin Cahoy - Principal
1510 W Elm Ave, Mitchell, SD 57301
(605) 996-2365 - Website: www.johnpaul2.org

Our Advent theme this year is "The Wise Still Seek Him". There are several school-wide activities that we partake in each day beginning with a task that is read on the morning announcements. At lunch time we read short readings from the Bible and talk about their meaning. The classroom also has a challenge each morning to see where the wise men from their nativity set will appear as they are searching out the baby Jesus. We also await the treats that Saint Nicholas will leave in our shoes when we celebrate his feast day.

Our weekly 9:00 All School Mass will be on Tuesday, December 8th this week as we celebrate the Feast Day of the Immaculate Conception of Mary. We will also learn about the Feast Day of Our Lady of Guadalupe on December 12th. There will be no school mass on Friday, December 11th.

The 3rd - 6th grade students will share in the Sacrament of Reconciliation this week. It is a great time to rid ourselves of the "sludge" that we carry and open ourselves up for the celebration of the season.

Please remember to write the dates on the calendar for the upcoming concerts: K - 2nd will be on December 7th, 3rd - 6th will be on December 15th, both at 7:00 at the high school. Our Pre 3 class will hold their concert on December 14th at 5:30 in Holy Spirit Church. The music around the school sounds so festive at this time of year!

ADOPT-A-STUDENT: As the end of the year approaches, please consider making a yearend tax deductible contribution to the John Paul II Adopt-A-Student Fund. This fund allows families to attend John Paul II School who might otherwise not be able to because of financial restraints. For more information please call the school at 996-2365. Thank you!



19th Annual Christmas at the Cathedral

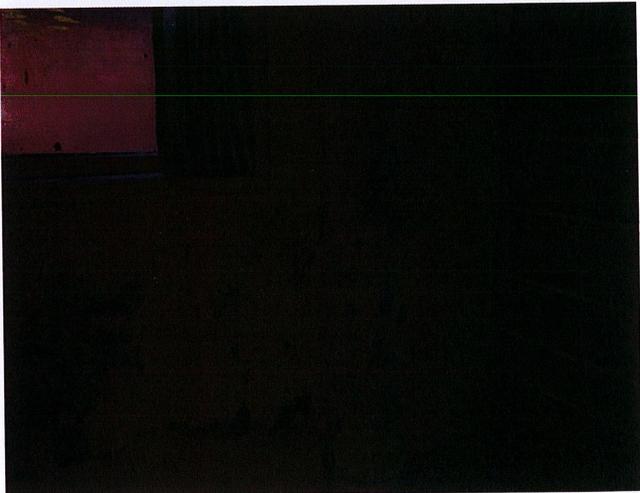
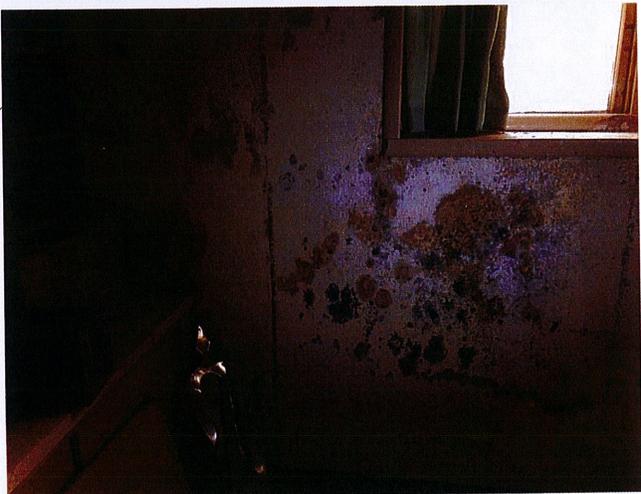
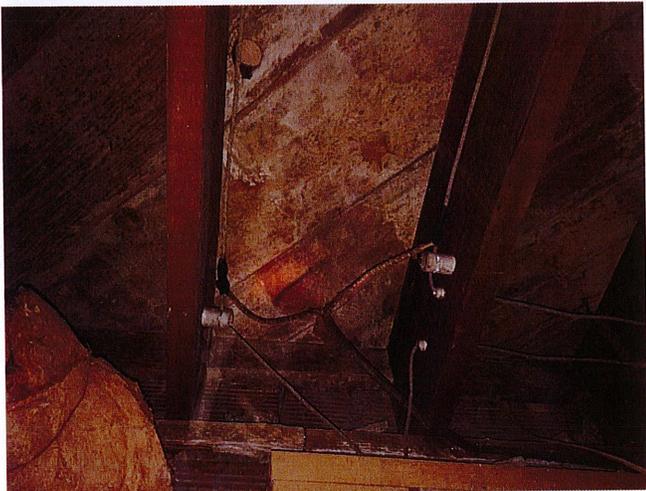
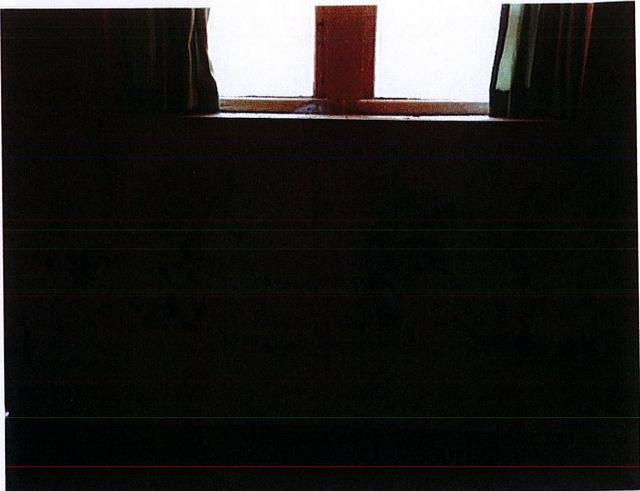
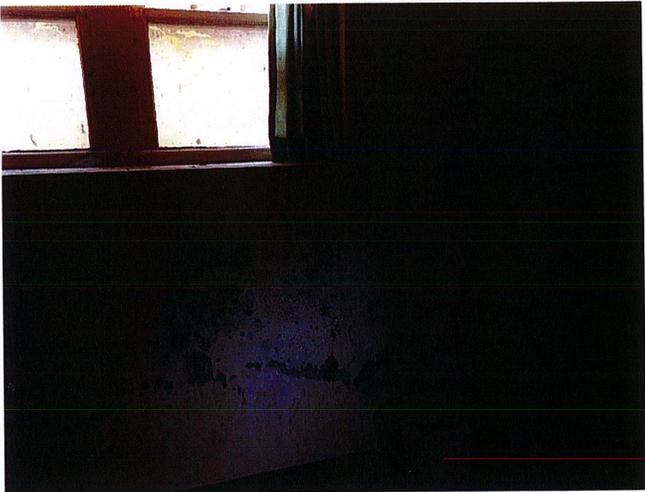
December 17, 18, 19 & 20.

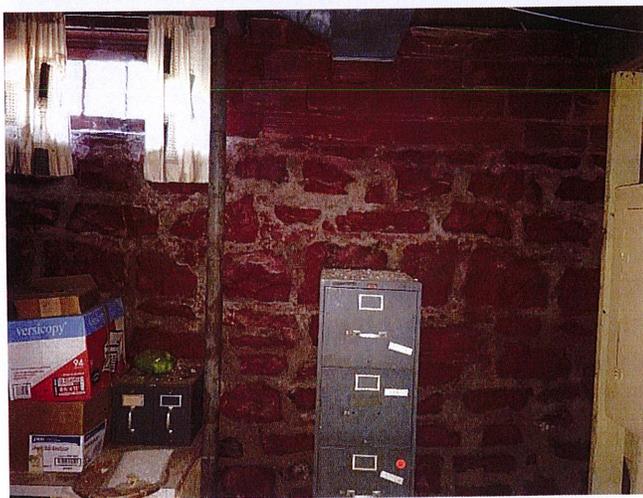
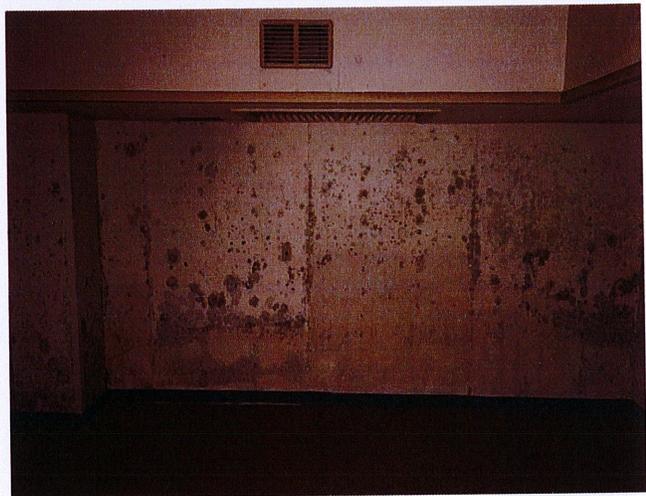
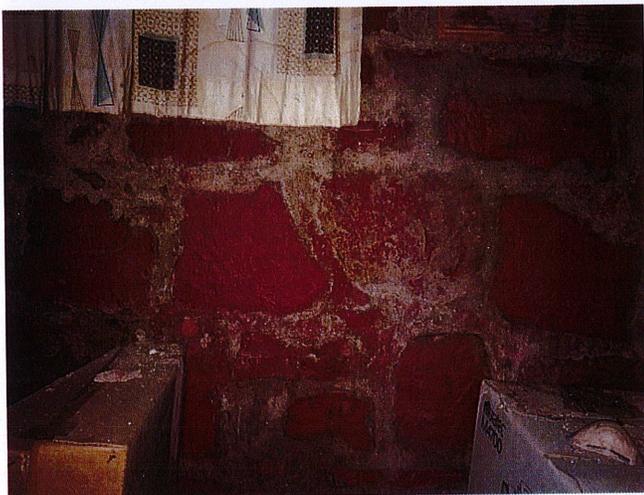
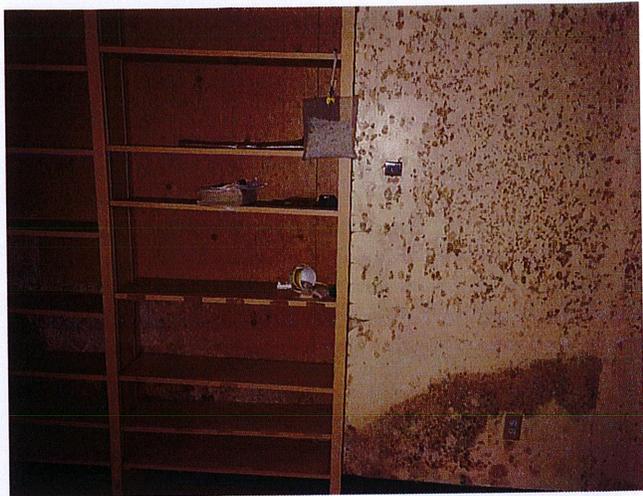
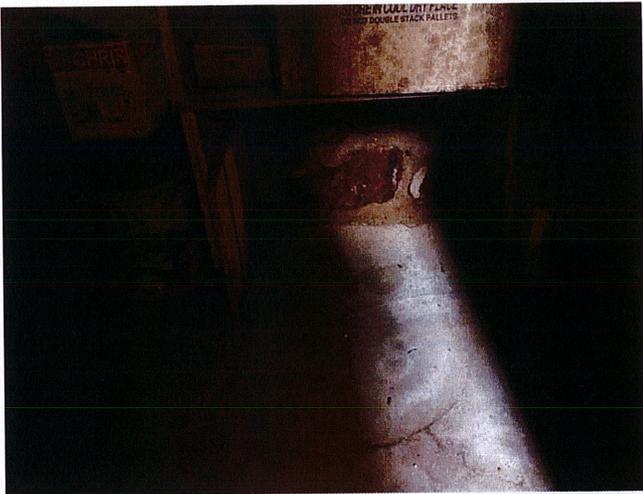
"Love Came Down at Christmas"

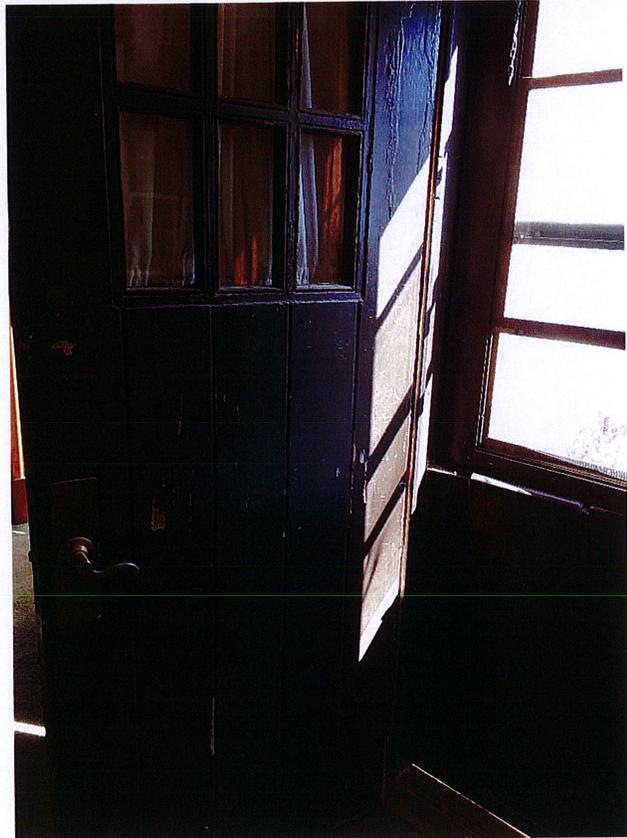
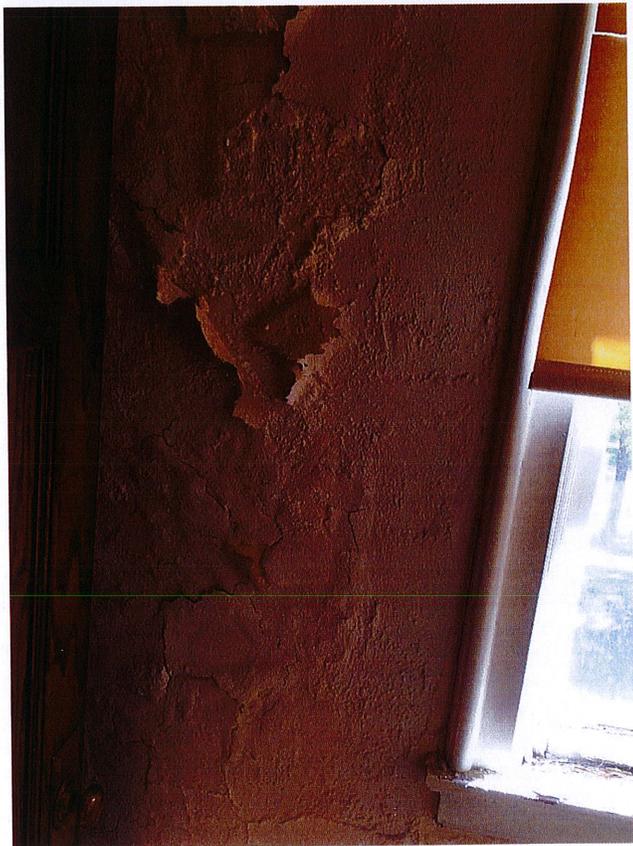
Tickets: Sioux Falls HyVee stores, on-line at www.cfesd.org, Phone 605.988.3765, Email bkuyper@sfcatholic.org, or stop by the Catholic Community Foundation Office (523 N Duluth Ave).

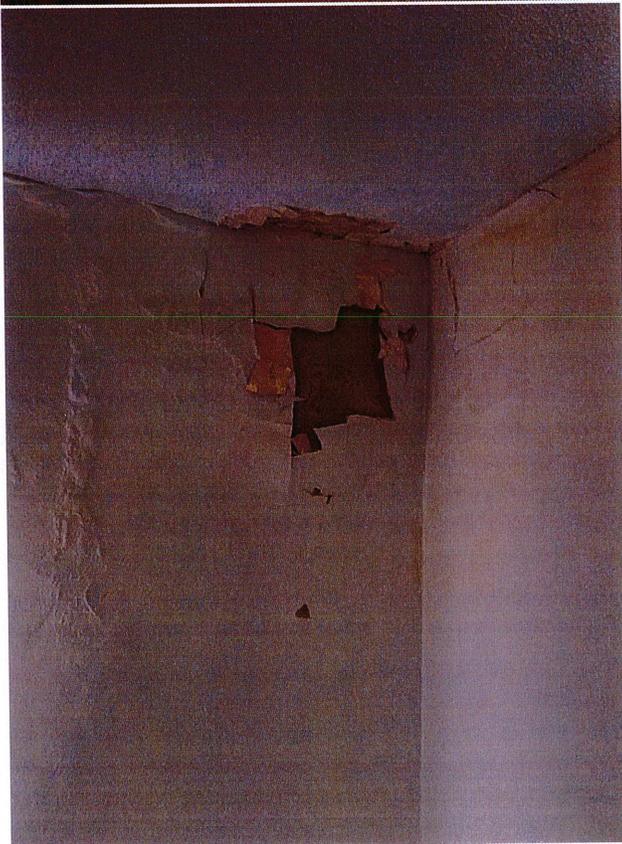


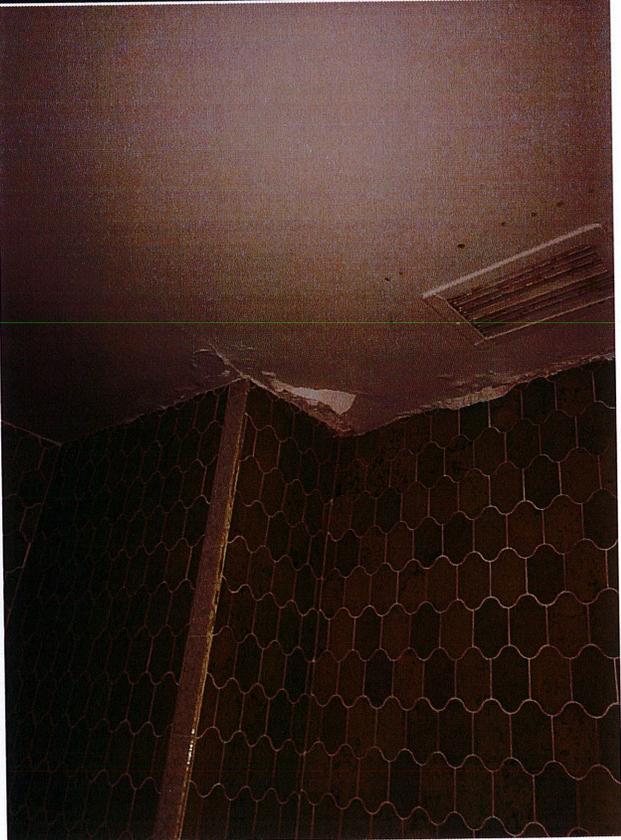
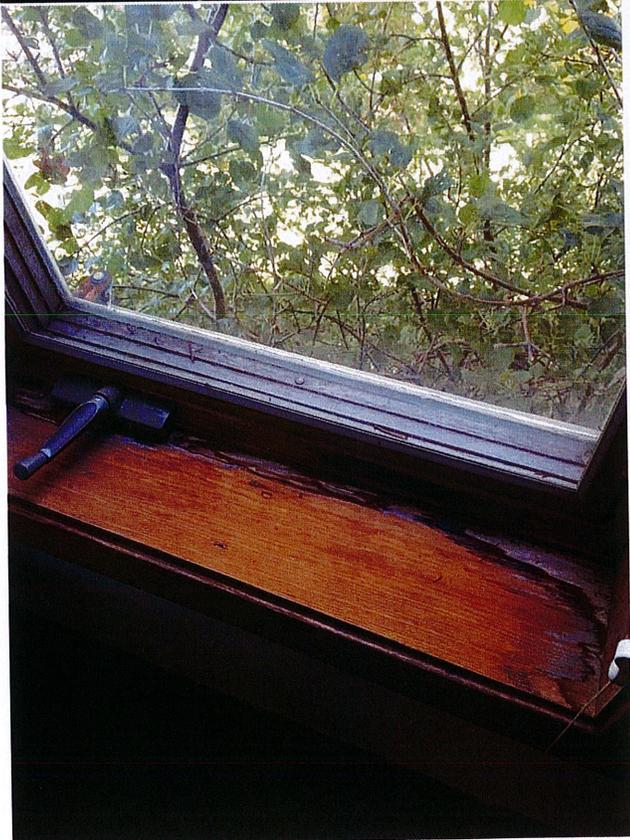
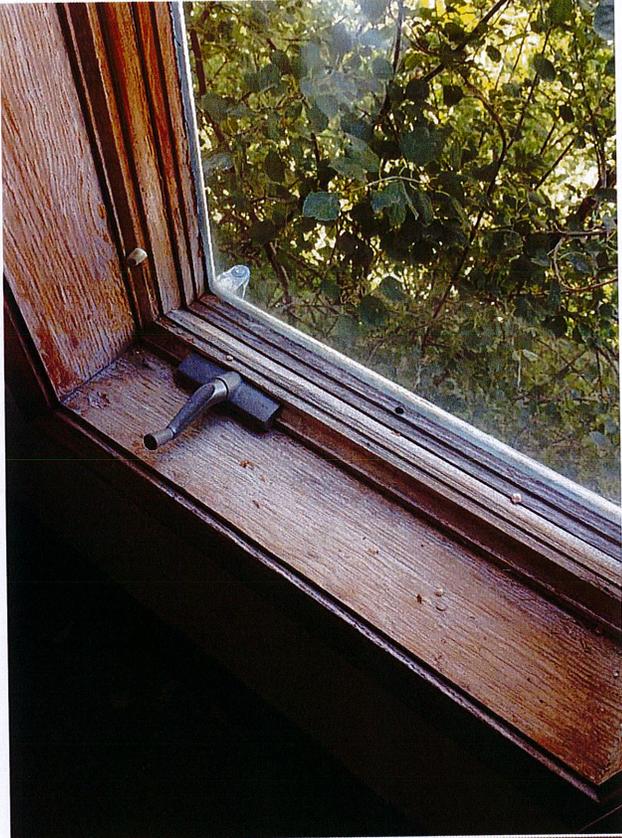
We Welcome through the Living Waters of Baptism: EMERY MAE, daughter of Nicholas & Laura (Osterloo) Wenande. May God shower you with an abundance of His grace and blessings.

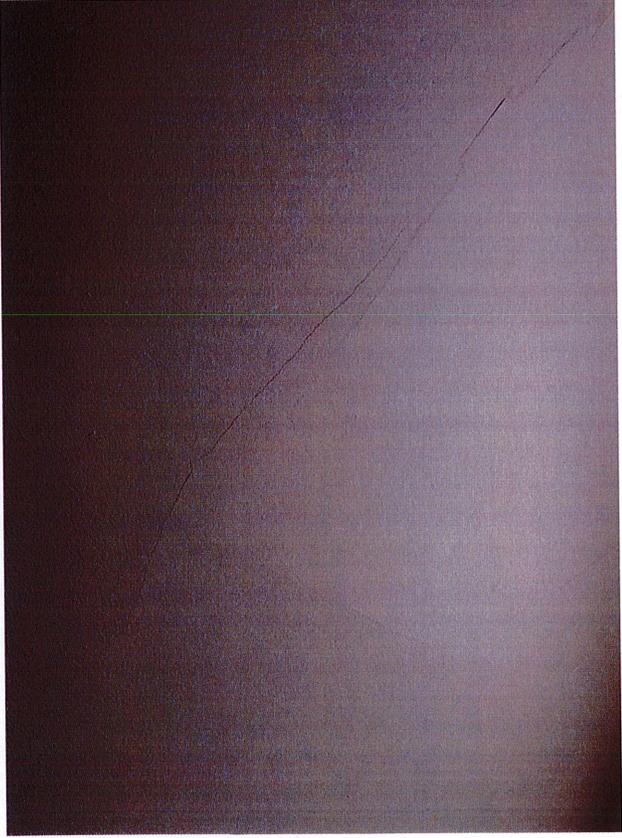


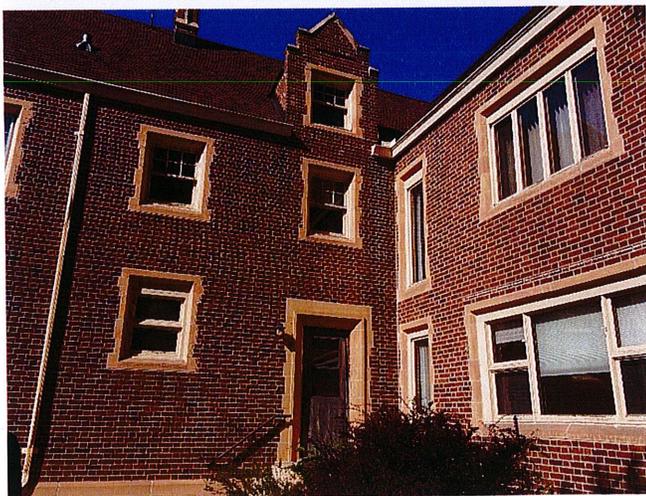
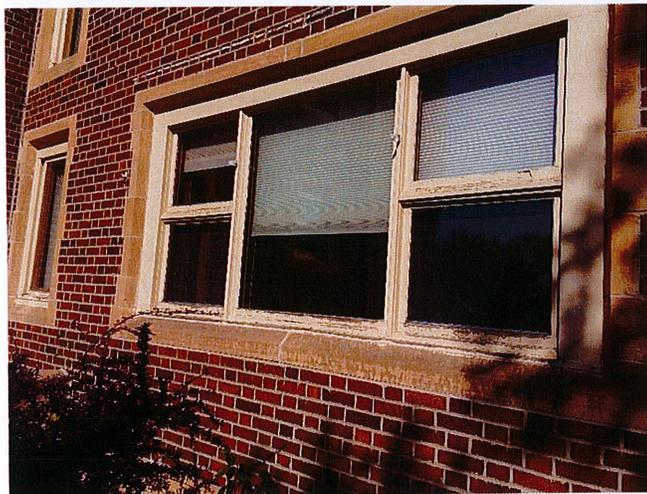
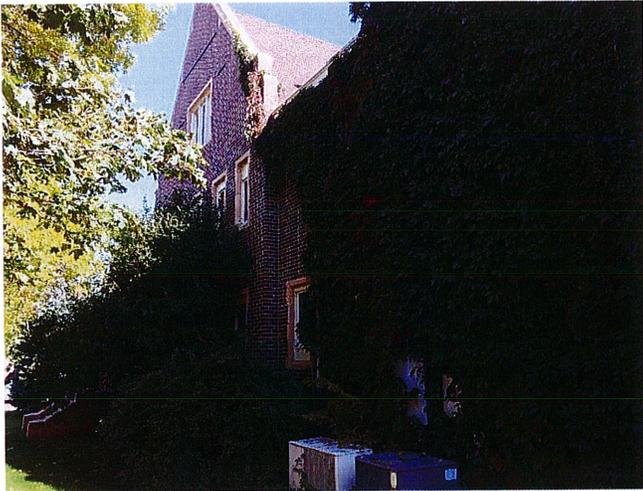


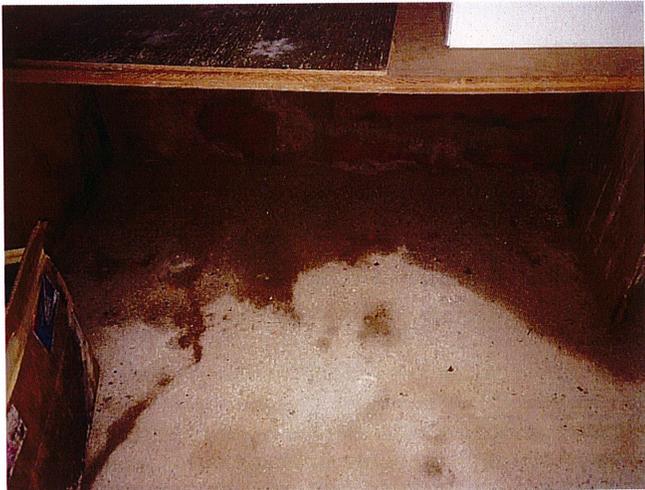
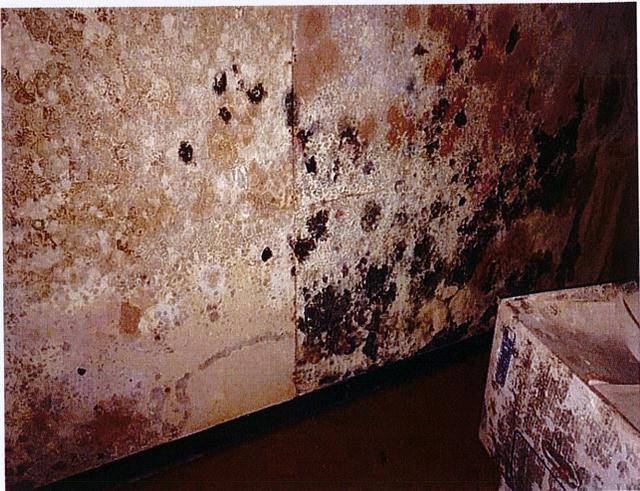












CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: Requested By:

Desired Action of City Council
 Authorization Approval Resolution
 Ordinance Citizen Request Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

Public works is requesting to award the bid to the lowest responsible bidder, Dillon, in the amount of \$15,000 for the demolition of 205 N. Duff as ordered by the court.

Because this item was not budgeted, I will need to add this item as a potential contingency transfer in the event that the Public Works budget needs the transfer at the end of the year. The transfer would only be done if the overall budget needs it. If the Council approves the bid award at the Council meeting, you are also authorizing us to add this as a potential contingency transfer. Included is a current list of contingency items for 2016, including the building demolition.

BID TABULATION FOR DEMOLITION OF 205 NORTH DUFF - CITY PROJECT #2016-27
BID OPENING: 1:30 PM, JANUARY 25, 2016 - CITY HALL, MITCHELL, SD

BASE BID:		Dillion's Dakota Excavating Service 41942 257th Street Alexandria, SD 57311	VanderPol Dragline Inc. 1001 Hot Rod Road Mitchell, SD 57301	Schoenfelder Construction 3131 West Havens Mitchell, SD 57301
ITEM DESCRIPTION	QUANTITY	AMOUNT	AMOUNT	AMOUNT
1 Demolition & Removal of 205 North Duff as per specifications	1 Lump Sum	\$ 15,000.00	\$ 18,800.00	\$ 29,900.00
	TOTAL BID	\$ 15,000.00	\$ 18,800.00	\$ 29,900.00

Prepared by Deb Hanson-Sudbeck

THE CITY OF MITCHELL RESERVES THE RIGHT TO ACCEPT OR REJECT ANY AND/OR ALL BIDS AND RESERVES THE RIGHT TO ACCEPT BIDS IN THE BEST INTEREST OF THE CITY OF MITCHELL.

WORK SHALL BE COMPLETED PRIOR TO JULY 1, 2016 - WORK WHEN STARTED MUST BE COMPLETED WITHIN A THIRTY (30) DAY PERIOD FROM START TIME TO FINISH.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/16/2016

Requested By:

McGannon

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Award Bid for #2016-19 5TH Street from Main to Burr Utilities Improvement

Explanation/Background of Agenda Item Requested:

Bid will be opened on February 11th - Bid tabulations will be distributed on Council tables.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: Requested By:

Desired Action of City Council
 Authorization Approval Resolution
 Ordinance Citizen Request Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

CITY OF MITCHELL

City Council Meeting Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting



Meeting Date Requested:

02/02/2016

Requested By:

Lake Mitchell Advisory Committee

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

\$0

Agenda Item:

Core Sampling for Lake Committee Study

Explanation/Background of Agenda Item Requested:

The Lake Committee is seeking approval to move forward with core sampling on Lake Mitchell to provide additional data in the ongoing study of water quality issues with Lake Mitchell. The Study would be completed by FYRA Engineering and would be a portion of the "task 1" items identified for the Lake Mitchell Improvement project. If this item is approved it would require a contingency transfer of \$3,000. I listed it as professional services in the Mayor's budget to avoid having to do cash transfers between funds.

My understanding of this "core sample" is that it needs to be done while the lake is frozen. If the City waits until the 2017 budget session, it will push back the beginning of the study until late in 2017 (waiting for the lake to freeze).

Members of the Lake Committee as well as John Holz, FYRA Engineering will be at the meeting to answer any questions that the Council may have.

**CITY OF MITCHELL
CITY PLANNING COMMISSION
MINUTES, February 8, 2016**

NOT APPROVED

Call to Order: Chairman Larson called the February 8, 2016 City Planning Commission meeting to order at 12:00 pm, Council Chambers, City Hall, Mitchell, SD

Members Present: Larson, Everson, Schmucker, Meyers, Molumby, Griffith

Members Absent: Fergen and Allen

Others Present: Putnam, Ellwein, Koch, McGannon, Johnson, Hegg, Overweg, and Mayor Toomey

Agenda: Motion by Everson, seconded by Schmucker to approve the agenda. All members present voting aye, motion carried.

Minutes: Motion by Molumby, seconded by Everson to approve the minutes of the January 25, 2016 meeting. All members present voting aye, motion carried.

Next Meeting: Motion Griffith, seconded by Everson to schedule the next meeting for February 22, 2016. All members present voting aye, motion carried.

Conditional Use: Lyndsyae Sloan has made an application a family residential child care center in her home at 908 E. 3rd Avenue, legally described as Lot 13, Block 13, F.M. Greene Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Ms. Sloan was available to answer questions from the commission. No written comments were received. No one testified in opposition of the application.

The fire marshal has inspected the property and provide a compliant report.

The public notice was published on January 9 & February 4, 2016 in the *Mitchell Daily Republic* and letters to the neighboring property owners were sent January 27, 2016.

Motion by Molumby, seconded by Everson to recommend the Board of Adjustment approve the conditional use permit with two conditions: 1) the permit is not transferrable 2) and if the business ceases for a period of six months or longer a new permit must be secured. All members present voting aye, motion carried.

Rezone: Delvin & Delana Schelske have made an application to rezone Lots 5 & 6 of Knollwood Heights 2nd Subdivision (1700 Block Rew Place) have requested rezoning this property from R2 Single Family Residential District to R4 High Density Residential District.

Ms. Schelske and Nikki Letcher were available to answer questions from the commission. No one testified in opposition of the rezoning requests.

The public notice was published in the *Mitchell Daily Republic* on January 28, February 4 & will be published on February 25, 2016. Letters to the neighboring property owners were mailed on January 28, 2016.

Some commissioners felt this request may constitute "spot zoning". The applicants provided background information. The commission would like to see all the applicants' property rezoned to R4. Putnam asked Koch about publication and possible council action. He advised the applicants to withdrawn and republish with the new legal descriptions.

Motion by Meyers, seconded by Everson to recommend denial of the rezoning application as presented. All members present voting aye. Motion carried.

Plat: Lots 1 and 2 of L.M. Thue First Addition in the East ½ of the NE ¼ of Section 30, T 103 N, R 60 W of the 5th P.M., Davison County, SD. This is in the ETJ area and the county planning commission will hear it in March. Motion by Everson, seconded by Griffith to approve the plan pending county approval. All members present voting aye. Motion carried.

Plat: Lot 14 in the Replat of Tract A, Wild Oak Golf Club Addition to the City of Mitchell, Davison County, South Dakota. Putnam reminded the commission that this plat was previous platted, then vacated, and now being re-platted again. Motion by Molumby, seconded by Griffith to approve the plat, all members present voting aye.

Plat: Tracts A thru C and Lot 4A, Backlund Addition, NW ¼ in the SW ¼ of Section 24, T 103 N, R 60 W, of the 5th P.M., Davison County, South Dakota. Dave Backlund provided an explanation of the plat. He indicated the railroad right-of-way are being identified, he paraphrased it as "clean up". This was approved by the County Planning Commission and it is scheduled for the County Commissioners' consideration on February 9, 2016. Motion by Griffith, seconded by Schmucker to approve the plat with a couple minor corrections in the certification per the Register of Deeds. All members present voting aye, motion carried.

Plat: Tracts K thru O, Tract B1 and Tract B2, Wild Oak Golf Club Addition in the SE ¼ of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. Dave Backlund was again available for questions. Putnam indicated this plat basically plats that portion of the golf course that is currently not platted. This plat was approved by the County Planning Commission and scheduled for the County Commissioners' consideration February 9, 2016. Motion by Everson, seconded Molumby to approve the plat with a couple corrections in the certification per the Register of Deeds. All members present voting aye, motion carried.

Plat: Lot 2 of D. & D. Long's First Addition, a Subdivision of Irregular Tract No. 3 in the NE ¼ of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. Devon Long was present to answer questions. He will be asking for a variance for construction of a new building and this plat will facilitate a transfer of ownership. Motion by Molumby, seconded by Griffith to approve the plat. All members present voting aye, motion carried.

Plan: VFW, 215 N Main Street. Zoned Central Business District. Dr. Martin Christensen presented plans for the renovation of the building which is intended to provide additional meeting areas, improved the exits, and install an elevator. Hegg indicated that the fire marshal and he have review the plans. Putnam will submit the plans for consideration by the Mitchell Historic Preservation Commission, as the project may seek historic funding. Motion by Molumby and seconded by Schmucker to approve the plan with condition the project complies with fire and building codes.

Plan: Moen/Slumberland, 812 N Rowley St. Zoned Central Business District. A representative of Picek Construction and the manager of the Slumberland Store provided the commission details about the renovation of space to accommodate The Overtime restaurant plans to provide space for hosting larger functions. Larry Jirsa, Mitchell Architect, has been retained to insure compliance with the various codes. Motion by Schmucker, seconded by Griffith to approve the plan as submitted. All members present voting aye, motion carried.

Adjournment: Chairman Larson adjourned the meeting at 12:45 pm.

Chairman

Date

CITY OF MITCHELL
HISTORIC PRESERVATION COMMISSION

February 9, 2016

Not Approved

Chairman Logan called the February 9, 2016 meeting of the Mitchell Historic Preservation Commission to order at 12:00 pm, Council Chambers, City Hall, Mitchell, South Dakota.

Members Present: Logan, Swenson, Buechler, Clark, Hauser, Metzger Absent: Pooley

Staff: Putnam Ex-officio, Carl Koch, City Attorney

Approval of Agenda: Motion by Buechler, seconded by Clark to approve the agenda as published. All members present voting aye, motion carried.

Approval of Minutes: Motion by Buechler, seconded by Metzger to approve the minutes of the January 19, 2016 meeting. All members present voting aye, motion carried.

Action: Terry Sabers presented the construction project for the business located at 217 N Main Street, Mitchell, SD. His family acquired this property about a year ago and have done extensive renovation since the purchase. It is currently used for retail. The property has received Deadwood Grant funding for its renovation. Mr. Sabers is currently seeking additional Deadwood funding for a new roof. He is requesting a letter of support to be included in his new application. Motion by Swenson, seconded by Clark to support the Sabers application and send a letter of support on behalf of the MHPC. All members present voting aye, motion carried.

Action: Demolition of the rectory structure located at 321 E. 3rd Avenue that is located within the Holy Family property (block), which is located within a designated historic district. A case report along with various documents were submitted to the commission for their consideration. The case report has been sent to the State Historic Preservation Office for their review. On January 28, 2016 SHPO has requested comments from the local preservation commission, which are to be included in the case report. Putnam and Koch provided the commission a description of the process and requirements of state law and rules.

Dean Uhre and Terry Sabers representing Holy Family provided a brief history of the rectory and a description of the building's physical features. They also provided a summary of the parish's plan to provide their clergy a residence across the street to the east. They said the building was built in 1923 and for the past two years it has not been occupied. Uhre and Sabers shared with the commission how the decision of the church's leadership in examining the long range future and viability of the rectory building. The building is not connected to the church. They provided the commission a description of the physical challenges the building is currently facing which include; water seepage, black mold (air quality), the brick veneer loosening from the exterior walls, handicapped accessibility (ADA), and necessary repairs that are required to make the property habitual and compliant with codes. The case report included quotes from reputable and competent professionals that provided estimation of renovation costs in addressing the current challenges of the rectory.

The parish has explored the possibility of moving the structure to another site. A letter from a mover was included in the case report and it was determined this is not practical.

Uhre and Sabers also shared with the commission the church's examination of renovating the rectory into another use. The existing design and layout would require substantial renovation and costs. Moreover, the diocese also restricts the use of church property for non-religious uses, therefore there is a limitation of potential occupants.

Logan inquired about the architecture of the structure and questioned if the design is consistent or compatible with similar South Dakota buildings constructed during the 1920-1930s'. Simply, does it fit in the area.

Uhre and Sabers indicated the parish has been notified on numerous occasions of the possibility of demolishing the rectory and they were notified in December of 2015 that a demolition permit was to be pursued soon.

The church has not made a final determination of what the site of the rectory will be used for once the rectory is removed. However, they want to insure that it enhances the historic appearance of the iconic church. Possible uses include enhanced green space, grotto or other attractive landscaping features. The church feels that removing the rectory building will provide a better view of the historic church building.

The church would like to use the resources that are currently being used for the rectory and invest them into the historic preservation of the church.

Findings:

1. The commission has determined the case report submitted by church has shown that all feasible alternatives and possible other uses have been examined.
2. The church has examined the possible of moving the building
3. The current design, floor layout, and physical challenges of the building contribute to the substantial cost of remediation, renovation, and code compliance.
4. The commission noted the restriction of the owner to potential occupants and marketability.
5. The commission has determined the parish members and their extended community have been informed of the potential demolition through an extensive series of meetings, handouts and repeated messages in the church bulletin and the commission has conducted a public hearing. The church has not heard of any opposition from their membership.

Motion by Swenson, seconded by Hauser to conclude based of the case report and testimony from representatives of Holy Family Church that the request for a demolition permit be granted.

Members Logan, Buechler, Swenson, Hauser, Metzger vote aye, Clark abstained. Motion carried.

Action: VFW 215 N Main St. Putnam inform the commission of the VFW's plan to renovate the building's second floor into meeting rooms and they plan on installed another outside exit. They are also looking at an elevator and other improvements to bring the building compliant to various codes. The planning commission has approved the plan. The building is historic and the owners may seek historic funding at a future date. The commission encourages the building owners to

insure the renovations and improvements be compatible with historic standards. Motion by Clark, seconded by Clark to approve the plan. All members present voting aye, motion carried.

Discussion of future members: The commission identified a few names of potential HPC members. Logan will visit with the mayor about future appointments. Putnam reminded the commission that members must live in the city or have a business in the city.

Projects: The commission discussed the possibility of updating walking tours publications that would for public distribution. The commission may seek funding and collaboration with other organizations. The commission also is exploring acquiring signs that may recognize properties that have received historic or main street funding. No formal action taken.

Next Meeting: The commission will try to meet again in March.

Chairman Logan adjourned the meeting at 1:30.

Chairman

Secretary

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: Requested By:

Desired Action of City Council
 Authorization Approval Resolution
 Ordinance Citizen Request Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

Bids were received and opened on February 16, 2016 at 1:30 pm for the Corn Palace Sound System. One bid was received by Midstates Audio in the amount of \$117,462. The 2016 budget for this improvement was set at \$125,000. The bid received is within the budgeted amount, and I would recommend awarding the bid to Midstates Audio in the amount of \$117,462.

This project will replace and upgrade the existing corn palace sound system. It includes new speakers, new controls, upgraded speaker wiring, new inputs for the media box, a new portable mixer (for games, etc), and a new processor that also allows for alternative inputs. The system will come with a wireless control so that sound can be adjusted through a security protected connection, if needed. It also includes security controls to limit changes being made that will disrupt the system settings, and makes it easier for users renting the facility to make minor adjustments in sound levels. The new system will address the audio control issues we have had, as well as sound above the bleacher seating, and sound quality. We have been told that parts of the system range between 40 years old and 5 years old. This project will bring all components of the system to the newest technologies throughout the facility. The newest Bose speakers added to the facility will be reused as secondary speakers.

The bid specifications state that the work is to be completed by May 15th, however, Midstates will be able to start the work (after council approval) earlier. Today we stated we would like it done so that the Community can see some of the spring events with the new system. It is also important to start work as soon as possible due to having parts of the system failing recently and concern over those failures continuing.

BID TABULATION FOR CORN PALACE SOUND SYSTEM UPGRADE- CITY PROJECT #2016-20

BID OPENING: 1:30 PM, FEBRUARY 16, 2016 - CITY HALL, MITCHELL, SD

		MidStates Audio/Video Inc. 4012 N. Hainje Avenue Sioux Falls, SD 57104		
ITEM DESCRIPTION	QUANTITY	AMOUNT	AMOUNT	AMOUNT
1 Sound System upgrade as per specifications	1 Lump Sum	\$ 117,462.00	\$ _____	\$ _____
	TOTAL BID	\$ 117,462.00		

Prepared by Deb Hanson-Sudbeck

THE CITY OF MITCHELL RESERVES THE RIGHT TO ACCEPT OR REJECT ANY AND/OR ALL BIDS AND RESERVES THE RIGHT TO ACCEPT BIDS IN THE BEST INTEREST OF THE CITY OF MITCHELL.