

1. Agenda

Documents: [FEBRUARY 1, 2016 AGENDA.PDF](#)

2. Packet

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City Council Agenda

City Council Chambers
612 North Main Street
Mitchell, SD 57301

February 1, 2016

1. 6:40 p.m. **SIDEWALK**
2. 7:30 p.m. **CALL TO ORDER**
3. **PLEDGE OF ALLEGIANCE**
4. **INVOCATION** First Lutheran
5. **ROLL CALL**
6. **OATH OF OFFICE:** Mayor Jerry Toomey to issue Oath of Office to:
 - a. Scott Schmidt, Corn Palace Director
7. **APPROVAL OF CONSENT AGENDA:** Items appearing on the Consent Agenda may be removed by a City Council member for discussion at the beginning of the formal agenda items.
 - a. City Council Agenda
 - b. Minutes from Prior Meeting:
 1. City Council Minutes January 18, 2016
 - c. Committee Minutes:
 1. Planning Commission December 14, 2015
 2. Finance January 18, 2016
 - d. Approve Property Tax Abatements for 2015 Taxes Payable in 2016 as listed:
 1. Dakota Wesleyan University, Leased Site-East ½ of Block 2 in Morningview Additions in the amount of \$674.08 for Structures that have been removed after the assessment date
 2. Puetz Development, On Leased Site-Lot 2B of MTI Foundation Housing Addition in the amount of \$30,742.18 for City Council Approved Amendment in TIF #13 Agreement
 3. Kevin Roth, Lot 3 in Block 8 of Justs Addition in the amount of \$809.46 for loss occurred because of fire
 4. Mitchell Christian Education Association, Lot 2 in Block 3 of Mitchell Christian Addition in the amount of \$211.90 lot owned by an Exempt Entity
 5. Todd Long & Dawn Stevens, Lot 7 in Block 2 of F.M. Greene Addition in the amount of \$532.50 for loss occurred because of fire
 6. Koupal Brothers, Lot 1 EX IT #1 in Northeast ¼ of 27-103-60 in the amount of \$224.50 for loss occurred because of fire
 7. CK Property Group LLC, Lot 1 in Block 3 of Mitchell Christian Addition in the amount of \$680.50 purchased from an Exempt Entity
 8. Chesterman Properties Inc., Lot 7, 8, 9, 10, and 11 in Block 24 of Original Addition in the amount of \$3,141.32 for loss occurred because of fire
 - e. Change Order to the West Side Water Tower Painting Project #2016-16 contracted to Central Divers, LLC as follows:

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following through the switchboard at (605)995-8420 at least 24 hours prior to the meeting with requests for assistance: Finance Officer, Human Resource Officer or Director of Public Works.

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1. C.O. #1 increasing the contract amount by \$2,720.00 for repairs, adjust contract amount to \$14,470.00
- f. Raffle Requests:
 1. Davison County Republicans with the drawing to be held on March 31, 2016
 2. Mitchell Special Olympics with the drawings to be held on February 3, 6, and 17th 2016
 3. MSHA-Mitchell Marlins Hockey with the drawing to be held on March 6, 2016
- g. Set date of 02-11-16 to receive and consider bids for:
 1. 5th Avenue-City Project #2016-19
- h. Set date of 02-16-16 to receive and consider bids for:
 1. Corn Palace Sound System Upgrade-City Project #2016-20
- i. Set date for February 16, 2016 on the application to transfer Retail (on/off sale) Malt Beverage License RB-20236 from Leader Sporting Goods/Ken Blaalid, at 515 East Spruce Street, Mitchell, South Dakota to Leader Sporting Goods/Jeanne Blaalid at 515 East Spruce Street, Mitchell, South Dakota
- j. Set date for February 16, 2016 on the application to transfer Retail (on/off sale) Wine License RW-20237 from Leader Sporting Goods/Ken Blaalid, at 515 East Spruce Street, Mitchell, South Dakota to Leader Sporting Goods/Jeanne Blaalid at 515 East Spruce Street, Mitchell, South Dakota
- k. Set date for February 16, 2016 on the applications of Palace City Lions Club for a Special Event
 1. Malt Beverage and Wine License, located at the Corn Palace and City Hall, Mitchell, on May 20th, 2016 for the Mickey Gilley Concert
 2. Liquor License, located at the Corn Palace and City Hall, Mitchell on April 9th, 2016 for the Hair Ball Concert
- l. Set date for February 16, 2016 on the applications of Mitchell Elks Lodge #1059 for a Special Event
 1. Liquor License, located at the Masonic Lodge, 112 East 5th Avenue, Mitchell, on March 5th, 2016 for a wedding dance
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- m. Hearing on the application to transfer Retail (on/off sale) Malt Beverage License RB-3833 from Freedom Valu Centers Inc., dba GoldMine at 512 South Sanborn Avenue, Mitchell, South Dakota to LAB, LLC at 501 South Sanborn Street, Mitchell, South Dakota
- n. Approve Advertising Specifications for Fire Truck
- o. Gas & Diesel Fuel Competitive Quotations
- p. Pay Estimates
- q. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer

Motion to Approve, Request Public Comment, Roll Call

8. **CITIZENS INPUT:** If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to

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the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

9. **COMMITTEE REPORT:** Entertain a motion to approve the Committee Report
 - a. Sidewalk
10. **BOARD OF ADJUSTMENT:** Entertain a motion of the City Council to recess and sit as the board of adjustment.
11. **SET DATE:** Entertain a motion to set date for 02-16-2016 for Board of Adjustment Hearing as listed below:

Hearing on the application of Lyndsyae Sloan for a conditional use permit to operate a family residential day care center located at 908 East 3rd Avenue, legally described as Lot 13, Block 13, F.M. Greene Addition, City of Mitchell, Davison County, South Dakota
12. **RECONVENE AS CITY COUNCIL:** Entertain a motion for the Board of Adjustment to Adjourn and the City Council to Reconvene in Regular Session
13. **DISCUSSION:** YMCA President & CEO Eric Tucker to Discuss Possibilities of Program Collaborations
14. **ACTION TO APPROVE:** Mitchell Corn Palace Service Agreement with the Mitchell Area Chamber of Commerce and the City of Mitchell
15. **ACTION ON RESOLUTION #3328:** A Plat of Lot 57 of Maui Farms Second Addition, a Subdivision of the Southeast $\frac{1}{4}$ of Section 31, Township 104 North, Range 60 West of the 5th P.M., City of Mitchell, Davison County, South Dakota
16. **ACTION ON RESOLUTION #3329:** A Resolution Providing for Release of Drainage Easement
17. **OPEN HEARING: (By Motion and vote)** On the Modification Proposed BID #2
18. **CONDUCT HEARING:** On the Modification Proposed BID #2
19. **CLOSE HEARING: (By Motion and vote)** On the Modification Proposed BID #2

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20. ACTION ON RESOLUTION #3330: Expanding Boundaries of BID #2

21. 2nd READING & ADOPTION: Ordinance #2521, An Ordinance to amend BID #2 by Adjusting Hotel/Motel Tax and Adjusting Application of Proceeds Provision.

Motion to Approve, Request Public Comment, Roll Call

22. 1st READING ORDINANCE #2528: An Ordinance Amending the City of Mitchell Municipal Code, Title Eight, Public Ways and Property, Chapter One, Streets, Sidewalks and Public Ways, Article C, Street Names and Building Numbers, and Changing the Name of a Portion of South Landgon Street to South Grassland Drive

23. ACTION TO APPROVE BIDS:

- a. Sanitary CIPP Liner with PVC Alternate-City Project #2016-8
- b. City Hall Waste Pipe Installation-City Project #2015-33A

24. ACTION TO APPROVE: Contract with SPN for the Wastewater Forcemain from I-90 to 411th Avenue Project 2016-12

25. MOTION TO ADJOURN

NEXT REGULAR COUNCIL MEETING DATE: Tuesday, February 16th, 2016
COUNCIL AGENDA DEADLINE IS WEDNESDAY NOON PRIOR TO CITY COUNCIL MEETING

FOR COUNCIL INFORMATION: Planning Commission Minutes-January 25th, 2016

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SIDEWALK COMMITTEE

**February 1, 2016
6:40 PM – 7:30 PM**

- 1. CALL TO ORDER**
- 2. APPROVE AGENDA**
- 3. SNOW REMOVAL OF SIDEWALKS**
- 4. DISCUSS 2017 SIDEWALK PLAN**

Committee meeting agendas are scheduled based on an estimated time of completion. If a meeting concludes prior to its scheduled time the next committee may start its proceedings early.

"The City of Mitchell invites all interested parties to give oral or written comments. If special accommodations are required, please notify the Public Works Department at 995-8433 at least 24 hours prior to the scheduled meeting."

Chairman: Terry Johnson

Members: Mel Olson, Bev Robinson, Dave Tronnes, Jeff Smith

REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA

January 18, 2016
7:30 P.M.

PRESENT: Dan Allen, Marty Barington, Mel Olson, Steve Rice, Bev Robinson,
Jeffrey Smith, Susan Tjarks, Dave Tronnes,

ABSENT:

PRESIDING: Mayor Jerry Toomey

APPOINT DEPARTMENT HEAD:

Mayor Jerry Toomey recommended the appointment of Scott Schmidt as the Corn Palace Director.

Moved by Tronnes, seconded by Smith, to approve the appointment of Scott Schmidt as the Corn Palace Director. Motion carried.

AGENDA:

Moved by Tjarks, seconded by Olson, to approve the following items on the consent agenda:

- a. City Council Amended Agenda.
- b. Minutes from Prior Meetings:
 1. City Council Minutes January 4, 2016, and
 2. Special City Council Minutes January 7, 2016.
- c. Committee Minutes:
 1. Sidewalk January 4, 2016.
- d. Department Reports:
 1. Finance (December),
 2. Police (December),
 3. Fire (November),
 4. Building Permits Issued-2015,
 5. Building Permits (December),
 6. Airport (December),
 7. Airport Board (December),
 8. Palace Transit (December),
 9. Lakeview Golf Course (December), and
 10. Water (December).
- e. Change Order to West Spruce Street Utilities Project #2013-1A contracted to Robert Johnson Construction Company as follows:

1. C.O. #3 decreasing the contract amount by \$55,429.06 for final change in quantities, adjust contract amount to \$2,433,593.17.
- f. Raffle Requests:
 1. Mitchell Foundation for Catholic Education with the drawings to be held on January 22, 29, February 5, 12, 19, and the 26th, 2016,
 2. Mitchell Lions Club with the drawing to be held on April 9, 2016,
 3. American Legion Post 18-Mitchell with the drawing to be held on April 16, 2016,
 4. Gertie Belle Rogers PTA with the drawing to be held on April 2, 2016,
 5. Heart and Sole Cancer Walk with the drawing to be held on January 24, 2016,
 6. VFW Post #2750-Mitchell Auxiliary with the drawing to be held on June 30, 2016 or when 1,200 tickets are sold, and
 7. South Dakota Ducks Unlimited State Convention with the drawings to be held on February 12th and 13th, 2016.
- g. Set date for February 1, 2016 on the application to transfer Retail (on/off sale) Malt Beverage License RB-3833 from Freedom Valu Centers Inc., dba GoldMine at 512 South Sanborn Avenue, Mitchell, South Dakota to LAB, LLC at 501 South Sanborn Street, Mitchell, South Dakota.
- h. Pay Estimates:

Pay Estimate #5 in the amount of \$1,100.00 for Spruce Street Utilities Project #2013-1A contracted to Robert Johnson Construction, and

Pay Estimate #8 in the amount of \$762.96 for Old Landfill Leachate Monitoring Project #2015-28 contracted to Leggette, Brashears & Graham Inc.
- i. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer.

PAYROLL DECEMBER 19, 2015 – JANUARY 2, 2016: City Council \$2,913.84, Mayor \$1,212.23, City Administrator \$4,284.00, Attorney \$2,357.81, Finance \$11,688.20, Human Resources \$3,031.28, Municipal Building \$2,833.11, Information Technology \$1,922.64, Police \$62,994.15, Traffic \$4,009.45, Fire \$42,073.97, Street \$31,794.89, Public Works \$17,561.53, Cemetery \$3,255.10, Animal Control \$1,446.24, Emergency Medical Services \$9,891.90, Library \$11,347.14, Recreation & Aquatics \$4,392.67, Recreation Center \$9,864.00, Sports Complexes \$10,313.24, Parks \$7,706.82, Supervision \$4,713.21, E911 \$22,119.18, RSVP \$5,606.72, Palace Transit \$17,380.28, Nutrition \$670.88, Water \$5,058.44, Water Distribution \$6,822.47, Sewer \$12,517.86, Airport \$3,198.83, Waste Collection \$10,142.27, Landfill \$7,759.38, Corn Palace \$16,093.99, Golf Course \$4,825.80.

SALARY ADJUSTMENTS:

SPORTS COMPLEX: Jeremy Nielsen-\$20.652, Rachela Belau-\$8.55, Kyle Biggerstaff-\$8.55, Levi Olson-\$8.55, Emily Spates-\$8.55, Emily Strong-\$8.55.

PARK: Brad Gates-\$18.196.

RECREATION CENTER: Todd Cavanaugh-\$20.756, Kacee Kopfmann-\$8.55, Jill Rokeh-\$9.00.

PALACE TRANSIT: Cherish Adams-\$13.897, John Bumgardner-\$13.897, Isiah Gibson-\$13.897, Bob Kroger-\$13.897, Larry Kunkel-\$13.897, Pat Leach-\$13.897, Marjorie Novak-\$10.55.

NUTRITION: Alice Claggett-\$10.05, Carmen Granger-\$9.05, Karen Grave-\$8.55, Karen Larson-\$8.55, Sharon Rehorst-\$10.05, Elaine Schaeffers-\$8.55, Diane Schulz-\$9.05.

LIBRARY: Anessa Klumb-\$10.05, Vanessa Garness-\$10.05, Keith Christensen-\$9.55, David Cantrell-\$10.55.

POLICE: Michael Zemina-\$8.55, Brodie J Long-\$8.55.

PUBLIC WORKS: Wade London-\$20.756.

PUBLIC WORKS-WATER: Kevin Sibson-\$18.980.

NEW HIRES:

RECREATION CENTER: Nakita Hoffman-\$9.50, Aliea Kertschmer-Webster-9.00.

WARRANTS: A & B Business Solutions, Contract-\$1,596.67; A & G Diesel, Repairs-\$1,482.60; A-OX Welding Supply, Rental-\$837.16; AFLAC, Aflac Withholding-\$4,371.84; AFLAC Group, Aflac Critical Care-\$818.02; Al Jacklin, Parts-\$70.68; Ameripride Services, Supplies-\$525.75; Arctic Refrigeration, Repairs-\$162.14; Avera Queen of Peace Hospital, Service-\$1,647.58; Avera Queen of Peace Hospital, Supplies-\$874.59; Avera Queen of Peace Hospital, Supplies-\$420.00; AVI Systems, Equipment-\$1,740.24; B-Y Water District, Utilities-\$35,309.00; Bailey Metal Fabricators, Parts-\$493.83; Baker & Taylor, Books-\$137.48; Barrier, Supplies-\$6,100.00; Bethesda Christian Counsel, Service-\$162.76; Big Daddy D's, Contract Services-\$4,660.00; Blackstone Audio, Supplies-\$90.00; BLR, Subscription-\$1,150.00; Broadcast Music, 2016 Fee-\$47.86; Book Systems, Supplies-\$1,030.00; Bridgewater Emery School, Corn Palace Games-\$1,129.00; Brown & Saenger, Supplies-\$2,304.97; Brucelli Advertising, Supplies-\$968.86; Building Sprinkler, Professional Services-\$293.70; Campbell Supply, Supplies-\$1,161.87; Carolina Software, Repairs-\$200.00; Carquest Auto Parts, Parts-\$41.11; CDW Government, Supplies-\$4,503.04; Center Point Large Print, Books-\$84.48; Central Electric, Utilities-\$10,538.47; Century Link, Utilities-\$115.36; Chad Colwell, Reimbursement-\$35.00; Cherie Ramsdell, Contract Services-\$1,790.00; Claims Associates,

Liability-\$271.25; Coca Cola Bottling, Supplies-\$978.00; Corey Beyer, Travel-\$11.00; Corn Palace Concessions, Supplies-\$7.00; Corporate Translation, Service-\$79.06; Country Inns & Suites, Travel-\$228.00; Country Pride, Supplies-\$10,410.77; County Fair, Supplies-\$5.50; Crouse-Hinds, Parts-\$277.13; Daily Republic, Advertising-\$3,639.04; Dakota Counseling, Service-\$276.00; Dakota Heartland Development, 2016 Allocation-\$32,500.00; Dakota Pump, Parts-\$284.37; Dakota Supply Group, Supplies-\$15.99; Daktronics, Parts-\$1,600.00; Dale's A-1 Transmission, Police Tow-\$860.00; Daniel Fechner, Travel-\$11.00; Danko Emergency Equipment, Parts-\$207.24; Darrington Water, Rental-\$65.90; Davison County Register of Deeds, Copies-\$41.00; Davison Rural Water Systems, Utilities-\$79.25; Deb Overseth, Travel-\$4.00; Delta Dental Plan of South Dakota, Dental Insurance-\$12,884.20; Demco, Supplies-\$46.36; Department of Social Services, Child Support-\$1,407.26; DHWS, Equipment-\$1,071.99; Dice Benefits Consulting, Contract Services-\$510.00; Dick's Towing, Service-\$500.00; Diesel Machinery, Parts-\$66.16; Don Everson, Reimbursement-\$100.00; Dougherty & Company, Professional Services-\$900.00; Elliott Equipment, Parts-\$1,185.17; Emergency Education, Travel-\$160.00; Emme Sand & Gravel, Supplies-\$1,822.10; Eric Hieb, Contract Services-\$3,958.50; Etterman Enterprises, Parts-\$73.31; Express 2, Supplies-\$18.00; Farmers Alliance, Supplies-\$2,774.45; Farner-Böcken, Supplies-\$3,375.11; Fastenal, Parts-\$3,451.82; First Dakota National Bank, TID #2-\$76,021.10; Fisher Scientific, Supplies-\$351.67; Frito-Lay, Supplies-\$265.44; Frontier Precision, Travel-\$40.00; G & R Controls, Repairs-\$1,708.99; Global Equipment, Supplies-\$3,126.44; Gold Medal Products, Parts-\$364.31; Golden West Technologies, Repairs-\$562.68; Goverlan, Supplies-\$160.00; Graham Tire, Supplies-\$9.94; Great Lakes Higher Education, Travel-\$185.66; Grey House Publishing, Books-\$185.35; Harlow's Bus Sales, Parts-\$561.19; Harve's Pro Prints, Supplies-\$309.99; Headsets Direct, Equipment-\$470.95; Hillyard/Sioux Falls, Supplies-\$1,281.30; Honda of Mitchell, Repairs-\$321.25; International Association of Fire Chiefs, 2016 Membership-\$284.00; International Association of Fairs & Expositions, 2016 Dues-\$175.00; IAYM, Dues-\$470.00; Independent Viking Glass, Parts-\$77.70; Ingram Library Services, Books-\$355.05; Interstate Glass & Door, Equipment-\$3,966.00; Interstate Office Products, Supplies-\$781.85; James Valley Community Center, 2016 Allocation-\$3,750.00; JCL Solutions-Janitors Closet, Supplies-\$1,004.08; Jeff Spars, Supplies-\$37.90; Jesse Bean, Reimbursement-\$100.00; John Hegg, Supplies-\$35.55; Jones Supplies, Supplies-\$975.74; Joseph F Pekas, 2016 Allocation-\$2,400.00; Junior Library Guild, Books-\$1,128.00; KDLT-TV, Contract-\$645.00; Klunder Auto Body, Repairs-\$2,377.71; Kone, Maintenance-\$707.58; KORN/KQRN Radio, Advertising-\$949.03; Lakeview Veterinary Clinic, Dog Pound-\$1,818.23; Language Line Services, Service-\$52.37; Larry's I-90 Service, Supplies-\$1,022.44; Lawless Electronics, Repairs-\$389.55; Lawson Products, Parts-\$50.40; Leads Online, Service Contract-\$2,148.00; Leggette Brashears & Graham, 2015-28 P.E. #8-\$762.96; Lori Schmidt, Contract Services-\$75.00; Make It Mine Designs, Supplies-\$1,494.51; Maloney & Maloney, Contract Services-\$587.50; Marco, Repairs-\$25.88; MC&R Pools, Supplies-\$572.61; McFarland Supply, Parts-

\$84.18; McLeod's Printing, Supplies-\$278.91; Mega Wash, Service-\$6.00; Menard's, Supplies-\$1,243.99; Meyers Oil, Supplies-\$3,543.37; Michael Todd & Company, Parts-\$1,344.28; Micromarketing, Supplies-\$113.39; Midwest Tire & Muffler, Supplies-\$805.02; Mike Miller Foundation, Ticket Sales-\$11,805.50; Minnesota Valley Testing, Lab-\$1,767.00; Mitchell Area Development, 2016 Allocation-\$20,250.00; Mitchell Area Human Resources, Dues-\$60.00; Mitchell Area Safehouse, 2016 Allocation-\$5,000.00; Mitchell Iron & Supply, Parts-\$61.68; Mitchell Main Street and Beyond, 2016 Allocation-\$40,000.00; Mitchell Municipal Band, 2016 Allocation-\$8,100.00; Mitchell Park & Recreation, Tennis Lesson-\$730.00; Mitchell Plumbing & Heating, Repairs-\$762.95; Mitchell Telecom, Utilities-\$2,082.70; Mitchell United Way, United Way Deductions-\$195.42; Mitchell Women's Softball, State Slow Pitch-\$4,480.00; Mid States Organized Crime Information Center, 2016 Membership-\$200.00; Morris Equipment, Parts-\$65.22; Mueller Lumber, Supplies-\$232.56; Muth Electric, Repairs-\$557.78; Nagel Painting, Service-\$3,000.00; Napa Auto Parts, Supplies-\$329.49; National Pen, Supplies-\$128.88; Nebraska Salt & Grain, Supplies-\$6,447.79; National Emergency Number Association, 2016 Dues-\$137.00; Northwestern Energy & Communications, Utilities-\$60,993.83; National Public Employer Labor Relations Association, Webinar-\$89.00; Oasis Inn, Travel-\$114.00; One Source, Service-\$192.90; Opg3, Supplies-\$4,625.28; Palace Builders, Supplies-\$18.00; Palace Cleaners, Service-\$40.25; Parkston Advance, Advertising-\$278.73; Pat Dockendorf, Contract Services-\$75.00; Penguin Management, Renewal-\$1,444.34; Penguin Random House, Books-\$26.25; Pepsi Cola, Supplies-\$317.26; Public Agency Training, Travel-\$590.00; Push Pedal & Pull, Supplies-\$1,494.44; Qualified Presort, Mailing Service-\$548.73; Quill, Supplies-\$313.96; RDO Equipment, Parts-\$1,969.62; Recorded Books, Supplies-\$922.04; Rew's TV Service, Supplies-\$409.98; JC Penney's, Supplies-\$55.96; Rita's Place, Contract Services-\$892.50; River Cities Public Transit, Phone Lines-\$408.00; Robert Johnson Construction, 2013-1A P.E. #5-\$1,100.00; Saga Communications of South Dakota, Contract-\$1,140.00; Sanborn County, Supplies-\$93.95; Santel Communications, Professional Services-\$778.16; Satcom Global, Contract Plan-\$42.75; Scott Supply, Parts-\$718.96; South Dakota Building Officials, 2016 Dues-\$25.00; South Dakota Department of Public Safety, Service-\$3,590.00; South Dakota Department of Natural Resources, December Fee-\$2,256.07; South Dakota Department of Health, Lab-\$45.00; South Dakota Firefighters, Membership Dues-\$650.00; South Dakota Newspaper Services, Publishing-\$2,383.98; South Dakota One Call, Contract Services-\$86.10; South Dakota Retirement System, South Dakota Retirement Systems-\$44,851.87; South Dakota-Supplemental Retirement, Supplemental Retirement-\$4,966.66; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$350.00; South Dakota Municipal League Workers Compensation, 2016 Renewal-\$181,740.00; South Dakota Waste Water Association, Renewal-\$175.00; Sesac, Entertainment-\$98.91; Sioux Empire Society for Human Resource Management, Membership-\$75.00; Sherwin-Williams, Supplies-\$29.54; Shi Corp, Supplies-\$336.84; Shopko Stores Operating, Supplies-\$79.96; Sioux Falls Two-Way Radio, Supplies-\$641.97; Small Business Development, 2016

Allocation-\$3,000.00; Sport Videos, Supplies-\$91.00; Standard Insurance Company, Life Insurance Deduct-\$1,636.34; State Disbursement Unit, Child Support-\$200.00; Sturdevant's Auto Parts, Parts-\$1,991.06; Sun Gold Sports, Supplies-\$609.20; Teamsters Local No. 120, Union Dues-\$715.00; Tessier's, Supplies-\$12,463.86; Thompson Information Service, Subscription-\$429.00; Thune True Value Hardware, Supplies-\$126.97; Ticketforce, Usage Fees-\$1,036.60; Titze Electric & Remodeling, Repairs-\$500.32; TK Electric, Repairs-\$11,795.71; Tom Schaffner, Reimbursement-\$100.00; Tractor Supply Credit Plan, Supplies-\$32.99; United Way & Volunteer Service, Copies-\$3.15; United Parcel Service Store #4227, Shipping-\$692.63; Verizon Wireless, Supplies-\$2,551.03; Vern Eide Chevrolet Buick, Police Tow-\$375.00; Vern Eide Ford, Parts-\$134.09; Walmart, Supplies-\$248.63; Water Rower, Equipment-\$1,174.95; Wells Fargo Bank, Agent Fee-\$525.00; Wheelco Brake & Supply, Supplies-\$859.13; Wholesale Electronics, Supplies-\$136.10; Wright Brothers Aviation, Administration-\$500.00; DakotaCare, Flex Expense-\$5,118.89; DakotaCare, Health Insurance Expense-\$107,142.24; DakotaCare, Flex Service-\$266.00; City of Mitchell, Health Insurance Premium-\$166,430.00; Wells Fargo, Sales Tax Revenue Bond, Series 2013-\$616,901.25; Wells Fargo, Sales Tax Revenue Bond, Series 2012-\$122,968.75; Wells Fargo, Sales Tax Revenue Bond, Series 2009-\$711,418.75; Home Federal, Hitchcock Swimming Pool Lease-\$171,849.2122; South Dakota Department of Revenue, November Sales Tax Payment-\$10,749.59; Dakotacare, Flex Expense-4,578.76; Dakotacare, Health Insurance Expense-\$191,615.11; Dakotacare Flex, Flex Expense-\$266.00; Library, Fines-\$1,713.51.

Members present voting aye: Allen, Barington, Olson, Rice, Robinson, Smith, Tjarks, Tronnes.
Members present voting nay: none. Motion carried.

CITIZENS INPUT:

A concerned citizen spoke in regards to how difficult it is to get in and out of the seats in the Corn Palace.

Council Member Steve Rice attended the South Dakota Department of Veterans Affairs for "Ambassador for Peace" in Mitchell, South Dakota. The medal is an award of appreciation from the Republic of Korea for those who served in the Korean War from 1950-1954. Rice congratulated those responsible for organizing the ceremony.

Council Member Rice spoke in regards to the snow removal and wanted to commend the Public Works Department for sending snow plows out to clean the streets when the temperature was workable for road conditions.

Council Member Olson spoke in regards to the Gary Munsen funeral and wanted to commend Mayor Toomey for opening up the Corn Palace to the family. More than 800 people gathered for the funeral at the Corn Palace.

COMMITTEE REPORT:

Finance:

The Finance Committee met on January 18, 2016 at 7:20 p.m. Finance Officer Michelle Bathke reviewed sales tax collections thru the 4th quarter of 2015. The 1st and 2nd penny sales tax collections thru the 4th quarter of 2015 were \$5,560,346.84, compared to the collections thru the 4th quarter of 2014 which was \$5,408,745.24. This is an increase of 2.80% over the 2014 collections. The 3rd penny entertainment tax collections thru the 4th quarter of 2015 are \$770,673.56, compared to the collections thru the 4th quarter of 2014 which was \$725,646.21. This is an increase of 6.21% over the 2014 collections.

Moved by Tjarks, seconded by Olson, to approve the committee report. Motion carried.

HEARING:

It was advised that this is the time and place set for hearing on the Proposed Resolution of Necessity for the following New Sidewalk Construction in 2016:

1. Sidewalk on North Langdon from 9th to 12th Avenue,
2. Sidewalk on South Rowley from Havens to Norway Avenue,
3. Sidewalk on Ninde from Miller to University, and
4. Sidewalk in Miscellaneous Locations.

Terry Johnson, Deputy Director of Public Works, reviewed the areas for the proposed sidewalk construction. Discussion took place with property owners in the proposed project areas.

RESOLUTION:

Moved by Olson, seconded by Robinson, to adopt Resolution #3326, Proposed Resolution Declaring the Necessity for the Construction of Sidewalk on Certain Streets in the City of Mitchell, South Dakota and to exclude the Code Enforcement (Miscellaneous Locations) properties from the resolution. Motion carried.

This resolution will be published separately from these proceedings.

CONSIDER APPROVAL:

Moved by Allen, seconded by Barington, to approve and authorize the Mayor to sign the Contract with SPN for Plans Modification, Bidding and Construction Supervision for 5th Street from Main to Burr Utilities Project #2016-19. Motion carried.

Moved by Olson, seconded by Allen, to not approve the Stockwell Engineering Contract (tabled from the 01-04-16 City Council meeting). Motion carried.

ADJOURN:

There being no further business to come before the meeting, it was moved by Tronnes and seconded by Olson to adjourn the meeting. Motion carried.



Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.

**CITY OF MITCHELL
CITY PLANNING COMMISSION
MINUTES, December 14, 2015**

Call to Order: Chairman Larson called to order the December 14, 2015 City Planning Commission to order at 12:00 pm, Council Chambers, City Hall, 612 N Main St, Mitchell, SD.

Members Present: Larson, Everson, Griffith, Meyers, Molumby, Schmucker and Allen

Member Absent: Fergen

Others Present: Putnam, McGannon, Hegg, London, Laursen, Ellwein, and Mayor Toomey

Agenda: Motion by Molumby, seconded by Schmucker to approve the agenda as presented. All members present voting aye, motion carried.

Minutes: Motion by Griffith, seconded by Everson to approve the minutes of the November 23, 2015 meeting, all members present voting aye, motion carried.

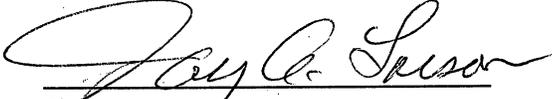
Next Meeting: Motion by Molumby, seconded Griffith to schedule the next meeting for January 11, 2016. All members present voting aye, motion carried.

Plat: Lots 1, 2, and 3, Square 21 of Weaver's Squares Addition to the City of Mitchell, Davison County, South Dakota. Putnam reported the lots are being platted to accommodate housing for the Habitat for Humanity Program. Motion by Molumby, seconded by Griffith to approve the plat, all the members present voting aye, motion carried.

Zoning Code Amendment Hearing: Chairman Larson opened the hearing and provided an opportunity for anyone to comment on the proposed changes. Putnam explained the changes in the code. Some of the changes are 'clean up' in nature and the others add 'indoor recreational facilities in an existing building' as a conditional use in the R2, R3, and R4 districts. No one testified in regards to the amendments. Chairman Larson then closed the hearing. Motion by Schmucker, seconded by Griffith to recommend the approval of the amendments to the City Council. All members present voting aye, motion carried.

Other Business: Hegg informed the commission of possible building activity at the Behavior Care Specialist, 612 N Lawler. No action taken. Laursen informed the commission of a possible addition to the James Valley Center; however additional details need to be determined. No action taken.

Adjournment: Chairman Larson adjourned the meeting at 12:20 pm.


Chairman

01-25-16
Date

**CITY OF MITCHELL
FINANCE COMMITTEE MINUTES
JANUARY 18, 2016
7:20 P.M.**

PRESENT: Dan Allen, Marty Barington, Mel Olson, Steven Rice, Bev Robinson, Susan Tjarks, Dave Tronnes

ABSENT:

PRESIDING: Council Member Jeffrey Smith

Approve Agenda:

Moved by Rice, seconded by Allen, to approve the agenda as prepared. Motion carried.

Review of Sales Tax Collections for 4th Quarter of 2015:

The Finance Committee met on January 18, 2016 at 7:20 p.m. Finance Officer Michelle Bathke reviewed sales tax collections thru the 4th quarter of 2015. The 1st and 2nd penny sales tax collections thru the 4th quarter of 2015 were \$5,560,346.84, compared to the collections thru the 4th quarter of 2014 which was \$5,408,745.24. This is an increase of 2.80% over the 2014 collections. The 3rd penny entertainment tax collections thru the 4th quarter of 2015 are \$770,673.56, compared to the collections thru the 4th quarter of 2014 which was \$725,646.21. This is an increase of 6.21% over the 2014 collections.

Adjourn:

There being no further business to come before the meeting, it was moved by Tjarks, and seconded by Barington, to adjourn the meeting. Motion carried.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/01/2016

Requested By:

Terry Johnson

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal
year for this item (if applicable):

Agenda Item:

Change Order No. 1 City Project #2016-16 West Side Water Tower Painting and R

Explanation/Background of Agenda
Item Requested:

Original Contract amount is \$11,750 to inspect and Clean west Side Tower.

Contractor came in to do a underwater inspection and clean the West Side Water Tower and found some corrosion on the inside of the tower.

The cost of the repairs were \$2720.

Revised Contract amount with Change Order is \$14,470.

The contractor uses a Aquatapoxy 6A Under Water product to seal up the areas of corrosion.

CITY OF MITCHELL
RAFFLE PERMIT

Date of Application: Jan 22, 2016

Organization: Douglas County Republicans

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

- | | |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization | <input type="checkbox"/> Religious organization |
| <input type="checkbox"/> Charitable organization | <input type="checkbox"/> Educational organization |
| <input type="checkbox"/> Fraternal organization | <input type="checkbox"/> Local civic or service club |
| <input checked="" type="checkbox"/> Political party | <input type="checkbox"/> Volunteer fire department |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office | |

Contact Information:

Name: Darwin Werkmeister

Address: 1508 E Hansen Ave

Phone #: 605-757-8591

Email: d.werkmeister@cofirstbank.com

501(c) 3 - (Non-Profit): yes no eligible

Dates of Ticket Sales: Feb. 1st - Mar. 31st 2016

Date of Raffle Drawing: Mar. 31st, 2016

Value of Raffle Prize: \$1,000

Proceeds Benefiting: Douglas County Republicans

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Office

CITY OF MITCHELL
RAFFLE PERMIT

Date of Application: 1-25-2016

Organization: Mitchell Special Olympics

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

- | | |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization | <input type="checkbox"/> Religious organization |
| <input checked="" type="checkbox"/> Charitable organization | <input type="checkbox"/> Educational organization |
| <input type="checkbox"/> Fraternal organization | <input type="checkbox"/> Local civic or service club |
| <input type="checkbox"/> Political party | <input type="checkbox"/> Volunteer fire department |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office | |

Contact Information:

Name: Ann Bauman

Address: P.O. Box 577 Mitchell, SD 57301

Phone #: 605-770-5729

Email: computer-fan30@yahoo.com

501(c)3 - (Non-Profit): yes no eligible

Dates of Ticket Sales: 2-3-16

Date of Raffle Drawing: 2-3-16

Value of Raffle Prize: 50% of all proceeds raised that day.

Proceeds Benefitting: Mitchell Special Olympics

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Office

CITY OF MITCHELL
RAFFLE PERMIT

Date of Application: 1-25-2016

Organization: Mitchell Special Olympic

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

- | | |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization | <input type="checkbox"/> Religious organization |
| <input checked="" type="checkbox"/> Charitable organization | <input type="checkbox"/> Educational organization |
| <input type="checkbox"/> Fraternal organization | <input type="checkbox"/> Local civic or service club |
| <input type="checkbox"/> Political party | <input type="checkbox"/> Volunteer fire department |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office | |

Contact Information:

Name: Ann Bauman

Address: P.O. Box 577 Mitchell, SD 57301

Phone #: 605-770-5729

Email: Computer_fan30@yahoo.com

501(c)3 - (Non-Profit): yes no eligible

Dates of Ticket Sales: 2-6-16

Date of Raffle Drawing: 2-6-16

Value of Raffle Prize: 50% of all proceeds raised that day

Proceeds Benefitting: Mitchell Special Olympics

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Office

CITY OF MITCHELL
RAFFLE PERMIT

Date of Application: 1-25-16

Organization: Mitchell Special Olympics

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

<input type="checkbox"/> Chartered veterans' organization	<input type="checkbox"/> Religious organization
<input checked="" type="checkbox"/> Charitable organization	<input type="checkbox"/> Educational organization
<input type="checkbox"/> Fraternal organization	<input type="checkbox"/> Local civic or service club
<input type="checkbox"/> Political party	<input type="checkbox"/> Volunteer fire department
<input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Ann Bauman

Address: P.O. Box 577 Mitchell, SD 57301

Phone #: 605-770-5729

Email: Computer_fan30@yahoo.com

501(c)3 - (Non-Profit): yes no eligible

Dates of Ticket Sales: 2-17-16

Date of Raffle Drawing: 2-17-16

Value of Raffle Prize: 50% of all proceeds raised that day.

Proceeds Benefitting: Mitchell Special Olympics

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Office

CITY OF MITCHELL
RAFFLE PERMIT

Date of Application: January 26, 2016

Organization: MSHA - Mitchell Marlins Hockey

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

- | | |
|--|--|
| <input type="checkbox"/> Chartered veterans' organization | <input type="checkbox"/> Religious organization |
| <input type="checkbox"/> Charitable organization | <input type="checkbox"/> Educational organization |
| <input type="checkbox"/> Fraternal organization | <input type="checkbox"/> Local civic or service club |
| <input type="checkbox"/> Political party | <input type="checkbox"/> Volunteer fire department |
| <input type="checkbox"/> Political action committee or political committee on behalf of any candidate for a political office | |

Contact Information:

Name: Elizabeth Kitchens

Address: 3024 Maui Drive, Mitchell

Phone #: (605) 999-2660

Email: elizabeth.kitchens@mitchelltech.edu

501(c) 3 - (Non-Profit): yes no eligible

Dates of Ticket Sales: March 4-6, 2016

Date of Raffle Drawing: March 6, 2016

Value of Raffle Prize: Various

Proceeds Benefitting: Mitchell Marlins Hockey

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Office

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/01/2016

Requested By:

McGannon

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal
year for this item (if applicable):

\$2.15M

Agenda Item:

Set Date for Bid Opening for 5th Ave.

City Project #2016-19

Explanation/Background of Agenda
Item Requested:

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/01/2016

Requested By:

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Set Date for Feb. 16 2016 for: Corn Palace Sound System

Explanation/Background of Agenda Item Requested:

Bids will be opened on February 16th at 1:30 PM for the Corn Palace Sound System. This will allow the council to award the bids at the February 16th City Council meeting and start the process of upgrading the equipment. We would like to have the installation completed as soon as possible due to components of the current system failing and scheduled spring events. When bids are opened, the bid tabs will be distributed to the council and updated on the City's agenda website.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/01/2016

Requested By:

CINDY ROTH

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

SET DATE OF FEBRUARY 16, 2016

Explanation/Background of Agenda Item Requested:

On the application to transfer Retail (on/off sale) Malt Beverage License RB-20236 from Leader Sporting Goods/Ken Bhaalid, at 515 East Spruce Street, Mitchell, South Dakota to Leader Sporting Goods/Jeanne Bhaalid at 515 East Spruce Street, Mitchell, South Dakota

On the application to transfer Retail (on/off sale) Wine License RW-20237 from Leader Sporting Goods/Ken Bhaalid, at 515 East Spruce Street, Mitchell, South Dakota to Leader Sporting Goods/Jeanne Bhaalid at 515 East Spruce Street, Mitchell, South Dakota

On the applications of Palace City Lions Club for a Special Event

1. Malt Beverage and Wine License, located at the Corn Palace and City Hall, Mitchell, on May 20th, 2016 for the Mickey Gilley Concert

2. Liquor License, located at the Corn Palace and City Hall, Mitchell on April 9th, 2016 for the Hair Ball Concert

On the applications of Mitchell Elks Lodge #1059 for a Special Event

1. Liquor License, located at the Masonic Lodge, 112 East 5th Avenue, Mitchell, on March 5th, 2016 for a wedding dance

2. Liquor License, located at the Masonic Lodge, 112 East 5th Avenue, Mitchell, on March 12th, 2016 for the Wingapoloza

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/01/2016

Requested By:

CINDY ROTH

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

HEARING

Explanation/Background of Agenda Item Requested:

On the application to transfer Retail (on/off sale) Malt Beverage License RB-3833 from Freedom Valu Centers Inc., dba GoldMine at 512 South Sanborn Avenue, Mitchell, South Dakota to LAB, LLC at 501 South Sanborn Street, Mitchell, South Dakota

RB-3833 License is inactive

Background check has been completed

Property tax has been paid

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

2/1/2016

Requested By:

Paul Morris

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

\$400,000

Agenda Item:

Approve advertising specifications for fire truck

Explanation/Background of Agenda Item Requested:

The City Council has approved, for the 2016 budget, \$400,000 for the purchase of a new fire truck. I am seeking permission to advertise to receive bids based on specifications.

City of Mitchell

612 NORTH MAIN STREET • MITCHELL, SOUTH DAKOTA 57301 • (605) 995-8420 • FAX (605) 995-8410
 ENGINEER (605) 995-8435 • WATER PLANT (605) 995-8449 • STREET (605) 995-8465 • WASTE WATER (605) 995-8446
 WATER/UTILITIES (605) 995-8498 • PUBLIC WORKS/PLANNING/ZONING/INSPECTOR (605) 995-8433
 www.cityofmitchell.org

January 20, 2016

TO: MAYOR & CITY COUNCIL

RE: On Road Diesel Fuel & Unleaded Gas

A Transport load quantity bid was taken for 2,000 gallons of blended "on road" diesel and 5,000 gallons of unleaded gasoline. The bids were as follows:

Farmers Alliance	Requested Gallons	Bid	Price per Gallon	Total Bid Gallon	Per Product
On Road Diesel- #2	1,000	0	\$0	\$0	
On Road Diesel- #1	1,000	0	\$0	\$0	
					Sub Total: \$0
Off Road Diesel- #2	0	0	\$0	\$0	
Off Road Diesel- #1	0	0	\$0	\$0	
Unleaded Gas	5,000	0	\$0	\$0	
Unleaded Gas-10% Ethanol	5,000	0	\$0	\$0	
					Total Bid: \$0
Meyers Oil Co.					
On Road Diesel- #2	1000	1000	\$1.3069	\$ 1,306.90*	
On Road Diesel- #1	1000	1000	\$1.5369	\$ 1,536.90*	
					Sub Total: \$2,843.80*
Off Road Diesel- #2	2,950	0	\$0	\$0	
Off Road Diesel- #1	2,950	0	\$0	\$0	
					Sub Total: \$0
Unleaded Gas	5,000	0	\$0	\$0	
Unleaded Gas-10% Ethanol	5,000	5,000	\$1.3150	\$ 6,575.00*	
					Total Bid: \$9,418.80*
Country Pride Coop					
On Road Diesel- #2	1,000	1,000	\$1.298	\$ 1,298.00	
On Road Diesel- #1	1,000	1,000	\$1.507	\$ 1,507.00	
					Sub Total: \$2,805.00
Off Road Diesel- #2	0	0	\$0	\$0	
Off Road Diesel- #1	0	0	\$0	\$0	
					Sub Total: 0
Unleaded Gas	5,000	5,000	\$1.438	\$ 5,001.44	
Unleaded Gas-10% Ethanol	5,000	5,000	\$1.336	\$ 6,680.00	
					Total Bid: \$9,485.00

Meyers Oil was the low bidder for items marked with asterisk.

Sincerely,



Kevin Roth
 Street & Sanitation Superintendent

cc: Farmers Alliance
 Meyers Oil Co.
 Country Pride Coop

FAXED
 1-20-16

EMMAILED
 1-20-16

1/27/2016 2:25 PM
PACKET: 04026 2/1/16 MEETING
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 1420 FINANCE
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00652	ELO PROF LLC	I-25876	101-41420-42200	PROFESSIONAL SERVICE-AUDIT ENDING 12/31/15	160837	9,000.00
01-02880	THUNE TRUE VALUE HARDWA	I-B136280	101-41420-42600	SUPPLIES & MA SUPPLIES	160934	15.07
01-02984	BROWN & SAENGER	I-2048513-0	101-41420-42600	SUPPLIES & MA BLACK INK PAD STAMP	160813	6.20
01-04361	MICHELLE BATHKE	I-11616	101-41420-42700	TRAVEL HURON 1/14 MEALS	160806	54.68
DEPARTMENT 1420 FINANCE					TOTAL:	9,075.95

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1440 HUMAN RESOURCES

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02488	CLAIMS ASSOCIATES INC	I-12616	101-41440-42210	PROFESSIONAL SERVICE OVERAGE	160822	35.00
01-04779	AVERA QUEEN OF PEACE	I-29046-00	101-41440-42231	EMPLOYEE PHYS SERVICE	160803	729.86
01-08859	MCGRATH/NORTH ATTORNEYS	I-435601	101-41440-42210	PROFESSIONAL DECEMBER FEES	160871	1,449.33
DEPARTMENT 1440 HUMAN RESOURCES					TOTAL:	2,214.19

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1920 MUNICIPAL BUILDINGS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02679	MENARD'S INC					
		C-91269	101-41920-42510	BLDG REPAIR-S CREDIT	160873	53.99-
		I-91230	101-41920-42510	BLDG REPAIR-S SUPPLIES	160873	29.27
		I-91265	101-41920-42510	BLDG REPAIR-S SUPPLIES	160873	53.99
01-08919	JOSH HARVEY					
		I-12616	101-41920-42650	UNIFORMS WORK SHOES REIMBURSEMENT	160853	107.97
DEPARTMENT 1920 MUNICIPAL BUILDINGS					TOTAL:	137.24

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1930 DATA PROCESSING

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-9626	101-41930-42610	POSTAGE MAILING SERVICE	160906	261.84
		I-356186	101-41930-42610	POSTAGE EZ FLATS	160906	33.69
01-05195	A & B BUSINESS SOLUTION					
		I-251759	101-41930-42600	COPY MACHINE CONTRACT #15290-01	160793	504.45
		I-251760	101-41930-42600	COPY MACHINE CONTRACT #CT1428-01	160793	140.54
DEPARTMENT 1930 DATA PROCESSING					TOTAL:	940.52

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04308	SANTEL COMMUNICATIONS C	I-40338	101-41935-42200	PROFESSIONAL MANAGED SERVICES	160912	672.00
01-06069	SHI CORP	I-B04442745	101-41935-42920	COMPUTER SOFT SOFTWARE	160923	51,885.70
01-09050	MICROSOFT	I-E03001RDKN	101-41935-42920	COMPUTER SOFT JANUARY E-MAIL SERVICE	160877	669.00
DEPARTMENT 1935 INFORMATION TECHNOLOGY					TOTAL:	53,226.70

1/27/2016 2:25 PM
 PACKET: 04026 2/1/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 2110 POLICE DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	CAMPBELL SUPPLY INC.					
		I-16-1/19/16	101-42110-42940	EMERGENCY RES HITCH PINS	160815	10.76
01-00462	COCA COLA BOTTLING CO					
		I-1180894	101-42110-42600	SUPPLIES SUPPLIES	160823	86.10
01-00483	COUNTY FAIR					
		I-9224	101-42110-42600	SUPPLIES COFFEE	160825	69.90
01-00737	NEVE'S UNIFORMS INC					
		I-RP-036714	101-42110-42640	UNIFORM ALLOW UNIFORMS	160889	512.82
01-01050	IVERSON CHRYSLER CENTER					
		I-9043	101-42110-42500	REPAIRS PARTS	160861	111.00
01-01172	LYNN PEAVEY COMPANY					
		I-312704	101-42110-42600	SUPPLIES PARTS	160869	155.95
01-01198	SIGN PRO					
		I-57963	101-42110-42500	REPAIRS REPAIRS ON POLICE CAR	160925	156.00
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-013688	101-42110-42500	REPAIRS SUPPLIES	160928	23.94
		I-15-014136	101-42110-42500	REPAIRS PARTS	160928	658.56
01-01325	MEYERS OIL CO					
		I-17168	101-42110-42610	GAS OIL TIRES MOBIL OIL	160876	464.75
		I-99098	101-42110-42610	GAS OIL TIRES DIESEL FUEL #1C	160876	20.20
		I-99098	101-42110-42610	GAS OIL TIRES DIESEL FUEL #2C	160876	17.18
		I-99099	101-42110-42610	GAS OIL TIRES UNLEADED GAS	160876	2,091.62
01-01518	VERIZON WIRELESS					
		I-9758256368	101-42110-42800	TELEPHONE ACCT #442071092-00001	160944	93.05
01-01732	SIRCHIE FINGER PRINT LA					
		I-236970	101-42110-42600	SUPPLIES SUPPLIES	160927	367.40
01-02225	RON'S BICYCLE AND LOCKS					
		I-40202	101-42110-42210	CRIMINAL INVE SERVICE CALL	160910	40.00
01-02567	S & M PRINTING COMPANY					
		I-65193	101-42110-42600	SUPPLIES ACCIDENT INFO SHEETS	160911	199.00
01-02679	MENARD'S INC					
		I-90866	101-42110-42201	BUILDING MAIN GORILLA TAPE	160873	8.39
		I-90932	101-42110-42201	BUILDING MAIN SUPPLIES	160873	14.57
		I-91359	101-42110-42201	BUILDING MAIN SUPPLIES	160873	3.98
01-02811	JONES SUPPLIES					

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 PACKET: 04026 2/1/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 2110 POLICE DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02811	JONES SUPPLIES		continued			
		I-102225	101-42110-42201	BUILDING MAIN SUPPLIES	160863	241.90
		I-102240	101-42110-42201	BUILDING MAIN SUPPLIES	160863	62.09
01-02880	THUNE TRUE VALUE HARDWA					
		I-A294003	101-42110-42600	SUPPLIES KEY	160934	1.99
01-02984	BROWN & SAENGER					
		C-C2049480-0	101-42110-42600	SUPPLIES CREDIT	160813	35.55-
		I-2050080-0	101-42110-42600	SUPPLIES SUPPLIES	160813	23.97
		I-2050865-0	101-42110-42600	SUPPLIES PAPER	160813	1,229.70
		I-2052169-0	101-42110-42600	SUPPLIES MAILING LABELS	160813	65.78
		I-2053186-0	101-42110-42600	SUPPLIES SUPPLIES	160813	48.95
		I-2054516-0	101-42110-42600	SUPPLIES SUPPLIES	160813	16.54
		I-2055813-0	101-42110-42600	SUPPLIES PENS	160813	28.78
01-04758	TASER INTERNATIONAL					
		I-SI1424363	101-42110-43411	BODY CAMERA S EVIDENCE.COM DOCKS	160932	3,031.86
01-04856	IACP MEMBERSHIP					
		I-1001180287	101-42110-42700	CONFERENCE & MEMBER #1603336-2016	160858	150.00
01-05195	A & B BUSINESS SOLUTION					
		I-251762	101-42110-42500	REPAIRS CONTRACT #CT3207-01	160793	44.10
01-06708	CDW GOVERNMENT INC					
		I-BQZ7734	101-42110-42695	COMPUTER HARD PARTS	160817	4,671.27
		I-BSQ6430	101-42110-42695	COMPUTER HARD GAMBER DOCK STATION	160817	2,098.38
01-07002	INTEGRITY TRANSCRIPTION					
		I-3828	101-42110-42200	PROFESSIONAL TRANSCRIBING SERVICE	160859	503.55
01-07514	EVIDENT INC					
		I-101510A	101-42110-42600	SUPPLIES SUPPLIES	160839	587.00
01-07665	BRENDA SCHROEDER					
		I-16796-35	101-42110-42640	UNIFORM ALLOW UNIFORM REPAIRS	160915	44.00
01-08281	AMERIPRIDE SERVICES INC					
		I-2800586320	101-42110-42200	PROFESSIONAL MATS	160799	69.77
01-09110	ALICE TRAINING INSITUTE					
		I-E-2128	101-42110-42710	TRAINING REG.-M KOSTER	160798	595.00
DEPARTMENT 2110 POLICE DEPARTMENT					TOTAL:	18,584.25

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 PACKET: 04026 2/1/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 2130 TRAFFIC DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01020	CENTRAL ELECTRIC COOPER					
		I-12553001-1/16	101-42130-42835	UTILITIES-STR MONTHLY SERVICE	160819	143.00
		I-14579001-1/16	101-42130-42835	UTILITIES-STR MONTHLY SERVICE	160819	586.00
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-014073	101-42130-42500	REPAIRS PARTS	160928	3.01
01-01325	MEYERS OIL CO					
		I-99098	101-42130-42610	GAS, OIL, TIR DIESEL FUEL #1C	160876	3.09
		I-99098	101-42130-42610	GAS, OIL, TIR DIESEL FUEL #2C	160876	2.63
		I-99099	101-42130-42610	GAS, OIL, TIR UNLEADED GAS	160876	196.22
01-01570	MCFARLAND SUPPLY #3342					
		I-2786215	101-42130-42600	SUPPLIES PARTS	160870	199.15
01-01805	FASTENAL COMPANY					
		I-SDMIT112962	101-42130-42550	CONSTRUCTION SUPPLIES	160843	39.96
		I-SDMIT112962	101-42130-42600	SUPPLIES SUPPLIES	160843	53.38
01-01830	NORTHWESTERN ENERGY & C					
		I-2573393-2-1/16	101-42130-42810	UTILITIES-TRA E 1ST AND GAMBLE ST	160890	17.05
		I-2573626-5-1/16	101-42130-42810	UTILITIES-TRA 1030 E 1ST AVE	160890	11.51
		I-2576730-2-1/16	101-42130-42810	UTILITIES-TRA N SANBORN AND 5TH AVE	160890	99.06
		I-2577687-3-1/16	101-42130-42810	UTILITIES-TRA N SANBORN AND 7TH AVE	160890	84.97
		I-2577895-2-1/16	101-42130-42810	UTILITIES-TRA 710 N MINNESOTA ST	160890	10.42
		I-2578443-0-1/16	101-42130-42840	BUILDING UTIL 705 N CAPITAL ST	160890	516.44
		I-2579139-3-1/16	101-42130-42810	UTILITIES-TRA 901 N MINNESOTA ST	160890	10.82
		I-2579461-1-1/16	101-42130-42810	UTILITIES-TRA N SANBORN AND 12TH AVE	160890	98.69
		I-2580169-7-1/16	101-42130-42810	UTILITIES-TRA 1700 N MAIN ST	160890	22.47
		I-2580311-5-1/16	101-42130-42810	UTILITIES-TRA 1204 N KIMBALL ST	160890	12.22
		I-2580312-3-1/16	101-42130-42810	UTILITIES-TRA N MAIN AND 12TH AVE	160890	66.13
		I-2580491-5-1/16	101-42130-42810	UTILITIES-TRA 1403 N KIMBALL ST	160890	11.10
		I-2581249-6-1/16	101-42130-42520	EMERGENCY SIR E GOLF COURSE SIREN	160890	27.73
		I-2581250-4-1/16	101-42130-42520	EMERGENCY SIR 800 W 8TH AVE	160890	21.63
		I-2581252-0-1/16	101-42130-42520	EMERGENCY SIR 100 MATTIE ST	160890	30.56
		I-2581521-8-1/16	101-42130-42810	UTILITIES-TRA W HAVENS AND OHLMAN	160890	106.91
		I-2698971-5-1/16	101-42130-42835	UTILITIES-STR CHRISTMAS LIGHTS	160890	480.27
		I-2719916-5-1/16	101-42130-42520	EMERGENCY SIR CABELA AND SPRUCE	160890	25.19
		I-2734281-5-1/16	101-42130-42520	EMERGENCY SIR 900 BLOCK OF E 11TH ST SIREN	160890	23.96
		I-2745956-9-1/16	101-42130-42520	EMERGENCY SIR W END BOAT RAMP	160890	22.99
		I-2778164-0-1/16	101-42130-42810	UTILITIES-TRA 1ST AND SANBORN ST	160890	113.55
		I-2781011-8-1/16	101-42130-42520	EMERGENCY SIR 1001 E BIRCH AVE SIREN	160890	23.66
		I-2784889-4-1/16	101-42130-42810	UTILITIES-TRA 1120 W CEDAR	160890	11.10
		I-2784890-2-1/16	101-42130-42810	UTILITIES-TRA 1501 W CEDAR	160890	11.25
		I-2793476-9-1/16	101-42130-42810	UTILITIES-TRA 1ST AND BURR ST	160890	72.42
		I-2942176-5-1/16	101-42130-42810	UTILITIES-TRA 809 E 1ST AVE	160890	11.09
		I-2943370-3-1/16	101-42130-42810	UTILITIES-TRA SPRUCE AND CABELA DR LT	160890	96.83
		I-3045379-9-1/16	101-42130-42810	UTILITIES-TRA 800 N CAPITAL	160890	10.54
		I-3045401-1-1/16	101-42130-42810	UTILITIES-TRA 921 N CAPITAL	160890	10.54

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 2130 TRAFFIC DEPARTMENT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02679	MENARD'S INC					
		I-90346	101-42130-42600	SUPPLIES SUPPLIES	160873	498.50
		I-90753	101-42130-42600	SUPPLIES SUPPLIES	160873	19.94
		I-91263	101-42130-42600	SUPPLIES SUPPLIES	160873	39.28
01-02984	BROWN & SAENGER					
		I-2052158-0	101-42130-42600	SUPPLIES SUPPLIES	160813	24.78
01-04871	SD DEPT OF TRANSPORTATI					
		I-2012-7 P.E. #1	101-42130-43341	HAVENS & ROWL 2012-7 P.E. #1	160920	57,900.00
01-07335	TAPCO					
		I-I514896	101-42130-42540	SIGNS SUPPLIES	160931	39.40
01-09065	CREATIVE SAFETY SUPPLY					
		I-105618	101-42130-42540	SIGNS SUPPLIES	160827	2,019.88
DEPARTMENT 2130 TRAFFIC DEPARTMENT					TOTAL:	63,829.32

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 PACKET: 04026 2/1/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 2200 FIRE DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01325	MEYERS OIL CO					
		I-17158	101-42200-42610	GAS & OIL MOBIL OIL	160876	492.80
		I-99098	101-42200-42610	GAS & OIL DIESEL FUEL #1C	160876	98.59
		I-99098	101-42200-42610	GAS & OIL DIESEL FUEL #2C	160876	83.84
		I-99099	101-42200-42610	GAS & OIL UNLEADED GAS	160876	64.13
01-01830	NORTHWESTERN ENERGY & C					
		I-2583799-8-1/16	101-42200-42810	UTILITIES 201 W 1ST AVE	160890	4,070.67
01-02570	DANKO EMERGENCY EQUIPME					
		I-72201	101-42200-42641	PROTECTIVE CL PARTS	160831	42.52
		I-72395	101-42200-42550	REPAIR-SELF-C REPAIRS	160831	534.48
01-02643	BEN VANDEN HOEK					
		I-11116	101-42200-42670	TRAINING PIERRE 1/8-10 MEALS	160942	49.00
01-02679	MENARD'S INC					
		I-91270	101-42200-42600	SUPPLIES SUPPLIES	160873	12.98
01-02950	TRACTOR SUPPLY CREDIT P					
		I-199326	101-42200-42500	VEHICLE MAINT MARKER KIT	160937	12.99
01-04373	ROB PARKER					
		I-11316	101-42200-42670	TRAINING PIERRE 1/8-10 MEALS	160898	75.00
01-07295	JUSTIN ADAMS					
		I-12016	101-42200-42670	TRAINING PIERRE 1/8-10 MEALS	160795	49.00
01-07665	BRENDA SCHROEDER					
		I-16796-35	101-42200-42640	UNIFORMS UNIFORM REPAIRS	160915	84.00
01-09108	REPORTING SYSTEMS INC					
		I-2016-0451	101-42200-42693	COMPUTER SOFT SETUP FEES FOR FIRE & EMS COMB	160908	2,124.00
01-09109	RAMKOTA HOTEL-PIERRE					
		I-268683	101-42200-42670	TRAINING ROOM 1158-R PARKER	160907	182.00
DEPARTMENT 2200 FIRE DEPARTMENT					TOTAL:	7,976.00

PACKET: 04026 2/1/16 MEETING
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 FUND : 101 GENERAL
 DEPARTMENT: 3100 STREET DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-131925	101-43100-42600	SUPPLIES PARTS	160816	225.54
		I-4977-132104	101-43100-42600	SUPPLIES PARTS	160816	85.99
01-00436	FARMERS ALLIANCE					
		I-IQ1941	101-43100-42600	SUPPLIES PARTS	160841	228.48
		I-IQ1993	101-43100-42600	SUPPLIES TIRES	160841	339.00
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-014139	101-43100-42600	SUPPLIES PARTS	160928	459.11
		I-15-014143	101-43100-42600	SUPPLIES PARTS	160928	235.87
01-01325	MEYERS OIL CO					
		I-99099	101-43100-42610	GAS UNLEADED GAS	160876	340.69
01-01739	TROY KOKESH					
		I-2677643	101-43100-42600	SUPPLIES CDL RENEWAL REIMBURSEMENT	160866	33.00
01-01830	NORTHWESTERN ENERGY & C					
		I-2576521-5-1/16	101-43100-42800	UTILITIES 1405 W 8TH AVE	160890	951.69
01-02607	SD FEDERAL PROPERTY AGE					
		I-55374252	101-43100-42600	SUPPLIES SUPPLIES	160921	521.00
01-02811	JONES SUPPLIES					
		I-101982	101-43100-42600	SUPPLIES SUPPLIES	160863	12.00
01-02984	BROWN & SAENGER					
		I-2052356-0	101-43100-42600	SUPPLIES USED CASTER	160813	5.00
01-03267	WALMART COMMUNITY/RFCSL					
		I-6169	101-43100-42600	SUPPLIES SUPPLIES	160946	79.49
01-08281	AMERIPRIDE SERVICES INC					
		I-2800589386	101-43100-42500	REPAIRS MATS	160799	69.08
DEPARTMENT 3100 STREET DEPARTMENT					TOTAL:	3,585.94

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3110 PUBLIC WORKS ADMIN

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00329	SD AIRPORTS CONFERENCE					
		I-2016-T MCGANNON	101-43110-42700	TRAVEL CONF D REG.-T MCGANNON	160917	84.00
01-01325	MEYERS OIL CO					
		I-99099	101-43110-42610	GAS UNLEADED GAS	160876	83.92
01-03221	SD CHAPTER APWA					
		I-2016 REGISTRATION	101-43110-42700	TRAVEL CONF D REG.-T JOHNSON/T MCGANNON	160918	100.00
01-03678	INTERSTATE OFFICE PRODU					
		I-01CN6143	101-43110-42600	SUPPLIES SUPPLIES	160860	76.89
		I-01CN6262	101-43110-42600	SUPPLIES SUPPLIES	160860	42.20
		I-01CN6509	101-43110-42600	SUPPLIES STORAGE FILES	160860	66.64
		I-01CN6702	101-43110-42600	SUPPLIES STORAGE FILES	160860	99.96
		I-01CN7200	101-43110-42600	SUPPLIES SUPPLIES	160860	59.87
DEPARTMENT 3110 PUBLIC WORKS ADMIN					TOTAL:	613.48

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3120 STREET & SIDEWALK CONST

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02480	SCHMUCKER PAUL & NOHR					
		I-2016-19 P.E. #1	101-43120-43320	5TH AVENUE MA 2016-19 P.E. #1	160914	7,500.00
01-04871	SD DEPT OF TRANSPORTATI					
		I-2012-7 P.E. #1	101-43120-43321	HAVENS LOCAL 2012-7 P.E. #1	160920	21,714.26
		I-2015-2 P.E. #17	101-43120-43312	WEST END BRID 2015-2 P.E. #17	160920	25,512.10
		I-S89012	101-43120-42526	BRIDGE INSPEC CITY SHARE-BRIDGE INSPECTIONS	160920	325.27
DEPARTMENT 3120 STREET & SIDEWALK CONST					TOTAL:	55,051.63

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3130 SNOW REMOVAL

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00609	TRUE NORTH STEEL					
		I-HU0000013574	101-43130-42600	SUPPLIES & MA PARTS	160940	9,893.50
01-00677	NEBRASKA SALT & GRAIN C					
		I-37708	101-43130-42600	SUPPLIES & MA ICE CONTROL SALT	160888	1,678.88
01-02679	MENARD'S INC					
		I-90871	101-43130-42600	SUPPLIES & MA SUPPLIES	160873	59.97
		I-90917	101-43130-42600	SUPPLIES & MA SUPPLIES	160873	11.65
DEPARTMENT 3130 SNOW REMOVAL					TOTAL:	11,644.00

1/27/2016 2:25 PM
 PACKET: 04026 2/1/16 MEETING
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 3700 CEMETERY
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR	I-42439	101-43700-42600	SUPPLIES & MA SUPPLIES	160804	9.28
01-00356	QUALIFIED PRESORT	I-2279-9626	101-43700-42600	SUPPLIES & MA MAILING SERVICE	160906	38.71
01-00424	CAMPBELL SUPPLY INC.	C-135-1/18/16	101-43700-42600	SUPPLIES & MA CREDIT	160815	27.96-
		I-28-1/12/16	101-43700-42600	SUPPLIES & MA SUPPLIES	160815	132.09
		I-46-1/15/16	101-43700-42600	SUPPLIES & MA SUPPLIES	160815	37.35
01-00532	A-OX WELDING SUPPLY CO	I-912445	101-43700-42600	SUPPLIES & MA SUPPLIES	160794	75.89
01-00712	NAPA AUTO PARTS	I-619646	101-43700-42600	SUPPLIES & MA PARTS	160887	33.94
		I-620257	101-43700-42600	SUPPLIES & MA PARTS	160887	2.51
		I-620386	101-43700-42600	SUPPLIES & MA PARTS	160887	6.84
01-00985	HONDA OF MITCHELL	I-92866	101-43700-42600	SUPPLIES & MA PARTS	160857	28.32
		I-92867	101-43700-42600	SUPPLIES & MA PARTS	160857	21.90
01-01130	KIMBALL-MIDWEST	I-4660897	101-43700-42600	SUPPLIES & MA SUPPLIES	160865	333.74
01-01830	NORTHWESTERN ENERGY & C	I-2581639-8-1/16	101-43700-42800	UTILITIES 700 W 23RD AVE	160890	298.97
		I-2581641-4-1/16	101-43700-42800	UTILITIES W 23RD	160890	13.22
01-02495	SCOTT SUPPLY CO.	I-82942P	101-43700-42600	SUPPLIES & MA PARTS	160916	49.88
		I-83001P	101-43700-42600	SUPPLIES & MA PARTS	160916	29.46
		I-83054P	101-43700-42600	SUPPLIES & MA PARTS	160916	32.93
01-02679	MENARD'S INC	I-90730	101-43700-42600	SUPPLIES & MA SUPPLIES	160873	140.59
01-02880	THUNE TRUE VALUE HARDWA	I-B136455	101-43700-42600	SUPPLIES & MA SUPPLIES	160934	6.40
01-09112	HAUG IMPLEMENT CO	I-B142092	101-43700-43450	MAJOR EQUIPME FRONT MOUNT MOWER	160854	5,900.00
01-09113	MID-STATE EQUIPMENT	I-113441	101-43700-43450	MAJOR EQUIPME MOWER	160878	5,000.00
DEPARTMENT 3700 CEMETERY					TOTAL:	12,164.06

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 4110 HEALTH & WELFARE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-05942	MITCHELL ADVISORY COUNC					
		I-2016 ALLOCATION	101-44110-42990	MITCHELL ADVI 2016 ALLOCATION	160880	1,500.00
DEPARTMENT 4110 HEALTH & WELFARE					TOTAL:	1,500.00

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 4120 ANIMAL CONTROL

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY & C	I-2719777-1-1/16	101-44120-42800	UTILITIES-NEW 2020 W HAVENS NEW BLDG	160890	204.22
DEPARTMENT 4120 ANIMAL CONTROL					TOTAL:	204.22

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 4600 EMERGENCY MEDICAL SERV

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-014138	101-44600-42530	VEHICLE REPAI PARTS	160928	180.62
01-01322	LARRY'S I-90 SERVICE IN					
		I-56707	101-44600-42530	VEHICLE REPAI REPAIRS	160867	498.51
01-01325	MEYERS OIL CO					
		I-99098	101-44600-42610	GAS & OIL DIESEL FUEL #1C	160876	269.12
		I-99098	101-44600-42610	GAS & OIL DIESEL FUEL #2C	160876	228.85
01-01518	VERIZON WIRELESS					
		I-9758263776	101-44600-42800	TELEPHONE & I ACCT #542081321-00001	160944	14.96
		I-9758406650	101-44600-42800	TELEPHONE & I ACCT #786752327-00001	160944	55.07
01-02555	SIOUX FALLS TWO-WAY RAD					
		I-100621	101-44600-42500	REPAIRS & MAI RADIO REPAIRS	160926	88.48
01-03360	WHOLESALE ELECTRONICS I					
		I-B60080130	101-44600-43440	COMPUTER HARD SUPPLIES	160949	49.69
01-03846	BOUND TREE MEDICAL LLC					
		I-82016534	101-44600-42600	SUPPLIES SUPPLIES	160811	627.80
		I-82024684	101-44600-42640	UNIFORMS SHIRTS W/LOGO	160811	87.48
		I-82026322	101-44600-42640	UNIFORMS PANTS & SHIRTS W/LOGO	160811	2,566.90
01-05325	TRITECH'S RESPOND SOLUT					
		I-2016-0113	101-44600-42693	COMPUTER SOFT BILLING BASE/BILLING USER FEES	160938	4,429.48
01-06201	HENRY SCHEIN INC					
		I-25814077	101-44600-42600	SUPPLIES SUPPLIES	160855	1,514.86
		I-26636313	101-44600-42600	SUPPLIES SUPPLIES	160855	3,913.02
		I-26948296	101-44600-42600	SUPPLIES SUPPLIES	160855	25.00
01-07992	WARD DIESEL FILTER SYST					
		I-1911	101-44600-42530	VEHICLE REPAI SUPPLIES	160947	385.00
01-08779	TRIZETTO PROVIDER SOLUT					
		I-2Z3P011600	101-44600-42510	SERVICE CONTR JANUARY CLAIMS	160939	66.10
01-08913	ARROW INTERNATIONAL INC					
		I-93607767	101-44600-42600	SUPPLIES SUPPLIES	160802	550.00
					DEPARTMENT 4600 EMERGENCY MEDICAL SERV TOTAL:	15,550.94

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 5000 CULTURE & RECREATION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04038	MITCHELL AQUATICS CLUB					
		I-2016 ALLOCATION	101-45000-42911	MAC-MITCHELL 2016 ALLOCATION	160881	12,000.00
01-08857	DWU ATHLETICS					
		I-11416	101-45000-42920	SPORTS AUTHOR DWU FARMERS CLASSIC 11/13-14	160836	1,500.00
		I-1142016	101-45000-42920	SPORTS AUTHOR DWU WRESTLING OPEN 11/14	160836	1,000.00
DEPARTMENT 5000 CULTURE & RECREATION					TOTAL:	14,500.00

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 5500 LIBRARY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01325	MEYERS OIL CO					
		I-99099	101-45500-42600	SUPPLIES & MA UNLEADED GAS	160876	13.33
					DEPARTMENT 5500 LIBRARY	TOTAL: 13.33
					FUND 101 GENERAL	TOTAL: 270,811.77

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00940	HARVE'S SPORT SHOP					
		I-25675	201-45110-42600	SUPPLIES & MA BASKETBALLS & RUBBER BALLS	160852	171.25
01-02567	S & M PRINTING COMPANY					
		I-65191	201-45110-42600	SUPPLIES & MA PASS FORMS	160911	36.00
01-02984	BROWN & SAENGER					
		I-2047123-0	201-45110-42600	SUPPLIES & MA TONER	160813	90.95
		I-2048129-0	201-45110-42600	SUPPLIES & MA SUPPLIES	160813	41.58
		I-2049539-0	201-45110-42600	SUPPLIES & MA PAPER	160813	100.00
		I-2049541-0	201-45110-42600	SUPPLIES & MA SUPPLIES	160813	33.72
		I-2049541-1	201-45110-42600	SUPPLIES & MA SUPPLIES	160813	24.58
01-09093	BOMAR SOFT PLAYGROUNDS					
		I-102815-1	201-45110-42500	REPAIR & MAIN FINAL PAYMENT	160810	1,964.00
					DEPARTMENT 5110 RECREATION & AQUATICS TOTAL:	2,462.08

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 PACKET: 04026 2/1/16 MEETING
 VENDOR SET: 01
 FUND : 201 PARK FUND
 DEPARTMENT: 5140 RECREATION CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00462	COCA COLA BOTTLING CO					
		I-1167940	201-45140-42601	CONCESSION SU SUPPLIES	160823	57.00
		I-1167999	201-45140-42601	CONCESSION SU SUPPLIES	160823	22.50
01-00940	HARVE'S SPORT SHOP					
		I-25616	201-45140-42600	SUPPLIES & MA BAT GRIP	160852	7.95
		I-25675	201-45140-42600	SUPPLIES & MA BASKETBALLS & RUBBER BALLS	160852	171.25
01-01450	MUTH ELECTRIC INC					
		I-581818	201-45140-42500	REPAIR & MAIN REPAIRS @ REC CENTER	160886	194.51
		I-581940	201-45140-42500	REPAIR & MAIN REPAIRS @ REC CENTER	160886	170.30
01-02225	RON'S BICYCLE AND LOCKS					
		I-41612	201-45140-42600	SUPPLIES & MA REPAIRS & CUT KEYS	160910	109.00
01-02540	SHOPKO STORES OPERATING					
		I-2787	201-45140-42600	SUPPLIES & MA LED HDT TV	160924	129.99
01-02567	S & M PRINTING COMPANY					
		I-65130	201-45140-42600	SUPPLIES & MA 24/7 POLICIES FORMS	160911	38.00
		I-65191	201-45140-42600	SUPPLIES & MA PASS FORMS	160911	36.00
01-02880	THUNE TRUE VALUE HARDWA					
		I-A293790	201-45140-42600	SUPPLIES & MA ADHESIVE	160934	4.99
		I-A294422	201-45140-42600	SUPPLIES & MA SUPPLIES	160934	18.07
		I-B136335	201-45140-42600	SUPPLIES & MA BIKE LOCK	160934	9.49
		I-B136436	201-45140-42600	SUPPLIES & MA 9V BATTERIES	160934	8.49
01-02984	BROWN & SAENGER					
		I-2046821-0	201-45140-42600	SUPPLIES & MA WALL PLANNER	160813	24.79
		I-2049531-0	201-45140-42600	SUPPLIES & MA TONER	160813	65.99
		I-2049539-0	201-45140-42600	SUPPLIES & MA PAPER	160813	100.00
		I-2052167-0	201-45140-42600	SUPPLIES & MA TONER	160813	68.24
01-03267	WALMART COMMUNITY/RFCSL					
		I-1614	201-45140-42600	SUPPLIES & MA SUPPLIES	160946	49.59
		I-8214	201-45140-42601	CONCESSION SU SUPPLIES	160946	53.52
01-04293	JCL SOLUTIONS-JANITORS					
		I-1059124	201-45140-42600	SUPPLIES & MA SUPPLIES	160862	270.91
01-06750	MITCHELL TELECOM					
		I-10493829	201-45140-42800	UTILITIES ACCT #37690-1	160884	68.06
01-07369	OLINGER CARPET SERVICE					
		I-1716	201-45140-42600	SUPPLIES & MA REPAIRS	160895	280.00
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	1,958.64

1/27/2016 2:25 PM
 PACKET: 04026 2/1/16 MEETING
 VENDOR SET: 01
 FUND : 201 PARK FUND
 DEPARTMENT: 5160 SPORTS COMPLEXES
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR	I-42453	201-45160-42600	SUPPLIES & MA REPAIRS	160804	10.15
01-00436	FARMERS ALLIANCE	I-35020	201-45160-42600	SUPPLIES & MA 33# PROPANE	160841	48.00
		I-35031	201-45160-42600	SUPPLIES & MA 33# PROPANE	160841	48.00
		I-35055	201-45160-42600	SUPPLIES & MA 33# PROPANE	160841	96.00
		I-35066	201-45160-42600	SUPPLIES & MA 33# PROPANE	160841	48.00
01-01199	STURDEVANT'S AUTO PARTS	I-15-014137	201-45160-42600	SUPPLIES & MA PARTS	160928	8.69
01-01325	MEYERS OIL CO	I-99099	201-45160-42610	GAS & FUEL UNLEADED GAS	160876	252.37
01-01830	NORTHWESTERN ENERGY & C	I-2579141-9-1/16	201-45160-42800	UTILITIES 1001 N MINNESOTA EMTR	160890	7,868.10
01-02679	MENARD'S INC	I-90239	201-45160-42600	SUPPLIES & MA SUPPLIES	160873	3.98
		I-90304	201-45160-42600	SUPPLIES & MA SUPPLIES	160873	34.85
		I-91076	201-45160-42600	SUPPLIES & MA SUPPLIES	160873	24.97
		I-91199	201-45160-42600	SUPPLIES & MA SUPPLIES	160873	83.96
01-02790	SUN GOLD SPORTS	I-65841	201-45160-42600	SUPPLIES & MA LOGO	160930	6.20
01-02811	JONES SUPPLIES	I-102002	201-45160-42600	SUPPLIES & MA SUPPLIES	160863	208.44
01-02880	THUNE TRUE VALUE HARDWA	I-B135946	201-45160-42600	SUPPLIES & MA SUPPLIES	160934	4.00
01-02984	BROWN & SAENGER	I-2047819-0	201-45160-42600	SUPPLIES & MA WALL CALENDARS	160813	63.98
		I-2049539-0	201-45160-42600	SUPPLIES & MA PAPER	160813	50.00
01-08281	AMERIPRIDE SERVICES INC	I-2800582371	201-45160-42500	REPAIR & MAIN MATS	160799	24.01
01-09035	TYLER VETCH	I-11816	201-45160-42700	TRAVEL, CONF OMAHA NE 1/11-14 MEALS	160945	91.00
01-09076	ROGER PREWETT II	I-11816	201-45160-42700	TRAVEL, CONF OMAHA NE 1/11-14 MEALS	160904	91.00
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	9,065.70

1/27/2016 2:25 PM
 PACKET: 04026 2/1/16 MEETING
 VENDOR SET: 01
 FUND : 201 PARK FUND
 DEPARTMENT: 5210 PARKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	CAMPBELL SUPPLY INC.					
		I-46-1/7/16	201-45210-42600	SUPPLIES & MA SUPPLIES	160815	10.12
		I-46-1/7/16	201-45210-42650	UNIFORMS STEEL TOED BOOTS	160815	159.99
		I-47-1/14/16	201-45210-42650	UNIFORMS BOOTS	160815	80.00
		I-55-1/7/16	201-45210-42600	SUPPLIES & MA SUPPLIES	160815	12.23
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-013256	201-45210-42500	REPAIR & MAIN PARTS	160928	6.02
01-01325	MEYERS OIL CO					
		I-17157	201-45210-42610	GAS & FUEL MOBIL OIL	160876	492.80
01-01830	NORTHWESTERN ENERGY & C					
		I-2581647-1-1/16	201-45210-42800	UTILITIES 950 INDIAN VILLAGE RD	160890	9.28
		I-2748483-1-1/16	201-45210-42800	UTILITIES ACCESS LOT METER	160890	10.00
01-01988	DOUG'S CUSTOM PAINT & B					
		I-25388	201-45210-42900	MOSQUITO PROG 2016 ALUMA 638LW TRAILER	160834	1,600.00
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-6493-0	201-45210-42600	SUPPLIES & MA SUPPLIES	160922	66.12
01-02679	MENARD'S INC					
		I-90484	201-45210-42600	SUPPLIES & MA SUPPLIES	160873	3.18
01-02984	BROWN & SAENGER					
		I-2049539-0	201-45210-42600	SUPPLIES & MA PAPER	160813	50.00
01-03014	ADVANCE AUTO PARTS					
		I-5761601123351	201-45210-42500	REPAIR & MAIN PARTS	160796	43.48
01-03107	BBBB'S OF SOUTH DAKOTA					
		I-35981	201-45210-42600	SUPPLIES & MA SUPPLIES	160807	175.90
01-07110	PERFECT TOUCH AUTO DETA					
		I-7948	201-45210-42660	SMALL EQUIPME JUMP PACK	160900	320.00
01-08054	ANTHEM SPORTS LLC					
		I-145729	201-45210-43300	CAPITAL IMPRO PERMANENT BACKSTOP	160800	4,723.67
01-08867	BREAK TIME PORTABLES					
		I-2192	201-45210-42600	SUPPLIES & MA RENTAL	160812	100.00
01-09033	ADAM FENSKI					
		I-142966	201-45210-42604	TREES BOULEVARD TREE PROGRAM	160844	142.50
01-09101	CHAD COLWELL					
		I-11815	201-45210-42700	TRAVEL, CONF. OMAHA NE 1/11-14 MEALS	160824	91.00

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09111	DILLON GAMBER	I-11816	201-45210-42700	TRAVEL, CONF. OMAHA NE 1/11-14 MEALS	160847	91.00
DEPARTMENT 5210 PARKS					TOTAL:	8,187.29

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5220 SUPERVISION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02984	BROWN & SAENGER					
		I-2049539-0	201-45220-42600	SUPPLIES & MA PAPER	160813	216.75
		I-2049541-0	201-45220-42600	SUPPLIES & MA SUPPLIES	160813	20.28
		I-2049541-1	201-45220-42600	SUPPLIES & MA SUPPLIES	160813	20.28
01-05195	A & B BUSINESS SOLUTION					
		I-247709	201-45220-42500	REPAIR & MAIN CONTRACT #CT3204-01	160793	54.10
					DEPARTMENT 5220 SUPERVISION	TOTAL: 311.41
					FUND 201 PARK FUND	TOTAL: 21,985.12

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 214 E-911 EMERGENCY

DEPARTMENT: 3500 E-911

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02118	POWERPHONE INC	I-48428	214-43500-42700	DUES, TRAININ RECERTIFICATON-M ARONSON	160903	129.00
01-03100	CENTURY LINK	I-605 509-0085-1/16	214-43500-42800	UTILITIES - T MONTHLY SERVICE 1/7-2/6	160820	1,247.76
					DEPARTMENT 3500 E-911	TOTAL: 1,376.76
					FUND 214 E-911 EMERGENCY	TOTAL: 1,376.76

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5140 RSVP

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02878	PALACE TRANSIT					
		I-10183	218-45140-42920	VOLUNTEER TRA CONTRACT RIDES	160897	7,000.00
01-02984	BROWN & SAENGER					
		I-2054486-0	218-45140-42600	SUPPLIES & MA SUPPLIES	160813	9.16
01-03185	US POSTAL SERVICE					
		I-12616	218-45140-42660	POSTAGE POSTAGE FOR RSVP NEWSLETTER	160941	34.54
01-05195	A & B BUSINESS SOLUTION					
		I-251761	218-45140-42300	PRINTING CONTRACT #CT2624-01	160793	88.47
DEPARTMENT 5140 RSVP					TOTAL:	7,132.17

PACKET: 04026 2/1/16 MEETING
 VENDOR SET: 01
 FUND : 218 COMMUNITY SERVICES
 DEPARTMENT: 5150 PALACE TRANSIT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00140	AL'S ENGRAVING					
		I-12964	218-45150-42650	UNIFORMS SUPPLIES	160797	8.20
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-014141	218-45150-42500	REPAIR AND MA PARTS	160928	98.93
01-01325	MEYERS OIL CO					
		I-99098	218-45150-42610	GAS OIL TIRES DIESEL FUEL #1C	160876	463.02
		I-99098	218-45150-42610	GAS OIL TIRES DIESEL FUEL #2C	160876	393.73
		I-99099	218-45150-42610	GAS OIL TIRES UNLEADED GAS	160876	2,025.65
01-02258	JACKI LARSON					
		I-11216	218-45150-42710	TRAVEL, CONF, OACOMA 1/12 MEAL	160868	11.00
01-02679	MENARD'S INC					
		I-91230	218-45150-42600	SUPPLIES & MA SUPPLIES	160873	30.15
01-02800	DAKOTA TRANSIT ASSOCIAT					
		I-2016 DUES	218-45150-42720	DUES MEMBERSHIP-PALACE TRANSIT	160830	210.00
01-02804	MIDWEST TIRE & MUFFLER					
		I-41114	218-45150-42610	GAS OIL TIRES REPAIRS	160879	37.08
01-02984	BROWN & SAENGER					
		I-2054486-0	218-45150-42600	SUPPLIES & MA SUPPLIES	160813	9.16
01-05195	A & B BUSINESS SOLUTION					
		I-250868	218-45150-42600	SUPPLIES & MA SUPPLIES	160793	321.66
		I-251761	218-45150-42600	SUPPLIES & MA CONTRACT #CT2624-01	160793	147.45
		I-253812	218-45150-42600	SUPPLIES & MA CONTRACT #13365-01	160793	48.25
01-08328	JESSICA PICKETT					
		I-11316	218-45150-42710	TRAVEL, CONF, OACOMA 1/12 & 1/13 MEALS	160901	22.00
DEPARTMENT 5150 PALACE TRANSIT					TOTAL:	3,826.28

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5170 SANBORN CO TRANSIT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-01830	NORTHWESTERN ENERGY & C	I-2781401-1-1/16	218-45170-42810	UTILITIES-GAR 304 S 3RD AVE WOONSOCKET	160890	57.57	
01-02800	DAKOTA TRANSIT ASSOCIAT	I-2016 MEMBERSHIP	218-45170-42720	DUES MEMBERSHIP-SANBORN CO TRANSIT	160830	110.00	
01-05195	A & B BUSINESS SOLUTION	I-251761	218-45170-42600	SUPPLIES & MA CONTRACT #CT2624-01	160793	29.49	
01-08497	CITY OF WOONSOCKET	I-1816	218-45170-42810	UTILITIES-GAR ACCT #01-00001079-01-3	160821	30.50	
01-08717	EXPRESS 2	I-9522	218-45170-42610	GAS OIL TIRES ETHANOL	160840	28.00	
					DEPARTMENT 5170 SANBORN CO TRANSIT	TOTAL:	255.56
					FUND 218 COMMUNITY SERVICES	TOTAL:	11,214.01

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 219 NUTRITION

DEPARTMENT: 5140 NUTRITION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01325	MEYERS OIL CO					
		I-99098	219-45140-42610	GAS, OIL, TIR DIESEL FUEL #1C	160876	24.47
		I-99098	219-45140-42610	GAS, OIL, TIR DIESEL FUEL #2C	160876	20.80
01-02514	MITCHELL SENIOR CENTER,					
		I-354	219-45140-42605	MEAL SUPPLIES SUPPLIES	160883	73.46
01-02984	BROWN & SAENGER					
		I-2054486-0	219-45140-42600	SUPPLIES & MA SUPPLIES	160813	9.16
01-05195	A & B BUSINESS SOLUTION					
		I-251761	219-45140-42600	SUPPLIES & MA CONTRACT #CT2624-01	160793	29.49
01-06578	VARIETY FOODS INC					
		I-1189033	219-45140-42605	MEAL SUPPLIES SUPPLIES ACCT #10081	160943	78.96
		I-1191399	219-45140-42605	MEAL SUPPLIES SUPPLIES ACCT #10081	160943	46.00
01-06589	DUG OUT					
		I-JANUARY 2016	219-45140-42911	CONTRACT SERV 12/25-31 & 1/1-22, NUTRITION	160835	1,895.25
01-06642	COUNTY FAIR					
		I-DECEMBER 2016	219-45140-42911	CONTRACT SERV SENIOR DINE CARD FOR DECEMBER	160826	150.00
01-09069	BIG DADDY D'S INC					
		I-15	219-45140-42911	CONTRACT SERV SENIOR MEALS1/11-15	160808	2,945.00
		I-16	219-45140-42911	CONTRACT SERV SENIOR MEALS 1/18-22	160808	3,235.00
					DEPARTMENT 5140 NUTRITION	TOTAL: 8,507.59
					FUND 219 NUTRITION	TOTAL: 8,507.59

PACKET: 04026 2/1/16 MEETING
 VENDOR SET: 01
 FUND : 602 WATER
 DEPARTMENT: 3330 WATER TREATMENT PLANT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00741	DENR					
		I-791-2016	602-43330-42700	TRAVEL, CONF. RENEWAL-R WITTSTRUCK	160832	12.00
		I-793-2016	602-43330-42700	TRAVEL, CONF. RENEWAL-R POLLREISZ	160832	6.00
01-00750	FISHER SCIENTIFIC					
		C-603277	602-43330-42600	SUPPLIES & MA CREDIT	160845	246.05-
		I-9706426	602-43330-42600	SUPPLIES & MA SUPPLIES	160845	249.20
01-01101	K-MART					
		I-53575	602-43330-42650	UNIFORMS JEANS	160864	201.88
01-01325	MEYERS OIL CO					
		I-99099	602-43330-42610	GAS & FUEL UNLEADED GAS	160876	155.88
01-01830	NORTHWESTERN ENERGY & C					
		I-2576810-2-1/16	602-43330-42800	UTILITIES 1224 1/2 W 5TH AVE	160890	70.83
		I-2941237-6-1/16	602-43330-42800	UTILITIES 1416 E SPRUCE ST	160890	41.12
01-02602	SD DEPT OF HEALTH					
		I-10569558	602-43330-42550	LAB FEES LAB	160919	238.00
01-02679	MENARD'S INC					
		I-90755	602-43330-42600	SUPPLIES & MA SUPPLIES	160873	6.59
01-02840	TESSIER'S INC					
		I-TES011871	602-43330-42500	REPAIR & MAIN REPAIRS	160933	281.12
01-02984	BROWN & SAENGER					
		I-2054441-0	602-43330-42600	SUPPLIES & MA SUPPLIES	160813	50.13
01-07131	BAKER BROS ELECTRIC LLC					
		I-3617	602-43330-42500	REPAIR & MAIN REPAIRS @ WATER TREATMENT	160805	664.83
01-07598	AQUA-PURE INC					
		I-MITSD1601	602-43330-42620	CHEMICAL SERV DECEMBER CONTRACT/CHEMICALS	160801	1,300.00
DEPARTMENT 3330 WATER TREATMENT PLANT					TOTAL:	3,031.53

PACKET: 04026 2/1/16 MEETING
 VENDOR SET: 01
 FUND : 602 WATER
 DEPARTMENT: 3340 WATER DISTRIBUTION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR	I-42406	602-43340-42520	WATER TOWER R LABOR TO CUT & THREAD PIPE	160804	21.25
01-00259	BLACKBURN MANUFACTURING	I-504306	602-43340-42600	SUPPLIES & MA LOCATE FLAGS	160809	50.33
01-00356	QUALIFIED PRESORT	I-2279-9626	602-43340-42660	POSTAGE MAILING SERVICE	160906	48.84
01-00424	CAMPBELL SUPPLY INC.	I-17-1/12/16	602-43340-42600	SUPPLIES & MA SUPPLIES	160815	21.14
01-00436	FARMERS ALLIANCE	I-IQ1909	602-43340-42600	SUPPLIES & MA TIRES	160841	340.00
01-00741	DENR	I-2018-2016	602-43340-42700	TRAVEL, CONF RENEWAL-T PETERSON	160832	6.00
		I-2965-2016	602-43340-42700	TRAVEL, CONF RENEWAL-T SCHUMAN	160832	6.00
		I-3228-2016	602-43340-42700	TRAVEL, CONF RENEWAL-K SIBSON	160832	6.00
01-01199	STURDEVANT'S AUTO PARTS	I-15-013691	602-43340-42600	SUPPLIES & MA PARTS	160928	6.04
		I-15-014140	602-43340-42600	SUPPLIES & MA PARTS	160928	4.66
01-01325	MEYERS OIL CO	I-99099	602-43340-42610	GAS & FUEL UNLEADED GAS	160876	489.20
01-02679	MENARD'S INC	I-90723	602-43340-42600	SUPPLIES & MA SUPPLIES	160873	228.15
		I-90725	602-43340-42600	SUPPLIES & MA SUPPLIES	160873	6.99
		I-90756	602-43340-42600	SUPPLIES & MA SUPPLIES	160873	5.09
		I-90788	602-43340-42600	SUPPLIES & MA SUPPLIES	160873	7.88
01-02984	BROWN & SAENGER	I-2052798-0	602-43340-42600	SUPPLIES & MA INK CARTRIDGE	160813	40.59
01-09064	CENTRAL DIVERS LLC	I-2016-16 P.E. #2 FI	602-43340-42225	PROFESSIONAL 2016-16 P.E. #2 FINAL	160818	8,595.00
					DEPARTMENT 3340 WATER DISTRIBUTION	TOTAL: 9,883.16
					FUND 602 WATER	TOTAL: 12,914.69

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 604 SEWER

DEPARTMENT: 3200 WASTE WATER TREATMENT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-9626	604-43200-42660	POSTAGE MAILING SERVICE	160906	48.84
01-00741	DENR					
		I-1218-2016	604-43200-42700	TRAVEL, CONF, RENEWAL-J VERMEULEN	160832	12.00
		I-1297-2016	604-43200-42700	TRAVEL, CONF, RENEWAL-E WAGAMAN	160832	18.00
		I-3073-2016	604-43200-42700	TRAVEL, CONF, RENEWAL-B DAUGHTERS	160832	6.00
01-01199	STURDEVANT'S AUTO PARTS					
		I-15-014360	604-43200-42600	SUPPLIES PARTS	160928	95.88
01-01325	MEYERS OIL CO					
		I-99099	604-43200-42610	GAS & FUEL UNLEADED GAS	160876	241.73
01-04308	SANTEL COMMUNICATIONS C					
		I-10497715	604-43200-42800	UTILITIES ACCT #208282-0	160912	69.95
01-06633	GF ADVERTISING SERVICES					
		I-32696	604-43200-42650	UNIFORMS EMBROIDERED LOGO	160848	12.00
DEPARTMENT 3200 WASTE WATER TREATMENT					TOTAL:	504.40

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 604 SEWER

DEPARTMENT: 3250 WASTE WATER COLLECTION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01117	WHEELCO BRAKE & SUPPLY					
		I-2253440071	604-43250-42600	SUPPLIES PARTS	160948	149.20
		I-2260180032	604-43250-42600	SUPPLIES PARTS	160948	17.35
01-01202	TK ELECTRIC					
		I-11995	604-43250-42600	SUPPLIES PARTS	160936	16.24
01-01325	MEYERS OIL CO					
		I-99099	604-43250-42610	GAS UNLEADED GAS	160876	346.97
01-01696	DAKOTA PUMP & CONTROL I					
		I-9681	604-43250-42600	SUPPLIES PARTS	160829	2,700.16
01-01830	NORTHWESTERN ENERGY & C					
		I-2572870-0-1/16	604-43250-42800	UTILITIES 1511 N COMMERCE	160890	142.28
		I-2582739-5-1/16	604-43250-42800	UTILITIES 1300 W NORWAY AVE	160890	198.53
		I-2809477-9-1/16	604-43250-42800	UTILITIES 1423 COUNTRY DR	160890	177.69
01-02679	MENARD'S INC					
		C-90928	604-43250-42600	SUPPLIES CREDIT	160873	33.98-
		I-90860	604-43250-42600	SUPPLIES SUPPLIES	160873	117.94
		I-90910	604-43250-42600	SUPPLIES SUPPLIES	160873	135.88
		I-90931	604-43250-42600	SUPPLIES SUPPLIES	160873	56.26
		I-91094	604-43250-42600	SUPPLIES SUPPLIES	160873	251.64
		I-91106	604-43250-42600	SUPPLIES SUPPLIES	160873	2.97
		I-91198	604-43250-42600	SUPPLIES SUPPLIES	160873	15.11
01-02880	THUNE TRUE VALUE HARDWA					
		I-A293257	604-43250-42600	SUPPLIES ADAPTER	160934	4.29
		I-A293982	604-43250-42600	SUPPLIES SUPPLIES	160934	33.95
		I-A294432	604-43250-42600	SUPPLIES SUPPLIES	160934	18.57
01-03165	PRO-BUILD					
		I-567319	604-43250-42600	SUPPLIES VANITY CABINET & TOP	160905	268.00
					DEPARTMENT 3250 WASTE WATER COLLECTION TOTAL:	4,619.05
					FUND 604 SEWER TOTAL:	5,123.45

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 606 AIRPORT

DEPARTMENT: 3500 AIRPORT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03100	CENTURY LINK					
		I-605 996-7281-1/16	606-43500-42800	UTILITIES MONTHLY SERVICE 1/7-2/6	160820	63.89
				DEPARTMENT 3500 AIRPORT	TOTAL:	63.89
				FUND 606 AIRPORT	TOTAL:	63.89

PACKET: 04026 2/1/16 MEETING
 VENDOR SET: 01
 FUND : 612 SANITATION
 DEPARTMENT: 3230 WASTE COLLECTION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR	I-42450	612-43230-43410	GARBAGE TRUCK PARTS	160804	18.94
01-00356	QUALIFIED PRESORT	I-2279-9626	612-43230-42660	POSTAGE MAILING SERVICE	160906	48.84
01-00436	FARMERS ALLIANCE	I-IQ1661	612-43230-43410	GARBAGE TRUCK TIRES	160841	596.00
01-00917	DAKOTA FLUID POWER INC	I-6416943	612-43230-43410	GARBAGE TRUCK PARTS	160828	50.22
01-01199	STURDEVANT'S AUTO PARTS	I-15-014142	612-43230-42600	SUPPLIES PARTS	160928	56.46
01-01325	MEYERS OIL CO	I-99098	612-43230-42610	GAS & OIL DIESEL FUEL #1C	160876	621.14
		I-99098	612-43230-42610	GAS & OIL DIESEL FUEL #2C	160876	528.18
		I-99099	612-43230-42610	GAS & OIL UNLEADED GAS	160876	61.00
01-01830	NORTHWESTERN ENERGY & C	I-2576522-3-1/16	612-43230-42800	UTILITIES 1404 W 5TH AVE SHED	160890	131.44
01-02495	SCOTT SUPPLY CO.	I-83024P	612-43230-43410	GARBAGE TRUCK PARTS	160916	442.92
01-02950	TRACTOR SUPPLY CREDIT P	I-199308	612-43230-43410	GARBAGE TRUCK TOOLBOX	160937	199.99
01-03360	WHOLESALE ELECTRONICS I	I-B53420130	612-43230-42600	SUPPLIES SUPPLIES	160949	217.20
DEPARTMENT 3230 WASTE COLLECTION					TOTAL:	2,972.33

1/27/2016 2:25 PM
 PACKET: 04026 2/1/16 MEETING
 VENDOR SET: 01
 FUND : 612 SANITATION
 DEPARTMENT: 3240 LANDFILL
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01020	CENTRAL ELECTRIC COOPER					
		I-13061001-1/16	612-43240-42800	UTILITIES MONTHLY SERVICE	160819	872.22
01-01325	MEYERS OIL CO					
		I-17180	612-43240-42600	SUPPLIES MOBIL OIL	160876	492.80
		I-99098	612-43240-42610	GAS & OIL DIESEL FUEL #1C	160876	37.27
		I-99098	612-43240-42610	GAS & OIL DIESEL FUEL #2C	160876	31.69
		I-99099	612-43240-42610	GAS & OIL UNLEADED GAS	160876	180.57
01-01417	GOLDEN WEST TECHNOLOGIE					
		I-300055	612-43240-42500	REPAIR AND MA REPAIRS	160849	213.38
01-01590	MCLEOD'S PRINTING					
		I-60021	612-43240-42600	SUPPLIES LASER LF TICKETS	160872	498.78
01-01805	FASTENAL COMPANY					
		I-SDMIT112890	612-43240-42600	SUPPLIES PARTS	160843	333.70
01-02679	MENARD'S INC					
		I-91296	612-43240-42600	SUPPLIES SUPPLIES	160873	188.41
01-03360	WHOLESALE ELECTRONICS I					
		I-B50840020	612-43240-42600	SUPPLIES SUPPLIES	160949	25.00
01-04308	SANTEL COMMUNICATIONS C					
		I-10497832	612-43240-42800	UTILITIES ACCT #260507-2	160912	49.95
01-08281	AMERIPRIDE SERVICES INC					
		I-2800589062	612-43240-42500	REPAIR AND MA MATS	160799	32.75
					TOTAL:	2,956.52
					DEPARTMENT 3240 LANDFILL	
					TOTAL:	5,928.85
					FUND 612 SANITATION	

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 613 CORN PALACE

DEPARTMENT: 5600 CORN PALACE MAINTENANCE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01325	MEYERS OIL CO					
		I-99099	613-45600-42610	GAS & FUEL UNLEADED GAS	160876	31.72
DEPARTMENT 5600 CORN PALACE MAINTENANCE TOTAL:						31.72

1/27/2016 2:25 PM
 PACKET: 04026 2/1/16 MEETING
 VENDOR SET: 01
 FUND : 613 CORN PALACE
 DEPARTMENT: 5650 CORN PALACE
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00462	COCA COLA BOTTLING CO					
		I-1180810	613-45650-42610	COST OF GOODS SUPPLIES	160823	761.25
		I-1180833	613-45650-42610	COST OF GOODS SUPPLIES	160823	420.00
		I-1180834	613-45650-42610	COST OF GOODS SUPPLIES	160823	70.00
		I-1180847	613-45650-42610	COST OF GOODS SUPPLIES	160823	96.00
01-00850	GRAHAM TIRE CO					
		I-404096853	613-45650-42500	REPAIRS & MAI MOWER FLAT REPAIRS	160850	54.10
01-01450	MUTH ELECTRIC INC					
		I-273203	613-45650-42600	SUPPLIES & MA SUPPLIES	160886	16.16
		I-582023	613-45650-42500	REPAIRS & MAI REPAIRS @ CP	160886	476.27
01-01830	NORTHWESTERN ENERGY & C					
		I-2587291-2-1/16	613-45650-42800	UTILITIES 600 N MAIN ST	160890	5,076.04
01-01910	PALACE CLEANERS INC.					
		I-64040	613-45650-42500	REPAIRS & MAI SERVICE	160896	42.50
01-02560	PEPSI COLA COMPANY					
		I-9732043	613-45650-42610	COST OF GOODS SUPPLIES	160899	684.27
		I-9732622	613-45650-42610	COST OF GOODS SUPPLIES	160899	277.58
		I-9733206	613-45650-42610	COST OF GOODS SUPPLIES	160899	228.09
01-02679	MENARD'S INC					
		I-90796	613-45650-42600	SUPPLIES & MA SUPPLIES	160873	85.06
01-02748	ROMEO ENTERTAINMENT GRO					
		I-2480	613-45650-42905	ENTERTAINMENT TRAVEL REIMBURSEMENT 12/20/15	160909	303.60
01-02811	JONES SUPPLIES					
		I-102092	613-45650-42600	SUPPLIES & MA SUPPLIES	160863	72.19
		I-102093	613-45650-42600	SUPPLIES & MA SUPPLIES	160863	193.02
		I-102094	613-45650-42600	SUPPLIES & MA SUPPLIES	160863	184.21
		I-102169	613-45650-42600	SUPPLIES & MA SUPPLIES	160863	35.30
		I-102170	613-45650-42600	SUPPLIES & MA SUPPLIES	160863	724.07
01-02984	BROWN & SAENGER					
		I-2054106-0	613-45650-42600	SUPPLIES & MA SUPPLIES	160813	33.24
01-03700	FARNER-BOCKEN COMPANY					
		I-4541130	613-45650-42610	COST OF GOODS SUPPLIES	160842	1,498.24
		I-4550619	613-45650-42610	COST OF GOODS SUPPLIES	160842	698.19
		I-4550620	613-45650-42610	COST OF GOODS SUPPLIES	160842	68.60
01-05195	A & B BUSINESS SOLUTION					
		I-251763	613-45650-42500	REPAIRS & MAI CONTRACT #CT3208-01	160793	54.10
01-05891	FRITO-LAY INC					

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 613 CORN PALACE

DEPARTMENT: 5650 CORN PALACE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-05891	FRITO-LAY INC		continued			
		I-45660618	613-45650-42610	COST OF GOODS SUPPLIES	160846	176.96
01-08281	AMERIPRIDE SERVICES INC					
		I-2800589276	613-45650-42500	REPAIRS & MAI MATS	160799	34.14
01-09048	JIM PIPER					
		I-102016	613-45650-42500	REPAIRS & MAI INSTALL SECURITY HOOKS-O HOWE	160902	373.75
					DEPARTMENT 5650 CORN PALACE	TOTAL: 12,736.93
					FUND 613 CORN PALACE	TOTAL: 12,768.65

PACKET: 04026 2/1/16 MEETING

VENDOR SET: 01

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY & C					
		I-2581639-8-1/16	614-45250-42800	UTILITIES 700 W 23RD AVE	160890	298.97
		I-2581643-0-1/16	614-45250-42800	UTILITIES GOLF PUMP 100 H	160890	4.85
		I-2581875-8-1/16	614-45250-42800	UTILITIES GOLF CLUB HOUSE	160890	318.72
		I-2581876-6-1/16	614-45250-42800	UTILITIES GOLF CART SHED	160890	11.40
		I-2939180-2-1/16	614-45250-42800	UTILITIES 825 INDIAN VILLAGE RD	160890	15.00
01-02607	SD FEDERAL PROPERTY AGE					
		I-55374247	614-45250-42600	SUPPLIES & MA SUPPLIES	160921	48.00
01-08892	ERIC HIEB					
		I-2016-2	614-45250-42200	GOLF PRO CONT PAYMENT #2	160856	3,958.50
		I-2016-2A	614-45250-42200	GOLF PRO CONT PAYMENT #2-CC CHARGES REIMBURS	160856	26.54
DEPARTMENT 5250 GOLF COURSE					TOTAL:	4,681.98
FUND 614 GOLF COURSE					TOTAL:	4,681.98

1/27/2016 2:25 PM
 PACKET: 04026 2/1/16 MEETING
 VENDOR SET: 01
 FUND : 700 AGENCY FUNDS
 DEPARTMENT: 5300 AGENCY FUNDS
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00140	AL'S ENGRAVING					
		I-12964	700-45300-42909	JVCC SUPPLIES	160797	59.20
01-00956	MITCHELL PARK & REC					
		I-11816	700-45300-42902	PARK WRESTLING REVENUE	160882	300.00
01-01624	ETHAN SCHOOL DISTRICT					
		I-1516	700-45300-42904	CORN PALACE G 1/5 GAME AVON/ETHAN	160838	911.45
01-02880	THUNE TRUE VALUE HARDWA					
		C-A294358	700-45300-42909	JVCC CREDIT	160934	1.50-
		I-A294351	700-45300-42909	JVCC VACUUM BELT	160934	6.99
01-03008	PAT DOCKENDORF					
		I-1516	700-45300-42904	CORN PALACE G 1/5 GAME AVON/ETHAN	160833	75.00
01-03069	HANSON SCHOOL DISTRICT					
		I-11616	700-45300-42904	CORN PALACE G GIRLS HANSON CLASSIC 1/16	160851	11,630.00
		I-12316	700-45300-42904	CORN PALACE G BOYS HANSON CLASSIC 1/23	160851	14,493.75
01-06578	VARIETY FOODS INC					
		I-1189033	700-45300-42909	JVCC SUPPLIES ACCT #10081	160943	327.70
		I-1191399	700-45300-42909	JVCC SUPPLIES ACCT #10081	160943	222.60
01-08123	LORI SCHMIDT					
		I-1516	700-45300-42904	CORN PALACE G 1/5 GAME AVON/ETHAN	160913	75.00
01-08617	MITCHELL WRESTLING					
		I-11816	700-45300-42902	PARK WRESTLING REVENUE	160885	2,482.50
					DEPARTMENT 5300 AGENCY FUNDS	TOTAL: 30,582.69
					FUND 700 AGENCY FUNDS	TOTAL: 30,582.69
					REPORT GRAND TOTAL:	385,959.45

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016-2017	101-41420-42200	PROFESSIONAL SERVICES	9,000.00	30,000	21,000.00		
	101-41420-42600	SUPPLIES & MATERIALS	21.27	12,500	11,927.85		
	101-41420-42700	TRAVEL	54.68	2,500	2,375.32		
	101-41440-42210	PROFESSIONAL SERVICES	1,484.33	62,000	60,515.67		
	101-41440-42231	EMPLOYEE PHYSICALS, DRUG TE	729.86	35,600	34,870.14		
	101-41920-42510	BLDG REPAIR-SR CENTER	29.27	15,000	14,970.73		
	101-41920-42650	UNIFORMS	107.97	500	392.03		
	101-41930-42600	COPY MACHINE SUPPLIES	644.99	0	1,018.09-	Y	
	101-41930-42610	POSTAGE	295.53	0	295.53-	Y	
	101-41935-42200	PROFESSIONAL SERVICES	672.00	20,000	19,328.00		
	101-41935-42920	COMPUTER SOFTWARE	52,554.70	91,400	32,585.30		
	101-42110-42200	PROFESSIONAL SERVICES	573.32	18,000	17,426.68		
	101-42110-42201	BUILDING MAINT/CLEANING SU	330.93	24,000	22,881.10		
	101-42110-42210	CRIMINAL INVESTIGATION	40.00	3,000	2,949.00		
	101-42110-42500	REPAIRS	993.60	20,000	16,588.36		
	101-42110-42600	SUPPLIES	2,845.51	25,000	21,780.18		
	101-42110-42610	GAS OIL TIRES	2,593.75	60,000	57,406.25		
	101-42110-42640	UNIFORM ALLOWANCE	556.82	13,000	12,343.18		
	101-42110-42695	COMPUTER HARDWARE	6,769.65	12,116	5,346.35		
	101-42110-42700	CONFERENCE & DUES	150.00	2,000	967.28		
	101-42110-42710	TRAINING	595.00	11,000	10,405.00		
	101-42110-42800	TELEPHONE	93.05	13,000	12,829.97		
	101-42110-42940	EMERGENCY RESPONSE UNIT	10.76	7,500	7,001.86		
	101-42110-43411	BODY CAMERA SYSTEM	3,031.86	10,000	6,968.14		
	101-42130-42500	REPAIRS	3.01	5,000	4,996.99		
	101-42130-42520	EMERGENCY SIREN UTILITIES	175.72	2,000	1,824.28		
	101-42130-42540	SIGNS	2,059.28	25,000	22,940.72		
	101-42130-42550	CONSTRUCTION SIGNING	39.96	6,000	5,960.04		
	101-42130-42600	SUPPLIES	835.03	14,000	13,164.97		
	101-42130-42610	GAS, OIL, TIRES	201.94	7,000	6,798.06		
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	888.67	25,000	24,111.33		
	101-42130-42835	UTILITIES-STREET LIGHTS	1,209.27	185,000	183,790.73		
	101-42130-42840	BUILDING UTILITIES	516.44	4,000	3,483.56		
	101-42130-43341	HAVENS & ROWLEY STREET LIG	57,900.00	57,000	900.00-	Y	
	101-42200-42500	VEHICLE MAINT	12.99	7,500	7,211.00		
	101-42200-42550	REPAIR-SELF-CONT BREATH AP	534.48	7,000	6,402.68		
	101-42200-42600	SUPPLIES	12.98	8,000	7,831.34		
	101-42200-42610	GAS & OIL	739.36	12,000	11,260.64		
	101-42200-42640	UNIFORMS	84.00	6,000	5,816.00		
	101-42200-42641	PROTECTIVE CLOTHING	42.52	11,000	10,957.48		
	101-42200-42670	TRAINING	355.00	12,500	11,555.00		
	101-42200-42693	COMPUTER SOFTWARE	2,124.00	4,000	913.10		
	101-42200-42810	UTILITIES	4,070.67	40,000	35,929.33		
	101-43100-42500	REPAIRS	69.08	18,000	17,915.60		
	101-43100-42600	SUPPLIES	2,224.48	145,000	141,786.99		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-43100-42610	GAS	340.69	135,000	134,659.31		
	101-43100-42800	UTILITIES	951.69	16,000	14,969.39		
	101-43110-42600	SUPPLIES	345.56	9,500	8,977.41		
	101-43110-42610	GAS	83.92	9,000	8,916.08		
	101-43110-42700	TRAVEL CONF DUES	184.00	7,000	6,655.00		
	101-43120-42526	BRIDGE INSPECT/ENGIN/REPAI	325.27	1,500	1,174.73		
	101-43120-43312	WEST END BRIDGE-LOCAL MATC	25,512.10	1,500	24,012.10-	Y	
	101-43120-43320	5TH AVENUE MAIN TO BURR	7,500.00	0	7,500.00-	Y	
	101-43120-43321	HAVENS LOCAL SHARE	21,714.26	0	21,714.26-	Y	
	101-43130-42600	SUPPLIES & MATERIALS	11,644.00	80,000	66,517.89		
	101-43700-42600	SUPPLIES & MATERIALS	951.87	21,000	19,309.49		
	101-43700-42800	UTILITIES	312.19	3,500	3,187.81		
	101-43700-43450	MAJOR EQUIPMENT	10,900.00	32,500	21,600.00		
	101-44110-42990	MITCHELL ADVISORY COUNCIL	1,500.00	1,500	0.00		
	101-44120-42800	UTILITIES-NEW POUND	204.22	2,700	2,464.33		
	101-44600-42500	REPAIRS & MAINTENANCE	88.48	600	511.52		
	101-44600-42510	SERVICE CONTRACT	66.10	4,000	3,933.90		
	101-44600-42530	VEHICLE REPAIR & MAINTENAN	1,064.13	10,000	8,935.87		
	101-44600-42600	SUPPLIES	6,630.68	22,000	15,369.32		
	101-44600-42610	GAS & OIL	497.97	20,000	19,502.03		
	101-44600-42640	UNIFORMS	2,654.38	5,000	2,345.62		
	101-44600-42693	COMPUTER SOFTWARE/SUPPORT	4,429.48	13,200	8,770.52		
	101-44600-42800	TELEPHONE & INTERNET	70.03	2,000	1,929.43		
	101-44600-43440	COMPUTER HARDWARE	49.69	10,000	9,950.31		
	101-45000-42911	MAC-MITCHELL AQUATIC CLUB	12,000.00	12,000	0.00		
	101-45000-42920	SPORTS AUTHORITY PROMOTION	2,500.00	50,000	43,020.00		
	101-45500-42600	SUPPLIES & MATERIALS	13.33	20,000	19,908.73		
	201-45110-42500	REPAIR & MAINTENANCE	1,964.00	17,400	15,436.00		
	201-45110-42600	SUPPLIES & MATERIALS	498.08	24,000	24,361.20		
	201-45140-42500	REPAIR & MAINTENANCE	364.81	15,500	15,135.19		
	201-45140-42600	SUPPLIES & MATERIALS	1,392.75	30,750	29,087.88		
	201-45140-42601	CONCESSION SUPPLIES	133.02	10,000	9,866.98		
	201-45140-42800	UTILITIES	68.06	67,000	65,449.25		
	201-45160-42500	REPAIR & MAINTENANCE	24.01	32,500	32,475.99		
	201-45160-42600	SUPPLIES & MATERIALS	739.22	64,800	64,060.78		
	201-45160-42610	GAS & FUEL	252.37	22,000	21,747.63		
	201-45160-42700	TRAVEL, CONF & DUES	182.00	2,400	1,573.00		
	201-45160-42800	UTILITIES	7,868.10	116,000	108,131.90		
	201-45210-42500	REPAIR & MAINTENANCE	49.50	35,000	34,950.50		
	201-45210-42600	SUPPLIES & MATERIALS	417.55	80,500	80,082.45		
	201-45210-42604	TREES	142.50	10,000	9,857.50		
	201-45210-42610	GAS & FUEL	492.80	43,000	42,507.20		
	201-45210-42650	UNIFORMS	239.99	1,850	1,610.01		
	201-45210-42660	SMALL EQUIPMENT	320.00	3,000	2,680.00		
	201-45210-42700	TRAVEL, CONF. & DUES	182.00	3,000	1,998.00		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	201-45210-42800	UTILITIES	19.28	25,000	24,980.72		
	201-45210-42900	MOSQUITO PROGRAM	1,600.00	20,000	18,400.00		
	201-45210-43300	CAPITAL IMPROVEMENTS - OTH	4,723.67	170,000	165,276.33		
	201-45220-42500	REPAIR & MAINTENANCE	54.10	800	745.90		
	201-45220-42600	SUPPLIES & MATERIALS	257.31	3,500	3,242.69		
	214-43500-42700	DUES, TRAINING	129.00	3,000	2,734.00		
	214-43500-42800	UTILITIES - TELEPHONE	1,247.76	18,200	16,834.44		
	218-45140-42300	PRINTING	88.47	1,200	1,108.38		
	218-45140-42600	SUPPLIES & MATERIALS	9.16	2,000	1,990.84		
	218-45140-42660	POSTAGE	34.54	650	615.46		
	218-45140-42920	VOLUNTEER TRANSPORTATION	7,000.00	7,000	0.00		
	218-45150-42500	REPAIR AND MAINTENANCE	98.93	18,000	17,887.37		
	218-45150-42600	SUPPLIES & MATERIALS	556.67	9,000	7,902.32		
	218-45150-42610	GAS OIL TIRES	2,919.48	85,000	81,361.12		
	218-45150-42650	UNIFORMS	8.20	1,200	1,191.80		
	218-45150-42710	TRAVEL, CONF, DUES-RTAP	33.00	2,000	1,967.00		
	218-45150-42720	DUES	210.00	300	90.00		
	218-45170-42600	SUPPLIES & MATERIALS	29.49	250	220.51		
	218-45170-42610	GAS OIL TIRES	28.00	4,000	3,972.00		
	218-45170-42720	DUES	110.00	110	0.00		
	218-45170-42810	UTILITIES-GARAGE	88.07	3,000	2,911.93		
	219-45140-42600	SUPPLIES & MATERIALS	38.65	2,000	1,961.35		
	219-45140-42605	MEAL SUPPLIES	198.42	3,500	3,301.58		
	219-45140-42610	GAS, OIL, TIRES	45.27	3,000	2,954.73		
	219-45140-42911	CONTRACT SERVICES-MEALS	8,225.25	201,025	190,124.75		
	602-43330-42500	REPAIR & MAINTENANCE	945.95	30,000	29,047.91		
	602-43330-42550	LAB FEES	238.00	7,000	6,762.00		
	602-43330-42600	SUPPLIES & MATERIALS	59.87	13,000	12,626.51		
	602-43330-42610	GAS & FUEL	155.88	3,000	2,844.12		
	602-43330-42620	CHEMICAL SERVICE CONTRACT	1,300.00	17,000	15,700.00		
	602-43330-42650	UNIFORMS	201.88	500	298.12		
	602-43330-42700	TRAVEL, CONF. & DUES	18.00	1,500	1,482.00		
	602-43330-42800	UTILITIES	111.95	95,000	94,593.24		
	602-43340-42225	PROFESSIONAL FEES	8,595.00	0	8,595.00- Y		
	602-43340-42520	WATER TOWER REPAIRS	21.25	5,000	4,978.75		
	602-43340-42600	SUPPLIES & MATERIALS	710.87	65,000	64,050.16		
	602-43340-42610	GAS & FUEL	489.20	14,000	13,510.80		
	602-43340-42660	POSTAGE	48.84	9,500	9,451.16		
	602-43340-42700	TRAVEL, CONF & DUES	18.00	1,000	847.00		
	604-43200-42600	SUPPLIES	95.88	27,000	26,846.94		
	604-43200-42610	GAS & FUEL	241.73	9,000	8,758.27		
	604-43200-42650	UNIFORMS	12.00	1,500	1,426.01		
	604-43200-42660	POSTAGE	48.84	10,000	9,951.16		
	604-43200-42700	TRAVEL, CONF, DUES	36.00	2,000	1,944.00		
	604-43200-42800	UTILITIES	69.95	175,000	164,981.02		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	604-43250-42600	SUPPLIES	3,753.58	38,000	32,084.09		
	604-43250-42610	GAS	346.97	8,000	7,653.03		
	604-43250-42800	UTILITIES	518.50	30,000	29,286.50		
	606-43500-42800	UTILITIES	63.89	15,000	14,936.11		
	612-43230-42600	SUPPLIES	273.66	35,000	34,579.02		
	612-43230-42610	GAS & OIL	1,210.32	50,000	48,789.68		
	612-43230-42660	POSTAGE	48.84	10,000	9,951.16		
	612-43230-42800	UTILITIES	131.44	1,250	1,118.56		
	612-43230-43410	GARBAGE TRUCK	1,308.07	275,000	273,691.93		
	612-43240-42500	REPAIR AND MAINTENANCE	246.13	20,000	19,710.56		
	612-43240-42600	SUPPLIES	1,538.69	55,000	51,042.98		
	612-43240-42610	GAS & OIL	249.53	58,000	57,750.47		
	612-43240-42800	UTILITIES	922.17	11,000	9,880.03		
	613-45600-42610	GAS & FUEL	31.72	0	31.72-	Y	
	613-45650-42500	REPAIRS & MAINTENANCE	1,034.86	43,000	40,251.80		
	613-45650-42600	SUPPLIES & MATERIALS	1,343.25	72,000	69,713.36		
	613-45650-42610	COST OF GOODS SOLD	4,979.18	150,000	143,135.89		
	613-45650-42800	UTILITIES	5,076.04	90,000	84,923.96		
	613-45650-42905	ENTERTAINMENT	303.60	450,000	449,696.40		
	614-45250-42200	GOLF PRO CONTRACT	3,985.04	68,000	60,056.46		
	614-45250-42600	SUPPLIES & MATERIALS	48.00	30,000	29,776.05		
	614-45250-42800	UTILITIES	648.94	12,000	11,351.06		
	700-45300-42902	PARK	2,782.50	12,000	7,637.50		
	700-45300-42904	CORN PALACE GAMES	27,185.20	12,000	16,464.20-	Y	
	700-45300-42909	JVCC	614.99	0	1,028.43-	Y	
**	2016-2017 YEAR TOTALS	**	385,959.45				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1420	FINANCE	9,075.95
101-1440	HUMAN RESOURCES	2,214.19
101-1920	MUNICIPAL BUILDINGS	137.24
101-1930	DATA PROCESSING	940.52
101-1935	INFORMATION TECHNOLOGY	53,226.70
101-2110	POLICE DEPARTMENT	18,584.25
101-2130	TRAFFIC DEPARTMENT	63,829.32
101-2200	FIRE DEPARTMENT	7,976.00
101-3100	STREET DEPARTMENT	3,585.94
101-3110	PUBLIC WORKS ADMIN	613.48

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-3120	STREET & SIDEWALK CONST	55,051.63
101-3130	SNOW REMOVAL	11,644.00
101-3700	CEMETERY	12,164.06
101-4110	HEALTH & WELFARE	1,500.00
101-4120	ANIMAL CONTROL	204.22
101-4600	EMERGENCY MEDICAL SERV	15,550.94
101-5000	CULTURE & RECREATION	14,500.00
101-5500	LIBRARY	13.33

101 TOTAL	GENERAL	270,811.77
201-5110	RECREATION & AQUATICS	2,462.08
201-5140	RECREATION CENTER	1,958.64
201-5160	SPORTS COMPLEXES	9,065.70
201-5210	PARKS	8,187.29
201-5220	SUPERVISION	311.41

201 TOTAL	PARK FUND	21,985.12
214-3500	E-911	1,376.76

214 TOTAL	E-911 EMERGENCY	1,376.76
218-5140	RSVP	7,132.17
218-5150	PALACE TRANSIT	3,826.28
218-5170	SANBORN CO TRANSIT	255.56

218 TOTAL	COMMUNITY SERVICES	11,214.01
219-5140	NUTRITION	8,507.59

219 TOTAL	NUTRITION	8,507.59
602-3330	WATER TREATMENT PLANT	3,031.53
602-3340	WATER DISTRIBUTION	9,883.16

602 TOTAL	WATER	12,914.69

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
604-3200	WASTE WATER TREATMENT	504.40
604-3250	WASTE WATER COLLECTION	4,619.05

604 TOTAL	SEWER	5,123.45
606-3500	AIRPORT	63.89

606 TOTAL	AIRPORT	63.89
612-3230	WASTE COLLECTION	2,972.33
612-3240	LANDFILL	2,956.52

612 TOTAL	SANITATION	5,928.85
613-5600	CORN PALACE MAINTENANCE	31.72
613-5650	CORN PALACE	12,736.93

613 TOTAL	CORN PALACE	12,768.65
614-5250	GOLF COURSE	4,681.98

614 TOTAL	GOLF COURSE	4,681.98
700-5300	AGENCY FUNDS	30,582.69

700 TOTAL	AGENCY FUNDS	30,582.69

	** TOTAL **	385,959.45

NO ERRORS

** END OF REPORT **

PAY ESTIMATES FOR FEBRUARY 1, 2016

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
SD-Dept. of Transportati	#2012-7 Havens from Burr to Sanborn	#1	\$ 79,614.26	\$ 79,614.26	\$ 79,614.26
SD-Dept. of Transportati	#2015-2 West End Bridge Rep.(#2011-2)	#17	\$ 25,512.10	\$ 296,358.66	\$ 296,358.66
Central Divers, LLC	#2016-16 West Side Water Tower	#2-Final	\$ 8,595.00	\$ 14,470.00	\$ 11,750.00
SPN & Associates	#2016-19 5th from Main to Burr Utilities	#1	\$ 7,500.00	\$ 7,500.00	\$ 207,500.00
			\$ 121,221.36	\$ 397,942.92	\$ 595,222.92

Prepared by Deb Hanson-Sudbeck

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/01/2016

Requested By:

Applicant

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal
year for this item (if applicable):

Agenda Item:

Board of Adjustment: Set date for Hearing February 16, 2016

Explanation/Background of Agenda
Item Requested:

Lyndsyae Sloan has applied for a conditional use permit to conduct a family residential child care facility in her residence at 908 E 3rd Ave, legally described as Lot 13, Block 13, F.M. Greene Addition, City of Mitchell, Davison County, SD. The property is zoned R2 Single Family Residential District

NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED, that Lyndsyae Sloan has applied for a conditional use to operate a family residential child care center in their home at 908 E 3rd Ave, legally described at Lot 13, Block 13 F.M. Greene Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned (R2) Single Family Residential District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the Planning Commission on February 8, 2016, 12:00 P.M and the Board of Adjustment on February 16, 2016 at 7:30 P.M., at the Council Chambers, Mitchell City Hall. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

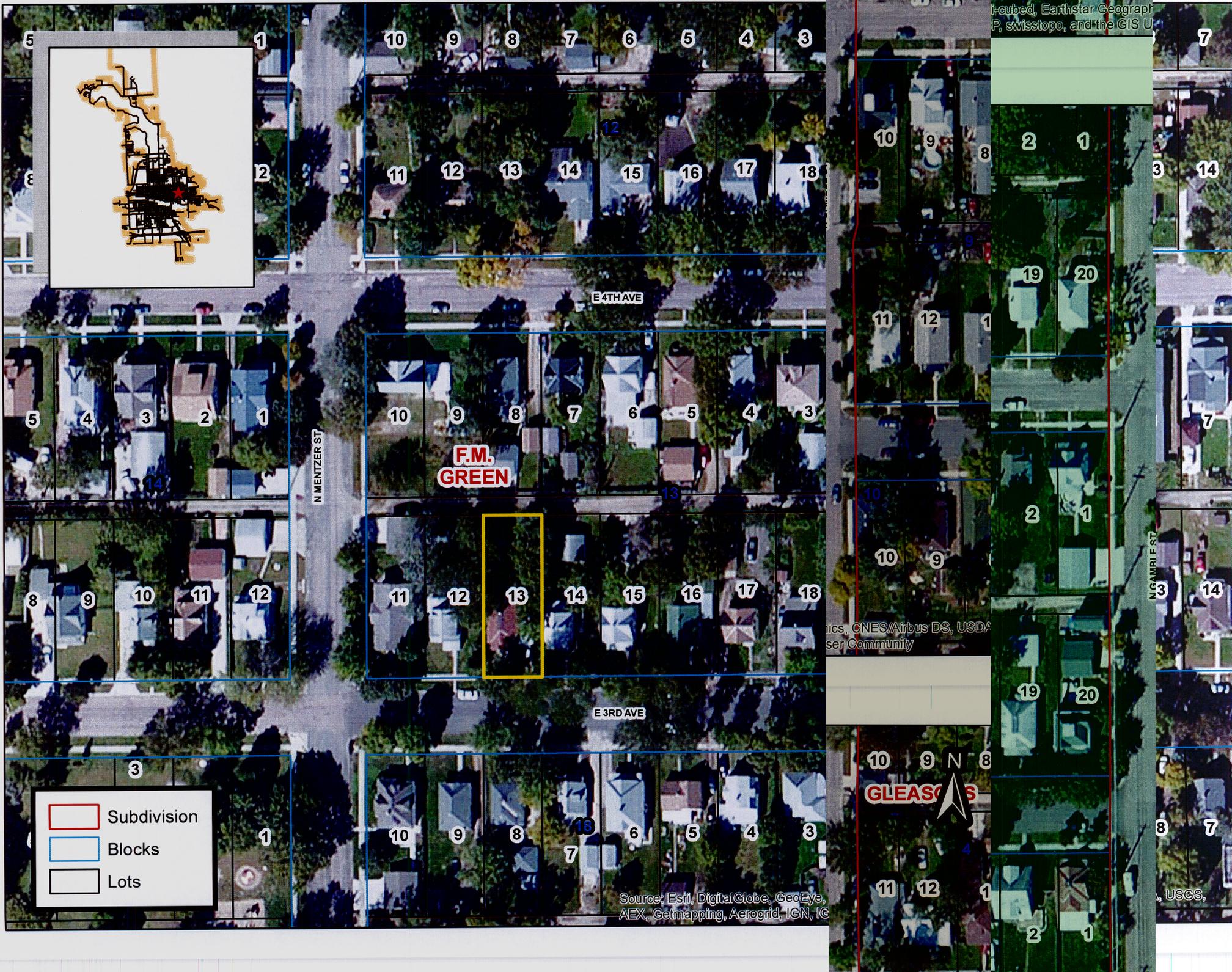
Dated at Mitchell, South Dakota, this 25th day of January, 2016.

Michelle Bathke

FINANCE OFFICER

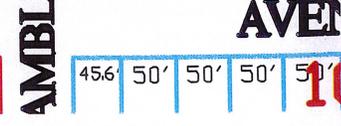
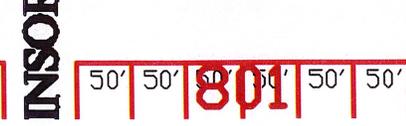
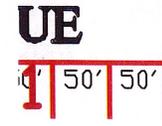
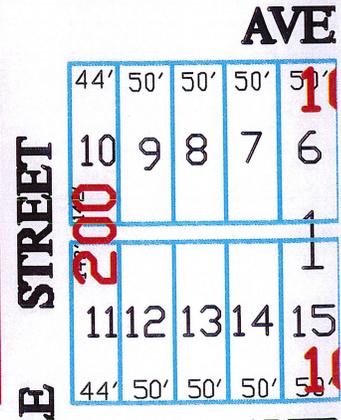
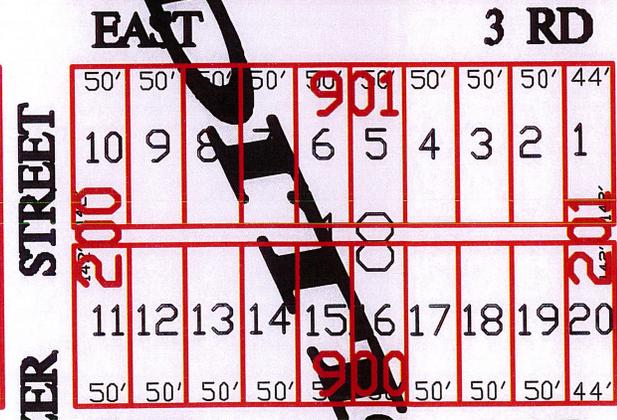
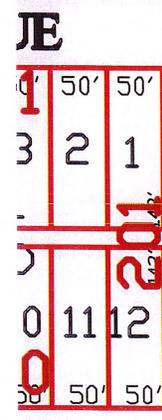
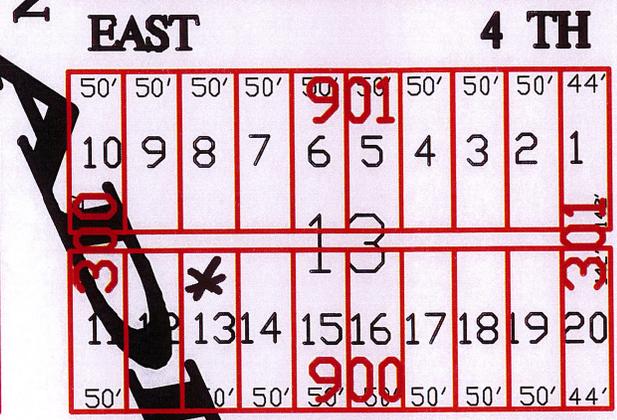
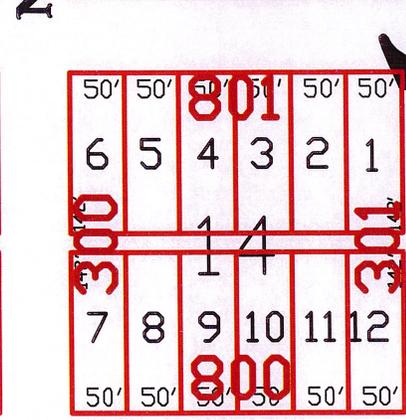
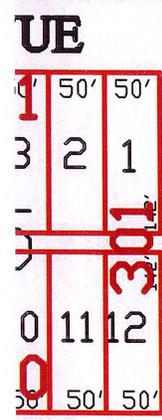
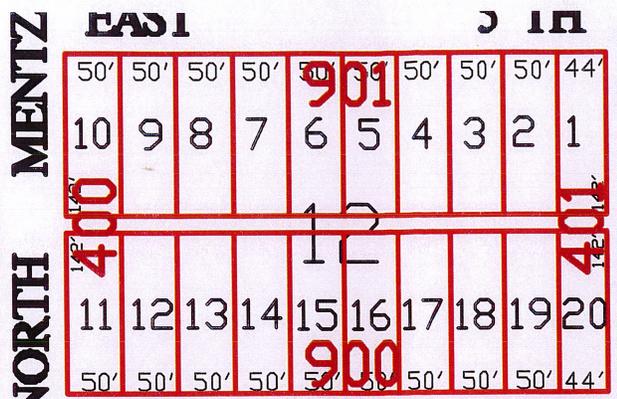
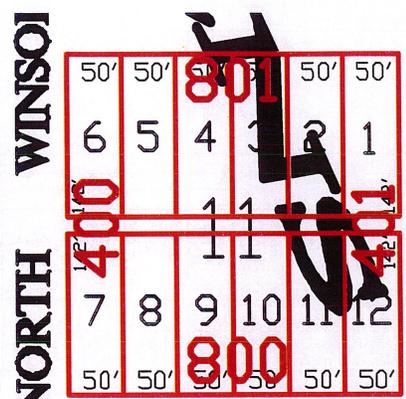
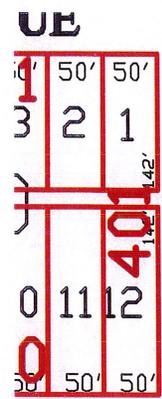
Publish twice: January 29 & February 4, 2016

Approximate Cost:



- Subdivision
- Blocks
- Lots





CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/01/2016

Requested By:

Stephanie Ellwein

Desired Action of City Council

- Authorization Approval Resolution
 Ordinance Citizen Request Discussion

Amount budgeted in current fiscal year for this item (if applicable):

n/a

Agenda Item:

Approval of the Corn Palace Service Agreement between the Chamber & City

Explanation/Background of Agenda Item Requested:

Included in your packet is a service agreement between the City of Mitchell and the Chamber of Commerce for operating a gift shop in the Corn Palace during the summer months. The contract would replace the existing agreement that is set to expire 12/31/16 and this agreement would take effect as of 1/1/16. The Mayor, and Council President Jeff Smith have been involved in the discussions leading up to the proposed revised agreement. The changes to the agreement are listed below:

The City will no longer sell any Corn Palace Merchandise. This was discussed and the City discontinued this practice 2014 under direction of then Mayor, Ken Tracy.

The Chamber will no longer sell food items that can be consumed on site.

The fee structure is being changed from a % of gross sales of the gift shop; to a set monthly fee. Previously the City received 16% of the gross sales. The fee will now be \$40,000/month.

The Chamber will no longer be required to use a % of the sales towards advertising of the corn palace.

The City will provide \$25,000 to be used towards advertising of the "next generation Corn Palace". The City will pay those billings directly.

The agreement provides for renewal options if agreed to by both parties; and asks for a one year termination notice (so that materials could be disposed of prior to the contract ending).

The Chamber and City will be working jointly to promote an educational exhibit in the auxillary gym. Any revenue received will be used to offset the Chamber's rent due first; then any additional revenue will be divided between both entities equally.

MITCHELL CORN PALACE SERVICE AGREEMENT

AGREEMENT made and entered this ____ day of _____, 2015, by and between the City of Mitchell, South Dakota, a municipal corporation (“City”), and the Mitchell Area Chamber of Commerce, a South Dakota non-profit corporation, (“Chamber”); WITNESSETH:

Definition of Terms:

- (a) “Chamber Enterprise Division Director” shall mean the individual employed by the Chamber for purposes of the implementation of this Agreement by the Chamber.
- (b) “Corn Palace” shall mean the municipal auditorium of the City and shall include the entry way, lobby, seating area, basketball floor area (sometimes called the “main floor area”), stage area, the hallways on the north and south insides of the building connecting the lobby area to the main floor area and the interior seating area on the west side of the building, and the rooms adjacent to the stage area.
- (c) “Premises” shall mean that portion of the Corn Palace which shall be used and occupied by the Chamber in its gift shop service operation within the Corn Palace, more particularly described as the main floor area, the stage area, and a room designated by the City for the use of the Chamber adjacent to the stage area.
- (d) “Summer Season” shall mean the period of time between the first to occur of Memorial Day weekend or after completion of the graduation ceremonies of Mitchell Technical Institute, Mitchell High School and Dakota Wesleyan University, and extending through the first to occur of either the completion of Labor Day weekend or the commencement of Corn Palace Week.

1. **PURPOSE - COOPERATION OF PARTIES.** The City owns the Corn Palace which is a major tourist attraction for the city during the Summer Season. To enhance the tourist experience at the Corn Palace, the City desires to enter into a Service Agreement with a South Dakota non-profit entity for a term of three (3) years that would operate a gift shop-souvenir-novelty business on the main floor of the Corn Palace during the Summer Season. The non-profit entity would pay the City a set fee for the opportunity to provide said service and would agree to use a portion of the profits earned by it from the operation of the gift shop business to promote and market the Corn Palace, provide tours and tour guides and Corn Palace greeters during the Summer Season. In addition, the non-profit entity would assist the City in the development of the Corn

Palace and Corn Palace area. In addition to the above services, the non-profit entity will be required to perform other services and acts set forth within this Agreement. The City finds that in accordance with SDCL 5-18A-8 services it is seeking are of a unique nature and that the only non-profit entity in the area that is able to provide such services is the Chamber. The City further finds that said selection of the Chamber is based on the fact that the Chamber has provided these services on behalf of the City over the past many years and is the only practicable source to provide such services based on the uniqueness of the services the city is seeking. Therefore in accordance with SDCL 5-18A-8, the City has determined that this Service Agreement may be awarded to the Chamber without competition. **The parties acknowledge that the implementation of this Agreement is intended to provide benefits to each party. Accordingly, each party shall in good faith seek to cooperate in all respects with the other party; in particular, each party shall be cognizant of the needs of the other party in respect to the implementation and administration of this agreement and any decisions made in respect thereto. Should any conflict or disagreement arise between the parties regarding the implementation and administration of this Agreement which is not resolved by the respective representatives of the parties, each party shall have the right and opportunity to bring the disagreement before the governing board or council of the other party; which Board or Council shall in good faith seek to resolve the disagreement or conflict in a manner which mutually recognizes the needs of each party. Each party acknowledges that an amicable and cooperative relationship between the parties in respect to the implementation and administration of the terms of this Agreement is of paramount importance to the success of the venture undertaken herein for the benefit of each of the parties.**

There is an existing agreement between the parties which shall expire on December 31, 2016. It is the intent of the City and Chamber that this Agreement becomes effective as of January 1, 2016, with this Agreement replacing the previous Agreement in its entirety.

2. **CHAMBER'S USE OF PREMISES.** Chamber shall have the exclusive right to operate a gift shop-souvenir-novelty business upon the Premises, which shall consist of sales of gifts, souvenirs, novelty items, prepackaged food items that are normally not intended to be consumed upon the premises, and operations of and sales through souvenir coin machines during the Summer Season. Chamber will also be permitted to conduct tours of the Corn Palace outside of the Summer Season at times when the Corn Palace is open to the public. Chamber shall also be entitled to use certain rooms within the Corn Palace and the adjacent City Hall as shall be designated by the City, for storage during the Summer Season and during times not within the Summer Season, until such time as the City, through the Mitchell City Council, determines to commence construction/remodel work on the City's City Hall.

3. TERM. The initial term of this Agreement shall be for a period of three (3) years, commencing on January 1, 2016, and ending December 31, 2018.

Upon the expiration of the initial term, and again at the completion of the first renewal term, and so long as Chamber is not in default under any material term or provision of the Agreement, the Chamber and City may agree to renew the Agreement for up to two (2) additional three (3) year terms with the same terms and conditions contained in this Agreement, other than the annual payment amount to be made to the City, which may be increased at the commencement of each renewal period to an amount equal to the percentage increase in the Consumer Price Index for the three-year period commencing on the first day of the immediately preceding initial term or first renewal period, as the case may be, and terminating on the last day of said initial term or renewal period, but in no event more than Five Thousand Dollars (\$5000) in any one renewal period, which adjusted amount will become the annual payment for each year of the three-year renewal term. As used herein, the phrase "Consumer Price Index" shall mean the Consumer Price Index-all Urban Consumers, as published by the United States Bureau of Labor Statistics.

4. ACCESS - KEY. For purposes of accommodating the set up and tear down by Chamber of its equipment and furnishings, one key or other security device to the Corn Palace will be provided by the City to the Chamber Enterprise Division Director which shall not be duplicated, and which shall be returned to the City upon the Completion of set up or tear down, as the case may be. The sole and only person who shall use that key/security device shall be the Chamber Enterprise Division Director, except on express permission from the City Corn Palace Director or the Mayor of the City.

5. PAYMENT TO CITY. Chamber shall remit to City during term and any renewal period hereof, as consideration for the services Chamber will provide the total sum of One Hundred Twenty Thousand Dollars (\$120,000) per Summer Season, payable Forty Thousand Dollars (\$40,000) per month for a three (3) month period each year, commencing with the first payment to occur on or before June 15, the second payment due July 15, the third payment due August 15 of each year of the Agreement.

6. ADVERTISING CONTRIBUTION. City agrees to contribute the sum of Twenty-five Thousand Dollars (\$25,000) to Chamber for advertising and marketing the "Next Generation Corn Palace Design" advertising campaign during the first full calendar year of this Agreement, which shall be invoiced to the City by Chamber.

7. UTILIZATION OF AUXILIARY GYM. The Chamber and the City agree to work together to develop one or more tourist-type activities to be held in the auxiliary gym during the Summer Season. All revenue generated from such activities will first be used as an offset to Chamber's monthly rental amount to be paid to City under this

Service Agreement. After the first \$120,000 has been reached, Chamber and City will divide the additional income equally. Although this paragraph shall go into effect immediately upon execution of this License Agreement by the parties, revenues realized shall be applied to the payments due to the City from Chamber commencing on January 1, 2017.

8. OFFICE/STORAGE SPACE WITHIN THE PREMISES. City shall permit Chamber to utilize portions of the City Hall basement area for storage if City is not otherwise using that storage space. Chamber agrees that it shall store its property at its own risk and that the City is not liable in any manner for any damage, loss or destruction of Chamber property so stored, and that the Chamber will hold City harmless from any claims by any persons, entities, or organizations for loss, damage or destruction of Chamber property so stored.

9. [Intentionally left blank]

10. INDEMNIFICATION/INSURANCE. Chamber does hereby release City from any and all liability for damages to both person and property of Chamber or its employees occurring incidental to the Chamber's operations upon or within the Premises pursuant to this Agreement, unless the same is caused by the negligent act or inaction of the City, City's employees or agents, and shall hold City harmless from all such claims or damages. Without cost or expense to the City, Chamber shall maintain in effect comprehensive general liability insurance, including property damage, bodily injury and products liability, insuring City and Chamber against all claims for damages arising from the Chamber's operations under this Agreement, with combined limits of at least one million dollars (\$1,000,000.00). Chamber further agrees that it shall hold harmless and indemnify City from any claim for damage arising from the operations under this Agreement. Chamber also agrees to carry fire and extended coverage insurance adequately covering Chamber's fixtures, personal property and equipment, installed in or used in conjunction with Chamber's operations; and Chamber shall maintain in effect workman's compensation insurance as required by law. Chamber shall provide to the City finance officer current certificates of insurance, evidencing such insurance coverage in full force and effect in a company acceptable to City.

11. COVENANTS OF CHAMBER. Chamber covenants and agrees that it shall:

- (a) observe and comply with such rules, directives and/or regulations as City may from time to time issue, including such as are in City's reasonable judgment necessary or desirable for the safety, care and cleanliness of the Corn Palace, the Premises, and patrons;

- (b) not mark, print, drill into or in any way deface the walls, ceilings, partitions or floors, or suffer waste or damage to be committed on the Premises or within the Corn Palace;
- (c) provide all fixtures and equipment necessary to operate the gift, souvenir and novelty business;
- (d) employ personnel to service its gift shop. All such employees and attendants engaged in the sale of merchandise shall be paid by Chamber, and at all times while being paid by the Chamber shall be employees of the Chamber and not of the City. The parties acknowledge that some employees may, on a given day, work part time for the Chamber and part time for the City;
- (e) not assign this Agreement nor any part hereof without the consent of the City.
- (f) abide by all ordinances of the City and all laws and regulations of the state of South Dakota and of the United States of America, to include, but not limited to licensing and other operations applicable regulations relating to the sale of food or drink for human consumption in all material respects.
- (g) not use the Premises for any purpose except as provided for herein;
- (h) at the end of each summer season, vacate the Premises leaving the same in as good a condition and repair as when such occupancy commenced, reasonable wear and tear excepted;
- (i) will not place on the basketball floor any item or items that will cause damage to the floor. City shall have the right to direct Chamber to alter the method of placement of those items of the basketball floor so as not to cause damage to the floor; and
- (j) will voice any concerns regarding Corn Palace maintenance, the Corn Palace building or any other concerns through the Corn Palace Director and not directly to City staff.

12. COVENANTS OF CITY. In addition to all other covenants provided by City elsewhere in this Agreement, City also agrees as to the following:

- (a) to consult with Chamber regarding the performance of maintenance or construction upon the Premises or other portions of the Corn Palace, the undertaking of which may disrupt Chamber's operations; and to the extent reasonably possible, will undertake any such construction during a time and in a manner that will not interfere with the Summer Season operations;
- (b) to secure the Premises when the Chamber business is not open to the public. Chamber understands that the Corn Palace will at all times, as deemed appropriate by the City, be accessible to City workers, repairmen, maintenance personnel and other authorized personnel;
- (c) will not, so long as this Agreement is in place, sell gifts or souvenirs of any type or genre at any time on a website, in the Corn Palace or anywhere within a two (2) block radius of the Corn Palace, or other City property or facilities which would be competition to Chamber's operations within or outside of the Corn Palace;
- (d) will be responsible for directing or supervising work and activities of City employees working within the Corn Palace; and
- (e) will address any concerns it has regarding Chamber staff through a designated Chamber staff member.

13. **PARTIALLY DESTROYED OR DAMAGED PREMISES.** It is agreed that the City shall not be liable to the Chamber in the event that the Premises or other portions of the Corn Palace, or any part thereof, shall be destroyed or damaged by fire or other unavoidable casualty, act of nature or act of God, such that the same shall be unfit for occupancy and use by Chamber as provided in this Agreement.

City shall not be liable to Chamber in the event that the Premises or other portions of the Corn Palace become unusable for a period of time due to needed repairs, alterations to the structure, remodeling or any other type of construction activity that would affect the usage of the Corn Palace or the Premises; however, City will consult and work with the Chamber to attempt to schedule such work so as to minimize its effect on Chamber's Summer Season operations.

14. **DEFAULT.** City shall give Chamber written notice of any default by Chamber in payment due the City or performance of any other obligation to be kept or performed by Chamber, and if such default continues for a period of thirty (30) days after receipt by Chamber of such written notice, City may thereafter without further notice or demand terminate this Agreement and forfeit all rights of the Chamber hereunder; however, if the nature of such default is such that more than thirty (30) days are reasonably required for its cure, then Chamber shall not be deemed to be in default if

Chamber commenced such cure within said thirty (30) days period and thereafter diligently pursues such cure to completion. City's remedy provided in this provision is cumulative and shall in no way impair or prevent City from pursuing any other remedies at law or in equity. In the event of default on the part of the City, Chamber shall have such remedies as are provided by the laws of the state of South Dakota, to include specific performance.

15. GOVERNING LAW. This Agreement shall be governed and construed in accordance with the laws of the State of South Dakota.

16. SEVERABILITY. If any term or covenant of this Agreement or the application thereof to any person or circumstance shall be invalid or unenforceable, the remainder of this Agreement shall be valid and enforceable to the fullest extent provided by law. No waiver of the breach of any provision of this Agreement shall be a waiver of any continuing or subsequent breach of the same or other provision in this Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands effective the day and date first above written.

CITY OF MITCHELL, SOUTH DAKOTA

By _____
Its Mayor

Attest:

City Finance Officer
(Seal)

MITCHELL AREA CHAMBER OF COMMERCE

By _____
Its _____

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/01/2016

Requested By:

City Planning Commission

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal
year for this item (if applicable):

Agenda Item:

Resolution # 3328: Plat

Explanation/Background of Agenda
Item Requested:

Lot 57 of Maui Farms Second Addition, a subdivision of the SE 1/4 of Section 31, T
104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, SD

Planning Commission recommends approval: See January 25, 2016 minutes

RESOLUTION #3328
RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 25th day of January, 2016; and

WHEREAS, it appears from an examination of the plat of LOT 57 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE ¼ OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Paul J. Reiland a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOT 57 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE ¼ OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Paul J. Reiland, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the 1ST day of February, 2016.

Mayor

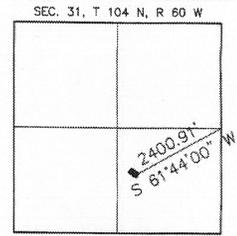
Finance Officer



GRAPHIC SCALE



(IN FEET)
1 inch = 60 ft.



LOCATION MAP
SCALE: 1" = 3000'

LEGEND

- = FOUND IRON MONUMENT
- = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 6702
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- ⊠ = SET NAIL
- ▲ = SET SURVEY SPIKE
- 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
- = FOUND NAIL
- ◇ = SET 3/8" X 12" SPIKE W/WASHER P.U.R.-6702
- WM = WITNESS MONUMENT

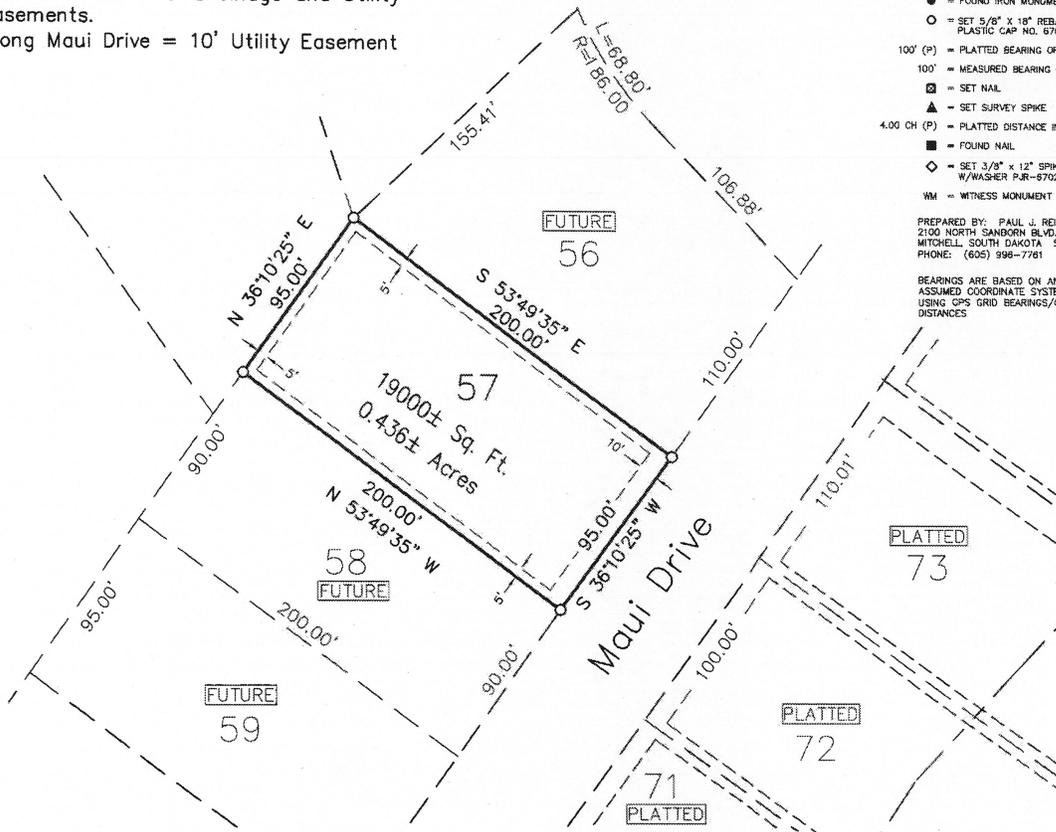
PREPARED BY: PAUL J. REILAND, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

BEARINGS ARE BASED ON AN ASSUMED COORDINATE SYSTEM USING GPS GRID BEARINGS/GROUND DISTANCES

Easements within Lot 57:

Side and Rear = 5' Drainage and Utility Easements.

Along Maui Drive = 10' Utility Easement



A PLAT OF LOT 57 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5th P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

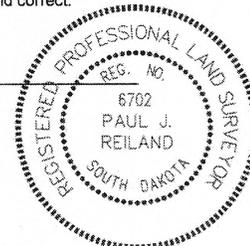
SURVEYOR'S CERTIFICATE

I, Paul J. Reiland, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of Maui Farms Inc., a South Dakota corporation, as owner, and under its direction for purposes indicated therein, I did on or prior to January 4, 2016, survey those parcels of land described as follows: LOT 57 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this _____ day of January, 2016.

Registered Land Surveyor #SD6702



SPN

& Associates

Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301

Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 57 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5th P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

OWNER'S CERTIFICATE AND DEDICATION

KNOW ALL MEN BY THESE PRESENTS that I, the undersigned, hereby certify that Maui Farms Inc., a South Dakota corporation, is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at the request of Maui Farms Inc., a South Dakota corporation, and under its direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOT 57 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and Maui Farms Inc., a South Dakota corporation, hereby dedicates to the public, for public use forever as such, the streets and alleys, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lot 57 shall conform to all existing applicable zoning, subdivision, and erosion and sediment control regulations; further that there now exists Maui Drive.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2016.

Charles J. Mauszycki, Jr., Vice President of Maui Farms Inc.,
a South Dakota corporation

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the _____ day of _____, 2016, before me, _____, the undersigned officer, personally appeared Charles J. Mauszycki, Jr., of Maui Farms Inc., a South Dakota corporation, and that he, as such Vice President, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Vice President.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission Expires: _____

RESOLUTION OF CITY PLANNING COMMISSION

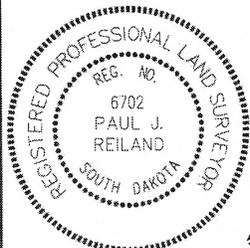
WHEREAS, the plat of LOT 57 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 57 OF MAUI FARMS SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

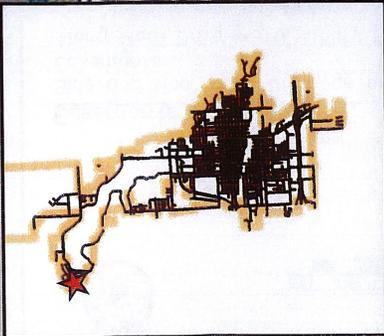
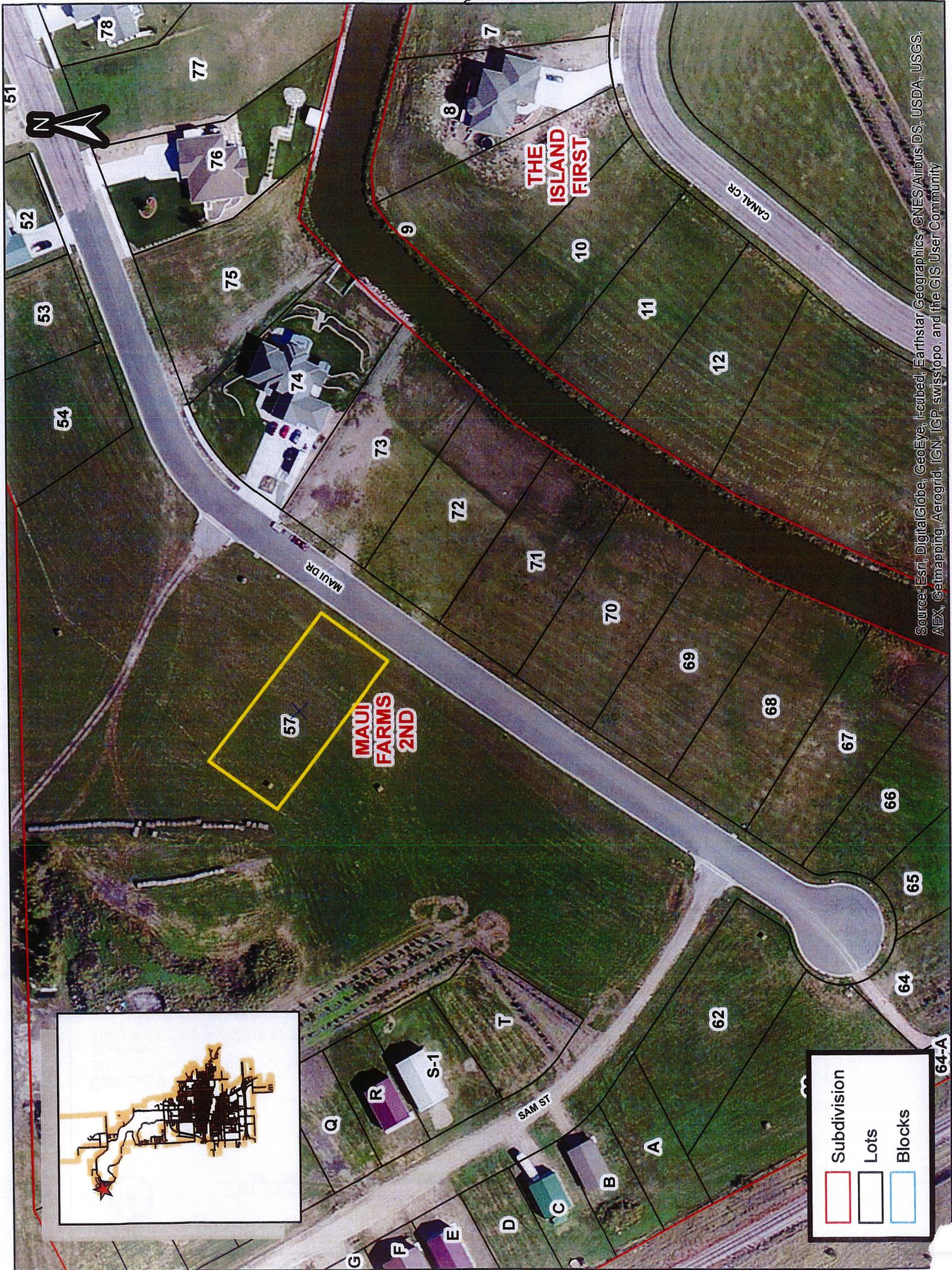
I, _____, Chairman of the City Planning Commission for the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2016.

CITY PLANNING COMMISSION -- BY: _____



SPN

& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015



MAUI FARMS 2ND

THE ISLAND FIRST

	Subdivision
	Lots
	Blocks

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/01/2016

Requested By:

CARL KOCH

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Resolution

Explanation/Background of Agenda Item Requested:

This Resolution authorizes release of a useless Drainage Easement running right through the middle of platted building lot. The Lot is valueless with the easement as it presently exists. Tim McGannon has reviewed and recommends release of that easement. A Certified copy of this resolution will be recorded upon the affected property with the quit claim deed. Without the Resolution being recorded as evidence of the authorization by City Council for Mayor and Finance Officer to sign and deliver the deed, the deed would not be effective and and title insurance examiner would consider the easement not released.

RESOLUTION NO. 3329

A RESOLUTION PROVIDING FOR RELEASE OF DRAINAGE EASEMENT (WHICH SERVES NO PUBLIC PURPOSE BY QUIT CLAIM DEED TO PROPERTY OWNER.

BE IT RESOLVED BY THE CITY COUNSEL OF THE CITY OF MITCHELL SD that:

1. The Mayor and Finance Officer of the City of Mitchell, SD are authorized to execute and deliver, for title clearance purposes, and specifically for the release of drainage easement platted upon the real property hereafter described as such drainage easement serves no public purpose; and
2. The real property to which this resolution relates is described as:

Lot Four (4) Block Five (5), MLC Addition, in the Northeast Quarter (NE1/4) of the Southwest Quarter (SW1/4) of Section Twenty-eight (28), Township On Hundred Three (103) North, Range Sixty (60) West of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Adopted February 1, 2016, by majority vote of the Mitchell SD City Council in regular meeting session, with ___ votes cast in favor of adoption, ___ cast against adoption, and ___ votes abstaining.

Jerry Toomey – Mayor

Attest:

Michelle Bathke – City Finance Officer

(seal)

CITY OF MITCHELL

City Council Meeting Agenda Item Request



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02/01/2016

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CARL KOCH

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

RESOLUTION

Explanation/Background of Agenda Item Requested:

This Resolution expands the boundaries of BID #2 to include the R.O.W. connection to the new pool site (which remains to be acquired from the school district). The only existing state law authorization for municipal motel-hotel tax is in conjunction with creation of a Business Improvement District (BID). State law provides that no BID funds can be expended on any improvements not within the BID district - so this resolution adds the school property (new pool site) and continuous street rights of way from the ice arena to the school property. No exception in the law is made to this legal requirement for Municipal Hotel-Motel tax. State law does provide that the properties included in a BID district may be non-contiguous ONLY if the properties are all zoned the same, and in our case the properties are obviously not all zoned the same (hotels and motels are most likely highway business, and the ice arena is Public lands).

This Resolution represents Attorney Meierhenry's advice for dealing with this situation.

RESOLUTION NO. 3330

A RESOLUTION PROVIDING FOR EXPANSION OF THE BOUNDARIES OF BID NO. 2.

WHEREAS The City Counsel of the City of Mitchell did on December 21, 2015 adopt its Resolution of Intent (amended resolution 3325) to expand the boundaries of existing BID (Business Improvement District) No. 2; and

WHEREAS notice of hearing upon matter of the expansion of BID No. 2 has been given to all owners and occupants of properties affected by such expansion and hearing has been held thereon, all as provided by law, and no written objections there to were made to the City Council as of the close of such hearing; accordingly, it is

RESOLVED BY THE CITY COUNSEL OF THE CITY OF MITCHELL SD that:

1. the boundaries of BID No. 2 are by these presents expanded to include
 - A. North Minnesota Street from West 11th Avenue to the intersection of 12th Avenue, and 12th Avenue from the intersection of North Minnesota Street and West 12th Avenue to North Main Street;
 - B. Irregular Tract No. 5 in the SW1/4 of Section 15, T. 103 N., R. 60 W. of the 5th P.M, City of Mitchell, Davison County, S.D.;
 - C. Such portion of North Main Street including the intersection with West 12th Street, which adjoins Irregular Tract No. 5 as described in the preceding subparagraph B; and
 - D. East 12th Street from the intersection with North Main Street to the intersection of North Lawler Street.
2. In all other respects, the existing boundaries of BID No. 2 shall remain unchanged.

Adopted by majority vote of the Mitchell SD City Council in regular meeting session on the date of February 1, 2016, with ___ votes cast in favor of adoption and with ___ votes cast against adoption and ___ votes abstaining.

Jerry Toomey – Mayor

Attest:

Michelle Bathke – City Finance Officer.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/01/2016

Requested By:

CARL KOCH

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Ordinance

Explanation/Background of Agenda Item Requested:

This Ordinance enacts modification to City Hotel/Motel tax in conjunction with BID #2 by increasing tax from \$1.00 per rented room per night to \$1.50 per room per night and adjust application of funds provision to apply one (1) million dollars of reimbursement to City for funds advanced for pool construction after ice arena reimbursement provision is satisfy.

ORDINANCE NO. 2521

AN ORDINANCE WITH MODIFIES AND AMMENDS BUSINESS IMPROVEMENT DISTRICT NO. 2 WITHIN THE CITY OF MITCHELL S.D. BY EXPANDING THE BOUNDARIES OF SAID DISTRICT AND MODIFYING THE SUM AND APPLICATION OF SUMS COLLECTED IN EXCESS OF \$0.50 PURSUANT TO THE PER ROOM PER NIGHT TAX ON RENTALS OF MOTEL AND HOTELS ROOMS.

BE IT ORDAINED BY THE CITY OF MITCHELL S.D.:

Section 1: (recitals pursuant to SDCL chapter 9-55)

The Governing Body of the City of Mitchell, S.D., incorporates by reference all recitals contained in previously adopted Ordinance No. 2441, and supplements said recitals as follows:

1. All recitals made in Ordinance 2441 are and shall be deemed incorporated herein by reference with the same effect as if set out herein in full, except as modified and/or supplemented as hereafter provided.
2. The improvement to which a portion of the funds collected under this Amendment to Ordinance 2441, in addition to reimbursing the City for funds advanced for the improvement to the Mitchell Activity Center (i.e. the second sheet of ice) will be an indoor swimming facility suitable for hosting cold weather season and all season indoor competitive swim meets, and will be suitable for use by the public during cold weather seasons and all seasons.
3. The real property upon which the improvement of an indoor swimming facility will be made is described as Irregular Tract 5 in the SW1/4 of Section 15-103-50, City of Mitchell, City of Mitchell, Davison County, South Dakota; said property being under ownership of the Mitchell Independent School District, which has communicated to the City a willingness to convey said property to the City upon terms acceptable to the City.
4. The estimated cost of the improvement to be made upon said Irregular Tract 5 (i.e. an indoor all season swimming pool facility as described above) will be approximately Six Million dollars (\$6,000,000.00) of which One Million dollars (\$1,000,000.00) is intended to be raised by the modification to said Ordinance No. 2441 (hotel – motel per room per night occupancy tax) as further described in this ordinance; and the balance of the construction cost to be paid from existing second penny sales tax revenue bond funds in the account of the City and other City derived revenues if and as may be necessary.
5. The business improvement board required by SDCL 9-55-5 has been established with members appointed by prior resolution of the City Government, and said board remains in

existence. Said board has, through the majority vote of its members who are business operators or users of space within the existing boundaries of BID No. 2 have voted to approve the expansion of said BID No. 2 in conformance with the proposed boundaries as provided in the Resolution of Intent (Resolution No. 3276) as is in this Ordinance further provided. For purposes of compliance with SDCL Chapter 9-55, the City declares that said Board exists prior to the adoption of this ordinance and will continue after the adoption of this amendment, as provided in prior resolution(s) of the governing body. Said Board has recommended to the governing body the boundaries of the proposed expansion to said Bid No. 2, the modification to the revenues to be raised under said Bid No. 2, and the use and application of the revenues collected pursuant thereto.

6. Hearing has been held as provided by law and the notice of hearing contained with the previously enacted resolution of intent (Resolution No. 3276) did receive evidence for and against the proposed modification to the boundaries of BID No. 2 and the associated amendment to the tax and revenue to be collected and any objection thereto and the objection(s) did not equal or exceed a majority of the of the operators/owners of the motels and hotels within Bid No. 2.

7. The Governing Body of the City has by prior Resolution enacted subsequent to the hearing referenced in paragraph no. 5 above established the expanded boundaries of Bid No. 2, and the expanded boundaries include and are supplemental to the prior existing boundaries of BID No. 2 and are supplemental thereto.

8. The tax imposed and based on rooms rented by the lodging establishments (hotels and motels) imposed upon transient guests does not exceed \$2.00 per occupied room per night.

9. The resolution of intent adopted for purposes of the modification of the boundaries of BID No. 2 and amendment to revenue collection and and application thereof all as described in said resolution of intent is Resolution No. 3276, which was adopted by the governing body on the date of July 6, 2015.

10. The hearing on the formation of the expansion of BID No. 2 was held at the chambers of the Mitchell City Council, at City Hall, 612 N. Main, Mitchell, S.D. has been held, subsequent to the giving of notice as required by law, on the 1st day of February, 2016 at 7:30 o'clock P.M. at the regular meeting of the Mitchell City Council scheduled for said date, time and place, and no objections to the proposed modifications were made at said meeting, or alternatively, any objections made were less than a majority of the hotels and motels in the proposed expanded and modified district and were insufficient in number as required by law to terminate the proceedings as referenced herein.

11. The business improvement district (BID No. 2 as modified and expanded) was established pursuant to the provisions of SDCL Chapter 9-55.

12. The purposes of the district is for making the public improvement of the indoor all season swimming pool facility upon the property above described to improve the weekend guest usage of hotel and motel facilities located within the boundaries of the district to the economic advantage of said hotel and motel facilities by increased usage, particularly cold weather season usage, for and on account of weekend swim meets and tournaments by organized swim clubs and/or organization for competitive purposes and other purposes by the public, who will be expected to rent overnight sleeping accommodations from the hotel – motel businesses within the district. The hotel – motel businesses located within the BID No. 2 as expanded and modified will be subject to the business tax of \$1.50 per room per night on occupied rooms rented to transient guests, as the same if defined and provided in SDCL Chapter 9-55. Said tax shall be temporary as hereafter more fully described.

13. The boundaries of the expanded BID No. 2, including the legal description of all properties upon which hotel and motel business are located which will be affected hereby are as described in Appendix 1 attached hereto and incorporated herein by reference to the same legal effect as if set out herein in full.

Section 2.

Section 4 of Ordinance 2441 (or as said ordinance may be codified) The Tax., is hereby amended to read as follows:

The Tax. There is hereby imposed a tax upon the businesses within BID No. 2, a Tax, subject to the limitations hereafter stated, of \$1.50 per night per rented room on all Lodging Establishments with the Tax to commence and end, and with the revenue collected to be applied as hereafter provided. The Tax shall be paid and reported to the City on form or forms provided by the City Finance Officer.

Section 3.

Section 5 of Ordinance 2441 (or as said ordinance may be codified) Application of Revenue, Effective Term and Termination of Tax., is hereby amended to read as follows:

Application of Revenue, Effective Term and Termination of Tax.

The Revenue produced by the BID Tax shall be applied to the following purposes; and the Revenue applied to each purpose and the effective term and termination the Tax in respect to each purpose shall be as follows:

A) The Tax shall commence on the first day of the first month following publication of this ordinance after adoption by the City of Mitchell, and the expiration of the referendum period following publication. The City Finance Officer shall give all affected persons at least

twenty (20) days advance notice of the effective commencement of the date the Tax (as provided in this ordinance).

B) One dollar (\$1.00) of the per room per night occupied room rental shall be applied to the continued defrayal of the cost incurred by the City for the expansion of the Mitchell Activity Center by the Construction of the Second Sheet of Ice. At the time when the sum of \$400,000.00 of the portion of the tax to be so applied (including the portion of all prior collection made pursuant to Ordinance No. 2441 so applied), then the said portion of the Tax shall be applied to the defrayal and reimbursement to the City for funds advanced for construction of the Indoor Swimming Pool Facility until the sum of One Million Dollars (\$1,000,000.00) shall be so applied; and at the time when the sum so applied in respect to the Indoor Swimming Pool Facility shall reach the sum of One Million Dollars (\$1,000,000.00), then that portion of Tax shall terminate.

C) One-half Dollar of the Revenue (\$0.50 per rented room per night) shall be applied for the term of three years subsequent to the date when the Tax (pursuant to Ordinance 2441) first commenced to the support of the Sports Authority. This portion of the Revenue and the Tax shall terminate three years after the commencement date thereof pursuant to Ordinance 2441.

D) (this subparagraph is not amended and shall remain as provided in Ordinance No. 2441 or as same may be codified).

E) At the time of the termination provided for in subsection C) above occurs, unless extended by further ordinance enactment of the City to be made only upon the consent of the majority of the Lodging Establishment within the BID, the Tax shall be reduced from \$1.50 per rented room per night to \$1.00 per rented room per night. At such time when termination provided for in both Subsections B) and C) above have occurred, unless the portion of the Tax provided for in C) above shall have been extended as in said subsection provided, the Tax shall be fully terminated and the BID (Bid No. 2) shall be dissolved.

Section 4.

All portions and provisions of Ordinance 2441 not amended or modified by this Ordinance shall continue and remain in effect according to the terms of said Ordinance 2441. All portions and provision of Ordinance 2441 amended or modified by this ordinance are hereby repealed.

Section 5.

Upon adoption of this ordinance, the City Finance Officer shall publish notice of adoption in the official newspaper, and twenty (20) days after the completed publication this ordinance shall become effective.

Adopted by the Mitchell City Council this 1st day of February, 2016.

Jerry Toomey, Mayor

Attest:

Michelle Bathke – City Finance Officer

(seal)

First reading: December 21, 2015

Second reading: February 1, 2016

Adoption: February 1, 2016

Published: _____

APPENDIX 1 TO ORDINANCE #2521

Business Name & Address (Business Occupant)	Property Description	Property Owner Identification & Address
Kelly Inn 1010 Cabela Drive Mitchell SD 57301	Lot 2B of Cabelas 1 st Addition to the City of Mitchell, Davison County, S.D.	Kelly Midwest Ventures, Limited Partnership 1010 Cabela Drive Mitchell SD 57301
Quality Inn 1221 S. Burr St. Mitchell SD 57301	Lot S-3, a Subdivision of Lot S, except W 258', City of Mitchell, Davison County, S.D.	J&S Hospitality Inc. 1221 S. Burr St. Mitchell SD 57301
Siesta Motel 1210 W. Havens Ave. Mitchell SD 57301	Lot 7B in the Subdivision of the S. 300' of I.R. Tract No. 7 in the SW 1/4 21-103-60, City of Mitchell, Davison County, S.D.	Siesta Motel Inc. 1210 W. Havens Ave. Mitchell SD 57301
Budget Inn Motel 1518 W. Havens Ave. Mitchell SD 57301	I.T. 4B ex. I.T. 4B-1, ex Lot H-1, and ex. the N 60' thereof dedicated for street R.O.W. & ex that portion of Lot 1 of Anthony Motel 1 st Addition contained therein in the SW 1/4 of 21-103-60, City of Mitchell, Davison County, S.D.; and I.T. 4E, ex the north 60' thereof dedicated for street R.O.W., and ex that portion of Lot 1 of Anthony Motel 1 st Addition contained therein of 21-103-60, City of Mitchell Davison County, S.D.	Ashirwad LLC 1518 W. Havens Ave. Mitchell SD 57301

Business Name & Address (Business Occupant)	Property Description	Property Owner Identification & Address
Americinn Motel 1421 S. Burr St. Mitchell SD 57301	Lot S-9, a replat of Lot S in the NW 1/4 27-103-60, City of Mitchell, Davison County, S.D.	North Plains Developers LTD Partnership I, a SD Limited Partnership PO Box 1292 Mitchell SD 57301
Comfort Inn 2020 Highland Way Mitchell SD 57301	Lot 4A Highland Business Park Addition to the City of Mitchell, Davison County, S.D.	Midwest Motels of Mit'1 II LLC c/o Comfort Inn 1415 N. Sanborn Blvd. Mitchell SD 57301
Super 8 Motel 1700 S. Burr St. Mitchell SD 57301	Lot 5, a Subdivision of Amoco Irreg. Tract, Located in the N ½ SE 1/4 of 27-103-60, City of Mitchell, Davison County, S.D.	Eight West LLC 125 Murifield Court Vermillion SD 57069
Thunderbird Motel 1601 S. Burr St. Mitchell SD 57301	Lot "CH", a Subdivision of a portion of Lot 4, located in the NW 1/4 of SE 1/4 of 27-103-60, City of Mitchell, Davison County, S.D.	M.A.C. Hotels Inc. PO Box 984 Mitchell SD 57301
Best Western Motor Inn 1001 S. Burr St. Mitchell SD 57301	Blocks 11 & 14 and vacated Ivy Ave & W 25 of vacated Burr St City of Mitchell, Davison County, S.D.	Frederickson Motels Inc. 601 E Havens Ave. Mitchell SD 57301

Business Name & Address (Business Occupant)	Property Description	Property Owner Identification & Address
<p>Holiday Inn Express 810 E. Spruce Mitchell SD 57301</p>	<p>E 396' of Lot 3C ex. E 180' thereof, a Subdivision of previously platted Lot 3 of Cabella's First Addition, a Subdivision of Lot 4, in the SE 1/4 of Section 27 lying south of I-90 R.O.W. and west of SD Hwy 37 R.O.W., all in T 103 N, R 60 W, City of Mitchell, Davison County, S.D.</p>	<p>James P. Koehler PO Box 15 Aberdeen SD 57401</p>
<p>Days Inn 1506 S. Burr St. Mitchell SD 57301</p>	<p>Lot 2A, a Subdivision of former Lot 2 of Block 3, SLB Subdivision and previously platted Lot TX in the NE 1/4 of 27-103-60, City of Mitchell Davison County, S.D.</p>	<p>Midwest Motels of Mitchell LLC 1506 S Burr Mitchell SD 57301</p>
<p>Ramada 1525 W. Havens Ave. Mitchell SD 57301</p>	<p>Block 4, Sunnyside Addition to the City of Mitchell, Davison County, S.D., except the east 175' thereof, and except the north 151.45' of the west 167' thereof, and except Lots H4 & H5, according to the recorded plats as filed in Book 9 of Misc. Records, page 297.</p>	<p>Grace LLC 1525 W. Havens Ave. Mitchell SD 57301</p>
<p>Motel 6 1309 S. Ohlman St. Mitchell SD 57301</p>	<p>Lot X-2 of Lot X located in the SE 1/4 of the NE 1/4 of 29-103-60, City of Mitchell, Davison County, S.D.</p>	<p>Kishorchandra L. Champaneri 1309 S. Ohlman St. Mitchell SD 57301</p>

Business Name & Address (Business Occupant)	Property Description	Property Owner Identification & Address
<p>Coach Light Motel 1000 W. Havens Ave. Mitchell SD 57301</p>	<p>Lot 10 in Block 2, Bloom's Addition to the City of Mitchell, Davison County, S.D.; & Lot 8B, a Subdivision of I.T. 8 in the SW 1/4 of 21-103-60, City of Mitchell, Davison County, S.D.</p>	<p>Coach Light Motel LLC 1000 W. Havens Ave. Mitchell SD 57301</p>
<p>Hampton Inn 1920 Highland Way Mitchell SD 57301</p>	<p>That portion of Lot 2A and Lot 2B which were portions of previously platted Lot 3, Highland Business Park Addition, City of Mitchell, Davison County, S.D.</p>	<p>Thomsen Family LLC 1920 Highland Way Mitchell SD 57301</p>
<p>Econolodge 1313 S. Ohlman Mitchell SD 57301</p>	<p>The E. 317' of Lot X-1 within Lot X in the SE 1/4 of NE 1/4 of 29-103-60, City of Mitchell, Davison County, S.D.</p>	<p>Rabia LLC (CP) 845 E. Highway 44 Winner SD 57580</p>
<p>Mitchell Activity Center 1001 N. Minnesota Mitchell SD 57301</p>	<p>Lot A-1-A, a subdivision of Lot A-1, in the W ½ of the SE 1/4 and the E ½ of the SW 1/4 of 16-103-60, City of Mitchell, Davison County, S.D.;</p> <p>and</p> <p>The E. 439' of that portion of Lot A-1 in the W ½ of the SE 1/4 and the E ½ of the SW 1/4 of 16-103-60, West of the 5th P.M., except the North 690' thereof and except Lot A-1-A thereof and except the South 634' thereof, City of Mitchell, Davison County, South Dakota.</p>	<p>City of Mitchell, SD 612 N. Main Mitchell SD 57301</p>

Business Name & Address (Business Occupant)	Property Description	Property Owner Identification & Address
<p>Stevens Motel 1001 S Burr St. Mitchell SD 57301</p>	<p>All of Squares 11 & 14 and that portion of vacated Ivy Ave, lying between said Squares 11 & 14 together with that portion of the west 25' of vacated Burr Street abutting Squares 11 & 14 and vacated Ivy Ave, all in Weaver's Squares Addition to the City of Mitchell, Davison County, S.D.</p>	<p>Fredericksen Motels Inc. 601 E Havens Ave. Mitchell SD 57301</p>
<p>N/A</p>	<p>A portion of IR Tract 5, Hovens and Rogers Addition to the City of Mitchell, Davison County, S.D. (The portion of the forgoing description which shall improved with monies collected pursuant to BID No. 2 shall be adjacent to North Main Street and shall be further determined by the City of Mitchell and Mitchell Independant School Dist.</p>	<p>Mitchell Independent School Dist. 821 N. Capital St Mitchell SD 57301</p>

CITY OF MITCHELL

City Council Meeting Agenda Item Request



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Meeting Date Requested:

02/01/2016

Requested By:

Avera Queen of Peace

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal
year for this item (if applicable):

Agenda Item:

Ordinance # 2528. Amending Title 8, Renaming a portion of S Landgon Street

Explanation/Background of Agenda
Item Requested:

See letter from Tom Clark, Regional President & CEO

Avera Queen of Peace would like change the name of a portion of South Landgon Street to South Grassland Drive and change the numbering system for their new building and any new buildings in this area. These changes require an amendment to the municipal code.

ORDINANCE NO. 2528

AN ORDINANCE AMENDING THE CITY OF MITCHELL MUNICIPAL CODE, TITLE EIGHT, PUBLIC WAYS AND PROPERTY, CHAPTER ONE, STREETS, SIDEWALKS AND PUBLIC WAYS, ARTICLE C, STREET NAMES AND BUILDING NUMBERS, AND CHANGING THE NAME OF A PORTION OF SOUTH LANGDON STREET TO SOUTH GRASSLAND DRIVE

Be it ordained by the City Council, City of Mitchell, Davison County, South Dakota;

Section 1. That Subsection 8-1C-1A: Baselines, to be amended by adding the following introduction sentence, "The following are street names parallel to Main Street unless otherwise referenced in this section."

Section 2. That Subsection 8-1C-1B: Baselines, to be amend by adding the following introduction sentence, "The following street names parallel to First Avenue unless otherwise referenced in this section."

Section 3. That Subsection 8-1C-2E Street Name Changes, be amended by adding thereto the following,

7. That portion of South Langdon Street extending south of Cabela Drive and north of Spruce Street as referenced in the plat of Lot 5-A and South Langdon Street, being a portion of originally Platted Lot 5 of Cabela's First Addition to the City of Mitchell, Davison County, South Dakota that is filed with the Davison County Register of Deeds in Book 24, Page 34 and any future extension of said street is hereby changed from South Langdon Street to South Grassland Drive.

Section 4. That Subsection 8-1C-3C Building Numbers, Exceptions; Other Designations be amended by adding thereto the following,

4. That portion of South Langdon Street extending south of Cabela Drive and north of Spruce Street as referenced in the plat of Lot 5-A and South Langdon Street, being a portion of originally Platted Lot 5 of Cabela's First Addition to the City of Mitchell, Davison County, South Dakota that is filed with the Davison County Register of Deeds in Book 24, Page 34 and any future extension of said street is hereby changed from South Langdon Street to South Grassland Drive is an exception to the numbering set forth in 8-1C-3A and B. That address range in this street shall range 100 to 300 Block, instead of the 1900 to 2100 Block.

Section 5. The City Finance Officer shall publish notice of this ordinance and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Passed and approved the 16th day of February, 2016.

MAYOR

ATTEST:

FINANCE OFFICER

1ST Reading February 1, 2016
2nd Reading February 16, 2016
Adoption February 16, 2016

Avera

Queen of Peace Hospital

525 N Foster Street
Mitchell, SD 57301-2999
(605) 995-2000
Fax (605) 995-2441

www.AveraQueenofPeace.org

January 20, 2016

Mayor Jerry Toomey and
Mitchell City Council
612 N. Main Street
Mitchell, SD 57301

Dear Mayor Toomey and City Council Members,

It is an exciting time for Avera and this community as we rapidly approach the opening of our first project, a medical office building, on the Grassland Health Campus. This is the culmination of over three years of planning and construction and we hope you are pleased with the outcome as it relates to the impression it makes as part of the front door to our community along I-90.

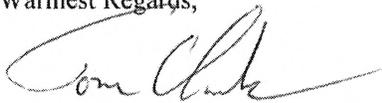
There is some unfinished business that we will complete when the weather breaks in the spring. Most notably is our desire to extend what is now a dead-end South Langdon Street across our campus, creating another entry point on Spruce Street. It is our desire and intent to construct this extension at our cost and to city specifications, then granting ownership to the City.

We have two very special requests of the City. First, we would like the City to approve renaming of this street, which would ultimately extend from Cabela Drive to Spruce Street, as Grassland Drive. Using the name Grassland ties the road to the name of the campus, and using Drive would be consistent with other Avera addresses created by greenfield project development (i.e.: Avera Drive in Sioux Falls).

Secondly, we would like to be able to number the projects as they occur in a way that can also be used as identification tags. We would request that this current project be labeled as 100 Grassland Drive. We would then address a phase-two project as 200 Grassland Drive, etc. In this way, as the campus develops, it will be easier to direct patients to the proper building to receive services (i.e.: "We are located in the 100 building").

Our vision is to become a recognizable icon at the entrance to our community, just as Cabela's has become. We feel these two changes will help create the presence we desire. New patients will quickly be able to find us with an Internet search and the new name will give a more cohesive feel to our campus as we continue to develop that area. I appreciate your attention to our requests. I am always available to answer questions or concerns.

Warmest Regards,



Tom Clark
Regional President and CEO
Avera Queen of Peace Health Services

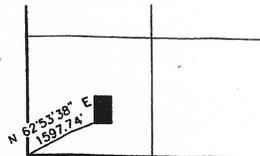
GRAPHIC SCALE



(IN FEET)
1 inch = 200 ft.

- 100' (R) = DISTANCE OF RECORD
 - 100' = MEASURED BEARING OR DISTANCE
 - = FOUND NAIL
 - = SET 3/8" x 10" NAIL
 - WM = WITNESS MONUMENT
- PREPARED BY: PAUL J. REILAND, R.L.S.
2100 NORTH SANGHVI BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301-0398
PHONE: (605) 988-7781

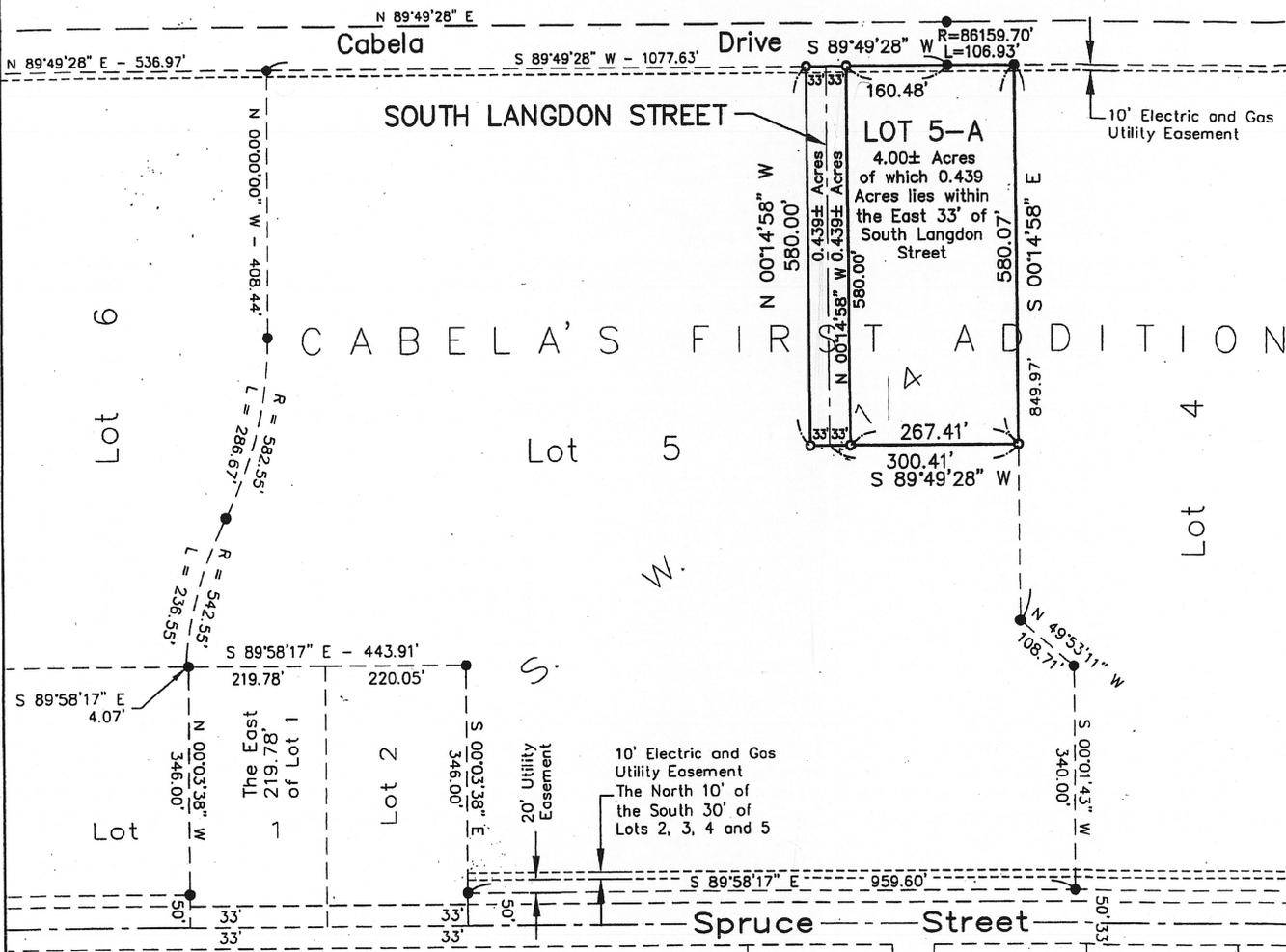
BEARINGS ARE BASED ON AN ASSUMED COORDINATE SYSTEM.



LOCATION MAP
SCALE: 1" = 300'

I - 90 Interstate

Lot H 2



A PLAT OF LOT 5-A AND SOUTH LANGDON STREET, BEING A PORTION OF ORIGINALLY PLATTED LOT 5 OF CABELA'S FIRST ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

SURVEYOR'S CERTIFICATE

I, Paul J. Reiland, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of the City of Mitchell, South Dakota, a South Dakota municipal corporation, and under its direction for purposes indicated therein, I did on or prior to October 27, 2008, survey those parcels of land described as follows: LOT 5-A AND SOUTH LANGDON STREET, BEING A PORTION OF ORIGINALLY PLATTED LOT 5 OF CABELA'S FIRST ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.
Dated this 29th day of October, 2008.

ORIGINAL SIZE
OF THIS PLAT
UPON FILING
IS 11" x 17"

Paul J. Reiland
Registered Land Surveyor #SD6702

OWNER'S CERTIFICATE AND DEDICATION

KNOW ALL MEN BY THESE PRESENTS that the City of Mitchell, South Dakota, a South Dakota municipal corporation, hereby certifies that it is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in A PORTION OF ORIGINALLY PLATTED LOT 5 OF CABELA'S FIRST ADDITION, A SUBDIVISION OF LOT 3, AND LOT 4 LESS LOT 4A, ALL IN THE SW 1/4 OF SECTION 27; AND THAT PORTION OF THE SW 1/4 OF SECTION 27 LYING SOUTH OF I-90 INTERSTATE RIGHT-OF-WAY EXCEPT LOTS 1, 2, 3, 4 AND 4A, ALL IN T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at the request of the City of Mitchell, a South Dakota municipal corporation, and under its direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOT 5-A AND SOUTH LANGDON STREET, BEING A PORTION OF ORIGINALLY PLATTED LOT 5 OF CABELA'S FIRST ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and the City of Mitchell, a South Dakota municipal corporation, hereby dedicates to the public, for public use forever as such, the streets and alleys, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lot 5-A and South Langdon Street shall conform to all existing applicable zoning, subdivision, and erosion and sediment control regulations; further that there now exists Cabela Drive.

IN WITNESS WHEREOF, I have hereunto set my hand this 17 day of November, 2008.



The City of Mitchell, a South Dakota municipal corporation

[Signature of Lou Sebert]
Lou Sebert, Mayor

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the 17 day of November, 2008, before me, Michelle Bathke, the undersigned officer, personally appeared Lou Sebert, of the City of Mitchell, a South Dakota municipal corporation, and that he, as such Mayor, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the municipal corporation by himself as Mayor.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

[Signature of Michelle Bathke]
Notary Public, South Dakota
My Commission Expires: 3-2-10

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOT 5-A AND SOUTH LANGDON STREET, BEING A PORTION OF ORIGINALLY PLATTED LOT 5 OF CABELA'S FIRST ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 5-A AND SOUTH LANGDON STREET, BEING A PORTION OF ORIGINALLY PLATTED LOT 5 OF CABELA'S FIRST ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

I, Don Wray, Chairman of the City Planning Commission for the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the 10 day of NOVEMBER, 2008.

CITY PLANNING COMMISSION --- BY: [Signature of Don Wray]

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 10 day of November, 2008, and

WHEREAS, it appears from an examination of the plat of LOT 5-A AND SOUTH LANGDON STREET, BEING A PORTION OF ORIGINALLY PLATTED LOT 5 OF CABELA'S FIRST ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul J. Reiland, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOT 5-A AND SOUTH LANGDON STREET, BEING A PORTION OF ORIGINALLY PLATTED LOT 5 OF CABELA'S FIRST ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Deputy Finance Officer of the City of Mitchell, South Dakota, hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the 17 day of November, 2008.

Deputy FINANCE OFFICER --- BY: [Signature of Michelle Bathke]

[Signature of Paul J. Reiland]

CERTIFICATE OF COUNTY TREASURER

I, Brenda Stunes, hereby certify that I am the duly elected, qualified, and acting Treasurer of Davison County, South Dakota, and I hereby certify that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of my office, have been fully paid.

Brenda Stunes
Treasurer, Davison County

DIRECTOR OF EQUALIZATION

I, Louise Hohn, Chief Deputy, Director of Equalization of Davison County, South Dakota, hereby certify that a copy of the plat of LOT 5-A AND SOUTH LANGDON STREET, BEING A PORTION OF ORIGINALLY PLATTED LOT 5 OF CABELA'S FIRST ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in my office.

DIRECTOR OF EQUALIZATION: Louise Hohn, Chief Deputy

REGISTER OF DEEDS

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

FILED for record this 25 day of November, 2008, at 10:00 AM, and recorded in Book 24 of Plats on Page 34 therein and recorded on Microfilm Number _____.

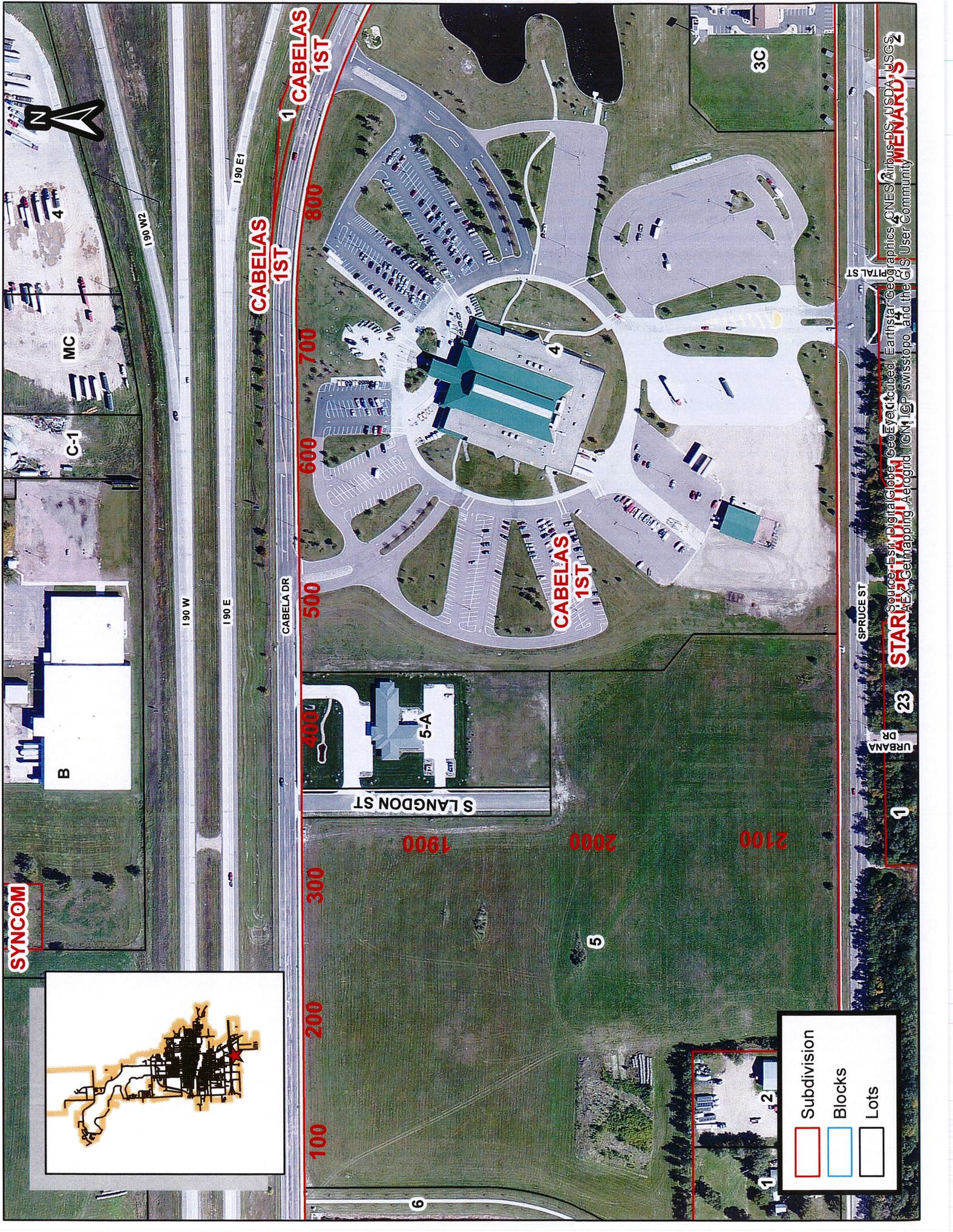
Register of Deeds, Davison County

By Darlene M. Bailey
Deputy

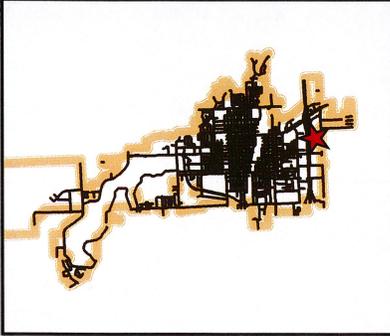
#20⁰⁰



BOOK 24 PAGE 34



SYNCOM



	Subdivision
	Blocks
	Lots

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, iGeo, swisstopo, and the GIS User Community

STARBUCKS 23

URBANA DR

1

SPRUCE ST

3C

TITIAL ST

1

2

1

WENARDS 2



4

190 W2

MC

C-1

190 W

190 E

CABELA DR

500

600

700

800

1

CABELAS 1ST

4

300

400

5-A

S LANGDON ST

1900

2000

2100

6

6

1

1

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/01/2016

Requested By:

McGannon

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

\$100,000

Agenda Item:

Award Bids for Pipe Lining (CIPP) project, alley west of Main

Explanation/Background of Agenda Item Requested:

Sewer exists in the Alleys either side of Main Street in the Downtown area. City has lined the sewer on the East Alley. This project will line the sewer in the West Alley. Effective width of Alleys is approximately 12 feet after utilities are installed, making it very difficult to repair/replace by digging. This project hopes to install a hard liner in the pipe, making it unnecessary to dig the alley.

City Project #2016-8

BID TABULATION FOR SANITARY CIPP LINER WITH PVC ALTERNATE CITY PROJECT #2016-8
BID OPENING: 1:30 PM JANUARY 25, 2016 - CITY HALL, MITCHELL, SD

Page 1 of 2		HYDRO CLEAN, LLC 333 NW 49TH PLACE DES MOINES, IA 50313		A-1 SEWER & DRAIN, INC. 22497 ELK VALE ROAD RAPID CITY, SD 57701		VISU-SEWER INC. W230 N4855 BETKER DRIVE PEWAUKEE, WI 53072		INSITUFORM TECHNOLOGIES USA, LLC 17988 EDISON AVENUE CHESTERFIELD, MI 63005		
ALTERNATE #1										
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1 L.S.	\$ 2,870.55	\$ 2,870.55	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	\$ 14,580.30	\$ 14,580.30
2	Clean 10" Clay Sewer	700 L.F.	\$ 2.77	\$ 1,939.00	\$ 1.00	\$ 700.00	\$ 0.50	\$ 350.00	\$ 1.50	\$ 1,050.00
3	Clean 12" Clay Sewer	2150 L.F.	\$ 2.77	\$ 5,955.50	\$ 1.25	\$ 2,687.50	\$ 0.50	\$ 1,075.00	\$ 1.50	\$ 3,225.00
4	Pre-televis 10" Sewer	700 L.F.	\$ 1.79	\$ 1,253.00	\$ 1.00	\$ 700.00	\$ 0.75	\$ 525.00	\$ 1.40	\$ 980.00
5	Pre-televis 12" Sewer	2150 L.F.	\$ 1.79	\$ 3,848.50	\$ 1.00	\$ 2,150.00	\$ 0.75	\$ 1,612.50	\$ 1.40	\$ 3,010.00
6	Post-televis 10" Sewer	700 L.F.	\$ 1.79	\$ 1,253.00	\$ 0.50	\$ 350.00	\$ 0.75	\$ 525.00	\$ 0.80	\$ 560.00
7	Post televis 12" Sewer	2150 L.F.	\$ 1.79	\$ 3,848.50	\$ 0.50	\$ 1,075.00	\$ 0.75	\$ 1,612.50	\$ 0.60	\$ 1,290.00
8	Cut Protrusion in Sewer	20 Each	\$ 125.00	\$ 2,500.00	\$ 100.00	\$ 2,000.00	\$ 140.00	\$ 2,800.00	\$ 335.10	\$ 6,702.00
9	Cured-in-place CIPP liner for 10" pipe	700 L.F.	\$ 17.60	\$ 12,320.00	\$ 25.00	\$ 17,500.00	\$ 25.50	\$ 17,850.00	\$ 23.10	\$ 16,170.00
10	Cured-in-place CIPP liner for 12" pipe	2150 L.F.	\$ 20.50	\$ 44,075.00	\$ 27.00	\$ 58,050.00	\$ 29.85	\$ 64,177.50	\$ 28.60	\$ 61,490.00
11	Service Tap Cut-Out	50 Each	\$ 75.00	\$ 3,750.00	\$ 100.00	\$ 5,000.00	\$ 150.00	\$ 7,500.00	\$ 46.30	\$ 2,315.00
12	Sewer by-pass pumping	1 L.S.	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,155.60	\$ 1,155.60
ALTERNATE #1.....		TOTAL BID		\$ 84,113.05		\$ 91,712.50		\$ 103,527.50		\$ 112,507.90
ALTERNATE #2										
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1 L.S.		-		-		-		-
2	Clean 10" Clay Sewer	700 L.F.		-		-		-		-
3	Clean 12" Clay Sewer	2150 L.F.		-		-		-		-
4	Pre-televis 10" Sewer	700 L.F.		-		-		-		-
5	Pre-televis 12" Sewer	2150 L.F.		-		-		-		-
6	Post-televis 10" Sewer	700 L.F.		-		-		-		-
7	Post televis 12" Sewer	2150 L.F.		-		-		-		-
8	Cut Protrusion in Sewer	20 Each		-		-		-		-
9	Cured-in-place PVC liner for 10" pipe	700 L.F.		-		-		-		-
10	Cured-in-place PVC liner for 12" pipe	2150 L.F.		-		-		-		-
11	Service Tap Cut-Out	50 Each		-		-		-		-
12	Sewer by-pass pumping	1 L.S.		-		-		-		-
ALTERNATE #2.....		TOTAL BID		NO BID		NO BID		NO BID		NO BID

BID TABULATION FOR SANITARY CIPP LINER WITH PVC ALTERNATE CITY PROJECT #2016-8
BID OPENING: 1:30 PM JANUARY 25, 2016 - CITY HALL, MITCHELL, SD

Page 2 of 2

ALTERNATE #1

LAMETTI & SONS, INC.
P.O. BOX 477
HUGO, MN 55038

INFRA TRACK INC.
P.O. BOX 272
WORTHING, SD 57077

ITEM	DESCRIPTION	QUANTITY	LAMETTI & SONS, INC.		INFRA TRACK INC.					
			UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1 L.S.	\$ 6,500.00	\$ 6,500.00						
2	Clean 10" Clay Sewer	700 L.F.	\$ 3.00	\$ 2,100.00						
3	Clean 12" Clay Sewer	2150 L.F.	\$ 3.00	\$ 6,450.00						
4	Pre-televis 10" Sewer	700 L.F.	\$ 2.00	\$ 1,400.00						
5	Pre-televis 12" Sewer	2150 L.F.	\$ 2.00	\$ 4,300.00						
6	Post-televis 10" Sewer	700 L.F.	\$ 1.00	\$ 700.00						
7	Post televis 12" Sewer	2150 L.F.	\$ 1.00	\$ 2,150.00						
8	Cut Protrusion in Sewer	20 Each	\$ 300.00	\$ 6,000.00						
9	Cured-in-place CIPP liner for 10" pipe	700 L.F.	\$ 21.00	\$ 14,700.00						
10	Cured-in-place CIPP liner for 12" pipe	2150 L.F.	\$ 25.00	\$ 53,750.00						
11	Service Tap Cut-Out	50 Each	\$ 300.00	\$ 15,000.00						
12	Sewer by-pass pumping	1 L.S.	\$ 2,500.00	\$ 2,500.00						
ALTERNATE #1.....		TOTAL BID		\$ 115,550.00	NO BID					

ALTERNATE #2

ITEM	DESCRIPTION	QUANTITY	LAMETTI & SONS, INC.		INFRA TRACK INC.					
			UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1 L.S.			\$ 2,500.00	\$ 2,500.00				
2	Clean 10" Clay Sewer	700 L.F.			\$ 0.75	\$ 525.00				
3	Clean 12" Clay Sewer	2150 L.F.			\$ 0.75	\$ 1,612.50				
4	Pre-televis 10" Sewer	700 L.F.			\$ 0.75	\$ 525.00				
5	Pre-televis 12" Sewer	2150 L.F.			\$ 0.75	\$ 1,612.50				
6	Post-televis 10" Sewer	700 L.F.			\$ 0.50	\$ 350.00				
7	Post televis 12" Sewer	2150 L.F.			\$ 0.50	\$ 1,075.00				
8	Cut Protrusion in Sewer	20 Each			\$ 50.00	\$ 1,000.00				
9	Cured-in-place PVC liner for 10" pipe	700 L.F.			\$ 37.00	\$ 25,900.00				
10	Cured-in-place PVC liner for 12" pipe	2150 L.F.			\$ 45.00	\$ 96,750.00				
11	Service Tap Cut-Out	50 Each			\$ 10.00	\$ 500.00				
12	Sewer by-pass pumping	1 L.S.			\$ 1,500.00	\$ 1,500.00				
ALTERNATE #2.....		TOTAL BID		NO BID		\$ 133,850.00				

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/01/2016

Requested By:

Terry Johnson

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

Agenda Item:

City Proj. # 2015-33A City Hall Waste Piping Replacement

Explanation/Background of Agenda Item Requested:

Bid for City Hall Waste Piping was held on the 26th of January, 2106 in Council Chambers of City hall at 1:30 PM.

There were 2 bids, Krohmer Plumbing and Mitchell Plumbing.

We would recommend awarding to Krohmer Plumbing the base bid of \$62,195 along with the following alternates: This will replace all sewer piping, vents and replace lift pump along with removing all abandoned plumbing fixtures that are no longer in use.

Alternate Add-ons 1 thru 3 which is to install drain tile along the west, north and east side of the building. Contractor is to stay out of the room with all telephone equipment which is in the NE corner of the building for \$39,488. This would relieve ground water issues in the basement, there is a fair amount of water in the NW corner and west side of the building.

Alternate 4 - 2 light fixtures. In order to install new waste piping in the main city hall bathroom we will need to remove the walls and partial ceiling in the womens restroom. The walls will be repaired and new drop in ceiling will be added. The alternate is to install 2 drop in light fixtures in the drop in ceiling. The plan called out to remount existing fixtures but it was recommended by a sub-contractor to install new lights that are made for a drop in ceiling.

Total for Base and Alternates is \$102,751.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:

02/01/2016

Requested By:

McGannon

Desired Action of City Council

Authorization

Approval

Resolution

Ordinance

Citizen Request

Discussion

Amount budgeted in current fiscal year for this item (if applicable):

\$800,000

Agenda Item:

Approve Contract for Forcemain Design

City Project # 2016-17

Explanation/Background of Agenda Item Requested:

Wastewater Forcemain from I-90 to 411th Ave.
Approximate contract \$39,500.

City has completed the Survey of the proposed route, a change from exiting route and has given the survey file to SPN for Design. City has also made contact with the property owner re: the new proposed route. The new route takes the Forcemain, currently diagonal under Dakota Fest, and routes it to the West Property Line of what is used as Dakota Fest.



Schmucker, Paul, Nohr and Associates

2100 North Sanborn Blvd — PO Box 398

Mitchell SD 57301-0398

Phone (605) 996-7761

Wats (800) 952-3598

Fax (605) 996-0015

www.spn-assoc.com

January 18, 2016

Tim McGannon, Public Works Director
City of Mitchell
612 North Main Street
Mitchell SD 57301

RE: Engineering Design Services
Wastewater Treatment Plant Force Main Phase II
Mitchell, South Dakota

Dear Mr. McGannon:

The following will serve as a LETTER OF AGREEMENT between the City of Mitchell, hereinafter referred to as Client, and Schmucker, Paul, Nohr & Associates, hereinafter referred to as SPN, for the preparation of plans and specifications for the replacement of approximately 4,500 lineal feet of 18-inch sanitary sewer force main beginning with a connection to existing PVC pipe along 411th Avenue near an existing air relief valve manhole and proceeding north along 411th to 255th Street, then proceeding west to the west property line of the Schlaffman property on the north side of 255th, then proceeding north along the west property line of the Schlaffman property to and across US Interstate 90 where the project will end with a connection to the existing 18-inch ductile iron pipe; and all related appurtenances, hereinafter referred to as the Project.

Scope of Work: SPN will perform professional engineering services, serve as the Client's professional engineering representative and provide professional engineering consultation and advice as directed (verbally or in writing) by the Public Works Director or other designated representative in connection with the Project. Specifically, the Scope of Work to be completed is as follows:

1. SPN will complete the preparation of plans and specifications for the materials and quality of construction for the proposed replacement of the existing force main and appurtenances. This will include, but not be limited to, all related piping, fittings and structures, if necessary, required to install the new force main.

2. SPN will assist the City in obtaining bids or negotiating bid proposals for not more than one prime contract for construction, materials, equipment and services. The services shall include, but not be limited to: a) distributing plans and specifications and bidding documents to prospective bidders; b) maintaining a record of prospective bidders to whom bidding documents have been issued; and c) receiving bids, preparing tabulation of bids and assisting City in analyzing bids and proposals.
3. SPN will assist the City with the assembly and execution of the Construction Contract Documents as requested by the City.
4. Whereas the City has indicated a desire to relocate at least a portion of the new force main outside of the existing easement, SPN shall work with the City to provide legal surveying services including the provision of a Surveyor's Affidavit(s) identifying the proposed route of the force main crossing each property. The Surveyor's Affidavit(s) is/are to be attached to the necessary easement(s) provided by the City's attorney as exhibits.
5. Whereas the City has indicated that they will perform work associated with the Construction Phase of the Project, the services normally included for these services are specifically exempted from the Scope of Work to be performed under this Letter of Agreement. Should the City desire SPN to assist the City during the Construction Phase of the Project, an Amendment to this Letter of Agreement or a separate Agreement setting forth the Scope of Services and compensation for said services will be negotiated and agreed upon by both parties.

The duties and responsibilities of ENGINEER may be amended and supplemented by an amendment to this Agreement.

SPN intends to render our services under this Agreement in accordance with generally accepted professional practices for the intended use of the Project. SPN makes no warranty either express or implied.

Compensation: By authorizing SPN to proceed with the Project, the City agrees to compensate SPN for the services provided on the following:

1. The amount of compensation for the services as described in Item 1 of the Scope of Work shall be a lump sum fee of **\$35,000**.
2. The amount of compensation for the services as described in Items 2 and 3 of the Scope of Work shall be a lump sum fee of **\$3,500**.

Tim McGannon, Public Works Director

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3. The amount of compensation for the services as described in Item 4 of the Scope of Work shall be a lump sum fee of **\$1,300** for legal surveying services associated with the Schlaffman property. If the City desires to relocate additional portions of the force main outside of existing easements (property along the south side of 255th Street and/or along the west side of 411th Avenue), there would be an additional lump sum compensation of **\$250** for an additional Surveyor's Affidavit for that property.

Client's Responsibilities: The Public Works Director shall be designated as the person authorized to act as the Client's representative. Any other individual who is designated to act as the Client's representative shall be identified in writing. The Client's representative shall receive and examine documents submitted by SPN, interpret and define the Client's policies and render decisions and authorizations in writing promptly to prevent unreasonable delay in the progress of SPN's services.

The Client shall in a timely manner provide to SPN all of the Client's requirements for the completion of the work tasks comprising the Project including, but not limited to, special criteria related to the Project and full information as to Project objectives and constraints (such as space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations).

The Client shall be responsible for the preparation and submittal of applications and supporting documents for private or governmental grants, loans or advances in connection with the Project.

The Client shall be responsible for the preparation or review of environmental assessments and impact statements; the review and evaluation of the effect on the design requirements of the Project of any such statements and documents prepared by others; and for all assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.

The Client shall furnish to SPN all existing studies, reports, maps and other available data pertinent to the Project.

The Client shall furnish or obtain permits and approvals from all governmental authorities having jurisdiction over this Project and from others as may be necessary for completion of the Project.

The Client shall conduct a topographic survey of the existing force main and/or City's proposed route from the existing air relief valve proceeding north to the proposed point of connection north of I-90. The topographic survey shall include all structures, piping (air and water) and utilities within this area particularly around the area of the clarifiers and blower building. The Client will provide the topographic survey information in a point plot format. It is expected that the line work will not be completed by the Client and will be the responsibility of SPN. If during the design of the project it is found that additional field data is required, it will be the responsibility of the Client to collect such data.

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General Conditions: Neither party shall hold the other responsible for damages or delays in performance caused by acts of God, strikes, lockouts, accidents or other events beyond the control of the other or the other's employees and agents.

In the event any provisions of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term, condition or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.

Termination of Services: If the Client fails to make payments due SPN within the thirty (30) day period set forth above, SPN may, after giving seven days' written notice to the Client, and without waiving any claim or right against the Client and without liability whatsoever to the Client, suspend or terminate services under this LETTER OF AGREEMENT.

This LETTER OF AGREEMENT may be terminated for any reason by either party by seven days' written notice. If this Agreement is terminated, SPN shall be paid for services performed to the termination notice date including Reimbursable Expenses.

Ownership of Documents: All studies, reports, and other work products of SPN for this Project are instruments of service for the Project only and shall remain the property of SPN whether the Project is completed or not. The Client may make and retain copies for information and reference in connection with the use and occupancy of the Project by the Client and others.

However, such documents are not intended or represented to be suitable for reuse by the Client or others on extensions of the Project or on any other project. Any such use without written verification or adaptation by SPN, for the specific purpose intended, will be at the Client's sole risk and without liability or legal exposure to SPN and the Client shall indemnify and hold harmless SPN and their consultants and each of their officers, agents and employees from any and all liability claims, losses, damage and expenses, including attorney's fees, arising out of or resulting therefrom.

Opinions of Probable Cost: SPN's opinions of probable Total Project Costs and Construction Cost provided for herein are to be made on the basis of SPN's experience and qualifications and represent SPN's best judgment as an experienced and qualified professional engineer, familiar with the construction industry. However, since SPN has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor(s)' methods of determining prices, or over competitive bidding or market conditions, SPN cannot and does not guarantee that proposals, bids or actual Total Project or Construction Costs will not vary from opinions of probable cost prepared by SPN.

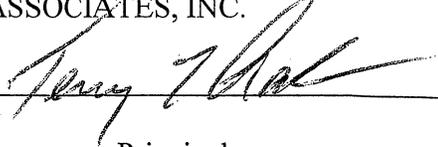
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Acceptance/Notice to Proceed: By signing this LETTER OF AGREEMENT the Client accepts the terms and conditions as set forth herein and hereby authorizes SPN to proceed with the performance of the services as set forth herein effective the date of this letter.

CITY of MITCHELL
MITCHELL, SOUTH DAKOTA

SCHMUCKER, PAUL, NOHR
and ASSOCIATES, INC.

By: _____

By:  _____

Title: _____

Title: Principal

**CITY OF MITCHELL
CITY PLANNING COMMISSION
MINUTES, January 25, 2016**

NOT APPROVED

Call to Order: Chairman Larson called the January 25, 2016 meeting to order at 12:00 pm, Council Chambers, City Hall, 612 N Main St, Mitchell, SD.

Members Present: Larson, Everson, Molumby, Meyers and Allen

Members Absent: Griffith, Fergen and Schmucker

Others Present: Putnam, Ellwein, McGannon, London, Hegg

Agenda: Motion by Molumby, seconded by Everson to approve the agenda as presented. All members present voting aye, motion carried.

Minutes: Motion by Everson, seconded by Meyers to approve the minutes of the December 14, 2015 meeting. All members present voting aye, motion carried.

Next Meeting: Motion by Everson, seconded by Molumby to schedule the next meeting for February 8, 2016. All members present voting aye, motion carried.

Plat: Lot 57 of Maui Farms Second Addition, a subdivision of the SE ¼ of Section 31, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, SD. Putnam stated this appears to follow the master plan and a new home is to be placed on the lot. Motion by Everson, seconded by Molumby to approve the plat. All members present voting aye, motion carried.

Adjournment: Chairman Larson adjourned the meeting at 12:05 pm.

Chairman

Date